



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 25 August 2016 at 6.30pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i> • New Zealand Society of Genealogists – <i>Member</i> • New Zealand Military Defence Society – <i>Member</i> • Cartwright Collective – <i>Member</i> • Titirangi RSA - <i>Member</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • EcoMatters Environment Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i> • Charlotte Museum Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>• Living Cell Technologies Animal Ethics Committee – <i>Member</i>• Rural Advisory Panel - <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">• Ark in the Park – <i>Governance Group Member</i>

4 Confirmation of Minutes

Resolution number WTK/2016/100

MOVED by Chairperson S Coney, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 11 August 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Update from Ward Councillors

Secretarial note: Apologies from Deputy Mayor Penny Hulse and Councillor Linda Cooper for absence were noted

8 Deputations

8.1 Piha Water and Wheels Charitable Trust

A powerpoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2016/101

MOVED by Deputy Chairperson DA Yates, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) **receive the deputation presentation from Piha Water and Wheels Charitable Trust and thank them for attending the Waitakere Ranges Local Board meeting.**

CARRIED

Attachments

- A Piha Wheels and Water Charitable Trust presentation

9 Public Forum

Petition

9.1 Albionvale Village Greenspace Trust Petition - Mrs Paola Maldonado

Albionvale Village Greenspace Trust - petition notes and resident's petition were tabled at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Albionvale Village community led group wish to ask the Waitakere Ranges Local Board to advocate with Auckland Transport to mitigate traffic/road hazards in this area.

A resident's petition was tabled regarding the following:

- signalised pedestrian crossing (with yellow lights on poles) where the actual pedestrian crossing is located on West Coast Road close to Selak Place and Albionvale
- a road making to keep clear the exit from Albionvale to West Coast Road
- some speed bumps on Albionvale Road

As of 25 August 2016, 300 signatures accompany the petition.

The Albionvale Village Greenspace Trust petition notes and petition has been placed on the official copy of the minutes and can be viewed on Auckland Council website.

Resolution number WTK/2016/102

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) receive the petition from Albionvale Village Greenspace Trust and thank Paola Maldonado for attending the Waitakere Ranges Local Board meeting.**
- b) request a meeting be organised between the local board and members of Albionvale Village Greenspace Trust, Auckland Transport, and Hoani Waititi Marae**

CARRIED

Attachments

- A Albionvale Village Greenspace Trust - petition notes
- B Albionvale Village Greenspace Trust Petition

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Auckland Transport Update Report - August 2016

Resolution number WTK/2016/103

MOVED by Member GB Presland, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) receive the Auckland Transport Update Report August 2016.
- b) approve the concreting of 20m of footpath, with an aggregate wash finish, outside of the property 44 Henderson Valley Rd utilising its Auckland Transport Local Board Capital Fund.

CARRIED

Precedence of Business

Resolution number WTK/2016/104

MOVED by Deputy Chairperson DA Yates, seconded by Member S Toms:

That the Waitakere Ranges Local Board:

- a) agree that Item 15 - Community lease with Auckland Citizens Advice Bureaux Incorporated be accorded precedence at this time.

CARRIED

15 Community lease with Auckland Citizens Advice Bureaux Incorporated

Resolution number WTK/2016/105

MOVED by Member GB Presland, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) approve the surrender of all leases and accommodation agreements to Auckland Citizens Advice Bureaux Incorporated and other associated societies of the Bureaux, within the respective local board area as specified in the Schedule of Bureaux Sites (Attachment B).
- b) approve a new multi-premises lease to Auckland Citizens Advice Bureaux Incorporated for the premises within the respective local board area specified in the Bureaux Sites (Attachment B) subject to the following terms and conditions:
 - i) The lease term will be two (2) years commencing 1 July 2016 with two (2) three (3) year rights of renewal, with a final expiry of 30 June 2024, if all rights of renewal are exercised.
 - ii) Rent will be \$1.00 plus GST per annum.
 - iii) Auckland Citizens Advice Bureaux Incorporated will be responsible for all operational charges for each site throughout the term of the lease, as set out in the Schedule of Bureaux Sites (Attachment B) and Regional Bureaux Sites-(Attachment C).
 - iv) That operational charges for any sites added during the term of the lease be at the rate prescribed by the community occupancy guidelines in effect at the time of addition, currently \$25/m² of space occupied.

- v) Provision is provided to allow for the addition and removal of premises during the term of the lease.
- vi) Provision to allow Council, where the space is occupied by the Bureaux is required for council purposes, to relocate the Bureaux to another fit for purpose space within near proximity upon six months' notice
- vii) The community outcomes plan provision be amended to refer to the revised strategic relationship agreement objectives to develop specific community outcomes between the Bureaux and each local board.
- viii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.

CARRIED

13 Quarterly Performance Report - June 2016

Resolution number WTK/2016/106

MOVED by Chairperson S Coney, seconded by Deputy Chairperson DA Yates:

That the Waitākere Ranges Local Board:

- a) approve the Quarterly Performance Report for the Waitakere Ranges Local Board for the period ended 30 June 2016 noting the following changes to the report:
 - i) under the Maintenance projects section, the Oratia Hall information supplied in bullet point 4 on Page 11 of the circulated Quarterly Performance Report is incorrect. This work has not been carried out and this bullet point is deleted..
 - ii) under the Capital expenditure information in Finance Performance section, bullet point 4 section b) page 39 of the circulated Quarterly Performance Report should also reference Seibel Road walkway.

CARRIED

14 Draft Annual Report 2015/2016 - Waitākere Ranges Local Board report

Resolution number WTK/2016/107

MOVED by Member NR Henderson, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) note the monitoring and reporting requirements set out in the Local Government (Auckland Council) Act 2009 and the draft local board information proposed for the Auckland Council Annual Report 2015/2016.
- b) receive the draft local board report to be included in the Auckland Council Annual Report 2015/2016.
- c) approve the message from the chairperson, which provides the local board's comments on local board matters in the Annual Report 2015/2016.
- d) request that the Kauri Karnival be included in the list of events under the Key achievements section paragraph 3, and to reword paragraph 4 under Key achievements to be "In partnership with private property owners the local board began a project with the goal of ridding Piha and Huia of climbing asparagus, an ecological weed."
- e) give authority to the chairperson and deputy chairperson to make typographical

changes before submitting for final publication.

CARRIED

16 Portfolio update - Member Steve Tollestrup

Resolution number WTK/2016/108

MOVED by Member NR Henderson, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **receive the portfolio update from Member Steve Tollestrup.**

CARRIED

Secretarial note: Paragraph 17 Member Toms also noted her attendance. Paragraph 19 the third sentence should finish after the word *provided* and the word *by* deleted.

17 Chairperson's report - August 2016

Resolution number WTK/2016/109

MOVED by Chairperson S Coney, seconded by Member S Toms:

That the Waitākere Ranges Local Board:

- a) **receive the Chairperson's report.**
- b) **request Panuku Development Auckland look at what support their organisation may provide in 2016/17 to advance the redevelopment and invigoration of the Glen Eden town centre, including:**
- **identifying and investigating any Council property and land optimisation opportunities**
 - **leveraging existing commercial leases where Council is the property owner**
 - **utilising its skillset of successful place-making and vibrant urban design**

CARRIED

18 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

8.28 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....