

Devonport-Takapuna Local Board OPEN MINUTES

Minutes of a meeting of the Devonport-Takapuna Local Board held in the Council Chamber, Level 3, 1 The Strand, Takapuna on Tuesday, 15 November 2016 at 4:00pm.

PRESENT

Chairperson	Dr Grant Gillon
Deputy Chairperson	George Wood, CNZM
Members	Mike Cohen, QSM, JP Jennifer McKenzie Jan O'Connor Mike Sheehy

ALSO PRESENT

Youth Representative	Ian Lim
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1 Welcome

The Chairperson opened the meeting and welcomed the board members and the members of the public.

2 Apologies

There were no apologies.

3 Declaration of Interest

Member Cohen declared an interest regarding Belmont Racquets Club, mentioned in item 17 – Auckland Council’s Quarterly Performance Report: Devonport-Takapuna Local Board, For Quarter One, 1 July –30 September 2016.

4 Confirmation of Minutes

Resolution number DT/2016/193

MOVED by Chairperson G Gillon, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- a) **confirm the ordinary minutes of its inaugural meeting, held on Wednesday, 26 October 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgements - Devonport Library

The Chairperson acknowledged Athfield Architects and Auckland Council Libraries senior staff on the receipt of another design award for the Devonport Library. Athfield Architects, the architects of the Devonport Library, won a Public Architecture Award at the 2016 New Zealand Institute of Architects, Architecture Awards.

Resolution number DT/2016/194

MOVED by Chairperson G Gillon, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) **acknowledge and congratulate Athfield Architects, and Auckland Council Libraries senior staff, on their receipt of the Public Architecture Award at the 2016 New Zealand Institute of Architects, Architecture Awards, for the Devonport Library.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Julian Bartrom - Weed Management

Julian Bartrom was in attendance to speak in regards to weed management in the local board area.

Speaking notes were tabled at the meeting. A copy of the tabled document has been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number DT/2016/195

MOVED by Member M Cohen, seconded by Member J O'Connor:

That the Devonport-Takapuna Local Board:

- a) thank Julian Bartrom for his presentation.
- b) request a report from relevant council staff regarding the status of council's 2013 Weed Management Policy and progress towards its implementation.

CARRIED

Attachments

- A 15 November 2016, Devonport-Takapuna Local Board, Item 9.1 - Julian Bartrom - Weed Management - Speaking Notes

9.2 Robert Keyworth and Sonya Brass - Proposed Cycleway

Robert Keyworth and Sonya Brass were in attendance to speak in regards to a proposed cycleway off the Devonport Takapuna Green route from Kawerau Park to the road end at Aramoana Avenue.

Resolution number DT/2016/196

MOVED by Member M Cohen, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- a) thank Robert Keyworth and Sonya Brass for their presentation.

CARRIED

9.3 Bill Rayner – Starting Time of Business Meetings

Bill Rayner was in attendance to speak in regards to item 12 - Adoption of a business meeting schedule and the starting time of business meetings.

Resolution number DT/2016/197

MOVED by Chairperson G Gillon, seconded by Deputy Chairperson G Wood:

That the Devonport-Takapuna Local Board:

- a) thank Bill Rayner for his presentation.

CARRIED

9.4 Ian Lim - Younite

Ian Lim, Younite, was in attendance to speak regarding Younite's activities in the past few months and their forward workprogramme.

Resolution number DT/2016/198

MOVED by Member M Cohen, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- a) **thank Ian Lim for his presentation and recognise the value of Younite and their input to the local board.**

CARRIED

Note: The Chairperson advised the meeting that item 9.5 will be taken after Item 11.1.

9.5 Gay Richards, Bayswater Community Committee - Takapuna Boating Club facility at Bayswater

Note: Item 9.5 was taken after item 11.1.

Gay Richards, Bayswater Community Committee, was in attendance to speak regarding the Takapuna Boating Club facility at Bayswater.

Resolution number DT/2016/199

MOVED by Member M Cohen, seconded by Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- a) **thank Gay Richards for her presentation.**
- b) **request officers provide information as soon as possible regarding the Takapuna Boating Club facility at Bayswater, including the legal position and current position regarding the potential sale and status of the boating club building.**

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

11.1 Notice of Motion

MOVED by Chairperson G Gillon, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) alter clauses b) and c) of resolution number DT/2015/245 passed at the 15 December 2015 meeting of the board to now read as follows:
 - “b) confirms its support for an upgraded beach holiday park and campground activity, in the same location on the same current leased area, within the Northern Activity Zone of Takapuna Beach Reserve; and
 - c) requests Panuku Development Auckland to proceed to an open expressions of interest process to grant a lease in conjunction with iwi / mana whenua engagement with a view to reporting back to the Local Board a range of potential operation models for a future Holiday Park in the same location on a reduced footprint (90% of current leased area) on the same current Takapuna Beach Holiday Park leased area at the northern end of Takapuna Beach Reserve, with the following terms up for negotiation:”
- b) note that no alteration or revocation has been suggested to subclauses i), ii) and iii) of clause c) of resolution number DT/2015/245 in relation to term, rent and upgrades respectively.
- c) rescind clauses a) and b) of resolution number DT/2016/182 passed at the 6 September 2016 meeting of the board, which read as follows:

“That the Devonport-Takapuna Local Board:

 - a) reconfirm its intention to set aside 6,292m² of the Northern Activity Zone of the Takapuna Beach Reserve (90% of the current leased area of the Takapuna Beach Holiday Park) for a campground (“the holiday park”) subject to the outcomes of resolution h) below.
 - b) agree that the remaining 10% of the land be not built upon or concreted or paved or sealed over or used as a hard stand.”
- d) note that no alteration or revocation has been suggested to clauses c) through k) of resolution number DT/2016/182, which outline the activities and responsibilities of Panuku Development Auckland that relate to the management of the expressions of interest / reference design process to be undertaken to retain a beach holiday park / campground activity within the Northern Activity Zone of Takapuna Beach Reserve.

Resolution number DT/2016/200

MOVED by Deputy Chairperson G Wood, seconded by Member M Sheehy:

Member Wood moved an amendment to the original recommendation by way of addition as follows:

That the Devonport-Takapuna Local Board:

- e) **note that the matters raised in clauses c) to k) of resolution number DT/2016/182 will be reconsidered by the Devonport-Takapuna Local**

Board prior to the finalization of the expressions of interest / reference design process to be undertaken to retain a beach holiday park / campground activity within the Northern Activity Zone of Takapuna Beach Reserve by Panuku Development Auckland.

The amendment was put and declared

CARRIED

The Chairperson put the substantive motion

Resolution number DT/2016/201

MOVED by Chairperson G Gillon, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) **alter clauses b) and c) of resolution number DT/2015/245 passed at the 15 December 2015 meeting of the board to now read as follows:**
 - “b) confirms its support for an upgraded beach holiday park and campground activity, in the same location on the same current leased area, within the Northern Activity Zone of Takapuna Beach Reserve; and**
 - d) requests Panuku Development Auckland to proceed to an open expressions of interest process to grant a lease in conjunction with iwi / mana whenua engagement with a view to reporting back to the Local Board a range of potential operation models for a future Holiday Park in the same location ~~on a reduced footprint (90% of current leased area)~~ on the same current Takapuna Beach Holiday Park leased area at the northern end of Takapuna Beach Reserve, with the following terms up for negotiation:”**
- b) **note that no alteration or revocation has been suggested to subclauses i), ii) and iii) of clause c) of resolution number DT/2015/245 in relation to term, rent and upgrades respectively.**
- c) **rescind clauses a) and b) of resolution number DT/2016/182 passed at the 6 September 2016 meeting of the board, which read as follows:**

“That the Devonport-Takapuna Local Board:

 - c) reconfirm its intention to set aside 6,292m² of the Northern Activity Zone of the Takapuna Beach Reserve (90% of the current leased area of the Takapuna Beach Holiday Park) for a campground (“the holiday park”) subject to the outcomes of resolution h) below.**
 - d) agree that the remaining 10% of the land be not built upon or concreted or paved or sealed over or used as a hard stand.”**
- e) **note that no alteration or revocation has been suggested to clauses c) through k) of resolution number DT/2016/182, which outline the activities and responsibilities of Panuku Development Auckland that relate to the management of the expressions of interest / reference design process to be undertaken to retain a beach holiday park / campground activity within the Northern Activity Zone of Takapuna**

Beach Reserve.

- f) **note that the matters raised in clauses c) to k) of resolution number DT/2016/182 will be reconsidered by the Devonport-Takapuna Local Board prior to the finalization of the expressions of interest / reference design process to be undertaken to retain a beach holiday park / campground activity within the Northern Activity Zone of Takapuna Beach Reserve by Panuku Development Auckland.**

The substantive motion was declared

CARRIED UNANIMOUSLY

Note: Public Forum item 9.5 was taken at this time.

12 Adoption of a business meeting schedule

MOVED by Deputy Chairperson G Wood, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- a) adopts the meeting schedule outlined below for the 2016/2019 electoral term.

Year	Day	Date	Location
2016	Tuesday	15 November	Council Chamber, Level 3, 1 The Strand, Takapuna
	Thursday	15 December	
2017	Tuesday	21 February	
	Tuesday	21 March	
	Tuesday	11 April	
	Tuesday	16 May	
	Tuesday	20 June	
	Tuesday	18 July	
	Tuesday	15 August	
	Tuesday	19 September	
	Tuesday	17 October	
	Tuesday	21 November	
	Tuesday	12 December	
2018	Tuesday	20 February	
	Tuesday	20 March	
	Tuesday	17 April	
	Tuesday	15 May	
	Tuesday	19 June	
	Tuesday	17 July	
	Tuesday	21 August	
	Tuesday	18 September	
	Tuesday	16 October	
	Tuesday	20 November	
	Tuesday	11 December	
2019	Tuesday	19 February	
	Tuesday	19 March	
	Tuesday	16 April	
	Tuesday	21 May	
	Tuesday	18 June	
	Tuesday	16 July	
	Tuesday	20 August	
	Tuesday	10 September	

- b) agrees to commence business meetings at 4.00pm, noting that public forum and deputations will be starting at 6.30pm from the December 2016 business meeting onwards (inclusive).
- c) notes that dates and times for meetings, public engagement and any hearings and deliberations for local board plans and local board agreements are yet to be finalised.

Resolution number DT/2016/202

MOVED by Member M Cohen, seconded by Chairperson G Gillon:

Member Cohen moved an amendment to the original recommendation by way of replacement as follows:

That the Devonport-Takapuna Local Board:

- c) **agrees to commence business meetings at 4.00pm, noting that public forum and deputations will be starting at 6.30pm from the December 2016 business meeting onwards (inclusive) or at the agenda item at the discretion of the Chairperson.**

The amendment was put and declared

CARRIED

The Chairperson put the substantive motion

Resolution number DT/2016/203

MOVED by Deputy Chairperson G Wood, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- a) **adopts the meeting schedule outlined below for the 2016/2019 electoral term.**

Year	Day	Date	Location
2016	Tuesday	15 November	Council Chamber, Level 3, 1 The Strand, Takapuna
	Thursday	15 December	
2017	Tuesday	21 February	
	Tuesday	21 March	
	Tuesday	11 April	
	Tuesday	16 May	
	Tuesday	20 June	
	Tuesday	18 July	
	Tuesday	15 August	
	Tuesday	19 September	
	Tuesday	17 October	
	Tuesday	21 November	
	Tuesday	12 December	
2018	Tuesday	20 February	
	Tuesday	20 March	
	Tuesday	17 April	
	Tuesday	15 May	
	Tuesday	19 June	
	Tuesday	17 July	
	Tuesday	21 August	
	Tuesday	18 September	
	Tuesday	16 October	
	Tuesday	20 November	
	Tuesday	11 December	
2019	Tuesday	19 February	
	Tuesday	19 March	
	Tuesday	16 April	
	Tuesday	21 May	

	Tuesday	18 June	
	Tuesday	16 July	
	Tuesday	20 August	
	Tuesday	10 September	

- b) agrees to commence business meetings at 4.00pm, noting that public forum and deputations will be starting at 6.30pm from the December 2016 business meeting onwards (inclusive) or at the agenda item at the discretion of the Chairperson.
- c) notes that dates and times for meetings, public engagement and any hearings and deliberations for local board plans and local board agreements are yet to be finalised.

The substantive motion was declared

CARRIED

13 Appointment of board members to external community organisations

A letter from Devonport Peninsula Trust dated 4 November 2016 was tabled at the meeting. A copy of the tabled document has been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number DT/2016/204

MOVED by Chairperson G Gillon, seconded by Member J O'Connor:

That the Devonport-Takapuna Local Board:

- a) appoints the following board members to the external community groups and organisations listed below, noting that the alternate appointee would normally only attend meetings when the lead is unavailable:

External organisation	Lead	Alternate
Devonport Business Association	Mike Cohen	Mike Sheehy
Michael King Writers' Centre Trust	Jan O'Connor	
Takapuna Beach Business Association	George Wood	Jennifer McKenzie
Devonport Peninsula Trust	Mike Cohen	
Safer North Community Trust	Mike Cohen	George Wood
Takapuna Community Facilities Trust	Mike Cohen	Jennifer McKenzie
Milford Business Association	Mike Sheehy	Jan O'Connor

- b) nominates Member George Wood to the Tūpuna Maunga o Tāmaki Makaurau Authority.
- c) recommends that, to avoid potential conflicts of interest, elected members appointed to any outside organisation do not exercise any voting rights conferred by the organisation.
- d) nominates Member Mike Cohen as representative to Local Government New Zealand (LGNZ) Zone One.

CARRIED

Attachments

- A 15 November 2016, Devonport-Takapuna Local Board, Item 13 - Appointment of board members to external community organisations, Letter from Devonport Peninsula Trust dated 4 November 2016

14 Swimming Pool Fencing Exemption Applications

Resolution number DT/2016/205

MOVED by Member J O'Connor, seconded by Deputy Chairperson G Wood:

That the Devonport-Takapuna Local Board:

- a) **agrees to assess swimming pool fencing exemption applications as part of business meetings during the 2016/2019 term as the need arises.**
- b) **delegate Members Jan O'Connor and Jennifer McKenzie to make site visits to residential swimming pools in accordance with local board responsibilities under Section 6 of the Fencing of Swimming Pools Act 1987, noting that those members delegated also have responsibility to make recommendations to the full board.**

CARRIED

15 Urgent decision-making process

Resolution number DT/2016/206

MOVED by Member J O'Connor, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- a) **adopts the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.**
- b) **delegates authority to the Chairperson and Deputy Chairperson, or any person acting in these roles, to make urgent decisions on behalf of the local board.**
- c) **agrees that the Relationship Manager, Chairperson and Deputy Chairperson (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo.**
- d) **notes that all urgent decisions will be reported to the next ordinary meeting of the local board.**

CARRIED

16 Monthly Local Board Services report - October 2016

A copy of the amended Greater Takapuna Reference Group's terms of reference which were adopted at the 16 August 2016 Devonport-Takapuna Local Board meeting was tabled at the meeting.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number DT/2016/207

MOVED by Chairperson G Gillon, seconded by Deputy Chairperson G Wood:

That the Devonport-Takapuna Local Board:

- a) **receive the report.**
- b) **confirm its ongoing support for the Greater Takapuna Reference Group, and:**
 - i) **appoint member George Wood to continue as a political appointee to the Greater Takapuna Reference Group;**
 - ii) **appoint Member Jan O'Connor to the Greater Takapuna Reference Group as a political appointee; and**
 - iii) **request officers to include a representative of the retail sector and two other representatives from the community, residents of the Takapuna area, to be appointed to the Greater Takapuna Reference Group.**

CARRIED

Resolution number DT/2016/208

MOVED by Member M Cohen, seconded by Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- c) **request an update from relevant officers on the development of the Devonport to Takapuna Green Route, in particular the high priority Plymouth section of the route.**
- d) **opposes any inclusion of a boardwalk below mean high-water springs if the Kawerau Reserve to Aramoana Avenue road end neighbourhood connector is ever developed.**

CARRIED

Attachments

- A 15 November 2016, Devonport-Takapuna Local Board, Item 16 - Greater Takapuna Reference Group's terms of reference

17 **Auckland Council's Quarterly Performance Report: Devonport-Takapuna Local Board For Quarter One, 1 July –30 September 2016**

Resolution number DT/2016/209

MOVED by Chairperson G Gillon, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) **receive the performance report for the financial quarter ending 30 September 2016.**
- b) **provides the following comments regarding the new approach to quarterly reporting:**
 - i) **shifting responsibility of managing reporting to Local Board Services further removes accountability and responsibility of reporting away from the departments of council, which in the board's view is not in keeping with the spirit of council's shared governance model;**
 - ii) **responsibility to report progress to local boards against work programmes that have been funded and approved by the local board should lie with the department(s) tasked with the delivery of specified plans, projects and initiatives; and**
 - iii) **the information currently and historically presented to local boards through the quarterly report is by nature retrospective, which does not assist the local board in understanding predicted or expected future trends that would help the board in being able to proactively set budgets and corresponding work programmes.**
- c) **requests the ability to work with the staff responsible within the organisation to improve the quality of future reporting to address the matters raised in resolution c) above, with the aim of finding a practical and efficient solution for both the local board and the organisation.**

CARRIED

Resolution number DT/2016/210

MOVED by Deputy Chairperson G Wood, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- d) **ask officers to provide an update to the board on the status of the Milford-Takapuna coastal walkway at the earliest opportunity, noting that the project is identified in the quarterly report of having an 'amber' risk rating.**

CARRIED

Resolution number DT/2016/211

MOVED by Member M Cohen, seconded by Member J O'Connor:

That the Devonport-Takapuna Local Board:

- e) **recognise and thank our superb council staff and our community development partners in helping the board be the number one local board area in respect to performance results in the 2016 year.**
- f) **notes that our local board area shared with Orakei as being the only local boards to have met or exceeded all the targets for Local Community Services namely:**
 - i) **Number of library visits,**
 - ii) **Satisfaction with library service,**

- iii) Perception of town centre safety – day,
 - iv) Perception of town centre safety – night, and
 - v) Venue utilisation – peak hours.
- g) notes that our local board area was the only board to have met or exceeded all the targets for Community, Local Parks, Sport and Recreation namely:
- i) Satisfaction with local events,
 - ii) Satisfaction with local parks and reserves,
 - iii) Number of visits to local parks and reserves,
 - iv) Satisfaction with sport fields, and
 - v) Satisfaction with pools and leisure centres.

CARRIED

18 Ward Councillors Update

There were no updates at this meeting.

19 Board Members' reports

There were no member reports received for this meeting.

20 Chairperson's report

There was no Chairperson's report received for this meeting.

21 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

6.40 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE DEVONPORT-TAKAPUNA
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....