

I hereby give notice that an ordinary meeting of the Manukau Harbour Forum will be held on:

Date: Monday, 13 June 2016
Time: 11.00am
Meeting Room: Māngere-Otāhuhu Local Board Office
Venue: Shop 17
 93 Bader Drive
 Māngere Town Centre

Manukau Harbour Forum

OPEN AGENDA

MEMBERSHIP

Chairperson	Member Jill Naysmith	<i>Franklin Local Board</i>
Deputy Chairperson	Member Saffron Toms	<i>Waitakere Ranges Local Board</i>
Members	Member Ami Chand, JP	<i>Whau Local Board</i>
	Member Carrol Elliott, JP	<i>Mangere-Otahuhu Local Board</i>
	Member Lotu Fuli	<i>Otara-Papatoetoe Local Board</i>
	Member Bridget Graham, QSM	<i>Maungakiekie-Tamaki Local Board</i>
	Member David Holm	<i>Puketapapa Local Board</i>
	Member Graham Purdy	<i>Papakura Local Board</i>
	Member Daryl Wrightson	<i>Manurewa Local Board</i>
Alternate Members	Member Brett Clark	<i>Maungakiekie-Tamaki Local Board</i>
	Member Alan Cole	<i>Franklin Local Board</i>
	Member Fa'anana Efeso Collins	<i>Otara-Papatoetoe Local Board</i>
	Member Catherine Farmer	<i>Whau Local Board</i>
	Member Neil Henderson	<i>Waitakere Ranges Local Board</i>
	Member Michael Wood	<i>Puketapapa Local Board</i>
	Member Danella McCormick	<i>Manurewa Local Board</i>
	Member Leau Peter Skelton	<i>Mangere-Otahuhu Local Board</i>

(Quorum 5 members)

Riya Seth
Democracy Advisor

8 June 2016

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1 Welcome

The Chairperson will open the meeting and welcome everyone present.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Manukau Harbour Forum:

- a) confirm the ordinary minutes of its meeting, held on Monday, 11 April 2016, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manukau Harbour Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

At the close of the agenda no requests for notices of motion had been received.

Manukau Harbour Forum Work Programme update

File No.: CP2016/09419

Purpose

1. To note progress on the work programme from April to end of May 2016.

Executive Summary

2. The Forum agreed its 2015/2016 work programme at its March 2015 meeting (resolution number MHFJC/2015/9). This was subsequently endorsed by member local boards at their meetings in April and May 2015. This report provides an update on the 2015/2016 work programme.

Recommendation

That the Manukau Harbour Forum:

- a) note the information provided in the work programme update.

Comments

3. At its meeting in March 2015, the Forum asked its member boards to support, and provide a funding contribution, towards a work programme consisting of a series of flagship sites events, the development of a communications plan, and a symposium.

Flagship Sites Programme

4. The flagship sites programme is designed to showcase environmentally responsible practices of selected businesses in the Manukau harbour catchment to other businesses. The first flagship site event for 2015/2016 was held at Fonterra on 28 April 2016. The event was fully subscribed with 30 people in attendance. Feedback from attendees was collected and is attached to this report.
5. The final flagship site event for this financial year will be held at the Chemical Solutions Limited site in the airport precinct on 23 June 2016. For this event companies that have recently had spills have been invited to share their real experience with attendees. There will also be a presentation about the specific rules in the Air Land and Water Plan and Draft Unitary Plan relating to industrial trade activities. This has been added due to feedback from attendees of previous events.
6. As there will only be two flagship site events this financial year, we anticipate a slight underspend in this budget. This underspend will be reallocated to support the costs of filming and photographing the Manukau Harbour Forum symposium.

Communications Plan

7. The scope of the communications plan was redrawn to support the Forum to have a presence at key events taking place around the harbour. The last three events for the 2015/2016 financial year have been attended. These were the Onehunga Foreshore Festival, the Puhinui Stream Clean up and the Eye on Nature event at the Botanic Gardens.
8. The focus for the month of May has been on marketing and media releases to support the inaugural Manukau Harbour Forum Symposium to be held 10 June 2016.

Manukau Harbour Symposium

9. The symposium is scheduled to be held from 9 am to 4pm on Friday 10 June 2016 at Nga Tohu o Uenuku (Mangere Arts Centre), Bader Drive, Māngere. Invitations, media releases and advertising have been sent out through the month of May leading up to the symposium. The poster for the event is appended to this report.
10. As the event will be held after this agenda has been distributed, a verbal update on the symposium will be provided at the meeting, noting that a more comprehensive report back on the symposium will be included in the planned summary of achievements report.

Consideration

Local Board views and implications

11. This work programme was endorsed by member boards in 2015. All nine member boards reference the Forum in their local board plans.
12. A number of member boards also sponsor projects supporting the goals and objectives of the Forum through their own environment work programmes.

Māori impact statement

13. No specific consultation with Maori was undertaken for the purposes of this report.
14. Feedback and input from mana whenua on the entire three year strategic work programme was sought at a hui in November 2014. In 2015, the Forum agreed to host up to three hui with iwi per year, and it is expected that there will be opportunities at those hui for iwi to provide ongoing feedback on the current work programme to the Forum.
15. Subject to the Forum being reconstituted after the October 2016 elections, iwi and mataawaka will be invited to participate in the development of the next three year work programme.

Implementation

16. There are no implementation issues arising from this report. The board will receive a report back on achievements against its work programme at its August 2016 meeting.
17. The third and final year of the current three year Forum work programme will commence in July 2016. Subject to the Forum being reconstituted post-election, the Forum will have to develop a process to agree its next three year work programme. It is anticipated that this will be informed by the completion of the hydrodynamic modelling scoping report.

Attachments

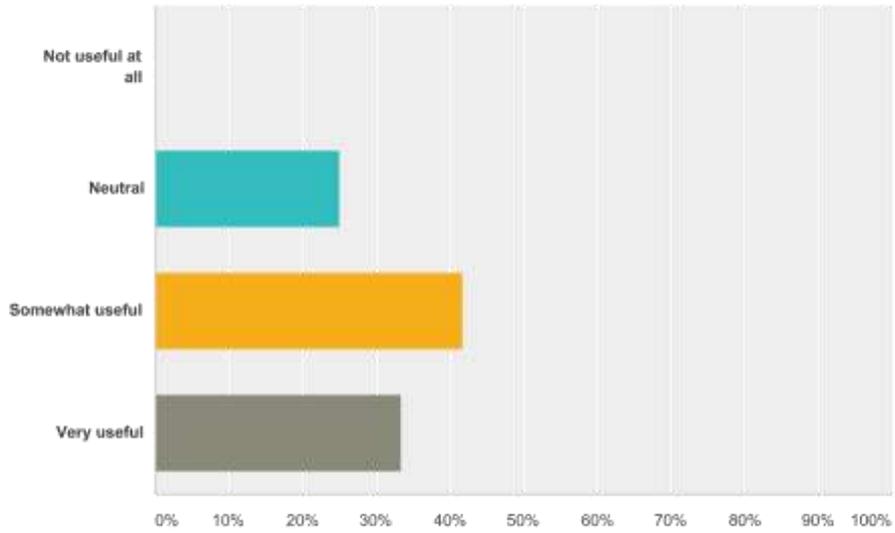
No.	Title	Page
A	Feedback for the Fonterra Flagship Site event	9
B	MHF Symposium Event Poster	13

Signatories

Authors	Emma Joyce - Relationship Advisor Theresa Pearce - Senior Environmental Programmes Advisor
Authorisers	Gael Ogilvie – Environmental Services Manager Barry Potter - Director Infrastructure and Environmental Services Victoria Villaraza - Relationship Manager

Q1 How useful was this event in giving you new ideas for making environmental change in your own business?

Answered: 12 Skipped: 0



Answer Choices	Responses	Count
Not useful at all	0.00%	0
Neutral	25.00%	3
Somewhat useful	41.67%	5
Very useful	33.33%	4
Total		12

Item 12

Q2 If you found the event useful, what were the most valuable ideas you took away with you?

Answered: 9 Skipped: 3

Attachment A

#	Responses	Date
1	The responsibility of a company to reduce waste, and protect the environment. A lot has been done, but I was unaware of the volume and focus required.	5/10/2016 2:06 PM
2	Recycling reduction from fonterra was impressive	5/9/2016 4:08 PM
3	I found the mapping of the stormwater provisions very clear and concise. I was impressed by the signage, especially the blue signs for very general conditions, eg. "If you see spilled/leaking milk products, call this number...". What was most impressive was that it wasn't just a plan for what to do, it was an implemented way of behaviour.	5/6/2016 12:08 PM
4	amount of signage you had around the site. It seems as if it was not just a system with a name only, it was fully implemented and understood across the workforce.	5/6/2016 11:42 AM
5	Specific people were accountable for different functions making it difficult for one person to make a mistake that could result in an environmental disaster.	5/6/2016 11:22 AM
6	Improve recycling	5/6/2016 11:18 AM
7	The site visit itself wasn't directly relevant to our business, but as usual we took a couple of ideas away from networking with attendees.	5/6/2016 11:16 AM
8	The goal-setting & having proactive staff.	5/6/2016 11:16 AM
9	Your current site plant	5/6/2016 11:14 AM

Q3 Do you plan to implement any changes in your business as a result of what you saw or heard at the Fonterra site? Please feel free to describe these changes.

Answered: 8 Skipped: 4

#	Responses	Date
1	we already separate waste types but it has increased awareness	5/10/2016 2:06 PM
2	Setting up our new workshop we introduced an environmental policy, the guys are setting up bins for sorting rubbish/recycling etc.	5/9/2016 4:08 PM
3	As we have various specialisations on our sites, I would like to see some further education for office based staff, so they can be better safety eyes and ears outside our buildings as well as in them.	5/6/2016 12:08 PM
4	put more signage up, especially "If you see spillage call encourage admin staff to wear hi vis vest in the yard.	5/6/2016 11:42 AM
5	Yes	5/6/2016 11:22 AM
6	improve recycling	5/6/2016 11:18 AM
7	No. However we will look to get involved with Fonterra's workshops when they next hold one in Auckland.	5/6/2016 11:16 AM
8	Yes the site plan updated	5/6/2016 11:14 AM

Q4 Any other comments? Improvements we could make? Compliments?

Answered: 8 Skipped: 4

#	Responses	Date
1	I am still unaware of the legal requirements placed on the company to carry this out, and what incentives there are to justify the costs.	5/10/2016 2:06 PM
2	Very good.	5/9/2016 4:08 PM
3	Always great to see what other companies are doing. Unfortunately the changes Fonterra have implemented aren't really relevant to our business. It would have been good to have gone into further detail about waste. This was glossed over in 1-2 slides and I only came away with that the reduction in waste was due to collecting food scraps. Event was really well organised and the catering was fantastic.	5/6/2016 4:50 PM
4	It was interesting to visit Fonterra and we were hosted very well and made welcome (also fed well). There was little to go and see closeup to understand their processes it was all at a safe distance as it seemed Fonterra were a bit wary of letting too much out for fear of bad PR. I wanted to understand other people's waste streams and how they deal with them, minimise them etc. Also their spill response plans, water treatment processes and more of these sides of the business.	5/6/2016 12:29 PM
5	Thought it was an excellent meeting - length was just right, the content was detailed and honestly presented... it felt like an environment where ideas could be swapped and things could be learnt from others. Well worth while, thank you for setting it up and thank you to Fonterra for being gracious hosts and for sharing the details of their systems with such frankness.	5/6/2016 12:08 PM
6	it was beautifully organised and it was a privilege to visit your site. the questions and answers session was great. it was nice to see your efforts on maintain waste disposal and protecting the environment.	5/6/2016 11:42 AM
7	No improvements I can think of. These events continue to be useful as they are bringing together people with similar interests. This is the second event I've been to, and both have led to me implementing some form of improvement in our business. Keep up the good work - I believe these efforts really are achieving what you set out to. Oh, and the lunch was fantastic too.	5/6/2016 11:16 AM
8	Very good tour and well organized. Appreciate the work you are doing.	5/6/2016 11:14 AM



Manukau Harbour Forum Symposium

9am - 4pm Friday 10 June
Ngā Tohu o Uenuku (Māngere Arts Centre)

Once the Manukau Harbour was a 'food basket', a pristine and productive treasure. But what is the true state of New Zealand's second largest harbour today, and what are the visions to return this taonga to a state of wellbeing for future generations?

The Manukau Harbour Forum's inaugural Symposium will better shape our understanding of current and future priorities. Hear from scientists, thinkers, mana whenua, and active community groups.

Featuring the first ever Mauri o te Moana Awards for work undertaken to restore the harbour's mauri - life force.

RSVP for the Symposium or make an awards nomination at
www.aucklandcouncil.govt.nz/manukauharbourforum