
Manurewa Local Board

OPEN MINUTES

Minutes of a meeting of the Manurewa Local Board held in the Manurewa Local Board Office, 7 Hill Road, Manurewa on Thursday, 17 November 2016 at 6pm.

PRESENT

Chairperson	Angela Dalton
Deputy Chairperson	Rangi McLean
Members	Joseph Allan
	Simeon Brown
	Stella Cattle
	Sarah Colcord
	Angela Cunningham-Marino
	Ken Penney

ALSO PRESENT

Cr Daniel Newman
Cr Sir John Walker, KMNZ, CBE [from 6.20pm]

1 Welcome

The Deputy Chair, Rangī McLean, opened the meeting with a karakia. The chairperson also welcomed everyone.

Secretarial note: The Democracy Advisor advised the locations of the emergency exits and conveniences.

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number MR/2016/194

MOVED by Chairperson A Dalton, seconded by Member A Cunningham-Marino:

That the Manurewa Local Board:

- a) **confirm the extraordinary minutes of its meeting, held on Wednesday, 2 November 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements

6.1 Sudden Passing of Te Ākitai Waiohua Kaumātua, Joseph (Joe) Wilson

A minutes silence was observed. The Deputy Chair, Rangī McLean, also acknowledged the passing of Joseph Wilson with a karakia.

Resolution number MR/2016/195

MOVED by Chairperson A Dalton, seconded by Member K Penney:

That the Manurewa Local Board:

- a) **acknowledge the sudden passing of Te Ākitai Waiohua Kaumātua, Joseph (Joe) Wilson. The board sends their condolences to the Wilson whanau and the Te Ākitai Waiohua iwi. Joe was a representative on the Auckland Police Advisory Taumata on Te Hononga, a NZ Police Regional Representative Taumata. He was also an iwi representative on Counties Manukau Police Advisory Group. He has worked in various Māori strategic roles over the past twelve years. This included as a Cultural Advisor for Odyssey House Auckland as a member of their Senior Management Team, with input into organisational policy,**

systems and strategic direction and as an Area Advisor for the Department of Corrections, as a member of Te Tira Māori, the Māori Services Team. This role involved the development of internal and external capacity for Corrections Services prioritising improvements to the department's ability to be more responsive in working with Māori.

CARRIED

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

9.1 Public Forum - Use of chemicals for spraying berms and edging - Georgina Blackmore

Georgina Blackmore was unable to attend.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Manurewa-Papakura Ward Councillors' speaking rights at the Manurewa Local Board meetings

The chairperson invited Cr Daniel Newman and Cr Sir John Walker to speak.

Resolution number MR/2016/196

MOVED by Chairperson A Dalton, seconded by Member S Brown:

That the Manurewa Local Board:

- a) **reconfirm its decision to give speaking rights to the Manurewa-Papakura Ward Councillors at all meetings of Manurewa Local Board for the 2016-2019 triennium in order to facilitate a close working relationship.**

CARRIED

13 Auckland Council's Quarterly Performance Report: Manurewa Local Board for Quarter One, 1 July – 30 September 2016

Resolution number MR/2016/197

MOVED by Deputy Chairperson R McLean, seconded by Member J Allan:

That the Manurewa Local Board:

- a) receive the performance report for the financial quarter ending 30 September 2016.
- b) request that the current targets be retained.

CARRIED

14 New community sublease to RaWiri Residents Association Incorporated, 1 Rata Vine Drive, Manukau Central

Resolution number MR/2016/198

MOVED by Deputy Chairperson R McLean, seconded by Member S Brown:

That the Manurewa Local Board:

- a) approve a community sublease to RaWiri Residents Association Incorporated for the Rata Vine Community House, 1 Rata Vine Drive, Manukau Central (location detailed on Attachment A to the report entitled "New community sublease to RaWiri Residents Association Incorporated, 1 Rata Vine Drive, Manukau Central") on the following terms and conditions:
 - i) Term: Commencing 1 November 2016 until 30 June 2018 with the option of one two-year right of renewal less one day
 - ii) Rent: \$1.00 plus GST per annum if requested
 - iii) Subsidised maintenance fee of \$250.00 plus GST per annum
 - iv) RaWiri Residents Association Incorporated Community Outcomes Plan as approved be attached to the community lease document (Attachment B to the report entitled "New community sublease to RaWiri Residents Association Incorporated, 1 Rata Vine Drive, Manukau Central").
- b) approve all other terms and conditions in accordance with lease held between Housing New Zealand and Auckland Council and the Auckland Council Community Occupancy Guidelines July 2012.

CARRIED

15 New Road Name Approval for Stage 1 of the residential subdivision by Manuka Development (NZ) Ltd at 8-12 Kerrs Road, Manukau Central

Resolution number MR/2016/199

MOVED by Member S Cattle, seconded by Member S Colcord:

That the Manurewa Local Board, pursuant to section 319(1)(j) of the Local Government Act 1974:

- a) approve the road name 'Wallson Crescent', proposed by the Applicant, for the new road created by way of subdivision at 8-12 Kerrs Road, Manukau Central.

CARRIED

16 Appointment of Manurewa Local Board members to external community organisations

Resolution number MR/2016/200

MOVED by Deputy Chairperson R McLean, seconded by Member A Cunningham-Marino:

That the Manurewa Local Board:

- a) **appoint the following board members to the external community groups and organisations listed below:**

External organisation	Lead	Alternate
Manurewa Business Improvement District	Simeon Brown	Stella Cattle
Wiri Business Improvement District	Angela Dalton	Simeon Brown
Aircraft Noise Community Consultative Group	Stella Cattle	Rangi McLean
Citizen's Advice Bureau (CAB) Manurewa Management Committee	Stella Cattle	Simeon Brown
Community Action Youth and Drugs (CAYAD) - Clendon/Manurewa Reference Group	Sarah Colcord	Simeon Brown
Community Liaison Committee Whakatakapokai Northern Residential Centre (400 Weymouth Road)	Angela Cunningham-Marino	Rangi McLean
Community Liaison Committee Korowai Manaaki Youth Justice Northern (24 Kiwi Tamaki Road)	Angela Cunningham-Marino	Rangi McLean
Friends of the Auckland Botanic Gardens Incorporated	Stella Cattle	Angela Cunningham-Marino
Kohuora Auckland South Corrections Facility Community Impact Forum	Angela Dalton	Rangi McLean
Kohuora Auckland South Corrections Facility Social Impact Fund Allocation Committee	Angela Dalton	Rangi McLean
Manurewa Community Events Trust, Wiri Licensing Trust, and Manurewa Business Association Events discussion group	Joseph Allan	Sarah Colcord

Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority)	Rangi McLean	Angela Dalton
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- b) request a formal approach be made to the Manurewa Community Events Trust for consideration of the Manurewa Local Board representative having a seat at the Trust board's table in an advisory capacity, noting there would be no voting rights.

CARRIED

17 Manurewa Local Board appointments to panels and representatives for various council initiatives

Resolution number MR/2016/201

MOVED by Member A Cunningham-Marino, seconded by Member J Allan:

That the Manurewa Local Board:

- a) appoint board members to panels or council initiatives listed in the following table:

Panels or council initiative or responsibility	Member appointed	Alternate appointed
Southern Initiative Joint Steering Group (1 representative)	Sarah Colcord	Rangi McLean
Māori input into local board decision-making political steering group (1 representative)	Angela Dalton	Rangi McLean
Greenways Plan Project Steering Group (2 representatives)	1. Angela Cunningham-Marino 2. Stella Cattle	
Urban Design Champion (1 representative)	Sarah Colcord	Joseph Allan
Local Board input into notification decisions for resource consent applications (1 representative)	Simeon Brown	Angela Dalton
Manurewa Local Board Panels	Members appointed	
Manurewa Local Board Rangatahi Youth Leadership Scholarships Panel	Full board Manurewa Youth Council Chairperson (or nominee) Manurewa Youth Council Deputy Chairperson (or nominee)	
Seniors Scholarships Panel	Full board	
Volunteer Awards Panel	Full board	

- b) delegate authority to the Manurewa Local Board Rangatahi Youth Leadership Scholarships Panel to review the criteria, assess applications and make final decisions on the applications.
- d) delegate authority to the Manurewa Local Board Seniors Scholarship Panel to develop the criteria, assess applications and make final decisions on the applications.

CARRIED

18 Swimming Pool Fencing Exemption Applications - Manurewa Local Board

Resolution number MR/2016/202

MOVED by Member K Penney, seconded by Member S Cattle:

That the Manurewa Local Board:

- a) agree to assess swimming pool fencing exemption applications as part of business meetings during the 2016-2019 political term as the need arises.

CARRIED

19 Adoption of the Manurewa Local Board business meeting schedule for the 2016-2019 Triennium

Resolution number MR/2016/203

MOVED by Member S Colcord, seconded by Member A Cunningham-Marino:

That the Manurewa Local Board:

- a) adopt the meeting schedule outlined below for the 2016-2019 electoral term.

Year	Date	Location
2016	Thursday, 15 December	Manurewa Local Board Office meeting room Shop 3-5, 7 Hill Road Manurewa
2017	Thursday, 26 January	Manurewa Local Board Office meeting room Shop 3-5, 7 Hill Road Manurewa
	Thursday, 16 February	
	Thursday, 16 March	
	Thursday, 20 April	
	Thursday, 18 May	
	Thursday, 15 June	
	Thursday, 20 July	
	Thursday, 17 August	
	Thursday, 21 September	
	Thursday, 19 October	
	Thursday, 16 November	
Thursday, 14 December		
2018	Thursday, 25 January	Manurewa Local Board Office meeting room Shop 3-5, 7 Hill Road Manurewa
	Thursday, 15 February	
	Thursday, 15 March	
	Thursday, 19 April	
	Thursday, 17 May	
	Thursday, 21 June	
Thursday, 19 July		

	Thursday, 16 August	
	Thursday, 20 September	
	Thursday, 18 October	
	Thursday, 15 November	
	Thursday, 13 December	
2019	Thursday, 24 January	Manurewa Local Board Office meeting room Shop 3-5, 7 Hill Road Manurewa
	Thursday, 21 February	
	Thursday, 21 March	
	Thursday, 18 April	
	Thursday, 16 May	
	Thursday, 20 June	
	Thursday, 18 July	
	Thursday, 15 August	
	Thursday, 29 September	

- b) agree to commence business meetings at 6pm, noting public forum and deputations will be scheduled in the early part of the business meeting, to enable the democratic process.
- c) note that dates and times for meetings, public engagement and any hearings and deliberations for local board plans and local board agreements are yet to be finalised.

CARRIED

20 Manurewa Local Board urgent decision-making process for the 2016-2019 triennium

Resolution number MR/2016/204

MOVED by Chairperson A Dalton, seconded by Member S Brown:

That the Manurewa Local Board:

- a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.
- b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.
- c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo.
- d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

CARRIED

21 Urgent Decision - Manurewa Local Board - New agreement to lease to Taonga Education Centre Charitable Trust for development of facility at Randwick Park, 42R Secretariat Place, Manurewa

Resolution number MR/2016/205

MOVED by Deputy Chairperson R McLean, seconded by Member A Cunningham-Marino:

That the Manurewa Local Board:

- a) note the urgent decision dated 20 October 2016 regarding the new agreement to lease to Taonga Education Centre Charitable Trust for development of facility at

Randwick Park, 42R Secretariat Place, Manurewa as follows:

That the Manurewa Local Board:

- a) ***approve an agreement to lease to Taonga Education Centre Charitable Trust (the Trust) for the area indicated in blue in Fig. 2 on the lease plan (Attachment A) for two years commencing 20 October 2016 for completion of the proposed development subject to the following:***
 - i) ***The Trust securing all funding for the project prior to the commencement of construction works;***
 - ii) ***The Trust obtaining all regulatory consents required for the development of the facility;***
 - iii) ***The Trust meeting all conditions as set out in the landowner consent Resolution number MR/2014/5 (Attachment B);***
- b) ***approve a community lease to Taonga Education Centre Charitable Trust for the area indicated blue in Fig. 2 on the lease plan (Attachment A) upon the successful completion of the building project and issue of a code compliance certificate (CCC) under the Building Act on the following terms:***
 - i) ***term – 10 years with two 10-year right of renewals;***
 - ii) ***commencement - date immediately following the issue of a CCC;***
 - iii) ***rent – \$1.00 plus GST per annum if demanded;***
 - iv) ***a community outcomes plan to be approved by members of the local board at the time of preparation of the lease document and attached to the lease;***
 - v) ***all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.***

CARRIED

22 Urgent Decision - Manurewa Local Board - Service Level Agreement to Randwick Park Sports and Community Trust for Randwick Park Pavilion at 42R Secretariat Place, Manurewa

Resolution number MR/2016/206

MOVED by Member K Penney, seconded by Member S Cattle:

That the Manurewa Local Board:

- a) **note the urgent decision dated 20 October 2016 regarding regarding a short-term service level agreement with Randwick Park Sports and Community Trust to manage and operate the council-owned Randwick Park Pavilion as follows:**

That the Manurewa Local Board:

- a) ***grant approval for Auckland Council to enter into a service level agreement with Randwick Park Sports and Community Trust for the management and operation of Randwick Park Pavilion (coloured red in Attachment A) located at Randwick Park, 42R Secretariat Place, Manurewa on the following terms and conditions:***
 - i) ***Term: Six months commencing from the date of execution of the agreement and terminable upon one month's notice or the commencement date of a lease granted for the premises to the trust, should one be granted in a subsequent decision;***

- ii) **Extensions: None;**
- iii) **Price: One dollar (\$1.00) if demanded for the whole term and any extension granted;**
- iv) **Maintenance fee: None;**
- v) **Service: To provide management and day-to-day operational services at the pavilion, which includes:**
 - **Booking and hiring the pavilion to community groups as defined in the Community Occupancy Guidelines 2012 and**
 - **Using the income generated from the booking and hiring of the pavilion to further enhance the activation of the facility as a community hub.**

CARRIED

23 For Information: Reports referred to the Manurewa Local Board

Resolution number MR/2016/207

MOVED by Chairperson A Dalton, seconded by Deputy Chairperson R McLean:

That the Manurewa Local Board

- a) **note the information from the following Governing Body committee meetings or forums or other local boards meetings:**

No.	Report Title	Item no.	Meeting Date	Governing Body Committee or Forum or Local Board
1.	Māori input into local board decision making resolutions	15	19 September 2016	Ōtara-Papatoetoe Local Board

CARRIED

24 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

6.52 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE MANUREWA LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....