

Upper Harbour Local Board OPEN MINUTES

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Tuesday, 26 July 2016 at 7.00pm.

PRESENT

Chairperson	Lisa Whyte	
Deputy Chairperson	Brian Neeson, JP	
Members	Callum Blair	[until 7.33pm, item 8]
	Christine Rankin-MacIntyre	by electronic attendance

ABSENT

Members	John McLean	for absence on council business
	Margaret Miles, JP	for absence

1 **Welcome**

2 **Apologies**

Resolution number UH/2016/132

MOVED by Chairperson LM Whyte, seconded by Member C Blair:

That the Upper Harbour Local Board:

- a) **accept the apology from Member Margaret Miles for absence, Member John McLean for absence on council business, and Member Callum Blair for early departure.**

CARRIED

Resolution number UH/2016/133

MOVED by Chairperson LM Whyte, seconded by Member C Blair:

That the Upper Harbour Local Board:

- b) **approve the request for electronic attendance from Member Christine Rankin-MacIntyre to accommodate the member representing council at a place that makes their physical presence at the meeting impossible or impracticable.**

CARRIED

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number UH/2016/134

MOVED by Chairperson LM Whyte, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 12 July 2016, as a true and correct record.**

CARRIED

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

There were no acknowledgements.

7 **Petitions**

There were no petitions.

Secretarial Note: Item 8 was taken after item 16

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Meeting Minutes Upper Harbour Local Board, Tuesday, 12 July 2016

That the Upper Harbour Local Board note that the open unconfirmed minutes of the Upper Harbour Local Board meeting held on Tuesday, 12 July 2016 are attached at item 12 of the agenda for the information of the board only, and will be confirmed under item 4 of the agenda.

13 Governing Body Members' update

No governing body members' update was received.

14 Upper Harbour Local Board Community Facilities Renewals Work Programme 2016/2017

The Parks Advisor was in attendance to speak to this item.

Resolution number UH/2016/135

MOVED by Chairperson LM Whyte, seconded by Member CK Rankin-MacIntyre:

That the Upper Harbour Local Board:

- a) **approve the 2016/2017 work programme for Upper Harbour Local Board Parks, Sports and Recreation Renewals**
- b) **note that the 2016/2017 funding envelope is indicative to deliver this programme of work and any budget variances (within scope) will be managed within the total region-wide renewals funding envelope.**
- c) **request a report clarifying how required renewals, identified but not funded, will be addressed, and whether or not there are health and safety implications for the delay in conducting all the necessary renewals.**
- d) **request that the report include an explanation of the impact of the delayed renewals funding on future budgets, as current funding envelopes are insufficient to address all identified renewals required through the condition assessment process.**
- e) **request that the allocation methodology for renewals be provided to the board.**

CARRIED

15 Summary of actions and reports requested - Upper Harbour Local Board - July 2016

Resolution number UH/2016/136

MOVED by Member C Blair, seconded by Member CK Rankin-MacIntyre:

That the Upper Harbour Local Board:

- a) **receive the Summary of Actions and Reports Requested – Upper Harbour Local Board – July 2016 report.**

CARRIED

16 Record of the Upper Harbour Local Board workshop held on Tuesday, 21 June and Tuesday, 5 July 2016

Resolution number UH/2016/137

MOVED by Member C Blair, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) **receive the record of the Upper Harbour Local Board workshops held on Tuesday, 21 June and Tuesday, 5 July 2016.**

CARRIED

8 Deputations

8.1 Chatham Avenue barbeque

Resolution number UH/2016/138

MOVED by Chairperson LM Whyte, seconded by Member C Blair:

That the Upper Harbour Local Board:

- a) **receive the presentation from Cathy Adams on the Chatham Avenue barbeque, and thank her for her attendance.**

CARRIED

Adjourn item of business

Resolution number UH/2016/139

MOVED by Chairperson LM Whyte, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) **agree that Item 8 – Deputations, be adjourned to allow for a discussion to suspend standing orders.**

CARRIED

Suspension of Standing Orders

Resolution number UH/2016/140

MOVED by Member C Blair, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) temporarily suspend the following Standing Orders for the duration of this meeting in accordance with Standing Order 3.2.1, in order to continue to the meeting with a lack of a quorum:
 - i. 2.4.1 – Requirement for a quorum
 - ii. 2.4.2 – Quorum to be present throughout meeting
 - iii. 2.4.3 – Definition of a quorum for local board or joint committee meetings

CARRIED

Secretarial Note: Member Callum Blair left the meeting at 7.33pm

Secretarial Note: Item 8 reconvened at 7.33pm.

8.2 Youthline

Resolution number UH/2016/141

MOVED by Chairperson LM Whyte, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) receive the presentation from Lisa Easte and Jennifer Golby from Youthline and thank them for their attendance.

CARRIED

17 Record of the Upper Harbour Local Board portfolio briefings held in June 2016

Resolution number UH/2016/142

MOVED by Chairperson LM Whyte, seconded by Deputy Chairperson BK Neeson:

That the Upper Harbour Local Board:

- a) receive the record of the portfolio briefings held in June 2016.

CARRIED

18 Governance forward work calendar

Resolution number UH/2016/143

MOVED by Chairperson LM Whyte, seconded by Member CK Rankin-MacIntyre:

That the Upper Harbour Local Board:

- a) note the Upper Harbour Local Board governance forward work calendar.

CARRIED

19 Holding Report for decisions relating to the Albany Community Hub

No matters to report at this time.

20 Holding Report for decisions relating to the Albany Stadium Pool

No matters to report at this time.

21 Board Members' Reports

No matters to report at this time.

22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.52 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE UPPER HARBOUR LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....