

**Date:** Thursday 9 June 2016  
**Time:** 6.30pm  
**Meeting Room:** Manurewa Local Board Office  
**Venue:** 7 Hill Road  
Manurewa

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## **Manurewa Local Board**

### **OPEN MINUTE ITEM ATTACHMENTS**

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**TAX INVOICE**

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Customer No. NZ00002265      Your Order No. SARAH      Invoice No. 20315134  
 Agreement No. A445835      Contact Name Sarah Colcord      Date 20/12/15

Invoice To	Deliver To
Manurewa Youth Council 7 Hill Road Manurewa Auckland	Manurewa Youth Council Sykes Rd, Manurewa

Customer ABN #      Salesperson Kel Pau'u  
 Payment Terms      payment due on delivery      Due Date 21/12/15  
 Currency      New Zealand Dollars  
 Service Centre      Auckland

Line	Unit No.	Description	Invoice Period Delivery Date	Qty	Qty/Per	Price	Rate	Total
1	100262NZ	<b>25kVA Generator Standard Canopy</b>						
		Rental charge	05/12/15 - 05/12/15	1.00	1.00	136.00	day	136.00
		Environmental Fee 1%						1.36
		Insurance Waiver 12%						16.32
		100262NZ Fuel Out/In		5.70		2.15		12.26
2	120160NZ	<b>Trailer Small Single Axle</b>						
		Rental charge	05/12/15 - 05/12/15	1.00	1.00	0.00		0.00
		Environmental Fee 1%						0.00
		Insurance Waiver 12%						0.00
3	XAWV028	<b>Distribution 32amp Panelboard</b>						
		Rental charge	05/12/15 - 05/12/15	1.00	1.00	25.00	day	25.00
		Environmental Fee 1%						0.25
		Insurance Waiver 12%						3.00
4		<b>Cable Adaptor</b>						
		Rental charge	05/12/15 - 05/12/15	1.00	1.00	0.00		0.00
		Environmental Fee 1%						0.00
		Insurance Waiver 12%						0.00
5		<b>Transport Delivery</b>						
			05/12/15	1.00	1.00	75.00	Sales	75.00
6		<b>Transport Pickup</b>						
			05/12/15	1.00	1.00	75.00	Sales	75.00
7		<b>After Hours fee</b>						
			05/12/15	1.00	1.00	150.00	Sales	150.00
9		<b>Advance Charge - Return</b>						
			05/12/15	-1.00	1.00	481.93	Sales	-481.93

GST# 78-219-793  
 EMAIL remittance to; ar@aggreko.com.au  
 Remit to; PO Box 8182, SYMONDS ST, AUCKLAND, 1150, NEW ZEALAND

**Direct Deposit to:**  
 Aggreko (NZ) Limited  
 Westpac Banking Corporation  
 BSB #: 03-0243  
 ACC #: 0193564-00  
 Please Quote Inv.# and Customer #. on payment.

**Sub-Total**      NZD      12.26  
**GST**      NZD      1.84  
**Invoice Total**      NZD      14.10

Aggreko (NZ) Limited  
 PO Box 8182      1048-1050 Great South Road  
 Symonds Street      Mt Wellington  
 Auckland 1150      Auckland 1060  
 New Zealand      New Zealand  
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### Member's Report: Angela Dalton - Chairperson

Period covered by report: 12<sup>th</sup> May 2016 – 9<sup>th</sup> June 2016

#### Portfolio role: Governance

Having worked diligently through public consultations, two workshops, multiple portfolio meetings and financial briefings, the Board can be proud that tonight it is formally adopting its work plans for the 2016/17 financial year

I would like to thank our Local Board service team for their guidance and patience, thanks to the departmental officers for working so hard to capture the Local Board priorities within the work plan and with corresponding budgets.

At the conclusion of adopting the work plans we can then adopt the Local Board Agreement, on the proviso that there are no changes to the work plans.

The adoption of the 2016/17 agreement will enable this Board to seamlessly enter into the election period without disruption or delay to officers which in turn will ensure the incoming Board post-election can enjoy the traction of the implementation of the annual plan. That is good governance.

Tonight we also have the opportunity to allocate \$17,000 from the 15/16 Maori responsiveness budget to Manurewa Marae to support their Whakapiki Ora project for homeless whanau. There are further recommendations for allocations to existing work programmes to continue the delivery of the Local Board plan for approved work streams. There is likely to be a residual amount left over from the last fast grants round of which prudent financial governance dictates will be noted as savings.

We can look forward to the completion of our capital projects which have been on the go for up to four years. Patience is a necessary virtue in Local Government.

#### Outside organisation appointments

Meetings of outside organisations the member has been appointed to, representing the Manurewa Local Board.

- SIMP Wiri Prison
- Wiri BID

#### Events and functions

Events and functions attended representing the Manurewa Local Board.

- St Anne's Blessing and Opening of their modern learning environment building
- Judged Southmall's Got Talent Quest



Angela Dalton  
CHAIRPERSON



**Responses to the Manurewa Annual Plan Workshop held on 19 April 2016: 2016/2017 Renewals Programme**

Chantelle Subritzky, Relationship Advisor, Community Relations, Community Facilities, has provided the following responses to the local board queries that were raised at the Manurewa Local Board Workshop on the 19 April 2016 as follows:

• **General Queries about the Renewals Budget:**

- Information will be shared with the local board regarding the renewals funding process, including a three year programme (as attached).

• **Te Matariki**

- The Local Board requested a condition assessment for the facility and an examination of the renewals planned. Staff have advised the following:

- The centre is part of Community Facilities three and ten year planning. There are 14 projects identified for the recreation part of the facility. This will include internal and external painting and the work will be completed as prioritised within the available budget.
- This is an overview of the work confirmed for the community centre since 2014/2015 until 2016/2017:

2014/2015	Stadium Floor was refurbished	\$25,000
2015/2016	Childcare Flooring replaced Repairs to the shade sails and playground equipment in Kauri Kids	\$17,500
2016/2017	Painting of Whare Kai	Opex

- The recent planned projects for the Clendon Library are as follows:

2015/2016	Interior Refresh	Opex
	Updated integrated AV equipment	\$45,833
2016/2017	Replace passenger lift	\$173,250

- The cleaning of Te Matariki is carried out by two external contractors: ISS who looks after the libraries, and Paramount who looks after the recreation centre, foyer, toilets and childcare. There had been some new cleaners being trialled by Paramount, but they did not meet expectations and subsequently Paramount have found new cleaners which have started this week.
  - The film missing off the internal windows has been replaced.
  - The Local Board voiced concerns about the Whare Kai benches. Onsite staff have examined these benches and they appear to be in great condition. Let me know if there were any other benches that need to be examined.
  - Washing of the building has been approved and will be completed shortly.
  - Staff have also provided a condition assessment of the facility (as attached).
- **Community Halls:**
- The Local Board requested information about the cleaning schedule for the local community halls. Staff have advised that ISS (the cleaning contractor) visits the halls seven days a week to carry out basic services. This consists of checking that the hall is tidy and clean, and also making sure that toilet consumables are replenished if required. Also the contractor will clean or scrub the floors and wipe down the walls of the hall. .

Te Matariki Condition Assessment – 25 May 2016

Item 23

Attachment A

Outside

- Gutter clean – grass in western gutter. Gutters mossy.
- Paint OK to poor condition – some damage and graffiti areas – recommend for next prioritisation 2017-18 year.
- Exterior seats in Youth Zone need a paint.
- North wall above Youth Zone – paint peeling below windows.
- North fascia and exterior roof trusses peeling – pillars paint peeled – birds nest on steel work – needs a water blast.

Inside

- Toilets/change rooms OK.
- Foyer – OK, some paint peeling.

Youth Zone

- Gib damage below high window.
- Changes in panelling – pillars peeling badly.
- Needs paint and repairs ASAP – maybe to second floor height? 3M?
- Floor – ugly tiles bit in sound condition. Some damage. Won't be able to match.

Wharekai

- New oven has been fitted.
- Benches – all stainless steel in very good condition.
- Walls – all Seratone – old holes etc. and some damage on corners. However, cost to reline is prohibitive so defer for now.

Stadium

- Walls – patchy paint – blue – up to 2.4 meters could be painted. Dawn was going to do?

Community Room

- OK – some paint peeled and damage but Ok for now.

Library

- Very good condition internally and externally.

Kauri Kids

- Inside – new floors very good.
- Outside
  - Steel beams and timber fascias peeling
  - Play equipment repairs last year
  - Some shade sails replaced last year.

Front Entry

- Interior walls between auto doors could be painted.