
Papakura Local Board

OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 21 September 2016 at 4.30pm.

PRESENT

Chairperson	Bill McEntee
Deputy Chairperson	Michael Turner
Members	Stuart Britnell
	Brent Catchpole
	Graham Purdy
	Katrina Winn

ABSENT

Councillors	Bill Cashmore
	Sir John Walker

ALSO PRESENT

Councillors	Calum Penrose
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IN ATTENDANCE

Mr	Glenn Archibald	Public Forum – Rossini Court Playground
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1 Welcome

Board Member Purdy led the meeting in prayer.

2 Apologies

Resolution number PPK/2016/186

MOVED by Member KJ Winn, seconded by Member S Britnell:

That the Papakura Local Board accept the apology from Councillors Sir John Walker and Bill Cashmore for absence.

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PPK/2016/187

MOVED by Member S Britnell, seconded by Member DG Purdy:

That the Papakura Local Board confirm the ordinary minutes of its meeting, held on Wednesday, 24 August 2016, including the confidential section, as a true and correct record.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgements - Member Graham Purdy - Retiring Member

The Chair presented Member Graham Purdy with a gift for his service on the Papakura Local Board over the last six years.

Resolution number PPK/2016/188

MOVED by Deputy Chairperson MV Turner, seconded by Member KJ Winn:

That the Papakura Local Board acknowledge and thank Member Purdy for his service to the Local Board and community over the last six years.

CARRIED

6.2 Acknowledgements

The Chair tabled a letter from the Papakura Lions Club concerning the cancellation of the Annual Fireworks Spectacular. This has occurred because both Massey Park and Prince Edward Park are both having major work undertaken at the same time.

Resolution number PPK/2016/189

MOVED by Member KJ Winn, seconded by Member S Britnell:

That the Papakura Local Board acknowledge the great work undertaken by the

Papakura Lions Club each year to hold this event and its sadness that the event has had to be cancelled for the current year.

CARRIED

Attachments

A PLB Attachment 21 September 2016_Letter from Papakura Lions Club

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Public Forum - Mr Glenn Archibald

Resolution number PPK/2016/190

MOVED by Deputy Chairperson MV Turner, seconded by Member S Britnell:

That the Papakura Local Board thank Mr Glenn Archibald for his presentation to the board concerning the Rossini Court Playground.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Councillors' Update

Resolution number PPK/2016/191

MOVED by Member KJ Winn, seconded by Member S Britnell:

That the Papakura Local Board receive the verbal update outlining the issues dealt with over the last 3-6 years by Auckland Council from Councillor Penrose:

- The successful established of the Auckland Council and the benefits it had brought both locally and regionally.
- Effort placed on building important relationships
- Council being fiscally prudent. Saving \$309 million over three years. Also having A AA Credit Rating.
- Annual Plan adoption
- Parks maintenance and procurement – moving to next stage of improvements.

- Cemeteries – Considering bringing inhouse within the next 12 months.
- Empowering Communities – elected members need to drive this initiative in their communities
- Bylaws – Numbers of bylaws have been drastically reduced. Team have received two IPANZ awards including a Prime Ministers Award.
- Building and Resource Consents – Changes being made to the department. Working under extreme pressure with number of consents and building permits being processed.
- Airport and ports dividends – undertaking good growth
- Police of Trains – first reading in house due.
- City Rail Link – will improve passenger numbers from 15,000 to 30,000 per hour.
- Auckland Transport Alignment Project (ATAP) – have made significant progress with this initiative between Auckland Council, Government and NZTA.

CARRIED

13 Auckland Transport Update - August 2016

Resolution number PPK/2016/192

MOVED by Deputy Chairperson MV Turner, seconded by Member DG Purdy:

That the Papakura Local Board notes the content of this report Auckland Transport Update – September 2016.

CARRIED

14 Papakura Local Board Grants and Quick Response, Round One 2016/2017

MOVED by Member B Catchpole, seconded by Member KJ Winn:

A division was called for, voting on which was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Member S Britnell	Chairperson WF McEntee	
Member B Catchpole	Member DG Purdy	
Member KJ Winn	Deputy Chairperson MV Turner	

The motion was declared **EQUAL**.

The chair exercised his casting vote against so the motion was LOST.

That the Papakura Local Board

Consider the applications listed below and agree to fund each application in this round.

LG1714-101	Papakura Business Association	Towards the supply and installation of festoon lighting for the clock tower in the centre of Papakura	\$4,700
LG1714-104	Papakura Business Association Inc	Towards cost to install and remove ANZAC Day flags in the town centre for	\$4,000

		2017	
LG1714-114	Papakura Business Association Inc	Towards the installation and removal of Christmas decorations in the main street for Christmas 2016	\$5,000
LG1714-106	Papakura City Football Club In	Towards provision and installation of an electrified barrier to prevent climbing on the roof of the clubrooms	\$4,000

Resolution number PPK/2016/193

MOVED by Member S Britnell, seconded by Chairperson WF McEntee:

That the Papakura Local Board:

- a) Consider the applications listed in Table One and agree to fund, part-fund or decline each application in this round.

Table One: Papakura Local Grants Round One Applications:

Application No.	Organisation Name	Project	Total Granted
LG1714-111	Park Estate School	Towards art materials, safety equipment, hangi, digital equipment and artists' koha for the Mahi Toi – Maori art project to take place in term four 2016	\$4,500
LG1714-110	Auckland Young Women's Christian Association (YMCA) Inc	Towards the costs (facilitator fees, project management administration) to present three 'Safe and Life' workshops to Papakura schools between October 2016 and September 2017	\$1,600
QR1614-403	Mercy Missions Trust	Towards the cost of poultry food for 2016/2017	\$2,000
LG1714-101	Papakura Business Association	Towards the supply and installation of festoon lighting for the clock tower in the centre of Papakura	\$2,000
LG1714-104	Papakura Business Association Inc	Towards cost to install and remove ANZAC Day flags in the town centre for 2017	\$2,000
LG1714-114	Papakura Business Association Inc	Towards the installation and removal of Christmas decorations in the main street for Christmas 2016	\$2,500

LG1714-112	Mansell Senior School	Towards plants and resources for a school food garden	\$3,090
LG1714-109	Manukau Indian Association Inc	Towards hall hire, equipment hire, light and sound, stage, artist fees, advertising and printing for the 2016 Diwali multi-cultural day to be held at the Vodafone Events Centre, Manukau on 29 October 2016	\$3,000
LG1707-113	Marne Road Papakura Bowling Club Inc	Towards the removal and replacement of the number one green and replacement of the sprinkler system	\$5,000
LG1714-106	Papakura City Football Club Inc	Towards Provision and installation of an electrified barrier to prevent climbing on the roof of the clubrooms	\$2,000
LG1714-108	Sports Waitakere Trust <i>This application was declined as the organisation applying for the grant is located outside the Papakura area. The Board are unclear as to the benefits to the Papakura area.</i>	Towards venue and superloo hire, medical cover and transport from Papakura Marae to Bruce pulman Park for the "Iwi of Origin" sports event on 9 October 2016	\$0.00
		Total requested	\$27,690

CARRIED

Resolution number PPK/2016/194

MOVED by Member S Britnell, seconded by Member KJ Winn:

That the Papakura Local Board:

- b) Consider the applications listed in Table Two and agree to fund, part-fund or decline each applications in this round.

Table Two: Papakura Local Grants Round One Multiboard Applications

Application No.	Organisation Name	Project	Total Granted
LG1703-105	Life Education Trust South Eastern Auckland (trading as Life Education Counties Manukau)	Towards the cost to deliver the Life Education programmes to 10,000 children and youth in Franklin, Mangere-Otahuhu, Manurewa, Otara-Papatoetoe and Papakura between October and December	\$5,000

		2016	
LG1701-115	OUTLine New Zealand Inc <i>Awaiting accountability report for feedback on benefits to Papakura</i>	Towards the costs to train volunteers for the specialist lesbian, gay, bisexual, transgender, intersex and queer helpline	\$0.00
LG1703-119	The Scout Association of New Zealand – Schlaepfer Park Scout Camp <i>That neither the organisation nor Schlaepfer Park is in the Papakura area.</i>	Towards the purchase of a tractor	\$0.00
LF1711-116	OKE Charity	Towards the event delivery cost of the fundraiser ‘2016 Hubbards Head2Head Walk,’ specifically for event insurance, promotion, event and traffic management	\$2,000
LG1710-111	Zeal Education Trust <i>The amount requested was in excess of the board’s \$5,000 local grant threshold</i>	Towards hire costs (stage, audio equipment, staff, driver, artists, equipment) for a series of lunchtime concerts at local secondary schools during terms one and two 2017	\$0.00
LG1707-116	Manukau Beautification Charitable Trust <i>This application was declined as the Trust is a CCO of Council.</i>	Towards infrastructure and delivery costs associated with running “Eye of Nature” 28 March to 1 April 2017	\$0.00
		Total Requested	\$7,000

CARRIED

Resolution number PPK/2016/195

MOVED by Member S Britnell, seconded by Member KJ Winn:

That the Papakura Local Board:

- c) Consider the applications listed in Table Three and agree to fund, part-fund or decline each application in this round.

Table Three: Papakura Quick Response Round One Applications:

Application No.	Organisation Name	Project	Total Granted
QR1714-102	Communicare – Civilian Maimed Association (Auckland) Inc	Towards venue hire of the Baptist Church Hall, Papakura between	\$1,130

		October 2016 and September 2017.	
QR1714-104	Conifer Grove Residents Association	Towards the association's annual operating costs for 2016/2017	\$500
QR1714-101	Mobility Assistance Dogs Trust	Towards the cost of veterinary services for the Mobility Assistance Dogs Trust between October 2016 and January 2017	\$1,500
		Total Requested	\$3,130

CARRIED

15 Papakura Community Arts Initiatives Locally Driven Initiatives

Resolution number PPK/2016/196

MOVED by Member KJ Winn, seconded by Member S Britnell:

That the Papakura Local Board approve the allocation of \$2,000 towards the *Ako Art Bus*, and \$13,000 for the shop window activation project from the Papakura Community Arts Initiatives budget.

CARRIED

16 New Road Name Approval for the residential subdivision by Fearless Star Limited at 1 Wastney Road, Ardmore and 79 Ranfurly Road, Ardmore

Resolution number PPK/2016/197

MOVED by Member DG Purdy, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board, pursuant to section 319(1)(j) of the Local Government Act 1974 approves the road name "**Lotus Park Grove**", proposed by the Applicant, for the new road created by way of joint subdivision and land use consent at 1 Wastney Road, Ardmore and 79 Ranfurly Road, Ardmore.

CARRIED

17 Community Facilities Maintenance Contracts 2017

Resolution number PPK/2016/198

MOVED by Member B Catchpole, seconded by Member KJ Winn:

That the Papakura Local Board:

- a) provides the following feedback on the proposed service specifications, local outcomes and the overall structure for new Community Facilities maintenance contracts, including:
 - i. A key outcome for the Papakura Local Board is to enable "a skilled workforce for local jobs", recognising that this will support a more self-contained sub-regional economy in south Auckland. The board advocates for a community empowerment approach where local businesses, industry and communities are enabled to access employment opportunities as a direct result of the way we

procure services. In this way the organisation and communities can benefit together. Spending on locally owned businesses helps create a local multiplier effect, generating local economic returns;

Geographic Clusters

- ii. Supports the proposed approach for the 2017 Parks and Building Maintenance contracts with the proviso that the outcomes reflect local character, not one generic outcome across the region;
- iii. Supports the proposed geographic southern cluster (RIMA) for the 2017 Parks and Building Maintenance Contracts as suitable for Papakura, dependent upon how contracts are administered, managed and adjusted to reflect local requirements and investment;
- iv. Notwithstanding the above, supports a “lotting” approach, which would mean breaking up contracts into smaller contracts thereby mitigating an inbuilt bias towards larger contractors and creating a competitive environment for small to medium enterprises;

Service specification feedback

- v. As part of the 2017 Parks and Building Maintenance Contracts an independent auditing function be established to assess the success of the ‘outcomes’ so local boards do not need to rely solely on the community to monitor performance;
- vi. As part of an ongoing audit fully utilise all tools within council such as the Customer Relationship Management recording system to monitor service requests;
- vii. The proposed service specifications outcomes for the 2017 parks and Building Maintenance Contracts are reviewed to remove all subjective and value statements such as high-quality and visually pleasing and replaced with definitive statements;
- viii. The length of the 2017 Parks and Building Maintenance Contracts be a maximum of five years and that any rights of renewal are made within each term and are based on pre-determined performance criteria and Key Performance Indicators being achieved, which should be agreed by local boards;

Procurement Principles

- ix. Incorporate creative opportunities and solutions, and build the community empowerment approach into the 2017 parks and Building Maintenance Contracts, for example, a local community group undertaking all the maintenance of a local park;
- x. Ensure that the 2017 Parks and Building Maintenance Contract provide a sustainable procurement approach as per the Council’s procurement policy, which includes “increased local spend and enhanced local capability where appropriate”;
- xi. When considering the tenders for the 2017 Parks and Building Maintenance Contracts give greater weight to those which include a proportion of local suppliers above 70 per cent;
- xii. ‘Local’ needs to be further defined in the context of where the work is being carried out versus the location of a primary contractor;
- xiii. Pursuant to the Council’s procurement policy, ensure that local suppliers

- including Maori, both mana whenua and mataawaka, are provided advice and support so they have a full and fair opportunity to compete for the 2017 Parks and Building Maintenance contracts. This is to include that the process, as to how the new approach is conveyed to local suppliers and community groups allows for a single integrated approach to procurement, service delivery and community empowerment;
- xiv. Specifically target and support local Maori suppliers and business development, both mana whenua and mataawaka by providing advice and support that fully aligns with Tiriti o Waitangi thereby enabling Iwi and Maori organisations to have full and fair opportunity to compete for the 2017 Parks and Building Maintenance Contracts;
 - xv. As part of the new 2017 Parks and Building Maintenance Contracts include clauses that require successful tenders ensure local sub-contractors such as community groups and small businesses are paid a fair and reasonable rate;
 - xvi. The 2017 Parks and Building Maintenance Contracts embed flexibility to allow for community empowerment opportunities to be increased on an annual basis as more local groups and small businesses build capacity to deliver locally. This will help ensure that the proposed tight timeframes for the new contracts will not preclude these groups from participating for five or more years;
 - xvii. Ensure that increases to levels of service resulting from the planned growth for Auckland are built into the 2018-28 Long-term Plan to remove any organisational reliance on the local board's locally driven initiatives funding being required to cover a potential shortfall in asset-based services funding;
 - xviii. Simple and measurable Key Performance Indicators and penalties for non-performance are included in the 2017 Parks and Building Maintenance Contracts;
 - xix. The simple and measurable Key Performance Indicators developed for the 2017 parks and Building Maintenance Contracts are used to inform the measures for the 2018-28 Long-term Plan as this will enable local boards to have better governance oversight of contract delivery and performance;

Ongoing support, reporting

- xx. All local boards are provided with timely, relevant and high-quality advice during the annual planning process which will enable local boards to make informed level of service decisions following consultation with the community as part of the annual planning process;
- xxi. Confirmation is required as to how the new contracts will be managed by Community Facilities and how the local boards will be supported by staff. This is to include confirmation that resourcing will be sufficient to provide timely service and advice to local boards, such as which staff will work with local boards at relevant meetings;
- xxii. As part of the new 2017 Parks and Building Maintenance Contracts successful tenders in the RIMA cluster are required to have a direct interface with the Southern Initiative to strengthen opportunities to secure employment of local people through local procurement contracts;
- xxiii. Create a mechanism, for bringing small and medium sized and community enterprises together with big contractors to broker partnering;

- xxiv. Provide contract clauses that focus on creating a range of quality jobs with real career prospects, opportunities and development plans alongside the apprenticeships and cadetships. Do not limit employment options to entry level jobs with limited progression pathways;
- xxv. Prior to implementing there is a need to learn from the experience of other parts of the organisation about the benefits of pre-employment support required from contractors to employ people traditionally distanced from the labour market, for example, the Maori and Pasifika Trades Training initiative supply of new recruits for the Manukau Bus Interchange development and Project PETER's support for Te Auaunga Awa stormwater project;
- xxvi. Requests that Community Facilities staff work closely with the council-controlled organisations and the rest of the council family to ensure that service delivery is collaborative and integrated.

CARRIED

18 Papakura Greenways Local Paths Plan

Resolution number PPK/2016/199

MOVED by Chairperson WF McEntee, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board adopts the Papakura Greenways Local Paths Plan

CARRIED

19 Review of Progress with Papakura Local Board Plan 2014-2017

Resolution number PPK/2016/200

MOVED by Member KJ Winn, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board:

- a) Notes progress with the delivery of initiatives in the Papakura Local Board Plan 2014;
- b) Recommends to the incoming Papakura Local Board that this review of progress be used to inform the preparation of the Papakura Local Board Plan 2017-2020.

CARRIED

20 Temporary arrangements for urgent decisions and staff delegations during the election period

Resolution number PPK/2016/201

MOVED by Member B Catchpole, seconded by Member S Britnell:

That the Papakura Local Board:

- a) Delegate to the chair and deputy chair the power to make, on behalf of the local board, urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.
- b) note that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.
- c) approve that staff, as a temporary measure, can make business as usual decisions

under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated portfolio holder, from 8 October 2016 until new arrangements are made at the first business meeting in the new term.

- d) note that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.

CARRIED

21 Papakura Local Board Achievements Register 2013-2016 Electoral Term

Resolution number PPK/2016/202

MOVED by Member S Britnell, seconded by Deputy Chairperson MV Turner:

- a) That the report entitled "Papakura Local Board Achievements Register 2013-2016 Electoral Term" be received.

CARRIED

22 For Information: Reports referred to the Papakura Local Board

Resolution number PPK/2016/203

MOVED by Member DG Purdy, seconded by Member KJ Winn:

That the Papakura Local Board

- a) note the information from the following local board meetings:

No.	Report Title	Meeting Date	Governing Body Committee or Forum or Local Board
1.	Migrant Business Support Seminars and Business Clinics	10 August 2016	Kaipatiki Local Board

CARRIED

23 Papakura Local Board Workshop Notes

Resolution number PPK/2016/204

MOVED by Member S Britnell, seconded by Member DG Purdy:

That the Papakura Local Board receive the workshop notes for the workshops held on 7 September and 14 September 2016.

CARRIED

Attachments

- A PLB Attachment 21 September 2016_PLB Workshop Notes 14 September 2016

24 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

25 Papakura Local Board Dog Access Rules Decision Report

Resolution number PPK/2016/205

MOVED by Member DG Purdy, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board:

- a) Receive the report entitled "Hearing panel decision report on local dog access rules in the Papakura Local Board area 2016 and the Schedule of proposed changes to Auckland Council Policy on Dogs."

CARRIED

26 Procedural motion to exclude the public

Resolution number PPK/2016/206

MOVED by Member S Britnell, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board:

- a) exclude the public from the following part(s) of the proceedings of this meeting.
- b) agree that Councillor Calum Penrose be permitted to remain for Confidential Item C1, Acquisition of open space land - Papakura after the public has been excluded, because of their knowledge of because of their knowledge of the local area, which will help the Papakura Local Board in its decision-making

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Acquisition of open space land - Papakura

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report identifies land the council seeks to acquire for open space purposes. . s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

	and industrial negotiations). In particular, the report identifies land the council seeks to acquire for open space purposes. .	
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The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

5.45 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

5.55 pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Acquisition of open space land - Papakura

Resolution number PPK/2016/207

MOVED by Member S Britnell, seconded by Deputy Chairperson MV Turner:

That the Papakura Local Board confirm that there is no restatement of this confidential report, attachments or resolutions for the acquisition of land for public open space in Papakura until settlement of the purchase, and only then is the resolution to be restated.

CARRIED

5.58 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

In accordance with Clause 3.19.2 of the Auckland Council Local Board Standing Orders, we hereby confirm the correctness of the minutes, of the last meeting of the Papakura Local Board, held on Wednesday, 21 September 2016 prior to the next Auckland Council election

Bill McEntee, Chairperson

Rex Hewitt, Relationship Manager
(delegate of the chief executive)