



## Henderson-Massey Local Board OPEN MINUTES

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Minutes of a meeting of the Henderson-Massey Local Board held in the Council Chamber, Henderson Civic Centre, 6 Henderson Valley Road, Henderson on Thursday, 16 June 2016 at 3.30pm.

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### **PRESENT**

<b>Chairperson</b>	Vanessa Neeson, JP
<b>Deputy Chairperson</b>	Shane Henderson
<b>Members</b>	Brenda Brady, JP
	Peter Chan, JP
	Warren Flaunty, QSM
	Will Flavell
	Tracy Kirkley

### **ABSENT**

Luke Wilson

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**1 Welcome**

**2 Apologies**

There were no apologies.

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number HM/2016/82

MOVED by Deputy Chairperson SP Henderson, seconded by Member MFP Chan:

**That the Henderson-Massey Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 2 June 2016 and the extraordinary minutes of its meeting, held on Tuesday, 14 June 2016, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Item withdrawn**

**8 Item withdrawn**

**9 Item withdrawn**

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

12 Henderson Massey Local Grants Round Two and Quick Response Round Three 2015/2016

Resolution number HM/2016/83

MOVED by Member B Brady, seconded by Deputy Chairperson SP Henderson:

**That the Henderson-Massey Local Board:**

- a) Consider the applications listed in Table One and agree to fund, part-fund or decline each application in this round.

**Table One: Henderson Massey Local Grants, Round Two applications:**

Application Number	Focus	Organisation Name	Project	Total Granted
LG1605-210	Arts and culture	Zeal Education Trust	Releasing the creative potential of Henderson's young people	\$0
LG1605-226	Arts and culture	Pacific Islands Dance Fono t/a Pacific Dance New Zealand	To deliver the annual 2016 Pacific Dance Choreographic Laboratory at Corbans Estate.	\$0
LG1605-201	Community	Communicare CMA (AK) Inc.	Henderson and Massey Communicare Centers	\$0
LG1605-203	Community	Pasifika Migrant Services Charitable Trust	"Healthy living for the Kiribati community in West Auckland" project	\$661.39
LG1605-207	Community	Henderson North School Trust Account	Year five and six school camp	\$1,500
LG1605-212	Community	Dance Therapy New Zealand	Dance 4 Us West	\$500
LG1605-217	Community	Royal New Zealand Plunket Society Waitemata Area Society Inc.	First Aid courses and operating costs	\$0
LG1605-218	Community	Violence Free Waitakere	Project co-ordination and support	\$0
LG1605-221	Community	Triangle Park Community Teaching Garden Charitable Trust	Triangle Park Community Teaching Garden	\$250
LG1605-222	Community	Gecko NZ Trust	'Living Neighborhood' Hub	\$0

			Establishment – Waitakere Ranges, Henderson-Massey, Rodney and Hibiscus and Bays	
LG1605-224	Community	New Zealand Centre for Gifted Education	MindPlus Auckland West	\$500
LG1605-214	Environment	Project Litefoot Trust	LiteClub - Henderson-Massey projects at Pringle Park Bowling Club, Waitemata Football Club, Waitakere Badminton, and Massey Athletics Club.	\$0
LG1605-229	Environment	Royal RD School Board of Trustees Budget Account	Pest plant control programme and construction of a path to the stream and green area	\$750
LG1605-219	Events	Waitakere Indian Association	Waitakere Diwali Festival	\$0
LG1605-230	Events	Pacific Events and Entertainment	Diversity Festival Henderson-Massey	\$0
LG1605-213	Historic Heritage	C Berntsen and M Wilson	Maintenance of heritage trees	\$0
LG1605-204	Sport and recreation	Bears Netball and Sports Academy	2016 Netball Waitakere Winter Season	\$1,000
LG1605-208	Sport and recreation	Ranui 135 Trust	Camps, sports and arts based activities	\$1,500
LG1605-225	Sport and recreation	Baseball New Zealand	KiwiBall	\$0
			<b>Total amount granted</b>	<b>\$6661.39</b>

- b) consider the applications listed in Table Two and agree to fund, part-fund or decline each application in this round.

**Table Two: Henderson-Massey Local Board Local Grants Round Two Multiboard applications**

Application Number	Focus	Organisation Name	Project	Total Granted
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LG1616-218	Arts and culture	Woodhill School Board of Trustees	Matariki Celebration	\$0
LG1621-202	Events	Interacting	"InterACT 2016!"	\$1000
		Total amount granted		\$1,000

- c) consider the applications listed in Table Three and agree to fund, part-fund or decline each application in this round.

**Table Three: Henderson-Massey Local Board Quick Response Round Three Grant application**

Application Number	Focus	Organisation Name	Project	Total Granted
QR1605-306	Events	Craft Out West	Craft Out West - fundraiser for Hospice West Auckland	\$0
		Total amount granted		\$0

**CARRIED**

**13 Transfer of the Moire Road Hall to the Leataata O Le Lumanai Samoan Trust Incorporated**

Resolution number HM/2016/84

MOVED by Member B Brady, seconded by Member TJ Kirkley:

**That the Henderson-Massey Local Board:**

- a) recommend to the Governing Body that the Moire Road Hall be transferred at nil value to the Leataata O Le Lumanai Samoan Trust Incorporated.
- b) request officers liaise with the trust to surrender the current lease and apply for a new agreement to lease outlining demolition and future development plans and timeframes, (pending the successful transfer of the Moire Road Hall to the Leataata O Le Lumanai Samoan Trust Incorporated)

**CARRIED**

**14 Henderson Youth Facility, Hub West/ McLaren Park South Community House, Ranui Community House, Manutewhau Community Hub (West Harbour Community Hub) funding agreements**

Resolution number HM/2016/85

MOVED by Member WW Flaunty, seconded by Member MFP Chan:

**That the Henderson-Massey Local Board:**

- a) requests workshop/s to discuss:

- governance directions
- alignment with local board plan outcomes
- context and evidence base
- localised information about current delivery
- reporting expectations
- all other ABS:Opex community funding agreements

for the Zeal, Hub-West, Ranui and Manutewhau community hub funding contracts and anticipates a further report be presented at the July 2016 Henderson-Massey

Local Board business meeting.

**CARRIED**

15 **Sport and Recreation Investment - Community Access Scheme guidelines and future allocation of residual legacy Hillary Commission Community Sport Fund**

Resolution number HM/2016/86

MOVED by Member B Brady, seconded by Member TJ Kirkley:

**That the Henderson-Massey Local Board:**

- a) notes the following part of the 24 May 2016 resolution of the Audit and Risk Committee (AUD/2016/16) :

*That the Audit and Risk Committee:*

*b) agree that the Hillary Commission – Reserve Account report be provided to the Finance and Performance Committee for decision.*

- b) recommend that the allocation of the residual \$2.5m Hillary Commission Community Sport Fund be put toward sport and recreation within the legacy Waitakere (\$1.1M) and Auckland City (\$1.39M) Council areas and be allocated to local boards in these areas.
- c) Strongly recommend that with regard to the legacy Waitakere City Council area allocates the residual Hillary Commission Community Sport Fund component of \$1.1m for local decision making through a collective western joint funding committee with a representative from each of the legacy Waitakere City Council area local boards (Henderson-Massey, Waitākere Ranges and Whau local boards) to be used to support local sport and recreation.
- d) requests the Community Access Scheme Guidelines be amended to include prioritisation criteria supporting the sub-regional preference towards the legacy areas of Waitakere and Auckland City.
- e) Notes that Waitakere City Council was forced to retain the Hillary Commission funding by the Auckland Transition Agency (2010) so that Waitakere communities were unable to benefit as intended by the conditions for use of the funds made by the Hillary Commission.

**CARRIED**

*Member Flavell left the meeting at 4.17 pm*

*Member Flavell returned to the meeting at 4.19 pm*

16 **Community Lease Work Programme 2016/2017**

Resolution number HM/2016/87

MOVED by Member B Brady, seconded by Member WW Flaunty:

**That the Henderson-Massey Local Board:**

- a) Approve the community lease work programme 2016/2017, subject to amendments as agreed with the portfolio-holder, as presented in Attachment A noting:
- Scouts New Zealand have indicated they wish to move their building from 14 Bittern Place (ID 1624)
  - The Massey Library is to be repurposed following the opening of the Westgate Library (ID1616)
- b) Request staff investigate a community lease for 399 Don Buck Road.
- c) Requests a workshop to discuss the report on 103 Glenn Road.

**CARRIED**

**17 Henderson-Massey Local Board Libraries Work Programme 2016/2017**

Resolution number HM/2016/88

MOVED by Deputy Chairperson SP Henderson, seconded by Member MFP Chan:

**That the Henderson-Massey Local Board:**

- a) Approves the 2016/2017 Libraries work programme (Attachment A).
- b) Requests a budget breakdown for each work programme line for decision-making purposes
- c) Notes that the local board decision-making allocation for libraries includes the use of local libraries including local exhibitions, programmes and events within local libraries.
- d) Requires all the costs of programmed exhibitions and heritage activities be fully funded by the libraries ABS:Opex budget.
- e) Notes the local board decision-making allocation for the construction of the new libraries and the development of the programmes and activities to take place at new libraries and requests staff develop a process that operationalises the board's decision-making allocation for the construction and commissioning of Westgate Library

**CARRIED**

**18 Henderson-Massey Board Community Facilities Renewals Work Programme 2016/2017**

Resolution number HM/2016/89

MOVED by Member WI Flavell, seconded by Member WW Flaunty:

**That the Henderson-Massey Local Board:**

- a) approve the 2016/2017 work programme for Henderson-Massey Local Board Community Facility Renewals
- b) note that the 2016/2017 funding envelope is indicative to deliver this programme of work and any budget variances (within scope) will be managed within the total region-wide renewals funding envelope.

**CARRIED**

**19 Parks, Sport and Recreation Annual work programme 2016/2017**

Resolution number HM/2016/90

MOVED by Member MFP Chan, seconded by Member B Brady:

**That the Henderson-Massey Local Board:**

- a) approves the Henderson-Massey Parks, Sport and Recreation Annual work programme 2016/2017 financial year as detailed in Attachment A to this report;
- b) delegates the approval for any changes to the Parks, Sport and Recreation Annual work programme 2016/2017 to the appropriate Parks, Sport and Recreation advisor and local board portfolio holder/s.



- c) Requests the New Zealand Transport Agency (NZTA) fund programmes be included in the work programme.
- d) Looks forward to receiving the Parks capex and renewals work programme
- e) requests an update memorandum on the Cycle Hub project at Te Rangi Hiroa (ID2587).
- f) requests the inclusion of the repurposing of the Massey library be included in the leisure work programme and notes the inclusion of the project in the Arts, Community and Events work programme (ID2199).
- g) requests a workshop about the growth funding process focussing on how the local board decision making allocation is operationalised
- h) Looks forward to the Westwave work programme presented to the board at a workshop being entered in the Leisure Sharepoint work programme.
- i) notes that the leisure work programme indicates further work is required on activities at Westwave and the board looks forward to working with the leisure team to finalise this item.

**CARRIED**

**20 Henderson-Massey Local Board Arts, Community and Events Work Programme 2016/2017**

Resolution number HM/2016/91

MOVED by Chairperson VS Neeson, seconded by Deputy Chairperson SP Henderson:

**That the Henderson-Massey Local Board:**

- a) approve the 2016/2017 Arts, Community and Events work programme in Attachment A.
- b) Requests all funding agreements are workshopped with the local board.
- c) delegates financial decision-making to the community development portfolio-holder to approve the funding agreements required to deliver the Henderson-Massey Local Board Plan 2014.
- d) repeats its governance direction to focus the work programme and reporting on the activities required to deliver the local board plan and not the organisations funded and requests staff work with the portfolio-holder to amend the work programme to reflect this governance direction.
- e) notes the local board guidelines for implementing the community arts wayfinding project (ID 2535) include a direction to focus on visual arts, use local artists, including local Maori artists and an emphasis on community arts.
- f) notes the board has decision making allocation for asset based budgets including the Pacific Mamas, Waitakere Arts and Cultural Development Trust and Waitakere Central Community Arts Council contracts (IDs 2532, 2533, 2534) and requires staff to work with the board to agree and operationalise a process that enables the board to fulfil its decision-making allocation.
- g) Requests clarification of ID2299 and requires an opportunity to update the community grants guidelines to incorporate this transfer of the discretionary events fund to community grants for administrative purposes

- h) requests the funding for community safety wardens and graffiti vandalism prevention be agreed to be sourced from the regional budget until the Local Board Funding Policy is amended to enable this funding to be allocated to local boards for this very local activity**
- i) For ID2680 the board requires the hire fee subsidy is sourced from the operational surpluses of community hire venues.**
- j) Requests staff provide further information on ACE project 15 which is included in the ABS:Opex budget.**
- k) Requests staff investigate:**

  - the Te Atatu Community House funding in the ABS:Opex budget for \$38,596 for the next three years**
  - the ABS:Opex funding lines West Harbour Community House \$69448, and West Harbour Community Hub \$57746.**
- l) Request staff retain and repurpose any funding that is identified as unallocated as a result of any investigation of the ABS:Opex budget and request that staff prepare a report that reconciles the April 2016 ABS:Budget to the revised ABS:Opex budget and include a proposal for utilising any surplus funds.**
- m) Notes the board's requirement for Results Based Accountability contracts with all community organisations.**
- n) Provides the following list of minor amendments:**
- o) requires ID2493 to be split into three project lines being the Massey Matters Shared Work Programme, Massey Neighbourhood Development and Henderson-Massey Match Fund to reflect the activities being funded**
- p) amend the activity description of ID 2483 to" A project to investigate the administrative, accounting and legal needs of community organisations in the Henderson-Massey Local Board area and develop a range of options to meet those needs."**
- q) split ID2492 into two project lines being the Community Waitakere Shared Work Programme and Pomaria Neighbourhood Development**
- r) requests ID2504 include a bulleted list of how the funding is to be split.**
- s) amend the activity description of ID2489 to indicate this funding is to Massey Means Business as per resolution HM/2015/133**
- t) amend the activity description of ID 2500 to indicate the areas where the safety plans are to be implemented and include a reference to the implementation of CPTED recommendations from the community safety plans. Note also that the Henderson-Massey Local Board Plan provides a direction to address the underlying problems of family, whanau and sexual violence.**
- u) amend ID 2490 to focus on describing the activity rather than the funding**

recipient.

- v) The ID1989 focus description needs to be formally adopted by the board and requests a report to enable the adoption of this governance direction.

**CARRIED**

**21 Local Board input into the Empowered Communities Approach Progress Update Report**

Resolution number HM/2016/92

MOVED by Deputy Chairperson SP Henderson, seconded by Member MFP Chan:

**That the Henderson-Massey Local Board:**

- a) **Provides the following feedback on the progress and implementation of the Empowered Communities Approach:**
- **The Henderson-Massey Strategic Broker has been a standout success**
  - **The amount of negative feedback received by board members about community matters has remained the same or declined**
  - **The board would know the Empowered Communities Approach is working well in our area if relationships between the board and community organisations are strengthened, Results Based Accountability contracts are the standard in our local board area, community organisations are more independent and network and fundraise by themselves**
  - **The transition to an Empowered Communities approach has put the board's work programme significantly behind.**
  - **There has been confusion regarding the Youth Voice component of the board's LDI budget and the board is not sure what will be happening in 2016/17**
  - **Community safety is the number one priority of the 2014 HM Local Board Plan. Local community safety is a local activity and the boards need to be funded to deliver community safety in their area. The regionalisation of the community safety budget resulted from an historical decision of the Mayor rather than applying the legislative rationale. The regional community safety budget should be reallocated to local boards and not offered as savings by the CEU.**
  - **There is a lack of visibility about what other staff in the CEU are doing and the board would like more transparency about the entire work programme of the CEU, especially projects that have been classified as 'regional'**
  - **The size of Auckland Council leads to disconnectedness and layers of bureaucracy and is a barrier to rolling out the empowered communities approach through out the organization.**
  - **Constant restructuring in all departments, causes organizational confusion over who does what and increases risk averse behaviours.**

- The Local Board Funding Policy effectively strands the local boards in 2010 and hampers change, eg the boards can not be delegated regional budget lines(say the Corban Estate budget) without those being divided between 21 local boards.
- Local boards have insufficient funds to do anything meaningful to empower communities
- The exclusion of community places from the ECA by way of the ABS budget system
- Unilateral decision-making about community assets by the community places team eg stopping funding of the Te Atatu Community House, which the board doesn't disagree with, but should have been involved in the decision rather than retrospectively approached to endorse it.

**CARRIED**

**22 Draft 2016 Elected Members' Expenses Policy**

Resolution number HM/2016/93

MOVED by Member WI Flavell, seconded by Member MFP Chan:

**That the Henderson-Massey Local Board:**

**a) provide comments on the draft 2016 Elected Members' Expense Policy to the governing body:**

- That the board does not support hard close off date for expenses.
- That elected members be able to park in Auckland Transport off street car parks with their permits while on Council business.

**CARRIED**

*Member Brady left the meeting at 17:38 pm*

*Member Brady returned to the meeting at 17:40 pm*

**23 Health, Safety and Well-being May 2016 Update**

Resolution number HM/2016/94

MOVED by Member WW Flaunty, seconded by Deputy Chairperson SP Henderson:

**That the Henderson-Massey Local Board:**

**a) note the report forwarded by the Audit and Risk Committee entitled "Health, Safety and Well-being May 2016 Update".**

**CARRIED**

**24 Governance Forward Work Calendar**

Resolution number HM/2016/95

MOVED by Member TJ Kirkley, seconded by Member MFP Chan:

**That the Henderson-Massey Local Board:**

**a) Notes the Henderson-Massey Local Board Governance Forward Work Calendar – July 2016 to September 2016.**

**CARRIED**

**25 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

5.52 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE HENDERSON-MASSEY  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....