

Whau Local Board OPEN MINUTES

Minutes of a meeting of the Whau Local Board held in the Whau Local Board Office, 31 Totara Avenue, New Lynn on Wednesday, 16 March 2016 at 6.30pm.

PRESENT

Chairperson	Catherine Farmer
Deputy Chairperson	Susan Zhu
Members	Derek Battersby, QSM, JP Ami Chand, JP Ruby Manukia-Schaumkel

ABSENT

Duncan Macdonald, JP	For absence
Simon Matafai	For absence

1 Welcome

The meeting opened with a karakia.

2 Apologies

Resolution number WH/2016/12

MOVED by Chairperson CM Farmer, seconded by Member A Chand:

That the Whau Local Board:

- a) **accept the apologies from members Duncan Macdonald and Simon Matafai for absence.**

CARRIED

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

Members declared conflict of interests as below.

Register:

Board Member	Organisation / Position
Catherine Farmer	<ul style="list-style-type: none"> • Avondale-Waterview Historical Society – Committee Member • Blockhouse Bay Historical Society – <i>Member</i> • Portage Licensing Trust – <i>Trustee</i> • Blockhouse Bay Bowls - <i>Patron</i>
Susan Zhu	<ul style="list-style-type: none"> • Chinese Oral History Foundation – <i>Committee member</i> • The Chinese Garden Steering Committee of Auckland – <i>Board Member</i>
Derek Battersby	<ul style="list-style-type: none"> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • New Lynn Tennis Club – <i>Patron</i> • West Lynn Gardens – <i>Patron</i> • Tag Out Trust – <i>Chairman</i>
Ami Chand	<ul style="list-style-type: none"> • Kelston Community Trust – <i>Trustee</i> • Portage Licensing Trust – <i>Deputy Chair</i> • Rupa Aur Aap Trust – <i>Trustee</i> • Kelston Community Hub – <i>Chair</i> • Community Organisation Grants Scheme (COGS) Waitakere City Local Distribution Committee– <i>Committee Member</i>
Duncan Macdonald	<ul style="list-style-type: none"> • Avondale Business Association – <i>Chairman</i> • Avondale Community Society – <i>Chairman</i> • Avondale RSA – <i>Committee Member</i>

	<ul style="list-style-type: none">• Historical Society - <i>Member</i>• Avondale Jockey Club – <i>Member</i>
Ruby Manukia-Schaumkel	<ul style="list-style-type: none">• Wesley College - <i>Trustee</i>• Kelston Girls College – <i>Trustee</i>• Problem Gambling Foundation – <i>Board Member</i>
Simon Matafai	<ul style="list-style-type: none">• International Pacific Council – <i>President</i>• United for Education and Sustainable Futures – <i>Ambassador</i>• Global Youth Music Committee – <i>Ambassador</i>• Helping Youth Pursue Emancipation – <i>Ambassador</i>• Auckland City Peace Ambassador

The register was updated for members Zhu and Manukia-Schaumkel.

4 Confirmation of Minutes

Resolution number WH/2016/13

MOVED by Member A Chand, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 17 February 2016, including the confidential section, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Ward Councillor's Update

Apology from Councillor Ross Clow for absence was noted.

8 Deputations

8.1 Healthy Families Waitakere

Kerry Allan from Healthy Families Waitakere made a presentation providing an overview of Healthy Families Waitakere and updated the board on the progress of the initiative.

A copy of presentation has been placed on file copy of minutes and can be viewed on Auckland Council website.

Resolution number WH/2016/14

MOVED by Deputy Chairperson S Zhu, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **receive the deputation from Kerry Allan of Healthy Families Waitakere and thank her for the presentation.**

CARRIED

Attachments

A Presentation - Healthy Families Waitakere

8.2 Tula'i Pasifika Leadership Programme

Dominique Leauga and James Tevaga from Youth Service West on behalf of the West Auckland Pasifika Forum (WAPF) made a verbal presentation to the local board on Tula'i Pasifika Leadership Programme 2015/2016. The presentation included information on how the Tula'i Leadership Programme 2014/2015 ended and planning delivery and current status of Tula'i Pasifika Leadership Programme 2015/2016.

Resolution number WH/2016/15

MOVED by Member R Manukia-Schaumkel, seconded by Member A Chand:

That the Whau Local Board:

- a) **receive the deputation from Dominique Leauga and James Tevaga of Youth Service West on Tula'i Pasifika Leadership programme and thank them for the presentation.**

CARRIED

8.3 Waiata Trust

Representatives from Waiata Trust made a presentation to the board on the Whau Pacific Festival event in October 2015. Introduction letter, list of programme for Whau Pacific Festival 2015 and video presentation was tabled along with budget/expenditure. A copy of tabled documents have been placed on file copy of minutes and can be viewed on Auckland Council website. The video presentation has been placed on file copy of minutes and is available on request.

Resolution number WH/2016/16

MOVED by Member D Battersby, seconded by Member A Chand:

That the Whau Local Board:

- a) **receive the deputation from representatives of Waiata Trust on the Whau Pacific Festival and thank them for the presentation.**

CARRIED

Attachments

- A Introduction letter - Waiata Trust
- B List of Programme - Whau Pacific Festival 2015
- C Whau Pacific Festival - Budget Summary

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Whau Local Board Chairperson - Catherine Farmer's report

Resolution number WH/2016/17

MOVED by Chairperson CM Farmer, seconded by Member A Chand:

That the Whau Local Board:

- a) receive Whau Local Board Chairperson Catherine Farmer's report.

CARRIED

13 Local board members' reports

There were no reports.

14 Auckland Transport Update Report March 2016 – Whau Local Board

Resolution number WH/2016/18

MOVED by Deputy Chairperson S Zhu, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) receive the Auckland Transport update report March 2016.
b) request that Auckland Transport investigate removing parking on one side of Vanguard Road, Kelston to improve pedestrian safety during peak school transit times.

CARRIED

15 Auckland Transport Quarterly Update to Local Boards (for the quarter - 1 October to 31 December 2015)

Resolution number WH/2016/19

MOVED by Member R Manukia-Schaumkel, seconded by Member A Chand:

That the Whau Local Board:

- a) receive Auckland Transport quarterly update to local boards (for the quarter 1 October to 31 December 2015).

CARRIED

16 Whau Local Board Quick Response Grants: Round Three 2015/2016

Secretarial Note: Application from Pegasus Flying Trust was tabled. The application was originally submitted for the Henderson-Massey local board and was considered for this round of Whau quick response grants as the applicant selected Whau priorities.

A copy of the application has been placed on file copy of minutes and can be viewed on Auckland Council website.

Resolution number WH/2016/20

MOVED by Member A Chand, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **agrees to the following allocation for round three of 2015/16 Whau Local Board quick response grants applications as listed in Table 1 below:**

Table One: Whau Local Board Round Three Quick Response Applications

App Number	Main Focus	Organisation Name	Project	Total Requested	Amount Approved
QR1621-310	Arts and culture	Melanie Wittwer	Story collection "Living out West" curated by the Green Bay Writers	\$938.80	\$938.80
QR1621-316	Arts and culture	Cristina Beth	The Peace Poppy Project Photographic Exhibition	\$2,000	\$0.00
QR1621-304	Arts and culture	Te Riri O Te O Dance Group	Te Riri O Te O Dance Group	\$1,000	\$250.00
QR1621-301	Community	F4 Fit Schools Ltd	F4 School Fitness Role Modelling for Parents	\$2,000	\$0.00
QR1621-311	Community	Family Action	Family violence education to the Indian community	\$1,207.68	\$600.00
QR1621-318	Community	Youthline Auckland Charitable Trust	Supporting youth to build resilient communities	\$2,000	\$2,000.00
QR1621-320	Community	Generation Ignite	Generation Ignite community garden	\$1,519.85	\$1,519.85

QR1621-321	Events	Jessica Rose	Fun Family Bikenic at the Velodrome	\$1,000	\$400.00
QR1621-322	Events	Waitakere Indian Association (WIA)	Waitakere Holi Festival - A festival of colours	\$2,000	\$0.00
QR1621-313	Sport and recreation	Green Bay Community House (GBCH)	Green Bay Community Boxing Group	\$626.11	\$626.11
QR1621-314	Sport and recreation	Green Bay Community House (GBCH)	Green Bay Unicycle Club	\$1,600	\$1,560.00
QR1605-201	Community	Pegasus Flying Trust	Pegasus project	\$2,000.00	\$0.00
			Total	\$15,892.44	\$7,894.76

b) allocates a further \$1100 from Community budget to Neighbour's Day Activities.

CARRIED

Attachments

A Grant application - Pegasus Flying Trust

17 New Road Name Approval for the residential subdivision by H Spec Limited at 48 West Coast Road, Glen Eden

Resolution number WH/2016/21

MOVED by Chairperson CM Farmer, seconded by Member A Chand:

That the Whau Local Board:

a) pursuant to section 319(1)(j) of the Local Government Act 1974, approves the road name "Barney Way", proposed by the Applicant, for the new road created by way of subdivision at 48A West Coast Road, Glen Eden while noting that 'Buster Way' and 'Bone Way', also meet the road naming criteria.

CARRIED

18 New community lease to West Auckland Radio Control Car Club Incorporated, 42 Bancroft Crescent, Glendene

Resolution number WH/2016/22

MOVED by Member R Manukia-Schaumkel, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

- a) **approve a new community ground lease under S73(3) of the Reserves Act 1977 to West Auckland Radio Control Car Club Incorporated for part of Bancroft Park, 42 Bancroft Crescent, Glendene (Attachment A) subject to one month's public notification, and with no objection, on the following terms and conditions:**
 - i) **Term – 5 years commencing 1 May 2016 with one 5-year right of renewal;**
 - ii) **Rent - \$1.00 plus GST per annum if requested;**
 - iii) **An early termination clause reserving the right to council to give notice of 6 months in its sole discretion to allow Council to use the land for a different purpose if desired at some future date;**
 - iv) **The leased premise area may be varied upon the survey area being finalised, so that the West Auckland Radio Control Car Club will be leasing the area that is not being proposed to be sold**
- b) **agree that West Auckland Radio Control Car Club Incorporated Community Outcomes Plan as approved be attached to the community lease document (Attachment B);**
- c) **approve all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines July 2012.**

CARRIED

19 Local Board member attendance at the Making Good Decisions - Panel Recertification 2016 - 10 May 2016

Resolution number WH/2016/23

MOVED by Deputy Chairperson S Zhu, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **approve local board chair Catherine Farmer attendance at the Making Good Decisions – Panel Recertification programme on Tuesday, 10 May 2016.**
- b) **approve the payment of registration fees from the Whau Local Board professional development budget.**
- c) **agree that any additional expenses including mileage claim for attending the Making Good Decisions – Panel Recertification programme on Tuesday, 10 May 2016 be provided for in line with Auckland Council's Elected Members' Expense Rules.**
- d) **request that following completion of the programme the local board member leads a workshop discussion with Whau local board members and provide a written report at 15 June 2016 board meeting to share learnings and insights.**

CARRIED

20 Feedback on the Draft Civil Defence and Emergency Management Group Plan

Resolution number WH/2016/24

MOVED by Member A Chand, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **receive the draft Civil Defence and Emergency Management Group Plan 2016-2021.**

CARRIED

21 Local government elections - order of names on voting documents

Resolution number WH/2016/25

MOVED by Member A Chand, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **recommend to the governing body that candidate names on voting documents should be arranged in alphabetical order of surname.**

CARRIED

22 LGNZ AGM and conference 2016

Resolution number WH/2016/26

MOVED by Member R Manukia-Schaumkel, seconded by Member A Chand:

That the Whau Local Board:

- a) **nominate Local Government lead Ruby Manukia-Schaumkel to attend the Local Government New Zealand 2016 Annual General Meeting and Conference from Sunday 24 July 2016 to Tuesday 26 July 2016, as Whau local board representative, on the basis that the conference programme is relevant to the Local Board's work programme.**
- b) **nominate Deputy Chair Susan Zhu, and board members Ami Chand and Simon Matafai to also attend the conference from Sunday 24 July 2016 to Tuesday 26 July 2016.**
- c) **confirm that conference attendance including travel and accommodation for attendees will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.**
- d) **note that that conference attendance expenses for members Ami Chand, Simon Matafai and Deputy Chair Susan Zhu, including registration, travel and accommodation, will be paid for from Whau local board members professional development budget.**

CARRIED

23 Quarterly Performance report period ended 31 December 2015

Resolution number WH/2016/27

MOVED by Deputy Chairperson S Zhu, seconded by Member D Battersby:

That the Whau Local Board:

- a) **receive the Quarterly Performance Report for the Whau Local Board for the period ended 31 December 2015.**

CARRIED

24 Manukau Harbour Forum Work Programme for 2016/17

Secretarial Note: Updated copy of attachment A was tabled. A copy of which has been placed on file copy of minutes and can be viewed on Auckland Council website.

Resolution number WH/2016/28

MOVED by Member A Chand, seconded by Member R Manukia-Schaumkel:

That the Whau Local Board:

- a) **note resolution MHFJC/2016/5 of the Manukau Harbour Forum.**
- b) **endorse year three of the Manukau Harbour Forum's 2014-2016 work programme as appended in Agenda Attachment B.**
- c) **note the recommendation regarding ongoing advocacy for hydrodynamic modelling of the Manukau Harbour.**

CARRIED

Attachments

- A Updated copy of attachment A (2014 report to the Manukau Harbour Forum on the adoption of a three-year work programme)

25 Draft Business Improvement District Policy (2016) – local board feedback

Resolution number WH/2016/29

MOVED by Deputy Chairperson S Zhu, seconded by Member D Battersby:

That the Whau Local Board:

- a) **delegate to the Chair Catherine Farmer and Deputy Chair Susan Zhu to provide feedback on the draft Business Improvement District Policy (2016) before the feedback deadline of 31 March 2016.**

CARRIED

26 Community Led Small Build Programme

Resolution number WH/2016/30

MOVED by Member R Manukia-Schaumkel, seconded by Member A Chand:

That the Whau Local Board:

- a) **delegate to Chair Catherine Farmer and Community Development portfolio lead board member Ruby Manukia-Schaumkel to provide the Local Board's views on new applications for the programme in the Whau Local Board area.**

CARRIED

27 Governance Forward Work Calendar

Resolution number WH/2016/31

MOVED by Member A Chand, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

- a) **note the Whau Local Board Governance Forward Work Calendar – March 2016.**

CARRIED

28 Confirmation of Workshop Records: February 2016

Resolution number WH/2016/32

MOVED by Chairperson CM Farmer, seconded by Member D Battersby:

That the Whau Local Board:

- a) **confirm the records of the workshops in Attachments A - D held on the following dates:**
 - o **3 February 2016**
 - o **10 February 2016**
 - o **17 February 2016**
 - o **24 February 2016**

CARRIED

29 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.34pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WHAU LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....