

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Arts, Community and Events											
2530	CS: ACE: Arts & Culture	Community Arts Initiatives- Arts Broker Programme	Engage an arts broker to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity. The arts broker role (\$25,000) will include development of a work programme of activities and events for July - June 2017 to be delivered within the scope of the remaining \$25,000 project fund.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	In Q2, the 'Franklin Community Arts' Facebook page achieved a total of 129 'likes' and a reach of 7,113 people. The first 'Franklin Community Arts' e-newsletter was distributed to 89 subscribers and had a 50% open rate. Projects scoped following community forums and contracted to begin in Q3 include the 'Clevedon Art Trail' and the 'Pukekohe Rhythmical Youth Music Workshop' at the Pukekohe Youth Centre. A Franklin artists' monthly network meeting is to begin February at the Pukekohe High School. Proposals for projects to allocate the remaining budget of \$10,000 are currently being received. The call for proposals closes on 20 January 2017.	No	The services agreement with Too Bee Ltd. for brokering services for FY17 has been executed and the work programme has been approved. The Franklin Community Art Broker has delivered five arts forums across the local board area in Q1.
2528	CS: ACE: Arts & Culture	Franklin Arts Centre operations- ABS Operational Expenses	Curate exhibitions in the NZ Steel Gallery, and in the Community Gallery. Develop public programming based on themes of the exhibitions. Provide a programme of art classes and workshops for adults and children. The centre will operate for local and regional benefit to develop a flourishing arts environment for the local and wider community.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 115,257	Approved	Green	Q2 highlights were the exhibitions 'Resonance', an installation by Veronica Herber and Jae Kang and 'Dreamscape' by contemporary Pacific artists Johnson Witehira, Drisana Tonga, Gary Silipa and Tanya Edwards, presented as part of the 'Urbanesia 16' festival programme. Public programmes included artists talks and a Pacifica High Tea with the Pukekohe branch of the Māori Women's Welfare League. Workshops for children to create neckpieces inspired by 'Dreamscapes' were delivered by exhibiting artists and Christmas workshops focused on a 'cool yule' theme.	No	Q1 highlights included 150 visitors attending the openings of six exhibitions of local youth art, 11 public programmes delivered to 275 attendees, and three artists from the gallery shop being featured in Fabricate Magazine.
2347	CS: ACE: Community Empowerment	Capacity Building	Assist community organisations to build their capacity and capability by: - participation in development of the ACE capacity building work programme -working with local organisations to identify their aspirations and capacity needs to achieve them. Budget: - Capacity Building \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Local community groups identified the need for governance and management training. In Q2 the specialist advisor met with community groups and Meeting and Governance Solutions to develop a workshop programme for delivery in Q3. Workshops will focus on topics and issues identified by the community group members.	No	CEU staff are working with local community groups to understand capacity needs to develop programme of work, particularly focussing on gaps in locally delivered capacity and capability opportunities. The CEU capacity building programme is scheduled to commence in the second quarter.
2352	CS: ACE: Community Empowerment	Children and Young People: Franklin Youth Advisory Board (FYAB) and Youth Voice	Support FYAB as they identify a future framework for youth participation in LB decision-making by providing mentoring and development for FYAB members to strengthen their independence and long-term sustainability. FYAB will develop a programme of work for the 16/17 year which aims to strengthen the profile of young people in the community FYAB will engage young people across Franklin to participate in Youth Voice events developing an updated model for youth input in the Franklin area, including a focus on Maori participation Budget: - FYAB \$14,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 14,000	In progress	Green	In Q2 the strategic broker met with the Franklin Youth Advisory Board (FYAB) and developed a plan to engage young people in the annual planning and local board planning processes throughout Q3. Following the General Manager's resignation the strategic broker is working with Franklin Family Support Services to ensure there is on-going support for FYAB. The FYAB has started planning for their annual Children's Day event. This will occur in Q3. A FYAB member is involved in the engagement to co-design a selection process for the new regional Youth Advisory Panel.	No	A funding agreement for the Franklin Family Support Services (FFSS) to provide administrative and mentoring support for Franklin Youth Advisory Board (FYAB) was completed. In July, FYAB hosted a combined South Youth Councils meeting. They also delivered a combined South Youth Councils meet the candidate event in Manukau. FYAB presented to the local board in August on their activities from 2015/2016. The local board provided feedback and encouraged FYAB to become more active in providing youth input into local board plans and processes. In September, FYAB held a recruitment and election process to confirm the FYAB membership. CEU staff will support FYAB to develop their annual plan in the second quarter. The CEU facilitated a regional youth ClaimTheConcept workshop on Saturday 27 August where initial implementation plans were developed for the youth-designed concepts. Each concept now has a working group of youth voice members from across Auckland involving FYAB members, leading its implementation.

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2355	CS: ACE: Community Empowerment	Children and Young People: Youth Initiatives	Build capacity and connections between local employers, schools, youth and service providers to deliver youth employment outcomes. Budget: - no budget allocated.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	Staff are reviewing and evaluating the outcomes of the 2015/2016 Youth Initiatives programme. The outcomes and future options will be presented at a local board workshop in Q3 to develop 2017/2018 work programme.	No	Aspects of the 2015/2016 Youth Initiatives programme are still being delivered. Once fully complete, the programme will be reviewed by CEU staff, ATEED and COMET Auckland to inform development of a potential 2016/2017 programme.
3553	CS: ACE: Community Empowerment	Coastal Safety Fund	Coastal Rescue Services: - Franklin LB continues to support community led action ensuring the safety of residents and visitors to coastal areas in Franklin through the provision of a contestable fund. The grants are to assist community organisations involved in delivering coastal rescue services, boating education or open water survival skills training programmes. Specific application and reporting criteria will be developed in collaboration with the grants team. Budget: Coastal Sea Rescue Grants: \$45,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 45,000	In progress	Green	In September, the local board approved the Coastal Rescue Services contestable fund. In Q3, the strategic broker will work with the grants team to promote and market the grant to ensure all eligible groups are informed. The inaugural grant will open in March 2017 for project and programmes to commence July 2017. Reporting on the grant to Coastguard Maraetai is due Q4.	No	Coastal safety work is funded through a round two grant to Coastguard Maraetai, with a portion dedicated to Pohutukawa Coast Sea Rescue Trust (PCSRT) for public education programmes. Reporting occurs as part of the local grants process. CEU staff worked with the senior advisor and grants advisor to develop grant criteria and process which was work-shopped with the local board on 6 September 2016. New grants will be administered through the grants programme as part of the local grants round two 2016/2017 for implementation in 2017/2018.
2295	CS: ACE: Community Empowerment	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2016/17 as follows: -Local community grants - \$90,000 -World War contestable fund - \$25,000 -School pool community grants - \$25,000 -Local events - \$65,700	Q1; Q2; Q3; Q4	LDI: Opex	\$ 206,000	In progress	Green	Franklin has completed Round One and Two Quick Response and Round One Local Grants allocating a total of \$88,637.00 leaving a total of \$67,363.00 for the remaining grant rounds. Franklin has also completed the School Pool and World War grant round. The School Swimming Pool grant round has allocated \$13,500 of \$25,000. No funding was allocated for the World War grant round.	No	Franklin has completed Round One Quick Response and Local Grants allocating a total of \$55,845 leaving a total of \$100,155 for the remaining grant rounds. Franklin has also completed the School Pool and World War grant round. The School Swimming Pool grant round has allocated \$6,000 of \$25,000. No funding was allocated for the World War grant round.
3552	CS: ACE: Community Empowerment	Community Safety - Neighbourhood Support and Civil Defence	Franklin LB will support neighbourhood led safety and preparedness programmes by working with Civil Defence Emergency Management, Neighbourhood Support NZ and established community groups to develop area wide support for local NS and CDEM groups. Budget: Community safety initiatives: \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	The strategic broker linked with neighbourhood support coordinators through formal group structures and social media to identify opportunities to strengthen neighbourhood connections. Staff are working closely with the new Civil Defence and Emergency Management (CDEM) resilience team to implement changes to the Auckland-wide approach to emergency management. The Community Empowerment Unit and CDEM will update the board in Q3 with options on how funding may be allocated. Both teams are scoping community-led approaches to emergency management, including work with marae.	No	The CEU strategic broker met the Civil Defence Emergency Management (CDEM) Resilience manager to clarify the CDEM unit direction and outcomes. CEU are working with Neighbourhood Support (NS) regional volunteers to understand the environment NS are working in, and what alignment and collaboration opportunities there are for Franklin residents to develop resilience and security at the neighbourhood level.

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2349	CS: ACE: Community Empowerment	Environment: Franklin community gardens	<p>- Developing infrastructure and capacity of community groups to sustain existing gardens</p> <p>- Engaging a mentoring and development organisation to work with local gardeners to develop community education workshops</p> <p>- Ensuring all agreements to occupy are finalised and up to date</p> <p>- Building community connections through growing, harvesting and sharing locally produced kai</p> <p>- Identifying future development of community led gardens.</p> <p>\$5,000 to Gardens4Health for mentoring of gardeners, coaching workshops and garden planning advice at the Kayes Road, Belmont Road and Hamilton Estate community gardens.</p> <p>\$4,000 to Rerenga Tahi Trust for equipment and/or activities at the Kayes Road community gardens</p> <p>\$4,000 to Franklin Tongan Community Association Trust for equipment and/or activities at the Belmont Road community garden.</p> <p>\$4,000 to Marama Hou Ministries for equipment and/or activities at the Hamilton Estate community garden.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Amber	<p>Kayes Reserve Garden was funded at the end of 2015/2016 to obtain a container for the garden. The garden requires land owner approval to progress locating the container on a semi permanent basis (longer than 6 months). CEU staff are working with Parks to formalise the use of the site as a garden.</p> <p>In Q2, the specialist advisor completed the Gardens for Health funding agreement, to enable them to provide direct support to the community gardens project in the Franklin Local Board area.</p> <p>Funding needs of the Franklin Tongan Garden, Hamilton Estate garden and Marama Hou Ministries - Waiuku Hamilton Estate garden will be identified in Q3.</p> <p>Progress of the garden expansion and container development at Kayes Rd garden has been delayed. The CEU worked with Parks and Community Facilities to begin the land owner consent process. Community Facilities are progressing the lease agreement and land owner approval for the Kayes Road community garden. The specialist advisor will update the board in Q3.</p>	No	Staff are investigating the land owner approval status of Kayes Reserve garden. CEU will work with Parks staff to clarify the timeline for progressing land owner approval. Funding allocated for gardens in 2016/2017 will be progressed in quarters two and three.
2354	CS: ACE: Community Empowerment	Heritage and Identity	<p>Support communities to lead placemaking activities which promote strong local identity in three locations.</p> <p>Beachlands has been identified as one priority community, with two further locations to be identified in collaboration with Parks, Community Places, Infrastructure and Environmental Services and the local board.</p> <p>Strengthen the visibility of Franklin heritage and identity in the community.</p> <p>Budget: - Community heritage and identity programmes \$17,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Green	<p>Staff, community stakeholders and local board members collaborated to deliver an event to engage the community in a range of activities including planning and consultation across 10 projects in the Beachlands area.</p> <p>Four projects are local board led which include replacing the garden at the shopping centre; pohutukawa trails planning; installing a playground at Constellation Drive park; and a concept design for Sunkist reserve. The remainder are community led placemaking activities.</p> <p>The strategic broker is working with residents of Patumahoe to identify potential placemaking activities in their area.</p>	No	<p>CEU staff, Beachlands Community Trust (BCT) coordinator and local board members worked together to engage community on the design for the tree retainer replacements required for the shopping precinct. Auckland Transport are progressing design with the local board.</p> <p>On 11 September 2016, CEU staff partnered with BCT to deliver a Beachlands community event on the development of a range of community-led initiatives and council projects. CEU staff and an independent facilitator delivered a theming session with residents. The responses from this session will be used by BCT to develop a positive vision.</p>
2393	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (FR)	<p>The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker worked with the arts broker to identify and support local projects initiated by the community. This included planning and recruiting an artist for the Beachlands mural, which will be implemented in this financial year.</p> <p>The strategic broker continues to assist, develop and direct community groups to support them to complete local projects.</p>	No	<p>CEU staff are liaising with the licensing and compliance team to ensure local groups have relevant information for liquor licensing applications. In working with local groups, the strategic broker is emphasising an empowering communities approach and making it easier for them to achieve compliance.</p> <p>CEU staff are continuing to develop relationships with staff and consultants across council departments and CCOs, identifying opportunities for community-led initiatives and stronger community input into council projects in Franklin.</p>
2348	CS: ACE: Community Empowerment	Placemaking: CCTV	<p>Alongside the monitoring contract, local board will work with key stakeholders to identify best practice model for CCTV management across Franklin including hardware and software management, access to information, monitoring needs and identification process for new camera sites in response to crime statistics.</p> <p>Budget: - CCTV \$85,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 85,000	In progress	Green	<p>In Q2, CCTV contracts were monitored and maintained. A faulty camera will be replaced Q3.</p> <p>The specialist advisor will workshop future options for town centre safety with the Franklin Local Board in Q3.</p>	No	Monitoring agreements are in place for 2016/2017. Further scoping of the Franklin community safety and CCTV plan to be progressed in the second and third quarters.

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2629	CS: ACE: Community Empowerment	Spatial Priority Area - Pukekohe Wesley	Participation in inter-departmental planning for the spatial priority area, and influencing coordinated engagement with mana whenua and "hard to reach" diverse communities. As required: •Identify opportunities for community led or co-designed projects •Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training •Identify connection pathways with community and council stakeholders.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	No action to date on this SPA In Q2, the strategic broker met with the south planning team to identify further options for support . The strategic broker will continue to engage with south planning team and provide input when requested.	No	Initial meeting held with South Planning team to connect CEU into the Spatial Priority area.
2318	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (FR)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 594 graffiti incidents in the Franklin Local Board area between 1 July 2016 to 31 December 2016. This is a 9 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) increased by 14 per cent, with all 56 incidences being removed within the 24 hour target time (KPI). Franklin achieved 100 per cent in the September ambient survey, which measures how much of the city is graffiti free. This represents a 3 point increase on the previous survey carried out in April and gives the local board an average final score of 98.5 for 2016. This score is well above the overall Council average of 94 per cent.	No	There were 289 graffiti incidents in the Franklin Local Board area between 1 July 2016 to 30 September 2016. This is a 16 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti increased by 55 per cent, with all 31 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2929	CS: ACE: Community Places	Hire fee subsidy (individual groups) LDI \$20,838 - FR	Administer provision of 100% discount for the following groups to use council-run venues, underwritten using \$ 20,838 LDI i) FRANCOSS (Franklin Council of Social Services) – Pukekohe Concert Chamber ii) Pukekohe Senior Citizens Club – Franklin:The Centre (Stevenson Room) iii) Franklin Heritage Forum – Pukekohe Old Borough Building iv) Communicare – Pukekohe Old Borough Building v) Franklin Youth Advisory Board – Franklin:The Centre vi) Well Women – Pukekohe Concert Chamber vii) 60s Up Movement – Pukekohe Concert Chamber viii) Mudlarks - ix) Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber x) Clevedon RoundUp – Clevedon District Centre xi) Clevedon Business Association – to open the Clevedon District Centre to local businesses each Friday xii) Keep Franklin Beautiful"	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,838	Approved	Green	Of the 11 groups that have been identified, one group (60's Up Movement) has changed the room they usually use. Two groups (Franklin Youth Advisory Group and Mudlark) have not used the facility to date.	No	The 100% discount for the 12 groups identified has been administered in Q1. Groups have been notified and all bookings are in place. Two of the 12 groups no longer book directly with Council, however peak utilisation has increased slightly (1%) compared to the same period last year.
2611	CS: ACE: Community Places	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee's for specific groups and specific off peak times through LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	Approved	Green	The overall number of bookable hours in off-peak time declined by more than 20 percent. Eight of the 10 facilities decreased, with an increase in the other two. This is reflected in utilisation statistics which have decreased. Staff outlined options to increase utilisation in a memo to the local board in November 2016, and will discuss the options in workshops with the local board.	No	All hirers were advised of the new off peak pricing. This took longer than anticipated due to system constraints, but was completed by end of July. Off peak time periods has slightly decreased (1%)compared to the same period last year.

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2092	CS: ACE: Community Places	REGIONAL Social Housing - FR	<p>Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.</p> <p>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.</p> <p>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events.
2603	CS: ACE: Community Places	Rural Halls - FR	Enable successful and sustainable rural hall operations through the provision of a liaison and development programme.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	The Rural Hall Advisor position has transitioned during Q2 from part-time to full-time. During this time, contact has been made with 23 community led hall committees with 2016/2017 funding agreements sent to 20 hall committees. Payments are pending Q3 subject to receipt of accountability and reporting.	No	In Q1 interviews were held for the Rural Halls Advisor Franklin, appointment pending with a start date in Q2.
2024	CS: ACE: Community Places	Venue hire service delivery - FR	<p>Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework 	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. The network-wide promotional campaign is delayed and will now go live in the first month of Q3.	No	The online booking system "Going Places Online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. Staff have also implemented swipe card access to community facilities, to be released in Q2. A network-wide promotional campaign for venues will go live prior to Christmas.
2287	CS: ACE: Events	Anzac Services - Franklin	<p>Supporting and/or delivering Anzac services and parades within the local board area. Including:</p> <ul style="list-style-type: none"> - Pukekohe (dawn and civic) - Waiuku (civic) - Awhitu (civic) - Beachlands (civic) - Bombay (civic) - Buckland (civic) - Clevedon (civic) - Patumahoe/Waiiau Pa (civic) - Whitford (civic) <p>Wreaths to be provided at services attended by local board members (number of wreaths dependent on number of board members attending).</p> <p>Traffic Management Plans in accordance with 2016 schedule, with the addition of the service at Bombay.</p>	Q4	LDI: Opex	\$ 35,000	In progress	Green	Initial planning has started and will continue into and throughout Q3.	No	Scheduled for Q4, planning will commence Q2/Q3.

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2284	CS: ACE: Events	Event Partnership Fund - Franklin	<p>Funding to support community events through a non-contestable process.</p> <p>Organisers of funded events will provide post event accountability reports which will be reported back to the board.</p> <ul style="list-style-type: none"> - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Children's Day \$5,000 (Franklin Family Support) - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Beachlands Trolley Derby \$5,000 (Beachlands Comm Trust) - Movies In Parks (x2) up to \$20,000 (AC Events Delivery) - Franklin Positive Aging Expo \$7,000 (Franklin 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 101,300	In progress	Amber	<p>The organiser for the Clevedon A&P Show confirmed the event was no longer viable to take place in 16/17 due to unsuitable ground conditions at the event venue. Staff are working alongside the Clevedon A&P Association to understand if and how much of the funding grant received from the Franklin Local Board is able to be refunded.</p> <p>Funding agreements and payments have been completed for all but one event in this fund. The final event is currently going through a change in management and completion of payment for \$5,000 is expected to be made in Q3.</p>	No	Funding agreements have been completed for three events in this fund with \$27,000 either been paid out or currently awaiting payment. The remaining five agreements and \$47,000 is expected to be completed and paid out in Q2. The Events Delivery team have started the planning for the two Movies in Parks events with the final budget and event plan to be confirmed in Q2.
2685	CS: ACE: Events	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event(Franklin's Finest) within the local board area.	Q2	LDI: Opex	\$ 3,000	Completed	Green	Civic Events support Franklin County News to deliver this event. Franklin Local Board sponsor the Lifetime Achievement Award, which is one of 10 categories. Over 100 people attended this event held on 15 December 2016	No	Scheduled for Q2
2286	CS: ACE: Events	Local Civic Events - Franklin	Delivering and/or supporting civic events within the local board area.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	No events were delivered in Q2.	No	The following civic events were held in Q1: Ngati Tamaoho artworks blessing and unveiling was held on 16 July 2016 and attended by around 100 people.
2323	CS: ACE: Events	Movies in Parks - Franklin	<p>Programming and delivery of a Regional Movies in Parks series event.</p> <p>Funded as a line item from Events Partnership fund (non-contestable) up to \$20,000.</p>	Q3	LDI: Opex	\$ -	In progress	Green	<p>Regional and local marketing is underway for the first event. Local marketing for the second event will start three weeks prior to the date.</p> <p>Ghostbusters (2016) will be screened at Tamakae Reserve, Waiuku on Friday 13 January 2017 with pre-entertainment co-ordinated by Waiuku Business Association.</p> <p>Secret Life of Pets will be screened at Sunkist Reserve, Beachlands on Saturday 25 February 2017 with pre-entertainment coordinated by Beachlands Community Trust.</p> <p>The local board approved additional funding of \$2,500 to support the event at Sunkist Reserve.</p>	No	The Events Delivery team have confirmed with the Local Board programming for the two Movies in Parks events along with pre-movie activities. "Ghostbusters (2016)" has been selected for screening at Tamakae Reserve, Waiuku on Friday 13 January 2017 and "Secret Life of Pets" at Sunkist Reserve, Beachlands on Saturday 25 February 2017.
2285	CS: ACE: Events	Citizenship Ceremonies - Franklin	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 16,889	In progress	Green	No citizenship ceremonies were held for the local board area during Q2.	No	The Civic Events team delivered citizenship ceremonies on two occasions during Q1 with 91 people becoming new citizens in the local board area.
Libraries											
719	CS: Lib & Info	Library hours of service - Franklin	Provide library service at Pukekohe Library for 52 hours over 6 days per week, Monday to Saturday. (\$628,239 - FY16/17) Provide library service at Waiuku Library for 48 hours over 6 days per week, Monday to Saturday. (\$356,269 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 984,508	In progress	Green	Library visits have decreased by seven per cent compared to the same quarter last year. Waiuku Library has had significant roadworks preventing access to the carparks for over a week in November and was also closed for four days between Christmas and New Year in 2016 for the first time.	No	Library visits in Franklin have increased by 3 per cent compared to the same quarter last year. This is better than the regional trend shows a small decrease.

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720	CS: Lib & Info	A&P programme	Mobile Library and library staff delivering library services and activities at Clevedon and Franklin A & P shows, Positive Aging, Movies in the Park, Children's Day, Beachlands Trolley Derby. Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,500	In progress	Green	Due to inclement weather the Clevedon A&P show was cancelled this year. Planning is now underway for the Mobile library to attend the Franklin A&P show on the 18 and 19 February. Weekly sessions of Wriggle & Rhyme alternating between Maraetai and Beachlands ceased at the end of term 4 in December. Planning is underway to begin again in February 2017.		The mobile library was in attendance at the Positive Aging Expo on the 30th September. Weekly sessions of Wriggle & Rhyme continue to be delivered at Maraetai and Beachlands during school term.
1432	CS: Lib & Info	Rural library service review.	Review the rural library service.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	The Rural Library Review is currently being compiled with the report due to be presented to the Local Board in the third quarter.		Visits to the rural libraries were conducted in July to ascertain current levels of service and to understand the needs of rural customers and communities. A review of the rural library service is underway.
730	CS: Lib & Info	Celebrating cultural diversity - Franklin	Celebrate cultural diversity with displays and events including regionally regional coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we celebrated Diwali at Pukekohe library. We delivered five events celebrating cultural diversity to 63 people. Pukekohe had a popular Diwali programme with a big display and a very popular 'Henna Hands' event that was run twice due to demand. Waiuku had a display promoting the festival.		This quarter we celebrated Matariki at Waiuku and Pukekohe libraries. The programme was delivered in partnership with the Auckland War Memorial Museum. We delivered 2 events celebrating cultural diversity to 15 people.
729	CS: Lib & Info	Celebrating local places and people - Franklin	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in annual Christmas parade. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Pukekohe continues to run monthly 'Heritage Matters' talks with 14 participants attending Suzanne West's local history talk and nine Family History 'Book a Librarian Sessions' being held over the last quarter. The team also held a Bring your Own device for Family History Help session. The Pukekohe Library participated in the Christmas parade and were thrilled to be placed 2nd. Waiuku had a successful Christmas storytime in the park working collaboratively with Parks Sport and Recreation department with over 40 participants.	Yes	This quarter we celebrated Heritage Festival with the launch of the Patumahoe local history society's first book "Patumahoe" and hosted a local writers group at Pukekohe library.
728	CS: Lib & Info	Digital literacy support - Franklin	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices in group classes and one on one Book a Librarian sessions. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 34,557 Wi-Fi and PC sessions, library staff continue to engage with customers using our PC and Wi-Fi to increase competency accessing information online. Customers continue to seek help with their devices with the Pukekohe library offering a 'Music on your iPad' outreach tutorial to the local U3A group with eight participants.		This quarter there were 38,355 Wi-Fi and PC sessions, library staff continue to engage with customers using our PC and Wi-Fi to increase competency accessing information online. This is an increase of 5% compared to the last quarter. Customers continue to seek help from staff with their devices.
721	CS: Lib & Info	Information and lending services - Franklin	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the libraries in the board decreased by seven per cent compared to the same quarter last year. Waiuku Library was closed for the 4 non-statutory days between Christmas and New Year in 2016 for the first time which accounts for part of the decrease.; Pukekohe Library has seen an increase in people wanting to use their e-readers. Through book a librarian sessions customers learn how to use digital platforms such as eBooks and other device help. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11% of items borrowed regionally.		The number of library items borrowed from the Franklin libraries decreased by seven per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 9% of items borrowed regionally.
727	CS: Lib & Info	Learning and Literacy programming - Franklin	Provide learning programmes and events throughout the year including: computer classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Adult Learners' Week, Money Week. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we delivered programming for computer and Facebook classes as well as device help at Franklin libraries. We support customers learning with book a librarian service which had 41 bookings with 43 participants this quarter. This included many CV and computer help sessions. Pukekohe's Weekly computer classes continue to be popular and have a waiting list. We have also made an effort to ensure our book a librarian service is more flexible and on-demand and this has seen an increase in sessions held.		This quarter we delivered programming for computer and Facebook classes at Pukekohe library. We support customers learning with book a librarian service which had 19 bookings this quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
722	CS: Lib & Info	Preschool programming - Franklin	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Outreach to local preschools. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We have delivered 60 programmes to 1761 participants. Demand remains high for these sessions, in particular outreach activities are very popular with Waiuku visiting five preschools and kindergartens and Pukekohe visiting seven preschools and two continue to attend our weekly storytimes and Rhymetime programmes.		Demand for preschool programming remains high. We have delivered 54 programmes to 1600 participants. Waiuku staff are continuing bimonthly visits to Matakawa Playcentre along with 5 other preschool groups. The Pukekohe team visited 7 local preschools.
725	CS: Lib & Info	School engagement and Afterschool programming - Franklin	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours: Kids Club and SKOOB. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter five schools in Franklin were visited and one came in to the library We engaged with View Road School for the first time. Over the quarter 151 students came into the libraries for afterschool programming. The Community Library Manager for Pukekohe spent a morning at Pukekohe High School's Year 9 Career day, working with students and offering advice for life after high school. The children's librarians from both Waiuku and Pukekohe took the library roadshow to View Road School to six classes of 30 students.		Waiuku continues its partnership with Glenbrook School's Reading Together programme. Fifteen parents were introduced to library resources and services. Pukekohe Intermediate continues regular fortnightly visits to the Pukekohe library.
723	CS: Lib & Info	School holiday programming - Franklin	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	A programme of events was run in both libraries for the October school holidays with 308 participants in 18 events including 4 events for teens. Pukekohe hosted Raymond McGrath's book launch "Did you hear a monster?" with over 80 attendees who celebrated with songs, stories and cake. Waiuku Library had a successful programme of events with a 'Balloon powered car' activity being a highlight.	No	A successful programme of events was run in Waiuku and Pukekohe libraries for the July school holidays with 727 participants in 29 events. Planning and the start of delivery began for the September/October holidays.
724	CS: Lib & Info	Summer reading programme - Franklin	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds in both English and Te Reo Māori (Kia Maia te Whai). Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Delivery of the Kia Maia te Wha/Dare to Explore programme commenced in December with 174 children enrolled. Overall 279 children participated in three programme events. We promoted the programme to four schools (Buckland, Pukeoware, Awhitu & View Road). Both Pukekohe and Waiuku promoted Dare to Explore in unique ways this year, Waiuku in the Town Centre for a membership drive and Pukekohe in the annual Christmas Parade.	Yes	Planning began for delivery in Q2 and Q3 (December/January).
726	CS: Lib & Info	Supporting customer and community connection - Franklin	Provide programmes that facilitate customer connection with the library and community including themed clubs: Book Chat, Heritage Matters, Adult colouring, scrabble and special events. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included the annual Reader's Theatre programme at Pukekohe Library where 10 children performed to an audience of 60, Social Club at Waiuku Library with 10 participants and a new digital iPad programme at Pukekohe Library with 11 participants over the two events.		We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Family History and Comic Book Month with 9 events and 130 participants.
Local Parks											
3361	CF: Project Delivery	Constellation Drive play area PD	New play area for subdivision	Q1; Q2; Q3; Q4	Growth	\$ 120,000	In progress	Green	Description of the work: playground development Current status: planning Next steps: request for quote for professional services Issues: none	No	Description of the work: playground development Current status: planning Next steps: request for quotation for professional services Issues: none
3362	CF: Project Delivery	Ray Faussett (Belmont) Neighbourhood Park new park development PD	Development of play area and toilet	Q1; Q2; Q3; Q4	Growth	\$ 30,000	In progress	Green	Description of the work: park development (planning only) Current status: planning Next steps: request for quote for design Issues: none	No	Description of the work: park development (planning only) Current status: planning Next steps: request for quotation for design Issues: none
3360	CF: Project Delivery	Stadium Road Skatepark development PD	Skatepark development	Q3; Q4	Growth	\$ 664,000	In progress	Green	Original project timeframes delayed - limited availability of contractors with relevant experience. Current budget allocation shortfall expected with original tender well over budget. Description of the work: design works and construction of skate park at 19/ 21 Stadium Drive, Pukekohe. Current status: physical works contract being finalised for a February/ March construction start. Next steps: finalise physical works contract. Issues: none	No	Description of the work: design works and construction of skate park at 19 / 21 Stadium Drive, Pukekohe. Current status: project will be re-tendered due to limited response from market. Next steps: re-tender to market for physical works construction. Issues: with limited skate park suppliers available, tender for the physical works has been delayed. Project is expected to commence March 2017. Anticipated budget shortfall based on recent tender process.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4438	CF: Project Delivery	Sunkist Bay Reserve Toilet and Furniture Renewals	Sunkist Bay Reserve Retaining Wall Renewal	Q3; Q4	ABS: Capex	\$ 33,600	Approved	Green	Project in Business Case phase.	No	Project in Business Case phase.
476	CS: PSR: Local Parks	Coastal erosion - planting	Planting to assist coastal edge protection Coastal planting is being planned for Waiti Bay based on approved consent planting plans that were part of the coastal planting works but were incomplete and ongoing after the 2015-16 planting. Infill planting at Karotahi Beach dunes Consent requirement planting around the Waiuku estuary. Work is being undertaken with advice from the Coastal Management Team. Further discussions are happening with Auckland Transport, Storm water, Coastal management and Parks for coastal erosion mitigation works at Kawakawa Bay. The consultations are based on concerns raised the the Resident and Ratepayers Association.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	Approved	Green	Planning under way for planting in May 2017	No	Planning under way for planting in May 2017
477	CS: PSR: Local Parks	Greenways Plan	Development of the greenways programme for the Franklin Local Board	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	Phase two of this project is now underway with the FLB consultant now focussed on the Waiuku trails.	No	Community workshops have been held in Beachlands/Maraetai (Pohutukawa Coast Trails) in early September facilitated by the FLB. New consultant has been appointed for this project and the continuation focussed on Pukekohe and Waiuku.
479	CS: PSR: Local Parks	Programmes and Events - Franklin	Has been discussed at Local Board workshop and circulated under separate cover	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	In progress	Green	Education Programmes: General public ranger walks - Beachlands Maraetai walkway 20 attendees and Clevedon Scenic Reserve 10 attendees; School discovery walks - 75 students. Adopt a Park school scheme - 4 schools, 100 participants Out and About recreation programmes - 245 Attendees, 14 events.	No	Education programmes general public ranger walks Te Ara Whangamarie 18 people and Waiti Bay 28 people. 2 school plantings, Colin Lawrie and Kayes Reserve, 25 students. Attended Franklin aging expo, 500 + participants Out and About programmes 378 attendees over 15 events and programmes.
483	CS: PSR: Local Parks	Volunteers - Franklin	Pest control, planting and ecological restoration involving volunteers. Community clean up of public open spaces. Mangrove removal- Waiuku Estuary. Draft programme developed and circulated to local board.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	In progress	Green	540 volunteer hours so far with majority by the Mudlarks. Litter clean-up was organised by the local Girl Guides on Tamakae Estuary Waiuku	No	1325 volunteer hours, 950 plants, 42 bags of rubbish collected.
Sports Parks											
482	CF: Project Delivery	Sports park (Waiuku)	Improvements to Sportfields including irrigation, drainage and lighting, improved access through the site and new changing rooms. All priorities to be confirmed with LB and Waiuku Sports park Committee	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,195,740	In progress	Green	Description of the work: lighting, gym car park and access way, irrigation of No 1 field changing rooms. Current status: irrigation installation complete. Lighting tender received. Design for gym car park and changing rooms complete. Next steps: tender changing rooms and car park physical works. Issues: none	No	Description of the work: Lighting, gym car park and access way, irrigation of 1 Field changing rooms. Current status: Developed design Next steps: Confirm final design Issues: Unknown storm water system at Waiuku college requires re-survey and as-builts to determine capacity for new car park.
Leisure											
3855	CS: PSR: Leisure	Upgrade of flooring at reception area of Franklin Pool & Leisure Centre	Local Board allocated up to \$32,000 from its 2016/2017 community response fund for the upgrade of the flooring of the reception area and ramp at Franklin Pool and Leisure, Pukekohe including costs of all materials and installation.	Not scheduled	LDI: Opex	\$ 32,000	Approved	Green	Scope of works being developed. Start date expected in Q3.	No	Funding approved by Franklin Local Board, quotes recieved. Project to be scheduled
3863	CS: PSR: Leisure	Whiteside Pool - Hoist	Franklin Local Board allocated \$14,000 from the LDI Capex fund for the provision of a new mobility hoist to be installed at Whiteside Pool	Q2	LDI: Capex	\$ 14,000	Completed	Green	Project completed prior to opening for summer season.	No	WIP
2726	CS: PSR: Leisure	Belgravia Leisure NZ operators of Franklin Pool & Leisure Centre Jubilee Pool & Whiteside Pool	Management Agreement ACPN_16239 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ 252,910	In progress	Green	Franklin Pool & Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Jubilee Pools Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Whiteside Pools Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Jubilee & Whiteside pools both opened for the season on the 26 November.	No	Franklin Pool & Leisure Centre's Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. Franklin Pool & Leisure celebrated its 30th Birthday on 29th September with 50 members attending and members of the Franklin Local Board. The new facility manager Zubran Nabi is looking forward to connecting with the local community

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Sport and Recreation											
2773	CS: PSR: Sport & Rec	Franklin sport and recreation plan implementation (PSR opportunities)	Implementing the actions and recommendations from the 2016 Franklin Sport and Recreation Plan	Not scheduled	LDI: Opex	\$ 114,000	In progress	Green	Facilities plan adopted in August 2016 will inform further investment. Construction of Pukekohe Netball Centre toilets underway. Franklin Gymsports Feasibility study draft report, complete.	No	Facilities plan adopted by local board in August 2016. It will now inform further investment. Construction of Pukekohe Netball Centre toilets underway.
2712	CS: PSR: Sport & Rec	Community Access Te Puru Community Centre (FR)	Providing community access to the Te Puru Community Centre. (ASB operational expenditure).	Q1; Q2; Q3; Q4	ABS: Opex	\$ 327,459	In progress	Green	Consultants appointed to complete study. Workshop with local board, Te Puru Trust and key stakeholders completed to identify issues and desired outcomes.	No	Funding agreement signed 27 September 2017. Initial delivery requirements have been met. Project underway to identify sport and recreation outcomes, performance objectives and preferred delivery model.
3586	CS: PSR: Sport & Rec	Facility Partnership 2013-14 Clevedon Paddling Club	The Project is to install a polyethylene floating pontoon with aluminium gangway and a raised timber platform in the Wairoa River.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 50,000	In progress	Green	Consents obtained and valid till March 2017. Awaiting confirmation of full project funding.	No	Consents obtained. Awaiting confirmation of full project funding.
Development Projects											
3954	CF: Project Delivery	Waiuku War Memorial Town Hall - Install stair lift	Waiuku War Memorial Town Hall - Install stair lift	Q1	ABS: Capex	\$ 22,000	Completed	Green	Description of the work: Supply and installation of a chair stair lift. Current Status: lift has been installed, all work complete. Next Steps: Nil. Risks/Issues: Nil	No	Project carried-over from previous financial year
Community Facilities: Renewals											
3578	CF: Project Delivery	Beachlands Domain toilet & fence renewals	Beachlands Domain toilet & fence renewals - FY17 design & scope, FY18 construction (FY17 work will inform FY18 budget)	Not scheduled	ABS: Capex	\$ 10,000	Approved	Green	Description of the work: The Beachlands domain toilet and fence renewal Current status: the project scoping is being written Next steps: assigning a project manager Issues: none	No	Description of the work: The Beachlands domain toilet and fence renewal Current status: the project scoping is being written Next steps: assigning a project manager Issues: none
3929	CF: Project Delivery	Beachlands Domain training lights	Beachlands Domain training lights	Q1; Q2; Q3; Q4	ABS: Capex	\$ 195,009	On Hold	Green	Description of the work: New training lights at Beachlands Domain Current status: Physical works Next steps: Complete physical works. Risks / Issues: Neighbours have raised some concerns with our Turf Advisor. They have had meetings and been updated on the project. The lighting plan is compliant.	No	Project carried-over from previous financial year
3439	CF: Project Delivery	Big Bay Reserve BoatRamp and Seawalls Renewals	Big Bay Reserve Boat Ramp and Seawall Renewals	Q1	ABS: Capex	\$ 8,523	In progress	Green	Description of the work: design for replacement of failing sea wall and solution to fix existing boat ramp issues Current status: physical works to make ramp safe Next steps: physical work Issues: coastal structures	No	Description of the work: design for replacement of failing sea wall and solution to fix existing boat ramp issues Current status: concept stage Next steps: design stage Issues: working with coastal structures
3930	CF: Project Delivery	Bledisloe Park play space renewal	Bledisloe Park play space renewal	Q1; Q2	ABS: Capex	\$ 81,463	Completed	Green	Description of the work: Playground renewal Current status: Physical works complete Next steps: Handover and closure Risks/Issues: Nil	No	Project carried-over from previous financial year
3931	CF: Project Delivery	Bledisloe Park soccer club carpark	Bledisloe Park soccer club carpark	Q1	ABS: Capex	\$ 232,269	Completed	Green	Description of the work: Construction of car park Current Status: Car park complete. Lights and bollards are in place. Next Steps: Modification to exit ramp. Risks/Issues: Nil	No	Project carried-over from previous financial year
3440	CF: Project Delivery	Centennial Park - Waiuku Carpark Renewals	Centennial Park - Waiuku Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,291	Approved	Green	Description of the work: renew Centennial Park - Waiuku carpark Current status: design Next steps: consent Issues: no current issues.	No	Description of the work: carpark renewal Current status: design stage Next steps: gain consent Issues: none
3441	CF: Project Delivery	Clarks Beach Boat Ramp Seawall Adjacent to Club boatramp renewals	Clarks Beach Boat Ramp Seawall Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 37,000	Approved	Green	Description of the work: consent for renewal/replacement of breakwater Current status: planning/options -report being prepared by Beca Next steps: consenting Issues: none	No	Description of the work: consent for renewal/replacement of breakwater Current status: planning/options report being prepared by Beca (engineering consultant) Next steps: consenting Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3442	CF: Project Delivery	Clarks Beach Boat Ramp Vehicle Barrier Renewals	Clarks Beach Boat Ramp Vehicle Barrier Renewal	Q1	ABS: Capex	\$ 22,312	On Hold	Amber	This project is on hold and dependence of outcome of (16636 - consent for renewal/replacement of breakwater. Planning/Options Report being prepared by Beca) spit development concept plan Description of the work: renewal of vehicle barriers at Clarks Beach. Current status: this project is on hold and dependence of outcome of (16636 - consent for renewal/replacement of breakwater. Planning/Options Report being prepared by Beca) spit development concept plan Next steps: contract engineer Issues: none	No	Description of the work: Clarks Beach boat ramp vehicle barrier renewal. Design stage to be combined with other car park renewals. Current status: confirming scope Next steps: contract engineer Issues: none
3443	CF: Project Delivery	Clarks Beach Recreation Resereve & Golf Club Carpark West Renewals	Clarks Beach Rec Res&Golf Club Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 27,877	Approved	Green	Description of the work: carpark renewal. Current status: scoping Next steps: design and consent. Issues: none	No	Description of the work: carpark renewal. Current status: scoping Next steps: design and consent. Issues: none
3444	CF: Project Delivery	Clarks Beach-Halls Beach Access Seawalls Renewals	Clarks Beach-Halls Beach Access Seawall Renewal	Q2; Q3; Q4	ABS: Capex	\$ 96,750	Approved	Green	Description of the work: scope and design solutions for coastal access at Clarks Beach - Halls access. Current status: concept Next steps: engage design consultant Issues: community stakeholder expectation and coastal location.	No	Description of the work: scope and design solutions for coastal access at Clarks Beach - halls access. Current status: concept Next steps: engage design consultant Issues: community stakeholder expectation, coastal location
3445	CF: Project Delivery	Clevedon Paving and Sign Renewal	Clevedon Community Centre Grounds, Clevedon Scenic Reserve, Clevedon Showgrounds Reserve Paving and Sign Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 126,548	Approved	Green	Description of the work: renew walkway at various sites in Clevedon Current status: physical works to start during summer months early 2017 Next steps: physical works Issues: none	No	Description of the works: walkway, reserve paving and sign renewals. Current status: consents stage Next steps: physical works Issues: none
3932	CF: Project Delivery	Clevedon Scooter Park	Clevedon Scooter Park	Q1	ABS: Capex	\$ 5,751	Completed	Green	Description of the work: Redevelopment of skate/scooter park Current status: Physical Works Complete Next steps: Defects release Risks/Issues:Nil	No	Project carried-over from previous financial year
3446	CF: Project Delivery	Colin Lawrie Fields Carpark W Renewals	Colin Lawrie Fields Carpark Renewals	Q2; Q3; Q4	ABS: Capex	\$ 5,000	Approved	Green	Description of the work: renew carpark lighting Current status: scoping Next steps: design and consent. Issues: none	No	Description of the work: carpark lighting renewal. Current status: scoping Next steps: design and consent. Issues: none
3447	CF: Project Delivery	Colin Lawrie Fields Lights Furniture Renewal West	Colin Lawrie Fields Carpark, Rubbish Bin, Seats and Signs Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 11,727	Approved	Green	Description of the work: renew lights at Colin Lawrie Fields. Current status: scoping project staged with design 2016/17 build 2017/18. Next steps: design and consent. Issues: none	No	Description of the work: lights, carpark, rubbish bin, seats and signs renewals Current status: scoping Next steps: design and consent. Issues: none
3448	CF: Project Delivery	Colin Lawrie Fields Lights Furniture Renewal West (P2)	Colin Lawrie Fields Lighting Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,000	Approved	Green	Description of the work: light renewal at Colin Lawrie Fields Current status: scoping project staged with design 2016/17 and build 2017/18. Next steps: design and consent. Issues: none	No	Description of the work: design required for car park light renewal. Current status: scoping Next steps: design and consent. Issues: none
3934	CF: Project Delivery	Franklin Art Gallery - Replace gallery entrance doors	Franklin Art Gallery - Replace gallery entrance doors	Q1	ABS: Capex	\$ -	Completed	Green	Project complete	No	Project carried-over from previous financial year
3449	CF: Project Delivery	Franklin Carpark Renewals E FY17	Orere Point Beach Reserve and Umupuia Foreshore (Waimanu To Duders) Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 29,095	Approved	Green	Description of the work: car park renewal. Current status: scoping and design. Next steps: consent Issues: none	No	Description of the work: carpark renewal. Current status: scoping and design. Next steps: consent Issues: none
3450	CF: Project Delivery	Franklin Carpark Renewals W FY16-17	Karaka Sports Park Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	Approved	Green	Description of the work: renewal of Karaka Northern car park. Design financial year 2017, construct financial year 2018. Current status: planning. Next steps: contract engineer. Issues: none	No	Description of the work: renewal of Karaka northern car park. design planned for 2017, construction in 2018. Current status: planning. Check alignment with master plan: Next steps: confirm scope consult with Karaka Sports Park Trust. Issues: None

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3451	CF: Project Delivery	Franklin Carpark Renewals W FY17-18	Goble/Channel View Rd Reserve and Waiau Beach Boatramp Reserve Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 21,160	Approved	Green	Description of the work: Franklin car park renewal Current status: awaiting for finalised scope of work Next steps: design, tender and construction. Issues: none	No	Description of the work: Franklin car park renewal Current status: awaiting the finalised scope of work Next steps: planning phase Issues: none
3452	CF: Project Delivery	Franklin Furniture Renewals E FY17-18	Broomfields Point Reserve, Kawakawa Bay Foreshore, Maraetai Foreshore, Potts Road Esplanade Reserve, Rautawa Place Reserve, Sunkist Bay Reserve, Te Puru Park, Umupuia Coastal Reserve, Umupuia Foreshore (Waimanu To Dunders), Waiomanu Reserve (aka Magazine Bay), West St/ Harris St Corner Reserve, Whitford War Memorial Domain Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	Approved	Green	Description of the work: renewal of rubbish bins, fencing, gates, seats, bollards Current status: planning Next steps: physical works Issues: none	No	Description of the work: renewals of rubbish bins, fencing, gates, seats, bollards Current status: planning Next steps: physical works Issues: none
3453	CF: Project Delivery	Franklin Furniture Renewals W FY17-18	Big Bay Reserve, Bledisloe Park - Franklin, Brook Road Esplanade Reserve, Cape Hill Reserve- Upper, Clarks Beach Rec Res&Golf Club, Clive Howe Rd Recreation Reserve, Ernies Reserve / Brownlee Lake, Glenbrook Beach Beachfront, Goble/Channel View Rd Reserve, Growers Stadium & Stadium No. 2, Heights Park Cemetery, Hunua Hall, Tennis & Netball Courts, Kingseat Recreation Reserve, Lady Jane Franklin Botanical Reserve, Maraetai Foreshore, Massey Park - Waiuku, Patumahoe Recreation Reserve, Pollok Recreation Reserve, Pukekohe Cemetery, Pukekohe Service Centre, Riverside Drive Recreation Reserve, Roosevelt Park, Rosa Birch Park, Roulston Park & Pioneer Cottage, The Glade South Reserve, Waiuku Service Centre Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 48,110	Approved	Green	Description of the work: renewal of furniture across various sites Current status: planning Next steps: tendering for physical works Issues: none	No	Description of the work: furniture renewals in various community facilities Current status: planning Next steps: tendering for physical works Issues: none.
153	CF: Project Delivery	Franklin FY17 & FY18 Franklin Swim Sport & Fitness renewals	Franklin Swim Sport & Fitness - Comprehensive upgrade	Q1; Q2; Q3	ABS: Capex	\$ 160,493	Approved	Amber	Risks/ Issues: Existing fabric ventilation ducting is in poor condition and may not last until planned replacement in January 2017. Description of the work: stage 1a: pool hall air conditioning unit replacement - fabric vents; teaching pool extract fan replacement. Stage 1b: fitness centre carpet, painting and downpipe and exterior steel vent replacements. Stage 2: comprehensive upgrade. Current status: stage 1a: Orders have been placed for fabric ducting and teaching pool plant room extract fan replacement (to be undertaken in January 2017 in conjunction with the annual maintenance shutdown). Next steps: stage 1b: engage design team to prepare documentation for fitness centre refurbishment; works are proposed to be undertaken during easter 2017. Stage 2: review project initiation form and undertaken investigation and feasibility work to develop business case. Issues: existing fabric ventilation ducting is in poor condition and may not last until planned replacement in January 2017.	No	Description of the work: Stage 1: Pool Hall airconditioning unit replacement- Fabric vents, Fitness centre carpet and downpipe and exterior steel vent replacements. Current status: Site visit has been conducted and requirements have been refined. Confirmation has been received that building consent is not required for duct replacement and ducting lead-time has been established. Next steps: Finalise business case. Prepare procurement plan(s). Finalise materials selection. Engage consultants to review ventilation design. Budget check and establish lead-times. Physical works are proposed to be carried out in late January 2017. Issues: None
151	CF: Project Delivery	Franklin FY17 Community Centre & Hall renewals	Pukekohe East Hall - upgrade male toilets	Q1; Q2; Q3; Q4	ABS: Capex	\$ 66,000	Approved	Green	Description of the work: alteration and redesign of the male toilets. Current status: obtaining professional input. Next steps: produce design, obtain building consent. Issues: none	No	Description of the work: alteration and redesign of the male toilets. Current status: obtaining professional input. Next steps: produce design, obtain building consent. Issues/Risks: none
3614	CF: Project Delivery	Franklin FY17 Jubilee Pool - Roof on change sheds and swim clubs	Replace roof on change sheds and swim club. Note: This item replaces SP ID: 154	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,042	In progress	Green	Description of the work: Replace roof on change sheds and swim club at Jubilee Pool Current status: Physical works quote received - negotiation in progress. Next step: Award physical works contract. Risks / Issues: Nil	No	Project approved following Q1 performance report

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3613	CF: Project Delivery	Franklin FY17 Jubilee Pool renewals replace perimeter fence	Jubilee Pool - Replace perimeter fence as old one is not up to standard Note: This item replaces SP ID: 154	Q1; Q2; Q3; Q4	ABS: Capex	\$ 44,997	In progress	Green	Description of the work: Jubilee Pool- replace perimeter fence. Current status: works are claimed completed by the contractor. Next step: final site visit - handover closure. Issues: none	No	Project approved following Q1 performance report
3612	CF: Project Delivery	Franklin FY17 Libraries renewals Waiuku Library switchboard replacement	Waiuku Library - Switchboard refit/ replacement. Note: This item replaces SP ID: 152	Q2; Q3	ABS: Capex	\$ 45,420	In progress	Green	Description of the work: refit/ replacement switchboard at Waiuku Library. Current status: review contractor's quote and issued a contract for this work. Next step: estimated completion date is 31 January 2017. Issues: none	No	Project approved following Q1 performance report
3611	CF: Project Delivery	Franklin FY17 Renewals Beachlands Rural Library heating replacement	Replace heating in Rural Library Note: this item replaces SP ID: 152	Q1	ABS: Capex	\$ 6,810	Completed	Green	Description of the work: replace wall mounted heaters with a hiwall heat pump at the Beachlands Rural Library Current status: the heaters have been installed at the library Next step: contractor has been paid. Close project Issues: none	No	Project approved following Q1 performance report
3454	CF: Project Delivery	Franklin Path Renewals E FY17	Beachlands Library, Green Bay Reserve, Omana Esplanade, Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway), Te Puru Park Path Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,608	In progress	Green	Description of the work: path renewals Franklin East Current status: professional service engaged for heritage element. Next step: tender for physical works. Issues: none	No	Description of the work:Franklin path renewals in the east Current status: scoping in progress- Professional service being consulted for heritage element. Next step: tender for physical works. Issues: none
3455	CF: Project Delivery	Franklin Path Renewals W FY17	Anselmi Ridge Drainage Reserve, Centennial Park - Waiuku, Constellation Park, Kennelly Park, Kingseat Recreation Reserve, Martyn Farm Estate Esplanade Reserve, Patumahoe Recreation Reserve, Pollok School Grounds, Pukekohe Service Centre, Puni Recreation Reserve, Racecourse Road Esplanade Reserve, Rosa Birch Park, Runciman Reserve (Leased), Sandspit Reserve - Waiuku, Waiuku Cemetery, Waiuku Sports Park Path Renewals. (Investigation and design Renewals in FY17)	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,072	Approved	Green	Description of the work: renewal of parths in Franklin West Current status: scoping works to engage physical works contractor Next step: award physical works contract. Issues: none	No	Description on the work: Franklin Path Renewals FY17 Current status: scoping in progress- professional service being consulted for heritage element. Next step: tender for physical works. Issues: none
3456	CF: Project Delivery	Franklin Play Equipment Renewals FY17-18	Growers Stadium & Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Grnds. Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, Play Equipment Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 66,000	Approved	Green	Description of the work: renew fitness stations and swings Current status: planning Next steps: physical works Issues: none	No	Description of the work: rRenewal fitness stations, swings Current status: planning Next steps: physical works Issues: none
3935	CF: Project Delivery	Franklin Pool & Leisure - Stadium ventilation improvements	Franklin Pool & Leisure - Stadium ventilation improvements	Q2	ABS: Capex	\$ 13,860	Completed	Green	Description of the work: Improve the stadium ventilation at the Franklin Pool & Leisure Centre Current Status: Work has been completed on site Next Step: Pay the contractor and close the project Risks/Issues: There are no known issues	No	Project carried-over from previous financial year
3787	CF: Project Delivery	Franklin Pool & Leisure Centre Replace Balance Tank Water Supply	Franklin Pool & Leisure Centre - Replace Balance Tank Water Supply	Q2; Q3	ABS: Capex	\$ 19,644	In progress	Green	Description of the work: Replace balance tank water supply at Franklin Pool & Leisure Centre Current status : Works completed claimed by the contractor . Next step: Final site inspection and close off Risks/Issues: No known issues.	No	Current Status: Urgent health & safety work being scoped. Next Steps: Assign a project manager for delivery. Risks/Issues: None identified
3483	CF: Project Delivery	Franklin Road Recreation Centre Carpark Renewals	Franklin Road Recreation Centre Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	Approved	Green	Description of the work: renew Franklin Road recreation centre carpark Current status: completion of design and consent. Next steps: physical works Issues: none	No	Description of the work: Franklin Road recreation centre carpark renewals Current status: tender awarded Next steps: physical works to begin Issues: none
3457	CF: Project Delivery	Franklin Sign Renewals E FY17	Beachlands Domain, Clifton Road Walkway, Kawakawa Bay Foreshore, Maraetai Park, Orere Point Beach Reserve, Parkway HFTE Village, Rautawa Place Reserve, Sunkist Bay Reserve, Umupuia Coastal Reserve, Waiomanu Reserve (aka Magazine Bay), Waiti Bay Reserve Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,080	In progress	Green	Description of the work: sign renewals - Franklin East Current status: professional service for scoping engaged - works in progress. Next step: initiate tender for physical works depending on the consenting requirements. Issues: none	No	Description of the work :Franklin sign renewals in the east Current step : evaluating fee proposal for professional service requirement. Next step: initiate tender for physical works. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3458	CF: Project Delivery	Franklin Sign Renewals W FY17-18	Bayview/Elsie Drive Esplanade Reserve, Big Bay Reserve, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Clarks Beach-Bradley Beach Access, Clive Howe Rd Recreation Reserve, Cloverlea Recreation Reserve, Glenbrook Beach Boat Ramp Reserve, Hamilton Estate Recreation Reserve, Hamiltons Gap (West Coast Rd, Awhitu), Hickeys Recreation Reserve, Hudsons Beach Esplanade Reserve, Kawakawa Coast Rd Reserve, Lochview Recreation Reserve, Massey Park - Waiuku, Matakawau Point Reserve, Matakawau Recreation & Plantation Res, Nga Hau E Wha Marae, Parkway HFTE Village, Patumahoe Recreation Reserve, Possum Bourne Reserve, Racecourse Road Esplanade Reserve, Rata Street Reserve, Riverside Drive Recreation Reserve, Roosevelt Park, Roulston Park & Pioneer Cottage, Sandspit Rd Esplanade Reserve, Shelly Bay Reserve, Tamakae Reserve, Waiuku Beach Boatramp Reserve, Waitangi Falls Esplanade Reserve, Waiuku Cemetery Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,960	In progress	Green	Description of the work: sign renewals - Franklin West Current status: professional service for scoping engaged - works in progress. Next step: initiate tender for physical works depending on the consenting requirements. Issues: none	No	Description of the work: Franklin sign renewals west Current step: evaluating fee proposal for professional service requirement. Next step: initiate tender for physical works. Issues: none
3459	CF: Project Delivery	Franklin Sports W Renewals FY17	Glenbrook Road Recreation Reserve, Growers Stadium & Stadium No. 2, Puni Recreation Reserve Goalposts and Sports Lighting Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,400	Approved	Green	Description of the work: light renewals in various sportsgrounds Current status: scoping. Next steps: design. Issues: none	No	Description of the work: light renewals in various sportsgrounds Current status: scoping Next steps: design Issues: none
3460	CF: Project Delivery	Franklin Structure East Renewals FY18	Clive Howe Road Scenic Reserve and Whitford War Memorial Domain Boardwalk and Step Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Project will be delivered in FY18	No	Project will be delivered in FY18
3461	CF: Project Delivery	Franklin W Structure Renewals FY17	Awhitu Reserve - Wattle Bay, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Norfolk Rise HFTE Village Step, Retaining Walls and Handrail Renewals	Not scheduled	ABS: Capex	\$ 71,752	Approved	Green	Description of work: Franklin West Structure Renewals financial year 2017. Current status: design in progress. Next step: finalise design and physical work estimates. Issues: none	No	Description of the work: Awhitu Reserve - Wattle Bay, Cape Hill Reserve- Upper, Clarks Beach boat ramp, Norfolk Rise retaining walls and handrail renewals Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
3463	CF: Project Delivery	Franklin W Carpark Renewals FY17-18	Matakawau Point Reserve, Patumahoe Recreation Reserve, Puni Recreation Reserve, Waipipi Cemetery, Waiuku Service Centre Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 140,000	Approved	Green	Description of the work: car park renewal Current status: scoping Next steps: design Issues: none	No	Description of the work: car park renewal Current status: scoping Next steps: design Issues: none
3462	CF: Project Delivery	Franklin W Structure Renewals FY18-19	Edwards Court Reserve, Kayes Road Reserve, Kent Street HFTE Village, Pukekohe Service Centre, Roosevelt Park, Waiuku Netball, Golf & Squash Clubs (Leased), Waiuku Service Centre Retaining Wall and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Description of work: Franklin West Structure Renewals financial year 2017. Current status: design in progress. Next step: finalise design and physical work estimates. Issues: none	No	Description of the work: Franklin west structure renewals 2017 Current status: evaluating fee proposals for professional services. Next step: award contract for professional services. Issues: none
3464	CF: Project Delivery	Glenbrook Beach Beachfront Coastal Renewals	Glenbrook Beach Beachfront Boat Ramp and Seawall Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,182	Approved	Green	Description of the work: Glenbrook Beach beachfront boat ramp and seawall renewals Stage one design, consents etc. Current status: design Next steps: consultation consenting Issues: coastal structure	No	Description of the work: Glenbrook Beach beachfront boat ramp and seawall renewals Current status: design Next steps: consultation consenting Issues: none
3465	CF: Project Delivery	Glenbrook Road Recreation Reserve Carpark West Renewals	Glenbrook Road Recreation Reserve Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,900	Approved	Green	Description of the work: car park renewal Current status: scoping Next steps: design Issues: none	No	Description of the work: car park renewal Current status: scoping Next steps: design Issues: none
4444	CF: Project Delivery	H&S: Orere Point Beach Res - Renewal of accessway	TBC	Q3; Q4	ABS: Capex	\$ 40,000	In progress	Green	N/A	No	N/A
3938	CF: Project Delivery	Jack Lachlan Subdivision development walkway connection, esplanade and neighbourhood	Jack Lachlan Subdivision development walkway connection, esplanade and neighbourhood	Not scheduled	ABS: Capex	\$ 325,000	On Hold	Amber	Awaiting vesting of land before commencing work on project. Description of the work: Playground and walkway development. Current status: Concept development. Next steps: Detailed design. Risks/ Issues: Still awaiting vesting of land.	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4333	CF: Project Delivery	Jubilee Pool - Replace Waterproofing Membrane - Lap Pool	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 80,850	Approved	Green	Description of the work: Waterproofing membrane Current status: Planning Next Steps: Award Physical works Risks / Issues: Nil	No	Project approved following Q1 performance report
3467	CF: Project Delivery	Karaka Sports Park Carpark Renewals	Karaka Sports Park Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 26,299	Approved	Green	Description of the work: renewal of Karaka Northern car park. Design financial year 2017, construction financial year 2018. Current status: planning. Next steps: contract engineer. Issues: none	No	Description of the work: renewal of Karaka northern car park. Design to commence 2017, construction in 2018. Current status: planning. Check alignment with master plan: Next steps: confirm scope and consult with Karaka Sports Park Trust. Issues: none
3468	CF: Project Delivery	Kawakawa Bay planning and protection	Kawakawa Bay Planning and Protection	Not scheduled	ABS: Capex	\$ 37,500	Approved	Green	Description of the work: renewal of existing assets in the Kawakawa Bay area Current status: concept phase Next steps: reviewing the business case and planning Issues: scope of works to be determined	No	Description of the work: renewal of existing assets in the Kawakawa Bay area Current status: concept Next steps: planning Issues: scope of works to be determined.
3469	CF: Project Delivery	Lady Jane Structure & Paving Renewals	Lady Jane Franklin Botanical Reserve Boardwalk, Paths and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 11,290	Approved	Green	Description of the work: path construction works through Lady Jane Reserve Current status: planning and co-ordination Next steps: procurement planning for physical works Issues: none	No	Description of the work: path construction works through Lady Jane reserve Current status: planning and co-ordination Next steps: procurement planning for physical works Issues: none
3937	CF: Project Delivery	Leigh Auton Reserve park renewal	Leigh Auton Reserve park renewal	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: Fence renewal at Leigh Auton Reserve Current status: completed and asset handed over Next steps: Nil Risks / Issues: Nil	No	Project carried-over from previous financial year
3939	CF: Project Delivery	Lighting of walkway from Pine Harbour Marina through to Green Bay	Lighting of walkway from Pine Harbour Marina through to Green Bay	Q1; Q2; Q3	ABS: Capex	\$ 219,312	In progress	Green	Archaeological site has put hold to completion of existing walkway section. Resolution with Heritage NZ is currently in progress. Description of the work: Installation of pedestrian walkway lighting connecting Pine Harbour to Beachlands along esplanade walkway. Current status: Physical works in progress. Next steps: Maintain physical works programme. Risks / Issues: Archaeological site has been given approval to close up. Works will continue, and path to be re-opened.	No	Project carried-over from previous financial year
3470	CF: Project Delivery	Massey Park - Waiuku Skatepark Renewals	Massey Park - Waiuku Skatepark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	Approved	Green	Description of the work: improvements to skate park for increased use Current status: drawings completed. Review of consenting requirements to be undertaken Next steps: review funding scope with third party funding Issues: completion of project to tie in with additional third party funding towards the project	No	Description of the work: improvements to skate park for increased use Current status: drawings completed. Review of consenting requirements to be undertaken Next steps: review funding scope with third party funding Issues: completion of project to tie in with additional third party funding towards the project
3940	CF: Project Delivery	Matakawau Point Reserve carpark renewal	Matakawau Point Reserve carpark renewal	Q1; Q2	ABS: Capex	\$ 51,680	Completed	Green	Description of the work: Renewal of Matakawau Point Reserve carpark Current status: Handover Next steps: Nil Risks/Issues: Nil	No	Project carried-over from previous financial year
3941	CF: Project Delivery	Matakawau Recreation & Plantation Res retaining wall	Matakawau Recreation & Plantation Res retaining wall	Q1; Q2; Q3	ABS: Capex	\$ 17,142	Approved	Green	Description of the work: Concept Report/consenting Current status: Consenting of existing structure and reporting on future opportunities Next steps: Planning Risks/Issues: Working in a coastal environment	No	Project carried-over from previous financial year
3942	CF: Project Delivery	Not Required Sunkist Bay Reserve toilet and furniture renewals (P2)	Renewal of retaining wall at Sunkist Bay Reserve	Q3; Q4	ABS: Capex	\$ 33,600	Approved	Green	Description of works: Renewal of retaining wall at Sunkist Bay Reserve Current Status: Planning phase. Next Steps: Design Risks/ Issues : Nil	No	Project carried-over from previous financial year
3943	CF: Project Delivery	Numerous sites 4s and 5s Furniture renewals	Numerous sites 4s and 5s Furniture renewals	Not scheduled	ABS: Capex	\$ 2,000	Completed	Green	Description of the work: Renewal of furniture across various sites Current status: Physical works to start June 2016 Next steps: Handover of asset Risks/Issues: Nil.	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3944	CF: Project Delivery	Numerous sites 4s and 5s Playground renewals	Numerous sites 4s and 5s Playground renewals	Not scheduled	ABS: Capex	\$ 15,000	Approved	Green	Description of the work: Numerous play space renewals Current Status: Awaiting scope of work Next Steps: Planning Risks/Issues: Nil	No	Project carried-over from previous financial year
3478	CF: Project Delivery	Omana Esplanade Playground Renewals	Omana Esplanade Playground Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 54,000	Approved	Green	Description of the work: playground renewal Current status: planning this year Next steps: next year construction Issues: none	No	Description of the work: playground renewal Current status: planning this year Next steps: next year construction Issues: none
3945	CF: Project Delivery	Orere Point Beach Reserve carpark renewal - pot holes, regrade and top up	Orere Point Beach Reserve carpark renewal - pot holes, regrade and top up	Q1; Q2	ABS: Capex	\$ 53,675	Completed	Green	Description of the work: Orere Point Beach Reserve carpark renewal Current status: Handover and closure Next steps: Nil Risks/Issues: Nil	No	Project carried-over from previous financial year
3946	CF: Project Delivery	Paerata development of walkways, play space and general park development	Paerata development of walkways, play space and general park development	Not scheduled	ABS: Capex	\$ -	On Hold	Amber	Land not currently vested for development Description of the work: Walkways and playground development around new subdivision. Current status: Awaiting confirmation of development plans. Next steps: Concept design. Risks/ Issues: Land not currently vested with Council so no works proposed this Financial Year.	No	Project carried-over from previous financial year
3947	CF: Project Delivery	Patumahoe Recreation Reserve carpark renewal	Patumahoe Recreation Reserve carpark renewal	Q1; Q2	ABS: Capex	\$ 42,460	Completed	Green	Description of the work: Renew Patumahoe Recreation Reserve carpark Current status: Completed Next steps: Nil Risks/ Issues: Nil	No	Project carried-over from previous financial year
3948	CF: Project Delivery	Patumahoe Recreation Reserve sports platform irrigation	Patumahoe Recreation Reserve sports platform irrigation	Q2	ABS: Capex	\$ 127,689	Completed	Green	Description of the work: Irrigation Patumahoe fields 1 and 2. Current status: Physical works complete. Next steps: Operations to monitor and report any soil top ups required. Risks/Issues: Nil	No	Project carried-over from previous financial year
3949	CF: Project Delivery	Puni Recreation Reserve carpark renewal	Puni Recreation Reserve carpark renewal	Q1; Q2; Q3	ABS: Capex	\$ 29,680	Completed	Green	Description of the work: Renew Puni Recreation Reserve carpark Current status: Complete project Next steps: Handover of asset Risks/Issues: Nil	No	Project carried-over from previous financial year
3950	CF: Project Delivery	RFBR - Franklin - Franklin Sport Swim & Fitness Entrance Auto Doors	RFBR - Franklin - Franklin Sport Swim & Fitness Entrance Auto Doors	Not scheduled	ABS: Capex	\$ 32,541	Completed	Green	Description of the work: Install two entrance auto doors at Franklin Sport Swim & Fitness Centre Current Status: Contractor has completed work on site Next Step: Contractor has been paid. Close project. Risks/Issues: Building consent was amended for the change to the two entrance auto doors. The fire report would have had to be amended if one entrance door was installed. There are no other issues	No	Project carried-over from previous financial year
3471	CF: Project Delivery	Rosa Birch Carpark Renewals	Rosa Birch Park Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 50,000	Approved	Green	Description of the work: renewal of Rose Birch car park. Current status: design in financial year 2017, construction in financial year 2018. Next steps: confirm scope contract engineer. Issues: none	No	Description of the work: renewal of Rose Birch car park. Current status: design to commence 2017 and construction in 2018. Next steps: confirm scope, contract engineer. Issues: none.
3579	CF: Project Delivery	Samuel Millar Park Playspaces Renewals	Samuel Millar Park Slide Renewal	Q1; Q2	ABS: Capex	\$ 70,000	In progress	Green	Description of the work: playground slide renewal Current status: physical works awarded and works expected to be complete by end December 2016 Next steps: completion Issues: none	No	Description of the work: playground slide renewal Current status: physical works contract being prepared Next steps: physical works Issues: none
3472	CF: Project Delivery	Sandspit Reserve coastal renewals	Sandspit Reserve Waiuku Seawall Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 300,000	In progress	Green	Description of the work: seawall renewal Current status: detailed design of integrated option being prepared/consultation Next steps: consenting Issues: coastal environment/funding	No	Description of the work: seawall renewal Current status: detailed design of integrated option being prepared/consultation Next steps: consenting Issues: working in a coastal environment/funding

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3473	CF: Project Delivery	Sunkist Bay Reserve Seawall	Sunkist Bay Reserve Seawall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,600	Approved	Green	Description of the work: coastal structure renewal. Current status: planning phase. Next steps: process consent for works within significant trees. Issues: none	No	Description of the work: coastal structure renewal-retaining wall Current status: business case Next steps: process consent for works within significant trees. Issues: none
3474	CF: Project Delivery	Sunkist Bay Reserve Toilets/Change Rooms Renewals	Sunkist Bay Reserve Toilet Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 37,326	Approved	Green	Description of the work: renewal of toilet and changing rooms Current status: planning in progress. Next steps: design phase Issues: decision on final location.	No	Description of the work: toilet/changing room renewal Current status: planning Next steps: design Issues: none
3475	CF: Project Delivery	Tamakae Reserve Wharf Across water band rotundra Renewals	Tamakae Reserve Wharf Across water band rotundra Renewals	Q1	ABS: Capex	\$ 13,760	Approved	Green	Description of the work: water band rotunda renewal Current status: design Next steps: tender Issues: none	No	Description of the work: renew water band rotunda Current status: awaiting final scope Next steps: plan and design Issues: none
3476	CF: Project Delivery	Tamakae Reserve wharf renewals (P1)	Tamakae Reserve Carpark, Lighting and Wharf Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 463,195	In progress	Amber	Risks/ Issues: Physical works will start later than planned due to tender negotiations. Description of the work: wharf upgrade. Current status: tender evaluation. Next steps: negotiation and award physical works. Issues: physical works will start later than planned due to tender negotiations.	No	Description of the work: wharf upgrade Current status: tender evaluation Next steps: negotiation and award physical works Issues: none
3951	CF: Project Delivery	Te Puru Park carpark renewal	Te Puru Park carpark renewal	Q1; Q2; Q3	ABS: Capex	\$ 69,449	Completed	Green	Description of the work: renew Te Puru Park carpark Current status: completed Next steps: Nil Risks/Issues: Nil	No	Project carried-over from previous financial year
3477	CF: Project Delivery	Te Puru Park Renewal	Te Puru Park Retaining Wall Renewal	Q3; Q4	ABS: Capex	\$ 7,848	Approved	Green	Description of the work: renew retaining wall in Te Puru park Current status: planning phase Next steps: design and consultation Issues: none	No	Description of the work: Te Puru Park retaining wall renewal Current status: project currently in planning phase Next steps: design and consultation Issues: none
3479	CF: Project Delivery	Te Toro Recreation Reserve Seawalls Renewals	Te Toro Recreation Reserve Seawalls Renewals. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 35,213	Approved	Green	Description of the work: consenting/concept report Current status: consenting of existing structures and reporting on future opportunities Next steps: planning Issues: coastal works	No	Description of the work: Te Toro recreation reserve seawalls renewals Current status: consenting of existing structures and reporting on future opportunities Next steps: planning Issues: none
3952	CF: Project Delivery	Times Place Recreation Reserve play space renewal	Times Place Recreation Reserve play space renewal	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: Playground renewal Current status: Project complete Next steps: Nil Risks/Issues: Nil	No	Project carried-over from previous financial year
3466	CF: Project Delivery	Umupuia Coastal Rsv Playground Renewals	Umupuia Coastal Rsv Playground Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 54,000	Approved	Green	Description of the work: Umupuia Coastal Reserve playground renewal Current status: planning Next steps: design Issues: none	No	Description of the work: playground renewal Current status: planning Next steps: design Issues: none
3953	CF: Project Delivery	Various reserves footpath renewals	Various reserves footpath renewals	Not scheduled	ABS: Capex	\$ 4,919	Approved	Green	Description of the work: Footpath renewals Current status:Awaiting scope Next steps: Plan Risks/ Issues: Nil	No	Project carried-over from previous financial year
3480	CF: Project Delivery	Waiiau Beach Boatramp Reserve Paths Renewals	Waiiau Beach Boatramp Reserve Path Renewals	Q2; Q3	ABS: Capex	\$ 26,105	In progress	Green	Description of the work: renew boat ramp and pathway. Current status: physical work Next steps: completion Issues: coastal environment.	No	Description of the work: renewal upgrade of boat ramp/pathway Current status: planning Next steps: physical work Issues : working in a coastal environment
3481	CF: Project Delivery	Waiiau Beach Boatramp Reserve Seawall renewals	Waiiau Beach Boatramp Reserve Seawall renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Description of works: Waiiau Beach boatramp and seawall renewals. Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none	No	Description of the work: Waiiau Beach boatramp and seawall renewals Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
4126	CF: Project Delivery	Whiteside Pool - Replace change room and plant room roof	Whiteside Pool - Replace change room and plant room roof	Q2	ABS: Capex	\$ 27,279	Approved	Green	Description of the work: Whiteside Pool - Replace change room and plant room roof. Current Status: Contractor has completed work on site Next Step: Paid contractor and close project. Risks/ Issues: Nil	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3482	CF: Project Delivery	Whitford Point Reserve Monuments Renewals	Whitford Point Reserve Monuments Renewals	Not scheduled	ABS: Capex	\$ 2,500	Approved	Green	Description of the work: renew monuments at Whitford Point reserve. Current status: awaiting scope. Next steps: plan and design. Issues: none	No	Description of the work: renewals of monuments at Whitford point reserve Current status: awaiting scope Next steps: plan and design phase Issues: none
Community Facilities: Operational Management and Maintenance											
3803	CF: Operations	Franklin Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 278,843	Proposed	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Asplundh have been performing well during this period with the following KPI results - July 100% - August 93% - September not available as yet We have been planning for this year's work programme with the emphasis on reserve tree pruning this year. Work on these reserve trees will commence once the ground condition dry out a bit. The tree planting programme has been completed across the south. Some Asplundh staff have obtained new qualifications to enable them to work close to power lines. This will enable us to work through the backlog of utility clearance work.
3802	CF: Operations	Franklin Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 97,895	Proposed	Green	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	NZ Biosecurity Services have been performing well during this period with the following KPI results - July 100% - August 99% - September 100% We have received a high proportion of animal pest complaints over this period, mainly for rats, possums and rabbits. NZ Bio have responded with a mixture of trapping, poisoning and shooting where appropriate. We have also had a lot of pest plant complaints outside the main control areas which we have responded to. The yearly plan for the main control areas has been submitted and approved.
3801	CF: Operations	Franklin Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,019,631	Proposed	Green	Downer Ltd has performed to expectation during this period with the following KPI results recorded – September 100% - October 99% - November 98%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Downer Ltd has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.	No	Downer have been performing well during this period with the following KPI results - July - Rural 98% - Urban 97% - August - Rural 100% - Urban 100% - September not available as yet We have a successful end the winter sports season with a 3% cancellation for the whole season which was very good. The spring conditions have been very challenging with one of the wettest springs for the last 20 years. This has made it very difficult for Downer to get on the parks with only frontages and path edges being mown in some areas. Cricket wicket preparations were completed early this year however early games may be delayed due to the wet ground conditions. Downer have also carried out 28 toilet deep cleans across the south in preparation for the summer use.
Infrastructure and Environmental Services											
2213	I&ES: DPO	Manukau Road, Pukekohe upgrade project	The design (from concept to detailed design) of Manukau Road in Pukekohe is being undertaken by Boffa Miskell in the 15/16 FY, with completion of the Design work in June 2016. The following construction phase of work will commence early 2017, using the allocated 17/18 budget.	Q3; Q4	ABS: Capex	\$ 1,221,000	In progress	Green	Procurement process for physical works contract commenced. Construction planned to start early 2017.	No	The tender for physical works construction will be released in November 2017 with construction planned to commence early 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1974	I&ES: Environmental services	Hornwort	To undertake any follow-up actions from the hornwort survey. This may include signage, and work to identify and manage vector pathways. This would be funded through the local board's pest control budget line.	Not scheduled	LDI: Opex	\$ 5,000	In progress	Green	The required signage is now being developed for placement next to the only boat ramp located on the Wairoa River. This is designed to educate and inform users of the risks of spreading both eel grass and hornwort via boats and other equipment to other Auckland water ways. Support for the sign has been received from iwi representatives. The signs will be installed by quarter three.	No	Analysis of the NIWA report identified that hornwort and eelgrass are not an immediate threat to the Wairoa River. The installation of signage at a key site along the river will assist in raising awareness about the risks of spreading aquatic weeds, including hornwort and eel grass, which will assist in reduced spread. Draft signage will be provided to the local board for comment in November 2016 so that signage can be installed before the summer holiday period. The control methodology for hornwort (using endothall) requires both resource consent and approval from the Environmental Protection Agency. NIWA are currently conducting trials to determine the effectiveness of this treatment on eelgrass but until these trials have been completed, it is recommended that control of these species not be undertaken at this time.
1973	I&ES: Environmental services	Strategic Weed Control - Franklin	Development of detailed, site-specific biodiversity management plans for three high priority sites: •Hunua Domain Recreation Reserve (corner Whites and Falls Road, Hunua) •Henry's Bush, Patumahoe •Matakawau Recreational and Plantation Reserve.	Not scheduled	LDI: Opex	\$ 24,000	Approved	Green	Procurement is complete and site investigation, community liaison and report drafting is underway, which will continue into quarter three.	No	Procurement processes are in progress for the development of detailed, site-specific biodiversity management plans for three high priority sites (Hunua Domain, Henry's Bush and Matakawau Reserve) with consideration also being given to commencing obvious weed control requirements in Henry's Bush.
1976	I&ES: Environmental services	Wai Care - Franklin	To provide local funding to support weed control and restoration planting undertaken as part of the Wai Care programme in Franklin. Funding will support work undertaken by Clevedon, Pukekohe East and Pukekohe North schools.	Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Site maintenance (weed control) has occurred as planned. Site selection is finalised at Colin Lawrie and Kayes Reserve, with a continuation of the existing restoration area.	No	In 2015/2016, as part of Wai Care work with local community and schools, sites were planted at Clevedon Scenic Reserve, McNicol Rd Reserve and Colin Lawrie Fields. Weed control of these sites will occur in quarters two and three to ensure the native plants survive and do not get overgrown by weeds. No work has been undertaken in quarter one.
3574	I&ES: Environmental services	Weed Brochure	To fund an additional print run and distribution of the Franklin pest plant brochure (funded 15/16)	Q2	LDI: Opex	\$ 4,500	Completed	Green	Project completed.	No	Approximately 12,000 Franklin weed management brochures were distributed to rural addresses in September 2016. This total includes additional brochures funded by the board this financial year, and the brochures funded by the board in the past financial year.
1972	I&ES: Healthy waters	Manukau Harbour Forum - Franklin	Support the work programme of the Manukau Harbour Forum.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Approved	Green	The development and implementation the Manukau Harbour Forum communications and engagement plan will be delivered internally by council's communications and engagement department. Any savings from delivering this work internally will be reported to the forum (or member boards if the forum is not reconstituted) for reprioritisation. A total of 26 people attended the first flagship sites event held at Papakura Timber in December 2016. The next event will be at Flint Group in Penrose in February 2017. Planning has commenced for the symposium to be held in March or April 2017.	No	Council's communications department have agreed to develop and implement the Manukau Harbour Forum communications and engagement plan. Feedback on the direction of this year's communications plan is being sought as part of the planned informal workshop with forum members being held in late September 2016. This will clarify if the communications programme should focus on the harbour, the forum or both. Any savings from delivering this work internally will be reported to the forum for reprioritisation. Work is underway to identify host businesses for the flagship sites events.
3576	I&ES: Healthy waters	Wairoa River Action Plan - including Wairoa River Coordinator	To develop an action plan to guide restoration of the Wairoa River, and to fund a coordinator role to oversee implementation of the action plan. (This project was approved in 2015/2016 and the budget for the work carried forward).	Not scheduled	LDI: Opex	\$ 27,000	In progress	Green	Several meetings of the steering group have been held to support the development of a draft action plan. In addition, a map showing the potential areas within the catchment for prioritisation is currently being prepared. Both the draft action plan and the map will be peer reviewed by staff before a workshop with the board in April 2017.	No	The project plan for developing the Wairoa River Action Plan was presented to the board in September 2016. A steering group meeting, as well as individual meetings with key project partners including mana whenua, are planned for October 2016.
1977	I&ES: Healthy waters	Wairoa River Action Plan - iwi engagement	To support consultation with iwi on the Wairoa River Action Plan	Not scheduled	LDI: Opex	\$ 3,000	In progress	Green	Iwi consultation commenced in November 2016.	No	Engagement with mana whenua is scheduled to commence in the next quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2265	I&ES: Healthy waters	Water Quality Monitoring - Franklin	To continue water quality monitoring at Waiuku. This site is monitored to increase the number of sites around the Manukau Harbour monitored as part of the regional state of the monitoring programme. This project is managed by RIMU. The budget sits with Environmental Services, but it is not led by Infrastructure and Environmental Services.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	Monthly monitoring is ongoing and is building on the current datasets. The continuation of the sampling will help clearly describe the water quality issues impacting the estuary and how these issues may vary over different seasons and from one year to the next and how Waiuku compares to other parts of the Manukau Harbour. The data set is now five years old, but it is recommended to have a minimum of eight years of data before one is able to make more robust statements about the any trends in the data. These data will also be useful for some of the additional research and management programmes being undertaken in the Manukau Harbour.	No	Monthly monitoring is ongoing and is building upon the current datasets. The continuation of the sampling will help clearly describe the water quality issues impacting the estuary and how these issues may vary over different seasons and from one year to the next and how Waiuku compares to other parts of the Manukau Harbour. The data set is now five years old, but it is recommended to have a minimum of eight years of data before one is able to make more robust statements about the any trends in the data. These data will also be useful for some of the additional research and management programmes being undertaken in the Manukau Harbour.
2905	I&ES: Healthy waters	Waterways Protection Fund (Franklin)	Establish a contestable waterways protection fund to support projects that will improve water quality in the catchment such as fencing and restoration planting.	Q2; Q3	LDI: Opex	\$ 20,000	In progress	Green	Mauku Stream was identified as the preferred catchment this year. A total of eight applications were received by the closing date (6 December 2016) requesting a total of \$70,000 in funding support. The board will decide on the applications in quarter three.	No	A workshop to inform decision making on preferred catchment for the first year of the fund was held in September 2016. The board will confirm the catchment and criteria for the fund at its September 2016. The fund will open for applications in October 2016. The board will decide on applications following assessments.
Plans and Places											
2656	I&ES: DPO	Revitalisation of town centres	No information provided	Not scheduled	LDI: Opex	\$ 40,000	Proposed	Green			
Local Economic Development: ATEED											
2069	CCO: ATEED	Review of short stay tourist accommodation	This project is to undertake a Franklin-wide assessment of motor campervan / camping facilities to identify if there is a need to provide additional facilities or improve existing facilities to encourage more visitors to overnight in the district. It will look at how well different sectors of the market (e.g. families, trampers and cyclists with different facility requirements) and different types of accommodation (tents, caravans, motorhomes etc.) are catered for. The project will ensure a resource to undertake a stocktake of existing provision, do a gap analysis, propose options for strategic development of further facilities and advise on implementation. The project will also identify any potential risks from the development and promotion of the area as a place to stay such as from problem freedom campers other local authorities have experienced.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Approved	Green	Project scope agreed, contractor (New Zealand Tourism Research Institute) appointed and service agreement signed. Project will commence in January 2017. Working with Auckland Council 'Freedom Camping Pilot' to maximise linkages between the two pieces of work.	No	Workshop held with the Local Board on 23 August 2016 to confirm focus of the project on facilities for motorcaravans. A meeting has been held with New Zealand Tourism Research Institute (NZTRI) to invite them to prepare a project plan in line with the Local Board's requirements. This is expected to be received in October 2016.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1923	CCO: ATEED	Support Stage 2 of Development of Hunua Cycle Trail	<p>Tourism development is a key focus of the Franklin Local Board Plan under its 'Thriving Local Economy' outcome.</p> <p>Stage 1 to develop Hunua Cycle Trail routes has recently been funded. This will confirm a route and outline funding requirements and sources and timelines.</p> <p>Stage 2 will be an Economic Impact Assessment that will progress the development of the trail to the next stage.</p> <p>The assessment will look specifically at the benefits that Franklin will experience from the opening up of the Hunua Ranges to visitors and identify any actions that the local board and local businesses and tourism operators can take to maximise the benefits to Franklin.</p> <p>Beyond this seed funding, national funding will be required to take develop the project fully. Central government has recently announced a fund of \$25 million for expanding or connecting Great Rides in New Zealand which will be sought.</p>	Q4	LDI: Opex	\$ 25,000	Approved	Green	The consultation process on this project needs to be thorough and is dependent on engagement with Iwi contacts. Engagement with Iwi will not now happen until the new year (2017). Once completed there will then be consultation with council / stakeholders and landowners prior to undertaking the next steps.	No	This project is awaiting the outcome of current consultations underway at the moment which include key stakeholder engagement in October followed by wider consultation with the public. It is expected that the project will commence in Q4.
1952	CCO: ATEED	Tongzhou Collaborative Partnership	<p>Tongzhou is a district of Beijing that shares some of the issues Franklin is facing in moving to a more urban form. An invitation has been made by Tongzhou to a delegation from Franklin to visit in 2016/17. This will require the Local Board to cover travel expenses for up to 3 delegates. Once there the Tongzhou local government will host the delegation. Other delegates such as Franklin businesses will cover their own travel expenses. The following activities have been proposed:</p> <ul style="list-style-type: none"> • International trade - the delegation can allow leading local businesses to explore opportunities. A trade event could be established for the districts to display each others products. • Trade and tourism exchange - a cultural expo could be held in the counterpart district to promote Franklin firms & tourism. • Civic learning - Franklin Local Board has the opportunity to learn from Tongzhou's experience in moving to a more urban form e.g. infrastructure development, green space storm water. • International education exchange - a group of secondary students will represent their own district. • Hosting and showcasing Franklin - would require covering the costs of accommodating the delegation from Tongzhou. The delegation from Tongzhou can include business people and tour 	Not scheduled	LDI: Opex	\$ 6,000	Approved	Green	<p>The Franklin Local Board passed resolution number FR/2016/220 in December 2016. That the Franklin Local Board</p> <p>a) supports in principle a relationship with Tongzhou and requests a targeted assessment of local business interested in travelling with the delegation to Tongzhou.</p> <p>This will be progressed in quarter three.</p>	No	<p>An invitation to a delegation from Franklin was made by the deputy Mayor of Tong Zhou.</p> <p>A response from the Local Board Chair has been translated into Mandarin and sent to the deputy Mayor of Tong Zhou outlining that the timing of the local body elections means a formal response to the invitation will come once the newly elected board have had a chance to consider the invitation.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1909	CCO: ATEED	Young Enterprise Scheme (FR)	<p>The funding from the local board, is new spend and will contribute to the regional Youth Enterprise programme to enable three high schools in Franklin (Pukekohe High, Wesley College and Waiuku College) to participate in the Dragons Den and regional events.</p> <p>Due to the success of the programme resulting in increased participants and costs have been centralised into 1 Dragons Den and 1 Regional event in 2016.</p> <p>Relevant Background to YES: ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p>	Q3	LDI: Opex	\$ 1,500	In progress	Green	The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.	No	The Young Enterprise Scheme Co-ordinators are scoping out the events to be held, and are expecting to draw down funds in Quarter 3 to assist with the delivery of events across Auckland.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Arts, Community and Events												
1554	CF: Community Leases	Awhitu Outdoor Adventure Trust	New lease for Awhitu Central Cemetery Reserve	Q4	31/03/2010	\$ 67.50	\$ 67.50	In progress	Green	Resent application pack to lessee to apply for a new lease	No	Have sent application packs but not returned. To follow up to see if group are still using site.
1589	CF: Community Leases	Bombay Rugby Football Club	New lease at 40 Paparata Road, Bombay	Q3	30/03/2017	\$ 150.00	\$ 150.00	In progress	Green	Sent application pack to lessee to apply for a new lease	No	To send application pack to group
1590	CF: Community Leases	Clarks Beach Bowling Club Inc	New lease at 40 Torkar Road, Clarks Beach	Q3	31/03/2017	\$ 307.20	\$ 307.20	In progress	Green	Sent application pack to lessee to apply for new lease	No	To send application pack to group
1591	CF: Community Leases	Clarks Beach Golf Club Inc	New lease at Franklin Park Recreation Reserve, Torkar Road, Clarks Beach	Q3	31/03/2017	\$ 1,415.50	\$ 1,415.50	In progress	Green	Sent application pack to lessee to apply for new lease	No	To send application pack to group
1558	CF: Community Leases	Clevedon A & P Association	New lease at Clevedon Showgrounds Reserve, Monument Road	Q1	10/10/2011	\$ 0.10	\$ 0.10	In progress	Green	Report underway	No	Report underway to seek reclassification of portion of land to better suit use and new lease for group. To confirm site plan with group. Priority matter.
1592	CF: Community Leases	Clevedon Lawn Tennis Club Inc	New lease at Clevedon Showgrounds Reserve, 73R Monument Road	Q4	30/06/2017	\$ 0.10	\$ 0.10	In progress	Green	Report underway. Also obtaining landlord approval for resurfacing of courts.	No	Group have applied, site visit done. To do report for new lease. May also be applying for landowner approval and new lease for new courts area.
1571	CF: Community Leases	Clevedon Paddling Club	New lease for Kawakawa Road, Clevedon	Q1	30/06/2017			In progress	Green	Working through matters raised in submission	No	Working through matters raised in submission and then will write report for board to hear submission.
1572	CF: Community Leases	Counties Manukau Hockey Assoc	New lease for additional premises at Rosa Birch Park, Pukekohe	Q1	31/10/2030	\$ 1.00	\$ 1.00	In progress	Green	Report underway	No	Report underway for lease for additional premises for existing second hockey turf area
1573	CF: Community Leases	Counties Manukau Kindergarten Assoc - Glenbrook	New lease for additional premises at Glenbrook Reserve	Q3	31/12/2021	\$ 1.00	\$ 1.00	In progress	Green	Future matter	No	Future matter. Grounds will require reclassification in order to properly execute lease and correct site plan.
1574	CF: Community Leases	Counties Playcentre Assn Inc - Karaka	New lease for additional premises at 321 Linwood Road	Q1	31/07/2033	\$ 150.00	\$ 150.00	In progress	Green	Report on track for February meeting	No	Report underway to do new lease with correct site plan
1593	CF: Community Leases	Counties Playcentre Assn Inc - Manukau Peninsula	New lease at Matakawau Domain Recreation Reserve, Awhitu Road	Q2	31/10/2016			In progress	Green	Sent application pack to lessee to apply for a new lease	No	To send application pack to group
1559	CF: Community Leases	Franklin County Archers Club	New lease at Stone Road Quarry Reserve, Bombay	Q1	31/07/2012	\$ 150.00	\$ 150.00	In progress	Green	Set Workshop for February to present options to Board	No	Agreement has been able to be reached where two groups may be able to share reserve. Will set workshop with board to outline proposal and then do report with recommendations.
1575	CF: Community Leases	Franklin Historical Society	Renewal lease and lease for additional premises at Old Council Chambers, 22 Edinburgh St, Pukekohe	Q2	28/02/2017	\$ 200.00	\$ 200.00	In progress	Green	Sent application pack to lessee to apply for renewal of lease. Related lease matters to be dealt with at same time.	No	Matter to be worked through in conjunction with wider plans for building and area.
1560	CF: Community Leases	Franklin Woodturners Club Inc	Renewal lease at Collingwood Road, Waiuku	Q1	30/04/2016	\$ 150.00	\$ 150.00	In progress	Green	Report underway	No	Site visit done and report underway to recommend renewal
1561	CF: Community Leases	Grahams Beach Bowling Club	New lease at Grahams Beach Domain	Q1	30/11/2011	\$ 150.00	\$ 150.00	In progress	Green	Report underway	No	Site visit done and report underway to recommend new lease
1576	CF: Community Leases	Karaka Bowling Club	New lease at 321 Linwood Road (no previous lease)	Q1				In progress	Green	Report on track for February meeting	No	Report underway to recommend new lease to group
1577	CF: Community Leases	Karaka Cricket Club Inc	New lease at Waiuku Pa Domain Reserve (no previous lease)	Q1				In progress	Green	Future matter	No	Building being used by two sports clubs at present - cricket and athletics, but neither may wish to take on a lease for it. Council owned building which needs on-going maintenance. Clubs may be able to continue to use building under shared arrangement, or may need to keep looking into possibilities of one of them leasing it or advertise for a lease group.
1562	CF: Community Leases	Karaka Historical Society Incorporated	New lease at 321 Linwood Road	Q2	31/12/2013	\$ 150.00	\$ 150.00	In progress	Green	Report on track for February meeting	No	Report underway to do new lease with correct site plan
1578	CF: Community Leases	Karaka Sports Ground Society	New lease for additional premises and land owner approval at 321 Linwood Road	Not scheduled	31/10/2019	\$ 150.00	\$ 150.00	In progress	Green	Future matter	No	Future project. Ongoing work being done on situation with present buildings on site.
1563	CF: Community Leases	Manukau Trail Riders	New lease at 89 Ardmore Quarry Road	Q2	31/12/1995			In progress	Green	Setting site visit	No	To arrange site visit with members of board to see group in operation. To check current state of environment court conditions.
1580	CF: Community Leases	Maraetai Beach Boating Club	Potential new lease for additional premises and land owner approval at 188R Maraetai Drive	Not scheduled	30/09/2023	\$ 0.10	\$ 0.10	Completed	Green	Completed	No	Deck is within current leased area and group have found they do not need to extend lease at present to gain funding for project. Project is underway.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1564	CF: Community Leases	Maraetai Tennis Club Inc	New lease at Te Puru Park, Omana	Not scheduled	31/07/2014	\$ 0.10	\$ 0.10	On Hold	Green	On Hold	No	Club have applied for lease and site visit done. On hold at present to await feasibility study outcome and decision for park.
1565	CF: Community Leases	Marama Hou Ministries Charitable Trust	Renewal lease at Hamilton Estate Recreation Reserve, Waiuku	Not scheduled	31/03/2016			In progress	Green	Setting site visit		Group have applied for lease. To do site visit and report for new lease.
1594	CF: Community Leases	Morris Register of NZ Auckland Branch Inc	Renewal lease at Ngahere Road Scenic Reserve, Ngahere Road, Pukekohe	Q4	30/06/2017	\$ 1.00	\$ 1.00	In progress	Green	Sent application pack to lessee to apply for renewal of lease		To send application pack
1581	CF: Community Leases	NZ Shooting Academy Inc	Potential new licence to traverse at 89 Ardmore Quarry Road	Not scheduled				On Hold	Green	On Hold		Group may not require this site any longer. Dependant on outcome of Trail Riders matter.
1582	CF: Community Leases	Patumahoe Community Support Charitable Trust	New lease at Clive Howe Reserve (no previous lease)	Q2				In progress	Green	Checking if Certificate of Compliance has been issued		Working through Certificate of Compliance for building and report for new lease.
1584	CF: Community Leases	Pukekohe Junior Boys Rugby Football Club Inc.	Approval to assign lease and building to new legal entity at Colin Lawrie Fields, Reynolds Road	Q2	30/09/2021			Completed	Green	Assignment of lease approved and Club are drafting documents for execution. Matter complete. (Will start to work with them on landowner approval for new clubroom plans.)		Report underway to request assignment of lease to new entity. Priority matter.
1566	CF: Community Leases	Pukekohe Light Opera Club	New lease at Stadium Drive	Q4	31/05/1991	\$ -	\$ -	In progress	Green	Resent application pack to lessee to apply for a new lease		Have sent application packs but not returned. To follow up.
1583	CF: Community Leases	Pukekohe Metro Cricket Club	Surrender of lease upon completion of new facility at Bledisloe Park, Harris Street	Q2	31/05/2014	\$ 150.00	\$ 150.00	In progress	Green	Building has been demolished and Club in new building. To terminate old lease.		Lease to be surrendered and building demolished when group in new building.
1595	CF: Community Leases	Pukekohe Netball Assn Inc	Renewal lease at Bledisloe Park, Harris Street	Q2	31/03/2017	\$ 150.00	\$ 150.00	In progress	Green	Sent application pack to lessee to apply for renewal of lease		Application pack to be sent to group
1596	CF: Community Leases	Royal New Zealand Plunket Society Franklin Inc – Pukekohe Plunket	Renewal lease at Old Council Chambers, 22 Edinburgh St, Pukekohe	Q2	28/02/2017	\$ 150.00	\$ 150.00	On Hold	Green	Maintenance work being carried out. Group to decide if staying in building or going elsewhere. Application pack not sent as in talks with Plunket on a multi premise lease.		Group may be seeking new premises due to work needed on building
1585	CF: Community Leases	Royal NZ Plunket Society - Waiuku	New lease at Waiuku Service Centre, 10 King St (no previous lease)	Q4		\$ 924.36	\$ 924.36	On Hold	Green	Application pack not sent as in talks with Plunket on a multi premise lease.		Follow up with group to apply for lease
1586	CF: Community Leases	Royal NZ Plunket Society - Whitford	New lease at Whitford Memorial Park, Whitford-Maraetai Road (no previous lease)	Q4				On Hold	Green	Application pack not sent as in talks with Plunket on a multi premise lease.		Have followed up with group and they will be applying for lease
1567	CF: Community Leases	Runciman Tennis Club	Renewal lease at Pitt Street, Runciman	Q1	01/08/2014	\$ 10.00	\$ 10.00	In progress	Green	Report underway		Site visit done, report underway for new lease
1568	CF: Community Leases	Scout Assn of NZ – Te Puru Sea Scouts	New lease at Te Puru Park, Omana	Not scheduled	30/06/2014	\$ 0.10	\$ 0.10	On Hold	Green	On Hold	No	Club have applied for lease and site visit done. On hold at present to await feasibility study outcome and decision for park.
1597	CF: Community Leases	Scout Assoc of NZ - Bombay Scouts	New lease at 31 Paparata Road, Bombay	Q2	31/12/2016			In progress	Green	Sent application pack to lessee to apply for a new lease		To send application pack for new lease. Discussions underway over possible future of land.
1579	CF: Community Leases	Surf Life Saving Kariaotahi Inc	Reclassification of reserve process underway at Karioitahi Gap Domain	Q1	31/05/2018			Completed	Green	Reclassification underway and group progressing with their plans. Matter complete in terms of actions in this workplan.		Reclassification of reserve has been approved by the Parks, Sport and Recreation Committee. Survey to be done and change lodged against title. Group can continue with next plans and consents for building. Agreement to Lease to be sent to them.
1598	CF: Community Leases	Te Akonga Early Learning Centre Inc	Renewal lease at Franklin Road Reserve, Pukekohe	Q2	30/09/2016	\$ 150.00	\$ 150.00	In progress	Green	Sent application pack to lessee to apply for renewal of lease		Application pack to be sent to group
1569	CF: Community Leases	Te Puru Community Charitable Trust	Renewal lease at Te Puru Park, Omana	Not scheduled	30/11/2014			On Hold	Green	Followed up - group are completing application for new lease. Review of park underway, will await outcome before proceeding with any new lease. Group also applying for temporary storage on park - working through landowner approval process.	No	Group has been in contact to make arrangements to apply for their lease, following past application packs having been sent. Will be done in conjunction with other leases on the park and the feasibility study outcomes for park.
1599	CF: Community Leases	Waiuku Bowling Club Inc	Renewal lease at Massey Park, Belgium St	Q2	31/12/2016	\$ 150.00	\$ 150.00	In progress	Green	Sent application pack to lessee to apply for renewal of lease		Application pack to be sent to group
1600	CF: Community Leases	Waiuku Golf & Squash Club Inc	New lease at Racecourse Recreation Reserve, Racecourse Road	Q1	27/02/2017	\$ 1,050.00	\$ 1,050.00	In progress	Green	Group need to apply for lease. Following up application pack.		Have sent application pack.
1587	CF: Community Leases	Waiuku Search & Rescue	New lease at Massey Park, Belgium St (no previous lease)	Q3				In progress	Green	Resent application pack to lessee to apply for a lease		Have sent application pack. To follow up.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1588	CF: Community Leases	Waiuku Service Centre	Potential vacancies at 10 King Street	Q2				In progress	Green	Calling for expressions of interest		Expression of interest to be called for.
1570	CF: Community Leases	Whitford Pony Club Inc	New lease at Whitford Domain	Q3	30/06/2014	\$ 0.10	\$ 0.10	In progress	Green	Group need to apply for lease. Following up application pack.		Have sent application pack.