

I hereby give notice that an ordinary meeting of the Te Oro Committee of the Maungakiekie-Tamaki Local Board will be held on:

Date: Thursday, 3 March 2016
Time: 11.00am
Meeting Room: Local Board Office
Venue: 7-13 Pilkington Road
Panmure

Te Oro Committee of the Maungakiekie-Tamaki Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Simon Randall
Deputy Chairperson	-
Members	Ken Kerehoma (alternate – Emily Karaka) Chris Makoare Tara Moala Georgie Thompson Obed Unasa

(Quorum 3 members)

Philippa Hillman
Democracy Advisor, Maungakiekie-Tamaki
Local Board

25 February 2016

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ITEM	TABLE OF CONTENTS	PAGE
1	Welcome and Karakia	5
2	Apologies	5
3	Declaration of Interest	5
4	Confirmation of Minutes	5
5	Leave of Absence	5
6	Acknowledgements	5
7	Petitions	5
8	Deputations	5
9	Public Forum	5
10	Extraordinary Business	6
11	Notices of Motion	6
12	Election of Deputy Chairperson	7
13	Te Oro Governance Committee of Maungakiekie-Tamaki Local Board	9
14	Proposed date change for June 2016 meeting	15
15	Consideration of Extraordinary Items	

1 Welcome and Karakia

The chairperson will open the meeting and welcome everyone present.
Ken Kerehoma will bless the meeting with a karakia

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Te Oro Committee of the Maungakiekie-Tamaki Local Board:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 3 December 2015, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Te Oro Committee of the Maungakiekie-Tamaki Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Election of Deputy Chairperson

File No.: CP2016/02781

Purpose

1. In accordance with Schedule 7, clause 21(5)(b) of the Local Government Act 2002, the Chairperson will call for nominations for the election of a Deputy Chairperson for the Te Oro Committee of the Maungakiekie-Tamaki Local Board (Committee).

Executive Summary

2. At its meeting held on the 4 September 2015 the Committee appointed Simon Randall as Chairperson. At its 3 December 2015 meeting the committee further deferred the election of a Deputy Chairperson to its 3 March 2016 meeting.
3. The appointment of a Deputy Chairperson must be made in accordance with the Local Government Act, noting that no member has a casting vote.
4. Schedule 7, Part 1, Clause 25 of the Local Government Act 2002 stipulates that:
25 - Voting systems for certain appointments
 - (1) This clause applies to -
 - (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and
 - (b) the election or appointment of the deputy mayor; and
 - (c) the election or appointment of the chairperson and deputy chairperson of a committee; and
 - (d) the election or appointment of a representative of a local authority.
 - (2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:
 - (a) the voting system in subclause (3) (**system A**);
 - (b) the voting system in subclause (4) (**system B**).
 - (3) System A -
 - (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
 - (b) has the following characteristics:
 - (i) there is a first round of voting for all candidates; and
 - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
 - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
 - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

- Item 12
- (4) System B -
- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
 - (b) has the following characteristics:
 - (i) there is only 1 round of voting; and
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Recommendation/s

That the Te Oro Committee of the Maungakiekie-Tamaki Local Board:

- a) elects a Deputy Chairperson to the Te Oro Committee of the Maungakiekie-Tamaki Local Board for the rest of the political term.

Attachments

There are no attachments for this report.

Signatories

Authors	Philippa Hillman - Democracy Advisor, Maungakiekie-Tamaki Local Board
Authorisers	Victoria Villaraza - Relationship Manager

Te Oro Governance Committee of Maungakiekie-Tamaki Local Board

File No.: CP2016/02638

Purpose

1. To provide the Te Oro Committee of the Maungakiekie-Tāmaki Local Board an update on Te Oro's operations during the second quarter.

Executive Summary

2. This report provides an overview of the operations at Te Oro including finances, programming, progress made against key performance indicators, operational issues and highlights for the second quarter, October to December 2015.
3. Staff are investigating adjusting room hire rates and a potential alternative model for the facility's opening hours.
4. Facility visitor numbers are on track for quarter two. There have been a lower number of programme participants than expected in this quarter, due to a reduced number of workshops and classes offered.
5. A highlight of the Urbanesia festival, Niu Theatre Works presented two Pacific comedies on 21 November: *The Brown Print* by Unaloto Funaki and *The Eel and Sina* by Jono Soo-Choon. With more than 120 people in attendance, this was the first sold-out event to be held in Taurere since the facility opened in May 2015.
6. In quarter two, a casual custodian position was trialed to address ongoing security requirements. This has proved to be an effective and cost-efficient solution. Two major security incidents occurred at Te Oro in this quarter, as well as a few minor incidents of graffiti.
7. An update is also provided on the Memorandum of Understanding (MoU) partnerships held by Te Oro with Massive Company, The Crescendo Trust of Aotearoa, Street Dance New Zealand, Ruapotaka Marae, and the Australasian Performing Right Association (APRA).
8. A new partnership is underway with Theatre of Auckland and will be formalised in quarter three.

Recommendation/s

That the Te Oro Committee of the Maungakiekie-Tamaki Local Board:

- a) receives the quarterly update report.

Comments

Budget / Financial Update

9. Below is a table showing updated budget figures.

Second Quarter FY16	Actuals (6 month)	Budget (12 month)	Forecast Variance (12 month)
Revenue	\$14,000	\$80,000	(\$26,000)
Staff	\$131,000	\$267,000	\$4,000

General Operating Expenditure	\$12,000	\$32,000	\$4,000
Programme Delivery Expenditure	\$43,000	\$135,000	\$24,500
Net Surplus / (Deficit)			\$6,500

Fees and Charges

- Staff are investigating adjusting room hire rates for Taurere, Maungarei, Te Pupu O Kawau, and Workshop 3 (Digital Suite and Recording Studio rooms), including a comparison with hire fees and charges for similar arts and culture facilities.

Opening Hours

- Staff are investigating a potential alternative model for the facility's opening hours.
- The current opening hours are Monday-Friday, 10am – 7pm; Saturday, 9am – 6pm. The current hours fulfil the operations of Te Oro, however the operational budget does not allow for resourcing after-hours hire or staff hours required to support events and productions such as the Matariki and Urbanesia festivals.

Programming Highlights

- In quarter two, four events were featured as part of the Urbanesia festival and Te Oro's integrated artworks were included in the Pasifika Public Art Map.
- A highlight of Urbanesia, *Niu Theatre Works* presented two Pacific comedies on 21 November: *The Brown Print* by Unaloto Funaki and *The Eel and Sina* by Jono Soo-Choon. With more than 120 people in attendance, this was the first sold-out event to be held in Taurere since the facility opened in May 2015.
- Other key programming highlights were: *Christmas Fun in Tamaki* gift-making workshops and the inaugural *Glen Innes Christmas Stars* community event on 12 December; an exhibition by Te Oro's after-school class at The Good, The Bad Gallery in Glen Innes (8 to 13 December); and the *Shooting Back* photography exhibition by students in Te Omaru gallery (14 December to 30 January), featuring images of the people and places of Glen Innes. *Beats N Pieces* delivered their first concert of original music in Taurere.

Key Performance Indicators / Targets

- A full report against KPI targets for 2015/16 will be provided as part of Te Oro's annual report following the end of the financial year.
- Targets and measures for the second quarter are:

Measure category	Measure	Target (FY 2015/16)	Q2	Comments
Facility visitor numbers		25,000	5,371	On track
Programme participant numbers		2,300	272	Below target
Programme participant numbers by age	0-14 years	345	130	Exceeded
	15-19 years	1,150	53	Below target
	20-24 years	690	23	Below target
	25 years+	115	66	Exceeded

- There have been a lower number of programme participants than expected in quarter two. This is due to a reduced number of workshops and classes offered. There are two key contributing factors:
 - Operational budget constraints;
 - Street Dance New Zealand operational issues and adjustments to programme offering at Te Oro (see partnerships update, below).

Operational Update

Manager's Highlights

19. A highlight in October 2015 was *E Ono Tama'i Pato* by Maureen Fepulea'i, which was a rehearsed play reading in Taurere. Te Oro (who contributed to the event as venue partner) partnered with the Tamaki branch of the Pacific Women's Network and The Heart Movement for White Ribbon Month. Staff liaised with professional actors and directed three rehearsals and a reading on behalf of The Heart Movement. This was a free community event, which attracted 79 audience members.
20. Venue hire for the second quarter included:
 - The launch and winner's ceremony of the Pasifika Foundation's A-ha competition, where 11 local schools took part in the A-ha anti-bullying programme. The overall winner was Sylvia Park Primary School.
 - The Look Up Youth Innovation Symposium, an Auckland District Health Board initiative, with 100 attendees.
 - Soul Food Auckland commenced in November on the first Saturday of the month. A regular booking has been confirmed for the next 13 months.
 - Phoenix Dance Academy, where 100 students performed to an audience of 155 people.
 - Development workshops for Theatre of Auckland, with productions held in October and December.

Security and Safety

21. The security requirements for Te Oro were underestimated when the operational budget was set in March 2015. A First Security standing guard was contracted between May and October 2015, with costs covered by the facility's operational budget.
22. In quarter two, a casual custodian position was trialed to address ongoing security requirements and as a replacement for First Security's standing guard. This has proved to be an effective and cost-efficient solution.
23. Two major security incidents occurred at Te Oro in quarter two:
 - A group of unidentified youths attempted to force entry at the rear of the building via the marae entry doors. The offenders managed to prise the doors open. Te Oro's CCTV camera footage did not capture the incident and the police were unable to identify or prosecute the offenders. Staff have adjusted the CCTVs around the centre to ensure there is better coverage of key areas.
 - An incident involving 30 youths originating at the Glen Innes train station disrupted traffic on Line Road and reached the doors of Te Oro. Staff managed the situation according to the facility's security procedures.
24. In quarter two, there have been a few minor incidents of graffiti around the building:
 - The graffiti was mostly located in and around the pou closest to the marae.
 - This has become less frequent since the casual custodian was hired. The casual custodian has been effective in managing and deterring unsociable behaviour within the centre, as well as the area surrounding the building.
25. Behaviour in the square between Te Oro and the Glen Innes Library continues to be of concern, particularly issues relating to alcohol consumption. In quarter two, discussions were held with Glen Innes Library and Ruapotaka Marae to look into a strategy to reclaim the square, and to change the culture of how the space is used. Te Oro is collaborating with library staff to plan events and performances to take place in the square in quarters three and four. The new strategic broker for Maungakiekie-Tamaki will be made aware of this issue.

Partnerships

26. Te Oro provides venue support and rehearsal space to Massive Company, The Crescendo Trust of Aotearoa, Street Dance New Zealand, Ruapotaka Marae, and the Australasian Performing Right Association (APRA) as part of its Memorandum of Understanding (MoU) partnerships.
27. A new partnership is underway with Theatre of Auckland and will be formalised in quarter three.

Massive Company update

28. Massive Company events at Te Oro in quarter two:
 - Massive Nui Ensemble residency, 28 September to 3 October; public showing on 3 October; sell-out audience of 90 people
 - Introduction Workshop on 30 and 31 October
 - New work in development, *The Whole Hearted*, on 7 – 11 December.

The Crescendo Trust of Aotearoa update

29. The Crescendo Trust of Aotearoa (the Trust) programme continues to attract large youth numbers to both jam sessions and studio sessions.
30. In October, the Trust advised that funding for tutors was running out and that it could not guarantee to continue delivering on the MoU partnership for the remainder of the MoU period, between October 2015 and April 2016. Staff have assisted in finding alternative funding, in order to continue the partnership. In December, the Ministry of Social Development offered a one-off grant of \$20,000 to be administered by Te Oro on behalf of the Trust. The programme has now been confirmed for 2016.

Street Dance New Zealand update

31. There has been a reduction in the number of classes offered by Street Dance New Zealand in quarter two. Currently, they offer twice weekly hip hop dance classes at Te Oro.
32. The programme has been problematic due to inconsistency with the tutors provided by Street Dance New Zealand. Classes for the 5 -14 years age group have had high demand, with classes at full capacity. However, the classes for 15 - 19 years and 20 - 24 years have not had the uptake expected. Staff have requested meetings with Street Dance New Zealand to discuss an action plan to address the lack of youth engagement in those age groups.

Ruapotaka Marae update

33. The residency of Nga Uri a Te Wai-o-Taiki Kapa Haka Group has gone from strength to strength. Rehearsal times have shifted to 6.30pm - 8.30pm, to align with the roopu's availability. Another successful outcome is that Ruapotaka Marae has supported and performed at all the Te Oro end of term jam sessions.

Australasian Performing Right Association (APRA) update

34. The series of engagement seminars delivered by APRA were highly successful. Two events were delivered in collaboration with The Crescendo Trust of Aotearoa; the partnership between Te Oro and APRA concluded in November.

New partnership: Theatre of Auckland

35. Jason Te Kare, director from Theatre of Auckland started discussions in quarter one with staff and this relationship has continued.
36. Theatre of Auckland delivered a two-day intensive acting class in the September/October school holidays at Te Oro, as part of a partnership agreement for rehearsal/development space for their new theatre work, *Cell Fish*.

37. Staff have supported the group's request for a rehearsal venue and production partnership for the Auckland Arts Festival RAW presentation on 6 March; followed by a development season presentation in April 2016. Production dates are to be confirmed.
38. The new partnership with Theatre of Auckland will be formalised in quarter three.

Consideration

Local Board views and implications

Local board views and implications

39. Te Oro is a facility owned and operated by Auckland Council and funded by the Maungakiekie-Tāmaki Local Board. Three members represent the local board on the Te Oro Governance Committee.

Māori impact statement

40. The importance of mana whenua to the local area is acknowledged through their involvement in the centre. This is reflected in the programming of Te Oro with programmes designed to be inclusive and to reflect the cultural diversity of Glen Innes and Maungakiekie-Tāmaki.
41. A diverse range of creative cultural expression is celebrated at Te Oro, including Māori and Pacific contemporary and traditional arts and celebrations. Te Oro has incorporated this principle by hosting a range of activities that meet this objective.
42. Te Oro operates using "Manaakitanga – Young people feel welcome and take an active role in hosting visitors to the centre. The local community feels welcome and takes an active role in hosting visitors to the centre. All aspects of cultural creativity are welcome."

Attachments

There are no attachments for this report.

Signatories

Authors	Naomi Singer - Arts and Culture Advisor
Authorisers	Graham Bodman - General Manager Arts, Community and Events Victoria Villaraza - Relationship Manager

Proposed date change for June 2016 meeting

File No.: CP2016/03146

Purpose

1. To set a new meeting date for the June 2016 Te Oro Committee.

Executive Summary

2. The Committee meets four times a year with a meeting scheduled for each quarter.
3. Attachment A provides the agreed dates as set by the committee at its 4 September 2015 meeting.
4. As the chairperson of the committee is on a leave of absence in early June 2016 it is proposed to move the June meeting to one of the following dates:
 - Thursday, 16 June at 11am noting this is the same day as the local board's business meeting.
 - Thursday, 23 June at 11am
 - Thursday, 30 June at 11am
5. A committee meeting cannot be held on Thursday, 9 June noting the board's local citizenship ceremonies are scheduled for this date.

Recommendation/s

That the Te Oro Committee of the Maungakiekie-Tamaki Local Board:

- a) agrees xxx as its new meeting date for its fourth quarter meeting.

Attachments

No.	Title	Page
A	Meeting schedule 4 September 2015	17

Signatories

Authors	Philippa Hillman - Democracy Advisor, Maungakiekie-Tamaki Local Board
Authorisers	Victoria Villaraza - Relationship Manager

Resolutions from the 4 September meeting of the Te Oro Committee of the Maungakiekie-Tamaki Local Board

13 Schedule of committee meetings

Resolution number TE/2015/1

MOVED by Member SD Randall, seconded by Member G Thompson:

That the Te Oro Committee of the Maungakiekie-Tāmaki Local Board:

- a) **adopts the committee meeting dates as follows:**
- i) **Thursday, 3 December 2015 at 11am, to be held at Te Oro**
 - ii) **Thursday, 3 March 2016 at 11am, to be held at Maungakiekie-Tāmaki Local Board office**
 - iii) **Thursday, 2 June 2016 at 11am, to be held at Te Oro**
 - iv) **Thursday, 1 September 2016 at 11am, to be held at Maungakiekie-Tāmaki Local Board office.**

CARRIED