

Henderson-Massey Local Board

Workshop record

Date: Tuesday, 5 April 2016
Time: 1.00 pm – 5.00 pm
Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson
Present: L Wilson, B Brady, P Chan, T Kirkley, W Flaunty
Apologies: S Henderson, W Flavell

| S/N | Topic | Presenter(s) | |
|---|-----------------------------------|--|-------------|
| 1 | Glen Road Project | Hussam Abdul | |
| Staff presented the Glen Road project to the local board cost estimate and seek approval for tendering process to construction. Approval to go to the next phase – construction and increasing the funding. | | | |
| 2 | Panuku Development Auckland | Letitia McColl | |
| Staff discussed the property rationalisation of the following with the Henderson-Massey Local Board. A report will come to the 21 April meeting for formal approval. <ul style="list-style-type: none">• 63 Flanshaw Road, Te Atatu South;• 16A Glynnbrooke Street, Te Atatu South;• Lot 6 DP 112259, Epping Road, Henderson• Lot 5 DP 112259, Lincoln Road, Henderson | | | |
| 3 | Waitakere Badminton Club | Leigh Redshaw | |
| Staff discussed the request received from Waitakere Badminton Club and the proposed course of action that will be reported to the Finance Committee. | | | |
| 4 | AP workshop (pre-discussions) | For Local Board Services pre Annual Plan discussions | Linda Smith |
| Local Board Services staff engage in pre-annual plan workshop | | | |
| 5 | Henderson Riding for the Disabled | Nick Harris Norma Hayward | |
| Staff discussed setting its direction on Te Rangi Hiroa Birdwood Reserve, in light of the opportunity to progress a sub-regional equine centre by relocating Henderson Riding for Disabled Association to share with Massey Pony Club or consider other possibilities. | | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Records

Date: Tuesday, 24 May 2016

Time: 1.00 pm – 4.30 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, S Henderson, L Wilson, B Brady, T Kirkley, P Chan

Apologies for absence: W Flaunty, W Flavell

| S/N | Topic | Presenter(s) |
|---|-----------------------|--|
| 1 | Arts | Xanthe Jujnovich, Richard McWha |
| Staff discussed the Arts 2016/17 Henderson-Massey local board work programme. A report will come to the board for formal approval of the 16/17 work programme. | | |
| 2 | Community Development | Betty MacLaren & George Makapatama |
| Staff discussed the Community development 2016/17 Henderson-Massey local board work programme. A report will come to the board for formal approval of the 16/17 work programme. | | |
| 3 | Community Places | Susan Ropati |
| Staff discussed the Community places 2016/17 Henderson-Massey local board work programme. A report will come to the board for formal approval of the 16/17 work programme. | | |
| 4 | Events | Barbara Cade & Debbie Weller |
| Staff discussed the Events 2016/17 Henderson-Massey local board work programme. A report will come to the board for formal approval of the 16/17 work programme. | | |
| 5 | I & ES | Matthew Foster, Darryl Soljan, Robbie Sutherland and Peter Beckerleg (DPO) |
| Staff discussed the Infrastructure & Environmental Services 2016/17 Henderson-Massey local board work programme. A report will come to the board for formal approval of the 16/17 work programme. | | |
| 6 | Planning | Noel Reardon & Eryn Shields |
| Staff discussed the planning 2016/17 Henderson-Massey local board work programme. A report will come to the board for formal approval of the 16/17 work programme. | | |
| 7 | ATEED | Jonathan Sudworth |
| Staff discussed the planning 2016/17 Henderson-Massey local board work programme. A report will come to the board for formal approval of the 16/17 work programme. | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 26 May 2016
Time: 3.00 pm – 5.00 pm
Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, B Brady, W Flaunty, S Henderson

Apologies: W Flavell, L Wilson, P Chan, T Kirkley

| S/N | Topic | Presenter(s) |
|--|----------------------------------|--------------------------|
| 1 | Annual Plan workshop discussions | Linda Smith & David Rose |
| Discussions were around finalising the 16/17 Henderson-Massey Local Board agreement. | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Thursday, 31 May 2016

Time: 1.00 pm – 1.45 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, B Brady, W Flaunty, S Henderson

Apologies: L Wilson, W Flavell, P Chan, T Kirkley

| S/N | Topic | Presenter(s) |
|--|-------------------------|--------------------------------|
| 1 | Coastal management plan | Matthew Foster and Paul Klinac |
| Staff sought local board input into the development of a regional strategy for coastal management. | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 07 June 2016

Time: 1.00 pm – 4.45 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, S Henderson (departed from 2.59 pm), T Kirkley, L Wilson (early departure), P Chan (Attended from 2.30 pm), B Brady

Apologies: W Flaunty (absence), W Flavell (absence)

| S/N | Topic | Presenter(s) |
|--|---|---|
| 1 | Quick Response round 3 and Local Grants Round 2 | Fua Winterstein |
| Staff discussed the quick response round applications. Discussion also centred around available funds, how many applicants and applications that fit into the Henderson-Massey Local Board plan. | | |
| 2 | Governance framework review - June-July 2016 | Gareth Stiven & Chris Gulik |
| Staff outlined initial findings of the governance review and received feedback on findings and potential recommendations. Discussion also included an Oversight role for LBs who are better placed to monitor local projects and facilities. | | |
| 3 | Glenn Road Safety works | Hussam Abdul-rassol |
| Staff discussed the costs of the Glenn Road Safety works. More funds need to be committed to the project as there is an increased cost. A report will come to the local board for formal approval. | | |
| 4 | Empowered Communities Feedback | Linda Smith |
| Staff discussed feedback on the empowered communities approach. | | |
| 5 | Panuku Development and Wilshire development | Tony Adam Sadgrove, Helga Sonier and Richard Davison |
| Staff from Panuku discussed the Unlock Henderson project. The project seeks to seek Potential for Panuku to act as Council's lead agency in Henderson Centre. | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 16 June 2016

Time: 3.00 pm – 3.30 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, W Flaunty, P Chan, B Brady

Apologies: S Henderson, L Wilson, W Flavell, T Kirkley

| S/N | Topic | Purpose | Presenter(s) |
|-----|-------------------------------------|--|---------------|
| 1 | Westgate Town Square Outdoor dining | To discuss land owner approval for the proposed Westgate town square outdoor dining area | Mimouk Hannan |

Staff discussed the request for land owner approval for outdoor dining in the Westgate Town square. A report will come to the board for formal consideration.

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 21 June 2016
Time: 1.00 pm – 4.00 pm
Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson
Present: V Neeson, S Henderson, W Flaunty, B Brady, T Kirkley, P Chan, L Wilson
Apologies: W Flavell

| S/N | Topic | Presenter(s) |
|--|-------------------------------------|--------------------------|
| 1 | Current work practices | Glenn Boyd |
| Staff discussed current work practices and received feedback on improvements and best practices. | | |
| 2 | McLaren Park Henderson South | Rochana Sheward |
| Rochana Sheward informed the HMLB of the progress and achievements that have been made in relations to the contracts that the HMLB has supported. | | |
| 3 | Massey Matters (Manutewhau) | Laurel Bellworthy |
| Representative from Massey Matters presented their achievements in the last 12 months of the Funding Agreement and also discussed draft options for the new funding agreement for 16/17. | | |
| 4 | Ranui Action Project | Zee Luisi |
| Zee Luisi highlighted the achievements of the Ranui Action Project in its year of funding from 1 July 2015- 30 June 2016 | | |
| 5 | Community Waitakere | Charlie Moore |
| Community Waitakere staff provided a progress report on their overall Funding Agreement and especially outlining the work on Lincoln Road and Pomaria Road. | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 28 June 2016

Time: 1.00 pm – 4.45 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, S Henderson, B Brady, P Chan, W Flavell, L Wilson

Apologies: W Flaunty, T Kirkley

| S/N | Topic | Presenter(s) |
|---|--------------------------------------|--|
| 1 | Manutewhau community orchard project | Huw Hill-Male |
| Staff discussed seeking landowner approval from the Henderson-Massey Local Board for the proposed Manutewhau Walk Reserve Community Orchard Project and location. | | |
| 2 | Youth week | Hadleigh Pouesi, Melissa Lelo |
| Notes: Staff provided an update on the youth week events in the west local boards. | | |
| 3 | Auckland Facilities | Judy Lawley |
| Staff discussed the Regional Facilities Auckland quarterly report and also requested the board to consider the contribution of RFA activities to the Local Board plan. | | |
| 4 | Tsunami warning sirens | Hamish Keith |
| Staff discussed the future of the fixed tsunami siren warning system and board gave feedback on the proposed options that will be presented to the CDEM Group Committee for final decision. | | |
| 5 | Henderson Valley Pony Club | Hayley Wheeler, Jessica Richards, Stefanie Grant |
| Henderson Pony Club discussed options for the future of Henderson Valley Park. | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 5 July 2016
Time: 1.00 pm - 5.00 pm
Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson
In Attendance: Vanessa Neeson, Shane Henderson, Warren Flaunty, Brenda Brady, Tracy Kirkley
Apologies: W Flavell, L Wilson

| S/N | Topic | Presenter(s) | |
|--|---|--|-----------------------|
| 1 | Older Adults housing proposal | Kat Teirney | |
| Staff explained the older adults housing proposal and received feedback from the board. | | | |
| 2 | Smoke free LDI budget | Caitlin Bush & Camilla Gould | |
| staff showed the cancer society's presentation going to the August regional strategy & policy committee and discussed options for year 2 smoke free funding. | | | |
| 3 | Development Contributions | To discuss development contributions | Felipe Panteli |
| Staff discussed the purpose of development contributions and how the money collected is distributed. | | | |
| 4 | Parking permit changes for elected members | Sharlene Riley | |
| Staff discussed changes to the operational parking permit changes. | | | |
| 5 | Healthy Families Waitakere | Kerry Allan, Jewelz Petley, Caitlin MacColl | |
| Healthy Families Waitakere presented the Healthy Families Waitakere work plan to find alignment and engagement opportunities for Henderson Massey Local Board. | | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Thursday, 07 July 2016

Time: 4.15 pm – 6.00 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, T Kirkley, W Flaunty, W Flavell, B Brady, P Chan

Apologies: S Henderson, L Wilson

| S/N | Topic | Presenter(s) |
|--|-------------------------|--|
| 1 | Westgate Town Park | John Cranfield, Gemma Sandford, Richard Nahi |
| Staff presented the detailed design for Westgate Town Park to the board members to get any feedback prior to a report to the business meeting. | | |
| 2 | Westgate parking issues | Kathi Govindasamy & Phillip Choi |
| Staff discussed parking issues at Westgate. | | |

Relationship Manager: Glenn Boyd

HENDERSON-MASSEY LOCAL BOARD

WORKSHOP RECORDS

Date: Tuesday, 12 July 2016

Time: 1.00 pm - 5.00 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

In Attendance: Vanessa, Brenda, Peter, Shane (from 1.31 pm), Warren (from 2 pm), Linda, Wendy, Betty (from 2.23 pm)

Apologies: Luke, Warren (for lateness), Will Flavell

| Time | Topic | Presenter(s) |
|---|--|--|
| 1.00 - 1.30 pm | Waitakere Cadet Unit | Peter Walker Michelle Knudsen |
| Staff discussed options around getting a place for the office to work from to allow the officers to set out training and conduct administration. The unit having access to a parade ground to conduct unit activities. | | |
| 1.30 - 2.15 pm | Pacifica Arts Centre | Jarcinda Stowers and Philippa Wilkinson |
| Discussions were around the work the Pacifica Arts Centre are doing. The group also indicated an interest in increasing their programmes and strengthening their relationship with the Henderson-Massey local board. | | |
| 2.15 - 3.00 pm | Design proposals for the prevention and mitigation of vandalism in the Train station sky-bridge. | Mandy Patmore & Paul Woodruffe |
| Staff presented drawings for the proposed drawings for glass panelling in the Henderson Train station sky-bridge. Staff to follow up on the process of getting permission. | | |
| 3.00 - 4.00 pm | Unitary Plan | Linda Smith |
| Staff discussed the Henderson-Massey local board feedback on the independent hearings panel unitary plan. | | |
| 4.00 - 5.00 pm | 186 Fred Taylor Drive | Dafydd Pettigrew Mark Bowater |
| Staff provided an update on options for resolving the historic encroachment at Fred Taylor Park. | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 19 July 2016

Time: 1.00 pm – 3.30 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, S Henderson, W Flaunty, W Flavell, P Chan, L Wilson

Apologies: T Kirkley, B Brady

| S/N | Topic | Purpose | Presenter(s) |
|---|---|---|--------------------------------|
| 1 | Harbourview-Orangihina Master Plan discussion | To discuss the Harbourview-Orangihina Master Plan. | Helen Biffin, John Cranfield |
| Staff discussed the Master Plan for Harbourive Orangihina. The draft plan will go to stakeholders as a communications item in the new year. | | | |
| 2 | Glendene Community Hub | To discuss Glendene Community Hub proposed transition and change of operation | Sharon McGinity, Marilyn Kelly |
| Staff discussed the proposed change of operation for the Glendene Community Hub. There is also an opportunity for funding agreements with the Glendene society and an opportunity to occupy the Glendene Community Hub. | | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 26 July 2016

Time: 1.00 pm – 5.00 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, S Henderson, W Flaunty, L Wilson (lateness from 3.14 pm)

Apologies: W Flaunty (early departures), W Flavell (absence), T Kirkley (absence), B Brady (absence)

| S/N | Topic | Purpose | Presenter(s) |
|--|--|--|------------------------|
| 1 | Massey Community House site visit | | |
| Members visited the Massey Community House for an update on the on-going work at the house. | | | |
| 2 | Te Whau Pathway | To discuss LDI OPEX for FY16/17 | Jacki Byrd |
| Officer presented the summary of the funding for the Te Whau funding. Te Whau Pathway annual work programme. Brief to be confirmed with Te Whau Pathway Steering group and mana whenua. Staff to seek quotes for the work which will be completed by April 2017. | | | |
| 3 | Unlock Henderson update | Panuku staff to discuss further concepts for the development of Auckland Council's Henderson Valley Rd site and get feedback from the board (confidential). | Richard Davison |
| Staff discussed the concepts for the development the 6 Henderson Valley site. | | | |
| 4 | Pop the Top | To present to the Board the summary and feedback from last year's Pop the Top Festival and the requests and information about doing the Festival again this year. | Amanda Lowe |
| Amanda discussed issues that came up at the 2015 Pop the Top at the Te Atatu Peninsula Community Centre. Staff to report on ways to fix some of the problems highlighted by pop the top. | | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 9 August 2016

Time: 1.00 pm – 4.30 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: Chairperson (V Neeson), S Henderson (chair until), L Wilson, B Brady, T Kirkley (until 2.35 pm)

Apologies: W Flaunty, W Flavell, P Chan

| S/N | Topic | Presenters | |
|---|---|---|------------------|
| 1 | Changes to the PSR work programme for FY17 | Helen Biffin | |
| Staff discussed the changes to the Parks, Sports and Recreation 2016/17 work programme. A report will be coming to the board by 15 September 2015 for formal approval. | | | |
| 2 | Portfolio holder's update | All members | |
| Board members provided updates on their portfolio | | | |
| 3 | 2016/17 funding agreements for Corban Estate Arts Centre, Pacifica Arts Centre and Waitakere Central Community Arts Council | Philippa Wilkinson | |
| Staff discussed funding agreements for FY 16/17 for Corban Estate Arts Centre, Pacifica Arts Centre and Waitakere Central Community Arts Council. | | | |
| 4 | Leases | To discuss upcoming leases | Michelle Knudsen |
| Staff discussed upcoming leases in the Henderson-Massey local board. These include: | | | |
| <ul style="list-style-type: none">Scout Association of New Zealand (Edmonton Scouts)Tu Wahine Trust Incorporated, Lloyd MorganNew multi premise lease for Citizens Advice Bureaux | | | |
| 5 | Local grants round one 2016/17 and quick response round one, 2016/17 | To discuss Local grants round one 2016/17 and quick response round one, 2016/17 | Fua Winterstein |
| Staff discussed grants allocation for the 16/17 local grants (round one) and quick response round one (16/17). Formal approval will be through a report at the 1 September 2016 business meeting | | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 23 August 2016

Time: 1.00 pm – 5.00 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, S Henderson, W Flaunty, T Kirkley, B Brady, P Chan, L Wilson

Absent: W Flavell

| S/N | Topic | Presenter(s) | |
|---|---|--|-------------------|
| 1 | 16/17 Work programmes | Margo Athy, Jacqueline Puna-Teaukura, Kathryn Schuster, Kurt Timmins | |
| Staff discussed 16/17 programmes for the Te Atatu Peninsula, Te Atatu South and Kelston Community Centres and also for the board to receive information and provide direction on the programmes for the new Westgate community centre. Board also discussed proposed name change for Massey Community House and proposed that Zeal Henderson include a holiday programmes during the holidays. | | | |
| 2 | Community led work programmes (Ranui Community House, Manutewhau Hub, Sturges West, Zeal, Hub West) | Margo Athy, Jacqueline Puna-Teaukura, Kathryn Schuster, Kurt Timmins | |
| Staff discussed Community led work programmes for Ranui Community House, Manutewhau Hub, Sturges West, Zeal, Hub West. | | | |
| 3 | Environmental workshop | To discuss EcoMatters accountability requirements for 2015/2016 | Robert Sutherland |
| Staff from Ecomatters discussed their activities for 15/16 – an accountability requirement for 15/16. The Henderson-Massey local board requested Ecomatters through to give the Board quarterly updates of their activities. | | | |
| 4 | Westgate Townpark detailed design | John Cranfield | |
| <ul style="list-style-type: none">Staff discussed the Westgate Townpark detailed design and the upcoming report to the 15 September business meeting. This report presents the detailed design plan for the town park at Westgate for approval.The development of a town park aligns with both the Auckland Plan and Henderson-Massey Local Board Plan 2014.The concept design was approved by the board in December 2015 (resolution number HM/2015/22701).Public consultation was undertaken over April and May 2016 to receive community feedback on the draft developed design. The feedback has been incorporated into the detailed design where practicable. | | | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 30 August 2016

Time: 1.00 pm – 4.00 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

Present: V Neeson, S Henderson, W Flaunty, L Wilson, B Brady

Apologies: P Chan, T Kirkley, W Flavell

| S/N | Topic | Presenter(s) |
|------------|--|---|
| 1 | The West Auckland Pacific Forum - Tula'I funding agreement | Natia Tucker Betty MacLarean Dominique |
| | Staff discussed the funding agreement and programme for 16/17. The new FY is the third year of partnership between the Henderson-Massey Local Board and Tulai'i. The programme is to empower emerging young pacific leaders in West Auckland and it includes 8 modules: <ul style="list-style-type: none">- Cultural identity and leadership- Goal setting- Communications- Health & Wellbeing- Financial Literacy- Youth Law- Machinery of Government | |
| 2 | Community facilities maintenance contracts | Glenn Boyd |
| | Staff discussed provided feedback on the new community facilities maintenance contract process including the role of the Governing Body and Local Board. | |
| 3 | Governance framework review draft report | Glenn Boyd |
| | The board provided feedback on the Auckland Council governance framework review draft report. | |

Relationship Manager: Glenn Boyd

Henderson-Massey Local Board

Workshop Record

Date: Tuesday, 6 September 2016

Time: 1.00 pm – 2.30 pm

Venue: Council Chamber (level 2), 6 Henderson Valley Road, Henderson

| s/n | Topic | Presenters |
|------------|--|--|
| 1 | Massey Leisure Centre | Rob McGee, Jane Franich and Davin Bray |
| 2 | Staff discussed the Massey Leisure Centre and gave direction on the future use of the space. Board's directions include a 25m swimming pool and a youth space in the west wing of the centre. | |
| 3 | Proposed Henderson Lincoln BID map and the project budget grant allocation for this establishment project. | Stephen Cavanagh, Gary Holmes |
| 4 | Staff discussed areas covered by the BID, the cost of establishing the BID (\$80,000), project management and coordination for 3.500 businesses and commercial property owners. A report will come to the Henderson-Massey Local Board in December 2016. | |

Relationship Manager: Glenn Boyd