



I hereby give notice that an ordinary meeting of the Ethnic Peoples Advisory Panel will be held on:

Date: Wednesday, 3 August 2016
Time: 6.00pm
Meeting Room: Boardroom
Venue: Auckland Town Hall
Ground Floor
301-305 Queen Street
Auckland

Ethnic Peoples Advisory Panel OPEN AGENDA

MEMBERSHIP

Chairperson	Dave Tomu
Deputy Chairperson	Anita Keestra
Members	Asoka Basnayake Naoe Hashimoto Yee Yang 'Square' Lee Angela Lim Mabel Msopero Pratima Nand Wong Liu Shueng Christian Dee Yao
Liaison Councillor	Councillor Denise Krum

(Quorum 5 members)

Bree Kurtovich
Democracy Advisor

27 July 2016

Contact Telephone: 021 710 159
Email: bree.kurtovich@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

TERMS OF REFERENCE

The Terms of Reference set out the purpose, role and protocols of the Panel.

Panel members will also be expected to abide by the Code of Conduct for members of Auckland Council advisory panels.

Purpose

The purpose of the panels is to provide strategic advice to the Council on issues of significance to their communities and to advise on effective engagement by Council with those communities.

Outcomes

The Panel will provide advice through an agreed annual work programme, integrated wherever possible, with other panels and approved by the Regional Strategy and Policy Committee.

Annual work programme

The Council will advise the Panel of the areas of strategy, policy and plan development that are likely to require comment or advice from the Panel during the course of the year. The work programme should also provide scope for the Panel to respond to issues and concerns arising from its communities and to develop its own priorities.

As resources allow, budget is available for the Panel to support activities that clearly contribute to the agreed work programme but the Panel may not access external resources for activities or events, except with the agreement of Council

Submissions

Panel advice will contribute to Council decision-making, but panels will not make formal submissions on Council strategies, policies and plans, for example, the Long Term Plan. In their advisory role to the Council, Panels may have input to submissions made by the Council to external organisations but do not make independent submissions, except as agreed with Council.

This does not prevent individual members being party to submissions outside their role as Panel members.

* The above information is a summary of the 2014 Terms of Reference document and is based on the Governing Body decisions of 19 December 2013

Review

The form and functioning of the Panel may be reviewed prior to or after, the end of the Panel term in September 2016.

a)

ITEM	TABLE OF CONTENTS	PAGE
1	Apologies	5
2	Declaration of Interest	5
3	Confirmation of Minutes	5
4	Extraordinary Business	5
5	Auckland Council's work in supporting positive refugee resettlement	7
6	Information items	9
7	Ethnic Peoples Advisory Panel work programme update - August 2016	11
8	Consideration of Extraordinary Items	

1 Apologies

At the close of the agenda no apologies had been received.

2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Confirmation of Minutes

That the Ethnic Peoples Advisory Panel:

- a) confirm the ordinary minutes of its meeting, held on Wednesday, 22 June 2016, as a true and correct record.

4 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Auckland Council's work in supporting positive refugee resettlement

File No.: CP2016/06222

Purpose

1. To update the Ethnic Peoples' Advisory Panel about council's work relating to refugee resettlement in Auckland, including further available options.

Executive Summary

2. At its meeting, the Ethnic Peoples Advisory Panel resolved (Resolution number ETH/2016/16):

That the Ethnic Peoples Advisory Panel:

- b) *request that Bernard Te Paa, Abigael Vogt and Austin Kim compile specific information about council's work relating to refugee resettlement in Auckland that is already in progress, investigate any further available options, and report this information back to this panel.*
3. Auckland Council is involved in a variety of mechanisms and processes that support the achievement of positive settlement outcomes for refugees in Auckland. Council delivers a range of services that support successful refugee settlement. It also participates in sector initiatives and has internal refugee and former refugee focussed initiatives within Auckland Council.
4. The Arts, Community and Events department of Auckland Council, formerly known as CDAC participates in several refugee sector initiatives including the National Resettlement Strategy (participating in the external reference group), funding and supporting the delivery of World Refugee Day activities, the 'Refugee Summit' and the Refugee Sector Working Group as well as more broadly focussed programme delivery activities such as New Kiwi Women Writers.
5. The Auckland Refugee Sector Steering Group was created as a follow-up to the Refugee Summit held in October 2014. Participating agencies include the Auckland Refugee Community Coalition (ARCC), Auckland Regional Migrants Services (ARMS), New Zealand Red Cross, Auckland District Health Board (ADHB), Auckland Regional Public Health Services (ARPHS) and Auckland Council. The purpose of the steering group is to develop a knowledge profile of refugee communities across Auckland, as a response to the outcomes of the Refugee Summit. Arts, Community and Events staff hold responsibility for Auckland Council input into this steering group.
6. Auckland Libraries delivers services to Aucklanders of refugee background as well as participating in wider settlement and sector initiatives. These services support positive settlement outcomes for refugees in Auckland. Auckland Libraries works from a basis of three universal access principles – universal appeal, understandability and access. All of Auckland Libraries services are developed and delivered within this context.
7. Auckland Libraries have developed and launched a new approach to managing and delivering community language collections; these are responsive to community demographics and usage as well as individual library capacity to deliver effectively to diverse communities and speakers of languages other than English. Alongside the delivery of community language collections a variety of community language programming is offered such as language specific storytimes e.g. Tamil storytimes and bi-lingual programming.

8. There are regular activities offered with a focus on delivering library services to Aucklanders of refugee background and refugees. These include the relationship between Mangere based libraries and the Mangere Resettlement Centre, community language storytimes, Study Care, a community-led and library supported programme for Burmese refugee children. Other activities include targeted events such as 'Take a walk in their shoes: the refugee experience'. This event, held on April 29, 2016 was delivered with engagement and support from WISE Collective, Scribble, and a number of refugee support and service agencies. 'Take a walk in their shoes: the refugee experience' was delivered at the Central City Library concourse. It was very well attended and was open to all; with food stalls, interactive activities and a children's activity zone. The event had music, poetry and an information zone with a focus on story telling.
9. Useful links and information with a focus on refugees and relevant support agencies is made available in an intranet page to support staff in delivering inclusive and excellent customer service to refugees and those of refugee background. The intranet material provides information about service providers and community organisations and how to access further information when working with a customer who is a refugee or of refugee background. World Refugee Day is always acknowledged with a Libraries and Information intranet story to build awareness and understanding.
10. Auckland Libraries is redeveloping its website and is working towards increasing the representation of community languages on the site. It has developed a language support and translation approach and accesses Language Line for interpreting assistance.
11. Auckland Libraries regularly participated in the Regional Settlement Steering Group prior to changes at Ministry of Business Innovation and Enterprise and within the wider settlement sector.
12. The organisation also focuses on ethnic diversity and inclusion within the Community Policy unit taking a thought leadership approach.
13. The newly launched, three year, Auckland Council-wide organisational strategy includes a specific initiative focussed on diversity and inclusion.
14. There are also a significant number of refugees that apply for, and are granted, citizenship and therefore attend their local citizenship ceremonies.

Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) receive the update about council's work relating to refugee resettlement in Auckland.

Attachments

There are no attachments for this report.

Signatories

Author	Abigael Vogt – Practice Manager
Authoriser	Bernard Te Paa - Pae Urungi Tuhono - Manager Maori Outcomes

Information items

File No.: CP2016/15628

Purpose

1. The chair will give a verbal update on any items of interest, and will invite members to give brief updates on matters of relevant significance to the panel's work.
2. Bernard Te Paa, Lead Officer Support will update the panel on any issues that will be of interest to the Panel.

Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) receive the updates from the chair and panel members.

Attachments

There are no attachments for this report.

Signatories

Author	Bree Kurtovich - Democracy Advisor
Authoriser	Bernard Te Paa - Pae Urungi Tuhono - Manager Maori Outcomes

Ethnic Peoples Advisory Panel work programme update - August 2016

File No.: CP2016/16097

Purpose

1. To receive a summary report on the Ethnic Peoples Advisory Panel's work programme.

Executive summary

2. In December 2013, the Governing Body resolved to continue the Ethnic Peoples Advisory Panel in the 2013-2016 council term to provide strategic advice on issues of significance to ethnic communities, and to advise council on how to communicate and engage effectively with those communities. This resolution followed a legislative three-year term of the Ethnic Peoples Advisory Panel between 2011 and 2013.
3. The Ethnic Peoples Advisory Panel provides advice to council to ensure that the views and needs of ethnic communities in Auckland are incorporated in council's decision-making, by:
 - a. reviewing and commenting on the content of council's strategies, policies, plans, bylaws and projects
 - b. advising the council on ways to communicate and engage effectively with their communities
 - c. bringing to the attention of the council any matters that they consider to be of particular importance for or concern to ethnic communities.
4. On 7 August 2014, the Regional Strategy and Policy approved the work programme of the Ethnic Peoples Advisory Panel with four focus areas which included:
 - engagement with diverse communities
 - community policies
 - community development
 - children and young persons.
5. The Ethnic Peoples Advisory Panel has been instrumental in advising council on more bespoke and proactive approach to ethnic communities in Auckland. Since its establishment, the Ethnic Peoples Advisory Panel has advised on more than 30 council items including the Significance and Engagement Policy, Arts and culture strategic action plan, Long-term Plan 2015-2025 and 2016 Local Government Elections.
6. It has both assisted the various presenters to have a better understanding of the aspirations and major challenges faced by ethnic people as well as influencing actions that would lead to better outcomes for them.
7. The Ethnic Peoples Advisory Panel have presented to a few public fora. The panel chair presented at the Diversity Forum 2015 and highlighted panel's views and advice to council on race relations. On 30 April 2016, the Panel partnered with AUT University and the Federation of Multicultural Councils to organise an Ethnic Engagement Forum. The Forum was focused on Ethnic communities' engagement with Māori and the Treaty of Waitangi, and the way ethnic communities are represented in the mainstream and ethnic media.
8. An independent review of six demographic advisory panels is currently under way in readiness for the 2016-2019 council term. The purpose of the review is to assess the current form and function of advisory panels, and identify areas for improvement. The Ethnic Peoples Advisory Panel has participated in the consultation process of the review.

9. The panel's last meeting is scheduled on 3 August before the Panel's term ends in 9 September 2016, one month prior to the 2016 Local Government Elections.
10. The chairperson of the Ethnic Peoples Advisory Panel has an opportunity to present to the Governing Body meeting on 25 August 2016 to highlight panel's achievements over the past two years.
11. An end of term function is scheduled for all demographic advisory panels on Friday 16 September 2016. The Principal Advisor Panels will discuss further information at the meeting.

Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) receive the Ethnic Peoples Advisory Panel work programme update for August 2016.

Attachments

No.	Title	Page
A	Ethnic Peoples Advisory Panel: Advice and Feedback Schedule August 2016	13
B	Ethnic Peoples Advisory Panel work programme	17

Signatories

Author	Austin Kim - Principal Advisor Panels
Authoriser	Bernard Te Paa - Pae Urungi Tuhono - Manager Maori Outcomes

**Ethnic Peoples Advisory Panel
Advice and Feedback Schedule – August 2016**

2016			
Progress report on The Proposed Auckland Unitary Plan	To update the Panel on the progress of the Proposed Auckland Unitary Plan	Debra Yan	22 June
Auckland Libraries: International Day of the Older Person (IDOP)	Advice on the IDOP programmes and discussion on Ethnic Peoples Advisory Panel's contribution	Morgan Borthwick	22 June
Auckland Libraries' Response to Auckland's Diversity	Advice and feedback on library programmes for diverse communities	Shivangi Pradhan	22 June
Auckland Council Community Grants Programme	Advice and feedback	Marion Davies	11 May
New Zealand Red Cross: Refugee Resettlement	Feedback on information	Josephine Bartley, Celia Brandon	11 May
Communications and media support	Information on Council Communications and media support for advisory panels	Mike George	30 March
Feedback on the Draft Civil Defence and Emergency Management Group Plan 2016-2021	Feedback on the draft Plan	Kiri Maxwell	30 March
Sports Facilities Investment Plan and Golf Facilities Investment Plan – Discussion Documents	Feedback on the discussion documents	Paul Marriott-Lloyd	30 March
World Masters Games 2017	Advice and feedback	Tim Downson	30 March

Communications and media support	Seeking council's support for Ethnic Peoples Advisory Panel	Mike George	17 Feb
2015			
Update 2016 local government elections	Feedback on the update	Teresa Turner	16 Dec
Presentation of OurAuckland digital, council's news and online website	Feedback on the online approach	Angela Jones	16 Dec
Proposed set net and crab pot controls at Arkles Bay and Omaha beach	Advice on the proposals	Rebekah Wilson, Emma Pilkington	23 Sept
Civil defence group plan review	Advice on the review	Kiri Maxwell	23 Sept
Global Auckland	Provide input to ATEED on the development of an Auckland global identity and story	Steve Armitage	12 August
Empowered Communities Approach	Feedback on the new structure and approach of the Community Empowerment unit	Graham Bodman	12 August
Kaipātiki Migrant Business Support Pilot Project	Feedback and advice on the Business Support project	Stephen Cavanagh	1 July
Cemeteries and Crematoria Bylaw Implementation	Additional feedback at the meeting to the Manager Auckland Cemeteries	Ellen Bennett	13 May
Multi-sector action plan to prevent family, whanau and sexual violence in Auckland	Advice on the action plan, and in particular on selecting community champions	Kelly Maung	13 May
Ngā Reo o Tāmaki Makaurau: Auckland's Languages - A Proposal for a Strategic Action Plan	Feedback on the strategy	Abigael Vogt	13 May
Long-term Plan 2015-2025: Ethnic Peoples Advisory Panel Strategic Advice to Auckland Council	Feedback on the submission and feedback process		13 May

Cemeteries and Crematoria Bylaw Implementation	Feedback via attendance at the focus group		7 May
Long Term Plan Feedback	Draft content for feedback to budget committee	Jo Wilkins	1 April
Cemeteries and Crematoria Bylaw Implementation	Initial comments prior to focus group meeting		1 April
2016 Local Government Elections	Initial feedback on the project	Glyn Walters	18 Feb
2014			
Diversity Initiatives for Auckland Council	Feedback on initiative	Philippa Reed	26 Nov
ATEED Economic Development Activities	Feedback on ATEED programme	Wayne Brown	26 Nov
Update on Draft Local Approved Product Policy	Feedback on the project	Callum Thorpe	26 Nov
Significance and Engagement Policy	Feedback on policy and LTP engagement	Jo Wilkins	15 Oct
Consultation on Community Facilities Network Plan	Feedback on plan and consultation	Anita Coy-Macken / David Shamy	3 Sep
Draft Arts and Culture Strategic Action Plan	Feedback on plan and consultation	Maree Mills	3 Sep
International Relations Priorities	Feedback	Sanchia Jacobs	3 Sep
Draft Local Approved Product Policy	Feedback on plan	Callum Thorpe	3 Sep
Local Board Plans Consultation	Feedback on consultation	Karen Titulaer / Anna Bray	23 Jul
Draft Arts and Culture Strategic Action Plan	Feedback on the plan	Maree Mills	23 Jul

Item 7

Attachment A

Draft Alcohol Policy	Feedback on the consultation and the plan	Belinda Hansen	23 Jul
Draft Community Grants Policy	Feedback on the consultation	Linda Greenalgh	23 Jul
Significance and Engagement Policy	Feedback on consultation and policy	Jo Wilkins	23 Jul

Key Programmes and Priorities	Sub-programmes	Other key agencies	Policy	Implementation	Overlaps with other panels?	First Reporting Date	Follow Up Reporting
Development							
Engagement	Input into the Significance and Engagement Policy	This is a Council policy	Communications and Engagement	All Council	PPAP priority	Jul-14	Oct-14
	Provide advice on upcoming engagements	The panel has an advisory role	All Council		All Council		
	Provide advice on engagement to the draft Local Approved Product Policy – Psychoactive Substances					Sep-14	Nov-14
	Engage with CCOs, IMSB and LBs on issues relating to the work programme	The panel has an advisory role	All Council		All Council		
Community Grants Policy	Input into the Community Grants Policy	This is a Council policy	Community Policy and Planning	Community Development, Arts and Culture (CDAC)		Jul-14	
	Advice on Consultation on the Grants Policy	The panel has an advisory role	CDAC				
Community Facilities Policy	Input into the Community Facilities Policy	This is a Council policy	Community Policy and Planning	CDAC, Property		Sep-14	
	Advice on Consultation on the Facilities Policy	The panel has an advisory role	Communications and Engagement	Community Policy and Planning			
Implementation							
Community Development	Provide advice on the implementation of the policy with specific interest in economic development	Council has an advisory and advocacy role with some implementation ability. Central government and not-for-profit groups also play major role. The panel has an advisory role.		CDAC		Nov-14	
	Work with the Southern Initiative (TSI) Project and identify aspects of the project that relate to ethnic communities	Council is the leader of this project but other agencies play a role including delivery.	TSI		PPAP priority		
	Provide advice to the International Relations Unit					Sep-14	
Children and Young Persons	Provide advice on the implementation of the policy	Council has an advisory and advocacy role with some implementation ability. Central government and not-for-profit groups also play major role. The panel has an advisory role.	All Council	All Council	PPAP priority		
Other Advice Provided							
Arts and Culture Strategic Action Plan	Input into the plan	This is a plan for the Arts sector for which council is a major contributor	Policy	CDAC	PPAP priority	July 2014 - Information memo in agenda	September 2014 - Update on consultation and further input from the panel; report and decision from Arts, Culture and Events Committee on ACSAP Panel members invited to attend ACSAP Phase 2 Forum (25 March 2015)
Local Government Elections 2016	Provide advice to the project team Resolution No. ETH/2015/5, in particular: c) note the intention of the panel to focus its advisory role on the Local Government Elections 2016 project, including the goal of contributing to significantly increase participation of young people and ethnic and migrant communities both in candidacy and voting rates.			Democracy Services	YAP	February 2015 - "Advice on voting and candidates for the 2016 local government"	
Community Summits	Ethnic Engagement Forum on 30 April						

