

Puketāpapa Local Board OPEN MINUTES

Minutes of a meeting of the Puketāpapa Local Board held in the Fickling Convention Centre, 546 Mt Albert Road, Three Kings on Thursday, 25 August 2016 at 6.04pm.

PRESENT

Chairperson	Julie Fairey	
Deputy Chairperson	Harry Doig	
Members	David Holm	(from 6.21pm)
	Ella Kumar	
	Nigel Turnbull	
	Michael Wood	

ABSENT

Clr Christine Fletcher	Auckland Council Elected Representative
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ALSO PRESENT

Clr Cathy Casey	Auckland Council Elected Representative
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1 Welcome

Chairperson Julie Fairey delivered the welcome message.

2 Apologies

Resolution number PKTPP/2016/178

MOVED by Chairperson JM Fairey, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board accept the apology from David Holm for lateness.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PKTPP/2016/179

MOVED by Chairperson JM Fairey, seconded by Member E Kumar:

That the Puketāpapa Local Board confirm the ordinary minutes of its meeting, held on Thursday, 28 July 2016, as a true and correct.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Albert-Eden-Roskill Governing Body Members Update

Resolution number PKTPP/2016/180

MOVED by Chairperson JM Fairey, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board thank Governing Body Member Cathy Casey for her update.

CARRIED

13 Chairperson's Report, August 2016

Resolution number PKTPP/2016/181

MOVED by Chairperson JM Fairey, seconded by Deputy Chairperson HAJ Doig:

That the Puketāpapa Local Board:

- a) receive the Chair's Report for August 2016.
- b) note the Wesley Market Review 2016 and delegate to the Economic Development portfolio holder to work with the Market Coordinator to investigate how the Board can support the identified improvements in the recommendations of that review.

CARRIED

A copy of the tabled Local Government NZ Conference report has been placed on the file copy of the minutes and can be viewed on the Auckland Council's website.

Attachments

A Local Government NZ Conference report (held 24-26 July 2016 in Dunedin)

14 Valedictory Speech and Reflections

Resolution number PKTPP/2016/182

MOVED by Deputy Chairperson HAJ Doig, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board receive his valedictory speech and thank member Michael Wood for his work and contribution to the 2010-2013 and 2013-2016 terms of the Board.

CARRIED

15 Board Member Reports, August 2016

The member reports were received separately.

15.1 Board member report - Harry Doig

Pursuant to Standing Order 3.15.5, Member Nigel Turnbull requested that his dissenting vote against item 15 b) iii) and iv) be recorded.

Resolution number PKTPP/2016/183

MOVED by Deputy Chairperson HAJ Doig, seconded by Chairperson JM Fairey:

That the Puketāpapa Local Board:

- a) receive the report for August 2016.
- b) note the following Three Kings Implementation LDI actions:
 - i) Mural on Three Kings pavilion - \$3,000
 - ii) Three Kings Heritage Trail brochure - \$1,350
 - iii) Richard Reid's presentation at workshop - \$800
 - iv) Planning Advice on Environment Court Interim decision - \$7,500
- c) note that options for local stream restoration projects in the Te Auaunga Awa catchment are still being developed by staff and are likely to be finalised in September 2016
- d) note that the operational budget available for these stream projects in 2016/2017 is \$35,000
- e) delegate to the environmental portfolio holder and Chair the authority to agree the scope of these stream restoration projects for a total budget of \$35,000 operational expenditure and \$87,000 capital expenditure.

CARRIED

A copy of the tabled updated member report has been placed on the file copy of the minutes and can be viewed on the Auckland Council's website.

Attachments

A Updated member report 18 July to 14 August 2016

15.2 Board member report - David Holm

Resolution number PKTPP/2016/184

MOVED by Member DA Holm, seconded by Chairperson JM Fairey:

That the Puketāpapa Local Board receive the report for August 2016.

CARRIED

15.3 Board member report - Michael Wood

Resolution number PKTPP/2016/185

MOVED by Member MP Wood, seconded by Chairperson JM Fairey:

That the Puketāpapa Local Board:

- a) receive the report for August 2016
- b) confirm the allocation of \$3,000 from the Local Parks Small Improvements fund for the development of a Concept Plan for Arthur Faulkner Reserve, as per the attached Memo.

CARRIED

Copies of the tabled report and memo have been placed on the file copy of the minutes and can be viewed on the Auckland Council's website.

Attachments

A M Wood report, 28 July to 25 August 2016

B Memo from D Bardsley dated 15 August 2015 regarding Local Park Improvements Budget

15.4 Board member report - Ella Kumar

Resolution number PKTPP/2016/186

MOVED by Member E Kumar, seconded by Chairperson JM Fairey:

That the Puketāpapa Local Board receive the report and attachments for August 2016.

CARRIED

Copies of the tabled report and attachments have been placed on the file copy of the minutes and can be viewed on the Auckland Council's website.

Attachments

A E Kumar report, 25 July to 24 August 2016

B Local Events Calendar, September 2016

C Puketāpapa Manu Aute Kite Day (held 03/07/16) report

D New Kiwi Women Write Their Stories report (held May 2016)

E Try a Craft (held 30/04/16) evaluation

F Movies in Parks (held 30/01/16) post event debrief

G Puketāpapa Christmas Festival (held 03/12/15) survey report

16 Auckland Transport Report, Puketapapa Local Board, August 2016

Lorna Stewart, Elected Member Relationship Manager, was present and spoke to the item.
Resolution number PKTPP/2016/187

MOVED by Member DA Holm, seconded by Deputy Chairperson HAJ Doig:

That the Puketāpapa Local Board:

- a) receive the Auckland Transport Report, Puketapapa Local Board, August 2016.
- b) confirm that savings from the Keith Hay Park lighting project (northern section) and the Duncumb Street cycleway be applied to a preliminary design of the Richardson Road carpark realignment and widening of the shared path past the kindergarten.
- c) request Auckland Transport to prepare a rough order of costs for a traffic calming project on Gilletta Road, Lynfield with a view to progressing the project using savings remaining after the Richardson Road carpark design.
- d) thank Lorna Stewart for her attendance.

CARRIED

The meeting was adjourned for a short break at 6.56pm and reconvened at 6.57pm

17 Puketāpapa Local Grants and Quick Response, Round One: 2016/2017

Fua Winterstein, Community Grants Advisor, was present and spoke to this item.

Items a), b), c) and d) were taken separately.

Chairperson Julie Fairey took part in the discussion but voted against The Parenting Place - Attitude Youth Division application.

Resolution number PKTPP/2016/188

MOVED by Deputy Chairperson HAJ Doig, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board:

- a) consider the applications listed in Table One and agree to fund, part-fund or decline the application in this round.

Table One: Puketāpapa Local Grants, Round One applications

Focus	Organisation Name	Project	Total Requested	Amount Granted
Arts and culture	Global Lighthouse Trust	Roskill Community Digital Media Project	\$2,720	\$720
Community	The Parenting Place - Attitude Youth Division	Attitude life-skills and wellbeing presentations in Puketāpapa schools	\$2,097	\$1,000
Community	Communicare Civilian Maimed Association (CMA) Auckland Inc.	Hillsborough Communicare Friendship Centre	\$1,800	\$1,800
Community	Earth Action Trust	Setting up of Earth Action student club at university	\$4,715	0
Community	Problem Gambling	Wellness Recovery Action Plan (WRAP)	\$4,800	\$4,000

	Foundation - Asian Family Services	Programme		
Community	PHAB Association Incorporated	PHAB development Workshops	\$4,500	\$3,000
Community	Bhartiya Samaj Charitable Trust	Elder support programme	\$6,625	\$3,000
Community	Roopa Aur Aap Charitable Trust	Victory Over Violence	\$1,001	0
Events	Eco Matters Environment Trust	EcoWest Festival	\$5,019	0
Total requested			\$33,277	\$13,520

- b) consider the applications listed in Table Two and agree to fund, part-fund or decline the application in this round.

Table Two: Puketāpapa Local Grants, Round One Multiboard application

Focus	Organisation Name	Project	Total Requested	Amount Granted
Events	OKE Charity	2016 Hubbard's Head2Head Walk	\$1,500	\$500
Total requested			\$1,500	\$500

- c) consider the applications listed in Table Three and agree to fund, part-fund or decline the application in this round.

Table Three Puketāpapa Quick Response, Round One applications

Focus	Organisation Name	Project	Total Requested	Amount Granted
Arts and culture	The Breaks New Zealand Ltd	The Breaks New Zealand weekly (break) dance community workshops	\$750	0
Community	Jannifer Canovas	Towards the "Mummy Up" programme	\$1,295	0
Community	HIPPY Wesley Puketapapa Charitable Trust	HIPPY Wesley Puketapapa Charitable Trust	\$2,000	\$750
Community	Connect the Dots Charitable Trust	Towards the costs of the Make Moments in Puketapapa programme	\$675	0
Community	Auckland Young Women's Christian Association (YWCA) Incorporated	Towards the costs of the Safe for Life programme	\$750	\$480
Events	The James Wallace Arts	Towards the costs of the Community day	\$734	\$734

	Trust			
Events	Mt Roskill Baptist Church	Towards the costs of the Light party	\$748	\$748
Total requested			\$6,952	\$2,712

- d) thank officer Fua Winterstein for her attendance.

CARRIED

Attachments

- A Updated EcoMatters Environment Trust Puketāpapa Local Grants, Round One, 2016/17 application noting declaration

18 Puketāpapa Local Board Performance Report for twelve months ending June 2016

David Rose, Lead Financial Advisor, was present and spoke to this item.

Resolution number PKTPP/2016/189

MOVED by Member NJ Turnbull, seconded by Member DA Holm:

That the Puketāpapa Local Board:

- a) receive the Performance Report for the Puketāpapa Local Board for twelve months ending June 2016.
- b) request specific reporting for Roskill Youth Zone in regards to its utilisation, visits and revenue in the next quarterly report.
- c) thank officer David Rose for his attendance.

CARRIED

19 Draft Annual Report 2015/2016 - Puketāpapa Local Board report

David Rose, Lead Financial Advisor, was present and spoke to this item.

Resolution number PKTPP/2016/190

MOVED by Chairperson JM Fairey, seconded by Deputy Chairperson HAJ Doig:

That the Puketāpapa Local Board:

- a) note the monitoring and reporting requirements set out in the Local Government (Auckland Council) Act 2009 and the draft local board information proposed for the Auckland Council Annual Report 2015/2016.
- b) receive the draft local board report to be included in the Auckland Council Annual Report 2015/2016.
- c) approve the message from the chairperson, which provides the local board's comments on local board matters in the Annual Report 2015/2016.
- d) delegate authority to the chairperson and deputy chairperson to make typographical changes before submitting for final publication.
- e) thank officer David Rose for his attendance.

CARRIED

A copy of the updated Draft Annual Report was tabled and has been placed on the file copy of the minutes and can be viewed on the Auckland Council's website.

Attachments

- A Updated draft Annual Report 2015/2016

20 Panuku Development Auckland Local Board Update 1 January to 30 June 2016

Toni Giacon, Team Leader Stakeholder & Community Engagement, was present and spoke to this item.

Resolution number PKTPP/2016/191

MOVED by Member DA Holm, seconded by Member E Kumar:

That the Puketāpapa Local Board

- a) **note the Panuku Development Auckland Local Board Update 1 January to 30 June 2016.**
- b) **thank officer Toni Giacon for her attendance.**

CARRIED

21 Consideration of community feedback before approving names for a new road and accessway at 985 Mount Eden Road, Three Kings

Wendy Kjestrup, Senior Local Board Advisor, was in attendance and spoke to this item.

Items were passed separately as follows: a), b) i), b) ii), c) and d).

That the Puketāpapa Local Board:

- a) **receive and consider community feedback on the preferred and alternative proposed road names for a new road and accessway created by way of subdivision at 985 Mount Eden Road, Three Kings.**
- b) **pursuant to section 319(1)(j) of the Local Government Act 1974, approve:**
 - i) **the new road name ‘*Kimiora Street*’ and**
 - ii) **accessway name ‘*Hollowstone Way*’**
proposed by the applicant, for the new road and the accessway created by way of a subdivision at 985 Mount Eden Road, Three Kings.
- c) **recommend that Resource Consents work with the new board to establish appropriate local road naming guidelines covering both process and criteria for names including community consultation.**
- d) **thank officer Wendy Kjestrup for her attendance.**

An amendment to clause b) ii) replacing accessway name ‘Hollowstone Way’.

Resolution number PKTPP/2016/192

MOVED by Chairperson JM Fairey, seconded by Deputy Chairperson HAJ Doig:

That the Puketāpapa Local Board:

- b) **ii) accessway name ‘*William Conelly Way*’**

The amendment was put and declared EQUAL. The chair exercise their casting vote for, so the motion was **CARRIED**

CARRIED

The substantive motion was put.

Resolution number PKTPP/2016/193

MOVED by Chairperson JM Fairey, seconded by Deputy Chairperson HAJ Doig:

That the Puketāpapa Local Board:

- a) **receive and consider community feedback on the preferred and alternative proposed road names for a new road and accessway created by way of subdivision at 985 Mount Eden Road, Three Kings.**

- b) pursuant to section 319(1)(j) of the Local Government Act 1974, approve:
- i) the new road name '*Kimiora Street*' and
 - ii) accessway name '*William Conelly Way*'
- for the new road and the accessway created by way of a subdivision at 985 Mount Eden Road, Three Kings.
- c) recommend that Resource Consents work with the new board to establish appropriate local road naming guidelines covering both process and criteria for names including community consultation.
- d) thank officer Wendy Kjestrup for her attendance.

CARRIED

Pursuant to Standing Order 3.15.5, Member David Holm requested that his dissenting vote against item b) i) and b) ii) be recorded.

Pursuant to Standing Order 3.15.5, Members Nigel Turnbull and Ella Kumar requested that their dissenting vote against item b) ii) be recorded.

22 Community Places - community centre and venue for hire fees from 1 January 2017

Kevin Marriott, Community Places Manager, and Peter Matvos, Community Places Team Leader Venue Hire, were in attendance and spoke to this item.

Resolution number PKTPP/2016/194

MOVED by Deputy Chairperson HAJ Doig, seconded by Member DA Holm:

That the Puketāpapa Local Board:

- a) adopt transition option for the 23 remaining legacy hire groups, which sees hire fee charges of:
- 10% increase on 1 January 2017
 - 20% increase on 1 July 2017
 - 20% increase on 1 January 2018
- b) workshop with officers regarding venue hire costs for activities not covered by the hire fee framework
- c) thank officers Kevin Marriott and Peter Matvos for their attendance.

CARRIED

A copy of the tabled documents have been placed on the file copy of the minutes and can be viewed on the Auckland Council's website.

Attachments

- A Memo from K Marriott dated 25/08/16 regarding venue hire fees
- B Regular hirers with special arrangements at 19/08/2016 schedule
- C Regular hirers increase per hour per attendee if charged full rate schedule
- D Hire Fee Framework for Hire of Auckland Council's Community Facilities (July 2014)
- E Local Boards Funding Policy Guidelines (November 2015)

Member MP Wood left the meeting at 8.31 pm.

Member MP Wood returned to the meeting at 8.33 pm.

Member MP Wood left the meeting at 8.39 pm.

Member MP Wood returned to the meeting at 8.45 pm.

23 Māori Language Policy

Resolution number PKTPP/2016/195

MOVED by Member NJ Turnbull, seconded by Chairperson JM Fairey:

That the Puketāpapa Local Board:

- a) receive the report.
- b) delegate to the Chair, Julie Fairey, and member David Holm to provide feedback on the draft Māori Language Policy and draft Māori Language Implementation Plan 2016-2019 and guidelines, for consideration by the Regional Strategy and Policy Committee at its September meeting.

CARRIED

24 Regional Facilities Auckland Fourth Quarter Report 2015-16 for period ended 30 June 2016

Resolution number PKTPP/2016/196

MOVED by Member NJ Turnbull, seconded by Member MP Wood:

That the Puketāpapa Local Board receive the Regional Facilities Auckland (RFA) Fourth Quarter Report 2015-16 for period ended 30 June 2016.

CARRIED

25 Governance Forward Work Calendar

Resolution number PKTPP/2016/197

MOVED by Chairperson JM Fairey, seconded by Member E Kumar:

That the Puketāpapa Local Board note the attached Governance Forward Work Calendar.

CARRIED

26 Record of Puketāpapa Local Board Workshop Notes

Resolution number PKTPP/2016/198

MOVED by Member MP Wood, seconded by Deputy Chairperson HAJ Doig:

That the Puketāpapa Local Board receive the workshop notes for 6, 13 and 20 July 2016.

CARRIED

27 Resolutions Pending Action Schedule

Resolution number PKTPP/2016/199

MOVED by Member MP Wood, seconded by Member DA Holm:

That the Puketāpapa Local Board receive the Resolutions Pending Action schedule for August 2016.

CARRIED

A copy of the tabled updated Resolutions pending action schedule has been placed on the file copy of the minutes and can be viewed on the Auckland Council's website.

Attachments

- A Resolutions pending action schedule updated 23 August 2016

28 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

29 Community Facilities Maintenance Contracts 2017

Mary Hay, local board adviser, was in attendance and spoke to this item.

Resolution number PKTPP/2016/200

MOVED by Deputy Chairperson HAJ Doig, seconded by Member NJ Turnbull:

That the Puketāpapa Local Board:

- a) receive the report.
- b) delegate authority to the Chair and Deputy Chair to provide the board's feedback on the proposed service specifications, local outcomes and the overall structure for new Community Facilities maintenance contracts by 23 September 2016.
- c) thank officer Mary Hay for her attendance.

CARRIED

30 Temporary arrangements for urgent decisions and staff delegations during the election period

Resolution number PKTPP/2016/201

MOVED by Member NJ Turnbull, seconded by Member E Kumar:

That the Puketāpapa Local Board:

- a) receive the report.
- b) delegate to the chair and deputy chair the power to make, on behalf of the local board, urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.
- c) note that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.
- d) approve that staff, as a temporary measure, can make business as usual decisions under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder, from 8 October 2016 until new arrangements are made at the first business meeting in the new term.
- e) note that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.

CARRIED

Member MP Wood left the meeting at 9.18 pm.

Member MP Wood returned to the meeting at 9.19 pm.

31 Urgent decision - Three Kings Plan Implementation

Resolution number PKTPP/2016/202

MOVED by Chairperson JM Fairey, seconded by Deputy Chairperson HAJ Doig:

That the Puketāpapa Local Board note the Three Kings Plan Implementation urgent decision dated 24 August 2016.

CARRIED

Attachments

- A Urgent Decision: Three Kings Plan Implementation

9.28 pm

In accordance with Clause 3.19.2 of the Auckland Council Local Board Standing Orders, we hereby confirm the correctness of the minutes of the last meeting of the Puketāpapa Local Board meeting held on 25 August 2016 prior to the next Auckland Council election.

Julie Fairey, Chairperson

Victoria Villaraza, Relationship Manager
(delegate of the chief executive)