



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 14 April 2016 at 6.30pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • EcoMatters Environment Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i> • Charlotte Museum Trust – <i>Trustee</i>

Secretarial note: Chair Coney declared an interest in Item 12 and Member Neil Henderson declared an interest in part of Item 14

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>• Living Cell Technologies Animal Ethics Committee – <i>Member</i>• Rural Advisory Panel - <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">• Ark in the Park – <i>Governance Group Member</i>

4 Confirmation of Minutes

Resolution number WTK/2016/13

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Confirms the ordinary minutes of its meeting, held on Thursday, 24 March 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Update from Ward Councillors

Secretarial note: Apology from Councillor Linda Cooper was noted.

This item was discussed after Item 18

8 Deputations

8.1 Cancer Society

A powerpoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2016/14

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Receives the deputation from Toni Dale from the Cancer Society and thank her for attending the Waitakere Ranges Local Board meeting.**

CARRIED

Attachments

- A Cancer Society presentation

8.2 ITEM WITHDRAWN

9 Public Forum

There was no public forum.

9.1 Corrie Cook resident of Swanson was in attendance and spoke about:

- Swanson junior skate park

9.2 Ian Hutchinson resident of Swanson was in attendance and spoke about:

- Swanson junior skate park

Resolution number WTK/2016/15

MOVED by Member GB Presland, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) Receives the public forum presentation from Corrie Cook and Ian Hutchinson and thank them for attending the Waitakere Ranges Local Board Meeting.**

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 New community lease to Piha Tennis Club Incorporated, 21 Seaview Road, Piha

Secretarial note: Chairperson Sandra Coney declared an interest in Item 12 and took no part in the discussion or voting on the matter. The chairperson vacated the chair in favour of the Deputy Chairperson Denise Yates at 7.10 pm.

Resolution number WTK/2016/16

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Grants a new community lease to Piha Tennis Club Incorporated for part of Piha Domain, 21 Seaview Road, Piha (Attachment A) on the following terms and conditions:**
 - i) Term – 10 years commencing 1 June 2016 with one 10-year right of renewal;**
 - ii) Rent - \$1.00 plus GST per annum if requested;**
 - iii) The area outlined and hatched in black and marked “Area A” on the site plan is not to be fenced and shall remain available at all times for public use;**
 - iv) Piha Tennis Club Incorporated Community Outcomes Plan as approved be**

attached to the community lease document (Attachment B);

- v) Auckland Council has adopted a Smoke-Free Policy to apply on Council land, which Policy the Lessee is obligated to abide by during the Term. The Lessee will use its best endeavours to ensure its members, employees, invitees, contractors and agents abide by the Policy;
- b) Notes all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines July 2012.

CARRIED

Secretarial note: Deputy Chair Denise Yates vacated the chair. Chair Sandra Coney returned to the meeting and resumed the chair at 7.12pm

Member Saffron Toms left the meeting @ 7.00pm

Member Saffron Toms returned to the meeting @ 7.07pm

Deputy Mayor Penny Hulse arrived at 7.12pm

13 Local Board Transport Capital Fund (LBTCF)

Resolution number WTK/2016/17

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) Approves an additional \$300,000 from the Local Board Transport Capital Fund for Project 362, West Coast Road Pedestrian & Cyclist safety improvements, to cover the full cost of implementing this project. Noting this is in addition to the \$430,000 previously allocated by the local board.
- b) Approves the allocation of the remaining \$91,760 balance of the Local Board Transport Capital Fund for Project 441, Sunnyvale to Oratia Shared Path to cover the cost of public consultation and detail design of stage 1. Noting this is in addition to the \$60,000 already allocated to this project by the local board.

CARRIED

14 Waitākere Ranges Quick Response Grants Round Three 2015/2016

Resolution number WTK/2016/18

MOVED by Member GB Presland, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) Approves the allocation of funding from the Local Community Grants budget line (Local Community Services) for the grant applications as specified in the table below:

Table One: Waitakere Quick Response Round Three Applications 2015/2016

Applicant	Project	Total Allocated
Albionvale Village Greenspace Trust	Towards the Lid Revolution Community Board for slow down traffic signs.	\$705
UpsideDowns Education Trust	Towards the UpsideDowns Education Trust for the delivery of speech and language therapy for 3 children with down syndrome.	\$1,395

- b) Approves the allocation of funding from the Waitakere Ranges Heritage Area (Local Planning and Development) asset based budget line for the grant applications as specified in the table below:

Applicant	Project	Total Allocated
Weedfree Trust	Towards Te Henga Sustainable Neighbourhood project for purchase of native plants.	\$1,492
Huia Rd Riding Club	Towards Huia Riding Club for invasive weed eradication and replanting waterways with natives.	\$1,400
Wildlife Conservation Trust of NZ	Towards Waitakere Ranges Halo Project for printing of 5,000 flyers and fridge magnets.	\$0
Waitakere Rivercare	Towards Waitakere Rivercare Community Nursery for material to repair shade house irrigation system.	\$639.69

- c) Approves the allocation of funding from the Community Group Assistance (Local Community Services) budget line for the grant applications specified in the table below:

Applicant	Project	Total Allocated
Glen Eden Baptist Church	Towards TRAX Youth Leadership Training Weekend for project running cost.	\$1,500
Piha Community Library Trust	Towards The Piha library mural for the completion of Piha library mural.	\$220.43
Titirangi Community House Society Incorporated	Towards the Titirangi Community House for six new trestle tables.	\$1,066.40
Youthline	Towards Youthline Auckland Charitable Trust purchase of items for community event kit.	\$1,500
EcoMatters Environment Trust	Towards EcoMatters Environment Trust for 3 x iPads and 2 x iPhones.	\$0

CARRIED

Member Neil Henderson declared an interest in part of Item 14 and took no part in discussion or voting on the matter.

Member Neil Henderson left the meeting at 7.21pm

Member Neil Henderson returned to the meeting at 7.23pm

15 Upgrade of Water Safety Signage at Piha

Resolution number WTK/2016/19

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) Approves the upgrade of water safety signage at Piha (as outlined in Attachment B Renewal and Upgrade of Water Safety Signage at Piha), including a mix of flat signs and pole wrapped signs, except that signs 1, 5, 13 and 24 are to be flat signs.
- b) Agrees that all signage will have a dark blue background colour with a solid red line under the beach name.
- c) Has taken into account the requirements of the Piha Area Design Guidelines and the requirements of the Waitakere Ranges Heritage Area Act to protect, enhance and restore the heritage features of the area, and in particular that the built environment should be subservient to the natural landscape.
- d) Notes that over 30 signs are to be installed at Piha and has taken into account the visual impact this large number could have on the amenity of Piha and people's enjoyment of the natural scenic beauty of the beach.
- e) Notes that the Australian/ New Zealand Standard for Water safety signs and beach flags (AS/NZS 2416.3:2010) states that the colour selection needs to make the sign easy to see in the aquatic environment and it is essential that the colour contrast between the colour of the text and the colour of the sign background should be carefully considered to ensure legibility. The Local Board considers that the blue background with white lettering provides excellent contrast and is satisfied the signs will be legible to the public, and easy to see.
- f) Notes the feedback from stakeholders at the meeting, site visit and received in writing subsequently.

CARRIED

16 Water Safety Signage Upgrade at Te Henga/Bethells Beach and O'Neill Bay

Resolution number WTK/2016/20

MOVED by Deputy Chairperson DA Yates, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) Approves the upgrade of water safety signage at Te Henga (Bethells Beach) (as outlined in Attachment B Renewal and Upgrade of Water Safety Signage at Te Henga/Bethells Beach).
- b) Agrees that all signage will have a dark blue background colour with a solid red line under the beach name.
- c) Has taken into account the requirements of the Waitakere Ranges Heritage Area Act to protect, enhance and restore the heritage features of the area, and in particular that the built environment should be subservient to the natural landscape.
- d) Notes that the Australian/ New Zealand Standard for Water safety signs and beach flags (AS/NZS 2416.3:2010) states that the colour selection needs to make the sign easy to see in the aquatic environment and it is essential that the colour

contrast between the colour of the text and the colour of the sign background should be carefully considered to ensure legibility. The Local Board considers that the blue background with white lettering provides excellent contrast and is satisfied the signs will be legible to the public, and easy to see.

- e) Notes the feedback from stakeholders at the meeting, and received in writing subsequently.

CARRIED

17 Swanson Station Park Junior Skate Facility

A supplementary information for business report regarding the Swanson Station Junior Skate Project memo was tabled at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2016/21

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Requests officers to clarified whether growth fund can be utilised to investigate and develop the open grass site to the west and beside the road as a location for a junior skate park at Swanson.
- b) If officers response is no the board requests the substantive report be on the next meeting agenda.

CARRIED

Attachments

- A Supplementary information for the Swanson Station Junior Skate Project

18 Titirangi War Memorial Hall 500 South Titirangi Road, Titirangi – New License to Spirit Wireless Limited

Supporting materials were tabled at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2016/22

MOVED by Deputy Chairperson DA Yates, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) Requests officers to report back to the Chair any feedback from the Titirangi Playcentre.
- b) Following this step approves the use by Spirit Wireless Limited for siting and operating wireless radio equipment on the roof space at the Titirangi War Memorial Hall at 500 South Titirangi Road.
- c) Authorises Panuku Development Auckland to negotiate the terms and conditions of the new license to Spirit Wireless Limited.

CARRIED

Attachments

- A Spirit Wireless - Visual Impact
- B Spirit Wireless - feedback from the Titirangi Library

Item 7 – Update from Ward Councillors

Deputy Mayor Penny Hulse provided the members with matters being addressed by Governing Body including:

- Increasing in Pensioner housing
- TFUG
- Unitary Plan
- Housing Accord

19 Feedback on the Draft Civil Defence and Emergency Management Group Plan

Resolution number WTK/2016/23

MOVED by Member SR Tollestrup, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Provides feedback on the draft Civil Defence and Emergency Management Group Plan 2016-2021, with particular reference to local priorities for emergency management.**

CARRIED

Attachments

- A Waitakere Ranges Local Board feedback on the Draft Civil Defence and Emergency Management Group Plan

20 Governance Forward Work Calendar

Resolution number WTK/2016/24

MOVED by Member NR Henderson, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) Notes the attached updated Governance Forward Work Calendar for April 2016.**

CARRIED

21 Waitakere Ranges, Great Barrier and Waiheke Local Boards shared practice workshop

Resolution number WTK/2016/25

MOVED by Deputy Chairperson DA Yates, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) Approves any related elected member expenses for attending the Waitākere Ranges, Great Barrier Island, and Waiheke Local Board's shared practice workshop be provided for in line with the latest Auckland Council's Elected Members' Expense Policy 2014.**
- b) Approves the costs for the Waitākere Ranges, Great Barrier Island, and Waiheke Local Board's shared practice workshop being divided between the three participating local boards and allocated to the related governance support budget lines.**

CARRIED

22 Portfolio update - Member Steve Tollestrup

Resolution number WTK/2016/27

MOVED by Member NR Henderson, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **Receives the portfolio update from Member Steve Tollestrup.**

CARRIED

23 Confirmation of Workshop Records - February 2016 - March 2016

Resolution number WTK/2016/26

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) **Confirms that the attached records of the workshops held 11, 18 and 25 February 2016 and 3, 10 and 17 March 2016 are true and correct record.**

CARRIED

24 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

9.06 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....