



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 23 June 2016 at 6.30pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Greg Presland Steve Tollestrup Saffron Toms

ABSENT

Member	Neil Henderson	for absence
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1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

Resolution number WTK/2016/67

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

a) accept the apology from Member Neil Henderson for absence

CARRIED

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • EcoMatters Environment Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i> • Charlotte Museum Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>• Living Cell Technologies Animal Ethics Committee – <i>Member</i>• Rural Advisory Panel - <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">• Ark in the Park – <i>Governance Group Member</i>

4 Confirmation of Minutes

Resolution number WTK/2016/68

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 9 June 2016, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

Waitakere Ranges Local Board acknowledged the passing of Margaret Jones.

7 Update from Ward Councillors

Secretarial note: Apologies from Deputy Mayor Penny Hulse for lateness and Councillor Linda Cooper for absence were noted

8 Deputations

There were no deputations.

9 Public Forum

9.1 Aya Deomo from Waitakere Japanese Supplementary School was in attendance and spoke about:

- Their new programme and about fund raising market

9.2 Sarah James was in attendance and spoke about:

- Reporting on the Food is Free: Glen Eden Festival was held on 21 March 2016

Resolution number WTK/2016/69

MOVED by Member S Toms, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **Receive the public forum presentation from Aya Deomo and Sarah James and thank them for attending the Waitakere Ranges Local Board meeting.**

CARRIED

Deputy Mayor Penny Hulse arrived at 6.41pm

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Auckland Transport Update Report - June 2016

Resolution number WTK/2016/70

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **receive the Auckland Transport Update Report June 2016.**

CARRIED

13 Auckland Transport Quarterly Report - 01 January - 31 March 2016

Resolution number WTK/2016/71

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **receive the Auckland Transport Quarterly Report – 01 January – 31 March 2016.**

CARRIED

14 Waitākere Ranges Heritage Area transport design guidelines

Resolution number WTK/2016/72

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **endorse the Waitākere Ranges Heritage Area Transport Design Guidelines.**

CARRIED

15 Waitakere Ranges Local Grants: Round Two 2015/2016

Resolution number WTK/2016/73

MOVED by Member SR Tollestrup, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) Approves the following applications for the allocated amount identified as listed in Table One and Table Two:

Table One: Waitakere Ranges Local Grants, Round Two Applications 2015/2016

Applicant	Project	Allocated Amount
Kelston Girls College	The ArtWest Exhibition 2016	\$0
Peer Health Development Trust	Waitakere Youth symposium	\$0
Laingholm Primary School	The Laingholm Playground Project	\$5,000
Waitakere WEA trading as WEST:west Auckland Enterprise Skills and Training	WEST Work Ready	\$0
Waitakere WEA trading as WEST:west Auckland Enterprise Skills and Training	WEST Means Business/WRLB	\$10, 926
Sarah Candler	Towards the construction of steps to access native plant area at 676 South Titirangi Rd	\$0
Waitakere Indian Association	Waitakere Diwali Festival	\$0
Project Litefoot Trust	LiteClub – Glen Eden Bowling Club	\$1,000
Martin Stanley	Maui's Dolphin thermal detection research and protection assessment	\$11,000

Table Two: Waitakere Ranges Local Grants, Round Two Multi-Board Applications 2015/2016

Applicant	Project	Allocated Amount
Piha Surf Life Saving Club Inc	Operational Costs	Withdrawn
Violence Free Communities (formally Violence Free Waitakere)	Project Co-ordination and support	\$2,000

CARRIED

16 Waitakere Ranges Local Board Quick Response Grants: Round Five 2015/2016

Resolution number WTK/2016/74

MOVED by Member GB Presland, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) approves the following applications for the allocated amount identified as listed in Table One

Waitakere Ranges Quick Response Round Five Applications 2015/2016

Applicant	Project	Allocated Amount
Catherine Mere Tunks	“Wahine of the Wild West Coast” Performing Arts Concert Series 2016	\$1,000
Ekarasa Doblancovic	OneOne	\$0
Tuilaepa Youth Mentoring Service (TYMS)	TYMS Trades mentoring programmes.	\$0
Auckland Sun Club	New Spa Pool Cover	\$0
Royal New Zealand Plunket Society Waitemata Area Inc.	Titirangi Plunket Playgroup - operational costs	\$644
Peer Health Development Trust	Rangatahi youth leadership workshops	\$0
Waiatarua Residents and Ratepayers Association Incorporated	Waiatarua Community Hall and Library broadband connectivity project	\$1,500
Bishop Stream Neighbourhood Garden	Bishop Stream Neighbourhood Garden	\$972
Waituna Action Group Inc.	Weed eradication along Little Muddy Creek Walkway.	\$0
Wurlitzer Organ Trust of Auckland	The Magic of Music	\$0
Titirangi Badminton Club Inc	Maintenance, chemical wash of court surfaces, exterior roof clean and structural bracing repairs.	\$1,000

CARRIED

17 **Local Board input into the Empowered Communities Approach Progress Update Report**

Resolution number WTK/2016/75

MOVED by Member S Toms, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

a) provide the following response on the progress and implementation of the Empowered Communities Approach:

i) What do you see working well in the initial stages of the roll out of the Empowered Communities Approach?

The introduction of the Strategic Broker role has seen immediate movement on local initiatives, and the beginning of longer-term planning.

ii) In the future, how would you know that the Empowered Communities Approach is working well in your local board area?

Community feedback

iii) What has been the impact of transitioning into an Empowered Communities Approach for your local board area?

This is yet to be overtly seen. Time will enable a fuller assessment.

iv) What do you see as the key barriers to the implementation and uptake of the Empowered Communities Approach?

Risk adverse practices within the council itself. A local example:

A community group approached the local board in November 2016 with a vision for local, spray free, management of part of a local Park; a vision which the local board was pleased to support, and which fits neatly into the organisational vision for Empowering Communities.

The group was not a trust and did not want to become one, but after an initial positive reception for the idea, the Parks Department decided it could not accommodate the group without this change. After pressure from the Community Empowerment Unit and the local board, Parks have agreed that the group can manage the park while not being a trust. Council will help with health and safety and the actions will be covered by council insurance. This is pleasing, but the first question asked in Council should be 'how can we make this happen?' – not 'what exists to stop this happening'.

v) How can the Community Empowerment Unit ensure that the approach is embraced by the whole of council for the betterment of the community?

Where communities interact with Council there are likely, for example, to be barriers obstacles within bylaws, and the fees and charges regime. The approval systems themselves are seen as cumbersome by community stakeholders.

If it is not already happening it would be well to do a joined-up assessment of potential issues in advance of a case-by-case approach.

CARRIED

18 Housing for Older People Partnering Proposal

Resolution number WTK/2016/76

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) Notes there are 64 council housing units for older people in the Waitakere Ranges area, with 268 council units across west Auckland.
- b) Requests that Wilsher Village is added to the housing stock to which this policy applies, in addition to the 268 council units identified.
- c) Asks that the proposal include a commitment to keep at least the same number of units across west Auckland and within the Waitakere Ranges Local Board area so that vulnerable older people are able to remain living in the places they are connected to.

Housing for Older People Partnering Proposal

- d) Supports Auckland Council partnering with a third-party social housing provider, as long as it:
 - i) lifts the standard of housing
 - ii) meets the aim of improving tenant satisfaction
 - iii) supports those most in need
 - iv) enables access to central government support
 - v) enables better wrap-around agency support
 - vi) supports all our ethnic communities and respects the diverse religious and cultural practices
 - vii) provides for a locational spread so that people can age in their local communities
 - viii) integrates with other providers
 - ix) is fiscally prudent for Council.
 - x) keeps at least the same number of units across west Auckland, and seeks to grow the portfolio
 - e) Considers that provision of older adult housing across our region in all our centres must be a priority so that our residents can stay in their local communities accessing support from their local family, friends and organisations.
 - f) Considers that the current approach to older adult housing needs more input at a local level to enable all aspects of ratepayer funded activities to support the development of outstanding town centres that support all our community.
 - g) Recommends that the partnering proposal include a clause that the provider / developer will work with local boards:
 - i) to seek input to enable quality re-developments that integrate with town centre and neighbourhood developments, for example, Westview Village in Glen Eden adjoins a local park which the local board would like to develop.
 - ii) work collaboratively with the local board and its community partners
- Development agreement**
- h) Asks that the delegation to Panuku include a requirement to actively engage with local boards on the future development of the Housing for Older People in West Auckland, and elsewhere.

Housing for Older People Partnering Policy

- i) Asks that the policy include a vision statement for the provision of Housing for Older People by council and any future partner agency.
- j) Recommends that council set a target at a local level for future development of a stronger network of older adult housing that meets demand.
- k) Notes that in this time of housing shortages that providing older adult homes can release homes that can accommodate families.
- l) Supports the commitment to supporting “ageing in place” by providing for Auckland’s older people with a social housing need in the places where they already live.

CARRIED

19 Sport and Recreation Investment - Community Access Scheme guidelines and future allocation of residual legacy Hillary Commission Community Sport Fund

Resolution number WTK/2016/77

MOVED by Chairperson S Coney, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) notes the following part of the 24 May 2016 resolution of the Audit and Risk Committee (AUD/2016/16) :

That the Audit and Risk Committee:

b) agree that the Hillary Commission – Reserve Account report be provided to the Finance and Performance Committee for decision.

- b) recommend that the allocation of the residual \$2.5m Hillary Commission Community Sport Fund be put toward sport and recreation within the legacy Waitakere (\$1.1M) and Auckland City (\$1.39M) Council areas and be allocated to local boards in these areas.
- c) Strongly recommend that with regard to the legacy Waitakere City Council area allocates the residual Hillary Commission Community Sport Fund component of \$1.1m for local decision making through a collective western joint funding committee with a representative from each of the legacy Waitakere City Council area local boards (He nderson-Massey, Waitākere Ranges and Whau local boards) to be used to support local sport and recreation.
- d) requests the Community Access Scheme Guidelines be amended to include prioritisation criteria supporting the sub-regional preference towards the legacy areas of Waitakere and Auckland City.
- e) Notes that Waitakere City Council was forced to retain the Hillary Commission funding by the Auckland Transition Agency (2010) so that Waitakere communities were unable to benefit as intended by the conditions for use of the funds made by the Hillary Commission.

CARRIED

20 Waitākere Ranges Local Board 2016/17 Local Economic Development Programme

Resolution number WTK/2016/78

MOVED by Member SR Tollestrup, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **approves 2016/17 local economic development programme as follows:**
 - i) **Young Enterprise Scheme (\$500)**
 - ii) **Development of a Glen Eden Value Proposition (\$20,000).**

CARRIED

21 Draft 2016 Elected Members' Expenses Policy

Resolution number WTK/2016/79

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **endorse the draft 2016 Elected Members' Expense Policy to the governing body.**

CARRIED

Secretarial note: a typo was identified in line 15: I development should be Elected Members Development and will be corrected before it goes to the Finance & Performance Committee.

22 For Information: Health, Safety and Well-being May 2016 Update

Resolution number WTK/2016/80

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **note the report forwarded by the Audit and Risk Committee entitled "Health, Safety and Well-being May 2016 Update".**

CARRIED

23 Governance Forward Work Calendar

Resolution number WTK/2016/81

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) **note the updated Governance Forward Work Calendar for June 2016.**

CARRIED

24 Update on member's attendance to the Dunes Trust Conference Gisborne 2016 30 March-1 April

Resolution number WTK/2016/82

MOVED by Member S Toms, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **receive the report from Member Neil Henderson for his attendance to the Dunes Trust Conference 2016.**

CARRIED

25 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.59 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....