

Howick Local Board OPEN Minutes

Minutes of a meeting of the Howick Local Board held in the Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 12 December 2016 at 6.00pm.

PRESENT

Chairperson	David Collings
Deputy Chairperson	Katrina Bungard
Members	Garry Boles
	Jim Donald
	John Spiller
	Adele White

ABSENT

Bob Wichman
Peter Young, JP

ALSO PRESENT

Councillor Dick Quax

1 Welcome

The Chair opened the meeting and welcomed everyone.

2 Apologies

Resolution number HW/2016/345

MOVED by Chairperson D Collings, seconded by Member J Donald:

That the Howick Local Board:

- a) **accept the apology from Members Bob Wichman and Peter Young for absence.**

CARRIED

Secretarial Note: Councillor Sharon Stewart sent her apology.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number HW/2016/346

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:

That the Howick Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 24 November 2016, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

Secretarial note: With the agreement of the meeting item 9.3 was taken at this time.

9.1 Public Forum - Use of chemicals on roads and parks

Julian Bartrom addressed the local board on his concerns with the use of glyphosate by Auckland Council on roads and parks.

Mr Bartrom tabled written documents, a copy of which has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number HW/2016/347

MOVED by Chairperson D Collings, seconded by Member J Spiller:

That the Howick Local Board thank Julian Bartrom for his attendance.

CARRIED

Attachments

- A Weed Management Advisory
- B Concerns about the use of glyphosate

9.2 Public Forum - Cockle Bay

Ian Wallace addressed the local board on his concerns at Cockle Bay.

Resolution number HW/2016/348

MOVED by Chairperson D Collings, seconded by Member A White:

That the Howick Local Board thank Ian Wallace for his attendance.

CARRIED

9.3 Public Forum - Howick Ratepayers and Residents Association

The Howick Ratepayers and Residents Association were in attendance.

Ms Mackereth tabled documents, a copy of which has been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number HW/2016/349

MOVED by Deputy Chairperson K Bungard, seconded by Member A White:

That the Howick Local Board thank Gayleen Mackereth, Chairperson of the Howick Ratepayers and Residents Association for her attendance.

CARRIED

Attachments

- A Stockade Hill views
- B Variable heights

9.4 Public Forum - Weedspray

Fiona McKee addressed the local board on her concerns with weedspray.

Resolution number HW/2016/350

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:

That the Howick Local Board thank Fiona McKee for her attendance.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Chairperson's Report

The Chairperson tabled his written report, a copy of which has been placed on the file copy of the minutes and can be viewed on the Auckland Council website.

Resolution number HW/2016/351

MOVED by Chairperson D Collings, seconded by Member A White:

That the Howick Local Board:

a) note the Chairperson's verbal update and written report.

CARRIED

Attachments

A Chairmans report

13 Councillor Update

Resolution number HW/2016/352

MOVED by Chairperson D Collings, seconded by Member J Donald:

That the Howick Local Board:

a) note the verbal report from Councillor Dick Quax.

CARRIED

14 Auckland Transport Update – December 2016

MOVED by Chairperson D Collings, seconded by Member J Donald:

That the Howick Local Board:

- a) receive the report entitled 'Auckland Transport Update – December 2016' and the attached issues register from Auckland Transport's Elected Member Relationship Manager (South).
- b) endorse the provision of an expanded landside bus turnaround facility as part of the Half Moon Bay ferry pier project, based in concept on the plan shown at Attachment B.
- c) ask Auckland Transport to investigate options for mitigating loss of car parking as part of the Half Moon Bay transport hub in Attachment B.

MOVED by Chairperson D Collings, seconded by Member G Boles:

Moved an amendment to the original recommendation as follows:

That the Howick Local Board:

- d) ask Auckland Transport to investigate a better solution for the bus bays as part of the Half Moon Bay transport hub, with further consideration of the location of the disabled parking/ drop off bays closer to the pier.

The amendment was put and CARRIED.

The Chairperson put the substantive motion:

Resolution number HW/2016/353

MOVED by Chairperson D Collings, seconded by Member J Donald:

That the Howick Local Board:

- a) **receive the report entitled 'Auckland Transport Update – December 2016' and the attached issues register from Auckland Transport's Elected Member Relationship Manager (South).**
- b) **endorse the provision of an expanded landside bus turnaround facility as part of the Half Moon Bay ferry pier project, based in concept on the plan shown at Attachment B.**
- c) **ask Auckland Transport to investigate options for mitigating loss of car parking as part of the Half Moon Bay transport hub in Attachment B.**
- d) **ask Auckland Transport to investigate a better solution for the bus bays as part of the Half Moon Bay transport hub, with further consideration of the location of the disabled parking/ drop off bays closer to the pier.**

The substantive motion was declared.

CARRIED

Attachments

- A Attachment B - Concept plan of potential extended landside works/bus interchange area, Half Moon Bay ferry pier project

15 Grant of new community lease for Stancombe Cottage, 160 Murphys Road, Flat Bush

Resolution number HW/2016/354

MOVED by Deputy Chairperson K Bungard, seconded by Member G Boles:

That the Howick Local Board:

- a) **grant a new community lease to the Korean Positive Ageing Charitable Trust to tenant Stancombe Cottage, located on Murphys Bush Reserve, 160R Murphys Road, Flat Bush on the following terms and conditions:**
 - i) **Term - 1year commencing 1 January 2017 with further consideration for a right of renewal on assessment**
 - ii) **Rent - \$1.00 per annum (plus GST), if requested**
 - iii) **A subsidised maintenance fee of \$250.00 per annum (+ GST).**
 - iv) **A community outcomes plan to be approved by a nominated member of the Howick Local Board and attached as a schedule to the lease document**
 - v) **Other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.**
- b) **note that public notification of the new lease is required by section 73 (3) of the Reserves Act 1977.**
- c) **nominate members David Collings, Katrina Bungard and Adele White as a hearings panel to consider any submissions received following the public notification process and make a decision.**
- d) **support a recommendation to the relevant council committee (at the appropriate time) that a portion Murphys Bush Reserve 160R Murphys Road, Flat Bush of approximately 100m² being Part Lot 1 DP 69592 and marked "B" on SO 55031, comprising 2.1480 hectares and contained in CIR 632525 shown in Attachment A; be reclassified from Recreation Reserve to Local Purpose (Community Buildings) Reserve subject to Section 61 of the Reserves Act 1977.**

CARRIED

16 Approval of temporary community lease - 115 Picton Street, Howick

Resolution number HW/2016/355

MOVED by Chairperson D Collings, seconded by Member J Spiller:

That the Howick Local Board:

- a) **approve a short-term lease to Frith Jenkins for the property at 115 Picton Street, Howick (coloured red in Attachment A) on the following terms and conditions:**
 - **term: Six months commencing 15 December 2016 and terminating on 14 June 2017**
 - **extensions: None**
 - **price: One dollar (\$1.00) plus GST, if demanded**
 - **maintenance fee: based on twenty five dollars (\$25.00) per square meter per annum**
 - **the Lessee agrees and understands that due to the surrounding circumstances in granting the lease, the lease will not be renewed and the Lessee will vacate the room on or before the expiration date.**

CARRIED

17 Howick Local Board Quick Response Grant, Round Two, 2016/2017

Resolution number HW/2016/356

MOVED by Chairperson D Collings, seconded by Member A White:

That the Howick Local Board:

- a) consider the applications listed in Table One and agree to fund, part-fund or decline each application in this round.

Table One: Howick Quick Response Round Two Applications:

Organisation Name	Project	Total Requested	Eligibility	Amount Agreed to Fund/Decline
Mellons Bay School	Towards the cost of opening the school pool for public usage outside of school hours.	\$2,000	Eligible	\$2,000
The Girl Guides Association of New Zealand Inc.	Towards the cost of hireage of three venues in Howick for the Girl Guides meetings.	\$3,000	Eligible	\$1,500
Matalena Venasio Lipa Patau	Towards the cost of the weekly weight loss training sessions and the "end-of-challenge" recognition event.	\$980	Ineligible - training sessions have already taken place	\$0 Declined – Low priority as the event is outside of the Howick Local Board area.
Howick East Combined Probus Club	Towards the cost of ten subsidised outings for retirees in the Howick area between February to November 2017.	\$3,000	Eligible	\$3,000
Albert Kwok	Towards holding ten financial capability building workshops, specifically the cost of printing 200 guidebooks.	\$2,254	Eligible	\$0 Declined – a low alignment with the Howick Local Board's priorities.
Howick Christmas Lights Charitable Trust	Towards the costs of the traffic management plan.	\$481	Ineligible as local board have already provided funding for this event.	\$481 tagged subject to outstanding accountability being received.

Multiple Sclerosis Auckland	Towards the annual Lloyd Elsmore Pool hire for weekly hydrotherapy sessions.	\$520	Eligible	\$520
The Auckland Asthma Society Inc.	Towards providing on-going services of a nurse, including home visits and community awareness-raising about asthma.	\$1,500	Eligible	\$0 Declined – Salaries are a lower priority for the Howick Local Board.
Lions Club of Howick	Towards the cost of hosting a water safety picnic, including costs for traffic control, permits, hireage of kayaks, the Howick Radio caravan and marquee, and attendance fee for WaterSafe members	\$2,000	Eligible	\$2,000
Dance Therapy NZ	Towards the cost of holding 16 therapy sessions for children on the Autism Spectrum at Te Tuhi, from Feb to April 2017.	\$2,850	Eligible	\$2,850 tagged to equipment and venue hire.
CrossNet Inc	Towards the cost of reviewing and updating policies and procedures.	\$3,000	Eligible	\$0 Declined – low alignment with the Howick Local Board's priorities.
Connect Supporting Recovery	Towards providing a mindfulness and resilience programme for adolescents in two Howick secondary schools for seven weeks.	\$3,000	Eligible	\$0 Declined – low alignment with the Howick Local Board's priorities.
Youthline Auckland Charitable Trust	Towards the facilitation of "Youth Health Councils" in three Howick secondary schools in 2017.	\$3,000	Eligible	\$3,000
Auckland Seniors Support and Caring Group	Towards the cost of hosting a Spring Festival Show for elderly living alone and people with disabilities.	\$1,000	Eligible	\$0 Declined – low alignment with the Howick Local Board's priorities.

Howick Village Business Association	Towards the cost of traffic management.	\$3,927	Ineligible as the event has already occurred.	Declined – as the event as already occurred.
Emote Trust	Towards the production costs of holding “Dancing in the Park” in Howick.	\$3,000	Eligible	\$3,000 tagged subject to accountability being received from 8 Feb 2017 and delegates to the Chair, Deputy Chair and Events programme lead to confirm the funding for this.
NZ Women Ltd	Towards the cost of the Elvis in the Gardens event at the Manurewa Botanic Gardens on 26 February 2017.	\$ 2,000	Eligible	\$2,000
Lindsay Olliff	Towards the purchase of locally eco-sourced plants and protective fencing.	\$3,000	Eligible	Declined – low alignment with the Howick Local Board’s priorities.
Pakuranga Athletic Club	Towards the costs of hosting the Pakuranga Open Day at Lloyd Elsmore Park.	\$1,378	Eligible	\$1,378
East Auckland Netball Group	Towards the overall cost of preparing and entering two teams into World Masters netball tournament.	\$875	Eligible	\$875
Latched Touch Team	Towards playing kits for the touch modules to run throughout the summer for boys under the age of ten.	\$1,035	Eligible	Declined – Low priority, limited community benefits.
Kim Hillgrove	Towards accommodation costs to attend the North Island Leisure Marching Display Day in Napier.	\$1,485	Ineligible as the event has already occurred.	Declined – as the event has already occurred.

Manukau Orchestral Society Incorporated	Towards rent for office and storage space at Te Tuhi, between January to June 2017.	\$3,000	Eligible	Declined – low alignment with the Howick Local Board's priorities.
Howick Brass Inc.	Commissioning of the composer Yvette Audain to arrange a version of 'Te Harinui' for Howick Brass to perform at their free public event 'Carols by Candlelight'.	\$600	Ineligible as the composition has already occurred.	Declined – as the composition has already occurred.
	Total Requested	\$ 48,885		\$22,604

CARRIED

18 Auckland Council's Quarterly Performance Report: Howick Local Board for Quarter One, 1 July - 30 September 2016

Resolution number HW/2016/357

MOVED by Chairperson D Collings, seconded by Member J Donald:

That the Howick Local Board:

- a) receive the performance report for the financial quarter ending 30 September 2016.

CARRIED

19 Annual Budget 2017/2018

A copy of attachments A, B and C were tabled at the meeting and have been placed on the file copy of the minutes and can be viewed at the Auckland Council website.

Resolution number HW/2016/358

MOVED by Chairperson D Collings, seconded by Member J Donald:

That the Howick Local Board:

- a) agree indicative locally driven initiative allocations for 2017/2018 (Attachment A).
- b) agree key advocacy issues (Attachment C).
- c) adopt local content for consultation (Attachment B).
- d) agree that the chairperson be delegated the authority to make any final minor changes to local consultation content for the Annual Budget 2017/2018 prior to publication, including online consultation content.

CARRIED

Attachments

- A Attachment A - Locally Driven Initiative allocations for 2017/2018
- B Attachment B - Local content for consultation
- C Attachment C - Key Advocacy issues

20 Allocation of 2016/2017 Community Response Fund

Resolution number HW/2016/359

MOVED by Member A White, seconded by Member G Boles:

That the Howick Local Board:

- a) allocate up to \$15,000 from its 2016/2017 community response fund for the development of a centre plan for Howick Village.
- b) transfer funding of up to \$15,000 from the community response fund to the local planning and development activity for Integrated Planning Solutions and the 2016/2017 work programme is updated to include this project to enable implementation and reporting.

CARRIED

21 Adoption of the Howick Local Board business meeting schedule for the 2016-2019 Triennium

Resolution number HW/2016/360

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:

That the Howick Local Board:

- a) adopt the meeting schedule outlined below for the 2016-2019 electoral term.

Year	Date	Location
2017	Monday, 20 February	Howick Local Board meeting room Pakuranga Library Complex 7 Aylesbury Street Pakuranga
	Monday, 20 March	
	Monday, 10 April	
	Monday, 15 May	
	Monday, 19 June	
	Monday, 17 July	
	Monday, 21 August	
	Monday, 18 September	
	Monday, 16 October	
	Monday, 20 November	
	Monday, 11 December	
2018	Monday, 19 February	Howick Local Board meeting room Pakuranga Library Complex 7 Aylesbury Street Pakuranga
	Monday, 19 March	
	Monday, 16 April	
	Monday, 21 May	
	Monday, 18 June	
	Monday, 16 July	
	Monday, 20 August	
	Monday, 17 September	
	Monday, 15 October	
	Monday, 19 November	
	Monday, 10 December	
2019	Monday, 18 February	Howick Local Board meeting room Pakuranga Library Complex 7 Aylesbury Street Pakuranga
	Monday, 18 March	
	Monday, 15 April	
	Monday, 20 May	
	Monday, 17 June	

	Monday, 15 July	
	Monday, 19 August	
	Monday, 16 September	

- b) agree to commence business meetings at 6pm, noting public forum and deputations will be scheduled in the early part of the business meeting, to enable the democratic process.
- c) note that dates and times for meetings, public engagement and any hearings and deliberations for local board plans and local board agreements are yet to be finalised.

CARRIED

22 Workshop Records

Resolution number HW/2016/361

MOVED by Chairperson D Collings, seconded by Member J Spiller:

That the Howick Local Board:

- a) note the workshop records for workshops held on 10, 17, 23 and 24 November 2016.

CARRIED

23 Governance Forward Work Calendar

Resolution number HW/2016/362

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:

That the Howick Local Board:

- a) note the Howick Local Board Governance Forward Work Calendar.

CARRIED

24 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

25 Procedural motion to exclude the public

Resolution number HW/2016/363

MOVED by Chairperson D Collings, seconded by Member A White:

That the Howick Local Board:

- a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 187 Flat Bush School Road

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>In particular, the report contains commercially sensitive information and information that could potentially give certain parties a commercial advantage if released.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

C2 Acquisition of Land for Open Space – Flat Bush

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report contains information about land that council may acquire for open space purposes.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report contains information about land that council may acquire for open space purposes.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

8.00pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

8.03pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 187 Flat Bush School Road

That the Howick Local Board

- e) confirm that there be no restatement of this confidential report, attachments or resolutions until settlement of the disposal of the land, and only then is the resolution to be restated.**

C2 Acquisition of Land for Open Space – Flat Bush

That the Howick Local Board

- b) confirm that there be no restatement of this confidential report, attachments or resolutions for the acquisition of land for public open space at Flat Bush until settlement of the purchase, and only then is the resolution to be restated.**

8.03pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE HOWICK LOCAL BOARD HELD ON

DATE:.....
....

CHAIRPERSON:.....
....