



I hereby give notice that an ordinary meeting of the Hibiscus and Bays Local Board will be held on:

Date: Wednesday, 27 April 2016
Time: 1.00pm
Meeting Room: Council Chamber
Venue: Orewa Service Centre
50 Centreway Road
Orewa

Hibiscus and Bays Local Board OPEN AGENDA

MEMBERSHIP

Chairperson	Julia Parfitt, JP
Deputy Chairperson	Greg Sayers
Members	David Cooper
	Janet Fitzgerald, JP
	Gaye Harding-Kirikiri
	Gary Holmes
	Lovisa Rasmussen
	Lisa Whyte

(Quorum 4 members)

Vivienne Sullivan
Local Board Democracy Advisor

21 April 2016

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Portfolio	Description	Local Board Members
Local planning, policy and governance	Relationship with governing body, Chairs meeting, protocols, code of conduct, local area plans, structure plans, Unitary Plan, RUB, plan changes	Julia Parfitt –Chairperson Greg Sayers - Deputy Chairperson
Arts and culture	Arts centres, art programmes	Greg Sayers – Lead Julia Parfitt -Alternate
Events	General oversight of events programme music in parks, movies in parks	Greg Sayers and Julia Parfitt
Community services and facilities	Community development and safety, grants and funding, community facilities, community houses, community leases, Youth Connections	Julia Parfitt –Lead Janet Fitzgerald - Alternate
Youth	Local board Youth Forum, Youth Representative	Lovisa Rasmussen – Lead Gaye Harding-Kirkiri - Alternate
Libraries		Lisa Whyte –Lead Gaye Harding-Kirkiri - Alternate
Recreation services	Pools, multi-sport facilities	Gaye Harding-Kirkiri – Lead Lisa Whyte - Alternate
Parks	Reserve management plans, park usage, leasing on parks, liaison with parks staff on land owner approval	David Cooper –Lead Julia Parfitt –Alternate Janet Fitzgerald – Lead Lovisa Rasmussen - Alternate
Built and natural environment	Heritage, infrastructure (including stormwater, wastewater, water), environmental programmes, conservation and biodiversity, biosecurity, waste minimisation	Janet Fitzgerald – Lead Julia Parfitt - Alternate
Economic Development	Economic development plans, developing ATEED relationship, broadband	Gary Holmes – Lead Gaye Harding-Kirkiri -Alternate
Street environment and town centres	Gateways and mainstreet upgrades, Urban design champion	David Cooper and Gary Holmes – Leads Janet Fitzgerald -Alternate
Transport		David Cooper – Lead Gary Holmes – Alternate Janet Fitzgerald – Lead Greg Sayers - Alternate
Regulatory, bylaws and compliance	Bylaw policy feedback	Gaye Harding-Kirkiri -Lead Julia Parfitt -Alternate
Resource consent applications	Input into notification decisions for resource consent applications	Gary Holmes – Lead Janet Fitzgerald - Alternate
Communications and engagement	Media, stakeholder and community engagement including iwi relationships, Hibiscus and Bays Youth Voice and YAP	Julia Parfitt – Lead Lovisa Rasmussen -Alternate
Finance	Budget overview, financial prudence and reporting, local board funding policy	Lisa Whyte – Lead Julia Parfitt - Alternate
Civil defence/emergency management		David Cooper –Lead Greg Sayers -Alternate
Urban Design Champion		Gary Holmes – Lead Janet Fitzgerald - Alternate

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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

There are no minutes for confirmation

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

- (i) The reason why the item is not on the agenda; and
- (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Annual Plan 2016/2017

File No.: CP2016/07528

Purpose

1. To make decisions on Annual Plan matters as they relate to the Hibiscus and Bays Local Board including matters such as budgets, advocacy, position on regional issues and recommendations to the governing body.

Executive Summary

2. This report seeks input from local boards on a range of annual plan related matters, including Locally Driven Initiatives (LDI), advocacy, regional financial policy issues and other rate proposals.
3. This report requests that the Hibiscus and Bays Local Board:
 - a) makes decisions on:
 - i) final Locally Driven Initiatives budgets by activity, within funding envelopes
 - ii) key advocacy issues
 - b) provides any feedback on regional issues, including:
 - i) the Uniform Annual General Charge (UAGC)
 - ii) the Interim Transport Levy (ITL)
 - iii) Māori land rates
 - iv) rates for farm/lifestyle properties over 50 hectares
 - c) makes recommendations to the governing body on other financial matters such as:
 - i) any new/amended Business Improvement District (BID) targeted rates
 - ii) any new/amended local targeted rate proposals
 - iii) proposed Locally Driven Initiatives capital projects outside local boards' decision-making responsibility.
4. Local board views on these matters will be considered in discussions between the local boards and the Finance and Performance Committee on 6 and 9 May 2016; and by the governing body prior to adopting the Annual Plan 2016/2017.

Recommendation/s

That the Hibiscus and Bays Local Board:

- a) confirm final 2016/2017 LDI budgets by activity, within funding envelopes.
- b) agrees key advocacy issues
- c) provides any views it may have on regional financial policy issues
- d) recommends any new or amended Business Improvement District targeted rates
- e) recommends any new or amended local targeted rate proposals
- f) recommends any proposed Locally Driven Initiatives capital projects, which are outside local boards' decision-making responsibility.
- g) recommends \$XX of 2015/2016 Locally Driven Initiatives Opex to be deferred.

Comments

LDI

5. Local boards are requested to agree the level of funding for each group of activity. This funding is further allocated to specific projects and services detailed in the work programmes.
6. As part of the funding policy, local boards can resolve to defer those projects that are funded by the LDI where there was an agreed scope and cost but have not been delivered. The local board may wish to resolve 2015/2016 projects that meet the criteria for deferral to 2016/2017.
7. Key information of the funding of each activity and the LDI funded projects that meet the criteria for deferral is provided in Attachment A.

Advocacy issues

8. Local boards resolved on their key advocacy issues in November 2015, for discussions with the Finance and Performance Committee and consultation. Since then, relevant council departments and Council Controlled Organisations have provided local boards with advice on the current position of each advocacy issue, and any next steps. This information was provided to local boards in April 2016, as part of a broader information pack, to consider at their workshops, and is also attached to this report for information (see Attachment B).
9. Local boards consulted on their local advocacy issues in February and March 2016. The results from the consultation have been analysed and summarised, and provided to the local boards. This has been attached to this report for information (see Attachment C).
10. In light of this information, the local board may now wish to agree any advocacy priorities for discussion with the Finance and Performance Committee on 6 and 9 May.

Regional issues

11. Local boards provided feedback on regional financial policy issues (in November 2015) which were going for consultation. The results from the consultation have been analysed and summarised, and provided to local boards (see Attachment C).
12. The local board may wish to provide further feedback on these issues for consideration by the Finance and Performance Committee.

Local targeted rate and BID targeted rate proposals

13. Local boards are required to agree any new BID and local targeted rate proposals (noting that any new local targeted rates and/or BIDs must have been consulted on before they can be implemented).

Consideration

Local Board views and implications

14. Local board decisions and feedback is being sought in this report.
15. Local boards play an important role in the development of the annual plan, and provide views and information at key stages as council continues through the annual plan process.

Māori impact statement

16. Many local board decisions are of importance to and impact on Māori. Local board agreements and the annual plan are important tools that enable and can demonstrate council's responsiveness to Māori. Local board plans, which were developed in 2014 through engagement with the community including Māori, form the basis of local

priorities. There is a need to continue to build relationships between local boards and iwi, and where relevant the wider Māori community. Ongoing conversations will assist local boards and Māori to understand each other's priorities and issues. This in turn can influence and encourage Māori participation in council's decision-making processes.

Implementation

17. Feedback from the local boards will be summarised and provided in full to the Finance and Performance Committee and governing body for consideration and adopting the Annual Plan 2016/2017.

Attachments

As the attachments were not available at the time this agenda was printed they will be circulated under separate cover.

Signatories

Authors	Jane Koch - Lead Financial Advisor
Authorisers	Lesley Jenkins - Relationship Manager