

Waitākere Ranges Local Board OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 24 November 2016 at 6:00pm.

PRESENT

Chairperson	Greg Presland
Members	Sandra Coney, QSO Neil Henderson Steve Tollestrup Denise Yates, JP

ABSENT

Deputy Chairperson	Saffron Toms
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1 Welcome

The Chairperson opened the meeting and welcomed those present.

2 Apologies

Resolution number WTK/2016/141

MOVED by Member N Henderson, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

a) accept the apology from Member Saffron Toms for absence.

CARRIED

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i> • New Zealand Society of Genealogists – <i>Member</i> • New Zealand Military Defence Society – <i>Member</i> • Cartwright Collective – <i>Member</i> • Titirangi RSA – <i>Member</i> • Portage Trust – <i>Member</i> • West Auckland Trust Services - <i>Director</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i>
Greg Presland	<ul style="list-style-type: none"> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i>

	<ul style="list-style-type: none">• EcoMatters Environment Trust – <i>Trustee</i>
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4 Confirmation of Minutes

Resolution number WTK/2016/142

MOVED by Member D Yates, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **confirm the extraordinary minutes of its meeting, held on Thursday, 27 October 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Ward Councillors update

Councillor Linda Cooper provided the members with matters being addressed by Governing Body.

Secretarial note: Apology from Councillor Penny Hulse was noted.

8 Deputations

8.1 Deputation: Electric Vehicle charging stations for Waitakere Ranges local board area

Secretarial note: A presentation was provided and a copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2016/143

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **receive deputation from Tracy Kirkley on the installation of Electric Vehicle charging stations and thank her for attending the Waitakere Ranges Local Board meeting.**
- b) **request Auckland Transport to investigate the installation of electric vehicle charging stations in the Waitakere Ranges Local Board area in particular Glen Eden and Piha.**

CARRIED

Attachments

- A Supporting materials for deputation 8.1

9 Public Forum

9.1 Anneliese Kuegler was in attendance and spoke on the following:

- appealing for chemical free spray management to be included in the annual plan

9.2 Kaori Oishi from Waitakere Japanese Supplementary School was in attendance and spoke on the following:

- Acknowledge the WRLB members and thank them for the generous grant.

9.3 Shaun Collins was in attendance and spoke on the following:

- The Hillary' Trail Run 2017 to be held on 25 February 2017

9.4 Rosemary Bonda was in attendance and spoke on the following:

- Annual Plan Process and asking for the support of the board for proactive input.

Resolution number WTK/2016/144

MOVED by Member D Yates, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) receive the public forum submission from Anneliese Kuegler, Kaori Oishi, Shaun Collins and Rosemary Bonda thank them for attending the Waitakere Ranges Local Board meeting.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Adoption of the business meeting schedule

Resolution number WTK/2016/145

MOVED by Member D Yates, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) Adopts the meeting schedule outlined below for the 2016/2019 electoral term (attachment A)
- b) Agrees to commence business meetings at 6.00pm. Public forum and deputations will be scheduled in the early part of the business meeting, to enable the democratic process.
- c) Notes that dates and times for meetings, public engagement and any hearings and deliberations for local board plans and local board agreements are yet to be finalised.

CARRIED

13 Request for landowner approval – ‘The Hillary’ Trail Run 2017

Resolution number WTK/2016/146

MOVED by Member D Yates, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **Provides landowner approval for the temporary use of parts of the Piha Domain, those areas of beach seaward of Marine Parade North and parts of the Piha Esplanade Reserve over which the Hillary Trail passes, for the Hillary Ultra Trail Run scheduled for Saturday 25 February 2017.**
- b) **Indicates it’s support for the consideration of a 3 year landowner approval period to be aligned with the regional parks future processes noting that this needs to come back in 2017 for formal adoption.**

CARRIED

14 Renewal and variation of community lease to Harbour City Rod Club Incorporated, 331-335 West Coast Road, Glen Eden

Resolution number WTK/2016/147

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **Approve a renewal of community lease to Harbour City Rod Club Incorporated subject to the following terms and conditions:**
 - i) **Term: 33 years commencing 31 March 2017;**
 - ii) **Rent: \$200 plus GST per annum.**
- b) **Approve a clause to be included in the renewal of lease document that provides that the parties acknowledge and agree to the following assignments of the lease:**
 - i) **Assignment from Harbour City Rod Club Incorporated (222158) to its members; and**
 - ii) **Assignment from the members of the club to Harbour City Rod Club Incorporated (1245644).**
- c) **Approve a variation to the renewal of lease to include the following Smoke-Free Policy clause:**
 - i) **Auckland Council has adopted a Smoke-Free Policy to apply on all Council land, which policy the Lessee is obligated to abide by during the Term. The Lessee will use its best endeavors to ensure its members, employees, invitees, contractors and agents abide by the policy.**
- d) **Approve all other terms and conditions as contained in the existing community lease that commenced 31 March 1984.**

CARRIED

- 15 **Revoke resolution to classify Waitakere War Memorial Park and variation of new community lease to Waitakere Residents and Ratepayers Association Incorporated, 13 Bethells Road, Waitakere**

Resolution number WTK/2016/148

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **requests council officers to report to the local board by April 2017 with the options, process, costs and time estimate to classify all or part of Waitakere War Memorial Park as a reserve under the Reserves Act 1977 and options for leasing to the Waitakere Resident and Ratepayers Association Incorporated.**

CARRIED

- 16 **Waitakere Ranges Quick Response, Round Two 2016-17**

Resolution number WTK/2016/149

MOVED by Member N Henderson, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) **approves the applications listed in Table One and Two and agree to fund, part-fund or decline each application in this round.**

Table One: Waitakere Ranges Quick Response Grants: Round Two Applications

Applicant	Project	Allocated
Adventure Camp Trust Board	Clean and restore Opanuku Stream water hole	\$0
The Girl Guides Association of New Zealand Incorporated	Waitakere Ward Hall Hire	\$1,000
Piha Surf Life Saving Club	First aid room requirements	\$1,073
Women's Centre Waitakere	Printing for new brochures and marketing	\$392
Rutherford College Community Education	West Auckland Adult and Continuing Education	\$1,500
New Zealand Family and Foster care Federation Inc.	Foster care family day event	\$0
Matthew Hearley	Rat Control	\$995
Otitori Sanctuary Project	Otitori Sanctuary Project	\$1,000
Royal Forest and Bird Protection Society of New Zealand, Incorporated - Waitakere Branch	Matuku Reserve predator control	\$1,394
Glen Eden Baptist Church	Light Party	\$0

Table Two: Waitakere Ranges Local Grant Multi-board Applications

Applicant	Project	Allocated
Waitakere Japanese Supplementary School (WJSS)	WJSS after-school programme term four 2016 and term one 2017	\$1,150
OKE Charity Trust	“2016 Hubbards Head2Head Walk”	\$0
Te Whanau O Waipareira Trust	Waipareira Youth Sports Challenge 2016	\$1,000
Waitakere Arts and Cultural Development Trust	“TEMP” an outdoor public arts science multi-week free event	\$2,000
Body Positive	“World AIDS Week”	\$0
OnBoard Skate Inc.	SkateSafe and ScootSafe Programmes	\$0

CARRIED

17 Auckland Council Quarterly Performance Report - Waitakere Ranges Local Board for Quarter One - 1 July to 30 September 2016

Secretarial note: correction to the error in the quarter one performance commentary for the Waitakere Ranges Septic Tank Pumpout Programme (pg 119 of the WRLB agenda for meeting 24 November 2016) was tabled at the meeting and a copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2016/150

MOVED by Member S Tollestrup, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) receive the performance report for the financial quarter ending 30 September 2016.

CARRIED

Attachments

A Waitakere Ranges Septic Tank Pumpout Programme memo

18 Urgent decision-making process

Resolution number WTK/2016/151

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) adopts the urgent decision-making process for matters that require a decision where it is not practical to call the full board together and meet the requirement

of a quorum.

- b) delegates authority to the chair and deputy chair, or any person acting in these roles, to make urgent decisions on behalf of the local board.
- c) agrees that the relationship manager, chair and deputy chair (or any person/s acting in these roles) will authorise the urgent decision-making process by signing off the authorisation memo.
- d) notes that all urgent decisions will be reported to the next ordinary meeting of the local board.

CARRIED

19 Appointment of Board Members to Outside Organisations and Community Networks

Resolution number WTK/2016/152

MOVED by Member D Yates, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **Appoints local board member lead and alternates to the external community groups and organisations listed below:**

External organisation	Appointee	Alternate
Glen Eden Business Improvement District	Steve Tollestrup	Greg Presland
Friends of Arataki Incorporated	Sandra Coney Neil Henderson	

CARRIED

20 Waitakere Ranges Local Board submission on Block Offer 2017 – Proposal for Petroleum Exploration Permit Round

Resolution number WTK/2016/153

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **retrospectively approves its submission on the Block Offer 2017 – Proposal for Petroleum Exploration Permit Round (attachment A).**

CARRIED

21 Governance Forward Work Calendar

Resolution number WTK/2016/154

MOVED by Member D Yates, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **notes the updated Governance Forward Work Calendar for November 2016 (attachment A).**

CARRIED

22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

8.04 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....