

## Record of Workshop – Waitakere Ranges Local Board

Date: Thursday, 1 September 2016  
Time: 9.30am – 1.30pm  
Venue: Waitakere Ranges Local Board Office

### PRESENT:

Members Sandra Coney, QSO  
Denise Yates, JP  
Greg Presland

### APOLOGIES:

Neil Henderson to attend the Regional Strategy and Policy Committee  
Saffron Toms to attend the Regional Strategy and Policy Committee  
Steve Tollestrup

### MATTERS DISCUSSED:

	Item
1.0	<p><b>Quick Response Grants 2016/17 – Round 1 and Local Grants 2016/17- Round 1</b> Presenter: Daylyn D'Mello - Environ and Community Grants Advisor, Claire Liousse - Strategic Broker</p> <p><b>Key discussion points:</b></p> <ul style="list-style-type: none"> <li>Quick Response Grants, Round 1 applications – Chair Sandra Coney and Deputy Chair Denise Yates declared a conflict of interest with Friends of Arataki and Waitakere Ranges Regional Parkland Incorporated (Friends of Arataki) application and did not take part in the discussion. Member Greg Presland declared a conflict of interest with Titirangi Residents and Ratepayers Association Incorporated application and did not take part in the discussion.</li> <li>Local Grant Round 1 application</li> <li>Multiboard applications</li> </ul> <p><b>Action:</b> Staff to provide a report for the next WRLB meeting on the 8<sup>th</sup> September 2016.</p>
2.0	<p><b>Governance framework review</b> Presenter: Glenn Boyd – WEST Local Board Relationship Manager</p> <p><b>Key discussion points:</b></p> <ul style="list-style-type: none"> <li>Focus of review - what has been set up over the last six years and considers whether this is enabling the governance model to work optimally in terms of meeting the aim of the 2010 reforms.</li> <li>Seeking local board feedback on the Draft Governance framework review report noting that the final report is expected to be made available to the public sometime in October.</li> <li>General comments - Focused on improvements (especially the relationship between governing body and local boards) to the governance framework</li> </ul>
3.0	<p><b>Community Facilities Maintenance Contracts</b> Presenter: Glenn Boyd – WEST Local Board Relationship Manager, Brett Lane – Local Board Advisor</p> <p><b>Key discussion points:</b></p> <ul style="list-style-type: none"> <li>Seeking feedback and views from the members on the new community facility maintenance</li> </ul>

	contracts (to commence July 2017) required by 12 <sup>th</sup> September 2016.
4.0	<b>Administration</b> Presenter: Sharon Davies - Local Board PA/Liaison-Waitakere Ranges  <b>Key discussion points:</b> Various administration items