

Howick Local Board OPEN MINUTES

Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 14 March 2016 at 6.00pm.

PRESENT

Chairperson	David Collings
Deputy Chairperson	Adele White
Members	Garry Boles
	Katrina Bungard
	Jim Donald
	Lucy Schwaner
	John Spiller
	Bob Wichman

ABSENT

Member	Steve Udy
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ALSO PRESENT

1 Welcome

The Chair opened the meeting and welcomed everyone.

2 Apologies

Resolution number HW/2016/216

MOVED by Chairperson DA Collings, seconded by Member JR Spiller:

That the Howick Local Board:

- a) **accept the apology from Member SA Udy for absence.**

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number HW/2016/217

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Monday, 15 February 2016, including the confidential section, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Nixon Park Hall

Documents tabled during public forum will be filed with a hard copy of the Minutes and be available on the Auckland Council website.

Resolution number HW/2016/218

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **Thank Jody Nicolson for addressing the Board during public forum.**

CARRIED

Attachments

A Tabled documents

9.2 Dorothy Brockett

Resolution number HW/2016/219

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **Thank Dorothy Brockett for addressing the Board during public forum.**

CARRIED

9.3 Howick Historical Village

Documents tabled during public forum will be filed with a hard copy of the Minutes and be available on the Auckland Council website.

Resolution number HW/2016/220

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **Thank Max Heron, President, Howick Historical Village for addressing the Board during public forum.**

CARRIED

Attachments

A Tabled documents

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Chair's Report

There was no report

13 Councillor's Update

Resolution number HW/2016/221

MOVED by Chairperson DA Collings, seconded by Member G Boles:

That the Howick Local Board:

- a) **Receives the verbal report from Councillors Stewart and Quax.**

CARRIED

14 Auckland Transport Update – March 2016

Resolution number HW/2016/222

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

That the Howick Local Board:

- a) **receives the report entitled 'Auckland Transport Update – March 2016' and the attached issues register from Auckland Transport's Elected Member Relationship Manager (South).**

CARRIED

15 Performance Report for the Howick Local Board for the quarter ending December 2015

Resolution number HW/2016/223

MOVED by Deputy Chairperson AJ White, seconded by Member JR Donald:

That the Howick Local Board:

- a) **Receive the Performance Report for the Howick Local Board for the financial quarter ended December 2015.**

CARRIED

16 Howick Local Board Quick Response, Round Three, 2015/2016

Resolution number HW/2016/224

MOVED by Member JR Spiller, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) consider the applications listed in Table One and agree to fund, part-fund or decline each application in this round.

Table One: Howick Local Board Round Three Quick Response Grant Applications

Organisation Name	Focus	Project	Total Requested	Amount Granted/ Declined
Uxbridge Community project Incorporated	Arts and culture	Uxbridge Live	\$2,000	\$2,000
Howick Brass Inc.	Arts and culture	Howick Brass - 'Waipiro' - The music of New Zealand and other major works for Brass Band	\$327	\$284.37
Uxbridge Community project Incorporated	Arts and culture	The Eastern Art Express	\$2,000	\$1,250
Cristina Beth	Arts and culture	The Peace Poppy Project Photographic Exhibition	\$2,000	\$0 Declined
The Sowers Trust	Community	Community Support	\$2,000	\$1,000 used for petrol
Youthline Auckland Charitable Trust	Community	Youth Resources to young people in Howick	\$2,000	\$0 Declined
Huntington Park Residents & Ratepayers Association	Community	Neighbours Day 2016	\$400	\$400
40 (Howick) Squadron ATC Trust	Community	Purchase of a laptop	\$1,809	\$1,500
Uxbridge Community project Incorporated	Community	"Not Over The Hill Yet"	\$2,000	\$2,000
UpsideDowns Education Trust	Community	Delivering the gift of speech to children with Down syndrome	\$1,860	\$1,860
Comfort Kidz	Community	Comfort Kidz	\$1,000	\$750
GeneNow Financial Literacy	Community	Financial Literacy Workshops	\$1,720	\$400 for printing costs

Uxbridge Community project Incorporated	Events	Soft opening of the new arts and culture centre	\$2,000	\$2,000
The New Zealand Hockey Federation (Inc.)	Events	International Hockey Test Series	\$2,000	\$0 Declined
Howick Historical Village	Events	Open Day for the historical village	\$2,000	\$1,700
Samadiana Fariz	Sport and recreation	Gymsports NZ (Gymnastics) Hawaiian Tour - January 2016	\$3,500	\$0 Declined
		Total requested	\$28,616	

CARRIED

17 Uxbridge Redevelopment : Allocation for Cafe Fit-out

Resolution number HW/2016/225

MOVED by Deputy Chairperson AJ White, seconded by Member L Schwaner:

That the Howick Local Board:

- a) approve \$10,000 towards the Uxbridge redevelopment project for the initial fit-out of the café, from the Howick Local Board Community Response Fund.

CARRIED

18 Feedback on the Draft Civil Defence and Emergency Management Group Plan

Resolution number HW/2016/226

MOVED by Member RD Wichman, seconded by Member JR Donald:

That the Howick Local Board:

- a) delegate to Member RD Wichman and Member JR Donald to provide feedback on the draft Civil Defence and Emergency Management Group Plan 2016-2021, with particular reference to local priorities for emergency management by 5th April 2016.

CARRIED

19 Draft Business Improvement District Policy (2016) – local board feedback

Resolution number HW/2016/227

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board:

- a) Delegates to the chair, DA Collings and members RD Wichman, JR Donald and SA Udy to provide feedback on the draft Business Improvement District Policy by 29th March 2016.

CARRIED

20 Change to triennial meeting schedule - April 2016

Resolution number HW/2016/228

MOVED by Chairperson DA Collings, seconded by Member JR Spiller:

That the Howick Local Board:

- a) **Agrees to add another business meeting to its schedule on Thursday 28th April 2016 at 6pm to be held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga.**

CARRIED

21 Workshop Notes

Resolution number HW/2016/229

MOVED by Member JR Spiller, seconded by Member G Boles:

That the Howick Local Board:

- a) **Receives the workshop notes for workshops held on 2nd, 4th, 9th, 11th, 16th, 23rd, and 25th February 2016.**

CARRIED

22 Governance Forward Work Calendar

Resolution number HW/2016/230

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board:

- a) **Note the Howick Local Board Governance Forward Work Calendar.**

CARRIED

23 Formalisation of the BMX Mountain Raiders Club Incorporated tenure at Lloyd Elsmore Park, Pakuranga

Resolution number HW/2016/231

MOVED by Chairperson DA Collings, seconded by Member JR Spiller:

That the Howick Local Board:

Licence

- a) **Approve public notification, in accordance with the Reserves Act 1977, of the intention to grant a licence to occupy for approximately 6115m² of Lloyd Elsmore Park (2R Bells Road) to the BMX Mountain Raiders Club Incorporated to operate BMX activities (as illustrated in Attachment B – Site Plan).**
- b) **Nominate Members Collings, Udy, Boles and Spiller to be on a hearings panel to consider any submissions received following the public notification process and make a decision; should a hearing be necessary.**
- c) **Grant a licence to occupy, if there are no objections received through public consultation, to the BMX Mountain Raiders Club Incorporated for the area occupied by the BMX track (as outlined in red in Attachment B – Site Plan) at Lloyd Elsmore Park, 2R Bells Road, Pakuranga.**
 - i. **Term – 5 years, commencing 15 March 2016, with one 5 year right of**

renewal.

Lease

- d) Approve public notification in accordance with the Reserves Act 1977, of the intention to lease approximately 210m² of on Lloyd Elsmore Park, 2R Bells Road, Pakuranga, to the BMX Mountain Raiders Club Incorporated for clubrooms, deck and steps as illustrated in Attachment B (Reference No.1, 2 and 4).
- e) Grant an agreement to lease, if there are no objections received through public consultation, to the BMX Mountain Raiders Club Incorporated for the area to be occupied for clubrooms, deck and stairs as illustrated in Attachment B (Reference No. 1, 2 and 4) at Lloyd Elsmore Park, 2R Bells Road, Pakuranga for two years commencing 15 March 2016, with a one year right of renewal, if required.
- f) Require that the agreement to lease be subject to the following:
 - i. the final location, detailed design of the facility and vehicle access and parking is agreed with council parks staff.
 - ii. the BMX Mountain Raiders Club Incorporated obtains all regulatory consents required for the planning and development of the building and parking.
 - iii. the BMX Mountain Raiders Club Incorporated enters into a funding agreement with the council for the maintenance and cleaning of the facility.
 - iv. the toilets within the building to be of a durable standard that can cope with high club and public use and to be open to the public when the club is present on the site.
 - v. the tuck shop to be operated by the club for member use only.
 - vi. construction works and reinstatement of the reserve are subject to conditions to be supplied by the Parks Manager (South).
- g) Grant a land lease for the areas illustrated in Attachment B (No. 1, 2 and 4) at Lloyd Elsmore Park, 2R Bells Road, Pakuranga, to the BMX Mountain Raiders Club Incorporated subject to the following:
 - i. Term – 10 years, commencing from the date of issue of a building certificate of compliance, with one 10 year right of renewal.
 - ii. Rent - \$1.00 (+ GST) per annum, if requested.
 - iii. A Community Outcomes Plan, to be approved by the local board portfolio holder, and attached to the lease document.
 - iv. All other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.
- h) Grant approval for the Mountain Raiders BMX Club to relocate a building (20m x 8m) to Lloyd Elsmore Park, pending the outcome of the public consultation process on the proposed licence agreement and lease.

Floodlights

- i) Grant landowner approval for the BMX Mountain Raiders Club Incorporated to install floodlights at the track, subject to the lights meeting council standards and ownership subsequently being transferred to the council to ensure ongoing public safety.

CARRIED

24 New community leases - 19R Morrow Avenue and 178R Clovelly Road Bucklands Beach

Resolution number HW/2016/232

MOVED by Chairperson DA Collings, seconded by Member L Schwaner:

That the Howick Local Board:

- a) **Grants a new community ground lease to Bucklands and Eastern Beaches Tennis Club, 178R Clovelly Road, Bucklands Beach Beach (as outlined in red on the site plan in Attachment C) under the terms and conditions as specified in Attachment A - Grant of new community leases, group owned buildings.**
- b) **Approves the Community Outcomes Plans (see Attachment D) to be attached as a schedule to the lease document.**
- c) **defers the renewal of ground lease to Bucklands Beach Bowling Club, 19R Morrow Avenue, Bucklands Beach (as outlined in red on the site plan in Attachment B).**

CARRIED

25 Local Government New Zealand Annual General Meeting and conference

Resolution number HW/2016/233

MOVED by Member L Schwaner, seconded by Member JR Donald:

That the Howick Local Board:

- a) **nominate the Chair DA Collings, Deputy Chair AJ White and Member G Boles as representatives to attend the Local Government New Zealand 2016 Annual General Meeting and Conference from Sunday 24 July 2016 to Tuesday 26 July 2016 on the basis that the conference programme is relevant to the Local Board's work programme**
- b) **confirm that conference attendance including travel and accommodation will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.**

CARRIED

26 Local government elections - order of names on voting documents

Resolution number HW/2016/234

MOVED by Member K Bungard, seconded by Member G Boles:

That the Howick Local Board:

- a) **Recommend to the governing body that candidate names on voting documents should be arranged in alphabetical order of surname.**

CARRIED

27 Performance Report for the Howick Local Board for the six months ending December 2015

Resolution number HW/2016/235

MOVED by Member JR Donald, seconded by Member K Bungard:

That the Howick Local Board:

- a) receive the ATEED six monthly report period 1 July to 31 December 2015.

CARRIED

28 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.56 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE HOWICK LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....