



Albert-Eden Local Board OPEN MINUTES

Minutes of a meeting of the Albert-Eden Local Board held in the Albert Eden Local Board Office,
135 Dominion Road, Mt Eden on Wednesday, 7 September 2016 at 3.15pm.

PRESENT

Chairperson	Peter Haynes
Deputy Chairperson	Glenda Fryer
Members	Helga Arlington
	Lee Corrick
	Graeme Easte
	Rachel Langton
	Margi Watson
	Tim Woolfield

ABSENT

Governing Body Members	Cathy Casey
	Christine Fletcher

1 Welcome

2 Apologies

Resolution number AE/2016/174

MOVED by Member MJ Watson, seconded by Member TH Woolfield:

That the Albert-Eden Local Board:

- a) **Notes the apologies from Governing Body Members Casey and Fletcher for absence.**

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number AE/2016/175

MOVED by Deputy Chairperson GJ Fryer, seconded by Member GD Easte:

That the Albert-Eden Local Board:

- a) **Confirms the minutes of its ordinary meeting, held on Wednesday, 3 August 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Mt Albert Historical Society

Resolution number AE/2016/176

MOVED by Member MJ Watson, seconded by Deputy Chairperson GJ Fryer:

That the Albert-Eden Local Board:

- a) **Congratulates the Mt Albert Historical Society on its 10 year anniversary and the publication of its new book 'Mt Albert Then and Now'.**

CARRIED

6.2 Mt Albert Grammar School

Resolution number AE/2016/177

MOVED by Chairperson PD Haynes, seconded by Member TH Woolfield:

That the Albert-Eden Local Board:

- a) **Congratulates Mt Albert Grammar School for winning this year's National Secondary Schools' Rugby Championships.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Public Forum presentation - Kit Howden

Kit Howden - resident, was in attendance to deliver a Public Forum presentation regarding his recently completed time as a Parks Ranger in North America.

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/178

MOVED by Member MJ Watson, seconded by Member LA Corrick:

That the Albert-Eden Local Board:

- a) **Thanks Kit Howden, resident, for his attendance and Public Forum presentation.**

CARRIED

Attachments

A Tabled Item 9.1 - Public Forum Presentation

9.2 Public Forum presentation – Auckland Refugee Community Coalition

Abann Yor - General Manager, and Emily Oakley - Board Member, Auckland Refugee Community Coalition, were in attendance to deliver a Public Forum presentation regarding the group's recent work over the past 12 months.

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/179

MOVED by Deputy Chairperson GJ Fryer, seconded by Member MJ Watson:

That the Albert-Eden Local Board:

- a) **Thanks Abann Yor - General Manager, and Emily Oakley - Board Member, Auckland Refugee Community Coalition, for their attendance**

and Public Forum presentation.

CARRIED

Attachments

- A Tabled Item 9.2 - Public Forum Presentation

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Albert-Eden Youth Board - update and presentation of draft three-year plan

Ben Moimoi – Albert-Eden, Youth Advisory Panel Representative, Breanna Hawthorne – Chair, Albert-Eden Youth Board, and Shehara Farik – Deputy Chair, Albert-Eden Youth Board, were in attendance to speak to this item.

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/180

MOVED by Member LA Corrick, seconded by Member H Arlington:

That the Albert-Eden Local Board:

- a) **Receives the update from the Albert-Eden Youth Board.**
- b) **Provides feedback on the Albert-Eden Youth Board's draft three-year plan.**
- c) **Thanks Ben Moimoi – Albert-Eden, Youth Advisory Panel Representative, Breanna Hawthorne – Chair, Albert-Eden Youth Board, and Shehara Farik – Deputy Chair, Albert-Eden Youth Board, for their attendance.**

CARRIED

Attachments

- A Tabled Item 12 - Albert-Eden Youth Board Presentation

13 Auckland Transport Report, Albert-Eden Local Board, September 2016

Lorna Stewart, Auckland Transport Elected Member Relationship Manager, was in attendance to speak to this report.

Resolution number AE/2016/181

MOVED by Member TH Woolfield, seconded by Member GD Easte:

That the Albert-Eden Local Board:

- a) **Receives the Auckland Transport Report, Albert-Eden Local Board, September 2016.**
- b) **Requests Auckland Transport to proceed to construction with the Anderson Park Walkway Lighting project and authorises the release of \$197,250 from its**

transport capital fund for this purpose.

- c) Requests Auckland Transport to provide a rough order of costs for a pedestrian refuge at 373 New North Road for the consideration of the new local board.
- d) Thanks Lorna Stewart, Auckland Transport Elected Member Relationship Manager, for her attendance.

CARRIED

14 New Road Name Approval for an existing pedestrian walkway linking Daventry Street and Herdman Street, Waterview

Resolution number AE/2016/182

MOVED by Deputy Chairperson GJ Fryer, seconded by Member MJ Watson:

That the Albert-Eden Local Board:

- a) Approves the name 'Vi Campbell Lane' for the pedestrian walkway linking Daventry Street and Herdman Street, Waterview.

CARRIED

15 Update on the Mount Albert Town Centre Project

Susannah Kitching - Development Programmes Lead, and Peter Everett - Contractor, were in attendance to speak to this report.

Resolution number AE/2016/183

MOVED by Deputy Chairperson GJ Fryer, seconded by Member RAJ Langton:

That the Albert-Eden Local Board:

- a) Endorses the developed design drawing Reference A16098_100, Revision B, shown in attachment A, noting that this design drawing will be the basis for advancing physical works.
- b) Notes that council staff will continue to inform the board and key stakeholders throughout the design and construction process.
- c) Thanks Susannah Kitching - Development Programmes Lead, and Peter Everett - Contractor, for their attendance.

CARRIED

16 Endorsement of the Final Newton and Eden Terrace Plan for Public Release

Barbara-Ann Overwater – Principal Planner, and Hamish Scott - Planner, were in attendance to speak to this report.

Resolution number AE/2016/184

MOVED by Chairperson PD Haynes, seconded by Member RAJ Langton:

That the Albert-Eden Local Board:

- a) Approves the final Newton and Eden Terrace Plan, as set out in Attachment A, for document production prior to public release.
- b) Delegates authority to Albert-Eden Local Board Chairperson Haynes and Board Member Easte to approve any minor changes to the final production of the document prior to public release in September 2016.

- c) **Notes that the final draft Newton and Eden Terrace Plan will also be considered by the Waitematā Local Board at its 13 September 2016 local board meeting for approval.**
- d) **Thanks Barbara-Ann Overwater – Principal Planner, Hamish Scott – Planner, for their attendance and acknowledges them and their wider team for their excellent work in the development of the final Newton and Eden Terrace Plan.**

CARRIED

17 Historic Heritage place evaluations in the Albert-Eden Local Board area

Cara Francesco - Principal Specialist Built Heritage, Tony Barnes - Heritage Planner, and Tristan Coulson - Local Board Advisor, were in attendance to speak to this report.

Resolution number AE/2016/185

MOVED by Deputy Chairperson GJ Fryer, seconded by Member H Arlington:

That the Albert-Eden Local Board:

- a) **Allocates \$40,000 Locally-driven initiatives (LDI) operating expenditure from its Heritage projects budget line to support the delivery of historic heritage evaluations in the local board area.**
- b) **Endorses the project brief in Attachment A of the Historic Heritage place evaluations in the Albert-Eden Local Board area report.**
- c) **Endorses the Heritage Unit officers to undertake a bid seeking expression of interest, and to select the heritage consultants to undertake the evaluations.**
- d) **Recommends that \$10,000 operating expenditure from the Heritage Projects budget be reallocated to the Arts and Culture portfolio to enable delivery of the local board's Heritage Festival exhibitions.**
- e) **Thanks Cara Francesco - Principal Specialist Built Heritage, Tony Barnes - Heritage Planner, and Tristan Coulson - Local Board Advisor, for their attendance.**

CARRIED

18 New Community Lease at 869 New North Rd Mt Albert

Ron Johnson, Community Lease Advisor, was in attendance to speak to this report.

Resolution number AE/2016/186

MOVED by Deputy Chairperson GJ Fryer, seconded by Member RAJ Langton:

That the Albert-Eden Local Board:

- a) **Grants a new community lease to Auckland Refugee Community Coalition Incorporated to occupy building two at 869 New North Road, Mount Albert on the following terms and conditions:**
 - i) **Term – One (1) year commencing 1 January 2017 with one right of renewal for one (1) year in accordance with the provisions of the Auckland Council Community Occupancy Guidelines July 2012;**
 - ii) **Rent - \$1.00 plus GST per annum if requested;**
 - iii) **Subsidised maintenance fee - \$250.00 per annum; and**
 - iv) **A community outcomes plan, negotiated with the group, and approved by the portfolio holders being attached as a schedule to the lease document.**

- b) **Notes that all other terms and conditions are to be in accordance with the Auckland Council Community Occupancy Guidelines July 2012.**
- c) **Thanks Ron Johnson, Community Lease Advisor, for his attendance.**

CARRIED

19 Community Lease Work Programme 2016/2017

Ron Johnson, Community Lease Advisor, will be in attendance to speak to this item.

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/187

MOVED by Deputy Chairperson GJ Fryer, seconded by Member RAJ Langton:

That the Albert-Eden Local Board:

- a) **Approves the tabled community lease 2016/2017 work programme.**
- b) **Thanks Ron Johnson, Community Lease Advisor, for his attendance.**

CARRIED

Attachments

A Tabled Item - Revised Community Lease Work Programme 2016/2017

Secretarial Note: *Chairperson Haynes adjourned the meeting at 5.06pm and reconvened the meeting at 5.07pm.*

20 Allocation of upgrades to community facilities budget

Tristan Coulson - Local Board Advisor, was in attendance to speak to this item.

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/188

MOVED by Member RAJ Langton, seconded by Member LA Corrick:

That the Albert-Eden Local Board:

- a) **Allocates \$450,000 capital expenditure and \$110,000 operating expenditure towards 'Improving the customer experience' projects at the Pt Chevalier and Epsom community centres.**
- b) **Recommends that the following improvement projects for the Pt Chevalier Community Centre also be delivered from *Upgrades to community centres capital expenditure and operating expenditure* budgets:**
 - i. **interior and exterior painting**
 - ii. **upgraded exterior signage on the building**
 - iii. **removal of the rear deck near the annex**
 - iv. **a community noticeboard at the front of the community centre**

- v. installation of a sun shade at the front of the community centre
 - vi. replacement signage at the front of the community centre
 - vii. removal of fences which are replaced with planter boxes.
- c) Recommends that the following improvement projects at Sandringham Community Centre be undertaken, on the proviso there is sufficient budget available:
- i. exterior painting
 - ii. technology upgrades as outlined in the report
 - iii. structural changes to the front windows of the community centre.
- d) Notes that staff and the Community Development and Community Facilities portfolio holders will engage Epsom Community Centre management to identify additional projects similar to those in resolution b).
- e) Requests that staff report back to the December 2016 meeting to provide an outline of costs and a timeline for project delivery of resolutions a), b) and c).

CARRIED

Attachments

- A Tabled Item 20 - Pt Chevalier Community Centre Presentation

21 Community Facilities Maintenance Contracts 2017

MOVED by Chairperson PD Haynes, seconded by Member GD East:

That the Albert-Eden Local Board:

Overall approach

- a) Supports the proposed approach for the 2017 Parks and Building Maintenance Contracts with the proviso that the outcomes reflect local character, not one generic outcome across the region.
- b) Supports the move to more outcomes focussed Parks and Building Maintenance Contracts, noting that some prescriptive requirements will remain to ensure that the transition to the new approach is successful over time.
- c) Requests that as part of the 2017 Parks and Building Maintenance Contracts an independent auditing function be set-up to assess the success of the 'outcomes' so local boards do not need to rely solely on the community to monitor performance.

Proposed specifications

- d) Requests that the proposed service specifications outcomes for the 2017 Parks and Building Maintenance Contracts are reviewed to remove all subjective statements (such as high-quality and visually pleasing) and replaced with definitive statements.
- e) Notes that staff have confirmed that the existing 2015/2016 service levels will become the 'standard' service levels in the 2017 Parks and Building Maintenance Contracts and any specific current or future enhancements beyond this standard will be identified in the contracts to ensure that service levels do not reduce.
- f) Requests that staff confirm how contiguous land areas that are controlled by different entities (such as the Tupuna Maunga Authority and Auckland Transport) will be managed as part of the 2017 Parks and Building Maintenance Contracts.

Geographical clusters and term of contracts

- h) Supports the proposed geographic clusters for the 2017 Parks and Building Maintenance Contracts, noting that staff have tested the market and have provided

- advice to local boards that the size of the clusters are efficient and will not disadvantage local suppliers.
- i) Supports the Albert-Eden Local Board joining a cluster with Waitemata and Puketapapa Local Boards for the 2017 Parks and Building Maintenance Contracts as these local boards are from the same legacy area and are more aligned communities of interest.
 - j) Requests that the length of the 2017 Parks and Building Maintenance Contracts be a maximum of five years and that any rights of renewal are made at the end of each term and are based on pre-determined performance criteria and Key Performance Indicators which should be agreed by local boards.

Procurement principles

- k) Considers that providing more opportunities for local suppliers for the 2017 Parks and Building Maintenance Contracts will allow for:
 - i. greater economic opportunities for these local providers
 - ii. greater pride and ownership in the work and consequently better standards
 - iii. economic development in local areas, including jobs closer to where people live.
- l) Requests that staff ensure that the 2017 Parks and Building Maintenance Contracts provide a sustainable procurement approach as per the Council's procurement policy which includes "increased local spend and enhanced local capability where appropriate".
- m) Requests that staff, when considering the tenders for the 2017 Parks and Building Maintenance Contracts, give greater weight to tenderers who have included a proportion of local suppliers and employees above 30 per cent.
- n) Requests that staff, as per the Council's procurement policy, ensure that local suppliers are provided advice and support so they have a full and fair opportunity to compete for the 2017 Parks and Building Maintenance Contracts and sub-contracts, including ensuring that the process as to how the new approach is conveyed to local suppliers and community groups allows for a single integrated approach to procurement, service delivery and community empowerment.
- o) Requests that as part of the new 2017 Parks and Building Maintenance Contracts successful tenders are required to ensure local sub-contractors (community groups and small businesses) are paid a fair and reasonable rate.
- p) Requests that the 2017 Parks and Building Maintenance Contracts have a "local impact assessment" as part of the procurement process as per the Council's procurement policy and requests that local boards have input at the strategic level on the development of the "local impact assessment".
- q) Supports staff incorporating creative solutions and opportunities to build community empowerment into the 2017 Parks and Building Maintenance Contracts e.g. a local community group could undertake all the maintenance of a local park.
- r) Requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility to allow community empowerment opportunities to be increased on an annual basis as more local groups and small business build capacity to deliver locally (this will ensure that the tight timeframes for the new contracts won't lock these groups out for five or more years).
- s) Requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility for local boards to make minor changes to levels of service without the need for locally driven initiative funding.
- t) Requests that the 2017 Parks and Building Maintenance Contracts be designed to

- enable local boards to use locally driven initiative funding for major increases to levels of service on an annual basis.
- u) Requests that staff ensure that increases to levels of service resulting from the planned growth for Auckland are built into the 2018-28 Long-term Plan to ensure that local boards' locally driven initiative funding is not required to cover a potential shortfall in asset-based services funding.
 - v) Requests that simple and measurable Key Performance Indicators and penalties for non-performance are included in the 2017 Parks and Building Maintenance Contracts.
 - w) Requests that the simple and measurable Key Performance Indicators developed for the 2017 Parks and Building Maintenance Contracts are used to inform the measures for the 2018-28 Long-term Plan as this will enable local boards to have better governance oversight of contract delivery and performance.
 - x) Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, work to ensure that where possible, chemical-free sprays are used at playgrounds and dog exercise areas.
 - y) Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, work to ensure that where possible, chemical-free sprays are used in all neighbourhood parks in the local board area.

Reporting, advice and ongoing support

- z) Notes that staff have confirmed that there is no intention to reduce the existing 2015/2016 service levels as part of the 2017 Parks and Building Maintenance Contracts and requests staff to provide options to address any proposed reductions to the affected local boards for consideration within existing asset-based services budgets.
- aa) Requests that staff provide local boards with timely, relevant and high-quality advice during the annual planning process which will enable local boards to make informed level of service decisions following consultation with the community as part of the annual planning process.
- bb) Requests information on the performance of contractors against the 2017 Parks and Building Maintenance Contracts and information on customer queries and requests for service that relate to these contracts as part of the regular local board quarterly reports.
- cc) Requests confirmation from staff as to how the new contracts will be managed by Community Facilities and how the local boards will be supported by staff, including confirmation that resourcing will be sufficient to provide timely service and advice to local boards, - i.e. which staff will work with local boards at relevant portfolio, workshop and business meetings.
- dd) Requests that Community Facilities work closely with the council-controlled organisations and the rest of the council family to ensure that service delivery is collaborative and integrated.
- ee) Requests that local boards are included in the planning for asset maintenance and renewals so that opportunities for improvements (through local board delivered projects) are identified and maximised.

Delivery model options for Gulf Islands

- ff) Recognises the unique characteristics for the Hauraki and Gulf Islands, and supports a delivery model specifically for the Waiheke and Great Barrier local boards.

Additional recommendations

- gg) Requests that the following assets receive an enhanced level of service due to their historic character and importance to the community:

- i. Ferndale House, Mt Albert
- ii. Rock walls at;
 - I) Nicholson Park
 - II) Epsom Community Centre.
 - III) Melville Park
 - IV) Bellevue Reserve.
- hh) Requests that the following assets receive an enhanced level of service as they are considered civic spaces:
 - i. Pt Chevalier Plaza
 - ii. Sandringham Reserve.
- ii) Requests that a formalised definition for civic spaces be included in the 2017 Parks and Building Maintenance Contracts.
- jj) Requests that the following assets receive an enhanced level of service as they are consecrated sites / sites of significance to the community:
 - i. Mt Albert Memorial Hall
 - ii. Mt Eden Memorial Hall
 - iii. Marivare Reserve.
- kk) Requests that the following assets receive an enhanced level of service due to their importance as environmental, flora and fauna spaces:
 - i. Oakley Creek
 - ii. Meola Creek
 - iii. Roy Clements Treeway.
- ll) Requests that staff consider the development of protocols for maintenance guidance for contractors.

Amendment to the original motion

Member Watson moved an amendment to the original motion, seconded by Deputy Chairperson Fryer.

- mm) Requests that payment of the Living Wage is required by the successful contractors, acknowledging the social and economic outcomes this provides for Auckland.

CARRIED

Secretarial Note: *Members Langton, Corrick and Woolfield voted against the amendment and requested that their dissenting votes be recorded.*

Amendment to the original motion

Member Langton moved an amendment to the original motion, seconded by Member Easte.

- nn) Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, prioritise wherever possible the use of non-chemical weed control methods in all neighbourhood parks in the Albert-Eden Local Board area.

CARRIED

Amendment to the original motion

Member Watson moved an amendment to the original motion, seconded by Deputy Chairperson Fryer.

- oo) Notes feedback on the asset list will be provided to staff and requests an updated list reflecting the board's feedback be provided at an appropriate time.

CARRIED

The Chairperson put the substantive motion.

Resolution number AE/2016/189

That the Albert-Eden Local Board:

Overall approach

- a) **Supports the proposed approach for the 2017 Parks and Building Maintenance Contracts with the proviso that the outcomes reflect local character, not one generic outcome across the region.**
- b) **Supports the move to more outcomes focussed Parks and Building Maintenance Contracts, noting that some prescriptive requirements will remain to ensure that the transition to the new approach is successful over time.**
- c) **Requests that as part of the 2017 Parks and Building Maintenance Contracts an independent auditing function be set-up to assess the success of the 'outcomes' so local boards do not need to rely solely on the community to monitor performance.**

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- d) **Requests that the proposed service specifications outcomes for the 2017 Parks and Building Maintenance Contracts are reviewed to remove all subjective statements (such as high-quality and visually pleasing) and replaced with definitive statements.**
- e) **Notes that staff have confirmed that the existing 2015/2016 service levels will become the 'standard' service levels in the 2017 Parks and Building Maintenance Contracts and any specific current or future enhancements beyond this standard will be identified in the contracts to ensure that service levels do not reduce.**
- f) **Requests that staff confirm how contiguous land areas that are controlled by different entities (such as the Tupuna Maunga Authority and Auckland Transport) will be managed as part of the 2017 Parks and Building Maintenance Contracts.**

Geographical clusters and term of contracts

- g) **Supports the proposed geographic clusters for the 2017 Parks and Building Maintenance Contracts, noting that staff have tested the market and have provided advice to local boards that the size of the clusters are efficient and will not disadvantage local suppliers.**
- h) **Supports the Albert-Eden Local Board joining a cluster with Waitemata and Puketapapa Local Boards for the 2017 Parks and Building Maintenance Contracts as these local boards are from the same legacy area and are more aligned communities of interest**
- i) **Requests that the length of the 2017 Parks and Building Maintenance Contracts be a maximum of five years and that any rights of renewal are made at the end of each term and are based on pre-determined performance criteria and Key Performance Indicators which should be agreed by local boards.**

Procurement principles

- j) **Considers that providing more opportunities for local suppliers for the 2017 Parks and Building Maintenance Contracts will allow for:**

- i. **greater economic opportunities for these local providers**
 - ii. **greater pride and ownership in the work and consequently better standards**
 - iii. **economic development in local areas, including jobs closer to where people live.**
- k) **Requests that staff ensure that the 2017 Parks and Building Maintenance Contracts provide a sustainable procurement approach as per the Council's procurement policy which includes "increased local spend and enhanced local capability where appropriate".**
- l) **Requests that staff, when considering the tenders for the 2017 Parks and Building Maintenance Contracts, give greater weight to tenderers who have included a proportion of local suppliers and employees above 30 per cent.**
- m) **Requests that staff, as per the Council's procurement policy, ensure that local suppliers are provided advice and support so they have a full and fair opportunity to compete for the 2017 Parks and Building Maintenance Contracts and sub-contracts, including ensuring that the process as to how the new approach is conveyed to local suppliers and community groups allows for a single integrated approach to procurement, service delivery and community empowerment.**
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- o) **Requests that the 2017 Parks and Building Maintenance Contracts have a "local impact assessment" as part of the procurement process as per the Council's procurement policy and requests that local boards have input at the strategic level on the development of the "local impact assessment".**
- p) **Supports staff incorporating creative solutions and opportunities to build community empowerment into the 2017 Parks and Building Maintenance Contracts e.g. a local community group could undertake all the maintenance of a local park.**
- q) **Requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility to allow community empowerment opportunities to be increased on an annual basis as more local groups and small business build capacity to deliver locally (this will ensure that the tight timeframes for the new contracts won't lock these groups out for five or more years).**
- r) **Requests that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility for local boards to make minor changes to levels of service without the need for locally driven initiative funding.**
- s) **Requests that the 2017 Parks and Building Maintenance Contracts be designed to enable local boards to use locally driven initiative funding for major increases to levels of service on an annual basis.**
- t) **Requests that staff ensure that increases to levels of service resulting from the planned growth for Auckland are built into the 2018-28 Long-term Plan to ensure that local boards' locally driven initiative funding is not required to cover a potential shortfall in asset-based services funding.**
- u) **Requests that simple and measurable Key Performance Indicators and penalties for non-performance are included in the 2017 Parks and Building Maintenance Contracts.**
- v) **Requests that the simple and measurable Key Performance Indicators developed for the 2017 Parks and Building Maintenance Contracts are used to inform the measures for the 2018-28 Long-term Plan as this will enable local boards to have better governance oversight of contract delivery and performance.**

- w) Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, work to ensure that where possible, chemical-free sprays are used at playgrounds and dog exercise areas.
- x) Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, work to ensure that where possible, chemical-free sprays are used in all neighbourhood parks in the local board area.

Reporting, advice and ongoing support

- y) Notes that staff have confirmed that there is no intention to reduce the existing 2015/2016 service levels as part of the 2017 Parks and Building Maintenance Contracts and requests staff to provide options to address any proposed reductions to the affected local boards for consideration within existing asset-based services budgets.
- z) Requests that staff provide local boards with timely, relevant and high-quality advice during the annual planning process which will enable local boards to make informed level of service decisions following consultation with the community as part of the annual planning process.
- aa) Requests information on the performance of contractors against the 2017 Parks and Building Maintenance Contracts and information on customer queries and requests for service that relate to these contracts as part of the regular local board quarterly reports.
- bb) Requests confirmation from staff as to how the new contracts will be managed by Community Facilities and how the local boards will be supported by staff, including confirmation that resourcing will be sufficient to provide timely service and advice to local boards; which staff will work with local boards at relevant portfolio, workshop and business meetings.
- cc) Requests that Community Facilities work closely with the council-controlled organisations and the rest of the council family to ensure that service delivery is collaborative and integrated.
- dd) Requests that local boards are included in the planning for asset maintenance and renewals so that opportunities for improvements (through local board delivered projects) are identified and maximised.

Delivery model options for Gulf Islands

- ee) Recognises the unique characteristics for the Hauraki and Gulf Islands, and supports a delivery model specifically for the Waiheke and Great Barrier local boards.

Additional recommendations

- ff) Requests that the following assets receive an enhanced level of service due to their historic character and importance to the community:
 - i. Ferndale House, Mt Albert
 - ii. Rock walls at;
 - I) Nicholson Park
 - II) Epsom Community Centre
 - III) Melville Park
 - IV) Bellevue Reserve.
- gg) Requests that the following assets receive an enhanced level of service as they are considered civic spaces:
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- hh) Requests that a formalised definition for civic spaces be included in the 2017 Parks and Building Maintenance Contracts.
- ii) Requests that the following assets receive an enhanced level of service as they

- are consecrated sites / sites of significance to the community:
- i. Mt Albert Memorial Hall
 - ii. Mt Eden Memorial Hall
 - iii. Marivare Reserve.
- jj) Requests that the following assets receive an enhanced level of service due to their importance as environmental, flora and fauna spaces:
- i. Oakley Creek
 - ii. Meola Creek
 - iii. Roy Clements Treeway.
- kk) Requests that staff consider the development of protocols for maintenance guidance for contractors.
- ll) Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, prioritise wherever possible the use of non-chemical weed control methods in all neighbourhood parks in the Albert-Eden Local Board area.
- mm) Requests that staff, as part of the 2017 Parks and Building Maintenance Contracts tendering process, prioritise wherever possible the use of non-chemical weed control methods in all neighbourhood parks in the Albert-Eden Local Board area.
- nn) Notes feedback on the asset list will be provided to staff and requests that an updated list reflecting the board's feedback be provided at an appropriate time.

CARRIED

22 Albert-Eden Local Parks, Sports fields and Recreation Activity Renewals Work Programme 2016/2017

Hannah Alleyne, Senior Programme Planner, was in attendance to speak to this report.

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/190

MOVED by Deputy Chairperson GJ Fryer, seconded by Member MJ Watson:

That the Albert-Eden Local Board:

- a) Delegates final approval of the tabled Albert-Eden Local Parks, Sports fields and Recreation Activity Renewals Work Programme 2016/2017 to the Parks Portfolio leads, and requests that a meeting be organised with the Manager of Parks in order to finalise the programme and request staff to report back to the new board.
- b) Thanks Hannah Alleyne, Senior Programme Planner, for her attendance.

CARRIED

Attachments

- A Tabled Item 22 - Revised Albert-Eden Local Parks, Sport fields, and Recreation Activity Renewals Work Programme

23 Approval of the Alan Wood corridor naming of parks and bridges

Annette Campion, Policy Advisor Parks, was in attendance to speak to this report.

Resolution number AE/2016/191

MOVED by Deputy Chairperson GJ Fryer, seconded by Chairperson PD Haynes:

That the Albert-Eden Local Board:

- a) **Approves the following names for the park areas and bridges in the Alan Wood corridor (outlined in Attachment A):**
 - i. **Alan Wood Reserve - for the area in blue**
 - ii. **Kūkūwai Park - for the area in yellow**
 - iii. **Te Whitinga - for bridge 1.**
- b) **Notes the delegated decision by the Parks Portfolio holders of the Whau and Albert-Eden Local Boards to name the following shared park areas and bridges in the Alan Wood corridor (outlined in Attachment A):**
 - i. **Alan Wood Reserve - for the area in red**
 - ii. **Mokomoko Bridge - for bridge 2**
 - iii. **Raupō Bridge - for bridge 3**
 - iv. **Tuna Roa Bridge - for bridge 4.**
- c) **Thanks Annette Campion, Policy Advisor Parks, for her attendance.**

CARRIED

24 Panuku Development Auckland Local Board Update 1 January to 30 June 2016

Resolution number AE/2016/192

MOVED by Deputy Chairperson GJ Fryer, seconded by Member TH Woolfield:

That the Albert-Eden Local Board:

- a) **Receives the Panuku Development Auckland Local Board Update 1 January to 30 June 2016.**

CARRIED

25 Performance Report for the Albert-Eden Local Board for the quarter ending June 2016

Resolution number AE/2016/193

MOVED by Member MJ Watson, seconded by Member RAJ Langton:

That the Albert-Eden Local Board:

- a) **Receives the Performance Report for the Albert-Eden Local Board for the financial quarter ended June 2016.**

CARRIED

Secretarial Note: *Chairperson Haynes adjourned the meeting at 6.00pm, and reconvened the meeting at 6.03pm.*

26 Temporary arrangements for urgent decisions and staff delegations during the

election period

Resolution number AE/2016/194

MOVED by Deputy Chairperson GJ Fryer, seconded by Chairperson PD Haynes:

That the Albert-Eden Local Board:

- a) **Utilises the board's existing urgent decision-making process to make, on behalf of the local board, urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.**
- b) **Notes that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.**
- c) **Approves that staff, as a temporary measure, can make business as usual decisions that cannot wait, under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder, from the day after the date of the Declaration of the Final Election results (13 October 2016) until new arrangements are made at the first business meeting in the new term.**
- d) **Notes that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.**
- e) **Notes that during the Interregnum landowner approval for private development that impact on local parks are not permitted to be signed off by council staff.**

CARRIED

27 Governance Forward Work Calendar

Resolution number AE/2016/195

MOVED by Member MJ Watson, seconded by Chairperson PD Haynes:

That the Albert-Eden Local Board:

- a) **Notes the Albert-Eden Local Board Governance Forward Work Calendar.**

CARRIED

28 Governing Body Members' update

Secretarial Note: *This item was withdrawn.*

29 Chairperson's Report

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/196

MOVED by Deputy Chairperson GJ Fryer, seconded by Member H Arlington:

That the Albert-Eden Local Board:

- a) **Receives the Chairperson Haynes' tabled Chairperson's report.**

CARRIED

Attachments

- A Tabled Item 29 - Chairperson's Report

30 Board Members' Reports

A document was tabled in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2016/197

MOVED by Deputy Chairperson GJ Fryer, seconded by Chairperson PD Haynes:

That the Albert-Eden Local Board:

- a) **Receives Members Arlington, Easte and Watson's Board Member Reports for September 2016.**
- b) **Requests that Auckland Transport undertake analysis of the Carrington Traffic Study feedback and work with the Transport Portfolio leads to identify preferred solutions.**
- c) **Enters in a discussion with Libraries staff on aspects raised in Member Arlington's September 2016 Board Member Report, to be held following the elections.**
- d) **Requests officers to progress work towards the implementation of a 24 hour alcohol ban for the following areas;**
- i. **Roy Clements Treeway**
 - ii. **Delphine Reserve**
 - iii. **Monkey Hill Reserve.**

CARRIED

Attachments

- A Tabled Item 30 - Draft report on Carrington Traffic Study

31 Valedictory Speech and Reflections

Resolution number AE/2016/198

MOVED by Member LA Corrick, seconded by Member RAJ Langton:

That the Albert-Eden Local Board:

- a) **Receives the valedictory speech from Member Woolfield and thank both departing Members Woolfield and Arlington for their hard work and contribution to the 2010-2013 and 2013-2016 terms of the Albert-Eden Local Board and wishes them all the best for their future endeavours.**

CARRIED

32 Reports Requested/Pending

Resolution number AE/2016/199

MOVED by Chairperson PD Haynes, seconded by Deputy Chairperson GJ Fryer:

That the Albert-Eden Local Board:

- a) **Receives the Reports Requested and Pending List – September 2016.**

CARRIED

33 Albert-Eden Local Board Workshop Notes

Resolution number AE/2016/200

MOVED by Member LA Corrick, seconded by Member H Arlington:

That the Albert-Eden Local Board:

- a) **Receives the workshop notes for the workshops held on the 10, 17, 24 and 31 August 2016.**

CARRIED

34 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

35 Procedural motion to exclude the public

Resolution number AE/2016/201

MOVED by Chairperson PD Haynes, seconded by Member MJ Watson:

That the Albert-Eden Local Board:

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Notice of Motion - City Rail Link

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

	<p>In particular, the report contains commercially sensitive information and information that could potentially give parties a commercial advantage if released.</p>	
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CARRIED

6.56pm The public was excluded.

Motion

Resolution number AE/2016/202

MOVED by Chairperson PD Haynes, seconded by Member TH Woolfield:

- a) **That the Albert-Eden Local Board meeting held on Wednesday, 7 September 2016, be moved back in to open session.**

CARRIED

7.01pm The public was re-admitted.

7.01 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE ALBERT-EDEN LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....