



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 12 May 2016 at 6.30pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • EcoMatters Environment Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i> • Charlotte Museum Trust – <i>Trustee</i>

**Deputy Chair Denise Yates declared an interest in item 16 – line 10 and 12
Member Neil Henderson declared an interest in item 16 – line 10, 12 and 13**

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>• Living Cell Technologies Animal Ethics Committee – <i>Member</i>• Rural Advisory Panel - <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">• Ark in the Park – <i>Governance Group Member</i>

4 Confirmation of Minutes

Resolution number WTK/2016/39

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 28 April 2016, including the confidential section, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Update from Ward Councillors

Secretarial note: Apologies from Deputy Mayor Penny Hulse and Councillor Linda Cooper were noted:

8 Deputations

There were no deputations.

9 Public Forum

9.1 Jennifer Conlon, Glen Eden Business Association was in attendance and spoke about:

- Ambassador security programme for Glen Eden – financial support
- Lighting in Glen Eden
- Laneways being cleaned regularly

9.2 Geoff Davidson was in attendance and spoke about:

- Land purchase at 111 Bethells Road, Te Henga and requesting Board support as we ask Council for financial backing

9.3 Pam Robinson was in attendance and spoke about:

- Safety in Glen Eden

9.4 Aya Otomo was in attendance and spoke about:

- Introducing the Waitakere Japanese Supplementary School

Resolution number WTK/2016/40

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) receive the public forum presentation from Jennifer Conlon, Geoff Davidson, Pam Robinson and Aya Otomo and thank them for attending the Waitakere Ranges Local Board Meeting.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Expansion of Glen Eden Business Improvement District

Resolution number WTK/2016/41

MOVED by Member SR Tollestrup, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) approve the request from Glen Eden Business Association to expand their BID area per the Auckland Region BID Policy (2011), within the boundary shown on the attached map. (Attachment A)
- b) recommend to the Governing Body to strike the targeted rate for the expanded Glen Eden BID area, as outlined in the proposed Auckland Council Annual Plan 2016-2017, as of 1 July 2016 as part of its approval of the Annual Plan.
- c) subject to ratification of the decision (to agree to expand) at a special general meeting in 2 weeks' time of the Glen Eden Business Association.

CARRIED

13 Kauri dieback coordinator work programme 2016/2017

Resolution number WTK/2016/42

MOVED by Member S Toms, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) approve allocation of \$48,000 from the board's 2016/2017 budget to a project to raise awareness of kauri dieback in the Waitākere Ranges, including the appointment of a part-time kauri dieback coordinator to co-ordinate and implement a comprehensive community engagement project in the Waitākere Ranges Heritage Areas and to support the Auckland Council kauri dieback programme.

CARRIED

14 Waitakere Ranges Local Board Community Grants Programme 2016/2017

Resolution number WTK/2016/43

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) adopt the Waitākere Ranges Local Board Community Grants Programme 2016/2017.

CARRIED

15 Quarterly Performance Report - March 2016

Resolution number WTK/2016/44

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) approve the Quarterly Performance Report for the Waitakere Ranges Local Board for the period ended 31 March 2016.
- b) has been reassured by Community Facilities that is able to deliver the projects in the General Parks Development budget area in the current financial year.
- c) request that staff who have accountability for project oversight of capital works projects regularly attend local board portfolio/workshop sessions to provide insight to project delivery.
- d) note that the Huia Sea Wall is now included in Coastal Renewals in the proposed 2016/17 works programme.

CARRIED

16 Third Quarter Waitakere Ranges Local Board work programme review and amendment

Resolution number WTK/2016/45

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) approve the following projects with the associated additions and changes to work programmes, and reallocation of budget (see Attachment A) to deliver on the local board plan and its priorities:

	Projects	Budget
	<i>Community services</i>	
1	Glen Eden: a future for everyone - understanding and mitigating the impacts of population growth and gentrification	20,000
2	Additional funding for discretionary community grants	10,500
3	Titirangi art history grant to support an Anne McCahon exhibition	8,000
4	Pacific focus readers and writers event – Going West Trust	10,000
5	Arts project to engage youth – “OneOne” Imagine the Lane	3,500

	<i>Parks</i>	
6	Small parks improvement project (Glucina Reserve) - ecological restoration	20,000
7	Design guidelines for local parks in the heritage area	2,000
8	Waitakere Ranges Greenways Plan	15,000
	<i>Planning and development</i>	
9	Glen Eden Town Centre landscape plan	10,000
	<i>Environmental management</i>	
10	WRHA programme - community weed bins	25,000
11	Roadside weed projects	10,000
12	Community Environmental Services - War on weeds enhancement / Plastic bag campaign	8,500
13	Ecological restoration – Ministry of Education land, Seaview Rd, Piha	5,000
	<i>Heritage</i>	
14	Heritage restoration grants – war memorials	6,000
	<i>Libraries</i>	
15	Library – maker space equipment	1,500
	Total	155,000

- b) delegates authority to the Chair to approve the minor budget variations, in consultation with the relevant portfolio holder

CARRIED

Deputy Chair Denise Yates declared an interest in Line 10 and 12 and took no part in the discussion or voting on this matter.

Member Neil Henderson declared an interest in Line 10, 12 and 13 and took no part in the discussion or voting on this matter

17 Community halls assistance 2015-2016

Resolution number WTK/2016/46

MOVED by Deputy Chairperson DA Yates, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) approve allocation of \$42,000 from the Community Group Assistance budget to support the operation of community halls.
- b) allocate the following amounts through funding agreements to community organisations that operate community halls:

Community run/council owned halls

	Organisation	Hall	Amount
1	Laingholm and District Citizens Association (1998) Incorporated	Laingholm Village Hall	3,600
2	Oratia District Ratepayers and Residents Association Incorporated	Oratia Settlers Hall Oratia Small Hall	7,200
3	Waiatarua Ratepayers and Residents Association Incorporated	Waiatarua Hall	3,600
4	Waitakere Residents and Ratepayers Association Incorporated	Waitakere Domain Hall	3,600
	Sub total		18,000

Community owned halls

	Organisation	Hall	Amount
1	Piha Community Centre Society Incorporated	Barnett Hall	6,000
2	Huia Cornwallis Ratepayers and Residents Association Incorporated	Huia Hall	6,000
3	Paturoa Bay Ratepayers and Residents (Titirangi Beach) Association Incorporated	Paturoa Bay Hall	6,000
4	Waitakere Residents and Ratepayers Association Incorporated	Waitakere Township Hall	6,000
	Sub total		24,000

CARRIED

18 Governance Forward Work Calendar

Resolution number WTK/2016/47

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) note the updated Governance Forward Work Calendar for May 2016.

CARRIED

19 Portfolio updates: Member Sandra Coney

Resolution number WTK/2016/48

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) receive the Portfolio Updates from Member Sandra Coney.

CARRIED

20 Chairperson's Report

Secretarial note: Correction to Item 20 - Heritage and WWI report should be part of Item 19 - Portfolio updates from Member Sandra Coney.

A correct copy of the Chairperson's Report was tabled at the meeting and has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2016/49

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) receive the Chairperson's report.

CARRIED

Attachments

A Chairperson's Report

21 Portfolio update: Member Denise Yates

Resolution number WTK/2016/50

MOVED by Deputy Chairperson DA Yates, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) receive the portfolio update from Deputy Chair Denise Yates.

CARRIED

22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.54pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....