

SCHEDULE 1, 2015-2016
 East Coast Bays Community Project Inc
 (ECB Community Co-ordinator)

Organisation's objective	Activity, initiative, programme or service	Measure of success
HIBISCUS AND BAYS LOCAL BOARD PLAN PRIORITY AUCKLAND PLAN DIRECTIVES Outcome 1) A better place to live Our area accommodates a growing population while enhancing local character, the environment and our communities.		
To promote harmonious and healthy community relations and encourage new immigrants to feel part of the community	<ul style="list-style-type: none"> • Collate information applicable to new residents and provide as appropriate. • Provide support for new residents to the area 	New Residents Packs made to order, depending on the information required. People were able to collect information relevant to them. By finding out their interests, stage in life etc, we tailored the information to them. If appropriate, we invited people to the International Discussion Group & encouraged them to join in community events & classes & groups at the Community Centre. Several of these people have joined groups and we see many of them at our events. A woman from the group has started up a crochet class at the community centre and another had a stall at the Christmas carnival. Presentation on Community Development to a 'Welcome to NZ' workshop held in Browns Bay
To reflect biculturalism in all printed material Treaty of Waitangi – Maori responsiveness	<ul style="list-style-type: none"> • Design a new logo and letterhead • Add a bicultural statement to printed material in collaboration with local iwi • Develop linkage with Te Herenga Waka towards integrating a bi-cultural aspect to activities and events when appropriate. • Support and promote Te Herenga Waka O Orewa marae and its activities to ECB residents. • Support the inclusion of Maori cultural representation in 	Our Mission statement has been translated into te reo & is appearing on all of our printed material: Whakarato tautoko, nga rauemi me te waiora i roto i to tatou hapori Regular contact with Te Herenga Waka; funding information provided & planning for activities to celebrate Maori language Week in July Planning fundraising activities to assist te Herenga Waka Northcross Intermediate School decided not to be involved.

	Progress Hall Northcross mural.	Project will not go ahead.
To work with the community to have a voice on AC plans and strategies	<ul style="list-style-type: none"> Communicate Local Board information to the community Report regularly to the Local board - six monthly reports and as required/requested Maintain a good relationship with the Local Board Provide information to the Local Board on community issues/trends/initiatives Advise the local board on projects that would increase the usability of local parks – e.g. more fenced areas such as Mairangi Bay, provision of toilets at key locations to enable Summer Fun events 	<p>We are communicating regularly with the HBLB and passing information on to the community.</p> <p>Local Board workshops attended</p> <p>Community Funding workshop attended</p> <p>Events workshop attended</p> <p>Distribution of the Browns Bay Centre Plan document; meeting attended; community encouraged to make submissions</p> <p>The TOYVAN went to the HBLB 'Movie in the park' at Mairangi Bay as pre-movie entertainment</p> <p>The HBLB is assisted us with issues such as parks maintenance & we have addressed a lot of problems that were of concern last summer. We now have direct access to contractors.</p> <p>Power supply remains a problem in all reserves</p>
<p>H&BLB Outcome 5) Safe and supported communities Our residents have access to a range of community facilities and services that support a sense of well-being, safety and connection to others.</p>		
Provide community information and resources on facilities, developments, opportunities, services	<ul style="list-style-type: none"> Produce 19,000 newsletters 5 times a year and distribute throughout East Coast Bays 	<p>19,000 newsletters distributed July, September, November, February, March</p> <p>Free newsletter advertising provided for community groups in all newsletters. Feedback from 2 schools that our newsletter advertising contributed to the success of their school galas</p> <p>The Community noticeboard was updated regularly with material provided by community groups.</p> <p>Guest speaker at St Cuthbert's Golden Anniversary celebrations, talking on the churches' role in community development</p> <p>Guest speaker at ECB Library's 'Tea & Topics' session</p> <p>Directories are updated and printing regularly to keep the</p>
	<ul style="list-style-type: none"> Maintain and make available published directories and 	

	<p>upload to ECBCP website. Publicise in newsletter the availability of information on-line.</p> <ul style="list-style-type: none"> • Maintain and publish ECB user's guide • Keep the CAB informed of local information • Keep up to date funding information for community groups and distribute funding application forms as appropriate • Share information of relevance to community groups, e.g. funding • Display council brochures and pamphlets • Keep on-line presence up to date - ECBCP website, Facebook • Copy & distribute Age Concern's Calendar of Activities • Collate holiday programme information for parents 	<p>community informed. These include the Community Directory, child care centres, a Venue Hire directory and a list of churches in East Coast Bays. Because we print off only about 20 at a time, we are able to keep them updated. The Venue Hire directory is particularly useful when we are unable to accommodate a booking, and these are emailed most days in response to requests for bookings. All directories are on our website & information is updated as we receive information from groups. They have become more aware of our promotion of their activities & are remembering to keep us updated</p> <p>The ECB Users' Guide has been updated and distributed.</p> <p>We have a much-improved relationship with the Browns Bay CAB. We meet daily with the manager & are working together in a number of ways.</p> <p>We maintain a comprehensive database of information for people looking for information on funding & council information</p> <p>Website & Facebook updated regularly. Link to our newsletter is on our website. Events also posted on Eventfinda, 'Our Auckland' & a number of other websites. Neighbourly website regular postings of events & issues, which receive useful feedback.</p> <p>Facebook page set up for Cairo to Cape Town</p> <p>These are copied & distributed throughout the year & available on our pamphlet stand</p> <p>School holiday programmes run by Browns Bay Racquets Club, SKIDS, MERC, Mairangi Arts Centre were promoted in our</p>
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	<ul style="list-style-type: none"> • Other information for parents 	<p>newsletters & on noticeboards Plunket was supported by referrals, newsletter advertising of activities Flyers made to promote car seat rentals, & distributed</p>
<p>Networking</p>	<ul style="list-style-type: none"> • Be available to the community for networking opportunities • Network with artists and art providers • Put groups in touch with each other to avoid duplication. • Work with council to organise a meeting of sector groups and community providers to identify training needs to build capacity and sustainability • Organise meetings of sector groups and service providers to share information and work together for events and activities as appropriate. 	<p>Daily networking from office, out in the community</p> <p>Weekly contact with Mairangi Art Centre: newsletters exchanged, posters displayed, MAC info in ECBCP newsletter</p> <p>Restoration network established, bi-monthly meetings held. Groups are working together on several projects.</p> <p>A bi-monthly Village Green network meeting (Library, Leisure Centre, CAB & Community Centre along with Neighbourhood Support) has been established, to discuss issues relevant to us.</p> <p>2 meetings held with churches to organise Carols on the Green</p> <p>2 meetings held with Skate groups & community coordinators to organise Skate series</p>
	<ul style="list-style-type: none"> • Work with BIDS on initiatives that activate townships and promote their activities • Liaison with businesses 	<p>Regular liaison with 3 BIDS</p> <p><u>Browns Bay</u>: Christmas parade organised for BBBA. Closer relationship with BBBA over events established. Planning for events summer 2017. Promotional support from BBBA for Cairo to Cape Town</p> <p><u>Mairangi Bay</u>: Assistance with promotion of activities.</p> <p><u>Torbay</u>: Assistance for Fun Day, regular liaison with coordinator</p> <p>Businesses supported Spring into Health event, Melbourne Cup party</p> <p>Several businesses involved in Christmas parade & Cairo to Cape Town</p> <p>Closed for Good: 3 volunteers from BNZ cleaned out the TOYVAN & shed</p>

<p>Be a resource and support for community organisations</p>	<ul style="list-style-type: none"> • Maintain an equipment pool for community groups to borrow and keep and up-to-date inventory of equipment available • Provide support and assistance with funding applications for groups as required. 	<p>TOYVAN went to community organisations for events. Taiaoatea Kindergarten, Cheeky Monkeys, ECBCC. Trestle tables provided for Torbay Plunket fundraiser 'Nearly New Sale'</p> <p>Attendance at ECB Lions' meeting to assist them with membership, raising their profile etc- now working with them on a few initiatives to get them back on track. They had a stall at the Christmas carnival & a liquor licence was obtained to enable them to sell wine at Piaf & Petanque event.</p> <p>A successful funding application was made to the Taiaoatea Trust for ECB Lions for their Defibrillator initiative</p> <p>A successful funding application was made to the HBLB for heaters for the Torbay Community Hall</p> <p>A successful funding application to the HBLB was made for Deep Creek Restoration group.</p> <p>Assistance provided for Te Herenga Waka with funding applications.</p> <p>Funding was obtained for the Browns Bay CAB for a first aid course for their volunteers</p> <p>Assistance for Silverdale School for a funding application for their Restoration project.</p> <p>A successful funding application was made to the Taiaoatea Trust for the Taiaoatea Scouts</p> <p>A successful funding application was made on behalf of Friends of Bush Glen</p> <p>Letters of support were provided to Torbay Playcentre for 2 funding applications.</p>
<ul style="list-style-type: none"> • Provide other support as required such as references and dealing with council processes 	<p>See attachment</p>	
<ul style="list-style-type: none"> • Involve other groups in events 	<p>121 groups received free advertising in the newsletter</p> <p>31 groups had meeting space provided for a donation</p> <p>Administrative support was provided to 18 groups</p>	
<ul style="list-style-type: none"> • Provide assistance for community groups (youth, older people, disability, etc): publicity and advertising opportunities, photocopying and administrative support and affordable meeting venues. 		

	<ul style="list-style-type: none"> • Specific support and assistance provided to: <ul style="list-style-type: none"> • Browns Bay Chinese Community School • ECB Community Creche and be an active member of the crèche management committee • Torbay Community Association and Torbay Community Hall 	<p><u>Chinese School</u>: liaison re their involvement in Christmas Parade, use of rooms</p> <p><u>Creche</u>: Monthly meetings attended; Personnel meetings attended; Assistance with Union negotiations. Ran a Quiz for the crèche as part of a very successful fundraising event</p> <p><u>Torbay Hall</u>: Successful application to HBLB for funding for heaters for the hall</p> <p>Bookings taken for Hall; secretarial duties, contracts written for hall hirers</p> <p>Surplus chairs donated to Torbay Hall</p> <p>Safety rail installed at hall in response to concerns</p> <p>Lease negotiations with Torbay Theatre; meetings with lawyer</p>
	<ul style="list-style-type: none"> • Torbay Historical Society • Long Bay-Okura Great Park Society • Friends of Okura Bush 	<p>Liaison with & support for THS & LBOGGS: advertising, promotion, room hire</p> <p>Great Park Society: photocopying, mail collection</p> <p>TOYVAN taken to Okura Forest Festival, & assistance with promotion</p>
	<ul style="list-style-type: none"> • Other 	<p>The Chinese members of the Browns Bay Senior Citizens' Club were evicted and considerable meetings were held to resolve the issue</p> <p>Support & advice for Albany & Takapuna Community Coordinators</p>
<p>Youth To develop/provide activities for 10-18 year olds</p>	<ul style="list-style-type: none"> • Actively seek to identify gaps, issues, needs of 10-18 year olds • Facilitate the development of activities for 10-18 year olds that address gaps, issues and/or opportunities identified. 	<p>Meetings held with OnBoard Skate to organise skating activities for this age group.</p>
<p>To support youth sector leadership and capacity building</p>	<ul style="list-style-type: none"> • Encourage young people to take leadership roles at events. • Provide opportunities for young people and youth groups to assist with events. 	<p>Summer Fun programme run by 2 young people. Team of young people employed to assist with large events. Taiaotea Scouts provided assistance at large events in exchange for donations towards their activities. The scouts also deliver our newsletters in Torbay.</p>

	<ul style="list-style-type: none"> • Work with Hibiscus and Bays Youth Voice on ECB projects (eg development of an intergenerational project) • Create opportunities for children and young people to be involved and contribute in the community. 	<p>Lawns Plus continued to maintain garden at St Anne's Hall & we have recommended their services to other people</p> <p>2 meetings attended with HBLB Youth Voice, & assistance provided for their organisation of children's activities participation at the Christmas Carnival</p>
<p>Health, Safety and Wellbeing</p>		
<p>To encourage a healthy lifestyle in the community</p>	<ul style="list-style-type: none"> • Provide opportunities for all sectors of the community to be physically active • Support initiatives to make parks & reserves in our community smoke-free • Develop plan to activate new community in Long Bay – investigate the demographic profile of the new residents, investigate local reserves • Explore opportunities to work with the Leisure Centre and Harbour Sport • Determine the need to support the establishment of additional walking groups in the Bays • Create a resource of walking groups in the Bays. • Promote safe practices at all events and activities organised by ECBCP 	<p>Newsletter advertising provided for several sports & recreation groups</p> <p>Shake Your Booty every Sunday morning through summer was so popular it continued through autumn</p> <p>'Smoke Free' signs now in the TOYVAN for events</p> <p>Reserves were checked out, but none were suitable because of access problems, small size, steep terrain & absence of toilet facilities. There is also a lack of small children in the area</p> <p>Regular meetings with the Manager of the ECB Leisure Centre. Our facilities are used by 2 of their groups.</p> <p>There are walking groups in Torbay, Browns Bay & Mairangi Bay. A flyer was produced listing the contact details for all of these groups. The ECB Users' Guide has an updated list of walking groups</p> <p>The Age Concern Directory of Activities contains a full list of walking groups for North Shore, which are open to people of all ages. These directories are copied and distributed to people looking for walking groups further afield.</p> <p>Health & Safety Plans in place for all events</p> <p>All event staff attended First Aid courses in 2015</p> <p>Planning commenced for community First Aid course for August 2016</p>

		Waste Management Plans were provided for events as required
<p>To increase community awareness about safety and to support initiatives of other groups working to improve safety and wellbeing</p>	<ul style="list-style-type: none"> • Work with Neighbourhood Support and Neighbourly to promote their activities • Undertake a Neighbour's Day opportunity (e.g. preserving/distributing local produce) • Undertake a Kai Auckland local initiative • Support the Peace Foundation to promote their goal to have more peaceful neighbourhoods • Work with Fire Service to their promote fire safety • Be an active member of Civil Defence Coastal Communities Response group • Other • Meet regularly with the Community Constable to discuss community safety issues • Support/develop initiatives that respond to issues 	<p>Weekly communication with Neighbourhood Support, exchange of newsletters.</p> <p>Meeting attended with Neighbourly leads.</p> <p>Neighbours' Long Lunch held. This was promoted through the Body Corporates of the new apartment buildings.</p> <p>World Food Day Networking lunch. As a result, we have established a 'Village Green Networking group' to keep in touch with each other.</p> <p>The Fire Service attended the Community Safety Expo</p> <p>Information sharing</p> <p>Assistance for ECB lions for funding for defib signs.</p> <p>Monthly meetings with Community Constable; assistance received with homeless person sleeping on the Village Green and with issues with young people</p> <p>A Community Safety Expo was organised</p>
<p>Ensure a variety of free and accessible events is available to all sectors of the community</p>	<ul style="list-style-type: none"> • Provide a comprehensive Summer Fun programme in the Bays: <ul style="list-style-type: none"> • Provide quality opportunities for all children and parents to participate in a recreation and physical activity programme • The programmes are accessible, illustrate child engagement in their design and meet the needs of young people and their parents. • Diverse recreation activities are provided. • Incorporate arts and crafts participation opportunities in programmes and events. 	<p>23 events attended by 7,500 people</p> <p>Brochure made & distributed.</p> <p>Huge variety of toys and play and sports equipment provided, suitable for all age groups.</p> <p>Shake Your Booty provided an hour of Zumba-style activities every Sunday morning</p> <p>Christmas craft & Easter craft as part of the Summer Fun programme</p>

	<ul style="list-style-type: none"> Incorporate live music & dance performances in events Other 	See attachment
Strengthen governance and operational processes to ensure the work of ECBCP meets the needs of the community	<ul style="list-style-type: none"> Support a community development needs assessment of East Coast Bays by: <ul style="list-style-type: none"> Provide a stocktake of community services & providers in ECB Ensuring wide community participation in the study & providing support for the process With relation to the findings, facilitating community-led response to issues & opportunities Implement an evaluative framework that assesses the impact of the work of ECBCP on the community (e.g. Results-Based Accountability) As identified 	<p>Monthly markets in winter</p> <p>RBA workshop attended. Framework will be developed in 2016.</p> <p>The ECBCP committee is undergoing a comprehensive Strategic Planning overhaul & will work with a Community Mentor in 2016.</p>
Be responsive to opportunities or issues that arise	<ul style="list-style-type: none"> As identified 	Every day, a new opportunity!

Themed event	Target Audience	Groups involved	Performers/entertainers	Business involvement
Cairo to Cape Town	Whole community	Afrikaans Christian Church (Auckland), Afrikaans Christian Church (North Shore), Taiaotea Scouts & Guides, Promiseland Children's Ministry, St Mark's Coptic Church, Marist Small Blacks, Northcross Community Church, Lighthouse Childcare Services, Kids' care	Street Level Mhara Marimba Township Kwelas Glory Girls Jurie Els Desert Divas	South African Shop, Rack 'n Roll Ribs, Kingdom Financial Services, Rand Rescue, ANZ Bank, Fincare, Inside Africa, the Coffee Guy, Fine Travel, Harcourts, South African Kitchen, NoozaNZ, Forever Living products, Tropical Sunrise, Biltong Plus, Smart Energy Homes, Food for Thought, NZ Deli
Spring into Health	Older people	Older Women's Network, Age Plus, Age Concern		Countdown Pharmacy, Your Attendant, New Hope Acupuncturist

Valentine's Dance	adults			Retrogrand	
Music in the Bays	Whole community			Greater Auckland Chorus Retrogrand North of Bombay Ukuleles	
Garden party	Older people			Bond Street Boys	
Teddy Bears' Picnic	preschoolers		ECB Community Creche, Torbay Playcentre	Old McDonald's Farm, Merry-go-round	
Neighbours' Long Lunch	Browns Bay residents		Neighbourhood Support North Shore	North Shore Concert Band	
Community Safety Expo	Whole community		NZ Fire Service, Safe Kids, ACC, Civil Defence, CAB, Mairangi Bay Surf Lifesaving, Waitemata police, Age Plus, Wandersearch, Coastguard, North Harbour Community Patrol, Bays Martial Art Academy, Alcohol Harm Reduction, neighbourhood Support		Armstrong Locksmiths CR Kennedy Security
Fairies & Pirates' Day	preschoolers		Northcross Intermediate School, Torbay Playcentre, Home Grown Kids, Kauri Kids	Fairy Clare	
Preschool Christmas party	preschoolers		cancelled	Nana Marella	
Easter Egg Hunt	preschoolers				
Christmas Craft	School-aged children				
Easter Craft	School-aged children				
Skate Series	School-aged children				OnBoard Skate
Skatesafe/Scootsafe	School-aged children				OnBoard Skate
Christmas Parade	Whole community		Allstars Cheerleaders, Awatuna Sea Scouts, Coastguard, Browns Bay Community Chinese School, Browns Bay Presbyterian Church, ECB RSA, ECB	Guggenmusik Auckland & Districts Pipe Band Salvation Army Band Combined churches' choir	Bolliwood Restaurant, Indulge Fine Foods, Digital Liquid Music, Penguins, Anttime Fitness, Barfoot & Thompson, Harcourts, Ray White Real Estate, Deep Creek Brewing

		<p>Volunteer Fire Brigade, Glamorgan School, North Harbour BMX Club, Mini Car Club, North Shore Vintage Car Club, Project Jonah, St John Youth, Se Jong Taekwondo, SPCA, Titoki Montessori, ECB Community Creche, ECB Library, Torbay Theatre, Bays Martial Arts Academy, Glamorgan Kindergarten, Torbay Playcentre, Taiaotea Scouts, Taiaotea Brownies & Guides, Combined churches of ECB, Corelli School, Desert Divas</p>	<p>Company, Bute Bikes, SBA, Motorworks Groyup, Amanda Baker Hair & Makeup, Bathrooms Inc, Zero to Five, Westpac, House of Travel, Motorworks, Water Wheels, Air Wheels</p>	
Christmas Carnival	Whole community	<p>ECB Lions, Taiaotea Scouts, Taiaotea Guides, North Harbour Basketball, ECB Community Creche, Coastguard, Youth Voice, Torbay Plunket, Salvation Army, One Step Beyond Studios, ECB Catholic Parish, Long Bay Baptist Church, ECB Methodist Parish, Northcross Community Church, Browns Bay Presbyterian Church, Mon Ecole, Amicale Francaise, Browns Bay Petanque Club, ECB Lions</p>	<p>North Shore Concert Band AK Samba</p>	<p>Fritz' Wieners, Puha & Pakeha, Go Go Mexico, Little Egypt, Pioneer Pies Company, Mrs Higgins Cookies</p>
Carols on the Green	Whole community		<p>Salvation Army Band, One Step Beyond Dance studios, Combined churches choir & band</p>	
Piaf & Petanque			Tracey Collins	
Shake Your Booty	Whole community			

