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2014/232	30/10/2014	Community Facilities (T Vu-Duc) / Katrina Wilson (Legal)	Draw up agreement for installation of Monte Cecilia Park sculptures	Item 24 b) ask the Public Art team to draw up a formal agreement with the TSB Bank Wallace Arts Trust in regard to the Trust being given permission to curate the art on the park in the three identified sites. Noting that the Board requires consultation when the sculptures are changed.		<p>7/11/14: Resolution sent to officer</p> <p>16/2/15: Update requested.</p> <p>13/3/15: Email to officer for update</p> <p>4/5/15: Chasing R McWha.</p> <p>18/5/15: A funding agreement is being prepared and will be executed and paid before 30 June.</p> <p>15/6/15: To check complete 30 June 2015.</p> <p>7/7/15: Monte Cecilia Park sculptures install agreement will be signed alongside the funding agreement in August pending legal advice.</p> <p>14/9/15: Advice received about necessary legal process.</p> <p>23/9/15: Officer advised: Due to the outcomes of the LTP and changes in funding method for the site a new Lease and License to Occupy is needing to be drafted. Legal currently drafting documents to capture the new funding model and to permitted activity on the site including the resource consent conditions for sculpture. Agreements and resource consent currently in place all reference a sculpture agreement which does not exist. To extend the draft agreement for the entrance sculptures to include all on the leased/ licensed area. Leasing team currently investigating the existing resource consents for the site to ensure they are current and JWAT are compliant with particular reference with the number of sculptures on the site. The consent is under JWAT's name not Auckland. Next quarterly JWAT joint Liaison Board Meeting in October.</p> <p>3/11/15: JWAT sculpture issue being funded by the department rather than from SLIPs budget line. At the end of last financial year, concern around the funding being lost, however Public Art have advised they are funding it. NP: it was too late to re-allocate the SLIPs funding.</p> <p>12/2/15: Art Collection Services, are currently working with the James Wallace Arts Trust (JWAT) toward the licenced placement of sculptures from the trust's collection in Monte Cecilia Park. In late 2015 JWAT reviewed and made changes to council's licence template (provided by Legal – Commercial). Collection Services will add the following clause to the licence: <i>The James Wallace Arts Trust and council will consult the Puketapapa Local Board before placing or moving sculptures at the, Monte Cecilia Park, Hillsborough Road entrance.</i> Legal – Commercial will review the draft licence and Collection Services will present to JWAT for sign off in the coming weeks.</p> <p>18/3/16: Update requested from officers.</p> <p>14/4/16: Agreement being progressed by Legal Dept.</p>
						<p>10/5/16: Update from officer - head lease to JWAT (includes sculpture licence and consent to sublease to the cafe) has been reviewed and amended. Currently also reviewing the sub lease to Homestead and hope to complete that by COB tomorrow. The sub-lease should be available for review by JWAT next week</p> <p>17/6/16: JWAT lease being considered by all parties.</p> <p>12/7/16: As above.</p> <p>11/08/16: Email to R. McWhat requesting update on JWAT lease.</p> <p>24/8/16: T Vu-Duc advised: following meeting to discuss the amended deeds in late June, there were a couple items JWAT queried around the calculation of rent and how it fits into the funding reviews. This left the deed still under negotiation. To follow up with Legal as to where these items have been left, as there was an item to review the final wording around these with Buddle Findlay.</p> <p>16/09/16: Officer advised: amend document to clarify the remaining item queried by the trust. To be reviewed by a funding agreement expert before it is sent back to the trust for execution.</p>

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2014/265	11/12/2014	Auckland Transport (L Stewart)	berms	<p>a) strongly supports encouraging and enabling community use of berms as much as practicable</p> <p>b) strongly supports the development of berm-planting guidelines, which would include:</p> <p>i) safe depths to dig to</p> <p>ii) ideal plants in a number of categories – natives, food, trees</p> <p>iii) maintenance expectations, including in regard to safety e.g. height, rubbish; and sight lines.</p> <p>iv) working with neighbours</p> <p>c) support Local Boards as the key conduit for Auckland Transport to have community relationships around berm planting, for example the local board in an area has the relationship with a community group or individual who plant and maintain a specific section of berm in that board's area. Each Local Board will have the ability to form these relationships, record and monitor them, in ways that contribute to broader Local Board outcomes and priorities.</p> <p>d) recognises the role of berms in allowing access to services for utility agencies, and to that end requests Auckland Transport to work with other utility agencies to create maps available online clearly identifying which berms have services running underneath them at a shallow depth and those that do not.</p> <p>e) request a report from Auckland Transport addressing these issues and reporting on progress on these resolutions, to make this Board's March agenda.</p>		<p>Resolution sent to officer</p> <p>16/2/15: Report to March agenda.</p> <p>24/2/15: AT working on drafting set of Operating Principles for Planting in road berm. To be discussed at workshop/portfolio level over next two months.</p> <p>26/3/15: Board passed Resolution PKTPP\2015\41 Item 19</p> <p>e) express its disappointment and concern at the lack of adequate response from Auckland Transport to PKTPP/2014/265 seeking a report to this agenda in regard to progressing berm planting guidelines, and delegates to the Chair and Board Member Holm to write a letter expressing these concerns and reiterating our request to the CEO of Auckland Transport.</p> <p>18/5/15: L Stewart advised Draft Berm Policy going to AT Board Customer Focus Committee 22 May 15.</p> <p>30/5/15: J Fairey and D Holm working on draft letter.</p> <p>25/6/15: Ltr sent to D Warburton at Auckland Transport.</p> <p>19/8/15: Berms update provided by Auckland Transport.</p> <p>14/9/15: Feedback drafted and circulated to full board for comment.</p> <p>17/9/15: Feedback sent to AT.</p> <p>11/11/15: AT received feedback on its draft guidelines for 'Private Planting in the Road Corridor' from 19 of the 21 local boards. This feedback is being assessed with a view to taking into account as much as possible. A new draft of the guidelines will then go to AT's executive team and the AT Board, with a final version of the guidelines likely to be available in the New Year.</p> <p>9/2/16: Workshop 10/2/15 postponed by AT as draft guidelines still pending.</p> <p>21/3/16: AT Officer has emailed senior management for an update but have nothing back so far.</p> <p>15/4/16: Formal AT sign off of draft guidelines expected in May 16.</p> <p>10/5/16: As above.</p> <p>17/6/16: Still awaiting AT draft guidelines.</p> <p>12/7/16: Officer advised nothing new on berms.</p> <p>9/8/16: Refer resolution below.</p>
2016/167	28/07/2016	Auckland Transport (L Stewart)	Berm mowing	<p>Item 15 n)</p> <p>n) request Auckland Transport to advise on the availability of lists of streets in Puketapapa where berms on private property have been mowed. The Board is seeking, at least quarterly, information showing which groups of lawns (not individual addresses) were mowed each week. This is for the purpose of identifying any gaps in delivery and educating owners as to roughly how often they can expect a mow.</p>		<p>4/8/16: Resolution sent to officer.</p> <p>25/8/16: The residential berms in the Puketapapa area fall into the Type C specification and are cut six to eight times per year depending on growth rate to keep them within the Type C specification of not exceeding 200mm in height. The Type C berms that are not maintained by the adjoining property owner and meet or exceed the 200mm height are managed by a 'service cut' that takes the berm to about 75mm in height. Those berms which are not maintained by the adjoining property owner and that do require the 'service cut' will not look as tidy as those that are privately maintained. As the contract cutting of the berms is not based on frequency and is mesh block organised rather than street by street, it is not possible to provide a timetable of when grass berms are being mowed or have been mowed on specific streets.</p> <p>The board can advise residents complaining about their berms to log a complaint on our website or phone AT's contact centre on 355 3551. Auckland Transport will enter into discussions with its contractors how this information may be able to be provided going forward.</p>

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2015/38	26/03/2015	Three Kings Community Needs Assessment b) M Hay (prev. S Coutts & R Earp) c) D Jackson	Prepare community use case study	Item 17 b) prepare a case for community use of the space in the former Mount Roskill Borough Council Building that will not be required to accommodate the Puketāpapa Local Board and local board services staff. c) establish an advisory group of interested organisations to advise the Board on the progress of this project. Complete		2/4/15: Resolution sent to officer 24/4/15: To prepare business case for community use of the former Mount Roskill Borough Council building business case in May 15 and will set up advisory group meeting by June 15. 16/6/15: Business Plan in progress. 6/7/15: On-going work on business plan. 17/8/15: This work is being impacted by change to Empower Communities Approach (ECA) model. Roles (from Community Development & Safety) that were going to assist in the establishment of an advisory group and contribute to business case, have been disestablished. Recommend waiting for strategic broker before we act on (c). Senior advisor liaising with Community Policy & Planning team regarding capacity and progress (b). This is being impacted by ECA change and Senior Advisor secondment. 27/10/15: c) Strategic Broker to activate establishment of advisory group. Local Board adviser to review. 10/11/15: b) Strategic Broker to identify who will prepare the business case. 9/2/2016: New Strategic Broker now in place to implement business case. 18/4/16: Lack of capacity to progress business case. 10/5/16: Relationship Manager is looking at capacity to deliver. 17/6/16: Update from Relationship Manager sought. 12/7/16: Matter being escalated to Karen Lyons. 4/8/16: J Fairey and V Villaraza to meet o discuss the matter further.
2016/10	25/02/2016	J de Senna (Community Empowerment)	Establish Mt Roskill Borough Council Building Project group	Item 13 b) abd d) b) initiate the establishment of a Mt Roskill Borough Council Building Project Group including board members and Council officers, and a representative from the community advisory group, to progress this project.		3/3/16: Resolution sent to officer 18/4/16: Establishment of community group in progress. 10/5/16: Portfolio holder working with strategic broker to identify potential members from local community groups. Workshop proposed for 6 July to update the Board. 12/7/15: Now with strategic broker to action. 4/8/16: H Doig and J de Senna to meet 12/8/16 to clarify roles and responsibility for Advisory and Steering Groups. 22/11/16: Strategic broker met with potential host organisation.
2016/167	28/07/2016	Auckland Transport (L Stewart)	HOP Gold Cards	Item 16 l) and m) l) request that in view of: i) the difficulties encountered in transferring gold card holders to HOP cards, including the cessation of mobile clinics; ii) the shortage of HOP card outlets in Puketapapa iii) the disruption to bus trips if many gold card holders without HOP cards are unexpectedly forced to pay full fares iv) the disincentive to off peak public transport use caused by the queues, expense and procedures involved in transfers m) that bus operators be asked extend the period of grace before payment is demanded until it is clear that the large majority of gold card users of public transport have adopted HOP cards.		4/8/16: Resolution sent to officer 25/9/16: The request from the Board to extend the "grace period" for gold card users without appropriate HOP cards was forwarded to the public transport team. Auckland Transport can advise that it has proactively extended the grace period for a further two weeks and HOP cards will be required for travel under the SuperGold concession starting on the 14 August. At the end of July, AT was able to report that over 95% of SuperGold travel on public transport was done using an AT HOP card. and as of 3 August there were over 99,000 SuperGold concessions on AT HOP cards. During the week of 1 August through 7 August, 96.4% of public transport trips taken by SuperGold cardholders were made using an AT HOP card. Based on these figures, AT does not have plans to extend the grace period any further. AT is working with public transport operators and AT HOP ticket offices to let customers know when paper tickets will no longer be available.

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2016/19	25/02/2016	Auckland Transport (L Stewart)	Sandringham Rd cycleway, Keith Hay Park lighting, Cape Horn Rd consultation.	Item 17 c), d) and g) c) request Auckland Transport to move forward to detailed design, a firm estimate of costs and construction (provided the firm estimate of costs is no more than 5% above the \$752,723 estimate) on the Sandringham Road cycleway with funding being allocated from the following: i) Unallocated 2015/16 funds \$238,606 ii) 2016/17 allocation \$379,117 iii) Deferral of southern section of Keith Hay Park Lighting \$105,000 iv) Deferral of the Keith Hay Carpark Realignment Design \$30,000 Total \$752,723 d) request Auckland Transport to install the lighting to the northern section only of Keith Hay Park. g) request Auckland Transport to carry out a consultation with residents of Cape Horn Road to determine the level of support for the removal of 3 to 4 parks on the eastern side of the road (outside No.4) to remove the bottleneck caused by parking on both sides of the road and report back to our April business meeting.		08/3/16: Resolution sent to officer. 18/3/16: AT will follow up in the April report. 20/4/16: AT's engineer has revisited the site at the request of the Local Board and reviewed the original decision not to extend parking restrictions at this site. AT's reassessment concluded that the parked vehicles are not considered a safety concern as there is adequate forward visibility for passing motorists to see each other in opposing directions and the parked vehicles encourage lower vehicle speeds and greater care when driving. Letter sent to residents requesting feedback in relation to parking removal on one side of the road (even numbers). 10/5/16: Cape Horn Rd consultation complete. 17/6/16: Waiting for report from AT. 24/6/16 Item g) is the only outstanding item. 12/7/16: Engineers report due shortly. 9/8/16: Engineers Report received. Refer resolution below.
2016/167	28/07/2016	Auckland Transport (L Stewart)	Cape Horn Rd	Item 15 h) i) h) request the officers responsible for the decision resulting from the consultation to be available to discuss alternative remedies to the concerns expressed by respondents with them i) request an update on the criteria used by Auckland Transport on where, when and who gets consulted on local concerns and projects and an opportunity to revise these.		4/8/16: Resolution sent to officers 25/8/16: Auckland Transport (AT) advises that it has relooked at the safety issues highlighted by Board member Holm and confirmed that additional concerns regarding restricted visibility when approaching the Hillsborough Road intersection do need to be taken into account. As the visibility is not ideal, AT will proceed with the proposal of 18 metres of No Stopping At All Times (NSAAT) restriction on the eastern side of the road in order to mitigate this safety risk. It will provide sufficient inter-visibility between vehicles to potentially avoid any head on collisions between entering and exiting drivers in this area of the road. As the length of the NSAATs is limited to 18 metres, this should not have a marked effect on the speed of vehicles. AT will follow this up with an additional consultation letter to submitters explaining the change in stance and the new safety issue that has been identified. As with all road changes, a resolution report with drawings will be prepared for the Transport Control Committee for approval. This process may take up to six months before the changes appear on the road.
2016/73	28/04/2016	R. McMichael /Kevin Marriott (Community Places)	Approach for ECA hire of venue	Item 13 b) b) request a report to come to the Board's 30 June 2016 agenda for decision-making to establish a policy for venue hire at Board venues for delivery of Board projects and initiatives by community contractors under the Empowered Communities Approach.		9/5/16: Resolution sent to officer 17/6/16: Awaiting officer response. 24/6/16: Staff reminded of resolution to request the report. 12/7/16: Report request escalated to manager. 9/8/16: Response to Board's request to be included in Community Places report on 25 August agenda. 25/8/16: Board report and memo providing further information requested by Board tabled at meeting. 25/8/16: Resolved transition option for 23 remaining legacy hire groups (PKTPP 2016/194)
2016/194	25/08/2016	Community Facilities (P Matvos)	venue hire costs	Item 22 b) workshop with officers regarding venue hire costs for activities not covered by the hire fee framework		8/9/16: Resolution sent to officers 11/11/16: Workshop proposed Feb/Mar 2017.
2016/84	28/04/2016	S Mol (Stakeholder & Community Engagement)/D Bardsley (Parks)	Three Kings park negotiations	3 Kings Item 20 b) iv) request that the Parks Department take steps to consult with the Board about the positions it is taking in negotiations and to ensure that those positions are in accordance with the Board's views as governors of the reserve by 6 May 2016.		9/5/16: Resolution sent to officers. 25/5/16: Update requested from officers. 17/6 /16: On-going discussion between Parks officers and Panuku regarding the land exchange in accordance with the concerns raised by Parks. 11/8/16: On hold because of interim Environment Court decision. Awaiting further advice. 22/08/16: Still on hold.

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2016/130	8/06/2016	Governing Body (E Stephenson)	Venue Hire - support to continue legacy transition	Item 13 c) request support from Governing Body to continue legacy transition without needing to underwrite it from LDI funding.		14/6/16: Resolution sent to officer. 12/7/16: David Rose and Kevin Marriott have discussed this issue and agreed that it would be appropriate to wait until the board receive the report from the department going to the August business meeting, before any action on item c. The report will provide further advice and also recommend approaches for the remainder of this year and as part of this process summarise what the annual LDI investment might be. 11/8/16: As above. 20/9/16: Received report and duly resolved.
2016/151	30/06/2016	Governing Body (E Stephenson)	Housing for Older People Partnering Proposal - Liston village	Item 25 b) request the Governing Body to include clear targets to increase the number of Council owned housing units under this partnership. c) request the Governing Body to direct the relevant arms of Council to explore opportunities that can provide a good spread of social housing for older people around the regional and especially on the Auckland isthmus to enable older people to remain in the diverse communities they are a part of. d) requests that the Governing Body to direct Panuku Development Auckland to consider the following Harrison Grierson design plans and provide advice on how to include this property, once acquired, in the Council's social housing portfolio i) 'Liston Village: Landscape and Visual Assessment' ii) 'Liston Village: Urban Design Assessment and Concept Plans'		12/7/16: Resolution sent to officers 11/8/16: Resolution by Governing Body from 28/7/16 meeting: Resolution number GB/2016/52 MOVED by Mayor LCM Brown, seconded by Cr GS Wood: That the Governing Body: f) request that staff compile a report to the appropriate committee(s) on the proposal that Liston Village be retained and incorporated in the proposed pensioner housing partnership.
2016/187	25/08/2016	Auckland Transport (L Stewart)	Gilletta Rd traffic issue rough order of cost	Item 16 c) request Auckland Transport to prepare a rough order of costs for a traffic calming project on Gilletta Road, Lynfield with a view to progressing the project using savings remaining after the Richardson Road carpark design.		8/9/16: Resolution sent to officers 21/9/16: Rough order of costs available November.
2016/189	25/08/2016	Finance (D Rose)	Roskill Youth Zone stats for quarterly report	Item 18 b) request specific reporting for Roskill Youth Zone in regards to its utilisation, visits and revenue in the next quarterly report.		8/9/16: Resolution sent to officers 25/9/16: Noted by officer.
2016/193	25/08/2016		road naming guidelines	Item 21 c) recommend that Resource Consents work with the new board to establish appropriate local road naming guidelines covering both process and criteria for names including community consultation.		8/9/16: Resolution sent to officers 25/9/16: Workshop with Board approx. March 2017