

Kaipātiki Local Board

OPEN MINUTES

Minutes of the meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 14 September 2016 at 9.02am.

PRESENT

Chairperson Kay McIntyre, QSM
Deputy Ann Hartley, JP

Chairperson
Members

Dr Grant Gillon
John Gillon
Danielle Grant
Richard Hills
Lorene Pigg
Lindsay Waugh

Until 12.16pm, Item 25
From 9.12am, Item 6.3

1 **Welcome**

2 **Apologies**

Resolution number KT/2016/111

MOVED by Member G Gillon, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) **accepts the apology from Member John Gillon for lateness.**

CARRIED

3 **Declaration of Interest**

Member Lorene Pigg declared a conflict of interest with items 13 and 25.
Member Lindsay Waugh declared a conflict of interest with item 26.

4 **Confirmation of Minutes**

Resolution number KT/2016/112

MOVED by Deputy Chairperson A Hartley, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) **confirms the ordinary minutes of its meeting, held on Wednesday, 10 August 2016 and the minutes of its extraordinary meeting, held on Wednesday, 24 August 2016, as a true and correct record.**

CARRIED

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

6.1 **Acknowledgement - Sarah Higgins**

The Kaipātiki Local Board acknowledges the sudden passing of Franklin Local Board Member Sarah Higgins. It is a tragedy to lose a community leader of such a young age. Our condolences go to Sarah's family and friends and fellow local board members.

Resolution number KT/2016/113

MOVED by Member R Hills, seconded by Chairperson K McIntyre:

That the Kaipātiki Local Board:

- a) **expresses it's sadness regarding the sudden passing of Franklin Local Board Member Sarah Higgins and sends it's condolences to Sarah's family, friends and fellow local board members.**

CARRIED

6.2 Acknowledgement - Jim Mathewson

The Kaipātiki Local Board would like to acknowledge Jim Mathewson of Birkenhead College for his remarkable contribution to education and young people in Kaipātiki.

Mr Mathewson retired in August after serving 29 years as the principal of Birkenhead College. Under his leadership the school has excelled in many areas including academic performance, sports, music, art, drama and cultural activities and was granted the New Zealand Secondary School of the Year award.

Mr Mathewson has also been awarded a Woolf Fisher prize and the Queen's Service Medal for his services to education.

Resolution number KT/2016/114

MOVED by Deputy Chairperson A Hartley, seconded by Member G Gillon:

That the Kaipātiki Local Board:

- a) **acknowledge and thank Mr Jim Mathewson for his dedication and years of service to education in Kaipātiki as principal of Birkenhead College for the past 29 years.**

CARRIED

6.3 His Worship the Mayor Len Brown

The Kaipātiki Local Board would like to acknowledge His Worship the Mayor Len Brown for his service to Manukau City, his six years of service to Auckland and his significant contribution in leading the first Auckland Council.

Mayor Len Brown has provided strong leadership during the development of the Auckland Plan, which captured a clear reflection of the community's values and aspirations, which will be the guiding document to shape Auckland's future.

Through Len's determined leadership construction has begun on the City Rail Link, which is the pivotal project that will unlock a connected citywide public transport service.

Resolution number KT/2016/115

MOVED by Member L Waugh, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) **acknowledges and thanks His Worship the Mayor Len Brown for his service to Manukau City, his six years of service to Auckland and for his significant contribution in leading the first Auckland Council.**

CARRIED

6.4 Birkenhead United Association Football Club

The Kaipātiki Local Board congratulates Birkenhead United AFC for an outstanding and historic win in the Chatham Cup final. It has been great to see the clubs growth and success over the past six years. Their success is a testament to Dave Newick's leadership, and the efforts of their board members, officials and volunteers. Congratulations to coach Paul Hobson and his team, and the Birkenhead United AFC.

Resolution number KT/2016/116

MOVED by Member D Grant, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) **congratulates Birkenhead United Association Football Club for their outstanding and historic win in the 2016 Chatham Cup final.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

8.1 Men's Shed North Shore

Larry Klassen and Ross Miller of the Men's Shed North Shore were in attendance to address the board regarding the history, current status and plans for the future of the Men's Shed North Shore.

A powerpoint presentation was provided. A copy of the presentation has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number KT/2016/117

MOVED by Member R Hills, seconded by Member L Waugh:

That the Kaipātiki Local Board:

- a) **receives the deputation from Larry Klassen and Ross Miller of the Men's Shed North Shore.**
- b) **thanks Larry Klassen, Ross Miller and the Men's Shed North Shore for their attendance and presentation.**

CARRIED

Attachments

- A Men's Shed North Shore presentation

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Open Unconfirmed Meeting Minutes Kaipātiki Local Board, Wednesday 10 August 2016 and Wednesday, 24 August 2016

The minutes of the Kaipātiki Local Board meeting held on Wednesday 10 August 2016 and the Kaipātiki Local Board extraordinary meeting held on Wednesday, 24 August 2016 were confirmed under item 4 on the agenda.

13 Community lease for additional premises to The Mens Shed North Shore Trust , Elliott Reserve, Elliott Avenue, Glenfield.

Maureen Buchanan, Community Lease Advisor, was in attendance to address the board regarding the community lease for additional premises to The Mens Shed North Shore Trust , Elliott Reserve, Elliott Avenue, Glenfield report.

Resolution number KT/2016/118

MOVED by Deputy Chairperson A Hartley, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) **grants a lease for additional premises to The Mens Shed North Shore Trust for 57 metres squared being Part Lot 38 DP 46696 (outlined red in Attachment A to the agenda report) Elliott Reserve, Elliott Street, Glenfield subject to the following terms and conditions:**
 - i. **term – commencing 1 November 2016 and expiring 30 April 2021 with one ten year right of renewal;**
 - ii. **rent - \$1.00 per annum; and**
 - iii. **all other terms and conditions will reflect those contained in the original community lease to The Mens Shed North Shore Trust dated 20 May 2011.**
- b) **grants landowner consent to The Mens Shed North Shore Trust to extend the building on Elliott Reserve, Elliott Street, Glenfield by approximately 27 metres squared on the western side of the building and to build a deck extending to 30 metres squared as detailed on plans MSNS-001-1 to MSNS-001-5 dated 14 July 2016 (outlined Attachment B to the agenda report) subject to:**
 - i. **the lessee obtaining and adhering to all necessary resource and building consents required;**
 - ii. **the proposed works being carried out within the new community lease boundary by qualified trades people meeting all current health and safety requirements;**
 - iii. **the proposed extension being built to the same standards and finish as the existing building;**
 - iv. **the proposed works being completed in a tidy, efficient and professional manner with as little disruption to other users of the reserve as possible; and**
 - v. **any changes to this proposal being notified to Auckland Council and**

approved by the Kaipātiki Local Board.

CARRIED

14 Sediment Discharge Issues at 20 Park Avenue, Birkenhead

Kerry Flynn, Team Leader Northern Monitoring, was in attendance to address the board regarding sediment discharge issues at 20 Park Avenue, Birkenhead.

Member Grant Gillon tabled five photographs taken outside the construction site at 20 Park Avenue Birkenhead. Copies of the photographs have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number KT/2016/119

MOVED by Member G Gillon, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) receives the information report on sediment discharge issues at 20 Park Avenue, Birkenhead.
- b) expresses that it is deeply concerned with any sediment or silt run-off that enters our streams and reserves.
- c) expresses its concern that the current requirements for resource consent conditions relating to development are not sufficient to mitigate potential dangers to our natural environment.
- d) requests that further work is undertaken to improve the standards relating to sediment controls during construction activities in Auckland, particularly where works are undertaken in close proximity to sensitive natural areas.
- e) requests officers report back to the board on the GDO 5 standard.
- f) requests that council departments and Auckland Transport work together on future resource consent conditions relating to development in order to ensure a joined up approach to mitigate issuers that could negatively impact the natural environment and local community.

CARRIED

Attachments

A Photographs from construction site at 20 Park Avenue Birkenhead

15 Adoption of revised Kaipātiki Connections Network Plan 2016

Nicki Malone, Parks Advisor Kaipātiki was in attendance to address the board regarding the adoption of the revised Kaipātiki Connections Network Plan 2016.

Resolution number KT/2016/120

MOVED by Member R Hills, seconded by Member G Gillon:

That the Kaipātiki Local Board:

- a) approves the revised Kaipātiki Connections Network Plan 2016 as outlined in Attachment A to the agenda report.
- b) approves to progress the projects as per the table below for consenting and construction:

Project #	Project location	Project description	Priority	Connections Plan component	Project to be brought to board for further decision
2	Tuff Crater	upgrade of existing track around perimeter of crater to accommodate a wider range of users	1	\$146,000	yes
16	Eskdale Reserve Network	upgrade of existing track along spine to accommodate a wider range of users	2	\$238,000	no
3	Tuff Crater	connection between Tuff Crater and Onepoto Domain via Sylvan Ave slip road	3	\$30,000	yes
7 C	Kauri Glen Reserve	upgrade of main track through reserve to allow for wider range of users	4	\$150,000	yes
8	Le Roys Bush - Fairfax Ave connection	upgrade of existing track to accommodate a wider range of users	5	\$30,000	no
36	Dudding Park	new connection across Dudding Park to connect to existing track network in Le Roys Bush	6	\$35,000	no
27	Rangatira Reserve	new north-south connection through reserve	7	\$165,000	no
28	Rangatira Reserve	upgrade of existing east-west connections through reserve	7	\$285,000	no
11	Kauri Point Centennial Park	upgrade of existing walkway from Chelsea Estate Heritage Park to Kendall Bay	8	\$45,000	no
Total				\$1,124,000	

- c) approves allocation of \$123,000 from the greenway and walkway development capital budget to progress the planning of projects as per the table below:

Project #	Project location	Project description	Priority	Connections Plan component	Project to be brought back to board for further decision
1B	Tuff Crater - Exmouth Road link to over-bridge/potential Seapath	new connection between Exmouth Road and motorway over bridge/potential Seapath	1	100%	yes
34	Tuff Crater	new connection into potential Seapath	1	100%	yes
39	Onewa	upgrade of existing	2	100%	yes

	Domain/ Smiths Bush track	connections through Smiths Bush/Onewa Domain to link into proposed Northcote Safe Cycle Route			
44	Witheford Reserve	upgrade of existing track network	3	30%	yes
24	Hellyers Creek Reserve - 1	upgrade of existing walking track from Beach Haven Road to Shepherds Park	4	60%	yes
25	Hellyers Creek Reserve - 2	upgrade of existing walking track from Beach Haven Road to Shepherds Park	4	60%	yes
41	Tui Park to Shepherds Park	new connection from Tui Park to Shepherds Park - boardwalk across estuary required	4	100%	yes
42	Hellyers Creek Esplanade to Kaipātiki bridge	new connection from Beach Haven Road via Kahika Point Esplanade and reserve to Kaipātiki bridge	4	100%	yes
37	Birkenhead War Memorial Park	upgrade of existing connection via service road and car parks from Mahara Ave/Highbury Bypass to Recreation Drive/Glenfield Road	5	60%	yes
40	AF Thomas Park	new perimeter pathway around AF Thomas Park to link into proposed Northcote Safe Cycle Route	6	100%	yes
38	Northcote Greenway	new connection from Northcote Town Centre to Akoranga Drive	6	100%	yes
35	Onewa Road connection to Onepoto Domain	new connection from Onewa Road to Onepoto Domain	7	100%	yes
22	Target Reserve	new connection from Target Road to Tawavale Crescent via reserve	8	100%	no
23	Trias Reserve	new connection from Romolus Place to Trias Road via reserve	8	100%	no
43	Kaipātiki Park	upgrade of existing walking connection	9	40%	no
29	Soldiers Bay Accessway	upgrade of existing walkway	10	60%	yes
30	Soldiers Bay wetland	formalisation of connection across Soldiers Bay wetland	10	100%	yes
31	Soldiers Bay accessway to Kauri Park	formalisation of connections from Soldiers Bay accessway to Kauri Park	10	100%	yes
32	Kauri Park	upgrade of existing tracks in Kauri Park	10	60%	yes
33	Kauri Park	new connection from	10	100%	yes

	Fernglen connection	existing track network in Kauri Park to connect to Fernglen Native Plant Gardens entrance			
19	Elliot Reserve	new connection from Spinella Drive to Manuka Road via Elliot Reserve playground	11	\$20,000	no
20	Elliot Reserve	upgrade existing connection from Spinella Drive to Manuka Road via Elliot Reserve car park	11	\$0	no
21	Lancelot Reserve	upgrade of existing walkway in the reserve to allow for pram access	12	60%	yes

d) agrees not to progress the following projects at this stage:

Project #	Project location	Project description	Priority	Rationale to not progress the project at this stage
10	Le Roys Bush - connection to Kaimataara o wai manawa	new connection to Kaimataara o wai manawa lookout from newly created Senior Citizens Hall track	do not progress at this stage	link to town centre already established in this area. Do not progress at this stage
18	Glendhu Reserve - new connection	new connection from Glendhu Road to Spinella Drive	do not progress at this stage	low cost benefit due to high cost

- e) delegates the Chairperson to authorise any minor editorial or formatting changes required to the Kaipātiki Connections Network Plan 2016 document.
- f) thanks Parks and Transport staff for working with the community on the 2016 review of the Kaipātiki Connections Network Plan.

CARRIED

16 Pest Free Kaipātiki - Next Steps

Andy Roche, Local Board Advisor, was in attendance to address the board regarding the Pest Free Kaipātiki – Next Steps report.

Resolution number KT/2016/121

MOVED by Deputy Chairperson A Hartley, seconded by Member D Grant:

That the Kaipātiki Local Board:

- allocates \$4,000 from its Environmental Response Fund to the development of a Pest Free Kaipātiki website.
- delegates the Chief Executive the authority to allocate this funding after consultation with the Pest Free Kaipātiki Steering Group on the most suitable organisation to receive this funding.
- allocates \$6,260 from the Environmental Response Fund to retain the services of CoSynergy to support the Pest Free Kaipātiki Steering Group.

- d) delegates the Chief Executive the authority to conclude an agreement with CoSynergy.
- e) approves the expenditure of \$20,000 from the Parks Volunteer budget for the provision of contractor support for community volunteer groups.
- f) re-allocates the \$8,000 appropriated to the North-West Wildlink activities to contractor support for pest plant and animal control on:
 - i. private land adjacent to council land holdings; and
 - ii. private land that forms part of a Special Environmental Area.
- g) allocates \$10,000 from the Local Community and Events Budget to the Kaipātiki Project to support the Pest Free Kaipātiki Coordinator role.
- h) allocates \$10,000 from the Local Community and Events Budget to the Le Roys Bush and Little Shoal Bays Charitable Trust to support the Pest Free Kaipātiki Site Restoration role.

CARRIED

17 Update on Graffiti Vandalism Prevention Programme

Brian Taylor, Manager Community Contracts, was in attendance to address the board regarding the Update on Graffiti Vandalism Prevention Programme report.

Resolution number KT/2016/122

MOVED by Chairperson K McIntyre, seconded by Member J Gillon:

That the Kaipātiki Local Board:

- a) continues with rapid removal through the existing contract as the sole approach for graffiti vandalism prevention in the local board area and review the graffiti incident statistics for 2016/2017.
- b) notes the emphasis its community development partners, the Kaipātiki Community Facilities Trust and the Kaipātiki Youth Development Trust, are placing on graffiti prevention through their work within their early intervention programme, as well as working with the multi-agency strategic team network to quickly respond to graffiti incidents in public places and residential streets.
- c) requests that graffiti contractors be requested to work with the Kaipātiki Community Facilities Trust on graffiti education and prevention in the Kaipātiki Local Board area.

CARRIED

18 Locally driven initiative capital expenditure grants to Netball North Harbour and Beach Haven Tennis

Mat Walsh, Sport and Recreation Advisor, was in attendance to address the board regarding the Locally driven initiative capital expenditure grants to Netball North Harbour and Beach Haven Tennis report.

Resolution number KT/2016/123

MOVED by Member D Grant, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) approves a capital grant of \$175,000 from its locally driven initiative capital expenditure budget to Netball North Harbour Incorporated for costs associated

- with facility improvements, including roof and new window replacement.
- b) requests staff to prepare a partnership funding agreement with Netball North Harbour Incorporated that includes:
- i. requirements regarding free and open community access during daylight hours to its courts when not required for organised activities;
 - ii. a requirement that Netball North Harbour Incorporated encourages community use of its facilities; and
 - iii. a requirement that the remaining funding be secured for the project before the funding is released.
- c) approves a capital grant of \$50,000 from its locally driven initiative capital expenditure budget to Beach Haven Tennis Club Incorporated for costs associated with the installation of a new multi-surface turf.
- d) requests staff to prepare a partnership funding agreement with Beach Haven Tennis Club Incorporated that includes:
- i. requirements regarding free and open community access during daylight hours to its courts when not required for organised activities;
 - ii. a requirement that Beach Haven Tennis Club Incorporated encourages community use of the courts; and
 - iii. a requirement that the remaining funding be secured for the project before the funding is released.
- e) requests that the application from Netball North Harbour and the subsequent resolutions from this item be forwarded to the Upper Harbour, Devonport-Takapuna and Hibiscus and Bays local boards for their consideration.

CARRIED

19 Kaipātiki Local Grants: Round One 2016/2017

Kim Hammond, Community Grants Advisor, was in attendance to address the board regarding the Kaipātiki Local Grants: Round One 2016/2017 report.

Resolution number KT/2016/124

MOVED by Member G Gillon, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) approve the following allocation of funding for the Kaipātiki Local Board Local Grants: Round One 2016/2017 as listed in the table below:

Application No.	Organisation Name	Project	Amount granted
LG1708-101	Whanau Marama Parenting	Towards the facilitators salary to deliver the free Positive Parenting programme at the libraries in the Kaipātiki Local Board area between October 2016 to March 2017	\$1,000
LG1708-103	Literacy North Shore	Towards the costs of tutor fees for the youth programme between January to June 2017	\$5,000
LG1708-106	Chinese New Settlers Services Trust	Towards the venue hire of the Glenfield Community Centre between October 2016 to September 2017	\$0

LG1708-108	Beach Haven Scout Group	Towards the costs to replace two garage doors at 37 Rambler Crescent, Beach Haven between August to September 2016. *applicant would be paid by reimbursement, upon receiving the completed accountability report for the project.	\$3,116
LG1708-112	PHAB Association Incorporated	Towards the costs of specialist support staff, ice breaker workshops and facilitation costs between October to April 2017	\$4,000
LG1708-113	Auckland Regional Migrant Services Charitable Trust	Towards the salary, wages and personnel costs for the project worker; support and supervision, travel, programme costs and operational overheads to establish a "WISE Collective Hub" at De Paul House between October 2016 to September 2017	\$0
LG1708-114	Urban Ecoliving Charitable Trust	Towards the wages for the lead educator, education assistant and mileage for the Tread Lightly Caravan visit to Sunnybrae School in October 2016	\$0
LG1708-109	North Harbour Triathlon Club Incorporated	Towards the lease of the Birkenhead Pools and Leisure Centre between October 2016 to September 2017	\$0
		Total amount granted:	\$13,116

- b) approve the following allocation of multi-board funding under the Kaipātiki Local Board Local Grants: Round One 2016/2017 as listed in the table below:

Application No.	Organisation Name	Project	Amount granted
LG1702-106	Two Lanterns Limited	Towards the costs of an application and scorecard development and an independent verification of the scorecard between July to October 2016	\$0
LG1702-113	English Language Partners - North Shore	Towards the venue hire of the Glenfield Community Centre and the New Zealand Chinese Christian Church between February to June 2017	\$1,000
LG1717-106	Age Concern North Shore Incorporated	Towards overheads including rent, power, webpage, computer information services, postage, printing, stationery, annual general meeting (AGM) costs, newsletters, volunteer costs, resources for the Chinese group, transport and total mobility scheme assessments from 1 October 2016 to 31 March 2017	\$2,500
LG1701-115	Outline New Zealand Incorporated	Towards the costs to train volunteers for the specialist Lesbian, Gay, Bisexual, Transgender, Intersex and Queer helpline between October 2016 to September 2017	\$500

LG1717-116	North Shore Centre's of Mutual Aid (CMA) Incorporated	Towards operational costs for two CMA centres for isolated and older people between January 2017 and December 2017	\$3,000
LG1706-141	Zeal Education Trust	Towards the costs of running lunchtime festivals at Glenfield College, Birkenhead College, Northcote College, Hato Petera College, Birkdale Intermediate, Glenfield Intermediate and Northcote Intermediate between February to June 2017	\$0
LG1708-111	The Korean Society of Auckland Incorporated	Towards the hireage of the North Shore Events Centre and volunteer costs for the "2017 Korean Day" event in April 2017	\$5,000
LG1717-117	Emote Trust	Towards production costs to host "Dancing in the Park Christmas Eve" event in December 2016	\$0
LG1702-104	Badminton North Harbour Incorporated	Towards the costs for replacing the carpet in the entrance, passageway, mezzanine, bar and kitchen at 47 Bond Crescent, Forrest Hill between November to December 2016	\$2,000
LG1706-133	Gymnastics Community Trust	Towards the operational costs for the Gymnastics Community Trust between October 2016 to September 2017	\$5,000
LG1717-111	Browns Bay Bowling Club Incorporated	Towards a feasibility study and needs assessment to establish the "Browns Bay Sporting Hub" between October 2016 to March 2017	\$0
LG1709-105	Onboard Skate Incorporated	Towards the wages for the delivery of the Skate Safe and Scoot Safe programme at the Birkenhead Skate Park and Marlborough Skate Park between November 2016 to April 2017	\$0
		Total amount granted:	\$19,000

CARRIED

Resolution number KT/2016/125

MOVED by Member G Gillon, seconded by Member D Grant:

That the Kaipātiki Local Board:

- c) approve the following allocation of funding for the Kaipātiki Local Board Local Grants: Round One 2016/2017 as listed in the table below:

Application No.	Organisation Name	Project	Amount granted
LG1708-115	Auckland Kids Achievement Trust – Trading as Graeme Dingle Foundation Auckland	Towards the wages for the "Project K" programme coordinator to run the "Project K programme" at Northcote College between October 2016 to September 2017	\$1,500
		Total amount granted:	\$1,500

CARRIED

Secretarial Note: Member Richard Hills declared an interest regarding the application from the Auckland Kids Achievement Trust and took no part in the discussion or voting regarding this application.

20 Kaipātiki Quick Response, Round Five 2015/2016 and Quick Response Round One 2016/2017

Kim Hammond, Community Grants Advisor, was in attendance to address the board regarding the Kaipātiki Quick Response, Round Five 2015/2016 and Quick Response Round One 2016/2017 report.

Resolution number KT/2016/126

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) **approve the following allocation of funding for the Kaipātiki Local Board Quick Response Grants: Round Five 2015/2016 as listed in the table below:**

Application No.	Organisation Name	Project	Amount granted
QR1608-501	Northart Society Incorporated	Towards the purchase of three teardrop flags between September to June 2017	\$500
QR1608-504	Whanau Marama Parenting Limited	Towards the costs of postage between June to December 2016	\$0
QR1608-507	Northcote Baptist Church Community Trust	Towards the venue hire of Northcote Baptist Church, hireage of the petting zoo, bouncy castle and the costs for advertising for the Northcote Baptist Church Light Party in October 2016	\$0
		Total amount granted:	\$500

CARRIED

Resolution number KT/2016/127

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

That the Kaipātiki Local Board:

- b) **approve the following allocation of funding for the Kaipātiki Local Board Quick Response Grants: Round Five 2015/2016 as listed in the table below:**

Application No.	Organisation Name	Project	Amount granted
QR1608-502	Northcote Toy Library Incorporated	Towards the subscription and membership cost and annual cost for a post office box between May to August 2016	\$310
		Total amount granted:	\$310

CARRIED

Secretarial Note: Member Lorene Pigg declared an interest regarding the application

from the Northcote Toy Library Incorporated and took no part in the discussion or voting regarding this application.

Resolution number KT/2016/128

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

That the Kaipātiki Local Board:

- c) **declines the following allocation of funding for the Kaipātiki Local Board Quick Response Grants: Round One 2016/2017 as listed in the table below:**

Application No.	Organisation Name	Project	Amount granted
QR1708-104	North Harbour Triathlon Club Incorporated	Towards the lease of the Birkenhead Pools and Leisure Centre between October 2016 to September 2017	\$0
		Total amount granted:	\$0

CARRIED

22 Auckland Transport Monthly Update - September 2016

Marilyn Nicholls, Elected Member Relationship Manager, Auckland Transport, was in attendance to address the board regarding the Auckland Transport Monthly Update - September 2016 report.

Resolution number KT/2016/129

MOVED by Member R Hills, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) **receives the Auckland Transport September 2016 Monthly Update to the Kaipātiki Local Board.**
- b) **requests that as part of the Birkdale Shops streetscape project, Auckland Transport combine the controlled pedestrian work with the forecourt upgrade and plan to carry the construction out at the same time and come back to the board after the elections with an updated estimate of costs.**
- c) **approves the draft preliminary concept design for the entrance to Monarch Park (refer to Attachment C in the agenda report) being used to progress to public consultation.**
- d) **thanks the Auckland Transport Elected Member Relationship Manager Marilyn Nicholls for all her hard work for the board over the last three years.**

CARRIED

21 Northcote Town Centre Incorporated - Update on Business Improvement District Programme

Gill Plume, Team Leader BID Partnership and Alastair Cameron, Manager CCO/External Partnerships team were in attendance to address the board regarding the Northcote Town Centre Incorporated - Update on Business Improvement District Programme report.

Resolution number KT/2016/130

MOVED by Chairperson K McIntyre, seconded by Member L Waugh:

That the Kaipātiki Local Board:

- a) **approves the continuation of withholding the 2016/17 Northcote Business Improvement District target rate grant payment as Northcote Town Centre Incorporated have not:**
 - i. **provided audited accounts for the 2014-2015 and 2015-2016 financial years; and**
 - ii. **been able to show a clear division between the governance of the Business Improvement District Partnership Programme and its management as required by section 3.13 of the Business Improvement District Policy (2011).**
- b) **requests officers work with Northcote Town Centre Incorporated to review and amend the provided Northcote Business Improvement District Strategic Plan to account for the economic future for the area, to include:**
 - i. **a clearly articulated vision for the future of Northcote;**
 - ii. **a narrative as to how the collective targeted rate will be applied to assist business association members in achieving that vision;**
 - iii. **a plan for the economic future for the Northcote business community; and**
 - iv. **establishing the operational budget and activities, as per table one contained in the agenda report, for the remainder of the financial year.**
- c) **approves Auckland Council staff to provide active interim management of the Northcote Business Improvement District programme which includes payment of on-going contractual commitments, implementing a strategy to promote the town centre, and work collaboratively with the Northcote Town Centre Incorporated Executive Committee.**
- d) **requests staff to work closely with the businesses in Northcote to assist in developing the plan outlined in b) with a view to returning management of the Business Improvement District to the Northcote Town Centre Incorporated as soon as possible.**
- e) **requests staff to provide an update report to the February 2017 local board meeting.**

CARRIED

23 Kaipātiki Community Facilities Trust Work Programme 2016/2017

Zella Morrison, Strategic Broker and Brian Taylor, Community Contracts Manager were in attendance to address the board regarding the Kaipātiki Community Facilities Trust Work Programme 2016/2017.

Resolution number KT/2016/131

MOVED by Deputy Chairperson A Hartley, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) **receives the Kaipātiki Community Facilities Trust work programme 2016/2017 for the board's information.**
- b) **notes that the Kaipātiki Community Facilities Trust work programme 2016/2017 highlights funding where the Kaipātiki Community Facilities Trust acts as the umbrella organisation, and the following activities undertaken for the funding amount of \$251,000; which covers:**

- i. \$163,000 operational and community activities;
 - ii. \$50,000 Jobs4Youth;
 - iii. \$30,000 youth activities; and
 - iv. \$8,000 environment activities.
- c) thanks the staff and volunteers of the Kaipātiki Community Facilities Trust for all their dedicated service for our community during this term of the Kaipātiki Local Board.
- d) thanks the Kaipātiki Youth Local Board for their efforts and involvement in our community events, plans and projects during this term of the Kaipātiki Local Board.
- e) thanks and congratulates the Youth Development officer for the children and student panels, the jobs4youth programme, and for their support of the Kaipātiki Youth Local Board during this term of the Kaipātiki Local Board.

CARRIED

24 Kaipātiki Community Facilities Trust Report - Nature Play Spaces in Kaipātiki

Jill Nerheny Kaipātiki Community Facilities Trust co-ordinator and Suzy Cato, resident, were in attendance to address the board regarding the Kaipātiki Community Facilities Trust Report - Nature Play Spaces in Kaipātiki report.

Resolution number KT/2016/132

MOVED by Deputy Chairperson A Hartley, seconded by Member L Waugh:

That the Kaipātiki Local Board:

- a) receive the Kaipātiki Community Facilities Trust report on nature play spaces in Kaipātiki.
- b) thanks the Kaipātiki Community Facilities Trust for bringing this work forward and notes the inclusion of nature play elements in the design for the new community facility at 136 Birkdale Road, in Monarch Park, and in Normanton Reserve.
- c) requests staff investigate the following projects to inform a report back to the board with recommendations on the next steps for each project:
 - i. Project A – Northcote Tree Hut and small side natural play at Cadness Reserve; and
 - ii. Project B – Tree Hut Nature Trail concepts at Spinella Reserve, Lauderdale Reserve and Monarch Park.

CARRIED

25 Community Facilities Maintenance Contracts 2017

Paul Edwards, Senior Local Board Advisor, was in attendance to address the board regarding the Community Facilities Maintenance Contracts 2017 report.

A document titled 'Feedback on the Community Facilities Maintenance Contracts 2017' was tabled. A copy of the document has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number KT/2016/133

MOVED by Chairperson K McIntyre, seconded by Member L Waugh:

That the Kaipātiki Local Board:

- a) **provides the tabled feedback on the proposed service specifications, local outcomes and the overall structure for new Community Facilities maintenance contracts, including:**
 - i. **proposed geographical clusters for community facilities maintenance contracts;**
 - ii. **proposed service specifications by asset group; and**
 - iii. **Smart Procurement principles.**
- b) **delegates to the Chairperson the authority to make minor editorial changes to the feedback prior to submission.**

CARRIED

Attachments

A Feedback on the Community Facilities Maintenance Contracts 2017

26 Regional Facilities Auckland Fourth Quarter Report 2015-16

Resolution number KT/2016/134

MOVED by Member L Pigg, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) **receives the Regional Facilities Auckland Fourth Quarter Report 2015-16.**

CARRIED

27 Local Board Services monthly report

Paul Edwards, Senior Local Board Advisor, and Anahera Higgins, Arts and Culture Senior Programme Leader, were in attendance to address the board regarding the Local Board Services monthly report.

Resolution number KT/2016/135

MOVED by Member R Hills, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) **agree to cancel the Kaipātiki Local Board Community Forum meeting scheduled for 28 September 2016.**
- b) **grant a licence to occupy and manage to Kaipātiki Youth Development Trust for Marlborough Park Hall, 13 Chartwell Avenue, Glenfield under Section 73(3) of**

the Reserves Act 1977, subject to the following terms:

- i. term – 2 (two) years from the date of the final approval by the Minister of Conservation (or delegate);
 - ii. rent - \$1.00 plus Goods and Services Tax per annum if requested; and
 - iii. approve all other terms and conditions in accordance with the Reserves Act 1977 and the operative reserve management plan.
- c) approve the repurposing of the Kaipātiki Project EcoFest North grant (resolution KT/2016/60) to support the EcoFest Kaipātiki event and other community environmental engagement activities in the Kaipātiki area as summarised below:

Organisation	Funding for	Amount granted
Kaipātiki Project Environment Centre LG1608-212	Towards costs of an event manager, marketing manager, advertising and publicity for Ecofest Kaipātiki between October 2016 and November 2016 and to support wider environmental community engagement activities within the Kaipātiki area.	\$25,000

- d) approve the return of the \$6,000 allocated to Urbanesia from the 2015/2016 budget for capacity building to the community response fund for allocation in 2016/2017.
- e) note the update report on the progress of strengthening Birkdale Beach Haven Community Project provided by Tattico Limited (Attachment A to the agenda report).
- f) approve the installation of external three phase power at Marlborough Park Hall at a cost of \$1,632 being funded by the locally driven initiatives capital budget as summarised below:

Project name	Scope	Next phase	Locally driven initiatives Capital expenditure budget assigned (August 2016)	Locally driven initiatives Capital expenditure required	Project to be brought back for further decision
Outdoor power supply installation for events	3 phase power on exterior of Marlborough Park hall	Installation	\$20,000	\$1,632	No

- g) receive the information on the four key initiatives omitted from the local board services quarter four report for the 2016/2017 financial year.

CARRIED

28 Temporary arrangements for urgent decisions and staff delegations during the election period

Resolution number KT/2016/136

MOVED by Member L Waugh, seconded by Member R Hills:

That the Kaipātiki Local Board:

- a) delegates to the Chairperson the power to make, on behalf of the local board, urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.
- b) notes that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.
- c) approves that staff, in consultation with the Kaipātiki Local Board Relationship Manager, as a temporary measure, can make business as usual decisions under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder, from 8 October 2016 until new arrangements are made at the first business meeting in the new term.
- d) notes that existing appointments by the local board to external bodies will cease at the election, and that new appointments will need to be made by the local board in the new term.

CARRIED

29 Special Exemption (Section 6) Fencing of Swimming Pools Act 1987

Resolution number KT/2016/137

MOVED by Deputy Chairperson A Hartley, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- a) grants the application for special exemption as sought for 8 Mosman Place, Chatswood with the following conditions:
 - i. that the spa comply with NZS 8500-2006 Clause (a-k) at all times; and
 - ii. the spa remain in the same location.
- b) grants the application for special exemption as sought for 68 Queen Street, Northcote Point with the following conditions:
 - i. that the self-closing and self-latching devices on the gate be kept in good working order; and
 - ii. the glass on the gate be kept in good condition.

CARRIED

30 Governing Body and Independent Maori Statutory Board Members' Update

There were no governing body or independent maori statutory board member updates.

31 Members' Reports

The Chairperson, Kay McIntyre thanked Member Lorene Pigg for her service to the Kaipātiki Local Board over the last three years.

Resolution number KT/2016/138

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- a) **thanks Member Lorene Pigg for her service to the Kaipātiki Local Board over the last three years**

CARRIED

The Chairperson, Kay McIntyre thanked Member Grant Gillon for his service to the Kaipātiki Local Board over the last six years.

Resolution number KT/2016/139

MOVED by Chairperson K McIntyre, seconded by Deputy Chairperson A Hartley:

That the Kaipātiki Local Board:

- b) **thanks Member Grant Gillon for his service to the Kaipātiki Local Board over the last six years.**

CARRIED

Member Lindsay Waugh thanked the Chairperson, Kay McIntyre for her hard work and leadership as Chairperson of the Kaipātiki Local Board over the last three years.

Resolution number KT/2016/140

MOVED by Member L Waugh, seconded by Member L Pigg:

That the Kaipātiki Local Board:

- c) **congratulates and thanks Kay McIntyre for her hard work and leadership as Chair of the Kaipātiki Local Board over the last three years.**

CARRIED

32 Workshop Record - Kaipātiki Local Board Workshop - Wednesday, 24 August 2016

Resolution number KT/2016/141

MOVED by Chairperson K McIntyre, seconded by Member L Waugh:

That the Kaipātiki Local Board:

- a) **receives the record for the Kaipātiki Local Board workshop held on Wednesday, 24 August 2016.**

CARRIED

33 Record of Kaipātiki Local Board Portfolio Briefings held in August 2016

Resolution number KT/2016/142

MOVED by Chairperson K McIntyre, seconded by Member D Grant:

That the Kaipātiki Local Board:

- a) **receives the record of Kaipātiki Local Board portfolio briefings held in August 2016.**

CARRIED

34 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

1.01 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

In accordance with Clause 3.19.2 of the Kaipātiki Local Board Standing Orders, we hereby confirm the correctness of the minutes of the last meeting of the Kaipātiki Local Board, held on Wednesday 14 September 2016, prior to the next Auckland Council election.

Kay McIntyre, Chairperson

Eric Perry, Relationship Manager
(delegate of the chief executive)