

Ōtara-Papatoetoe Local Board

Workshop Record

Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 8 November 2016 at 9.30am.

PRESENT

Chairperson: Lotu Fuli

Members: Donna Lee
 Dawn Trenberth
 Mary Gush
 Ross Robertson
 Ashraf Choudhary
 Apulu Reece Autagavaia

Also present: Carol McKenzie-Rex
 Neil Taylor (Senior Local Board Advisor),
 Daniel Poe (Local Board Advisor)
 Litia Brighthouse-Faovao (Engagement Advisor)
 Carmen Fernandes (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<p>Introduction to wider staff and the Performance report</p> <p>Financial Advisory - Local Boards (Faithe Smith, Lead Financial Advisor)</p> <p>Arts, Culture & Events</p> <p>Arts & Culture – Tania Short Community Empowerment Tess Liew/Mary Dawson</p> <p>Community Grants – Sara Chin Safety – Mark Evans (part of Empowered Communities Approach)</p> <p>Community Places - Jacqueline Puna-Teaukura</p> <p>Community Events - Lucky Sialii, Chade Julie</p> <p>Libraries - Gill Pannell</p>	<p>Oversight and monitoring</p>	<p>Faithe Smith introduced herself as the Lead Financial Advisor for the Board and spoke about the work programme and the quarterly report. She took the Board through the financial performance report which was tabled at the meeting. She informed that the work programme gives status of projects not the financials and the members can contact her if they need any clarifications on the financials.</p> <p>Staff from each department introduced themselves and gave a brief overview of the work/projects they are involved with in the Ōtara-Papatoetoe area and answered questions on the Quarter One report on work programme performance Highlights from the quarter one performance report on work programmes were discussed.</p>

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<p>Parks, Sports & Recreation - Lucy Ullrich, Greg Lowe, Martin Devoy, Anita Coy-Macken, Rose Ward</p> <p>Leisure – Louis Sylvester</p> <p>Community Places - Chantelle Subritzky, Rodney Klaassen</p> <p>Community Leases – Jenny Young, Frances Ting</p> <p>Infrastructure and Environmental Services – Desiree Tukutama, Barry Potter</p>		
<p>Communications - Socialise written briefings on media and constituent enquiries – Lisah Henry & Tash Marsden</p>	<p>Engagement</p>	<p>Lisah Henry & Tash Marsden introduced themselves to the local board members and gave a presentation on who Communications team are, what they do and some key channels etc. A draft Comms Strategy will be presented for feedback at a later date.</p>

The workshop concluded at 12.30pm.