

Papakura Local Board OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 16 November 2016 at 4.30pm.

PRESENT

Chairperson	Brent Catchpole
Deputy Chairperson	Felicity Auva'a
Members	Hon George Hawkins, QSO
	Bill McEntee
	Michael Turner
	Katrina Winn

ABSENT

ALSO PRESENT

Councillors	Daniel Newman
	John Walker

IN ATTENDANCE

Tracy Shackleton and Neil O'Connor	Deputation - Papakura Business Association
Heather Harrison	Public Forum

1 Welcome

Member Auva'a led the meeting in prayer.

2 Apologies

There were no apologies.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PPK/2016/209

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) confirm the extraordinary minutes of its meeting, held on Thursday, 3 November 2016, as a true and correct record.

CARRIED

5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation - Papakura Business Association - Tracy Shackleton and Neil O'Connor

Tracy Shackleton (Papakura Town Centre Manager) and Neil O'Connor (Chairman), Papakura Business Association gave a powerpoint presentation on the Papakura Business Association annual accounts and business plan. A copy of the presentation is available on the Auckland Council website as an attachment to the minutes.

Resolution number PPK/2016/210

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) thank Tracy Shackleton (Papakura Town Centre Manager) and Neil O'Connor (Chairman), Papakura Business Association, for their presentation on the Papakura Business Association's annual accounts and business plan.

CARRIED

Attachments

- A Presentation from the Papakura Business Association
B Papakura Business Association_Annual Report and Financial Report Year Ending 30 June 2016
C Papakura Business Association_Strategic Plan 2016-2017

9 Public Forum

9.1 Public Forum - walkway Ray Small Drive to Prince Edward Park; disabled parking on Railway Street West, Papakura; bus route 377 Pahurehure - Heather Harrison

Resolution number PPK/2016/211

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

That the Papakura Local Board:

- a) thank Heather Harrison for her presentation regarding:
- i) Need for a seat the walkway between Ray Small Drive to Prince Edward Park
 - ii) Increase time limited in disabled parking bays on Railway Street West, Papakura
 - iii) bus route 377 Pahurehure – distance between stops

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There was one notice of motion. Please refer to item 12.

Secretarial Note: Item 13 was taken at this time

12 Notice of Motion - Funding for the Papakura Business Association - Brent Catchpole

Resolution number PPK/2016/212

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) allocate \$2,000 from the Locally Driven Initiatives – Community Response Fund to the Papakura Business Association Inc. as a further contribution to install and remove

Anzac Day flags in the Papakura Town Centre for 2017.

- b) allocate \$2,500 from the Locally Driven Initiatives – Community Response Fund to the Papakura Business Association Inc. as a further contribution to install and remove Christmas decorations in the main street of the Papakura Town Centre for Christmas 2016.

CARRIED

Secretarial Note: Pursuant to Standing Order 3.15.5, Member McEntee requested that his dissenting vote be recorded.

Secretarial Note: Item 14 was taken at this time

13 Manurewa-Papakura Ward Councillors' speaking rights at the Papakura Local Board meetings

Resolution number PPK/2016/213

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) reconfirms its decision to give speaking rights to the Manurewa-Papakura Ward Councillors at all meetings of Papakura Local Board for the 2016-2019 triennium in order to facilitate a close working relationship.

CARRIED

Resolution number PPK/2016/214

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board receive the verbal update from Councillors' Sir John Walker and Daniel Newman regarding the following issues:

- Find Your Field of Dreams – requested ongoing Papakura Local Board support
- Mayor's budget proposal including renewals budget and operating cost savings
- Retention of front line services
- Auckland Transport – transparency and reactivity to requests.

CARRIED

Secretarial Note: Item 12 was taken at this time.

14 Auckland Council's Quarterly Performance Report for Papakura Local Board: Quarter One, 1 July –30 September 2016

Resolution number PPK/2016/215

MOVED by Member K Winn, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) receive the performance report for the financial quarter ending 30 September 2016.
- b) notes the risk identified in the report in terms of the Airfield Subdivision local park development and looks forward to a positive outcome from the negotiations. It also seeks confirmation on the preservation of the Memorial stone for the first controlled powered flight and the flight path made by the Walsh Brothers.
- c) notes that the current funding position for monies allocated to the Papakura Lions for the cancelled fireworks display 2016 will be reported to the board in December 2016 for reallocation.
- d) looks forward to the volunteers awards taking place during volunteer week during June 2017.

CARRIED

15 Papakura Local Board Quick Response Round Two 2016/2017 Grants

Resolution number PPK/2016/216

MOVED by Member K Winn, seconded by Member WF McEntee:

That the Papakura Local Board:

- a) agree to fund, part-fund or decline the Quick Response Round Two 2016/2017 grant applications listed below:

Application No.	Organisation Name	Project	Total Requested	Decision Amount
QR1714-201	Tuahine Trust	Towards a two-day summit for Whakatohea young people, specifically the costs of venue, catering, and printing of resources.	\$2,000	\$2,000 Conditional on grant not spend on catering
QR1714-204	Rosehill Intermediate	Towards building and planting a raised vegetable garden to produce food for the school's food technology room and café.	\$821	\$821
QR1714-206	Southside	Towards the course delivery cost of supporting young people through a process of culminating a professional production, specifically the cost of hiring the Off Broadway Theatre for the final performance.	\$1,300	\$1,300
QR1714-207	Action Education Inc.	Towards the cost of running seven spoken word poetry workshops held at secondary schools in the Papakura Local Board area.	\$1,400	\$1,400 Conditional that workshops are held in Papakura
QR1714-208	Kiwanis Club of Drury	Towards the cost of running the "Terrific Kids Programme" in four local schools, specifically for the costs for book vouchers to be awarded to winning students.	\$700	\$700
QR1714-209	Te Whanau Hapori Charitable Trust	Towards the Papakura Christmas Parade, specifically for the cost of a shared luncheon and gifts for the tamariki and whanau in need.	\$1,500	\$0.00
QR1714-212	Auckland Urban Mission	Towards mobile caring for the homeless and high need members of the Papakura community, specifically for the cost of provisions and van maintenance.	\$2,000	\$2,000
		Totals	\$9,721.00	\$8,221.00

CARRIED

16 Papakura Local Board urgent decision-making process for the 2016-2019 triennium

Resolution number PPK/2016/217

MOVED by Member K Winn, seconded by Member WF McEntee:

That the Papakura Local Board:

- a) adopt the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement of a quorum.
- b) delegate authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.
- c) agree that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo.
- d) note that all urgent decisions will be reported to the next ordinary meeting of the local board.

CARRIED

17 Adoption of the Papakura Local Board business meeting schedule

Resolution number PPK/2016/218

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) adopt the meeting schedule outlined below for the 2016-2019 electoral term.

Year	Date	Location
2016	14 December	Local Board Chambers Level 1 Papakura Service Centre 35 Coles Crescent Papakura
2017	25 January	Local Board Chambers Level 1 Papakura Service Centre 35 Coles Crescent Papakura
	22 February	
	22 March	
	26 April	
	24 May	
	28 June	
	26 July	
	23 August	
	27 September	
	25 October	
	22 November	
13 December		
2018	24 January	Local Board Chambers Level 1 Papakura Service Centre 35 Coles Crescent
	28 February	
	28 March	
	18 April (3 rd Wed as 4 th Wed is ANZAC Day)	

	23 May	Papakura
	27 June	
	25 July	
	22 August	
	26 September	
	24 October	
	28 November	
	12 December	
2019	23 January	Local Board Chambers Level 1 Papakura Service Centre 35 Coles Crescent Papakura
	27 February	
	27 March	
	24 April	
	22 May	
	26 June	
	24 July	
	28 August	
	25 September	

- b) agree to commence business meetings at 4.30pm and hear public forum and deputations early in the business meeting agenda, to enable the democratic process.
- c) note that dates and times for meetings, public engagement, any hearings and deliberations for local board plans and local board agreements are yet to be finalised.

CARRIED

18 Swimming Pool Fencing Exemption Applications - Papakura Local Board

Resolution number PPK/2016/219

MOVED by Member MV Turner, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) agree to assess swimming pool fencing exemption applications as part of business meetings during the 2016-2019 political term as the need arises.

CARRIED

19 Appointment of Papakura Local Board members to external community organisations and representatives for various council initiatives

Resolution number PPK/2016/220

MOVED by Chairperson B Catchpole, seconded by Member K Winn:

That the Papakura Local Board:

- a) appoint or nominate the following board members to the external community organisations and council initiatives listed below::

External organisation	Lead	Alternate
Kohuora Auckland South Corrections Facility Social Impact Fund Allocation Committee	Brent Catchpole	

Kohuora Auckland South Corrections Facility Community Impact Forum	Katrina Winn	
Ardmore Airport Noise Consultative Committee (AANCC)	Brent Catchpole	George Hawkins
Merton Trust - nomination	Felicity Auva'a	Michael Turner
Papakura Business Association(BID)	Brent Catchpole	Felicity Auva'a
The Southern Initiative Joint Steering Group (1 representative)	Brent Catchpole	Felicity Auva'a
Urban Design Champion	Katrina Winn	Bill McEntee/ Michael Turner
Greenways Plan Project	Bill McEntee	Michael Turner
Liaison Roles		
Maori Liaison	Katrina Winn	Felicity Auva'a
Police Liaison	Brent Catchpole	Felicity Auva'a
Civil Defence and Coastguard	Michael Turner	George Hawkins
Neighbourhood Support	Felicity Auva'a	Michael Turner

- b) note that the Pukekiwiriki Paa Joint Management Committee comprises all six Papakura Local Board members and six Mana Whenua representatives (under Resolution number PPK/2014/1).
- c) Appoints board member Michael Turner, to provide input into notification decisions for resource consent applications that trigger local board input
- d) Consider Youth scholarships and volunteer awards as a full board.

CARRIED

20 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

5.58 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAKAKURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....