

Howick Local Board OPEN MINUTES

Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 12 September 2016 at 6.00pm.

PRESENT

Chairperson	David Collings
Deputy Chairperson	Adele White
Members	Garry Boles
	Katrina Bungard
	Jim Donald
	Lucy Schwaner
	John Spiller
	Steve Udy
	Bob Wichman

ABSENT

ALSO PRESENT

Councillor Sharon Stewart
Councillor Dick Quax

1 Welcome

The Chair opened the meeting and welcomed everyone.

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number HW/2016/309

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Monday, 8th August 2016, as a true and correct record.**

CARRIED

Resolution number HW/2016/310

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- b) **confirm the ordinary minutes of its Dog Access Review Hearing and Deliberations meeting, held on Tuesday, 23 and 25 August 2016, as a true and correct record.**

CARRIED

Resolution number HW/2016/311

MOVED by Chairperson DA Collings, seconded by Member JR Donald:

That the Howick Local Board:

- a) **confirm the ordinary minutes of its Swimming Pool Fencing Exemptions Committee meeting, held on Tuesday, 28 July 2015, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

The Chair acknowledged each board member individually for their work over the term 2013-2016 and presented them with a book of photographs of Howick Local Board achievements. The Chair particularly acknowledged Member Steve Udy as he is stepping down at the end of this term after 12 years in local government.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Uxbridge Arts & Culture

A document was tabled during public forum. This will be filed with a hard copy of the Minutes and will be available on the Auckland Council website.
Resolution number HW/2016/312

MOVED by Deputy Chairperson AJ White, seconded by Member K Bungard:

That the Howick Local Board thank Vickie Bowers for addressing the board during public forum.

CARRIED

Attachments

A Tabled at Public Forum

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Chair's Report

The Chair's report was tabled. This will be filed with a hard copy of the Minutes and will be available on the Auckland Council website.
Resolution number HW/2016/313

MOVED by Chairperson DA Collings, seconded by Member G Boles:

That the Howick Local Board:

a) Receive the Chair's tabled report.

CARRIED

Attachments

A Chair's Report

13 Councillor's Update

Resolution number HW/2016/314

MOVED by Chairperson DA Collings, seconded by Member G Boles:

That the Howick Local Board:

a) Receive the verbal report from Councillor Dick Quax and Councillor Sharon Stewart.

CARRIED

14 Auckland Transport Update - September 2016

Resolution number HW/2016/315

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) receive the report entitled 'Auckland Transport Update – September 2016' and the attached issues register from Auckland Transport's Elected Member Relationship Manager (South).

CARRIED

15 Howick 2016/17 Local Economic Development Programme

Resolution number HW/2016/316

MOVED by Member JR Donald, seconded by Member JR Spiller:

That the Howick Local Board:

- a) approve 2016/17 local economic development programme as follows;
- i) World Master Games Leverage (\$10,000).
 - ii) Young Enterprise Scheme (\$3,500).
 - iii) Howick Tourism Plan Implementation (\$10,000).

CARRIED

16 Howick Local Grants and Quick Response Applications, Round One : 2016/2017

Resolution number HW/2016/317

MOVED by Deputy Chairperson AJ White, seconded by Member L Schwaner:

That the Howick Local Board:

- a) Consider the applications listed in Table One and agree to fund, part-fund or decline each application in this round.

Table One: Howick Local Grants, round one applications:

Application Number	Organisation Name	Project	Amount Agreed to Fund/Decline
LG1707-110	The Uxbridge Community Projects Incorporated	"Towards brochure printing and delivery costs for the Uxbridge Arts and Culture Festival Opening programme 07 to 21 October 2016	\$2759 Towards brochure printing
LG1707-101	Chinese New Settlers Services Trust (CNSST)	Towards venue hire of the of Howick Leisure Centre to hold the Cultural Learning Centre, Howick and Botany Education programme October 2016 – June 2017	\$0 Declined
LG1707-102	Pakuranga Inter-Church Charitable	Towards community workshops and counselling services between October	\$0 Declined

	Trust	2016 to June 2017	
LG1707-116	Manukau Beautification Charitable Trust	Towards infrastructure and delivery costs associated with running the "Eye of Nature" event 28 March to 1 April 2017	\$0 – consider under LDI budget
LG1707-124	Otara Waterways and Lake Trust	Towards the "Adopt a Spot" project and Industry Pollution programme for areas within the Howick Local Board between July 2016 - July 2017	\$0 – consider under LDI budget
LG1707-119	Crossnet Incorporated	Towards equipment for stage sets, themed display, props, promotion and storage container for the Great Christmas Show between 07 to 11 December 2016	\$5,000
LG1707-121	Howick Childrens Charitable Trust	Towards all delivery costs associated with running the Howick Santa Parade 04 December 2016.	\$30,000
LG1707-111	Howick Districts Historical Society Incorporated	Towards the mobile friendly web site development	\$0 – consider under LDI budget
LG1707-105	Pakuranga Heights School Board of Trustees	Towards the purchase of bikes and helmets as part of the "Bikes in Schools" programme at Pakuranga Heights School from October 2016 to December 2025	\$0 – Decline
LG1707-118	Pakuranga United Rugby Club Incorporated	Towards the clubhouse upgrade renovations project between November 2016 to March 2017.	\$0 - Decline
		Total	\$37,759

- b) Consider the applications listed in Table Two and agree to fund, part-fund or decline each application

Table Two: Howick Local Board Multiboard round one grant applications

Application Number	Organisation Name	Project	Amount Agreed to Fund/Decline
LG1714-109	Manukau Indian Association	Towards the multi-cultural day event (Diwali, Garbha) October 2016	\$5,000
LG1608-111	The Korean Society of Auckland	Towards the "2017 Korean Day" event	\$0 – Decline

LG1703-119	The Scout Association of New Zealand Schlaepfer Park Scout Camp	Towards purchase of a compact tractor	\$915
Total			\$5,915

- c) Consider the applications listed in Table Three and agree to fund, part-fund or decline each application

Table Three: Howick Quick Response, round one applications:

Application Number	Organisation Name	Project	Amount Agreed to Fund/Decline
QR1707-118	Howick Brass Inc.	New stands for Howick Brass to support community music performance	\$965
QR1707-106	Samoan Assembly Of God (AOG) Church Manukau Central	Manukau Central A.O.G- Youth for tomorrow Programme	\$0- Decline
QR1707-107	Christian City Church Howick	Towards the "Glow Party" event	\$1,000
QR1707-111	Cockle Bay Playcentre	Towards repair of the fence and main gate and gutter to enhance the safety of our children	\$795
QR1707-114	Howick Community MenzShed Incorporated	Provision of storage for tools, equipment, and machinery for the Howick Community MenzShed	\$3,000
QR1707-119	Youthline Auckland Charitable Trust	Towards provision of volunteer training to support Howick youth	\$0 – Decline
QR1714-103	University of the Third Age (U3A) Ormiston	Towards the costs of the monthly meetings of new U3A Ormiston group.	\$480
LG1707-114	Communicare CMA (AK) Incorporated	Towards the Pakuranga Communicare Centre costs	\$670 towards venue hire
QR1707-115	Urban EcoLiving Charitable Trust	Towards costs towards the Tread Lightly Caravan at Mission Heights Junior College between 13-14 October 2016	\$1,000

QR1707-116	Friends of Mangemangeroa	Towards restoration work in the Mangemangeroa Valley	\$326
QR1707-104	BSG Events	Towards costs of the Beachlands Kids Triathlon 2017	\$0 – Decline
QR1707-112	Pakuranga Baptist Church	Towards the Pakuranga Family Fun Day event	\$950
LG1707-123	Korean Positive Ageing Charitable Trust	Towards the multicultural event	\$600 – towards venue hire
QR1707-108	Pakuranga Athletic Club	Towards the junior track and field gazebo purchase	\$1,500
QR1707-113	Anchorage Park School	Towards the community use of the school swimming pool	\$1,780
QR1707-120	Korean Positive Ageing Charitable Trust	Towards the “Healthy Living Project”	\$0 – Decline
LG1707-107	New Zealand Ice Hockey Federation	Towards costs for the “Girls Weekend of Ice Hockey”	\$600
		Total	\$13,666

CARRIED

17 New Road Name Approval for the residential subdivision by Ivan Frisken Estates Ltd at 217-221 Murphys Road, Flat Bush

Resolution number HW/2016/318

MOVED by Member JR Spiller, seconded by Chairperson DA Collings:

That the Howick Local Board, pursuant to section 319(1)(j) of the Local Government Act 1974, approve the road names “Nightingale Road” (Roads 8 and 12) and “Koropa Road” (Roads 9 and 13), for the new roads created by way of subdivision at 221 – 227 Murphys Road, Flat Bush.

CARRIED

18 New Road Name Approval for proposed new roads by Eastfield Development Limited at 39 Flat Bush School Road, Flat Bush

Resolution number HW/2016/319

MOVED by Chairperson DA Collings, seconded by Member K Bungard:

That the Howick Local Board, pursuant to section 319(1)(j) of the Local Government Act 1974, approve:

- a) **the road names “Donegal Park Drive, Castlebane Drive, Carrick Dawson Drive, Brookview Drive, Hakinakina Drive, Puoro Strett, Broadhurst Road, Urney Road, Bruckless Drive, Hughs Way, Ballindrait Drive, Ballyholey Drive and Baltany Drive” be applied to the extensions of the relevant roads through 39 Flat Bush School Road; and**

- b) The road names “Heavenly Way, Hinoki Way, and Eastfield Avenue”, proposed by the Applicant, for the three new roads created by way of subdivision at 39 Flat Bush School Road, Flat Bush.

CARRIED

19 New Road Name Approvals for the residential subdivision by Legend Management Services Limited, Noah Eastern Limited and 289 Flat Bush Limited at 245, 265 & 289 Flat Bush School Road and 16 McQuoids Road, Flat Bush

The Howick Local Board revoked Resolution HW/2016/320 at its meeting held on 19 March 2018.

Resolution number HW/2016/320

MOVED by Member L Schwaner, seconded by Member JR Spiller:

~~That the Howick Local Board, pursuant to section 319(1)(j) of the Local Government Act 1974, approve the road names ‘Whakatupu Road’, ‘Hera Street’, ‘Demeter Street’, ‘Matiki Road’, ‘Hermes Road’, ‘Kilcadden Drive’, ‘Donnybrook Road’, ‘Artemis Way’ and ‘Routhmore Street’ for the new roads 1 & 8, 2, 3, 4, 5, 6, 7, 8, 9 & 10 created by way of subdivision at 245, 265, 289 Flat Bush School Road and 16 McQuoids Road, Flat Bush.~~

CARRIED

Replacement resolution

Resolution number HW/2018/321

MOVED by Member B Wichman, seconded by Deputy Chairperson K Bungard:

That the Howick Local Board:

- a) agree pursuant to standing order 1.10.4, to revoke the following resolution of the Howick Local board, adopted at its meeting held on 12 September 2016, HW/2016/320, from:

pursuant to section 319(1)(j) of the Local Government Act 1974, approve the road names ‘Whakatupu Road’, ‘Hera Street’, ‘Demeter Street’, ‘Matiki Road’, ‘Hermes Road’, ‘Kilcadden Drive’, ‘Donnybrook Road’, ‘Artemis Way’ and ‘Routhmore Street’ for the new roads 1 & 8, 2, 3, 4, 5, 6, 7, 8, 9 & 10 created by way of subdivision at 245, 265, 289 Flat Bush School Road and 16 McQuoids Road, Flat Bush.

to

pursuant to section 319(1)(j) of the Local Government Act 1974, approve the road names ‘Whakatupu Road’, ‘Hera Street’, ‘Demeter Street’, ‘Matiki Road’, ‘Hermes Road’, ‘Donnybrook Road’, ‘Artemis Way’ and ‘Routhmore Street’ for the new roads 1 & 8, 2, 3, 4, 5, 6, 7, 8, 9 & 10 created by way of subdivision at 245, 265, 289 Flat Bush School Road and 16 McQuoids Road, Flat Bush.

- b) approves the name ‘Eros Road’ to replace ‘Kilcadden Drive’.

CARRIED

20 New Road Name Approval for Road Created by Way of Subdivision at 178 Point View Drive, East Tamaki Heights

Resolution number HW/2016/322

MOVED by Chairperson DA Collings, seconded by Member K Bungard:

That the Howick Local Board approve the road name ‘Lavina Court’, ‘Fermanagh Place’ and ‘Sommet Place’ proposed by the applicant, for the new roads to vest

created by way of a subdivision at 178 Point View Drive, East Tamaki Heights pursuant to section 319(1)(j) of the Local Government Act 1974.

CARRIED

21 Moore Street Toilets

A copy of this report was emailed to Board Members prior to the meeting and a hard copy was tabled at the meeting. A copy will be filed with a hard copy of the Minutes and will be available on the Auckland Council website.

Resolution number HW/2016/323

MOVED by Chairperson DA Collings, seconded by Member JR Spiller:

That the Howick Local Board:

- a) **approve the replacement of the existing (closed) mens toilets on Moore Street with two unisex exeloo toilets.**

CARRIED

Attachments

- A Tabled Report - Moore Street Toilets

22 Business Improvement District Programme draft annual work programme financial year 2016_2017

Resolution number HW/2016/324

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **approves the Business Improvement District (BID) Programme draft annual work programme 2016/2017 financial year as follows:**
 - **\$30,000 from the Locally Driven Initiatives (LDI) budget be provided to Howick Village Business Association**
 - **\$15,000 from the Locally Driven Initiatives (LDI) budget be provided to Greater East Tamaki Business Association**
- b) **require the Howick Village Business Association and the Greater East Tamaki Business Association to report back to the Board on how the previous year's budget was used and how the coming year's budget will be used.**

CARRIED

23 Community Facilities Maintenance Contracts 2017

Resolution number HW/2016/325

MOVED by Member L Schwaner, seconded by Member K Bungard:

That the Howick Local Board:

- a) **Delegate authority to the Chair and Deputy Chair to provide the board's feedback on the proposed service specifications, local outcomes and the overall structure for new Community Facilities maintenance contracts by 23 September 2016.**

CARRIED

24 Temporary arrangements for urgent decisions and staff delegations during the election period

Resolution number HW/2016/326

MOVED by Member JR Donald, seconded by Member K Bungard:

That the Howick Local Board:

- a) **utilise the board's existing urgent decision-making process OR Delegate to the chair and deputy chair the power to make, on behalf of the local board, urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.**
- b) **note that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.**
- c) **approve that staff, as a temporary measure, can make business as usual decisions under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder, from 8 October 2016 until new arrangements are made at the first business meeting in the new term.**

- d) note that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.

CARRIED

25 Howick Heritage Plan

Resolution number HW/2016/327

MOVED by Member L Schwaner, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **Adopt the Howick Heritage Plan.**
b) **Continue to work with mana whenua and the Steering Group to enable projects within the plan to be delivered.**

CARRIED

26 Report Back on Local Government NZ Conference 2016 - Member Garry Boles

Resolution number HW/2016/328

MOVED by Deputy Chairperson AJ White, seconded by Member RD Wichman:

That the Howick Local Board:

- a) **Thank Member Garry Boles for his report back on the LGNZ Conference 2016.**

CARRIED

27 Urgent Decisions June 2016

Resolution number HW/2016/329

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **Note the urgent decision made on 30th August 2016 as attached (Attachment A).**

CARRIED

28 Workshop Notes

Resolution number HW/2016/330

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **Receive the workshop notes for workshops held on 28th July, 2nd, 4th, 11th and 18th August 2016.**

CARRIED

29 Governance Forward Work Calendar

Resolution number HW/2016/331

MOVED by Chairperson DA Collings, seconded by Member RD Wichman:

That the Howick Local Board:

- a) **Note the Howick Local Board Governance Forward Work Calendar.**

CARRIED

30 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

31 Procedural motion to exclude the public

Resolution number HW/2016/332

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Sponsorship Opportunities

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains reference to the ANZ Bank funding this project.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C2 Acquisition of land for Open Space - Flat Bush

This item has been withdrawn from the agenda.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

7.49 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

7.58 pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Sponsorship Opportunities

Resolution number HW/2016/333

MOVED by Chairperson DA Collings, seconded by Deputy Chairperson AJ White:

That the Howick Local Board:

- a) **agree there be no restatement of the report or resolutions.**

CARRIED

C2 Acquisition of land for Open Space - Flat Bush

This item was withdrawn from the agenda.

8.00 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

In accordance with Clause 3.19.2 of the Auckland Council Local Board Standing Orders, we hereby confirm the correctness of the minutes of the last meeting of the Howick Local Board held on Monday, 12th September 2016 prior to the next Auckland Council election.

David Colling, Chairperson

Sue O’Gorman Relationship Manager
(delegate of the chief executive)