



Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitakere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 8 September 2016 at 6.30pm.

PRESENT

Chairperson	Sandra Coney, QSO
Deputy Chairperson	Denise Yates, JP
Members	Neil Henderson Greg Presland Steve Tollestrup Saffron Toms

1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

There were no apologies

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

At its meeting on 28 November 2013, the Waitakere Ranges Local Board resolved (resolution number WTK/2010/5) to record any possible conflicts of interest in a register.

Register

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i> • New Zealand Society of Genealogists – <i>Member</i> • New Zealand Military Defence Society – <i>Member</i> • Cartwright Collective – <i>Member</i> • Titirangi RSA - <i>Member</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • EcoMatters Environment Trust – <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i> • Charlotte Museum Trust – <i>Trustee</i>

Chair Sandra Coney, Deputy Chair Denise Yates, Members Neil Henderson and Greg Presland declared an interest in part of Item 13 and 14.

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">• Friends of Arataki Incorporated – <i>Trustee</i>• Living Cell Technologies Animal Ethics Committee – <i>Member</i>• Rural Advisory Panel - <i>Member</i>
Saffron Toms	<ul style="list-style-type: none">• Ark in the Park – <i>Governance Group Member</i>

4 Confirmation of Minutes

Resolution number WTK/2016/110

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 25 August 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Update from Ward Councillors

Secretarial note: apology from Deputy Mayor Penny Hulse for lateness.

Councillor Linda Cooper provided the members with matters being addressed by Governing Body.

Deputy Mayor Penny Hulse arrived at 6.38pm

Deputy Mayor Penny Hulse and Councillor Linda Cooper left the meeting at 7.12pm

8 Deputations

8.1 Aquatic development proposal for Parrs Park

Resolution number WTK/2016/111

MOVED by Chairperson S Coney, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **receive the deputation from Ron Jones and Judith Wrigh, Auckland West Aquatic Sports Trust Inc. and thank them for attending the Waitākere Ranges Local Board meeting.**

CARRIED

Member SR Tollestrup left the meeting at 7.12 pm.

Member SR Tollestrup returned to the meeting at 7.13 pm.

Deputy Mayor Penny Hulse returned to the meeting at 7.17 pm

8.2 Going West Trust - Shadbolt House

Resolution number WTK/2016/112

MOVED by Member S Toms, seconded by Member GB Presland:

That the Waitākere Ranges Local Board:

- a) **receive the deputation from Naomi McCleary, Going West Trust on the Shadbolt House.project and thank her for attending the Waitakere Ranges Local Board meeting.**

CARRIED

Member S Toms left the meeting at 7.27 pm.

Member S Toms returned to the meeting at 7.29 pm.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

11.1 Notice of Motion: Support for a writers residency at Shadbolt House

Resolution number WTK/2016/113

MOVED by Deputy Chairperson DA Yates, seconded by Chairperson S Coney:

That the Waitākere Ranges Local Board:

- a) support the establishment of a writers' residency programme at Shadbolt House, 35 Arapito Road, South Titirangi.
- b) request officers report back within three months on timeframes, costs and options for establishing a writers residence in Shadbolt House, under a lease or similar arrangement with the Going West Trust.

CARRIED

12 Disposal recommendation report - 1/16 Sarona Avenue, Glen Eden

Resolution number WTK/2016/114

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) endorses Panuku Development Auckland's recommendation to the Finance and Performance Committee to dispose of 1/16 Sarona Avenue, Glen Eden.
- b) note that should the property not be sold the local board supports for the land being incorporated into Glucina Reserve.

CARRIED

13 Waitākere Ranges Quick Response Grants: Round One, 2016/17

Chair Sandra Coney, Deputy Chair Denise Yates and Member Neil Henderson declared an interest in part of this item and took no part in the discussion or voting in this matter.

Resolution number WTK/2016/115

MOVED by Member S Toms, seconded by Member GB Presland:

That the Waitakere Ranges Local Board:

- a) approves the following applications for the allocated amount identified as listed in Table One:

Table One: Waitakere Ranges Local Board Quick Response: Round One Grant Applications

Applicant	Project	Amount Allocated
Piha Ratepayers and Residents Association	Towards maintenance and improvement to the Piha Community Post Office including fixing outdoor public seating area, replacing one roof panel and clearing the guttering and spouting.	\$1,000

University of the Third Age (U3A)	Towards venue hire and administration costs.	\$0
Youthline Auckland Charitable Trust	Towards the purchase of Youthline branded high-visibility vests for volunteers and staff to wear at local community events.	\$1,000
Peer Health Development Trust	Towards a youth leadership workshop and co-ordinators cost.	\$0
Urban EcoLiving Charitable Trust	Towards operational costs for delivering the “TLC” programme to Kaurilands School over three days, including costs for an educator and an operational manager.	\$1,095
Waitakere Japanese Supplementary School	Towards the cost of hiring audio equipment for a health and sports day event.	\$563
Friends of Arataki and Waitakere Ranges Regional Parkland Incorporated(Friends of Arataki)	Towards the “Free Kids Day” event at the Arataki Visitors Centre.	\$875.84

CARRIED

14 Waitākere Ranges Local Grants: Round One 2016/17

Member Greg Presland declared an interest in part of this item and took no part in the discussion or voting in this matter.

Resolution number WTK/2016/116

MOVED by Chairperson S Coney, seconded by Member SR Tollestrup:

That the Waitākere Ranges Local Board:

- a) approves the following applications for the allocated amount identified as listed in Table One and Table Two:

Table One: Waitakere Ranges Local Grants: Round One Applications

Applicant	Project	Amount Allocated
Bright Lights Little Village	Towards the cost of the stage show and childrens entertainment.	\$10,000
Royal New Zealand Foundation of the Blind	Towards the costs for a recreation and community advisor to work with local clients in the Waitakere Ranges Local Board area.	\$0
Peer Health Development Trust	Towards information technology support, coordinator and volunteer expenses , venue hire and youth event facilitation costs.	\$5,000

Henderson Riding for the Disabled Association Incorporated	Towards administration and compliance costs.	\$1,595
Konini Primary School	Towards the purchase and installation of a water tank and pump.	\$2,688
Royal Forest and Bird Protection Society of New Zealand, Incorporated - Waitakere Branch	Towards Te Henga Wetland Australasian Bittern Survey 2016.	\$1,500
Zeal Education Trust	Towards hireage of the Zeal Event Box.	\$2,497
Keep on keepin on - safer west community trust	Towards the cost of the event, including bouncy castle, merry go round, ferris wheel, stage and sound equipment and advertising.	\$2,000
Norwest Care Trust	Towards the hireage of the bouncy castle and payment for the petting zoo.	\$0
Titirangi Residents and Ratepayers Association Incorporated	Towards the cost of printing information booklets on a self-guided tour of Titirangi historical sites.	\$3,000
Oratia Air Scout Group	Towards the cost of youth leaders.	\$2,000
Piha Surf Life Saving Club Inc	Towards surf boards for the junior members.	\$2,000

Table Two: Waitakere Ranges Local Grant Multi-board Applications

Applicant	Project	Amount allocated
Gecko NZ Trust	Towards Gecko NZ Trust for 'Living Neighbourhood' Hub establishment in the Waitakere Ranges, Henderson-Massey, Rodney and Hibiscus and Bays.	\$0
Auckland Deaf Society Inc.	Towards the purchase of computers and a tablet to deliver a programme to improve Sign Language and deaf awareness in workplaces.	\$0
Diabetes New Zealand Inc. (t/a Diabetes NZ Auckland Branch)	Towards the costs (promotional material, staff, travel, administration and management) to hold a series of up to 14 diabetes awareness expos in seven local board areas between July 2016 and June 2017.	\$3,000

InterACT 2016!	Towards the InterACT 2016 festival for the cost of the production manager and lighting and sound expenses.	\$1,500
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CARRIED

15 Community Facilities Maintenance Contracts 2017

Resolution number WTK/2016/117

MOVED by Chairperson S Coney, seconded by Member NR Henderson:

That the Waitākere Ranges Local Board:

- a) delegates authority to the Chair and Deputy Chair to provide the board's feedback on the proposed service specifications, local outcomes and the overall structure for new Community Facilities maintenance contracts by 23 September 2016.

CARRIED

16 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.46 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....