

Pukekiwiriki Paa Joint Management Committee

OPEN MINUTES

Minutes of a meeting of the Pukekiwiriki Paa Joint Management Committee held in the Papakura Local Board Chambers, Level 1, Papakura Service Centre, 35 Coles Crescent, Papakura on Monday, 8 August 2016 at 11.00am.

PRESENT

Chairperson	Ted Ngataki
Deputy Chairperson	Bill McEntee
Members	Member Stuart Britnell
	Member Katrina Winn
	Member Brent Catchpole
	Member Nathan Kennedy
	Member Willy Brown
	Member Wayne King
	Member Karen Wilson

ABSENT

Members	Graham Purdy
	Jeff Lee
	Michael Turner

1 Karakia

Ted Ngataki led the meeting in a karakia.

2 Apologies

Resolution number PUK/2016/1

MOVED by Deputy Chairperson WF McEntee, seconded by Member KJ Winn:

That the Pukekiwiriki Paa Joint Management Committee accept the apology from members Purdy, Turner and Lee for absence.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PUK/2016/2

MOVED by Member KJ Winn, seconded by Deputy Chairperson WF McEntee:

That the Pukekiwiriki Paa Joint Management Committee confirm the ordinary minutes of its meeting, held on Tuesday, 2 June 2015, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements and Tributes

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Extraordinary Business

9.1 Health and Safety

Resolution number PUK/2016/3

MOVED by Member B Catchpole, seconded by Member K Wilson:

That an extraordinary item of business be considered as item 15 regarding Health and Safety at Work Act 2015 in regards to the Pukekiwiriki Paa Joint Management Committee's responsibilities under the Act, the reason for urgency is that the new legislation has come into law and the next meeting will not be held in the near future.

CARRIED

10 Notices of Motion

There were no notices of motion.

11 Pukekiwiriki Paa - Progress Report

Resolution number PUK/2016/4

MOVED by Member KJ Winn, seconded by Deputy Chairperson WF McEntee:

That the Pukekiwiriki Paa Joint Management Committee (PPJMC):

- a) receive the Archaeological Assessment of Effects Report.
- b) that a working group comprised of Members Wilson, Olgilvie, Ngataki, Brown, Britnell and Catchpole work with parks staff to consider and make any necessary changes to the Archaeological Assessment of Effects Report and that authority be delegated to the Chair and Deputy of the Pukekiwiriki Paa Joint Management Committee to approve the Archaeological Assessment of Effects Report by mid September 2016.

CARRIED

Resolution number PUK/2016/5

MOVED by Member K Wilson, seconded D Olgilvie:

- c) **That the Pukekiwiriki Paa Joint Management Committee receives at the next meeting the reports and updates on the following resolutions passed 2 June 2015 by December 2016:**
 - i. **Strongly oppose the lapse of any alcohol bans on sites of cultural significance and express concerns to the Regulatory and Bylaws Committee that cultural significance has not been addressed in the Bylaw and Alcohol Ban process.**
 - ii. **Request officers prepare a report exploring an alcohol and smoke free policy for Pukekiwiriki Paa Historic Reserve, for workshop by the committee at their next meeting.**
 - ii. **Request officers prepare a report exploring incorporation of an alcohol and smoke free policy into the Pukekiwiriki Paa Reserve Management Plan, for workshop by the committee at their next workshop.**
 - iv. **That developing a bylaw under the Reserves Act 1977 to achieve an alcohol and smoke free Pukekiwiriki Paa, be a measure of last resort and subject to feasibility.**
 - v. **Requests that all staff be advised that no activities should take place on Pukekiwiriki Paa Historic Reserve until the development plan is approved.**
 - vi. **That if requests for an activity are received and clarification about their appropriateness is required, the Chair of the Pukekiwiriki Paa Joint Management Committee be contacted.**
 - vii. **Requests that staff prepare a monitoring format to gather evidence on the impact of current and future activities on Pukekiwiriki Paa, to include developing relationships with close neighbours, contractors, rangers, volunteers and others.**
 - viii. **Receive the ARCHITAGE, Archaeological Assessment of Effects Report and requests staff to embed the cultural impact aspects from the Resource Management Plan into that document for future consideration**

by the Pukekiwiriki Paa Joint Management Committee.

- iv. Requests staff to proceed with compiling a site management plan prior to lodging an authority application with Heritage New Zealand
- x. Requests staff to prepare a scope of works for approval by the Chair and Deputy Chair prior to initiating the pruning of the macrocarpa trees, spraying of kikuyu grass and sowing of patiti seed within the lawn areas.
- xi. Members work with the Local and Sports Parks South Team to direct and monitor the microcarpa trees, spraying of kikuyu grass and sowing of patiti seed within the lawn areas.
- xii. Request that \$100,000 capex be reallocated to the 2015/2016 year for works on Pukekiwiriki Paa Reserve due to unforeseen constraints having led to a delay in implementation.

CARRIED

Resolution number PUK/2016/6

MOVED by Member KJ Winn, seconded by Member K Wilson:

That the Pukekiwiriki Paa Joint Management Committee instructs that the macrocarpa be retained without significant trimming, noting the importance of the tree to the stability of the site and significance to mana whenua.

CARRIED

Attachments

- A Pukekiwiriki Paa Joint Committee 8 August 2016_Archaeological Assessment April 2016

12 Draft Long Term Financial Plan

Resolution number PUK/2016/7

MOVED by Member KJ Winn, seconded by Member B Catchpole:

That the Pukekiwiriki Paa Joint Management Committee:

- a) Supports Papakura Local Board advocacy for reinstatement of capex funding in the Long Term Plan
- b) Endorse the provisional Long Term Financial Plan for Pukekiwiriki Paa, detailed in Attachment A, noting further work is needed to confirm costings for some of the work programmes and requests that this be completed ahead of the development of the next Long Term Plan in 2017

CARRIED

14 Access Agreement for Pukekiwiriki Pa

Resolution number PUK/2016/8

MOVED by Member K Wilson, seconded by Member KJ Winn:

That the Pukekiwiriki Paa Joint Management Committee:

- a) Receive the report entitled "Access Agreement for Pukekiwiriki Paa."
- b) Provide a direction on the need for a safe access for the disabled and the general public.

CARRIED

15 Consideration of Extraordinary Items

15 Health and Safety at Work Act 2015

Resolution number PUK/2016/9

MOVED by Member K Wilson, seconded by Member Deane:

That the Pukekiwiriki Paa Joint Management Committee directs staff to include a specific health and safety item on each agenda including information on all aspects of due diligence and to include health and safety information in future decision reports where relevant

CARRIED

12.29 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PUKEKIWIRIKI PAA JOINT
MANAGEMENT COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....