

Kaipātiki Local Board

OPEN MINUTES

Minutes of the meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 13 July 2016 at 9.00am.

PRESENT

Chairperson	Kay McIntyre, QSM	
Deputy Chairperson	Ann Hartley, JP	
Members	Dr Grant Gillon	From 9.02am, Item 7
	John Gillon	From 9.04am, Item 23
	Danielle Grant	
	Richard Hills	
	Lorene Pigg	From 9.02am; Item 10
	Lindsay Waugh	

ALSO PRESENT

Councillor	Chris Darby
Councillor	George Wood

1 Welcome

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number KT/2016/73

MOVED by Member D Grant, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 8 June 2016 and the extraordinary minutes of its meeting, held on Wednesday, 22 June 2016, as true and correct records.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Linda Munkowits - Principal of Manuka Primary School

Mrs Linda Munkowits retired last week after 42 years in education, including 21 years serving as the Principal of Manuka Primary School.

Resolution number KT/2016/74

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) **congratulates Mrs Linda Munkowits on her long career and thanks her for her service to education in the Kaipātiki Local Board area.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Open Unconfirmed Meeting Minutes Kaipatiki Local Board, Wednesday 8 June 2016 and Wednesday 22 June 2016

The open unconfirmed minutes of the Kaipātiki Local Board meeting held on Wednesday 8 June 2016 and the open unconfirmed minutes of the Kaipatiki Local Board Extraordinary meeting held on Wednesday, 22 June 2016 were confirmed under item 4 of the agenda.

23 Local Board Services Monthly Report

Mr John Duthie of Tattico and Marilyn Nicholls of Auckland Transport were in attendance to address the board.

Three documents titled 'Proposed Parking Scheme for Northcote Point', 'Proposed Parking Scheme for Northcote Point Feedback form' and 'Proposed Parking Scheme for Northcote Point Maps' were tabled. Copies of the documents have been placed on the official minutes and are available on the Auckland Council website as minutes attachments.

Resolution number KT/2016/75

MOVED by Member R Hills, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) **receives the update report on the progress of strengthening Birkdale Beach Haven Community Project provided by Tattico Limited (Attachment A to the agenda report).**
- b) **thanks John Duthie for his effective work with the Birkdale Beach Haven Community Project.**

CARRIED

MOVED by Member R Hills, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- c) **endorses the board's feedback (Attachment B to the agenda report) on the draft Community Access Scheme guidelines for the Parks, Recreation and Sport Committee to consider at its 20 July 2016 meeting.**
- d) **delegates the lead Transport portfolio holder to prepare and submit feedback on the Proposed Parking Scheme for Northcote Point, in consultation with local board members, noting that the feedback will be presented at the 10 August 2016 Kaipātiki Local Board meeting for retrospective endorsement.**

MOVED by Member G Gillon, seconded by Member L Pigg:

Member G Gillon moved an amendment to the original motion as follows:

- a) **include Member Lorene Pigg as part of the delegation to to prepare and submit feedback on the Proposed Parking Scheme for Northcote Point.**

Secretarial Note: The amendment was withdrawn with the consent of the members present. The Chairperson then put the motion.

Resolution number KT/2016/76

MOVED by Member R Hills, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- c) **endorses the board's feedback (Attachment B to the agenda report) on the draft Community Access Scheme guidelines for the Parks, Recreation and Sport Committee to consider at its 20 July 2016 meeting.**
- d) **delegates the lead Transport portfolio holder to prepare and submit feedback on the Proposed Parking Scheme for Northcote Point, in consultation with local board members, noting that the feedback will be presented at the 10 August 2016 Kaipātiki Local Board meeting for retrospective endorsement.**

CARRIED

Attachments

- A Proposed Parking Scheme for Northcote Point
- B Proposed Parking Scheme for Northcote Point Feedback Form
- C Proposed Parking Scheme for Northcote Point Maps

13 Kaipatiki Local Board Arts, Community and Events Work Programme 2016/2017

Resolution number KT/2016/77

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) **approves the 2016/2017 Arts, Community and Events work programme presented as Attachment A to the agenda report, as per the amounts listed in the column 'FY 16/17', noting:**
 - i) **any projects funded via the board's local driven initiatives operational budget will be reported back to the board upon completion to consider the use of any unspent budget;**
 - ii) **any funding agreements are to be provided to and agreed by the Chairperson prior to execution;**
 - iii) **actual funding by asset based services operational budgets will attract consumer price index adjustments; and**
 - iv) **when the amounts are finalised they will be reported to the Board at or before the September business meeting.**

CARRIED

14 Approval of proposed 2016/2017 local environment and development work programme

Resolution number KT/2016/78

MOVED by Deputy Chairperson A Hartley, seconded by Member G Gillon:

That the Kaipātiki Local Board:

- a) approves the 2016/2017 local environment and development work programme presented as Attachment A to the agenda report, noting:
- i) any projects funded via the board’s locally driven initiatives operational budget will be reported back to the board upon completion to consider the use of any unspent budget; and
 - ii) any funding agreements are to be provided to and agreed by the Chairperson prior to execution.
- b) approves the allocation of \$2,431,000 for environment and development projects to be delivered by the Infrastructure and Environmental Services directorate in the 2016/2017 financial year as detailed in the agenda report and summarised in the table below:

Project	Budget
Kaipatiki Project environmental programmes	\$45,000 (Locally Driven Initiatives)
North West Wildlink Assistance Programme – Pest Free Kaipatiki	\$8,000 (Locally Driven Initiatives)
Non contestable grant to Kaipatiki Community Facilities Trust for waste minimisation projects (to be included in the Kaipatiki Community Facilities Trust funding agreement administered by the Arts, Community and Events department)	\$8,000 (Locally Driven Initiatives)
Birkenhead Main Street Upgrade	\$1,400,000 (Asset Based Services)
Kaimataara o Wai Manawa (The Lookout of Wai Manawa), Birkenhead Avenue, Birkenhead	\$970,000 (Asset Based Services)
Total	\$2,431,000

- c) notes that any changes to the local environment and development work programme will be brought back to the board for decision-making.
- d) reserves its decision-making regarding the Environmental response fund until further work is completed on the Pest Free Kaipātiki Strategy.

CARRIED

15 Kaipatiki Economic Development Budget and Work Plan

John Norman of Auckland Tourism, Events and Economic Development was in attendance to address the board.

Resolution number KT/2016/79

MOVED by Chairperson K McIntyre, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) **approves the 2016/17 local economic development work programme as follows:**
- i) **World Master Games leverage (to the value of \$10,000 from its locally driven initiatives operational budget);**
 - ii) **Migrant business support (to the value of \$5,000 from its locally driven initiatives operational budget); and**
 - iii) **Impact assessment of investment in the Birkenhead town centre (to the value of \$15,000 from its locally driven initiatives operational budget).**
- b) **notes:**
- i) **any projects in resolution a) above funded via the board's locally driven initiatives operational budget will be reported back to the board upon completion to consider the use of any unspent budget; and**
 - ii) **funding agreements required to deliver projects in resolution a) above are to be provided to and agreed by the Chairperson prior to execution.**

CARRIED

16 Grant of new community lease to North Shore Women's Centre at the Mayfield Centre, 5 Mayfield Road, Glenfield

Resolution number KT/2016/80

MOVED by Member G Gillon, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) **grant a new community lease to North Shore Women's Centre for the 108 metres squared premises (outlined red in Attachment A of the agenda report) in the Mayfield Centre, 5 Mayfield Road, Glenfield subject to the following:**
- i) **term – one year commencing 1 August 2016 with one right of renewal for one year;**
 - ii) **rent - \$1.00 plus Goods and Services Tax per annum if requested;**
 - iii) **operational charge (including utilities) - \$2,700.00 per annum plus Goods and Services Tax;**
 - iv) **the North Shore Women's Centre Community Outcomes Plan as approved being attached to the lease document (refer to Attachment C of the agenda report); and**
 - v) **the surrender of the monthly tenancy dated 18 March 2003 held by the North Shore Women's Centre for the premises currently occupied in the Mayfield Centre with effect from 31 July 2016.**
- b) **approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.**

CARRIED

17 Road Name Approval Report for jointly accessed shared Driveway/Right of Way at 90A Onewa Road, Northcote Point

Resolution number KT/2016/81

MOVED by Deputy Chairperson A Hartley, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) approves the road name **Bush View Lane** for the shared private road serving 28 existing dwelling houses at 90A Onewa Road, Northcote Point in accordance with section 319(1)(j) of the Local Government Act 1974.
- b) requests that the owners of the properties at 90A Onewa Road, Northcote Point make arrangements for the erection of the road naming sign compliant with the Auckland Council standards at their full cost.
- c) notes that the naming of a shared driveway / right of way does not transfer ownership of the private road to Auckland Council and/or Auckland Transport, and that the responsibility for all ongoing maintenance of the shared driveway / right of way will not change.
- d) requests council officers strongly encourage applicants to engage with the local board at a very early stage (prior to formal reporting to the board) when developing road name applications for new developments or the naming of existing private roads.

CARRIED

22 Kaipatiki Community Facilities Trust Quarterly Report

Jill Nerheny of the Kaipātiki Community Facilities Trust was in attendance to address the board.

Resolution number KT/2016/82

MOVED by Member R Hills, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) receive the Kaipātiki Community Facilities Trust Quarter Four report.
- b) thanks the Kaipātiki Community Facility Trust board and staff for another full year of activity and event programmes for the benefit of the Kaipātiki Community.

CARRIED

21 Auckland Transport Monthly Update - July 2016

Marilyn Nicholls of Auckland Transport was in attendance to address the board.

Resolution number KT/2016/83

MOVED by Member R Hills, seconded by Member L Waugh:

That the Kaipātiki Local Board:

- a) receives the Auckland Transport July 2016 Monthly Update to the Kaipatiki Local Board.

- b) notes the budget underspend on the Mokoia Road bus stop and Western Entrance upgrade projects.
- c) requests an update from Auckland Council Parks officers on the review and replacement of undersized plants, and reduction of the mulch margins in the gardens along Akoranga Drive funded via the boards Local Board Transport Capital Fund.

CARRIED

24 Governing Body and Independent Maori Statutory Board Members' Update

Councillor Chris Darby and Councillor George Wood were in attendance to provide updates to the board.

A document titled 'Kaipatiki Local Board Update – Councillor Chris Darby' was tabled. A copy of the document has been placed on the official minutes and is available on the Auckland Council website as minutes attachment.

Resolution number KT/2016/84

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) receive the updates from Councillor Chris Darby and Councillor George Wood.

CARRIED

Attachments

A Kaipatiki Local Board Update – Councillor Chris Darby

18 Health, Safety and Well-being May 2016 Update

Resolution number KT/2016/85

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) note the report forwarded by the Audit and Risk Committee entitled "Health, Safety and Well-being May 2016 Update".

CARRIED

20 Draft 2016 Elected Members' Expenses Policy

Resolution number KT/2016/86

MOVED by Deputy Chairperson A Hartley, seconded by Chairperson K McIntyre:

That the Kaipātiki Local Board:

- a) provides the following comments on the draft 2016 Elected Members' Expense Policy to the governing body:
 - i) the Deputy Mayor should have the same 'cost recovery' opportunities as the Mayor, taking into account the size and scale of Auckland Council and the likely additional expectations placed on the Deputy Mayor of Auckland Council;

- ii) requests that the section of the Elected Members Expense Policy relating to claiming expenses (clauses 12.9 – 12.11) be amended to indicate that the proposed cut-off date for expense reimbursement claims should be 30 June, which will ensure that all elected member expenses for the financial year can be claimed; and
- iii) in the spirit of the shared governance model, approval for international travel by local board members should remain as requiring approval from the local board and the Chief Executive or Governance Director.

CARRIED

19 Housing for Older People Partnering Proposal

A document titled 'Submission to the Auckland Council Housing for Older People Partnering Proposal' was tabled. A copy of the document has been placed on the official minutes and is available on the Auckland Council website as minutes attachment.

Resolution number KT/2016/87

MOVED by Member R Hills, seconded by Chairperson K McIntyre:

That the Kaipātiki Local Board:

- a) provides the feedback contained in the tabled document on the Housing for Older People Partnering Policy and the Housing for Older People Partnering Proposal.
- b) delegates authority to the Chairperson to approve any minor spelling or editorial corrections to the submission as necessary, and includes the additional points noted below:
 - i) reiterate the statement regarding the security and well-being of vulnerable members of Auckland's elderly population in the recommendations at the end of the submission;
 - ii) strengthen the points regarding residents moving back to their community areas; and
 - iii) add specific reference to the Kaipatiki Local Board area to recommendations two and seven on the final page of the submission.
- c) notes that feedback is required by 18 July 2016, to ensure local board views are contained in the report to the Governing Body meeting to be held on 28 July 2016.

CARRIED

Attachments

- A Submission to the Auckland Council Housing for Older People Partnering Proposal

25 Members' Reports

Member Grant Gillon presented a report on pollution at Kauri Glen.

A document titled 'Illegal pollution of Kauri Glen' was tabled. A copy of the document has been placed on the official minutes and is available on the Auckland Council website as minutes attachment.

Resolution number KT/2016/88

MOVED by Member G Gillon, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) receives the report from Member Grant Gillon on pollution at Kauri Glen.
- b) requests, from relevant officers and organisations, an urgent report and update on the pollution of Kauri Glen Park by contractors working nearby, including:
 - i) timelines;
 - ii) details of response;
 - iii) actions taken;
 - iv) measures taken to ensure a repeat does not occur;
 - v) details of any community communication; and
 - vi) conditions of consent for the activities being undertaken in the Park Avenue site.

CARRIED

Attachments

A Illegal pollution of Kauri Glen

26 Workshop Records - Kaipātiki Local Board Workshops - Wednesday, 15 June 2016 and Wednesday, 22 June 2016

Resolution number KT/2016/89

MOVED by Member R Hills, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) receive the records for the Kaipātiki Local Board Workshops held on Wednesday, 15 June 2016 and Wednesday, 22 June 2016.

CARRIED

27 Record of Kaipātiki Local Board Portfolio Briefings held in June 2016

Resolution number KT/2016/90

MOVED by Deputy Chairperson A Hartley, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) receive the record of Kaipātiki Local Board portfolio briefings held in June 2016.

CARRIED

28 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11.50am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE KAIPĀTIKI LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....