
Tenders and Procurement Committee

OPEN MINUTES

Minutes of a meeting of the Tenders and Procurement Committee held in Room 1, Level 26, 135 Albert Street, Auckland on Tuesday, 21 June 2016 at 9.30am.

PRESENT

Chairperson	Cr Dick Quax
Deputy Chairperson	Cr Denise Krum
Members	Cr Cameron Brewer
	Cr Sharon Stewart, QSM
	Cr Sir John Walker, KNZM, CBE

ABSENT

Cr Anae Arthur Anae
Deputy Mayor Penny Hulse

ALSO PRESENT

Cr George Wood, CNZM From 10.00am, Item C3

1 Apologies

Resolution number TEN/2016/23

MOVED by Chairperson D Quax, seconded by Cr C Brewer:

That the Tenders and Procurement Committee:

- a) **accept the apologies from Deputy Mayor PA Hulse for absence on council business, and from Cr AJ Anae for absence.**

CARRIED

2 Declaration of Interest

There were no declarations of interest.

3 Confirmation of Minutes

Resolution number TEN/2016/24

MOVED by Chairperson D Quax, seconded by Deputy Chairperson DA Krum:

That the Tenders and Procurement Committee:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 17 May 2016, including the confidential section, as a true and correct record.**

CARRIED

4 Petitions

There were no petitions.

5 Public Input

There was no public input.

6 Local Board Input

There was no local board input.

7 Extraordinary Business

There was no extraordinary business.

8 Notices of Motion

There were no notices of motion.

9 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

10 Procedural motion to exclude the public

Resolution number TEN/2016/25

MOVED by Chairperson D Quax, seconded by Deputy Chairperson DA Krum:

That the Tenders and Procurement Committee:

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Otahuhu Precinct Stage Two

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains commercially sensitive information.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C2 Contract Renewal Approval – Professional Services for processing Resource Consents

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains commercially sensitive information.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C3 Facilities Management and Maintenance Contracts - Progress Update

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report contains third party commercial information.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

9.33am The public was excluded.

10.26am The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Otahuhu Precinct Stage Two

Resolution number TEN/2016/26

MOVED by Chairperson D Quax, seconded by Cr SL Stewart:

That the Tenders and Procurement Committee:

Restatement

- c) agree that there be no restatement of the confidential report, attachments or resolutions with the exclusion of the following information:
 - i) the Request for Tenders which will be publicly released.
 - ii) for contracts arising from this procurement awarded over \$100,000, Auckland Council will publish the following details on its website; the contract number, contract description, contract type, supplier's trading name, contract start date and contract expiry date.

C2 Contract Renewal Approval – Professional Services for processing Resource Consents

Resolution number TEN/2016/27

MOVED by Chairperson D Quax, seconded by Cr C Brewer:

That the Tenders and Procurement Committee:

Restatement

- e) agree that there be no restatement of the confidential report, attachments or resolutions with the exclusion of the following information:
 - i) the Request for Tenders which will be publicly released.
 - ii) for contracts arising from this procurement awarded over \$100,000, Auckland Council will publish the following details on its website; the contract number, contract description, contract type, supplier's trading name, contract start date and contract expiry date.

C3 Facilities Management and Maintenance Contracts - Progress Update

Resolution number TEN/2016/28

MOVED by Chairperson D Quax, seconded by Cr SL Stewart:

That the Tenders and Procurement Committee:

- a) receive the second presentation for Facilities Management & Maintenance Contracts.
- b) note that the category strategy and procurement plan will be presented at the July 2016 Tenders and Procurement meeting for approval.

Restatement:

- c) confirm that clauses a) and b) be restated in the open section of the minutes, and that the presentation and report remain confidential.

10.26 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE TENDERS AND
PROCUREMENT COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....