



Devonport-Takapuna Local Board

OPEN MINUTES

Minutes of a meeting of the Devonport-Takapuna Local Board held in the Devonport-Takapuna Local Board Chamber, Takapuna Service Centre, Level 3, 1 The Strand, Takapuna on Tuesday, 15 March 2016 at 6.00pm.

PRESENT

Chairperson	Joseph Bergin	
Deputy Chairperson	Dr Grant Gillon	
Members	Mike Cohen, QSM, JP	
	Dianne Hale, QSO, JP	
	Jan O'Connor	
	Allison Roe, MBE	[from 6:11pm, item 8]

ALSO PRESENT

Councillors	George Wood	[from 6:08pm, item 8; until 8:30pm item 17]
	Chris Darby	[from 7:20pm, item 12]

IN ATTENDANCE

Independent Maori Statutory Board Member	Glenn Wilcox
Orakei Local Board Member	Mark Thomas

1 Welcome

The Chairperson opened the meeting and welcomed the board members and the members of the public.

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number DT/2016/22

MOVED by Chairperson J Bergin, seconded by Deputy Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 16 February 2016, including the confidential section, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Eliza McCartney

Member Cohen acknowledged Eliza McCartney, former Takapuna Grammar School student, for breaking the Oceania pole vault record.

The 19-year-old Aucklander added 9cm to her national record, when she cleared 4.80m on her third and final attempt at the national track and field championships on 5 March 2016. The attempt was also 3cm clear of the previous Oceania record, and is the best vault of any woman in outdoor competition this year, the fifth-best since the start of 2015 and is the 11th best vault for a woman in history.

Resolution number DT/2016/23

MOVED by Member M Cohen, seconded by Deputy Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- a) **acknowledge Eliza McCartney for breaking the Oceania pole vault record.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

8.1 Devonport-Takapuna Youth Board

Ian Lim, Jeyantha Jeyaseelan and Veronica Lush, representatives of the Devonport-Takapuna Youth Board, were in attendance to address the board regarding item 12 - Proposed Youth Centre in Devonport-Takapuna Local Board Area.

A PowerPoint presentation was tabled at the meeting. A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number DT/2016/24

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) **receive the deputation from Ian Lim, Jeyantha Jeyaseelan and Veronica Lush, representatives of the Devonport-Takapuna Youth Board, and thank them for their attendance.**

CARRIED

Attachments

- A PowerPoint presentation

9 Public Forum

9.1 YMCA Raise Up Crew

Megan Scott and Jacqueline Li, YMCA Raise Up Crew, were in attendance to address the board regarding item 12 - Proposed Youth Centre in Devonport-Takapuna Local Board Area.

Resolution number DT/2016/25

MOVED by Chairperson J Bergin, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) **receive the public forum presentation from the YMCA Raise Up Crew, and thank Megan Scott and Jacqueline Li for their attendance.**

CARRIED

Secretarial Note: Public Forum was reopened during item 12, to allow Shirley Williams and Ray Pita from Takapuna Services Bowling Club to address the board regarding Item 12 - Proposed Youth Centre in Devonport-Takapuna Local Board Area.

9.2 Takapuna Services Bowling Club

Shirley Williams and Ray Pita, Takapuna Services Bowling Club, were in attendance to address the board regarding Item 12 - Proposed Youth Centre in Devonport-Takapuna Local Board Area.

Resolution number DT/2016/26

MOVED by Member JRK O'Connor, seconded by Deputy Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- a) **receive the public forum presentation from the Takapuna Services Bowling Club, and thank Shirley Williams and Ray Pita for their attendance.**

CARRIED

Secretarial Note: Item 12 was resumed after item 9.2

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Proposed Youth Centre in Devonport Takapuna Local Board Area

Maureen Buchanan, Community Lease Advisor and Ian Reid, Project Manager, were in attendance to speak to this report.

Resolution number DT/2016/27

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) **agree that item 12 - Proposed Youth Centre in Devonport-Takapuna Local Board Area lies on the table, and will be resumed at this meeting after item 9.2.**

CARRIED

Resolution number DT/2016/28

MOVED by Chairperson J Bergin, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) **confirm the use of the former Returned Services Association (RSA) building at 2 Mary Poynton Crescent as the site of a new youth centre, which will be primarily focused on providing benefits for young people, mainly in the Devonport-Takapuna Local Board area.**
- b) **approve an expression of interest process inviting applications from interested parties wishing to enter into a lease for the former Returned Services Association (RSA) building 2 Mary Poynton Crescent with a view to refurbishing the property to accommodate a number of youth services, with a specific focus on youth innovation, training and employment for all young people.**
- c) **request that a representative nominated by the Devonport-Takapuna Youth Board be included on the procurement panel for the expression of interest process for the former Returned Services Association (RSA) building at 2 Mary Poynton Crescent as the site of a new youth centre.**
- d) **approve in principle a new lease to the successful applicant on the following terms:**
 - i) **term – five years from a date to be agreed with one five year right of renewal;**
 - ii) **rent - \$1.00 plus GST per annum if requested;**
 - iii) **that the successful applicant will be required to negotiate a community outcomes plan approved by the local board, noting that this will form part of the lease document and will be reviewed annually to ensure that agreed outcomes are being met, and that any changes are reported back to the local board for consideration as soon as reasonably practicable; and**
 - iv) **that all other lease terms and conditions will be in accordance with the Auckland Council Community Occupancy Guidelines July 2012.**
- e) **note that a formal report seeking approval of preferred candidate and lease terms is expected to be presented at the local board's June or July 2016 business meeting.**

CARRIED

13 Lake Road Draft Corridor Management Plan

Daniel Newcombe, City Centre and RTN Initiatives Manager and Marilyn Nicholls, Elected Member Relationship Manager, Auckland Transport were in attendance to speak to this report.

Resolution number DT/2016/29

MOVED by Deputy Chairperson G Gillon, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) receive the Lake Road Corridor Management Plan for information.
- b) note the commencement of the Lake Road improvements indicative business case, for which the local board will be a key stakeholder.
- c) note that a further report will be presented to the local board's April meeting, allowing it to provide feedback on the scope of the indicative business case.
- d) notes that the indicative business case will focus on:
 - i. potential transit lanes to improve people-carrying capacity of Lake Rd (support New Network buses and access to ferries);
 - ii. better pedestrian and cycle facilities within the peninsula to encourage more short trips by foot or bike;
 - iii. intersection improvements to optimise traffic flows; and
 - iv. travel planning with sports clubs, the NZ Navy, event organisers, etc. to better manage bulk movements.

CARRIED

14 Auckland Transport Update March 2016 to the Devonport-Takapuna Local Board

Marilyn Nicholls, Elected Member Relationship Manager, Auckland Transport, was in attendance to speak to this report.

A submission from Chris Hume on the proposed Vauxhall Road pedestrian crossing was tabled at the meeting.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number DT/2016/30

MOVED by Member JRK O'Connor, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) receive the Auckland Transport March 2016 Issues Update to the Devonport-Takapuna Local Board.
- b) receive the tabled submission from Chris Hume on the proposed Vauxhall Road pedestrian crossing.

CARRIED

Attachments

A Submission from Chris Hume on the proposed Vauxhall Road pedestrian crossing

15 Devonport-Takapuna Local Board Quick Response Grants: Round Three 2015-2016

Kim Hammond, Community Grants Advisor was in attendance to speak to this report.

Resolution number DT/2016/31

MOVED by Chairperson J Bergin, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) consider the applications listed in the table below and agree to fund, part-fund or decline each application:

Applicant	Funding for	Amount requested	Amount allocated	Reason for decline
Show Me Shorts Film Festival Trust	Towards the costs of design, printing, advertising and administration wages in November 2016	\$1,999	\$1,000	
Depot Art and Music Space	Towards the costs of gallery hire of the Depot Artspace and framing of artwork for the 'my name is artist' project between July 2016 to August 2016	\$2,000	\$2,000	
Wellington Museums Trust (Capital E)	Towards ticket subsidies for Shu's Songs and Hinepau productions between June 2016 to September 2016	\$2,000	\$0	Declined – schools from local area are not currently attending
Youthline Auckland Charitable Trust	Towards the purchase of a portable projector, public announcement system, folding table, folding chairs and promotional material for community events in the Devonport-Takapuna Local Board area between April 2016 to October 2016	\$1,300	\$0	Declined – no direct link to the Devonport-Takapuna Local Board Grants programme outcomes and priorities
Sunnynook Community Centre Incorporated	Towards the costs of entertainment, prizes, face-paint, juice, tea and coffee for participants at the Sunnynook Community Centre Family Fun Day event in March 2016	\$2,000	\$2,000 – retrospectively funded, local board is satisfied by the mitigating circumstances	
First Devonport Scout Group	Towards the purchase of a new sign for the scout den, door mat and two wind wands between March 2016 to April 2016	\$1,452	\$1,452	
UpsideDowns Education Trust	Towards the costs for two families in the Devonport-Takapuna Local Board area to be reimbursed for attendance for the	\$1,860	\$0	Declined – no direct link to the Devonport/Takapuna Local Board Grants

	speech therapy programme in March 2016			programme outcomes and priorities
Children's Autism Foundation	Towards the printing of programme booklets, therapist wages and volunteer costs for the 'Hands On' Autism workshops at Wilson Home Trust between May 2016 to December 2016	\$2,000	\$0	Declined – no direct link to the Devonport-Takapuna Local Board Grants programme outcomes and priorities
Devonport Community House Creche	Towards the purchase of two easels, a workbench and an outdoor mat in March 2016	\$1,500	\$1,500	
SeniorNet Bayswater Incorporated	Towards the purchase of a printer in March 2016	\$1,299	\$1,299	
Westlake Boys' High School Environmental Council	Towards the costs of purchasing bokashi tubs, worm farms, bokashi mix bags, eco tubes, biobags and tumbling composter bins between March 2016 to December 2016	\$1,922	\$0	Declined – applicant is a school
David Hare	Towards the cost of remedial work at 17 Glenn Road, Stanley Point, in March 2016	\$2,000	\$0	Declined - no direct link to the Devonport-Takapuna Local Board Grants programme outcomes and priorities
Maria Oakey	Towards venue hire of the YMCA North Shore Recreation Centre for the 'YMCA Thursday Soccer' between April 2016 to December 2017	\$1,900	\$0	Declined – application should be a multiboard application staff to work with applicant
Mairangi Bay Badminton Club	Towards the venue hire of Badminton North Harbour, coaching costs and the purchase of shuttle cocks for the Mairangi Bay Junior programme between May 2016 to December 2016	\$1,500	\$750	
Badminton North Harbour	Towards the purchase of shuttle cocks for the ladder competitions between April 2016 to June 2016	\$2,000	\$2,000	
Gymnastics Community Trust	Towards the purchase of foam gymnastics equipment for the Gymnastics Community Trust between April 2016	\$2,000	\$2,000	

	to July 2016			
North Harbour BMX Club Incorporated	Towards the purchase and delivery of lime for the resurfacing of the BMX track at 169 Bush Road, Albany between April 2016 to July 2016	\$500	\$500	
	Total:	\$29,232	\$14,501	

CARRIED

Secretarial Note: Item 19 was taken after item 15.

16 Monthly Local Board Services report - February 2016

Chris Dee, Senior Local Board Advisor was in attendance to speak to this report.

Resolution number DT/2016/32

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:
receive the report.

- b) schedule two additional briefings for the purposes of the Annual Plan 2016/17 requirements on:

 - i. Tuesday, 19 April from 3.30pm to 5.00pm; and**
 - ii. Tuesday, 17 May from 3.00pm to 5.00pm.****
- c) reschedule the business meeting on Tuesday, 21 June 2016 to Tuesday, 14 June 2016 at 6.00pm.**
- d) note that the local board may, if necessary, call an additional meeting in June to receive a formal report seeking approval of a preferred candidate and lease terms for the former Returned Services Association (RSA) building at 2 Mary Poynton Crescent as the site of a new youth centre.**
- e) cancel the briefing/community forum on Tuesday, 6 September 2016 at 3.30pm and schedule a business meeting on Tuesday, 6 September 2016 at 6.00pm.**
- f) provide a total of \$9,000 from its planning and development budget to the Milford, Takapuna Beach and Devonport business associations to enable them to purchase additional Marketview data that will assist the business associations to drive local economic development and employment growth in the Devonport-Takapuna local Board area**
- g) advise the Cowper Street residents, should they wish to proceed, to follow due process and at their own cost file for resource consent to have the Liquidambar trees in Cowper Street removed.**
- h) endorse the Devonport-Takapuna Local Board feedback to the Auckland Development Committee on the Resource Legislation Amendment Bill, noting that it was submitted for consideration to the 10 March 2016 meeting of the Auckland Development Committee.**
- i) repurpose \$38,095 originally allocated towards the Depot Artspace Lighting and Ceiling Upgrade for 2015/2016 to the Takapuna Pumphouse Theatre to undertake a specialised investigation to determine the source of the various water ingress and dampness problems in the coal bunker of the Pumphouse.**

CARRIED

17 Draft Business Improvement District Policy 2016 – local board feedback

Eric Perry, Relationship Manager and Chris Dee, Senior Local Board Advisor were in attendance to speak to this report.

Resolution number DT/2016/33

MOVED by Chairperson J Bergin, seconded by Member AP Roe:

That the Devonport-Takapuna Local Board:

a) support the BID Policy 2016 with the following provisos:

Local board roles and responsibilities

- i) supports the greater clarity provided about the role of local board representatives on business improvement district (BID) programme boards, but notes that most of the relevant content is not included in the policy but in the operating standards, and therefore suggests that the principles of the role of local board representatives be included in the policy;**
- ii) asks that reference to a requirement for key performance indicators (KPI) be included in the draft BID Policy 2016 as it was in the BID Policy (2011), rather than in the operating standards, as a requirement for KPIs is an important policy principle;**
- iii) asks that the policy relating to KPIs requires them to be meaningful, measureable, and aligned to achieving the outcomes in the business association's strategic plan;**
- iv) requests clarity as to the role of the local board with respect to the 3-5 strategic planning process on page 22 of the draft BID Policy document.**

Accountability

- v) as a general principle, asks that business improvement district (BID) programme compliance requirements are kept to the minimum necessary for the partners to ensure the BID programme is operating successfully, and that the word “must” be changed to “recommend” in relation to compliance requirements, except where absolutely necessary;**
- vi) asks for flexibility in how business association presentations to the local board are handled so that briefings or portfolio meetings are able to be used where appropriate, rather than it being a mandatory requirement to report formally to the local board;**
- vii) notes that the BID Policy (2011) acknowledges that local boards are accountable to their constituents for the business improvement district (BID) programme targeted rate money being spent as was intended and asks that this principle is carried into the BID Policy (2016);**

Other matters

- viii) asks the following benefits be added as part of a business improvement district (BID) programme membership:**
 - (i) governance training for business association board members running business improvement district (BID) programmes to provide business associations with the best possible skills to run a successful BID programme; and**
 - (ii) ongoing purchase of Marketview data, as business associations need this support from council in order to meet the common goals of local**

economic development, noting that Auckland Council is much better placed to provide this information cost effectively than individual business associations.

CARRIED

18 Feedback on the draft Civil Defence and Emergency Management Group Plan

Resolution number DT/2016/34

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) **appoint Members Cohen and Roe, as the relevant portfolio holders, responsibility to provide feedback on the draft Civil Defence and Emergency Management Group Plan by 18 April 2016, noting that all members are invited to attend the working party meetings.**

CARRIED

19 Community Led Small Build programme

Secretarial Note: Item 19 was taken after item 15.

Pramod Nair, Lead Financial Advisor and Eric Perry, Relationship Manager were in attendance to speak to this report.

Resolution number DT/2016/35

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) **receive the update on the Community Led Small Build programme.**
b) **note that the full board would be the decision makers on any funding allocations.**

CARRIED

Resolution number DT/2016/36

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

- c) **agree in principle with the community led small build approach but has concerns with the implementation as provided and makes the following comments:**
- i) **there are too many rules and the criteria is unrealistic;**
 - ii) **the community contribution (cash or in kind) level of 80% or greater of the project cost is too high, as this should be set at 50% or greater of the project cost;**
 - iii) **the maximum project cost of \$250,000 is too low because it does not reflect the realistic costs of most community projects;**
 - iv) **a Memorandum of Understanding should be in plain English that is easy to understand;**
 - v) **the proposed community led projects coordinator role be fulfilled by the strategic broker who should be empowered to lead the programme and facilitate the appropriate level of support across council for each project;**
 - vi) **must have Auckland Council and 'the group' members involved in the**

procurement process, if possible from the commencement of the project;

CARRIED

Secretarial Note: Pursuant to Standing Order 3.15.5, Member Cohen requested that his dissenting vote be recorded.

Resolution number DT/2016/37

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

- d) delegate the Chairperson and the Regulatory portfolio holders to provide the local board's initial views on proposals for the programme in the Devonport-Takapuna Local Board area.**

CARRIED

Secretarial Note: Pursuant to Standing Order 3.15.5, Member Cohen requested that his dissenting vote be recorded.

Resolution number DT/2016/38

Amendment by way of addition was MOVED by Deputy Chairperson G Gillon, seconded by Member JRK O'Connor:

- e) request that the proposals for Community Led Small Build programme be consulted with the relevant portfolio lead where possible and the final decisions be reported back to the board.**

CARRIED

20 Local government elections - order of names on voting documents

Resolution number DT/2016/39

MOVED by Deputy Chairperson G Gillon, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) recommend to the governing body that candidate names on voting documents should be arranged in alphabetical order of surname.**

CARRIED

21 LGNZ conference and AGM 2016

Resolution number DT/2016/40

MOVED by Chairperson J Bergin, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) nominate the Chairperson to attend the Local Government New Zealand 2016 Annual General Meeting and Conference from Sunday, 24 July 2016 to Tuesday, 26 July 2016 on the basis that the conference programme is relevant to the local board's work programme.**
- b) confirm that conference attendance including travel and accommodation will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.**

CARRIED

Secretarial Note: Pursuant to Standing Order 3.15.5, Member O'Connor requested that her dissenting vote be recorded.

22 Record of Briefing/Community Forum - 23 February and 1 March 2016

Resolution number DT/2016/41

MOVED by Deputy Chairperson G Gillon, seconded by Member JRK O'Connor:

That the Devonport-Takapuna Local Board:

- a) **receive the record of the briefing and community forums held on 23 February and 1 March 2016.**

CARRIED

23 Governance Forward Work Calendar

Resolution number DT/2016/42

MOVED by Deputy Chairperson G Gillon, seconded by Chairperson J Bergin:

That the Devonport-Takapuna Local Board:

- a) **note the attached Governance Forward Work Calendar.**

CARRIED

24 Ward Councillors Update

Councillor Darby tabled his written report.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number DT/2016/43

MOVED by Deputy Chairperson G Gillon, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) **receive the tabled written report from Councillor Chris Darby on the activities of the governing body.**

CARRIED

Attachments

A Councillor Darby's written report

25 Board Members' reports

Members Hale, O'Connor and Cohen tabled their written reports.

A copy of the tabled documents have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number DT/2016/44

MOVED by Deputy Chairperson G Gillon, seconded by Member DP Hale:

That the Devonport-Takapuna Local Board:

- a) **receive the verbal report from the Independent Maori Statutory Board Member Glenn Wilcox.**

CARRIED

Resolution number DT/2016/45

MOVED by Member DP Hale, seconded by Deputy Chairperson G Gillon:

b) receive the tabled written report from Member Hale.

CARRIED

Resolution number DT/2016/46

MOVED by Member JRK O'Connor, seconded by Member DP Hale:

c) receive the tabled written report from Member O'Connor.

CARRIED

Resolution number DT/2016/47

MOVED by Member M Cohen, seconded by Member DP Hale:

d) receive the tabled written report from Member Cohen.

e) request that Auckland Transport scope, as an Auckland Transport Local Board Capital Fund project and informed by council's Parks department, realigning/replacing of the footpath abutting the Stanley Bay Beach reserve, taking out the extra wide tarmac width currently there and creating a more people friendly environment.

CARRIED

Attachments

- A Member Hale's written report
- B Member O'Connor's written report
- C Member Cohen's written report

26 Chairperson's reports

There was no written report presented at this meeting.

27 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

9.12 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE DEVONPORT-TAKAPUNA
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....