

## **Rodney Local Board OPEN MINUTES**

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Minutes of a meeting of the Rodney Local Board held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Monday, 12 September 2016 at 10.00am.

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### **PRESENT**

<b>Chairperson</b>	Brenda Steele	
<b>Deputy Chairperson</b>	Steven Garner	(from 10.30am, Item 8.2)
<b>Members</b>	James Colville	(from 10.20am, Item 8.1)
	Warren Flaunty, QSM	
	Thomas Grace	
	Beth Houlbrooke	
	John McLean	
	Phelan Pirrie	
	Greg Sayers	

### **ALSO PRESENT**

<b>Councillor</b>	Penny Webster
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**1 Welcome**

The Chairperson opened the meeting and welcomed all those in attendance.

**2 Apologies**

Resolution number RD/2016/108

MOVED by Member JG McLean, seconded by Member AG Sayers:

**That the Rodney Local Board:**

- a) **accept the apologies from Members Colville and Garner for lateness.**

**CARRIED**

**3 Declaration of Interest**

The following declarations of interest were declared:

- Member Houlbrooke declared an interest in Item 16 'Rodney Local Grants: Round One 2016/2017' in particular in regard to the grant application from Kawau Boating Club as she is a member.
- Member Pirrie declared an interest in Item 16 'Rodney Local Grants: Round One 2016/2017' in particular in regard to the grant application from Muriwai Environmental Action Community Trust as he is a member.
- Member Grace declared an interest in Item 16 'Rodney Local Grants: Round One 2016/2017' in particular in regard to the grant applications from Helensville RSA, Helensville Tennis Club and Waimauku Lions as has involvement with the organisations.

The above members took no part in the discussion on those particular applications.

**4 Confirmation of Minutes**

Resolution number RD/2016/109

MOVED by Member BP Houlbrooke, seconded by Member TP Grace:

**That the Rodney Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Monday, 8 August 2016, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

Acknowledgements were moved to the conclusion of the meeting.

## 7 Petitions

### 7.1 Algies Bay request for tree removal

Member Houlbrooke submitted a petition for a request for removal of a gum tree at Alexander Road Reserve, Algies Bay on behalf of local residents. The petition was included in the agenda.

Resolution number RD/2016/110

MOVED by Member BP Houlbrooke, seconded by Member JG McLean:

**That the Rodney Local Board:**

- a) **receive the petition regarding removal of a Gum tree at Alexander Road Reserve at Algies Bay.**

**CARRIED**

## 8 Deputations

### 8.1 Snells Beach to Warkworth Walkway Proposal

Mark Dinniss, June Turner and Gary Heaven and other Snells Beach/Sandspit Road residents were in attendance for this item. The representatives tabled the Frame Feasibility study for the proposed walkway from Snells Beach to Warkworth. The representatives gave a PowerPoint presentation and tabled written documents. A copy of the PowerPoint and the tabled documents have been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number RD/2016/111

MOVED by Member BP Houlbrooke, seconded by Member AG Sayers:

**That the Rodney Local Board:**

- a) **thank June Turner, Gary Heaven and Mark Dinniss for the presentation on the Frame Feasibility Study for the Snells Beach to Walkway Project and acknowledge the significant amount of volunteer time and work undertaken for the project to date.**

**CARRIED**

#### **Attachments**

- A Frame Feasibility Study for Snells Beach to Warkworth Walkway
- B Snells Beach to Warkworth Walkway PowerPoint presentation
- C Muncaster paper road to Grange Street

## 8.2 Motutara Waimauku Scouts

Motutara Waimauku Scout representatives, Vanessa Belton (Assistant Leader), Brian Belton (Group Leader) and Michael Lasham (Zone Club Leader) in attendance for this item. The representatives gave a PowerPoint presentation, a copy of which has been placed on the file copy of the minutes and can be viewed on the Auckland Council website. The representatives outlined the activities of the scout group and a proposal for a lease for part of Bloomfield Reserve on Glasgow Park in Waimauku in order to locate a fit for purpose hall for the scout group.

Resolution number RD/2016/112

MOVED by Member TP Grace, seconded by Member WW Flaunty:

**That the Rodney Local Board:**

- a) **thank the representatives from Motutara Waimauku Scouts for their presentation for a proposal to relocate a scout den to Glasgow Park, Waimauku and as part of that proposal requesting a possible lease for part of Bloomfield Reserve.**

**CARRIED**

### **Attachments**

A Motutara Waimauku Scouts

## 8.3 Anti Rodeo Action NZ

Lynn Charlton and Jean Barton of Anti Rodeo Action NZ were in attendance for this item. Ms Charlton tabled written documents. A copy of the documents has been placed on the file copy of the minutes and can be viewed on the Auckland Council website. The representatives requested that the Rodney Local Board deny landowner approval for any future rodeos held by the Warkworth Rodeo Club on the basis of animal welfare concerns.

Resolution number RD/2016/113

MOVED by Chairperson BM Steele, seconded by Member PM Pirrie:

**That the Rodney Local Board:**

- a) **thank the representatives from Anti Rodeo Action NZ for their presentation regarding their findings in relation to the Rodeo Code of Welfare by the Warkworth Rodeo Club.**

**CARRIED**

### **Attachments**

A Anti Rodeo Action NZ

## 8.4 Warkworth Rodeo Club

Gary Jackson of Warkworth Rodeo Club in attendance for this item. Mr Jackson responded to the deputation by Anti Rodeo Action NZ.

Resolution number RD/2016/114

MOVED by Chairperson BM Steele, seconded by Deputy Chairperson SR Garner:

**That the Rodney Local Board:**

- a) **thank Gary Jackson from Warkworth Rodeo Club for his presentation on the proposal to hold the Warkworth Rodeo in 2017.**

**CARRIED**

## 9 Public Forum

### 9.1 Holly Southernwood

Holly Southernwood spoke in regard to three funding applications; the Helensville Christmas dinner, planter boxes and the Helensville Christmas parade. Ms Southernwood tabled documents which have been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number RD/2016/115

MOVED by Deputy Chairperson SR Garner, seconded by Member TP Grace:

**That the Rodney Local Board:**

- a) **thank Holly Southernwood for her presentation on funding applications including the Helensville Christmas Parade, planter boxes in Helensville and the Helensville Christmas Dinner.**

**CARRIED**

#### **Attachments**

A Helensville Funding Applications

### 9.2 Lance Taylor

Lance Taylor of Dome Valley, Warkworth spoke in regard to local board discretionary expenditure, in particular in regard to footpath funding and his concerns about consequential operating maintenance costs.

Resolution number RD/2016/116

MOVED by Deputy Chairperson SR Garner, seconded by Member JG Colville:

**That the Rodney Local Board:**

- a) **thank Lance Taylor for his presentation on available local board discretionary funding, in particular in regard to footpath funding.**

**CARRIED**

## 10 Extraordinary Business

There was no extraordinary business.

### **Adjourn item of business**

Resolution number RD/2016/117

MOVED by Chairperson BM Steele, seconded by Member WW Flaunty:

**That the Rodney Local Board:**

- a) **agree that Item 11, Notices of Motion, be adjourned until after Items 12 and 13 are considered.**

**CARRIED**

**12 New community lease to The Scout Association of New Zealand at Riverhead War Memorial Park**

Karen Walby (Community Lease Advisor) in attendance for this item.

Resolution number RD/2016/118

MOVED by Member JG McLean, seconded by Member WW Flaunty:

**That the Rodney Local Board:**

- a) **grant a new community lease to The Scout Association of New Zealand at Riverhead War Memorial Park, Coatesville-Riverhead Highway, Riverhead, (Attachment A of the agenda report) subject to the following terms and conditions:**
  - i) **Term – 10 years commencing 1 October 2016 with one 10-year right of renewal**
  - ii) **The deed of lease will contain a standard early termination clause to provide for the future recreational needs of the wider community**
  - iii) **Rent - \$1.00 plus GST per annum if requested**
  - iv) **The Scout Association of New Zealand Community Outcomes Plan as approved be attached to the lease document**
- b) **approve The Scout Association of New Zealand Community Outcomes Plan as attached to the agenda report (Attachment B)**
- c) **all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012, the Riverhead War Memorial Park Reserve Management Plan as adopted October 2008 and the Reserves Act 1977.**

**CARRIED**

**13 Termination of lease for a boat shed at Shelly Beach Recreation Reserve, Kaipara Harbour**

Karen Walby (Community Lease Advisor) in attendance for this item.

Resolution number RD/2016/119

MOVED by Chairperson BM Steele, seconded by Member PM Pirrie:

**That the Rodney Local Board:**

- a) **terminate the lease to Mr Neil Douglas Hughes for the boat shed at Shelly Beach Recreation Reserve, Kaipara Harbour (Attachment A to the agenda report, GIS aerial view of a portion of Shelly Beach Recreation Reserve legally described as Part Lot 1 DP 8688 and Section 2 Block V Kaipara Survey District showing the boat shed outlined in red).**

**CARRIED**

## 11 Notices of Motion

### 11.1 Notice of Motion

MOVED by Member AG Sayers, seconded by Deputy Chairperson SR Garner:

That the Rodney Local Board:

- a) agrees that a full audit of the Araparera Joint Venture project should be conducted.
- b) recommends that the audit report be commissioned by the Finance and Performance Committee of Auckland Council.
- c) recommends that the Chair of the Finance and Performance Committee include this item in the committee's agenda of 22 September 2016.
- d) recommends that the following "Recommendations" be considered by that committee;

That the Finance and Performance Committee;

- (a) requests that Auckland Council's CEO engages a qualified auditor and member of the institute of Chartered Accountants Australia and New Zealand for the purpose conducting a full audit of the accumulated financial accounts, including all income and expenditure, of the Araparera Joint Venture project, along with;
  - i) an expression of opinion on the findings, including but not limited to the statements of contribution, division of forestry returns and management of the venture.
  - ii) comment on any overpayment on any invoices.
- (b) requests Auckland Council, and any of its associated council controlled organisations, to provide all the required invoices for receipts and payments, or any other information, sought by the auditor.
- c) agrees to a maximum budget of \$50,000 + GST for the audit to be conducted and that any payment may be deducted in-full or in-part from the Araparera JV funds currently held by Auckland Council at the delegated discretion of Auckland Council's CEO.

An amendment was moved to clause d) c) (see strike through below) by Member PM Pirrie, seconded by Member BP Houlbrooke

That the Rodney Local Board:

- d) c) agrees to a maximum budget of \$50,000 + GST for the audit to be conducted and that any payment may be deducted in-full ~~or in-part~~ from the Araparera JV funds currently held by Auckland Council at the delegated discretion of Auckland Council's CEO.

A division was called for, voting on which was as follows:

**For**

Member WW Flaunty  
Member BP Houlbrooke  
Member PM Pirrie  
Chairperson BM Steele

**Against**

Member JG Colville  
Deputy Chairperson SR  
Garner  
Member TP Grace  
Member JG McLean  
Member AG Sayers

**Abstained**

The motion was declared LOST by 4 votes to 5.

The substantive motion was put.



MOVED by Member AG Sayers, seconded by Deputy Chairperson SR Garner:

That the Rodney Local Board:

- a) agrees that a full audit of the Araparera Joint Venture project should be conducted.
- b) recommends that the audit report be commissioned by the Finance and Performance Committee of Auckland Council.
- c) recommends that the Chair of the Finance and Performance Committee include this item in the committee's agenda of 22 September 2016.
- d) recommends that the following "Recommendations" be considered by that committee;

That the Finance and Performance Committee;

- (a) requests that Auckland Council's CEO engages a qualified auditor and member of the institute of Chartered Accountants Australia and New Zealand for the purpose conducting a full audit of the accumulated financial accounts, including all income and expenditure, of the Araparera Joint Venture project, along with;
  - i) an expression of opinion on the findings, including but not limited to the statements of contribution, division of forestry returns and management of the venture.
  - ii) comment on any overpayment on any invoices.
- (b) requests Auckland Council, and any of its associated council controlled organisations, to provide all the required invoices for receipts and payments, or any other information, sought by the auditor.
- c) agrees to a maximum budget of \$50,000 + GST for the audit to be conducted and that any payment may be deducted in-full or in-part from the Araparera JV funds currently held by Auckland Council at the delegated discretion of Auckland Council's CEO.

A division was called for, voting on which was as follows:

**For**

Member JG Colville  
Deputy Chairperson SR  
Garner  
Member BP Houlbrooke  
Member AG Sayers

**Against**

Member WW Flaunty  
Member TP Grace  
Member JG McLean  
Member PM Pirrie  
Chairperson BM Steele

**Abstained**

The motion was declared LOST by 4 votes to 5.

12.08pm – 12.24pm Meeting adjournment.

**14 Panuku Development Auckland Local Board Update 1 January to 30 June 2016**

Toni Giacon (Team Leader Stakeholder and Community Engagement, Panuku Development Auckland) and Ali van Barneveld (Engagement Advisor, Panuku Development Auckland) in attendance for this item.

Resolution number RD/2016/120

MOVED by Member PM Pirrie, seconded by Deputy Chairperson SR Garner:

**That the Rodney Local Board:**

- a) **receive the Panuku Development Auckland Local Board Update 1 January to 30 June 2016.**

**CARRIED**

**15 Mana Whenua Governance Relationship Agreements - Te Uri o Hau**

Bernard Te Paa (Paeurungi – Huanga Maori) in attendance for this item.

Resolution number RD/2016/121

MOVED by Member PM Pirrie, seconded by Deputy Chairperson SR Garner:

**That the Rodney Local Board:**

- a) note the legacy agreement with Te Uri o Hau and Rodney District Council.
- b) agree to enter into a governance relationship agreement with Te Uri o Hau.
- c) approve the draft agreement as attached to the agenda report at Attachment A.
- d) delegate the Chairperson and Deputy Chairperson to sign-off on any minor drafting changes to the attached final draft agreement.
- e) request staff members to arrange a formal meeting between the local board, Ward Councillor and Te Uri o Hau prior to the signing of the agreement.
- f) authorise the Chairperson to sign the agreement on behalf of the local board at a public ceremony, date to be confirmed.
- g) agree for Local Board Services and Te Waka Angamua staff to coordinate a suitable date and venue as agreed between Auckland Council and Te Uri o Hau for a public signing ceremony.

**CARRIED**

*Member TP Grace left the meeting at 12.37 pm.*

*Member AG Sayers left the meeting at 2.45 pm.*

*Member AG Sayers returned to the meeting at 12.57 pm.*

**16 Rodney Local Grants: Round One 2016/2017**

Kim Hammond (Community Grants Advisor) and Sue Dodds (Strategic Broker) in attendance for this item. Ms Hammond tabled maps in relation to the application for a sign from Mahurangi East Residents and Ratepayers Association. A copy of the maps has been placed on the file copy of the minutes and can be viewed in the file copy of the minutes.

Resolution number RD/2016/122

MOVED by Deputy Chairperson SR Garner, seconded by Member JG McLean:

**That the Rodney Local Board:**

- a) agree to fund, part-fund or decline the following applications in the Rodney Local Grants Round One 2016/2017;

Application No.	Organisation Name	Project	Amount Allocated	Reasons/ Conditions
LG1716-105	Kumeu Arts Centre Incorporated	Towards the contract fees, scaffold hireage and purchase of paints for a mural at 300 Main Road, Huapai between February to April 2017	\$0	Project does not have a strong alignment to the local board priorities and the organisation receives operational funding from Rodney Local

				Board through a service delivery contract. Rodney Local Board also prefer to fund activities/projects that have a component of community participation or collaboration and consultation and the current Kumeu-Huapai Plan process provides for that
LG1716-106	Northern Auckland Kindergarten Association Incorporated (umbrella organization for Mahurangi Kindergarten)	Towards the purchase of materials and contract fees for the construction of a platform/stage in September 2016	\$0	Project does not have a strong alignment to the local board priorities and outcomes. Rodney Local Board also prefer to fund activities/projects that have a component of community participation
LG1716-130	Melinda Butt	Towards the design, planning, preparation and painting of a mural on the Muriwai ablution block in October 2016  *applicant would be paid by reimbursement, upon completing the project and submitting an accountability report	\$850.00	*tagged for the purchase of paint and materials
LG1716-131	Denise Marshall	Towards the installation and wood treating costs for the Helensville Community Woodcarving project in October 2016	\$3,430.00	The applicant to work with the Rodney Parks Advisor to discuss the appropriate materials to be used for the preservation of the wood

		<b>*applicant would be paid by reimbursement, upon completing the project and submitting an accountability report</b>		<b>carvings and location of the seats. Landowner approval to be sought for work in local parks once locations agreed.</b>
<b>LG1716-103</b>	<b>Warkworth Area Business Association</b>	<b>Towards the salary for the secretary of the business association between October 2016 to June 2017</b>	<b>\$0</b>	<b>As per the Rodney Local Board Grants Programme Guidelines, wages/salaries are a lower priority. Due to the large amount of applications received and limited funding to allocate for 2016/2017 the project was considered a lower priority</b>
<b>LG1716-108</b>	<b>Parentport North Incorporated</b>	<b>Towards wages and mileage for Parentport North between October 2016 to October 2017</b>	<b>\$0</b>	<b>As per the Rodney Local Board Grants Programme Guidelines, wages/salaries are a lower priority. Due to the large amount of applications received and limited funding to allocate for 2016/2017 the project was considered a lower priority</b>
<b>LG1716-111</b>	<b>Mahu Vision Community Trust</b>	<b>Towards the purchase of food for the Pasifika Festival 2016 in November 2016</b>	<b>\$3,375.00</b>	
<b>LG1716-121</b>	<b>Women's Centre Rodney</b>	<b>Towards the advertising and wages for the Women's Centre Annual Art Exhibition 2016 in October 2016</b>	<b>\$1,122.00</b>	<b>*tagged for advertising, paint, polyfiller, lights and the hireage of The Woolshed</b>
<b>LG1716-125</b>	<b>Mahurangi East Residents</b>	<b>Towards the purchase and delivery of</b>	<b>\$2,000.00</b>	<b>*Applicant to show sufficient evidence of</b>

	and Ratepayers Association	materials for the 'Welcome to Scotts Landing' sign between November 2016 to June 2017		consultation with the community to the satisfaction of the Grants Advisor prior to the grant being given
LG1716-127	Warkworth Area Business Association Incorporated	Towards advertising, koha for Santa, pipe band and Saint John, hireage of the sound system, purchase of sashes and general expenses for the Santa float for the 2016 Warkworth Santa Parade in November 2016	\$2,000.00	*tagged for the traffic management plan, road signage and Haines Attract road closure advertisement
LG1716-128	The Kaipara Memorial Returned and Services Association Incorporation	Towards the wages for the manager and treasurer and the cost of having the accounts audited between October 2016 to July 2017	\$0	As per the Rodney Local Board Grants Programme Guidelines, wages/salaries are a lower priority. Due to the large amount of applications received and limited funding to allocate for 2016/2017 the project was considered a lower priority
LG1716-129	Waimauku Lions	Towards the costs of purchasing and installing a playground in Waimauku between October 2016 to February 2017	\$10,000.00	
LG1716-132	Children's Autism Foundation	Towards the wages for the family consultants, volunteer, youth ambassador and social skills and outreach consultant between October	\$0	As per the Rodney Local Board Grants Programme Guidelines, wages/salaries/contractor fees are a lower priority. Due to the large amount

		<b>2016 to September 2017</b>		<b>of applications received and limited funding to allocate for 2016/2017 the project was considered a lower priority</b>
<b>LG1716-134</b>	<b>Kumeu Rugby Football and Sports Club</b>	<b>Towards the purchase and installation of a fire alarm system and emergency lighting in October 2016</b>	<b>\$0</b>	<b>Project does not have a strong alignment to the local board priorities and outcomes. The facility is a private building</b>
<b>LG1716-135</b>	<b>Youthline Auckland Charitable Trust</b>	<b>Towards the purchase of mobile computer tablets between October 2016 to April 2017</b>	<b>\$0</b>	<b>Project does not have a strong alignment to the local board priorities and outcomes. As per the Rodney Local Board Grants Programme Guidelines, the Rodney Local Board prioritises youth activities/projects that are led by local youth in the area</b>
<b>LG1716-136</b>	<b>Matakana Hall Society Incorporated</b>	<b>Towards the cost of insurance and the purchase and installation of a heat pump between October 2016 to October 2017</b>	<b>\$10,000.00</b>	
<b>LG1716-138</b>	<b>Helensville District Health Trust, trading as Te Whare Oranga o Parakai</b>	<b>Towards the purchase and installation of video and audio equipment between October 2016 to July 2017</b>	<b>\$0</b>	<b>As per the Rodney Local Board Grants Programme Guidelines, the purchase of video and audio equipment is a lower priority. Due to the large amount of applications received and limited funding to</b>

				allocate for 2016/2017 the project was considered a lower priority
LG1716-140	Institute for a Sustainable Society	Towards the purchase and installation of an accessible shower at 1229 Coatesville-Riverhead Highway, between December 2016 to December 2017	\$0	As per the Rodney Local Board Grants Programme Guidelines churches or religious institutions are a lower priority. Due to the large amount of applications received and limited funding to allocate for 2016/2017 the project was considered a lower priority
LG1716-144	Snells Beach Ratepayers and Residents Association Incorporated	Towards the purchase and installation of the basketball hoop, concrete half court, soft fall surface at Sunrise Boulevade Playground between November to December 2016	\$10,000.00	
LG1616-252	Te Awaroa Residents and Ratepayers Association	Towards the purchase of food, children's gifts and decorations for the Helensville Community Christmas Dinner in December 2016	\$0	As per the Rodney Local Board Grants Programme Guidelines, the purchase of food is a lower priority. Due to the large amount of applications received and limited funding to allocate for 2016/2017 the project was considered a lower priority. The local board would consider a future application to community

				facilities to waive the fees for the hire of the hall
LG1616-258	Te Awaroa Residents and Ratepayers Association	Toward the purchase of timber for the street planter boxes between October to November 2016	\$0	Application showed a lack of consultation and collaboration with other organisations and residents in Helensville area. Project would also require ongoing costs which were not mentioned in the application and how this would be funded in the future
LG1716-101	Thomas and Mahrukh Stazyk (Cue Haven)	Towards the purchase of seedlings between October 2016 to April 2017 *applicant would be paid by reimbursement, upon completing the project and submitting an accountability report	\$5,816.00	
LG1716-109	The Forrest Bridge Trust	Towards the purchase of traps for the “CatchIT Schools” programme at Warkworth Primary, Horizon School and Snell’s Beach School between January to November 2017	\$10,000.00	
LG1716-112	Manaia Properties Limited	Towards the purchase of plants for the Mataia Restoration Project between January to August 2017	\$5,000.00	
LG1716-142	Muriwai Environmental Action Community	Towards the machine hire, transportation and purchase of	\$9,000.00	Applicant will need to work with the Rodney Parks Advisor and



	<b>Trust</b>	<b>sandstone for the Muriwai Village Green project in October 2016</b>		<b>submit a health and safety plan which aligns with the Auckland Council health and safety plan before funding will be paid to the organisation</b>
<b>LG1716-113</b>	<b>Organisations Passionate About Kawau</b>	<b>Towards the fees of the musicians and hireage of a sound system for the Music in the Gardens event February 2017</b>  <b>*applicant would be paid by reimbursement, upon completing the project and submitting the accountability report</b>	<b>\$3,000.00</b>	
<b>LG1716-118</b>	<b>Coatesville School Board of Trustees</b>	<b>Towards the costs to build a retaining wall at Coatesville School, printing of the centennial book and programme, advertising, ticketing costs and event packs for the Coatesville School Centennial Celebrations event in October 2016</b>  <b>*applicant would be paid by reimbursement, upon completing the project and submitting the accountability report</b>	<b>\$1,500.00</b>	
<b>LG1716-120</b>	<b>North West District Business Association</b>	<b>Towards the contract fee for a mystery shopper between October to November 2016</b>	<b>\$0</b>	<b>Project does not have a strong alignment to the local board priorities and outcomes.</b>

				<b>Applicant also has received considerable funding from Auckland Council</b>
<b>LG1716-123</b>	<b>Kaipara Classic Car Club</b>	<b>Towards the advertising costs for the “Kaipara Classic Car Show and Shine” event in November 2016</b>  <b>*applicant would be paid by reimbursement, upon completing the project and submitting the accountability report</b>	<b>\$1,000.00</b>	
<b>LG1716-139</b>	<b>Wellsford Promotions Association Incorporated</b>	<b>Towards the public notice and road closure costs, insurance, advertising, purchase of prizes, hireage of the sound system, crowd marshaling and pipe band, waste control and clean up, Santa float and prizes</b>	<b>\$3,370.00</b>	<b>*tagged for road closure costs</b>
<b>LG1716-141</b>	<b>Helensville Christmas Festival Limited</b>	<b>Towards the costs of the Helensville Christmas Parade in December 2016</b>	<b>\$2,000.00</b>	<b>*tagged for road closure costs</b>
<b>LG1716-143</b>	<b>Saltwater Eco Limited</b>	<b>Towards the purchase of a marquee, table and chairs, and marketing costs between October 2016 to February 2017</b>	<b>\$1,500.00</b>	
<b>LG1716-126</b>	<b>Puhoi Historical Society Incorporated</b>	<b>Towards the purchase of a fire resistance cabinet between October 2016 to June 2017</b>	<b>\$1,727.00</b>	
<b>LG1716-110</b>	<b>Kawau Boating Club</b>	<b>Towards the design and engineering cost</b>	<b>\$8,000.00</b>	<b>*payment will not be released until the applicant has</b>

		of the floating pontoon between October to December 2016		sent the approved consents and permits to the Community Grants Advisor as well as an updated set of reviewed financial accounts
LG1716-114	Leigh Tennis Club Incorporated	Towards the purchase and installation of an artificial playing surface and repair of the fencing and club house between October to December 2016	\$10,000.00	*applicant to work with the Property Coordinator/Sport and Recreation Advisor in Auckland Council to obtain the appropriate approval(s) before funding will be paid
LG1716-115	Bike Kumeunity	Towards the costs of incorporation, logo design and members booklet between October 2016 to July 2017  *applicant would be paid by reimbursement, upon completing the project and submitting the accountability report	\$1,086.00	*tagged for the printing of the booklet
LG1716-116	Kaukapakapa Residents and Ratepayers Association	Towards contractor fees, to pay Auckland Councils' consent fees and start the earth works for the playground development project between October to December 2016	\$10,000.00	
QR1716-113	Tomarata Public Hall Association Incorporated	Towards the material damage and public liability insurance for the Tomarata Hall between October 2016 to July 2017	\$3,416.00	Moved from Quick Response Grants

		<b>Total amount</b>	<b><u>\$119,192.00</u></b>	
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b) agree to fund, part-fund or decline the following applications for this round of multi board applications;

<b>Application No.</b>	<b>Organisation Name</b>	<b>Project</b>	<b>Total Amount Allocated</b>	<b><u>Reasons/ Conditions</u></b>
LG1702-122	Auckland North Community and Development Incorporated	Towards the costs of presenters fees, venue hire, mileage and advertising for the “Five Good Ideas” programme between October 2016 to July 2017	\$0	Project does not have a strong alignment to the local board priorities and outcomes
LG1706-114	Love Soup Charitable Trust	Towards transportation costs, purchase of garden equipment, cleaning supplies, kitchen supplies, groceries for meals and costs for an accountant between November 2016 to June 2017	\$0	Application did not show the services being delivered in the Rodney Local Board area and to the residents in the Rodney Local Board area
LG1706-141	Zeal Education Trust	Towards the costs of running lunchtime festivals at Rodney College, Mahurangi College, Kaipara College and Living Way Christian School between February to June 2017	\$5,000.00	*tagged for the delivery in Rodney College, Mahurangi College and Kaipara College
LG1717-117	Emote Trust	Towards production costs to host “Dancing in the Park Christmas Eve” event in December 2016	\$0	As per the Rodney Local Board Grants Programme Guidelines, the project is a lower priority due to the event not taking place in the Rodney Local Board area

LG1717-111	Browns Bay Bowling Club Incorporated	Towards a feasibility study and needs assessment to establish the "Browns Bay Sporting Hub" between October 2016 to March 2017	\$0	
LG1709-105	OnBoard Skate Incorporated	Towards wages for the Skate and Scooter Safe programme at Snells Beach Skatepark between November 2016 to April 2017	\$0	Community Grants Advisors to meet with the applicant after the meeting and discuss a more unified approach to delivery and accountability processes due to the applicant now delivering activities/ events across the region
		Total amount	<u>\$5,000.00</u>	

- c) approve the change of purpose for the Warkworth Riverbank Enhancement Group grant, application number 3RCGWF1415\_2, to install a video display on the history of Warkworth and the Warkworth River in the kiosk on the Warkworth Wharf.

**CARRIED**

**Attachments**

- A Additional information regarding grant applications

*Member TP Grace returned to the meeting at 1.03 pm.*

**17 Rodney Quick Response, Round One 2016/207**

**Kim Hammond and Sue Dodds**

Resolution number RD/2016/123

MOVED by Chairperson BM Steele, seconded by Deputy Chairperson SR Garner:

**That the Rodney Local Board:**

- a) agree to fund, part fund or decline the following applications in Round One of the Quick Response Grants 2016/2017;

Application No.	Organisation Name	Project	Amount Allocated	Reasons/ Conditions
QR1716-104	Kumeu Arts Centre Incorporated	Towards the advertising costs and wages, for the coordination	\$0	Project does not have a strong alignment to the local board

		<b>of the Kumeu Art Awards and Exhibition between March to April 2017</b>		<b>priorities and the organisation receives operational funding from Rodney Local Board through a service delivery contract</b>
<b>QR1716-107</b>	<b>Muriwai Arts Incorporated  (umbrella organisation for Danielle Hart)</b>	<b>Towards the purchase of materials, refreshments, advertising costs and hireage of the venue and equipment for the Muriwai Fun Palace event in October 2016</b>	<b>\$745.00</b>	
<b>QR1716-111</b>	<b>Art Kaipara Trading as “Art Centre Helensville”</b>	<b>Towards the purchase of timber, compost plants and fertilizer, wages and koha for volunteer labour between October 2016 to February 2017</b>	<b>\$0</b>	<b>Application has been referred to council officers in the Property Coordinator/Sport and Recreation Advisor for consideration</b>
<b>QR1716-114</b>	<b>Art Kaipara Trading as “Art Centre Helensville”</b>	<b>Towards the purchase of a computer programme and software between October to November 2016</b>	<b>\$0</b>	<b>As per the Rodney Local Board Grants Programme Guidelines, the purchase of computer and software equipment is a lower priority. Due to the large amount of applications received and limited funding to allocate for 2016/2017 the project was considered a lower priority</b>
<b>QR1716-115</b>	<b>Art Kaipara Trading as “Art Centre Helensville”</b>	<b>Towards the purchase of materials, advertising, wages for the facilitator and</b>	<b>\$827.00</b>	<b>*funds are not to be spent on wages/ salaries</b>

		<b>administrations and hireage of the venue in October 2016</b>		
<b>QR1716-103</b>	<b>North Rodney Blue Light Ventures Incorporated</b>	<b>Towards to costs of a surveillance audit between October 2016 to June 2017</b>	<b>\$0</b>	<b>Rodney Local Board prefer to fund activities/projects that have a component of community participation over operational and audit costs. Due to the large amount of applications received and the limited funding to allocate for the 2016/2017 financial year the project was considered a lower priority</b>
<b>QR1716-110</b>	<b>Youthline Auckland Charitable Trust</b>	<b>Towards the wages for facilitators, administration costs and purchase of resources between October 2016 to March 2017</b>	<b>\$0</b>	<b>Project does not have a strong alignment to the local board priorities and outcomes. As per the Rodney Local Board Grants Programme Guidelines, the Rodney Local Board prioritises youth activities/projects that are led by local youth in the area</b>
<b>QR1716-113</b>	<b>Tomarata Public Hall Association Incorporated</b>	<b>Towards the material damage and public liability insurance for the Tomarata Hall between October 2016 to July 2017</b>	<b>\$0</b>	<b>Moved to Rodney Local Grants Round One</b>
<b>QR1716-116</b>	<b>Helensville District Health Trust, trading as "Te Whare Oranga o Parakai"</b>	<b>Towards the design and printing for the aprons in October 2016</b>	<b>\$0</b>	<b>Rodney Local Board prefer to fund activities that have a component of community participation. Due to the large</b>

				amount of applications received and the limited funding to allocate for the 2016/2017 financial year the project was considered a lower priority
QR1716-117	Royal New Zealand Foundation of the Blind	Towards the purchase of digital talking books between October 2016 to July 2017	\$0	Project does not have a strong alignment to the local board priorities and outcomes. Project will not take place in the Rodney Local Board area.
QR1716-101	Pakiri Tennis Club Incorporated	Towards the contract costs of a tennis coach for term four 2016 and term one 2017 between October 2016 to April 2017	\$1,500.00	
		<b>Total amount</b>	<b>\$3,072.00</b>	

**CARRIED**

**18 Community Facilities Maintenance Contracts 2017**

Resolution number RD/2016/124

MOVED by Chairperson BM Steele, seconded by Member WW Flaunty:

**That the Rodney Local Board:**

**Overall approach**

- a) acknowledge the need for the proposed approach for the 2017 Parks and Building Maintenance Contracts however given the geographical size of Rodney, being 46% of the Auckland area, suggest that it should be one contract service area .
- b) request that the proposed outcomes reflect local character, not one generic outcome across the region.
- c) request that the changes must enhance, not reduce, the amount of support available to the local board from staff and their reporting on issues related to Parks and Building Maintenance.
- d) support the move to more outcomes focussed Parks and Building Maintenance Contracts, noting that some prescriptive requirements will remain to ensure that the transition to the new approach is successful over time.
- e) request that as part of the 2017 Parks and Building Maintenance Contracts an independent auditing function be set-up to assess the success of the 'outcomes' so local boards do not need to rely solely on the community or the contractor



themselves to monitor performance.

- f) support an approach that achieves quicker response maintenance times

**Geographical clusters and term of contracts**

- g) is not satisfied that the size and makeup of the Toru geographic cluster (which Rodney has been placed into) is fit for purpose for the following reasons:
  - i) there are notable differences between the expectations of communities in a rural local board area (such as Rodney) and in an urban local board area (such as Henderson-Massey) regarding maintenance levels and locally based delivery; the eventual service contracts will need to be carefully framed in order to give due regard to those differences
  - ii) even with a focus on locally based delivery, the sheer size of the Toru cluster will invariably require contractors to travel great distances and what is considered “locally based” will be quite broad given the geographic area being covered; while this may be an improvement on the current structure, bundling local boards the size of Rodney, Waitakere Ranges and Henderson-Massey together is still too much for a single service contract
  - iii) the Toru cluster makes up the majority of the city by land mass and expecting one “relationship manager” to have knowledge of this area and to be able to provide regular updates on all parks and community facilities issues to the three local boards in the cluster as and when required is unreasonable and risks being less responsive than the status quo, with dedicated experts.
- h) request the assessment of options to redistribute the proposed clusters into smaller groups or with Rodney as a stand-alone geographic area.
- i) request that the length of the 2017 Parks and Building Maintenance Contracts be a maximum of five years and that any rights of renewal are made at the end of each term and are based on pre-determined performance criteria and Key Performance Indicators which should be agreed by local boards.
- j) request that any breaches of contract are immediately responded to and that the relevant local board is advised at the quarterly update of the breach and any actions that are taken as a result.

**Proposed service specifications**

- k) request that the proposed service specifications outcomes for the 2017 Parks and Building Maintenance Contracts are reviewed to remove all subjective statements (such as high-quality, visually pleasing and quick response) and replaced with definitive, objective statements.
- l) request that the service specification for “Sports Park” remove the references to “typically at a higher maintenance standard than local neighbourhood parks” and replace these with actual and meaningful metrics with which to judge the outcomes for Sports Parks.
- m) note that some boat ramps, jetties and wharves are the responsibility of Auckland Transport will not be part of the proposed maintenance contracts and requests that council work with Auckland Transport to align Auckland Transport’s outcomes with the service specifications for “Esplanades, Beaches and Coastal Areas” to avoid differing service levels for the same type of assets.
- n) Request that the service specification for “Esplanades, Beaches and Coastal

**Areas” include:**

- i) a full definition “major urban beaches” or that a definitive list of the “major urban beaches” is provided for the local board’s review, noting that the list provided is indicative only**
- ii) a definitive list of the “number of beaches” which require sand replenishment/repositioning, noting that the list provided is indicative only**
- iii) an explanation on the proposed cleaning of all toilet/changing rooms in esplanades, beaches and coastal areas, noting that the service specification only provides an outcome for “toilet/changing room cleaning for major urban beaches and adjacent reserves.”**
- o) request confirmation of the council’s service standard in relation to the maintenance and up-keep of council owned cemeteries prior to ANZAC and other commemorative events and activities as this has been a recurring annual issue.**
- p) request more information on the service specification “Co-governed sites – Tupuna Maunga” and whether this extends to all co-governance arrangements, not just Tupuna Maunga.**
- q) request more information on the support available to co-governance entities and what the process will be for those entities to run their own procurement processes and set their own levels of service if they wish.**
- r) note that staff have confirmed that the existing 2015/2016 service levels will become the ‘standard’ levels of service in the 2017 Parks and Building Maintenance Contracts and any specific current or future enhancements beyond this standard will be identified in the contracts to ensure that service levels do not reduce.**

**Smart Procurement principles**

***Local delivery and Community Empowerment***

- s) consider that providing more opportunities for local suppliers for the 2017 Parks and Building Maintenance Contracts will allow for:**
  - i) greater economic opportunities for these local providers**
  - ii) greater pride and ownership in the work and consequently better standards**
  - iii) economic development in local areas, including jobs closer to where people live**
  - iv) sensible outcomes allowing local people to deliver a service quickly and efficiently rather than waiting for a contractor to travel vast distances for a small job.**
- t) suggest that the Smart Procurement Principle “local community” be strengthened further with an amendment stating that service delivery should be delivered locally wherever that is practicable.**
- u) request a definition of what would be considered local providers and suppliers under the Smart Procurement Principles.**
- v) support staff incorporating creative solutions and opportunities to build community empowerment into the 2017 Parks and Building Maintenance Contracts e.g. a local community group could undertake all the maintenance of a**

local park.

- w) request that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility to allow community empowerment opportunities to be increased on an annual basis as more local groups and small business build capacity to deliver locally (this will ensure that the tight timeframes for the new contracts will not lock these groups out for five or more years).
- x) request that staff, when considering the tenders for the 2017 Parks and Building Maintenance Contracts, give greater weight to tenderers who have included a majority of local suppliers from across the Rodney Local Board area in their tenders, noting that suppliers based in Waitakere Ranges or Henderson-Massey may be “local” from the Toru cluster’s perspective but those suppliers would fail to address the needs of Rodney’s communities and their desire to use Rodney based suppliers.
- y) request that staff, as per the Auckland Council’s procurement policy, ensure that local suppliers are provided advice and support so they have a full and fair opportunity to compete for the 2017 Parks and Building Maintenance Contracts, including ensuring that the process as to how the new approach is conveyed to local suppliers and community groups allows for a single integrated approach to procurement, service delivery and community empowerment.
- z) request that as part of the new 2017 Parks and Building Maintenance Contracts successful tenders are required to ensure local sub-contractors (community groups and small businesses) are paid a fair and reasonable rate.
- aa) requests that the 2017 Parks and Building Maintenance Contracts have a “local impact assessment” as part of the procurement process as per the Auckland Council’s procurement policy and requests that local boards have input at the strategic level on the development of the “local impact assessment”.

***Sustainability***

- bb) request that staff ensure that the 2017 Parks and Building Maintenance Contracts provide a sustainable procurement approach as per the Council’s procurement policy which includes “increased local spend and enhanced local capability where appropriate”.
- cc) request that the sustainable procurement approach also requires the where practical the use of environmentally friendly products e.g. cleaning products.

***Service level changes***

- dd) request that the 2017 Parks and Building Maintenance Contracts be designed to allow for enough flexibility for local boards to make minor changes to levels of service without the need for locally driven initiative funding.
- ee) request that the 2017 Parks and Building Maintenance Contracts be designed to enable local boards to use locally driven initiative funding for increases to levels of service on an annual basis.
- ff) request that staff ensure that increases to levels of service resulting from the planned growth for Auckland are built into the 2018-2028 Long-term Plan to ensure that local boards’ locally driven initiative funding is not required to cover a potential shortfall in asset-based services funding.

***Performance Measures***

- gg) request that simple and measurable Key Performance Indicators and penalties for non-performance are included in the 2017 Parks and Building Maintenance Contracts.

- hh) requests that the simple and measurable Key Performance Indicators developed for the 2017 Parks and Building Maintenance Contracts are used to inform the measures for the 2018-2028 Long-term Plan as this will enable local boards to have better governance oversight of contract delivery and performance.
- ii) seek confirmation that the Auckland Council will adopt an internal audit approach rather than a contractor self-audit process.
- jj) propose that there is a built in review period at six months with feedback and advice to the local boards on how those first six months have gone and any issues that have arisen at that time.

**Reporting, advice and ongoing support**

- kk) seek confirmation that there is no intention to reduce the existing 2015/2016 service levels as part of the 2017 Parks and Building Maintenance Contracts and requests staff to provide options to address any proposed reductions to the affected local boards for consideration within existing asset-based services budgets.
- ll) Request that staff provide local boards with timely, relevant and high-quality advice during the annual planning process which will enable local boards to make informed level of service decisions following consultation with the community as part of the annual planning process.
- mm) request information on the performance of contractors against the 2017 Parks and Building Maintenance Contracts and information on customer queries and requests for service that relate to these contracts as part of the regular local board quarterly reports.
- nn) request confirmation as to how the new contracts will be managed by Community Facilities and how the local boards will be supported by the council, including confirmation that resourcing will be sufficient to provide timely service and advice to local boards and how the model will enhance the local board's current level of support, - i.e. which staff will work with locals boards at relevant portfolio, workshop and business meetings.
- oo) request that Community Facilities work closely with the council-controlled organisations and the rest of the council family to ensure that service delivery is collaborative and integrated.
- pp) request that maintenance (such as lawn mowing) for community-owned assets that provide valuable community services, e.g. community halls, be included in the 2017 Parks and Building Maintenance Contracts.

**CARRIED**

**19 Kumeu Art Centre Expansion Feasibility**

Xanthe Jujnovich (Arts Advisor) and Sue Dodds (Strategic Broker) in attendance for this item. As the report was not available for inclusion in the agenda it was tabled on the day. The report as been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number RD/2016/125

MOVED by Member PM Pirrie, seconded by Member BP Houlbrooke:

**That the Rodney Local Board:**

- a) approve Option 4 "Pre-fabricated buildings and enhanced exterior linking" as

detailed in the agenda report, as the preferred option for the expansion of the Kumeu Arts Centre.

- b) request that officers initiate consultation with the Kumeu Arts Centre Incorporated and work with them to obtain confirmation that Option 4 will meet the Kumeu Arts Centre's needs in the short to medium term.
- c) request that officers proceed with the investigations and due diligence necessary to prepare for the granting of Locally Driven Initiatives CAPEX to the Kumeu Arts Centre, including any planning, detailed designs and contract scope which may be required, and report back to the Rodney Local Board on progress at a business meeting in early 2017.
- d) note that \$30,000 has been previously allocated in the approved 2016/2017 work programme (item 2574) for the costs associated with recommendation (c)
- e) approve that, if no endorsement for Option 4 is gained from Kumeu Arts Centre Incorporated, officers work with the Kumeu Arts Centre Incorporated on progressing Option 2 "Expand to the north", or a mix of the two options if that is the best agreed outcome.

**CARRIED**

**Attachments**

- A Kumeu Arts Centre Expansion Feasibility report

**20 Local Board Member Report on attendance at the Local Government New Zealand Conference**

Reports from Members Garner and Steele were tabled. The documents have been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number RD/2016/126

MOVED by Deputy Chairperson SR Garner, seconded by Member JG Colville:

**That the Rodney Local Board:**

- a) note the report from Member Garner who attended the Local Government New Zealand Conference in July 2016 as a representative of the Rodney Local Board.
- b) note the report from Member Steele who attended the Local Government New Zealand Te Maruata Committee meeting in July 2016 for a day and personally covered her own expenses.

**CARRIED**

**Attachments**

- A Member Garner report
- B Member Steele report

**21 Temporary arrangements for urgent decisions and staff delegations during the election period**

Resolution number RD/2016/127

MOVED by Member WW Flaunty, seconded by Member TP Grace:

**That the Rodney Local Board:**

- a) utilise the local board's existing urgent decision-making process for urgent decisions that may be needed between the final local board business meeting and the commencement of the term of office of new local board members.

- b) note that from the commencement of the term of office of new local board members until the inaugural meeting of the incoming local board, urgent decision-making will be undertaken by the Chief Executive under existing delegations.
- c) approve that staff, as a temporary measure, can make business as usual decisions under their existing delegated authority without requiring compliance with the requirement in the current delegation protocols to consult with the nominated local board members, from 8 October 2016 until new arrangements are made at the first business meeting in the new term and that staff record and report any decision back to the local board at the first business meeting of the new term.
- d) note that existing appointments by the local board to external bodies will cease at the election and new appointments will need to be made by the local board in the new term.

**CARRIED**

## 22 Ward Councillor Update

Councillor Webster tabled an update report. A copy of the report has been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number RD/2016/128

MOVED by Chairperson BM Steele, seconded by Deputy Chairperson SR Garner:

**That the Rodney Local Board:**

- a) thank Cr Webster for her update to the Rodney Local Board on the activities of the governing body.

**CARRIED**

### Attachments

A Councillor Update Report

## 23 Deputation/Public Forum Update

Resolution number RD/2016/129

MOVED by Member PM Pirrie, seconded by Deputy Chairperson SR Garner:

**That the Rodney Local Board:**

- a) note the Deputation/Public Forum Update for the Rodney Local Board and the Rodney Local Board Parks, Culture and Community Development Committee.

**CARRIED**

## 24 Rodney Local Board Workshop Records

Resolution number RD/2016/130

MOVED by Member PM Pirrie, seconded by Chairperson BM Steele:

**That the Rodney Local Board:**

- a) workshop record for Monday, 15 August and Monday, 5 September 2016 be accepted.

- b) workshop record for the Parks, Culture and Community Development Committee meeting of Monday, 1 August and Monday, 5 September 2016 be accepted.

**CARRIED**

## 6 Acknowledgements

### 6.1 Acknowledgement of retiring local board member

Bernard Te Paa gave a mihi acknowledging the contributions of all the members of the local board and in particular Member Colville who is retiring and Members Flaunty and Sayers who are not standing for re-election to the Rodney Local Board.

Resolution number RD/2016/131

MOVED by Chairperson BM Steele, seconded by Deputy Chairperson SR Garner:

**That the Rodney Local Board:**

- a) **thank Member Colville, who is retiring at the end of this electoral term, for his contribution to the Rodney Local Board during 2013-2016.**
- b) **thank Member Flaunty and Member Sayers, who are not standing for re-election to the Rodney Local Board at the end of this electoral term, for their contributions to the Rodney Local Board during 2013-2016.**
- c) **acknowledge the contributions of Councillor Webster during the 2013-2016 electoral term.**

**CARRIED**

## 25 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

1.41 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

In accordance with Clause 3.19.2 of the Auckland Council Local Board Standing Orders, we hereby confirm the correctness of the minutes of the last meeting of the Rodney Local Board held on Monday, 12 September 2016 prior to the next Auckland Council election.

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**Brenda Steele, Chairperson**

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**Lesley Jenkins, Relationship Manager**  
(delegate of the chief executive)