

WORKSHOP NOTES

What: Papakura Local Board Workshop

Where: Council Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura

When: 1.00 pm Wednesday, 7 September 2016

Present: Bill McEntee, Brent Catchpole (from 1.31 pm), Graham Katrina Winn and Michael Turner

Apologies: Graham Purdy

Staff: Karen Gadomski, Rangi Maihi, Shelvin Munif-Imo and Trish Wayper

Item

1. Governance Framework Review

Staff: Gareth Stiven

Purpose: To update and seek feedback from the board on the governance framework review project.

Powerpoint presentation was made.

Common themes given by boards at previous workshops were:

- Quality of organisation support
- Lack of decision-making autonomy
- Role not recognised as a shared governance partner

Options for operational structures:

- Consider reducing the number of local boards
- Focusing on the quality of advice
- Determining the best organisational support model and sticking with it
- Improved training and induction

Board feedback:

- Reducing the number of boards would see a further loss of independence and autonomy which was one of the issues identified originally.
- Continue to refine training and induction for members. Align training to members level of experience.

Options for Complementary decision-making

- Clear statement of purpose of Governing Body and Local Boards
- Change naming conventions

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- Recognise the overlap in responsibilities and collaborate in these areas.
- Minor changes to delegations/allocations to address unnecessary overlap.
- Protocols for requests for contestable advice.

Board feedback:

- More meaningful titles for members may help not only the public but internal staff.

Options for Aligning accountabilities and responsibilities:

- Consider changes to ward structures
- Protocols to focus advocacy
- Call-in right for the GB
- Elected member development programme
- Establish a role for LB advisors to keep ward councillors informed on local issues.

Board feedback:

- Advocacy one of board's main concerns. No direction or feedback given by the GB when local board's advocate for certain issues each year.
- Papakura has very active local ward Councillors who make it one of their priorities to be informed on local issues. This includes attending monthly local board business meetings and local events.

Options for Local Boards being Un-empowered:

- More flexibility in local board budgets
- Continue more responsive procurement processes
- Define 'major service contracts'
- Improvements to the process for local board input on regional decisions.
- Work with AT on improved LB reporting, and consider trialling transport delegations.

Board feedback:

- Board has continually advocated for a more responsive procurement system.
- Board has advocated for AT to be more responsive in their reporting responsibilities and actions requested to be undertaken by the local board.

Additional Board feedback:

- Any savings made by the board should be reinvested in the board area.

Action:

Board to be kept updated.

2. Project 17 – Full Facilities Contracts

Staff: Karen Gadomski

Purpose: To seek formal feedback from local boards members on the proposed parks

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<p style="text-align: center;">and building maintenance contracts structure, prior to going to the market for a request for proposal.</p> <p>Powerpoint presentation (see Attachment 2A) was made.</p> <p>Tabled Attachments (See Attachments 2B and 2C).</p> <p>Project Background:</p> <ul style="list-style-type: none"> - 38 full facility maintenance contracts valued at \$125 million per annum expire 30 June 2017. - Request for Proposal October 2016, select suppliers by April 2017. - Project 17 is about being smarter, better managing our contracts, and improving our services. <p>Objectives:</p> <ul style="list-style-type: none"> - Standardised contracts but with flexibility - Smart procurement outcomes - Be more outcome driven, provide consistent delivery of service - Provide opportunities for smaller local suppliers - Bundled contracts rather than duplicated - Value for money <p>Action:</p> <p>Report to be made to September 2016 local board meetings.</p>
<p><u>3. NZTA Southern Corridorj Update</u></p> <p>Staff: Mark Baines and Andrea Durie</p> <p>Purpose: To update the board on the southern corridor project.</p> <p>Mark Baines and Andrea Durie gave an update to the board on the southern corridor project which was running to schedule.</p> <p>Attachment 3A – Southern Corridor Improvements</p> <p>Action:</p> <p>Mark Purdie to clarify underspend in community facilities and report back to the board.</p>
<p><u>4. Ray Small Park – Skate Park</u></p> <p>Staff: Steve Owens</p> <p>Purpose: To update and discuss the Ray Small skate park renewal with the board.</p> <p>The tender process was outlined to the board. A final tender price had been agreed and this was to come out of existing budgets.</p>
<p><u>5. Local and Quick Response Grants Applications</u></p> <p>Staff: Fua Winterstein and Sara Chin</p>

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Purpose: To present and discuss with the board the local and quick response grants applications.

Staff outlined the Local and Quick Response Grants applications to the board.

Action:

- Fua and Sara to clarify issues raised by the board.
- Report to be made to the September 2016 meeting.

The meeting concluded at 3.45 pm