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# **Waitākere Ranges Local Board**

## **OPEN MINUTES**

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Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 9 June 2016 at 6.30pm.

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### **PRESENT**

<b>Chairperson</b>	Sandra Coney, QSO
<b>Deputy Chairperson</b>	Denise Yates, JP
<b>Members</b>	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms



## 1 Welcome

The Chairperson opened the meeting and welcomed those present.

## 2 Apologies

There were no apologies.

## 3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

*Register*

<b>Board Member</b>	<b>Organisation / Position</b>
Sandra Coney	<ul style="list-style-type: none"> <li>• Waitemata District Health Board – <i>Elected Member</i></li> <li>• Women’s Health Action Trust – <i>Patron</i></li> </ul>
Neil Henderson	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• EcoMatters Environment Trust – <i>Employee</i></li> </ul>
Greg Presland	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• Lopdell House Development Trust – <i>Trustee</i></li> <li>• Titirangi Residents &amp; Ratepayers Group – <i>Committee Member</i></li> <li>• Whau Coastal Walkway Environmental Trust – <i>Trustee</i></li> <li>• Combined Youth Services Trust – <i>Trustee</i></li> <li>• Glen Eden Bid - <i>Member</i></li> </ul>
Steve Tollestrup	<ul style="list-style-type: none"> <li>• Waitakere Licensing Trust – <i>Elected Member</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Waitakere Task force on Family Violence – <i>Appointee</i></li> </ul>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> <li>• Friends of Arataki Incorporated – <i>Committee member</i></li> <li>• EcoMatters Environment Trust – <i>Trustee</i></li> <li>• Charlotte Museum Trust – <i>Trustee</i></li> </ul>

*Chair Sandra Coney declared an interest in Item 13 – Waitakere Ranges Quick Response Grants: Round Four 2015/2016*

### Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"><li>• Friends of Arataki Incorporated – <i>Trustee</i></li></ul>
Neil Henderson	<ul style="list-style-type: none"><li>• Friends of Arataki Incorporated – <i>Trustee</i></li><li>• Living Cell Technologies Animal Ethics Committee – <i>Member</i></li><li>• Rural Advisory Panel - <i>Member</i></li></ul>
Saffron Toms	<ul style="list-style-type: none"><li>• Ark in the Park – <i>Governance Group Member</i></li></ul>

### 4 Confirmation of Minutes

Resolution number WTK/2016/51

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 12 May 2016, as a true and correct record.**

**CARRIED**

### 5 Leave of Absence

There were no leaves of absence.

### 6 Acknowledgements

The Waitakere Ranges Local Board acknowledged Cissy Rock for her recent Queens Birthday Honour for her services to the GLBT Community and George Farrant for his services in Heritage Protection.

### 7 Update from Ward Councillors – This Item was discussed after Item 17

Secretarial note: Apology Councillor Linda Cooper was noted

### 8 Deputations

There were no deputations.

### 9 Public Forum

#### 9.1 Alan Dragojevig and Leigh Stevens were in attendance and spoke about:

- South Titirangi road safety, park and boat ramp safety issues

#### 9.2 Maureen Page was in attendance and spoke about:

- Property at 417A Henderson Valley Road, Henderson

#### 9.3 Heather Tanguay was in attendance and spoke about:

- Information regarding Ethkick West – football tournament facilitated by Community Waitakere

Resolution number WTK/2016/52

MOVED by Member SR Tollestrup, seconded by Member GB Presland:

**That the Waitākere Ranges Local Board:**

- a) receive the public forum presentation from Alan Dragojevig, Leigh Stevens, Maureen Page and Heather Tanguay and thank them for attending the Waitakere Ranges Local Board meeting.

**CARRIED**

Deputy Mayor arrived at the meeting at 6.59pm

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Notices of Motion

There were no notices of motion.

## 12 Panuku Development Auckland Local Board Six-Monthly Update 1 July to 31 December 2015

A copy of Attachment A – correspondence with PDA (7 December 2015) and Attachment B – open space analysis Glen Eden and surrounds were tabled at the meeting and copies have been placed on the official minutes and are available on the Auckland Council website as minutes attachment.

Resolution number WTK/2016/53

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) receive the Panuku Development Auckland Local Board Six-Monthly update 1 July to 31 December 2015.
- b) requests a report on the three properties identified in the Panuku Development Auckland six month report as being under review for potential disposal - 1/16 Sarona Avenue, 315a Glengarry Road, and 300 West Coast Road - so that it may provide formal feedback.
- c) notes that in its correspondence to PDA dated 7 December 2015 (see Minutes Attachment A), the local board supported 1/16 Sarona Avenue and 315a Glengarry Road being retained as local parks, on the basis that Glen Eden is under-supplied with open space (see Minutes Attachment B) and is zoned for intensification.
- d) considers 300 West Coast Road to have significant strategic value that will provide for the future open space needs of Glen Eden Town Centre as the area is revitalised and developed over time with more people living closer to the town centre. It is noted that the former depot land is 200 metres from the proposed development of a 160 unit apartment block.
- e) recommends that the team reviewing 300 West Coast Road consider the Glen Eden Urban Design Framework and the extensive suite of planning documents that seek to improve the future urban form of the town centre.
- f) requests that council's parks and open space development team engages directly with the local board to discuss how 300 West Coast Road, Glen Eden

might be developed to best serve the needs of the local community and future growth in and around the town centre.

**CARRIED**

**Attachments**

- A Attachment A - correspondence with PDA (7 December 2015)
- B Attachment B - open space analysis Glen Eden and surrounds

**13 Waitakere Ranges Quick Response Grants: Round Four 2015/2016**

Chairperson Sandra Coney declared an interest in Item 13 and took no part in the discussion or voting on the matter. The chairperson vacated the chair in favour of the Deputy Chairperson Denise Yates at 7.38pm.

Deputy Chair Denise Yates assumed the chair at 7.38pm

Chairperson Sandra Coney left the meeting at 7.38pm

Resolution number WTK/2016/54

MOVED by Member GB Presland, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **Approves the allocation of funding from the Local Community Grants budget line (Local Community Services) for the grant applications as specified in the table below:**

**Table One: Waitakere Ranges Quick Response Round Four Applications 2015/2016**

Applicant	Project	Total Allocated
Waitakere Arts and Culture Development Trust	"TEMP Forum 2" event	\$0
Pisces Road Playgroup	Equipment upgrade	\$1,485.47
Glen Eden Baptist Church	Snow Trip for at risk youth	\$1,500
Lucinda Community Orchard	Lucinda Community Orchard	\$934
Waitakere Community Outreach	Living Wage	\$1,000
Protect Piha Heritage Society Inc.	Reprint "Into the West"	\$1,500
Piha community Preschool	Playball Waitakere	\$950

**CARRIED**

Secretarial note: The Local Board noted in their deliberations that the 'TEMP forum 2 event' project start and end date was 24 May 2016 and is therefore not eligible for consideration.

Deputy Chair Denise Yates vacated the chair. Chairperson Sandra Coney returned to the meeting and resumed the chair at 7.44pm

**14 Waitakere War Memorial Park tank replacement**

Carol Lee, Closed Landfills and Contaminated Land Response Manager attended the meeting to present the Waitakere War Memorial Park tank replacement report.

A copy of the Waitakere War Memorial Park tank replacement report was tabled at the meeting and a copy has been placed on the official minutes and is available on the Auckland Council website as minutes attachment.

Resolution number WTK/2016/55

MOVED by Member SR Tollestrup, seconded by Chairperson S Coney:

**That the Waitākere Ranges Local Board:**

- a) **As landowner, grant approval to replace the existing failed underground leachate storage tank system with an above ground storage tank system, noting that community and local board input will be incorporated into the project to minimise the visual impact.**
- b) **request that officer review the current performance of the landfill cap on the site, with a view to improving the park surface, taking into account the savings made by installing the tank above ground**
- c) **that any works need to be undertaken in accordance of conditions set by Council's Parks team including standard work on parkland and reinstatement type conditions.**

**CARRIED**

**Attachments**

- A Waitakere War Memorial Park tank replacement report

**15 Hoani Waititi Marae, Glen Eden Community House, Titirangi Community House funding agreements and licence to occupy and manage**

Resolution number WTK/2016/56

MOVED by Chairperson S Coney, seconded by Member GB Presland:

**That the Waitākere Ranges Local Board:**

- a) **approve a funding agreement with Hoani Waititi Marae Trust for the year 2016-2017, terminating on 30 June 2017, for the operation of the Hoani Waititi Marae**
- b) **approve funding for Hoani Waititi Marae Trust of \$65,641 to be adjusted in accordance with Council's agreed inflationary mechanism, once confirmed.**
- c) **approve a funding agreement and licence to occupy and manage with Glen Eden Community House Incorporated for the years 2016-2019, terminating on 30 June 2019, for the operation of the Glen Eden Community House**
- d) **approve funding for Glen Eden Community House Incorporated of \$38,290 per annum to be adjusted in accordance with Council's agreed inflationary mechanism, once confirmed.**
- e) **approve licence to occupy and manage Glen Eden Community House by the Glen Eden Community House Incorporated, at 13 Pisces Road, Glen Eden being Parts of Lot 200 DP 73593 contained in NA31B/95 and Lot 199 DP 78279 contained in NA35D/671. Attachment A.**
  - i) **Term – 3 year commencing 1 July 2016;**
  - ii) **Rent- \$1.00 plus GST per term if requested;**

- f) approve a funding agreement and licence to occupy and manage with Titirangi Community House Society Incorporated Trust for the years 2016-2019, terminating on 30 June 2019, for the operation of the Titirangi Community House.
- g) approve funding for Titirangi Community House Society Incorporated Trust of \$38,290 per annum to be adjusted in accordance with Council's agreed inflationary mechanism, once confirmed
- h) approve licence to occupy and manage Titirangi Community House by Titirangi Community House Society Incorporated, at 500 South Titirangi Road, Auckland being Pt Lot 17 DP 66788; Attachment B.
  - i) Term – 3 year commencing 1 July 2016;
  - ii) Rent- \$1.00 plus GST per term if requested;

**CARRIED**

**Precedence of Business**

Resolution number WTK/2016/57

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

**That the Waitākere Ranges Local Board:**

- a) Agree that Item 24 - C1 : Acquisition of public open space – Piha be accorded precedence at this time.

**24 Procedural motion to exclude the public**

Resolution number WTK/2016/58

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 Acquisition of public open space - Piha**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for



exists under section 7.	and industrial negotiations). In particular, the report contains property values..	which good reason for withholding exists under section 7.
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The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

8.22pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

8.49pm The public was re-admitted.

### **RESTATEMENTS**

It was resolved while the public was excluded:

#### **C1 Acquisition of public open space – Piha**

Member Saffron Toms left the meeting at 8.49pm

#### **16 Parks, sport and recreation draft annual work programme financial year 2016-2017**

Resolution number WTK/2016/59

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) approve the Waitākere Ranges Parks, Sport and Recreation draft Annual work programme 2016/2017 financial year as detailed in Attachment A to this report;
- b) Notes the further detailed in regards to the LDI Volunteer programme 2016-2017 is tabled and will be attached to the minutes attachment.
- c) delegate the approval for any changes to the Parks, Sport and Recreation Annual work programme 2016/2017 to the appropriate Parks, Sport and Recreation advisor and local board portfolio holder/s.

**CARRIED**

#### **Attachments**

A LDI Volunteer Programme WRLB 25-05-16

Member Saffron Toms returned to the meeting at 8.53pm

**17 Community Lease Work Programme 2016/2017**

Resolution number WTK/2016/60

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) **approve the community lease 2016/2017 work programme as detailed in Attachment A: Waitākere Ranges Local Board Community Leases Workplan Schedule.**

**CARRIED**

**7 Update from Ward Councillors**

Deputy Mayor Penny Hulse provided the members with matters being addressed by Governing Body including:

- Budget discussion
- National Policy Proposal by the Government

**18 Waitākere Ranges Local Board Community Facilities Renewals Work Programme 2016/2017**

Resolution number WTK/2016/61

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **approve the 2016/2017 work programme for Waitākere Ranges Local Board Community Facility Renewals**
- b) **note that the 2016/2017 funding envelope is indicative to deliver this programme of work and any budget variances (within scope) will be managed within the total region-wide renewals funding envelope.**

**CARRIED**

**19 Waitākere Ranges Local Board Libraries Work Programme 2016/2017**

Resolution number WTK/2016/62

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) **approve the 2016/2017 Libraries work programme (Attachment A).**

**CARRIED**

**20 New Road Name Approval for the residential subdivision by APB 2012 Properties Limited at 47A Pleasant Road, Glen Eden.**

Resolution number WTK/2016/63

MOVED by Member GB Presland, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **approve the road names for the new road and the Jointly Owned Access Lot (JOAL) constructed within the subdivision being undertaken by APB 2012**

**Properties Limited at 47A Pleasant Road, Glen Eden:**

- i) **Mataki Way for the public road;**
- ii) **Arataki Views Way for the Jointly Owned Access Lot (JOAL)**

**CARRIED**

**21 Adoption of Local Board Agreement 2016/2017**

Resolution number WTK/2016/64

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

**That the Waitākere Ranges Local Board:**

- a) **adopts local content for the Annual Plan 2016/2017 (Attachment A), including:**
  - i. **a Local Board Agreement 2016/2017**
  - ii. **a message from the chair**
  - iii. **local board advocacy**
  - iv. **local activity budgets**
  - v. **local performance targets**
- b) **adopts Local fees and charges schedules for 2016/2017 (Attachment B)**
- c) **request staff amend the hall hire fee discount principles for the Waitakere Ranges community facilities to note that the Going West Books and Writers Festival, and the Titirangi Music Festival, are significant local board funded events that deliver on multiple community outcomes and that they are entitled to a waiver of local fees and user charges.**
- d) **notes:**
  - i. **that the local activity budgets have been updated to reflect final budget decisions made by the governing body on 13 May 2016;**
  - ii. **that if there are outstanding (not yet agreed) matters in the local board agreement, the local board should include an explanation of these matters in the Chair's message at the front of the local board agreement;**
  - iii. **that the resolutions of this meeting will be reported back to the governing body when it meets to adopt the Annual Plan 2016/2017 on 30 June 2016.**
- e) **agrees that the Chair be delegated authority to approve any final minor changes to the local content for the Local Board Agreement 2016/2017.**

**CARRIED**

Secretarial note: correction to the WRLB Open Agenda on page 96 - Under Local Planning and Development should equal \$413k (\$342k Asset Based Services plus \$71k LDI)

**22 Confirmation of Workshop Records - 24 March 2016 - 12 May 2016**

Resolution number WTK/2016/65

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

**That the Waitākere Ranges Local Board:**

- a) **confirm that the attached records of the workshops held 24 March, 7,14, 19, 20, 21, 28 April and 5, 12 May 2016 are true and correct record.**

**CARRIED**

**23 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**24 C1 – Acquisition of public open space – Piha – was discussed after Item 15**

**25 Waitākere Ranges Local Board Arts, Community and Events Work Programme 2016/2017**

Resolution number WTK/2016/66

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

**That the Waitākere Ranges Local Board:**

- a) approve the 2016/2017 Arts, Community and Events work programme (Attachment a)
- b) approve the 2016 /2017 Arts, Community and Events Work Programme, with the following corrections:
  - i) Line 2474, \$4k allocated to Neighbours Day, support for community events to celebrate Neighbours Day, from the Community Response Fund budget line
  - ii) Line to be inserted, \$10k discretionary fund to support community projects that are not able to be funded through the grants programme, from the Community Response Fund budget line
  - iii) Line 1440 Local Contestable Events Fund to be consolidated into Line 2313 Community Grants, funding to support local community groups through (all types of) contestable grants funding
- c) notes that the work programme includes a number of funding agreements, and agrees these in principal, subject to final endorsement of the work programmes.

**CARRIED**

9.55 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITĀKERE RANGES  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....