

## **Hibiscus and Bays Local Board OPEN MINUTES**

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Minutes of a meeting of the Hibiscus and Bays Local Board held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Wednesday, 16 November 2016 at 4.30pm.

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### **PRESENT**

<b>Chairperson</b>	Julia Parfitt, JP
<b>Deputy Chairperson</b>	
<b>Members</b>	Chris Bettany David Cooper Gary Holmes Caitlin Watson Vicki Watson Mike Williamson

### **ABSENT**

<b>Deputy Chairperson</b>	Janet Fitzgerald, JP
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### **ALSO PRESENT**

<b>Councillor</b>	John Watson (5.20pm – 6.30pm)
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**1 Welcome**

The Chairperson opened the meeting and welcomed those in attendance.

**2 Apologies**

Resolution number HB/2016/184

MOVED by Chairperson J Parfitt, seconded by Member G Holmes:

**That the Hibiscus and Bays Local Board:**

- a) **accept the apology from Deputy Chairperson J Fitzgerald for absence.**

**CARRIED**

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number HB/2016/185

MOVED by Chairperson J Parfitt, seconded by Member G Holmes:

**That the Hibiscus and Bays Local Board:**

- a) **confirm the minutes of its inaugural meeting, held on Wednesday, 2 November 2016, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

Secretarial Note: Items 8 and 9 were considered after item 22

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Grant of new community lease to Stoney Homestead Trust at 12 Galbraith Greens, Millwater**

Resolution number HB/2016/186

MOVED by Chairperson J Parfitt, seconded by Member C Bettany:

**That the Hibiscus and Bays Local Board:**

- a) **grant a new community lease to Stoney Homestead Trust at 12 Galbraith Greens, Millwater, legally described as Lot 2 DP 438874 (Attachment A) subject to the following terms and conditions:**
  - i) **commencing on date of execution of lease for one term of ten years and one right of renewal for ten years;**
  - ii) **rent \$1.00 plus GST per annum if requested**
  - iii) **maintenance fee \$500.00 per annum**
  - iv) **the deed of lease will contain a separate maintenance schedule pertaining to the Trust-owned shed on the site**
  - v) **the approved Stoney Homestead Trust Community Outcomes Plan be attached to the lease document**
  - vi) **all other terms and conditions in accordance with Auckland Council Community Occupancy Guidelines 2012.**
- b) **approve the Stoney Homestead Trust Community Outcomes Plan as attached to the agenda report (Attachment B).**
- c) **grant landowner approval to Stoney Homestead Trust at 12 Galbraith Greens, Millwater, legally described as Lot 2 DP 438874 (Attachment A) for the siting of its tin storage shed.**

**CARRIED**

**13 Hibiscus and Bays Local Board Promotional Video Launch and Distribution Strategy**

Michael Goudie, Senior Advisor External Relations, Auckland Tourism Event and Economic Development was in attendance to speak to this item.

Resolution number HB/2016/187

MOVED by Member G Holmes, seconded by Chairperson J Parfitt:

**That the Hibiscus and Bays Local Board:**

- a) **approve a launch event on 30 November 2016 organised by Auckland Tourism, Events and Economic Development at no further cost to the local board**
- b) **agree that the video will be open sourced for any interested party to share for the purpose of promoting the area.**
- c) **delegate to the chairperson and local board member Caitlin Watson to confirm the final wording at the end of the video and associated facebook posts before the launch on 30 November 2016.**

**CARRIED**

Pursuant to Standing Order 3.15.5 Member Cooper requested his dissenting vote be recorded

Secretarial note: Item 14 was considered after item 15

**15 Auckland Council Quarterly Performance Report: Hibiscus and Bays Local Board Quarter One - 1 July - 30 September 2016**

Resolution number HB/2016/188

MOVED by Chairperson J Parfitt, seconded by Member V Watson:

**That the Hibiscus and Bays Local Board:**

- a) **note the performance report for the financial quarter ending 30 September 2016.**

**CARRIED**

**14 Hibiscus and Bays Volunteer Work Programme 2016/2017**

Resolution number HB/2016/189

MOVED by Chairperson J Parfitt, seconded by Member D Cooper:

**That the Hibiscus and Bays Local Board:**

- a) **approves the proposed 2016/2017, Hibiscus and Bays Local Parks Volunteer Programme and indicative spend as detailed in Attachment A**
- b) **note that if any allocated funding is unspent it is to be reallocated within the Volunteer Work Programme.**

**CARRIED**

Secretarial note: Item 17 was considered before item 16

**17 Transfer of delegations from 2013-2016 and new delegations to minimise delays**

Michelle Sanderson, Senior Local Board Advisor, spoke to this item.

Resolution number HB/2016/190

MOVED by Chairperson J Parfitt, seconded by Member V Watson:

**That the Hibiscus and Bays Local Board:**

- a) **delegate to the chairperson and deputy chairperson authority to approve the following matrix of previous delegations to remain in effect for the 2016-2019 triennium:**

Relating to	Previous resolution
Allocation of the budget for “local civic functions” as and when necessary for the 2013-2016 electoral term.	HB/2015/115
Hibiscus and Bays Local Board Community Facility Fees and Charges: (2014) delegate authority to local board members Parfitt and Fitzgerald to make decisions on the waiver or adjustment of fees charged to groups using the Orewa Community Hall. (2015) a) note that any discounts, waivers or adjustments of fees decided by delegated authority will in future be recorded in a	HB/2014/178  HB/2015/138

<p>quarterly report to the Hibiscus and Bays Local Board c) note that approval under delegated authority has been given for a fee of \$297.44 per month for the Hibiscus Coast Senior Citizens Association, for its regular use of the community centre</p>	
<p>Western Reserve Artistic Enhancement of New Toilet and Revised Landscape Plan h) Delegate to the Chairperson of the local board and Chairperson of the Facilities and Reserves Committee authority to approve any minor changes or decisions including details of planting plans in relation to the Western Reserve revised landscape plan and art work for the Western Reserve toilet and provide updates to the local board of any revisions.</p>	HB/2015/194
<p>Allocation of Unspent Locally Driven Initiatives for Hibiscus and Bays Local Board c) delegate to the Local Board Chairperson and Facilities and Reserves Committee chairperson authority to make any further decisions in relation to: i) Browns Bay Skatepark concept design ii) Signage assessment iii) Landscape plan for 36 Hibiscus Coast Highway iv) installation of bollards at Gulf Harbour providing that these items have been work shopped with the local board or the Facilities and Reserves Committee prior to any decision.</p>	HB/2016/91
<p>Arts, Community and Events Work Programme 2016/2017 d) delegate to the local board chairperson and Facilities and Reserves chairperson authority to approve the allocation of the remaining \$95,000 (ID2437) for community capacity building and placemaking initiatives providing the matter has been workshopped by the full local board or Facilities and Reserves committee as appropriate prior to any decision being made.</p>	HB/2016/110
<p>Parks, sport and recreation draft annual work programme financial year 2016-2017 b) delegate approval for any changes to the Parks, Sport and Recreation annual work programme 2016/2017 to the local board chairperson and the Facilities and Reserves Committee chairperson providing the matter has been workshopped prior to any decision.</p>	HB/2016/111
<p>2016/2017 local environmental work programme b) delegate to the local board chairperson and Facilities and Reserves chairperson authority to approve any changes to the work programme providing the matter has been workshopped by the full local board or Facilities and Reserves committee as appropriate prior to any decision being made.</p>	HB/2016/128
<p>2016/2017 Local Economic Development Work Programme b) delegate to the local board chairperson and the Economic Development Portfolio holder authority to approve any changes to the work programme providing the matter has been workshopped by the full local board prior to any decision being made.</p>	HB/2016/130
<p>Community Facilities Renewals Work Programme 2016/2017 b) delegate to the local board chairperson and the Facilities and Reserves Committee chairperson, authority to approve any changes to the work programme providing the matter has been work shopped with the full local board or the Facilities and Reserves Committee as appropriate and prior to any decision</p>	HB/2016/166

being made	
<b>Browns Bay Centre Plan 2016</b> e) delegate to the local board chairperson the authority to confirm the final changes, including minor editorial changes to the Browns Bay Centre Plan document	HB/2016/176
<b>Metro Park East Walkway</b> delegate to the Chairperson of the Facilities and Reserves Committee and the Chairperson of the Local Board, authority to approve any minor changes to the design of the Metro Park East Walkway.	HIB/2016/8
<b>Waiake Toilet Renewal</b> b) delegate to the local board chairperson and Facilities and Reserves Committee chairperson authority to approve the external façade of the Waiake Beach toilet facility, including the positioning of the outdoor showers and existing stainless steel art panels providing these items have been workshopped with the local board or the Facilities and Reserves Committee prior to any decision.	HIB/2016/14
<b>Delegations to Hibiscus and Bays Facilities and Reserves Committee during the 2013-2016 electoral term</b>	Terms of Reference: Facilities and Reserves Committee HB/2013/238 (Attachment 1)

- b) delegate to local board members Gary Holmes and Janet Fitzgerald authority to provide local board feedback on resource consent applications in the local board area
- c) delegate to local board members David Cooper, Janet Fitzgerald and Julia Parfitt authority to provide feedback to Auckland Transport on local proposals in the local board area and meet on a regular basis with Auckland Transport to progress these matters
- d) delegate to the chairperson and deputy chairperson all minor landowner approvals and landlord approvals providing that any requests that the chairperson and deputy chairperson consider are more than minor are referred back to the full local board for approval
- e) note the terms 'minor landowner approvals' and 'landlord approvals' includes events or works required on local parks or facilities and for minor alterations to leased facilities.

**CARRIED**

Councillor John Watson present at 5.15pm

**16 Capital Funding for Torbay Sailing Club Re-development Project**

Lesley Jenkins, Relationship Manager, spoke to the item.

Resolution number HB/2016/191

MOVED by Member D Cooper, seconded by Member C Bettany:

**That the Hibiscus and Bays Local Board:**

- a) approve a capital grant of \$50,000 from the Local Board Discretionary Initiative Capital Budget to the Torbay Sailing Club towards completion of the building re-development on the Aicken Reserve, Beach Road, Torbay.

**CARRIED**

**18 Appointment of local board members to external organisations**

Resolution number HB/2016/192

MOVED by Chairperson J Parfitt, seconded by Member D Cooper:

**That the Hibiscus and Bays Local Board:**

- a) appoints the following local board members to the external community groups and organisations listed below:

External organisation	Lead	Alternate
Vaughan Homestead (Torbay Historical Society)	Julia Parfitt	Chris Bettany
Victor Eaves Reserve Management Trust	Mike Williamson	
Destination Orewa Beach BID	Vicki Watson	David Cooper
Torbay BID	Chris Bettany	Julia Parfitt
Browns Bay BID	Gary Holmes	Chris Bettany
Mairangi Bay BID	David Cooper	Julia Parfitt

**CARRIED**

**19 Hibiscus and Bays Local Board Meeting Schedule for the remainder of 2016 and 2017**

Resolution number HB/2016/193

MOVED by Chairperson J Parfitt, seconded by Member M Williamson:

**That the Hibiscus and Bays Local Board:**

- a) adopt the meeting schedule for the remainder of 2016 and for 2017 as listed below:

**2016**

DATE	TIME	VENUE
Business Meeting Wednesday, 16 November 2016	4.30pm	Council Chamber Orewa Service Centre 50 Centreway Road, Orewa
Business Meeting Wednesday, 14 December 2016	4.30pm	Local Board Office 2 Glen Road Browns Bay



2017

DATE	TIME	VENUE
<b>Business Meeting</b> <b>Wednesday, 15 February 2017</b>	<b>4.30pm</b>	<b>Council Chamber</b> <b>Orewa Service Centre</b> <b>50 Centreway Road,</b> <b>Orewa</b>
<b>Business Meeting</b> <b>Wednesday, 15 March 2017</b>	<b>4.30pm</b>	<b>Local Board Office</b> <b>2 Glen Road</b> <b>Browns Bay</b>
<b>Business Meeting</b> <b>Wednesday, 19 April 2017</b>	<b>4.30pm</b>	<b>Council Chamber</b> <b>Orewa Service Centre</b> <b>50 Centreway Road,</b> <b>Orewa</b>
<b>Business Meeting</b> <b>Wednesday, 17 May 2017</b>	<b>4.30pm</b>	<b>Local Board Office</b> <b>2 Glen Road</b> <b>Browns Bay</b>
<b>Business Meeting</b> <b>Wednesday, 21 June 2017</b>	<b>4.30pm</b>	<b>Council Chamber</b> <b>Orewa Service Centre</b> <b>50 Centreway Road,</b> <b>Orewa</b>
<b>Business Meeting</b> <b>Wednesday, 19 July 2017</b>	<b>4.30pm</b>	<b>Local Board Office</b> <b>2 Glen Road</b> <b>Browns Bay</b>
<b>Business Meeting</b> <b>Wednesday, 16 August 2017</b>	<b>4.30pm</b>	<b>Council Chamber</b> <b>Orewa Service Centre</b> <b>50 Centreway Road,</b> <b>Orewa</b>
<b>Business Meeting</b> <b>Wednesday, 20 September 2017</b>	<b>4.30pm</b>	<b>Local Board Office</b> <b>2 Glen Road</b> <b>Browns Bay</b>
<b>Business Meeting</b> <b>Wednesday, 18 October 2017</b>	<b>4.30pm</b>	<b>Council Chamber</b> <b>Orewa Service Centre</b> <b>50 Centreway Road,</b> <b>Orewa</b>
<b>Business Meeting</b> <b>Wednesday, 15 November 2017</b>	<b>4.30pm</b>	<b>Local Board Office</b> <b>2 Glen Road</b> <b>Browns Bay</b>
<b>Business Meeting</b> <b>Wednesday, 13 December 2017</b>	<b>4.30pm</b>	<b>Council Chamber</b> <b>Orewa Service Centre</b> <b>50 Centreway Road,</b> <b>Orewa</b>

- b) Notes that the dates and times for meetings, public engagement and any hearings and deliberations for local board plans and local board agreements

are yet to be finalised and as such the meeting schedule may require alteration in the future.

**CARRIED**

**20 Urgent Decision: Additional funding for Local Board Transport Capital Fund Project 091: Mairangi Bay Art Walk**

Resolution number HB/2016/194

MOVED by Chairperson J Parfitt, seconded by Member D Cooper:

**That the Hibiscus and Bays Local Board:**

- a) note the urgent decision to approve the allocation of a further \$15,207.95 of its Local Board Transport Capital Fund to Project 091, Mairangi Bay Art Walk, to repeat the coloration of the existing asphalt surface on the slip lane servicing the properties 2 – 16 Hastings Road, Mairangi Bay, and the concrete footpath that extends from 16 Hastings Road, Mairangi Bay, into the car park area of Mairangi Bay Arts Centre at 63 Maxwellton Drive, Mairangi Bay was made under delegation on 28 September 2016.

**CARRIED**

**21 Urgent decision-making process for the 2016-2019 Triennium**

Resolution number HB/2016/195

MOVED by Member D Cooper, seconded by Member V Watson:

**That the Hibiscus and Bays Local Board:**

- a) adopt the urgent decision-making process for matters that require a decision where it is not practical, such as the Christmas/New Year period or the end of the triennium, to call the full local board together and meet the requirement of a quorum
- b) delegate authority to the chairperson and deputy chairperson, or any person acting in these roles, to make urgent decisions on behalf of the local board for the 2016 to 2019 triennium
- c) agree that the relationship manager, chairperson and deputy chairperson (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo
- d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

**CARRIED**

**22 Ward Councillors Update**

Councillor John Watson in attendance to provide an update on the first few weeks of the new council.

Resolution number HB/2016/196

MOVED by Chairperson J Parfitt, seconded by Member D Cooper:

**That the Hibiscus and Bays Local Board:**

- a) thank Councillor Watson for his update.

**CARRIED**

## 8 Deputations

### 8.2 Hibiscus and Bays Local Board Restoration Volunteer Group

Sally Cargill, convenor of the Hibiscus and Bays Restoration Network was in attendance to speak to this item. Ms Cargill tabled a report giving an update on the work carried out by the network.

A copy of the tabled document has been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number HB/2016/197

MOVED by Chairperson J Parfitt, seconded by Member G Holmes:

**That the Hibiscus and Bays Local Board:**

- a) thank Ms Cargill for her presentation.

**CARRIED**

#### **Attachments**

A Tabled report

Dinner adjournment 6.05pm – 6.30pm

### 8.1 Hibiscus Rodders Festival

Sharon Morris from Hibiscus Rodders was in attendance to discuss the festival to be held in January 2017.

Resolution number HB/2016/198

MOVED by Chairperson J Parfitt, seconded by Member D Cooper:

**That the Hibiscus and Bays Local Board:**

- a) thank Ms Morris for her presentation.

**CARRIED**

### 8.3 Deep Creek Restoration Plan

Kevin Lowe, Brian Mooney and Dr Gray were in attendance and gave a powerpoint presentation.

A copy of the powerpoint presentation has been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number HB/2016/199

MOVED by Chairperson J Parfitt, seconded by Member C Bettany:

**That the Hibiscus and Bays Local Board:**

- a) thank Mr Lowe for his presentation.

**CARRIED**

**Attachments**

A Copy powerpoint presentation

**8.4 Parking in Central Boulevard, Silverdale**

Mr Karl Hansen was in attendance to discuss the lack of parking in 2 Milner Avenue and Central Boulevard, Silverdale.

Resolution number HB/2016/200

MOVED by Chairperson J Parfitt, seconded by Member G Holmes:

**That the Hibiscus and Bays Local Board:**

a) **thank Mr Hansen for his presentation.**

**CARRIED**

**9 Public Forum**

There was no public forum.

**23 Local Board Members Reports**

There were no local board members reports.

**24 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**25 Procedural motion to exclude the public**

Resolution number HB/2016/201

MOVED by Chairperson J Parfitt, seconded by Member G Holmes:

**That the Hibiscus and Bays Local Board:**

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**
- b) **agree that Paul Clark, Principal Policy Analyst, be permitted to remain for Confidential Item C1 Acquisition of Land for Open Space – Millwater, Orewa South after the public has been excluded, because of their knowledge of the matter being discussed, which will help the Hibiscus and Bays Local Board in its decision-making.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

**C1 Acquisition Of Land for Open Space - Millwater, Orewa South**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report contains information about land that council may acquire for open space purposes.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report contains information about land that council may acquire for open space purposes.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

7.18pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

7.25pm The public was re-admitted.

### **RESTATEMENTS**

It was resolved while the public was excluded:

#### **C1 Acquisition Of Land for Open Space - Millwater, Orewa South**

**That there be no restatement of this confidential report, attachments or resolutions for the acquisition of land for public open space in Orewa until the purchase is settled, and only then is the resolution to be restated.**

7.25 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE HIBISCUS AND BAYS  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....