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# **Waitākere Ranges Local Board**

## **OPEN MINUTES**

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Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 11 August 2016 at 6.30pm.

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### **PRESENT**

<b>Chairperson</b>	Sandra Coney, QSO
<b>Deputy Chairperson</b>	Denise Yates, JP
<b>Members</b>	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms



## 1 Welcome

The Chairperson opened the meeting and welcomed those present.

## 2 Apologies

There were no apologies.

## 3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

*Register*

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> <li>• Waitemata District Health Board – <i>Elected Member</i></li> <li>• Women’s Health Action Trust – <i>Patron</i></li> <li>• New Zealand Society of Genealogists – <i>Member</i></li> <li>• New Zealand Military Defence Society – <i>Member</i></li> <li>• Cartwright Collective – <i>Member</i></li> <li>• Titirangi RSA - <i>Member</i></li> </ul>
Neil Henderson	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• EcoMatters Environment Trust – <i>Employee</i></li> </ul>
Greg Presland	<ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• Lopdell House Development Trust – <i>Trustee</i></li> <li>• Titirangi Residents &amp; Ratepayers Group – <i>Committee Member</i></li> <li>• Whau Coastal Walkway Environmental Trust – <i>Trustee</i></li> <li>• Combined Youth Services Trust – <i>Trustee</i></li> <li>• Glen Eden Bid - <i>Member</i></li> </ul>
Steve Tollestrup	<ul style="list-style-type: none"> <li>• Waitakere Licensing Trust – <i>Elected Member</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Waitakere Task force on Family Violence – <i>Appointee</i></li> </ul>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> <li>• Friends of Arataki Incorporated – <i>Committee member</i></li> <li>• EcoMatters Environment Trust – <i>Trustee</i></li> <li>• Charlotte Museum Trust – <i>Trustee</i></li> </ul>

### Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"><li>• Friends of Arataki Incorporated – <i>Trustee</i></li></ul>
Neil Henderson	<ul style="list-style-type: none"><li>• Friends of Arataki Incorporated – <i>Trustee</i></li><li>• Living Cell Technologies Animal Ethics Committee – <i>Member</i></li><li>• Rural Advisory Panel - <i>Member</i></li></ul>
Saffron Toms	<ul style="list-style-type: none"><li>• Ark in the Park – <i>Governance Group Member</i></li></ul>

Secretarial note: Member Henderson declared an interest in Item 12

#### 4 Confirmation of Minutes

Resolution number WTK/2016/93

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 14 July 2016, as a true and correct record.**

**CARRIED**

#### 5 Leave of Absence

There were no leaves of absence.

#### 6 Acknowledgements

The Waitakere Ranges Local Board acknowledged the passing of Hugh Jarvis a Principal Planner for Auckland Regional Council and Beatrice Korewha a local identity of Glen Eden.

#### 7 Update from Ward Councillors

Secretarial note: Apologies from Deputy Mayor Penny Hulse and Councillor Cooper for absence were noted

#### 8 Deputations

There were no deputations.

**9 Public Forum**

**9.1 Linda Jensen was in attendance and spoke about:**

- her concerns with respect to an unconsented boarding house next door and the safety and noise issues she and neighbours were experiencing. She was seeking guidance and support with respect to understanding what the associated rules and regulations are for boarding houses. She noted that the adjoining business was currently applying for limited notification consent through Auckland Council.

Resolution number WTK/2016/94

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) **receive the public forum presentation from Linda Jensen and thank her for attending the Waitakere Ranges Local Board meeting.**

**CARRIED**

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Waitākere Ranges Heritage Area Programme allocations for 2016/17**

Resolution number WTK/2016/95

MOVED by Member S Toms, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) **allocate the 2016/17 financial year Waitākere Ranges Heritage Area Act Programme budget as follows:**
- i) **'Living in the Bush' - information and advice guideline - \$8,500**
  - ii) **Local Board/community annual forum on implementation of the Waitākere Ranges Heritage Area Act - \$4,000**
  - iii) **Community Weed Bins – \$90,000**
  - iv) **Safety assessments of Roads in Muddy Creeks and Bethells / Te Henga Local Area Plan areas - \$10,000**
  - v) **Weed Free Buffer Zone Project – \$45,000**
  - vi) **Long Tailed Bat research/protection/recovery - \$5,000**
  - vii) **Heritage Site Mapping – Field Work - \$60,382**
  - viii) **Thrive Newsletter - \$7,500**

**CARRIED**

Secretarial Note: Deputy Chair Denise Yates and Member Neil Henderson declared an interest in this item and did not take part in voting on this matter.

**13 Waitakere Ranges Heritage Area - 6 monthly report**

Resolution number WTK/2016/96

MOVED by Member NR Henderson, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) receive the Waitākere Ranges Heritage Area – 6 monthly report.
- b) note that this report and its attachments will be provided as an information memo to the Whau Local Board, the Parks, Recreation and Sport Committee and the Regional Strategy and Policy Committee.

**CARRIED**

**14 ATEED Six Monthly report update 01 January - 30 June 2016**

Resolution number WTK/2016/97

MOVED by Member NR Henderson, seconded by Member SR Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) receive the six monthly report period 1 January to 30 June 2016.

**CARRIED**

**15 Governance Forward Work Calendar**

Resolution number WTK/2016/98

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

**That the Waitākere Ranges Local Board:**

- a) note the updated Governance Forward Work Calendar for August 2016.

**CARRIED**

**16 Confirmation of Workshop Records - 19 May 2016 - 14 July 2016**

Resolution number WTK/2016/99

MOVED by Member GB Presland, seconded by Member NR Henderson:

**That the Waitākere Ranges Local Board:**

- a) confirm that the attached records of the workshops held 19, 26 May, 02, 09, 16, and 23 June, 07 and 14 July 2016 are true and correct.

**CARRIED**

**17 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

8.03 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITĀKERE RANGES  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....