

## **Kaipātiki Local Board**

### **OPEN MINUTES**

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Minutes of the extraordinary meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 22 June 2016 at 9.01am.

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#### **PRESENT**

<b>Chairperson</b>	Kay McIntyre, QSM	
<b>Deputy Chairperson</b>	Ann Hartley, JP	
<b>Members</b>	John Gillon	From 9.06 am, Item 7
	Danielle Grant	
	Richard Hills	From 9.52 am, Item 11
	Lorene Pigg	
	Lindsay Waugh	

#### **ABSENT**

Dr Grant Gillon

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1 **Welcome**

2 **Apologies**

Resolution number KT/2016/70

MOVED by Member D Grant, seconded by Member L Pigg:

**That the Kaipātiki Local Board:**

- a) **accept the apologies from Member Grant Gillon and Member Richard Hills for absence and Member John Gillon for lateness.**

**CARRIED**

3 **Declaration of Interest**

There were no declarations of interest.

4 **Leave of Absence**

There were no leaves of absence.

5 **Acknowledgements**

There were no acknowledgements.

6 **Petitions**

There were no petitions.

7 **Deputations**

Secretarial Note: In accordance with Standing Order 3.20.2 the Chairperson accepted a request for a deputation from Northcote Town Centre Incorporated.

**7.1 Northcote Town Centre Incorporated**

Mr Martin Lawes, Chairperson of Northcote Town Centre Incorporated, addressed the board regarding the Northcote Business Improvement District programme.

Resolution number KT/2016/71

MOVED by Chairperson K McIntyre, seconded by Member L Pigg:

**That the Kaipātiki Local Board:**

- a) **receives the deputation from Martin Lawes of Northcote Town Centre Incorporated.**
- b) **thanks Mr Lawes and Northcote Town Centre Incorporated for their attendance and presentation.**

**CARRIED**

8 **Public Forum**

There was no public forum.

**9 Extraordinary Business**

There was no extraordinary business.

**10 Notices of Motion**

There were no notices of motion.

**11 Northcote Town Centre Incorporated – transfer of the Northcote Business Improvement District Programme to Auckland Council**

Gill Plume, Team Leader, BID Partnerships and Alastair Cameron, Manager, CCO/External Partnerships team addressed the board regarding Item 11 - Northcote Town Centre Incorporated – transfer of the Northcote Business Improvement District Programme to Auckland Council.

Resolution number KT/2016/72

MOVED by Chairperson K McIntyre, seconded by Member L Pigg:

**That the Kaipātiki Local Board:**

- a) **notes its concern that the management of the Northcote Business Improvement District programme has reached this stage and agrees that immediate action is necessary to ensure accountability and prudent stewardship of ratepayer funds.**
- b) **request that the Northcote Town Centre Incorporated meet all the accountability requirements of the operative Business Improvement District Policy (2011) by providing the following information in accordance with section 3.15 (2) of the policy:**
  - i. **audited accounts;**
  - ii. **an annual report for the previous year;**
  - iii. **a strategic plan covering the current three to five year period;**
  - iv. **an annual business plan; and**
  - v. **a budget for the following financial year.**

**and adhere to section 3.13 of the Business Improvement District Policy (2011) by showing a clear division between the governance of the Business Improvement District Partnership Programme and its management.**
- c) **requests officers withhold the 2016/2017 Northcote Business Improvement District targeted rate grant payment of \$120,000, designated for the Northcote Business Improvement District Partnership Programme until:**
  - i. **the requirements outlined in resolution b) above are fulfilled; and**
  - ii. **officers report back to a formal meeting of the board on progress and recommendations regarding the management of the Northcote Business Improvement District Partnership Programme.**
- d) **requests council officers from the Auckland Council Business Improvement District Team provide interim management of the Northcote Business Improvement District Partnership Programme, including honouring current contractual obligations the Northcote Town Centre Incorporated has entered into under the Northcote Business Improvement District Partnership Programme (such as security contracts) over the 2016/2017 financial year, or**

until Northcote Town Centre Incorporated are able to meet the requirements of the operative Business Improvement District Policy (2011) as outlined in resolution b) and following the meeting referenced in resolution c).

**CARRIED**

**12 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

10.16am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE KAIPĀTIKI LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....