
Tenders and Procurement Committee

OPEN MINUTES

Minutes of a meeting of the Tenders and Procurement Committee held in the Room 1, Level 26, 135 Albert Street, Auckland on Tuesday, 17 May 2016 at 9.30am.

PRESENT

Chairperson	Cr Dick Quax	
Deputy Chairperson	Cr Denise Krum	
Members	Cr Anae Arthur Anae	
	Cr Sharon Stewart, QSM	
	Cr Sir John Walker, KNZM, CBE	From 9.39am, Item 9

ABSENT

Cr Cameron Brewer
Deputy Mayor Penny Hulse

ALSO PRESENT

Cr Cathy Casey	Until 10.34am, Item C1
Cr Penny Webster	Until 10.14am, Item 11
Cr George Wood	From 9.39am, Item 9

IN ATTENDANCE

Harry Doig	Deputy Chair, Puketāpapa Local Board
Graeme Easte	Albert-Eden Local Board Member
Julie Fairey	Chair, Puketāpapa Local Board

1 Apologies

Resolution number TEN/2016/17

MOVED by Chairperson D Quax, seconded by Cr AJ Anae:

That the Tenders and Procurement Committee:

- a) **accept the apologies from Cr C Brewer and Deputy Mayor PA Hulse for absence.**

CARRIED

2 Declaration of Interest

There were no declarations of interest.

3 Confirmation of Minutes

Resolution number TEN/2016/18

MOVED by Chairperson D Quax, seconded by Deputy Chairperson DA Krum:

That the Tenders and Procurement Committee:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 26 April 2016, including the confidential section, as a true and correct record.**

CARRIED

4 Petitions

There were no petitions.

5 Public Input

There was no public input.

6 Local Board Input

6.1 Local Board Input - Julie Fairey, Puketāpapa Local Board - Te Auaunga Awa Stormwater Project

This item was addressed in the confidential section of the meeting, at Item C1 – Supporting information for the Te Auaunga Awa Procurement Plan.

7 Extraordinary Business

There was no extraordinary business.

8 Notices of Motion

There were no notices of motion.

9 Facilities Management and Maintenance Contracts: Progress Update and Next Steps

A PowerPoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Cr GS Wood entered the meeting at 9.39 am.

Cr JG Walker entered the meeting at 9.39 am.

Note: Changes to the original motion were incorporated with the agreement of the meeting.

Resolution number TEN/2016/19

MOVED by Chairperson D Quax, seconded by Deputy Chairperson DA Krum:

That the Tenders and Procurement Committee:

- a) **receive the presentation for Facilities Management and Maintenance Contracts.**
- b) **note that quarterly updates will be provided to the Finance and Performance Committee (or appropriate committee) from July 2016.**

CARRIED

Attachments

- A 17 May 2016, Tenders and Procurement, Item 9 - Facilities Management and Maintenance Contracts Presentation

10 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11 Procedural motion to exclude the public

Cr MP Webster left the meeting at 10.14 am.

Resolution number TEN/2016/20

MOVED by Chairperson D Quax, seconded by Deputy Chairperson DA Krum:

That the Tenders and Procurement Committee:

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Supporting information for Te Auaunga Awa Procurement Plan

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report contains commercially sensitive information relating to procurement of stormwater management services.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

C2 Stone Cladding Repairs for 135 Albert Street - Appointment of Contractors

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report contains proposed contractual terms and conditions, and contract values that if known would compromise council's ability to effectively manage and control the contract works.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

10.14 am The public was excluded.

10.49 am The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Supporting information for Te Auaunga Awa Procurement Plan

Resolution number TEN/2016/21

MOVED by Chairperson D Quax, seconded by Deputy Chairperson DA Krum:

Restatement

- c) confirm that there be no restatement of the confidential report, attachments or resolutions, with the exclusion of the following information:
 - i) the Request for Tenders which will be publicly released.
 - ii) for contracts arising from this procurement awarded over \$100,000 Auckland Council will publish the following details on their website; the contract number, contract description, contract type, supplier's trading name, contract start date and contract expiry date.

C2 Stone Cladding Repairs for 135 Albert Street - Appointment of Contractors

Resolution number TEN/2016/22

MOVED by Chairperson D Quax, seconded by Deputy Chairperson DA Krum:

Restatement

- d) confirm that there will be no restatement of the confidential report, attachments or resolutions, with the exclusion of the following information:
 - i) the Request for Tenders which will be publically released.
 - ii) for contracts arising from this procurement awarded over \$100,000 Auckland Council will publish the following details on their website: the contract number, contract description, contract type, supplier's trading name, contract start date and contract expiry date.

10.49 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE TENDERS AND
PROCUREMENT COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....