

Ōtara-Papatoetoe Local Board

OPEN Minutes

Minutes of a meeting of the Ōtara-Papatoetoe Local Board held in the Manukau Chambers, Level 1, Manukau Civic Centre, 31-33 Manukau Station Road, Manukau on Monday, 21 March 2016 at 5.00pm.

PRESENT

Chairperson	Fa'anānā Efeso Collins
Deputy Chairperson	Ross Robertson, QSO, JP
Members	Lotu Fuli
	Stephen Grey
	Mary Gush
	Donna Lee
	John McCracken

ABSENT

ALSO PRESENT

Councillor Arthur Anae (to 6.15pm)
Josephine Bartley, Maungakiekie-Tāmaki Local Board member

IN ATTENDANCE

1 Welcome

Fa'anānā Efeso Collins opened the meeting in karakia.

2 Apologies

There were no apologies.

3 Declaration of Interest

Deputy Chair Robertson declared an interest in item 14 – Grant of New Community Leases in Ōtara-Papatoetoe Local Board Area – Group Owned Buildings.

Member Grey declared an interest in item 13 - Papatoetoe Sport and Community Charitable Trust

4 Confirmation of Minutes

Resolution number OP/2016/20

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board confirm the ordinary minutes of its meeting, held on Monday, 22 February 2016, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgements

Member Fuli acknowledged the recent passing of New Zealand Cricketer Martin Crowe.

Member Grey acknowledged Local Board Services Senior Advisor Neil Taylor and his work in preparation for the recent Unitary Plan hearing.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation - New Zealand Red Cross

Celia Brandon, Remy Bucumi and Josephine Bartley from the New Zealand Red Cross were in attendance to speak to the board. A copy of the presentation tabled at the meeting has been placed on the file copy of the minutes to be viewed at the Auckland Council website.

Resolution number OP/2016/21

MOVED by Chairperson E Collins, seconded by Member SC Grey:

That the Ōtara-Papatoetoe Local Board thank Celia Brandon, Remy Bucumi and Josephine Bartley from the New Zealand Red Cross for their attendance and presentation.

CARRIED

Attachments

A New Zealand Red Cross presentation.

Secretarial Notes: Item 8.1 was considered after Item 8.2.

8.2 Deputation - Sistema Aotearoa Trust

Ros Giffney from Sistema Aotearoa was in attendance to speak to the board. A copy of the presentation and handout tabled at the meeting has been placed on the file copy of the minutes to be viewed at the Auckland Council website.

Resolution number OP/2016/22

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board thanks Ros Giffney for her attendance and presentation.

CARRIED

Attachments

- A Sistema Aotearoa presentation
- B Sistema Aotearoa handout

Secretarial Notes: Item 8.3 was withdrawn.

8.3 Deputation - Jungle Steering Group

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Manukau Ward Councillors Update

A copy of Councillor Anae's written report was tabled at the meeting and has been placed on the file copy of the minutes to be viewed at the Auckland Council website.

Resolution number OP/2016/23

MOVED by Member SC Grey, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board receive the written report from Councillor Arthur Anae.

CARRIED

Attachments

A Councillor Anae's written report.

13 Papatoetoe Sports and Community Charitable Trust

A copy of Kolmar Financial Support paper was tabled at the meeting and has been placed on the file copy of the minutes to be viewed at the Auckland Council website.

Member Grey declared an interest in this item and took no part in the discussion or voting on the matter.

Resolution number OP/2016/24

MOVED by Chairperson E Collins, seconded by Deputy Chairperson HVR Robertson:

That the Ōtara-Papatoetoe Local Board:

- a) **grant \$100,000 from the Community Response Fund to the Papatoetoe Sports and Community Charitable Trust, to fund the trust's current operations, on these conditions:**
 - i. **The trust immediately repays its current unsecured bank overdraft (approximately \$50,000) and does not borrow from any source without prior written approval of the local board.**
 - ii. **The trust urgently takes all available steps to improve its net cash-flow, including by working to increase revenue from sports clubs.**
 - iii. **The trust urgently initiates a review of its business model with the object of developing a sustainable business model for the future.**
 - iv. **Terms of reference for the review are agreed by the trust and the local board.**
 - v. **The review is conducted by a financial consultant appointed and paid for by Auckland Council.**
 - vi. **The trust and council staff promptly provide all information requested by the financial consultant in conducting the review.**
 - vii. **By 31 July 2016 the trust considers the report of the financial consultant and recommends a sustainable business model to the local board, including any ongoing operational support from the board.**
- b) **delegate to Deputy Chair Robertson, as Parks and Recreation Portfolio, to agree the terms of reference of the review.**
- c) **request the Manager Sport and Recreation to:**
 - i. **prepare a funding agreement to record the terms and conditions relating to the grant, including the items in (a) and any other terms and conditions the manager deems reasonable, with delegated power to approve the final funding agreement.**

- ii. develop draft terms of reference for the review, for consideration by the trust and local board deputy chair.
- iii. appoint a suitably qualified, experienced and independent financial consultant to conduct the review and allocate funding from appropriate regional budgets to meet the costs of the financial consultant.
- iv. monitor the ongoing activities and financial position of the trust during the period until the financial consultant's report is considered by the local board, and advise the board on any important issues identified.
- v. Report to the board by 31 July on:
 - a) the proposed sale of netball building by the trust, including how this affects the trust's financial position.
 - b) examples of solutions found in other places to help groups who are financially challenged (referred to report paragraph 14), and what interventions implemented else-where in the region could be duplicated for the trust.

A division was called for, voting on which was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Chairperson E Collins	Member DI Lee	Member SC Grey
Member LT Fuli	Member JR McCracken	
Member MA Gush		
Deputy Chairperson HVR Robertson		

The motion was declared CARRIED by 4 votes to 2.

CARRIED

Attachments

A Kolmar Financial Support

Secretarial Notes: Item 25 was considered after Item 13.

Secretarial Notes: Members Lee and McCracken left the meeting at 6.15pm and re-joined the meeting at 6.21pm.

14 Grant of New Community Leases in Ōtara-Papatoetoe Local Board Area – Group Owned Buildings

Deputy Chair Robertson declared an interest in this item and took no part in the discussion or voting on the matter.

Resolution number OP/2016/25

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) grant a new community ground lease to the following groups under the terms and conditions as specified in Attachment A - Grant of new community leases, group owned buildings:
 - i. Kenese Niue Trust Board, 16B Israel Avenue, Ōtara (as outlined in the site plan in Attachment B)
 - ii. Mataliki Tokelau Pre-school South Auckland Trust, 53R Raglan Street, Māngere (as outlined in the site plan in Attachment C)
 - iii. Sunnyside Tennis Club, 24R York Road, Papatoetoe (as outlined in the site plan in Attachment D)

- b) approve the Community Outcomes Plans (see Attachments E, F and G) to be attached as a schedule to the lease documents.

CARRIED

15 Clover Park Community House Licences to Occupy and Manage

Resolution number OP/2016/26

MOVED by Member MA Gush, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) approve the granting of a licence to occupy and manage to Clover Park Community House Incorporated for Clover Park Community House at 16A Israel Avenue, Clover Park, Part of Lot 295 DP 82025, contained in NA38D/23, subject to the following terms and conditions;
- i) End date – 30 June 2017;
 - ii) Rent - \$1.00 plus GST per term if requested;
 - iii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.
- b) approve the granting of a licence to occupy and manage to Clover Park Community House Incorporated for the shed, annex and community gardens at 19R Boundary Road, Ōtara, Part of Lot 490 DP 76628, subject to the following terms and conditions;
- i) End date – 30 June 2017;
 - ii) Rent - \$1.00 plus GST per term if requested;
 - iii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.

CARRIED

16 Fresh Gallery Otara Business Plan 2016-2019

Resolution number OP/2016/27

MOVED by Member LT Fuli, seconded by Deputy Chairperson HVR Robertson:

That the Ōtara-Papatoetoe Local Board approve the Fresh Gallery Ōtara Business Plan 2016-2019.

CARRIED

17 New Road Name Approval for Ministry of Justice at Manukau Courthouse, Manukau Station Road, Manukau.

Resolution number OP/2016/28

MOVED by Member LT Fuli, seconded by Member MA Gush:

That the Ōtara-Papatoetoe, pursuant to section 319(1)(j) of the Local Government Act 1974, approves the road name “Karina Williams Way”, for the new road created at the Manukau Courthouse.

CARRIED

18 Auckland Transport Report - March 2016

Resolution number OP/2016/29

MOVED by Chairperson E Collins, seconded by Deputy Chairperson HVR Robertson:

That the Ōtara-Papatoetoe Local Board:

- a) note the Auckland Transport Report - March 2016.
- b) approve design three for the welcome sign to be placed at 113 East Tamaki Road, including the words Welcome to Papatoetoe and 'toi toi' inspired art work, with the old spelling of "Papatoitoti" on the back of the sign with a note of its history, and agrees that the sign should be lit, if this is possible.
- c) confirm that street trees in St George Street will remain and approve the replacement of the existing street trees with canton lace trees as part of the Old Papatoetoe footpath replacement project.
- d) agree to refer the project to install hanging baskets or planter boxes on St George Street to the Papatoetoe Mainstreet business association for them to consider.

CARRIED

19 Manukau Harbour Forum Work Programme for 2016/17

An amended copy of Attachment A was tabled at the meeting and has been placed on the file copy of the minutes to be viewed at the Auckland Council website.

Resolution number OP/2016/30

MOVED by Member SC Grey, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board:

- a) note resolution MHFJC/2016/5 of the Manukau Harbour Forum.
- b) endorse year three of the Manukau Harbour Forum's 2014-2016 work programme as appended in Agenda Attachment B.
- c) note the recommendation regarding ongoing advocacy for hydrodynamic modelling of the Manukau Harbour.

CARRIED

Attachments

A Copy of Attachment A.

20 Performance Report for the Ōtara-Papatoetoe Local Board for the quarter ending December 2015

Resolution number OP/2016/31

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) receive the Performance Report for the Ōtara-Papatoetoe Local Board for the financial quarter ended December 2015.
- b) approve the reallocation of \$678 unspent funding from the LDI Waste Minimisation and Recycling Programmes Study work programme to support six Enviroschools in the local board area with signage costs through the Toimata Foundation.

- c) approve the reallocation of \$14,322 unspent funding from the LDI Waste Minimisation and Recycling Programmes Study work programme to support 'The Fix-it Pod'.
- d) approve the reallocation of \$21,500 unspent funding from the LDI Neighbourhood development fund work programme, as forecast by Community Services staff, to the Community Response Fund in the Community Services activity.
- e) approve the 2016 work programme presented by the Community Empowerment Unit for \$15,000 for LDI Senior Assistance Groups.

CARRIED

21 Community Led Small Build Programme

Resolution number OP/2016/32

MOVED by Member SC Grey, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) receive the update on the Community Led Small Build programme
- b) delegates member Mary Gush to provide the Local Board's views on new applications for the programme in the Ōtara-Papatoetoe Local Board area.

CARRIED

22 Draft Business Improvement District Policy (2016) – local board feedback

Resolution number OP/2016/33

MOVED by Chairperson E Collins, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board delegate Deputy Chair Robertson to provide feedback on the draft Business Improvement District Policy (2016) before the feedback deadline of 31 March 2016.

CARRIED

23 Feedback on the Draft Civil Defence and Emergency Management Group Plan

Resolution number OP/2016/34

MOVED by Member SC Grey, seconded by Member LT Fuli:

That the Ōtara-Papatoetoe Local Board:

- a) agree in principle with the draft Civil Defence and Emergency Management Group Plan 2016-2021.
- b) request additional support be provided to ensure that local boards are equipped with the knowledge and skills to be able to champion resilience, develop/facilitate local Civil Defence Emergency Management plans and to undertake any responsibilities assigned to the board as part of those plans.
- c) request that the plan identify who in Auckland Council is accountable to develop, fund and implement the actions points noted throughout the Civil Defence and Emergency Management Group Plan 2016-2021 document.

CARRIED

24 Adoption of the Youth Connections South Local Governance Group Terms of Reference

Resolution number OP/2016/35

MOVED by Member LT Fuli, seconded by Member SC Grey:

That the Ōtara-Papatoetoe Local Board adopt the Youth Connections South Local Governance Group Terms of Reference, replacing the current terms of reference adopted in 2012.

CARRIED

Secretarial Notes: Item 25 was considered after item 13.

25 Regional Facilities Auckland - Second Quarter Report 2015-2016

Resolution number OP/2016/36

MOVED by Chairperson E Collins, seconded by Member SC Grey:

That the Ōtara-Papatoetoe Local Board:

- a) **note the Regional Facilities Auckland Second Quarter Report 2015/16.**
- b) **confirm the board's resolution of December 2015 (OP/2015/220) requesting Regional Facilities Auckland to favourably consider Colin Dale Park as the Auckland venue for Speedway.**
- c) **note that Regional Facilities Auckland this month announced that Speedway will move from Western Springs after 2019, with Colin Dale Park being the likely new venue.**
- d) **request that:**
 - i. **Regional Facilities Auckland develop a facility at Colin Dale Park to accommodate speedway and that this facility be operational no later than the end of the 2018/2019 financial year.**
 - ii. **Regional Facilities Auckland actively pursue all means necessary to develop and promote Colin Dale Park as Auckland's main venue for all types of motorsport activities and that this be done in a timely manner.**
 - iii. **Regional Facilities Auckland work with local board and council staff to ensure that Colin Dale Park be considered a regional facility.**
 - iv. **All council staff assist Regional Facilities Auckland as and when required to fulfil the local board's ambition to see Colin Dale Park operating as Auckland's main venue for all types of motorsport activities.**
 - v. **Regional Facilities Auckland provide quarterly progress updates to the local board.**
 - vi. **Regional Facilities Auckland protect the relationships of the board with everyone affected by the introduction of speedway, and in particular engage with lease holders on Colin Dale Park, including Ngati Te Ata Waiohua, and mana whenua on proposals affecting their development plans or expectations.**

CARRIED

- 26 ATEED Performance Report for the Ōtara-Papatoetoe Local Board for the six months ending December 2015**
Resolution number OP/2016/37
MOVED by Chairperson E Collins, seconded by Member SC Grey:
That the Ōtara-Papatoetoe Local Board note the Auckland Tourism, Events and Economic Development (ATEED) six monthly report for the period 1 July to 31 December 2015.
CARRIED
- 27 Community-led alcohol licensing project - six month report**
Resolution number OP/2016/38
MOVED by Chairperson E Collins, seconded by Member MA Gush:
That the Ōtara-Papatoetoe Local Board note the local board's community-led alcohol licensing project report for the period October 2015 to March 2016.
CARRIED
- 28 Local Government New Zealand - Political Decision Making**
Resolution number OP/2016/39
MOVED by Member MA Gush, seconded by Member SC Grey:
That the Ōtara-Papatoetoe Local Board endorse Chair Efeso Collins and Deputy Chair Robertson attending the political decision making course to be held on Monday 23 May 2016 in the Waipa District Council Chambers, Te Awamutu and that the cost of \$680 (excluding GST) per person be funded from the elected member professional development budget.
CARRIED
- 29 Local government elections - order of names on voting documents**
Resolution number OP/2016/40
MOVED by Member LT Fuli, seconded by Member MA Gush:
That the Ōtara-Papatoetoe Local Board recommend to the governing body that candidate names on voting documents should be arranged in alphabetical order of surname.
CARRIED
- 30 Local Government New Zealand Annual General Meeting and conference**
Resolution number OP/2016/41
MOVED by Member MA Gush, seconded by Deputy Chairperson HVR Robertson:
That the Ōtara-Papatoetoe Local Board:
- a) **nominate Chair Efeso Collins and member Grey to attend the Local Government New Zealand 2016 Annual General Meeting and Conference from Sunday 24 July 2016 to Tuesday 26 July 2016 on the basis that the conference programme is relevant to the Local Board's work programme.**
 - b) **confirm that conference attendance including travel and accommodation will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.**
- CARRIED**

31 Proposed changes to meeting dates

Resolution number OP/2016/42

MOVED by Member SC Grey, seconded by Member LT Fuli:

That the date for the Ōtara-Papatoetoe Local Board:

- a) **approve Monday, 13 June 2016, at 5.00pm in the Manukau Chambers, Level 1, Manukau Civic Centre, 31-33 Manukau Station Road, Manukau as the date, time and place for the June ordinary monthly business meeting.**
- b) **approve Tuesday 26 April 2016, at 12 noon in the Woodside Room, Level 1, Manukau Civic Centre 31-33 Manukau Station Road, Manukau as the date, time and place for an additional April business meeting.**

CARRIED

32 Governance Forward Work Calendar

Resolution number OP/2016/43

MOVED by Chairperson E Collins, seconded by Member MA Gush:

That the Ōtara-Papatoetoe Local Board note the Ōtara-Papatoetoe Local Board Governance Forward Work Calendar.

CARRIED

33 Ōtara-Papatoetoe Local Board Workshop Notes

Resolution number OP/2016/44

MOVED by Chairperson E Collins, seconded by Member SC Grey:

That the Ōtara-Papatoetoe Local Board note the workshop notes for 16 February and 1 March 2016.

CARRIED

34 Ōtara Papatoetoe Local Board members portfolio update

A copy of member Fuli's written report was tabled at the meeting and will be placed on the file copy of the minutes to be viewed at the Auckland Council website.

Resolution number OP/2016/45

MOVED by Chairperson E Collins, seconded by Member LT Fuli:

That the verbal and written reports from the Ōtara-Papatoetoe Local Board portfolio holders be received.

Member Fuli tabled her written report and highlighted the ASB Polyfest 2016.

Member Robertson reported on:

- **Old Papatoetoe Business Improvement District meeting**
- **Assault at Papatoetoe Swimming pool**
- **Highbrook Tour**
- **Auckland Arts festival**
- **Accelerating Aotearoa**

- Find your Field of Dreams
- Counties Manukau Rugby League Annual General meeting
- Aorere Park
- Business Improvement District Chairs meeting
- Ōtara Citizen Advice Bureau Awareness day
- Neighbours day
- Auckland International Cultural Festival
- Old Papatoetoe Business Improvement District Easter festival.

Member Gush reported on:

- Community safety in Town Centre and villages
- Ōtara Wardens working under one umbrella group.

CARRIED

Attachments

A Member Fuli's written report.

35 Chairpersons Announcements

Resolution number OP/2016/46

MOVED by Deputy Chairperson HVR Robertson, seconded by Member SC Grey:

That the verbal update is received.

- Pasifika going back to the Western Springs venue
- Thank you to the Business Improvement District Chairs and Town Centre Managers
- Have Your Say Event
- Presentation with the Māngere-Ōtāhuhu Local Board Chair to the District Licensing Committee Chairs
- Auckland Zoo opening of Pridelands

CARRIED

36 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.08pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE ŌTARA-PAPATOETOE
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....