

## **Kaipātiki Local Board**

# **OPEN MINUTES**

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Minutes of the meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 10 August 2016 at 9.01am.

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### **PRESENT**

<b>Chairperson</b>	Kay McIntyre, QSM	
<b>Deputy Chairperson</b>	Ann Hartley, JP	
<b>Members</b>	Dr Grant Gillon	
	John Gillon	From 9.02am, Item 4
	Danielle Grant	
	Richard Hills	From 9.06am, Item 13
	Lorene Pigg	
	Lindsay Waugh	

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1 **Welcome**

2 **Apologies**

Resolution number KT/2016/91

MOVED by Member D Grant, seconded by Member G Gillon:

**That the Kaipātiki Local Board:**

- a) **accepts the apologies from Member John Gillon and Member Richard Hills for lateness.**

**CARRIED**

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number KT/2016/92

MOVED by Deputy Chairperson A Hartley, seconded by Member D Grant:

**That the Kaipātiki Local Board:**

- a) **confirms the ordinary minutes of its meeting, held on Wednesday, 13 July 2016, as a true and correct record.**

**CARRIED**

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

6.1 **Cindy Lynch**

Resolution number KT/2016/93

MOVED by Member L Waugh, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) **acknowledges and thanks Cindy Lynch for her significant contribution to the Kaipātiki Local Board and wish her all the best in her new role with the Upper Harbour Local Board.**

**CARRIED**

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

There was no public forum.

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Open Unconfirmed Meeting Minutes Kaipatiki Local Board, Wednesday 13 July 2016**

The open unconfirmed minutes of the Kaipātiki Local Board meeting held on Wednesday 13 July 2016 were confirmed under item 4 of the agenda.

**13 Pest-free Kaipātiki Strategy**

Resolution number KT/2016/94

MOVED by Deputy Chairperson A Hartley, seconded by Member G Gillon:

**That the Kaipātiki Local Board:**

- a) **endorses and adopts the draft Pest-free Kaipātiki Strategy.**
- b) **thanks the Kaipātiki Restoration Network and officers involved for their enthusiastic participation and contribution to the development of the Pest-free Kaipātiki Strategy.**
- c) **requests officers to report back in September identifying what short term actions the board can take to commence implementation of the Pest-free Kaipātiki Strategy action plan.**
- d) **requests officers to organise a board workshop with relevant internal council managers to understand what actions are being taken to support the implementation of the Pest-free Kaipātiki Strategy action plan.**

**CARRIED**

**14 Birkenhead Mainstreet Upgrade Stage 2**

Resolution number KT/2016/95

MOVED by Chairperson K McIntyre, seconded by Member L Waugh:

**That the Kaipātiki Local Board:**

- a) **approves the design of the Highbury Corner improvements as shown on the Beca plans dated 21 July 2016 and attached to the agenda report.**
- b) **endorses proceeding to detailed design and advancing to tender for a physical work contract for the Highbury Corner improvements project.**
- c) **requests officers integrate design elements of Kaimataara ō Wai Manawa into the Highbury Corner detailed design.**
- d) **thanks the community for its active engagement in supporting the project to date, particularly to the Birkenhead Town Centre Association and Birkenhead Residents Association.**

**CARRIED**

**15 Kaipātiki Local Board Community Facilities Renewals Work Programme 2016/2017**

Resolution number KT/2016/96

MOVED by Deputy Chairperson A Hartley, seconded by Member J Gillon:

**That the Kaipātiki Local Board:**

- a) **approves the 2016/2017 work programme for Kaipātiki Local Board Community Facility renewals.**
- b) **notes that the 2016/2017 funding envelope is indicative to deliver this programme of work, and that any budget variances within scope will be managed within the total region-wide renewals funding envelope.**
- c) **notes that the Marlborough Park Hall repurposing and Rewi Alley toilet project will be reported to the board in an additional Community Facilities Work Programme.**
- d) **requests officers work with the Beach Haven placemaking group on the exterior artwork for the public toilet to be renewed at its current site at Sunnyhaven Avenue.**

**CARRIED**

**16 ATEED Six monthly report to the Kaipātiki Local Board**

Chris Lock of Auckland Tourism, Events and Economic Development was in attendance to address the board.

Resolution number KT/2016/97

MOVED by Member D Grant, seconded by Member R Hills:

**That the Kaipātiki Local Board:**

- a) **receives the six monthly report period 1 January to 30 June 2016.**

**CARRIED**

**17 Migrant Business Support Seminars and Business Clinics**

Chris Lock and Jonathan Sudworth of Auckland Tourism, Events and Economic Development were in attendance to address the board.

Resolution number KT/2016/98

MOVED by Member D Grant, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) receives the report produced by Raeburn House (refer Attachment A of the agenda report).
- b) allocates \$5,000 to Auckland Tourism, Events and Economic Development from the economic development initiatives budget to support a migrant focused business start-up workshop to meet the needs of migrants looking to start a business (refer Attachment B of the agenda report).
- c) requests that a copy of the Kaipātiki Migrant Business Support project report be circulated to all local boards for their information.

**CARRIED**

**18 Auckland Transport Monthly Update - August 2016**

Marilyn Nicholls of Auckland Transport was in attendance to address the board.

Resolution number KT/2016/99

MOVED by Member R Hills, seconded by Member L Waugh:

**That the Kaipātiki Local Board:**

- a) receives the Auckland Transport Monthly Update Kaipātiki Local Board August 2016.
- b) thanks Auckland Transport for the 'simpler fare structure' which will make public transport easier and more affordable for many people in our community.

**CARRIED**

**21 Draft Annual Report 2015/2016 - Kaipatiki Local Board report**

*Member Grant Gillon left the meeting at 10.09am.*

Resolution number KT/2016/100

MOVED by Chairperson K McIntyre, seconded by Member L Pigg:

**That the Kaipātiki Local Board:**

- a) notes the monitoring and reporting requirements set out in the Local Government (Auckland Council) Act 2009 and the draft local board information proposed for the Auckland Council Annual Report 2015/2016.
- b) receives the draft local board report to be included in the Auckland Council Annual Report 2015/2016.
- c) approves the message from the Chairperson, which provides the local board's comments on local board matters in the Annual Report 2015/2016.

- d) delegates authority to the Chairperson to make minor corrections and typographical changes before submitting for final publication.

**CARRIED**

**22 Quarterly performance report**

*Member Grant Gillon returned to the meeting at 10.12am.*

Resolution number KT/2016/101

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) receives the Performance Report for the financial quarter ended 30 June 2016.
- b) thanks officers for their efforts during the past financial year in delivering a number of quality projects that contribute to the achievement of the outcomes identified in the Kaipātiki Local Board Plan.

**CARRIED**

**23 Local Board Services Quarterly Report**

Resolution number KT/2016/102

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

**That the Kaipātiki Local Board:**

- a) receives the Local Board Services Quarterly report.
- b) allocates \$4000 from its locally driven initiatives parks response fund to the Parks department for the design and installation of temporary 'Skate and Bike Parks in Kaipātiki' signage.
- c) endorses the board's feedback (Attachment E to the agenda report) to Auckland Transport on the proposed parking changes in Northcote Point.

**CARRIED**

**19 Kaipātiki Local Board Locally Driven Initiatives Capital Projects**

Resolution number KT/2016/103

MOVED by Deputy Chairperson A Hartley, seconded by Member J Gillon:

**That the Kaipātiki Local Board:**

- a) approves the capital projects summarised below to progress to the next phase of delivery, and agree the locally driven initiatives capital budget assigned to each project:

Project name	Scope	Next phase	Locally driven initiatives Capital expenditure Budget	Project to be brought back for further decision
Beach Haven Tennis Centre Court upgrade	Grant towards installation of a new multi-surface turf	Seek funding proposal	\$50,000	Yes
Beach Haven Tennis Centre Retaining and path	Retaining wall and path at SW corner of outdoor courts	Design, consenting and construction	\$15,000	No
Birkdale Hall Improvements	Enhancements to the hall such as toilet and kitchen renovation, decking and improvements to hall access.	Design and consenting	\$200,000	Yes
Disabled Chair for Osbourne Pool - Birkenhead	Disabled Pool Lift for the Osbourne Pool in Birkenhead	Purchase and installation	\$35,000	No
Installation of adult fitness equipment in local parks	Five adult fitness stations in Rewi Alley Reserve	Purchase and installation	\$80,000	No
Kaipātiki Community Facilities Trust Vehicle exit	Vehicle exit from Kaipatiki Community Facilities Trust premises to Marlborough Park	Design, consenting and construction	\$35,000	No
Lysander Playground	Play module, basket swing and bollards	Design and consenting	\$65,000	Yes
Marlborough Park - additional items	Additional play items at Marlborough Park	Design and consenting	\$215,000	Yes
Monarch Park Entrance way	Enhance the Moore Street entrance to Monarch Park	Design and consenting	\$50,000	Yes
Monarch Park Toilet	Single pan toilet facility	Design and consenting	\$165,000	Yes
Netball North Harbour	Grant for improvements to the facility, including roof and window replacement	Seek funding proposal	\$175,000	Yes
Normanton Reserve - enhancements	Enhancements including nature play provision, bike track	Design and consenting	\$185,000	Yes



	marking and path lighting			
Northart community room enhancement	Boiling / cold water tap	Purchase and installation	\$5000	No
Northcote Library courtyard canopy	Courtyard canopy installation	Design and consenting	\$15,000	Yes
Outdoor power supply installation for events	3 phase power on exterior of Marlborough Park hall	Design, consent, tender	\$20,000	Yes
Raeburn House Acoustic Treatment	Provide acoustic treatment to the three meeting rooms	Design, tender and construction	\$14,000	No
Shade Sails	Installation of shade sail at Lynn Reserve	Design, tender and construction	\$30,000	No
Small Park Top Ups/response fund	Budget set aside to allocate to enhance existing park renewal projects, upgrades, and/or small capital projects when requested or required	Seek funding proposals	\$211,113	Yes
Youth Facility Fixtures and Furniture	Fixtures and furniture for the Marlborough Park Youth Facility	Purchase and installation	\$50,000	No
		<b>TOTAL</b>	<b>\$1,615,113</b>	

- b) agrees not to progress or assign locally driven initiatives capital budget to the following capital projects at this stage, whilst noting these projects will remain on the list of capital projects for possible consideration at a later date:

Project name	Scope	Reason for not proceeding at this stage
Glenfield Community Centre	Improvements to Glenfield Community Centre	The total project cost is significant in relation to the boards available budget and the other potential funding sources are unknown.
Historic cemeteries interpretation strategy and installation of signage	Interpretation material for the historic cemeteries in Birkenhead and Glenfield	The majority of costs for this project are operational and the source of that funding has not been identified.

- c) notes the following capital projects have been identified as eligible for renewals budget, and will therefore not be assigned locally driven initiatives capital budget and will be removed from the list of possible capital projects:

Project name	Scope
Kaipātiki Community Facilities Trust Garage and shed replacement	Replace existing garage and shed with new 9x6m garage
Pontoon at Beach Haven Wharf	Recreational pontoon at Beach Haven wharf

**CARRIED**

**24 Special Exemption (Section 6) Fencing of Swimming Pools Act 1987**

Member Richard Hills declared an interest in this item and took no part in the discussion or voting on the matter.

Resolution number KT/2016/104

MOVED by Deputy Chairperson A Hartley, seconded by Member L Waugh:

**That the Kaipātiki Local Board:**

- a) **grants the application for special exemption as sought for 6 Wyvern Place, Glenfield with the following conditions:**
  - i. **that the gate latches are kept in good working order**
  - ii. **the gate to the pump area is kept padlocked at all times.**

**CARRIED**

**25 Governing Body and Independent Maori Statutory Board Members' Update**

There were no Governing Body or Independent Maori Statutory Board member updates.

**26 Members' Reports**

Chairperson Kay McIntyre provided a verbal report on the outcome of the Finance and Performance Committee on 9 August 2016 where the on-going operational funding of Marlborough Park Hall was considered.

Resolution number KT/2016/105

MOVED by Member R Hills, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) **receives the verbal report from Chairperson Kay McIntyre regarding the on-going operational funding of Marlborough Park Hall.**

**CARRIED**

**27 Workshop Records - Kaipātiki Local Board Workshops - Wednesday, 20 July 2016 and Wednesday, 27 July 2016**

Resolution number KT/2016/106

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) **receives the records for the Kaipātiki Local Board Workshops held on Wednesday, 20 July 2016 and Wednesday, 27 July 2016.**

**CARRIED**

**28 Record of Kaipātiki Local Board Portfolio Briefings held in July 2016**

Resolution number KT/2016/107

MOVED by Chairperson K McIntyre, seconded by Member R Hills:

**That the Kaipātiki Local Board:**

- a) **receives the record of Kaipātiki Local Board portfolio briefings held in July 2016.**

**CARRIED**

**20 Community lease with Auckland Citizens Advice Bureaux Incorporated**

MOVED by Member L Waugh, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) fully supports the aims and objectives of the Auckland Citizens Advice Bureaux Incorporated as listed below, and are supportive of the work Auckland Citizens Advice Bureaux Incorporated have done in the Kaipātiki community over the years:
- i) to ensure that individuals do not suffer through ignorance of their rights and responsibilities;
  - ii) to assist those who are unable to express their needs effectively; and
  - iii) to exert a responsible influence on the development of social policies and services, both locally and nationally.
- b) does not support the granting of a multi-premises lease to Auckland Citizens Advice Bureaux Incorporated for the three locations in the Kaipātiki area (Birkenhead Library, Northcote Library, and 90 Bentley Avenue, Glenfield) for the following reasons:
- i) it is unclear how the granting of a multi-premises lease provides Auckland Citizens Advice Bureaux with the flexibility to meet its changing accommodation and business needs over time as suggested in paragraph 16 of the agenda report;
  - ii) the board disagrees with the suggestion outlined in paragraph 18 of the agenda report, which states that the proposed multi-premises lease will 'allow for a more flexible optimization of the network whilst retaining local boards' delegated authority', as there is no evidence presented as to how a multi-premises lease will do this in practice;
  - iii) it is unclear how the proposal results in efficiency gains for both the operational departments of Auckland Council and the local board, as no detailed financial analysis or discussion is presented in the report to demonstrate the nature and quantum of such efficiency gains;
  - iv) the board has not been provided sufficient information as part of the agenda report (especially in relation to information pertaining to the existing three leases in the Kaipātiki Local Board area) for it to make an informed decision as to whether or not a multi-premises lease is in the best interests of its community; and
  - v) the board expects the lease to be reflective of the current demands and future opportunities of each location specifically.
- c) requests a report from officers regarding the current lease terms and conditions for the three Citizens Advice Bureau locations in the Kaipātiki Local Board area, noting that the report should also include advice regarding new lease terms and conditions for each of the three locations.

MOVED by Member G Gillon, seconded by Member J Gillon:

Member Grant Gillon moved an amendment to the original motion as follows:

- a) **add the words ‘at this time’ after the words ‘does not support’ to motion b.**
- b) **replace the word ‘disagrees’ with the words ‘is not convinced’ in motion b)ii.**
- c) **add an additional point to motion b) ‘vi) the views of the local Citizens Advice Bureaus are unclear, therefore the board requires time to effectively consult with its local Citizens Advice Bureaus.’**

The amendment was put and declared:

**CARRIED**

The Chairperson put the substantive motion.

Resolution number KT/2016/108

MOVED by Member L Waugh, seconded by Deputy Chairperson A Hartley:

**That the Kaipātiki Local Board:**

- a) **fully supports the aims and objectives of the Auckland Citizens Advice Bureaux Incorporated as listed below, and are supportive of the work Auckland Citizens Advice Bureaux Incorporated have done in the Kaipātiki community over the years:**
  - i) **to ensure that individuals do not suffer through ignorance of their rights and responsibilities;**
  - ii) **to assist those who are unable to express their needs effectively; and**
  - iii) **to exert a responsible influence on the development of social policies and services, both locally and nationally.**
- b) **does not support, at this time, the granting of a multi-premises lease to Auckland Citizens Advice Bureaux Incorporated for the three locations in the Kaipātiki area (Birkenhead Library, Northcote Library, and 90 Bentley Avenue, Glenfield), for the following reasons:**
  - i) **it is unclear how the granting of a multi-premises lease provides Auckland Citizens Advice Bureaux with the flexibility to meet its changing accommodation and business needs over time as suggested in paragraph 16 of the agenda report;**
  - ii) **the board is not convinced with the suggestion outlined in paragraph 18 of the agenda report, which states that the proposed multi-premises lease will ‘allow for a more flexible optimization of the network whilst retaining local boards’ delegated authority’, as there is no evidence presented as to how a multi-premises lease will do this in practice;**
  - iii) **it is unclear how the proposal results in efficiency gains for both the operational departments of Auckland Council and the local board, as no detailed financial analysis or discussion is presented in the report to demonstrate the nature and quantum of such efficiency gains;**
  - iv) **the board has not been provided sufficient information as part of the agenda report (especially in relation to information pertaining to the existing three leases in the Kaipātiki Local Board area) for it to make an informed decision as to whether or not a multi-premises lease is in the best interests of its community; and**
  - v) **the board expects the lease to be reflective of the current demands and future opportunities of each location specifically.**
  - vi) **the views of the local Citizens Advice Bureaus are unclear therefore the board requires time to effectively consult with its local Citizens Advice**

**Bureaus**

- c) requests a report from officers regarding the current lease terms and conditions for the three Citizens Advice Bureau locations in the Kaipātiki Local Board area, noting that the report should also include advice regarding new lease terms and conditions for each of the three locations.

The substantive motion was declared:

**CARRIED**

**29 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

11.23am.

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE KAIPĀTIKI LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....