

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Arts, Community and Events											
2538	CS: ACE: Arts & Culture	Estuary Arts top up- LDI Estuary Arts Charitable Trust Operational Support Grant	Allocate additional funding for Estuary Arts Charitable Trust for arts and culture facilities management via the substantive ABS Operational Support Grant Funding Agreement.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	Refer to substantive work programme line (2537) for details.	No	Refer to substantive work programme line (2537) for details.
2536	CS: ACE: Arts & Culture	Centrestage operational funding- ABS Centrestage Theatre Trust Operational Support Grant	Administer a funding agreement with Centrestage Theatre Trust for arts and culture facilities management.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 20,665	Approved	Green	In Q2, Centrestage Theatre Company had 10,533 visitors and 3,160 participants. Highlights of the quarter were the staging of The Sound of Music and the centre's 60th Anniversary milestone in December.	No	The funding agreement with Centrestage Theatre for FY17 has been executed. A Q1 highlight was the staging of Calendar Girls in September.
2537	CS: ACE: Arts & Culture	Estuary Arts Centre- ABS Estuary Arts Charitable Trust Operational Grant	Administer a funding agreement with Estuary Arts Charitable Trust for arts and culture facilities management.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 15,886	Approved	Green	During Q2, Estuary Arts Centre had 14,500 visitors and 1,580 participants, and featured the work of 342 artists. Highlights included the 'National Mosaic Exhibition and Symposium', the third 'Hibiscus and Bays Art Awards', and the performance of 'The Dirt Road Orchestra', which funded the purchase of chairs for the centre.	No	The funding agreement with Estuary Arts Centre for FY17 has been completed. An education coordinator was employed in Q1 to provide workshop and further education opportunities in response to increased audience capacity with the addition of the education wing. Also in Q1, the centre held a members' exhibition and a fully-costumed Japanese tea ceremony.
2539	CS: ACE: Arts & Culture	Mairangi Bay arts centre- ABS Mairangi Arts Centre Trust Operational Support Grant	Administer a funding agreement with Mairangi Arts Centre Trust for arts and culture facilities management.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 80,316	Approved	Green	In Q2, Mairangi Arts Centre (MAC) had 6,770 visitors and 1,623 participants in Q2, and raised extra funds through 'The Affordable Art Sale'. Angela Suh was appointed as the new manager for MAC and commenced work in January. In Q3, MAC will be looking at ways to manage the increasing demand for childrens workshops and language requirements.	No	The funding agreement with Mairangi Arts Centre for FY17 has been completed. The role of the Mairangi Arts Centre Manager has been advertised as the current Manager, Lena Kovac leaves at the end of October. In September the centre held a members' exhibition featuring a variety of media.
2439	CS: ACE: Community Empowerment	Children and Young People - Youth Voice/Youth initiatives	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week Budget: - Youth Panel Initiatives 10,000 NOTE: An additional \$10,000 carried forward from 2015/2016 Youth panels initiatives budget.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The specialist advisor worked with Local Board Services to gather a group of young people from across the local board area to action an integrated approach to 'youth voice'. The 'Hibiscus and Bays Youth Advisory Group' was established with a focus on youth engagement on local board projects, including local board plan development. The group use online tools to meet and communicate, and is planning their first engagement activity for Q3.	No	The Community Empowerment Unit (CEU) provided advice and support on the delivery of an integrated approach to youth engagement and participation in the local board area. A plan is in place and includes the annual youth scholarship programme. The CEU facilitated a regional youth ClaimTheConcept workshop on Saturday 27 August involving young people from Hibiscus and Bays, where initial implementation plans were developed for the youth-designed concepts. Each concept now has a working group of youth voice members from across Auckland leading its implementation.
2437	CS: ACE: Community Empowerment	Community Capacity Building and Placemaking	1. Build the capacity and capability of community organisations in the Hibiscus and Bays local board area. 2. Support community led planning and placemaking in Whangaparaoa, Hibiscus Coast and East Coast Bays particularly in the local board planning cycle 2017. 3. Strengthen connections and support with Te Herenga Waka O Orewa in relation to the establishment of a marae in Silverdale. 4. Support local students through the continuation of existing scholarship programme 5. Work towards "Age Friendly" accreditation. Budget: - Capacity Building Community Organisations \$166,000 - including \$71,000 (ID2437) to the East Coast Bays Community Project to build the capacity and capability of community groups and organisations in the Bays subdivision of the Hibiscus and Bays Local Board area (including Summer Fun) as per resolution HB/2016/110. NOTE: - An additional \$35,000 carried forward from 2015/2016 CDAC_CDS manager budget.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 166,000	In progress	Green	Build capacity and capability: The Men's Shed signed a lease for land to develop a new facility. Point Research started the East Coast Bays Needs Assessment. Early findings will be presented in Q3. Stoney Homestead: In December the final meeting of the Stoney Homestead working party handed over the facility to the Stoney Homestead Trust. The strategic broker will maintain a relationship with the trust in Q3 and Q4. Community led planning and placemaking: Whangaparaoa 2030 hosted a stakeholder workshop on upgrade of the area outside the Whangaparaoa Library. They also worked with a local artist to activate the space through performance at a public art event. Te Herenga Waka Orewa: no progress to report this quarter. The strategic broker will work with the Te Herenga Waka Orewa in Q3. Scholarship programme: The specialist advisor arranged scholarships of \$1,000 to each of the five secondary schools in the local board area. Local board members presented a scholarship to six students. Age-friendly: An inter-generational forum will be further scoped in Q3.	No	Hibiscus Mens Shed and Hibiscus Coast Youth Centre were both enabled to strengthen their capability to meet their objectives through local board funding. A schedule of activity was drafted with East Coast Bays Community Project (ECBCP) and will be brought back to the local board in the next quarter. Point Research was funded for a Community Needs Assessment for the East Coast Bays and the findings will be used to inform future direction for community activity in the catchment. Community-led placemaking started in Whangaparaoa with a community workshop facilitated by Beacon Pathway and Milenko Matanovic of the Pomegranate Foundation. Whangaparaoa 2030 was funded to lead the next phase of community-led placemaking activity in Whangaparaoa, building on the insights from the Hibiscus Coast Needs Assessment and focusing on activation of the public space outside the Whangaparaoa Library.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2396	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (HB)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities; e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker has prioritised and initiated meetings with significant service providers and community representatives in the Hibiscus Coast sub division. The purpose of these meetings is to scope opportunities for future partnering and to strengthen relationships. Meetings were held with Coast Youth Community Trust; Destination Orewa; Orewa Community House; Hibiscus Coast Youth Centre and Estuary Arts.	No	The strategic broker with support from staff in the CEU practice hub and the Community Places team facilitated a planning meeting for the Stoney Homestead trustees. This enabled the Stoney Homestead group to transition from focusing on the restoration of a heritage building to working towards the successful opening and operation of the building as a community hub in Millwater.
2897	CS: ACE: Community Empowerment	Large Community Grants (HB)	Funding to support local community groups through contestable grant funding. Budget: - Large Community Grants \$287,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 287,000	In progress	Green	There is no change to the Local Grants budget as mentioned in Q1.	No	Hibiscus and Bays has completed Round One Local Grants allocating a total of \$129,130.20 leaving a total of \$210,941.80 for the remaining grant rounds.
2298	CS: ACE: Community Empowerment	Small Community Grants (HB)	Funding to support local community groups through contestable grant funding. Budget: - Small Community Grants \$73,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 73,000	In progress	Green	In Q2 one round of the Quick Response Grants was finalised and \$23,595 allocated to 15 applications. This now leaves a balance of \$187,762 for allocation through one more local grant and one quick response grant round.	No	Hibiscus and Bays has completed Round One Quick Response Grants allocating a total of \$14,928 leaving a total of \$210,941.80 for the remaining grant rounds.
2319	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (HB)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 1699 graffiti incidents in the Hibiscus and Bays Local Board area between 1 July 2016 to 31 December 2016. This is a 4 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 51 per cent, with all 39 incidents being removed within the 24 hour target time (KPI). Hibiscus and Bays achieved 96 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 2 point decrease on the previous survey carried out in April and gives the local board an average final score of 96 for 2016. This score is above the overall council average of 94 per cent.	No	There were 878 graffiti incidents in the Hibiscus and Bays Local Board area between 1 July 2016 to 30 September 2016. This is a 9 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 31 per cent, with all 20 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2682	CS: ACE: Community Places	Hire fee subsidy - HB	Administer further subsidy of hire fees for specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	During Q2 peak utilisation has remained steady and off peak utilisation time periods have slightly decreased compared to the same period last year.	No	Staff have administered the additional subsidised rates as approved by the board. Each group has been notified and are aware of their charges for this financial year. During Q1 peak utilisation time periods have slightly increased, however off peak utilisation has remained the same.
3596	CS: ACE: Community Places	Operational model for Orewa Community Centre	Review of the current operating model for the Orewa Community Centre, exploring alternative options for running the centre.	Q2; Q3; Q4	LDI: Opex	\$ 5,000	Approved	Amber	Project was not advanced in Q2 due to a lack of staff resource to progress it. The intent is to get it on track during Q3. Project was not advanced in Q2. Project will commence in Q3.	No	There was no activity approved for Q1. Project starts in Q2.
2201	CS: ACE: Community Places	Funding Agreement- The Bays Community Centre	Support The Bays Community Centre to deliver the requirements of the funding agreement.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 36,633	In progress	Green	An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Bays Community centre staff were unable to attend. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.	No	The Bays Community Centre funding agreement was completed, agreed and signed by the committee and Council. Payment was made to the organisation in Q1.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2094	CS: ACE: Community Places	REGIONAL Social Housing - HB	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (joint venture) between the Auckland Council and The Selwyn Foundation. We expect that the joint venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and the Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events.
2026	CS: ACE: Community Places	Venue hire service delivery - HB	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to local board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We have prepared and presented the fees and charges schedule as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. The network-wide promotional campaign is delayed and will now go live in the first month of Q3.	No	The online booking system "Going Places Online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. A network-wide promotional campaign for venues will go live prior to Christmas.
1405	CS: ACE: Events	Anzac Services - Hibiscus and Bays	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 15,000	In progress	Green	Planning commenced in Q2 for Anzac Ceremonies with booking of equipment and services. Planning meetings with delivery partners will be held Q3. A briefing for elected members will be held in late Q3. Deliver of the ceremonies occurs in early Q4.	No	Scheduled for Q4, planning will commence Q2/Q3.
1408	CS: ACE: Events	Empowered Events Activities - Hibiscus and Bays	Delivery of a community focussed programme of activities to support capacity and capability of community groups and organisations in the events space.	Q2; Q3	LDI: Opex	\$ 5,000	In progress	Green	One Empowered Events workshop was planned for Q2 but was cancelled due to difficulties in getting event organisers to commit their time prior to Christmas. The delivery contractor is now working with Community Co-ordinators to identify new dates in Q3 and Q4 to deliver the workshops.	No	Planning for two workshops in the local area is underway. It is anticipated that a draft programme will be ready for discussion with the local board in October. Discussions will include the strategic broker for the area, who will assist in identifying groups and organisations who may benefit from attending these workshops, which will be delivered in Q2 and Q3.
1406	CS: ACE: Events	Event Partnership Fund - Hibiscus and Bays	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding to selected events. - Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000 - Orewa Christmas Parade (Destination Orewa) \$5,000 - Browns Bay Christmas Parade (Browns Bay Business Association) \$8,000 - Mairangi Bay Christmas Parade (Mairangi Bay Business Association) \$3,900 - ECBCP Events (East Coast Bays Community Project) \$17,000 - Torbay Christmas Parade \$2,500 - Whangaparoa Soapbox Derby (Whangaparoa Rotary Club) \$10,000 Total = \$51,400	Q1; Q2; Q3; Q4	LDI: Opex	\$ 51,400	In progress	Green	All funding agreement payments were made in Q2, with a total of \$51,400 being paid to seven groups and organisations. Funding accountability reporting to the local board will occur during Q3 and Q4.	No	The Event Partnership Fund was increased by \$10,000 during September by transferring \$10,000 from the Local Grants Fund to the Event Partnership Fund and this was allocated to the Whangaparoa Soapbox Derby. Funding agreements have been completed for five events but no grant payments have been made in Q1. Payments will be made in Q2. No event delivery against grants has occurred in Q1 as this will commence in Q2 with the Christmas Parades, commencement of the ECBCP Summer Fun Programme and the running of the Sir Peter Blake Regatta.
1404	CS: ACE: Events	Local Civic Events - Hibiscus and Bays	Delivering and/or supporting civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	The following local civic events occurred in Q2: - Sherwood Reserve Springtime Celebration - Stoney Homestead Refurbishment Planning is underway for the following activity which will be delivered in Q3: - Opening Murrays Bay Wharf	No	No civic events were held in Q1.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1407	CS: ACE: Events	Movies in Parks - Hibiscus and Bays	Programming and delivery of a regional Movies in Parks series event. (Mairangi Bay)	Q3	LDI: Opex	\$ 12,000	In progress	Green	Planning for Movies in Parks has been completed with dates, venues, pick and mix choices for pre-movie activities, and movie choices provided by the local board. Planning for delivery of the programme is on track.	No	The Events Delivery team have confirmed with the Local Board programming for the Movies in Parks event along with pre-movie activities. "Alice in Wonderland: Through The Looking Glass" has been selected for screening at Mairangi Bay Park on Friday 20 January 2017.
1403	CS: ACE: Events	Citizenship Ceremonies - Hibiscus and Bays	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 28,000	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.	No	The Civic Events team delivered citizenship ceremonies on two occasions during Q1 with 330 people becoming new citizens in the local board area.
Libraries											
745	CS: Lib & Info	Library hours of service - Hibiscus and Bays	Provide library service at East Coast Bays Library for 56 hours over 7 days per week. (\$809,700 - FY16/17) Provide library service at Ōrewa Library for 52 hours over 7 days per week. (\$679,940 - FY16/17) Provide library service at Whangaparaoa Library for 52 hours over 7 days per week. (\$536,100 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,025,740	In progress	Green	Library visits have remained constant compared to the same quarter last year. Regionally there has been a decrease in visits of 2 per cent.		Library visits in Hibiscus and Bays have decreased by two per cent compared to the same quarter last year. This is on a par with the regional trend. The recent refurbishment of Whangaparaoa Library has been popular with visitors, however early indications are that the upcoming Nautilus building reclad may already be impacting on numbers of visitors to the Ōrewa Library.
755	CS: Lib & Info	Celebrating cultural diversity - Hibiscus and Bays	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter all three libraries have created a new distinct area for their Maori collection to provide a space that gives that taonga stronger identity. Diwali was celebrated in November with two events attracting 67 participants.		This quarter Matariki was celebrated at all three libraries, including five events with 215 participants.
754	CS: Lib & Info	Celebrating local places and people - Hibiscus and Bays	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival. Participate in an event that celebrates the local area such as Santa Parades and the Ōrewa Buskers Festival. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	All three Libraries celebrated the Auckland Heritage Festival with a series of talks, displays and events that were attended by over 150 people. As a result a Local History group was formed at Whangaparaoa and two oral histories were recorded at the Ōrewa Library. East Coast Bays and Whangaparaoa libraries both participated in their respective community Christmas parades/ carnivals.		This quarter the Hibiscus and Bays libraries celebrated the Heritage Festival.
753	CS: Lib & Info	Digital literacy support - Hibiscus and Bays	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 68,826 Wi-Fi and PC sessions. This is an increase of 17 per cent compared to the same quarter last year.		This quarter there were 76,254 Wi-Fi and PC sessions in the Hibiscus and Bays libraries. This is an increase of 31 per cent compared to the last quarter, and higher than the regional increase for Q1 of 24 per cent.
746	CS: Lib & Info	Information and lending services - Hibiscus and Bays	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the libraries in the board decreased by four per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.		The number of library items borrowed from Hibiscus and Bays libraries decreased by five per cent compared to the same quarter last year. This is a greater decrease than the regional decrease of two per cent for Q1. Across the region, numbers of electronic issues have continued to increase and now make up nine per cent of items borrowed regionally.
752	CS: Lib & Info	Learning and Literacy programming - Hibiscus and Bays	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We support customers learning with book a librarian service which had 184 bookings which included many sessions to support job-seekers with their CV. The Digital drop-ins have been popular at the Whangaparaoa Library and are being introduced across all three libraries in the board.		This quarter the East Coast Bays, Ōrewa and Whangaparaoa libraries supported customers' learning with the Book a Librarian service which had 76 bookings for 80 participants, and included many CV sessions.
747	CS: Lib & Info	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. as well as multi cultural storytimes – Mandarin, Māori and English. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter all libraries have continued to provide quality programming for preschoolers in the Local Board Area. We delivered 65 programmes to 2,811 children. Often the programmes followed a theme related to cultural events e.g. Diwali and Heritage Festival.		Demand for preschool programming remains high, with the three libraries delivering 78 programmes to 3577 participants.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
750	CS: Lib & Info	School engagement and Afterschool programming - Hibiscus and Bays	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours through Minecraft, Any Questions?, Gaming group, Lorna's Phonics course, Ukulele Club, International Coding Club. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter a number of schools were visited in the Hibiscus and Bays area, such as Whangaparaoa College and Orewa Primary School, and after school programming continued to provide learning opportunities for students		Participants in after school learning opportunities remain steady at all three libraries, with many students in the Hibiscus and Bays enjoying multiple contacts from libraries, either directly at school or through an in-library afterschool programme.
748	CS: Lib & Info	School holiday programming - Hibiscus and Bays	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	During the October School Holidays 12 events were held with a total of 294 participants. The theme was steampunk and there was a focus on inventive creation. Whangaparaoa Library has trialled a fortnightly programme for homeschoolers and evaluation is currently underway.		A successful programme was run in all three libraries for the July school holidays with 1218 participants in 29 events. Planning and the start of delivery began for the September/October holidays.
749	CS: Lib & Info	Summer reading programme - Hibiscus and Bays	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Delivery of the Dare to Explore programme commenced in December. Participation continues to be strong with this popular programme. As at the start of January 572 children were enrolled in the programme in the three libraries in the board. To promote the programme staff have visited six schools and encouraged children to enrol.		Planning began for delivery in Q2 and Q3 (December/January).
751	CS: Lib & Info	Supporting customer and community connection - Hibiscus and Bays	Provide programmes that facilitate customer connection with the library and community including targeted programmes for older people, themed clubs and special events including Craft groups, Book Chat group, Korean Book Chat and Chinese Book Chat. Provide community space for hire at Whangaparaoa Library with two meeting rooms for hire, heavily used by community groups e.g. U3A, JP, Hibiscus coast writers club, Weavers & Stitchers, Teaching Spanish & ESOL, Parent centre, Plunket, Probus, North Shore Literacy, Budget advisor etc. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There was strong ongoing engagement, via meetings and planning, with local community organisations such as Whangaparaoa 2030, and Browns Bay CAB. Visits to Freeling Holt House in Browns Bay were increased to fortnightly, but following evaluation the Korean Book Chat at East Coast Bays was discontinued due to a declining need. The ESOL group at Orewa, Book Chat, weekly Craft Group and Seed Savers group continue.		The Pohutukawa Room in the Whangaparaoa Library is now live on the online booking system.
Local Parks											
2787	CF: Project Delivery	Sherwood Reserve Toilet Planning	Design, Plan and consent toilet at Sherwood reserve	Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	Community engagement completed. Design approved by local board. Tender will be released early in 2017.	No	Options analysis underway, community engagement scheduled for November 2016.
2792	CF: Project Delivery	Playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board	Q1; Q2; Q3; Q4	LDI: Capex	\$ 150,000	In progress	Green	Description of the work: improvements to equipment provision in existing playgrounds Current status: suitable sites identified with memo circulated to local board in Dec. Next steps: consultation, design, consenting, tendering 2017, construction 2018 Issues: none	No	Description of the work: improvements to equipment provision in existing playgrounds Current status: suitable sites being identified Next steps: consultation, design, consenting, tendering 2017, construction 2018 Issues: none
2788	CF: Project Delivery	Sherwood Reserve Toilet Physical Build	Complete physical build of toilet at Sherwood reserve once planning has been finalised	Q1; Q2; Q3; Q4	LDI: Capex	\$ 220,000	In progress	Amber	Risks/ Issues: Neighbour has expressed concern over proposed location. Description of the work: new toilet design, consent and build. Current status: discussion with local board and community open day complete. Letters to neighbours sent in December. Next steps: consenting and tendering to commence financial year 2017, construction to commence financial year 2018. Issues: neighbour has expressed concern over proposed location.	No	Description of the work: new toilet design, consent & build Current status: design under way Next steps: consenting, tendering 2017, construction 2018 Issues: none
2793	CF: Project Delivery	Signage Improvement Project	Deliver recommendations from signage audit to Parks and Reserves throughout the Hibiscus and Bays Local Board	Q2; Q3; Q4	LDI: Capex	\$ 100,000	Approved	Green	Description of the work: implement signage upgrade Current status: assessing review report Next steps: prepare and present plan to upgrade signage within budget constraints. Issues: none	No	Description of the work: implement signage upgrade Current status: assessing review report Next steps: prepare and present plan to upgrade signage within budget constraints Issues: none

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2790	CF: Project Delivery	Sun Smart Projects in playgrounds	Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays Local Board area.	Q1; Q2; Q3; Q4	LDI: Capex	\$ 150,000	In progress	Green	Description of the work: shade provision for playgrounds - design, consent and build. Current status: suitable sites identified with memo circulated to local board in December. Next steps: consultation, design, consenting, tendering 2017, construction 2018. Issues: none	No	Description of the work: shade provision for playgrounds, design, consent and build Current status: planning under way Next steps: consultation, design, consenting, tendering 2017, construction 2018 Issues: none
3373	CF: Project Delivery	Long Bay Reserve 3 development GD	Local park development including internal paths, seating, signage and landscaping.	Not scheduled	Growth	\$ 750,000	Approved	Green	Stormwater project maintenance access being incorporated into the design causing consent delay Description of the work: Long Bay Reserve 3 development general development (growth budget) Current status: business case is being developed Next steps: to assign a project manager Issues: none	No	Description of the work: new walkway around sports fields. Current status: design, iwi, archaeology, pre-application meeting, ecology complete. Next steps: consenting Issues: engineering design being extended to take advantage of a stormwater maintenance track recently installed, causing slight delay in consent application
3375	CF: Project Delivery	Long Bay Reserve 3 playground PD	Playground development including associated landscaping and infrastructure.	Q1; Q2; Q3; Q4	Growth	\$ 420,000	In progress	Green	Description of the work: development of a large playground, paths, landscaping, a viewing platform and toilet facility. Led by the developer Todd Property and will be handed over to council on completion. Current status: tender process underway for the toilet construction. Landscaping component under construction. Next steps: construction of the toilet facility in early 2017. Issues: possible construction delays due to aligning the development of the reserve with the construction of the subdivision.	No	Description of the work: Todd Property development of reserve three due to be constructed this financial. once constructed reserve will be handed over to council. Current status: tenders closed and final evaluations underway Next steps: physical works, awaiting timeframe to be communicated Issues: none
3369	CF: Project Delivery	Long Bay Reserve 5 development GD	Local park development including internal paths, seating, signage and landscaping.	Not scheduled	Growth	\$ 380,000	Approved	Green	Description of the work: development of Reserve 5 within the stream side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 & 8 will be developed concurrently. Next steps: review and approve design. Issues: none	No	Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
3370	CF: Project Delivery	Long Bay Reserve 6 development GD	Local park development including internal paths, seating, signage and landscaping.	Q1; Q2; Q3; Q4	Growth	\$ 380,000	Approved	Green	Description of the work: development of Reserve 6 within the steam side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 and 8 will be developed concurrently. Next steps: review and approve design. Issues: none	No	Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none identified
3368	CF: Project Delivery	Long Bay Reserve 7 development GD	Local park development including internal paths, seating, signage and landscaping.	Not scheduled	Growth	\$ 80,000	Approved	Green	Description of the work: development of Reserve 7 within the stream side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to Council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 & 8 will be developed concurrently. Next steps: review and approve design. Issues: none	No	Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none identified

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3371	CF: Project Delivery	Long Bay Reserve 8 development GD	Local park development including internal paths, seating, signage and landscaping.	Not scheduled	Growth	\$ 150,000	Approved	Green	Description of the work: development of Reserve 8 within the stream side corridor, through planting and the addition of paths and seating. Led by the developer Todd Property and will be handed over to council on completion. Current status: concept and design to be completed by the developer. Reserves 5,6,7 and 8 will be developed concurrently. Next steps: review and approve design. Issues: none	No	Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none identified
3374	CF: Project Delivery	Metro Park East Walkway GWD	Walkways, landscaping & signage	Q1; Q2; Q3; Q4	Growth	\$ 550,000	In progress	Green	Description of the work: new walkway around sportsfields. Current status: design, lwi, archaeology and pre-application meeting; ecology and tendering are complete. Consenting is underway. Next steps: construction. Issues: engineering design being extended to take advantage of a stormwater maintenance track recently installed, causing delay in consent application. Delays in consent processing times.	No	Description of the work: new walkway around sports fields. Current status: design, iwi, archaeology, pre-application meeting, ecology complete. Next steps: consenting Issues: engineering design being extended to take advantage of a stormwater maintenance track recently installed, causing slight delay in consent application
3372	CF: Project Delivery	Metro Park West development plan GD	New general park development	Q1; Q2; Q3; Q4	Growth	\$ 50,000	In progress	Green	Description of the work: consultation, design and basic landscaping of new reserve. Current status: survey and base plan complete. Initial consultation with Silverdale School and community complete. Next steps: design tendering, design, consultation and consenting. Issues: none	No	Description of the work: consultation, design and basic landscaping of new reserve. Current status: survey and base plan complete. consultation with Silverdale School complete. Next steps: general community consultation planned for November 2016. design and consenting. Issues: none
497	CS: PSR: Local Parks	Centennial Park	Local park development	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Approved	Green	Workshop with the local board in early 2017 to agree the programme	No	Centennial Park Bush Society will report back to the Local Board regarding proposed spend of this budget.
498	CS: PSR: Local Parks	Greenways Plans	Developing a greenways plan for HB	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	Reported to the Local Board in December with the outcome of the community engagement.	No	Community engagement complete.
504	CS: PSR: Local Parks	Small Enhancement Initiatives	Various local park improvements	Q1; Q2; Q3; Q4	LDI: Opex	\$ 36,000	Approved	Amber	Candidate projects still to be agreed. Awaiting opportunity to workshop with the new local board members in Q3.	No	Discussions will be held following the elections with the local board.
506	CS: PSR: Local Parks	Volunteers Parks - Hibiscus and Bays	- Reserve plantings enhanced and new plantings developed - Pest plant and animal control developed	Q1; Q2; Q3; Q4	LDI: Opex	\$ 70,000	In progress	Green	Community Ranger is currently meeting with groups to develop a work plan and providing ongoing support for volunteers.	No	Ongoing support for volunteers in the Hibiscus and Bays Local Board area. Identifying volunteer planting sites for 2017 and promoting weed workshops to assist volunteers in their areas.
507	CS: PSR: Local Parks	Western Reserve management plan	Management plan review	Not scheduled	LDI: Opex	\$ -	Approved	Green	Project commences in FY2018	No	Project commences in FY2018
Sports Parks											
3376	CF: Project Delivery	Deep Creek Reserve SID	Deep Creek Reserve new sand field, toilets and lights.	Q2; Q3; Q4	Growth	\$ 60,000	Approved	Green	Description of the work: investigate options for improving levels of service for sportsfield activities Current status: concept development Next steps: prepare concepts for local board and community discussion Issues: none	No	Description of the work: investigate options for improving levels of service for sportsfield activities Current status: concept development Next steps: prepare concepts for local board and community discussion Issues: none
3377	CF: Project Delivery	Gulf Harbour Reserve SID	New toilets	Q2; Q3; Q4	Growth	\$ 50,000	Approved	Green	Description of the work: investigate options to improve levels of service Current status: assess current constraints and opportunities, Next steps: prepare concepts/options for reserve development, including toilet block, car parking and sports fields, to the local board Issues: none	No	Description of the work: investigate options to improve levels of service Current status: assess current constraints and opportunities, Next steps: prepare concepts and options for reserve development, including toilet block, car parking & sports fields, to the local board Issues: none
3577	CF: Project Delivery	Metro Park Cricket Practice Nets	New Cricket Practice Nets	Not scheduled	Growth	\$ 10,000	Approved	Green	Awaiting for Metro Park Masterplan review to identify the location for the cricket nets.	No	Awaiting for Metro Park Masterplan review to identify the location for the cricket nets.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3378	CF: Project Delivery	Red Beach Park SID	New field lights, sand carpet and toilets	Q1; Q2; Q3; Q4	Growth	\$ 60,000	In progress	Green	Description of the work: upgrade of training field to sand carpet with new lighting. Design and consenting financial year 2016/17 and construction financial year 2017/18. Current status: lighting design commenced January 2015. Lighting design received October 2015. Design for sports training field upgrade commenced. Consent application prepared for sports lighting. To be amended to include sports field upgrade works before lodging. Next steps: progress sports field upgrade design. Issues: none	No	Description of the work: upgrade of training field to sand carpet with new lighting. Design and consenting financial year 2016/17 and construction financial year 2017/18. Current status: lighting design commenced January 2015. Lighting design received October 2015. Professional services fee received for sand carpet design for a variation to the existing professional services contract. Consent application prepared for sports lighting. To be amended to include sports field upgrade works before lodging. Next steps: process professional services contract variation for sand carpet design and construction management. Commence design for upgrade of sports field to sand carpet. Issues: none
3380	CF: Project Delivery	Victor Eaves Reserve SID	Baseball back stop on the no 2 field	Q1; Q2; Q3	Growth	\$ 100,000	In progress	Green	Description of the work: baseball diamond with backstop fencing. Current status: building consent application for exemption lodged. Request for quotations for backstop fencing issued. Next steps: receive quotes for backstop fencing construction. Obtain prices from lead suppliers for construction of baseball diamond with nominated fencing supplier's price. Issues: none	No	Description of the work: baseball diamond with backstop fencing. Current status: detailed design received; Geotech investigation completed for fencing footings. Next steps: prepare and lodge building consent for 7m high backstop fencing. Obtain quotes for construction. Issues: none
3379	CS: PSR: Sport & Rec	Kingsway School SID	Lighting on School Partnership	Q1; Q2; Q3; Q4	Growth	\$ 40,000	Approved	Green	Proposal received from Kingsway School. To be further explored in conjunction with Sports Park Team.	No	Still at concept and will probably be a grant.
Leisure											
505	CS: PSR: Leisure	Stanmore upgrade stage 2	Stage 2 development of Stanmore Bay Leisure Centre	Not scheduled	LDI: Opex	\$ -	Completed	Green	Delayed due to weather. Project and handover now complete.	No	Majority of project complete. Spa pool due to be handed over in November
2746	CS: PSR: Leisure	East Coast Bays Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	East Coast Bays Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. East Coast Bays has seen a successful increase increase in Membership numbers by 4.3%. Sport League registrations are sitting at 90% full. Fitness Gym user increased by 29%, due to the Beachside Gym Closure and Summer months approaching. Group Fitness attendance is tracking steadily with the facility Net position as of end of November up 9%.	No	East Coast Bays Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. Introduction of two new Programme/Classes - Power hoop - targeting non Active Aucklanders in line with Leisure's Game Plan, and Pickleball targeting mature racket ball enthusiast, increasing our Utilisation and Revenue Targets.
2748	CS: PSR: Leisure	Stanmore Bay Pool and Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Stanmore Bay Pool & Leisure Centre Business Plan - KPI programme targets are on track to meet Local Board objectives for the second quarter. The renovations are nearing completion with only the spa/sauna still to open. All works has been completed however work is being undertaken to get water quality within standards prior to opening. The Early Childhood Education has been completed with last minute remedials underway. Awaiting the approval and licencing with a get set open on target for mid January 2017. Membership numbers are at tier highest with over 1,920 current members. Swim School and Recreation are continuing to perform well.	No	Stanmore Bay Pool an Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. The Centre is continuing to see increases in the learn to swim programmes and recreation programmes. Total membership is also at a 6 month high. The upgrade project is due for completion in November, major milestones to date have been the completion of the cafe, fitness space and all changing areas.
Sport and Recreation											
2763	CS: PSR: Sport & Rec	Sport Partnerships MetroPark East	Supporting the development of a multi-sport hub at MetroPark East with the MetroPark East sports working group by providing a feasibility report	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	Hibiscus Football have joined the working group. Working Group developing brief for feasibility study review. Netball Northern identify Metro Park East as a key site they would like to explore development options. Hibiscus Hockey have commenced construction of full turf (stage 1).	No	Strategic outcomes have been redefined. Hibiscus Football have been invited to join the working group. A review of the master plan is commencing to recognise changes to the park development. Hibiscus Hockey - stage one will be progressing over summer 16/17.
2616	CS: PSR: Sport & Rec	Facility Development 2015 Torbay Sailing Club (HB)	Facility partnership for revelopment of Torbay Sailing club clubrooms. \$200,000 facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Remaining funding for stage 1B received. Finishing build necessary for World Masters Games	No	Club being assisted by a consultant to secure remaining funding.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2614	CS: PSR: Sport & Rec	Facility Partnership 2014 North Harbour Volleyball (HB)	Facility partnership for upgrading the Mairangi Bay Beach Volleyball Centre \$100,000 facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Project nearing completion. Group scoping final works with remaining budget.	No	Project nearing completion. Kitchen, toilets and outside storage shed completed. Approximately \$4k of budget remains unspent.
Development Projects											
4404	CF: Project Delivery	Stoney Homestead - Refurbishment	Stoney Homestead is an historic farmhouse and outbuildings of regional and national significance built around the 1850s-1860s. The property was gifted to council from the developer in July 2012. The buildings were in very poor condition and required urgent rehabilitation work to prevent further deterioration and eventual loss.	Q2; Q3; Q4	ABS: Capex	\$ 546,567	Completed	Green	Description of work: Internal refurbishment of the home stead and a new external toilet block, external car park and ramps to decking. Current status: Practical completion achieved. Next steps: Move to defects period. Issue/risks: Nil	No	Project carried-over from previous financial year
3856	CF: Project Delivery	Metro Park East Phase 1 Concept Plan for Netball and Hockey Complex	Provision of Hockey and netball facilities with a community building acting as a club hub, car parking, path links to the nearby schools, passive recreation areas, planting, footpath and a toilet changing block within the hub. This is for the staged development of Metro Park involving the investigation and concept design of the overall project. This will involve undertaking a survey carrying out geotech and investigations producing an overall detailed concept to accommodate the agreed facilities, supply of an estimate of costs, consultation and local board involvement before proceeding to developing the detailed design.	Q2; Q3; Q4	Growth	\$ 30,000	Approved	Green	Description of the work: staged review of Metro Park East master development plan with phase one to focus on developing a concept plan for the southern area of Metro Park East around artificial hockey pitches and potential netball complex with consultation lead by Parks Sports Recreation Sports Advisors. Current status: topographical survey completed to gather data for base map Next steps: appoint landscape architect for preparing draft concept plan Issues: none	No	Project created in October 2016 in order to identify physical works, budget and phasing in outer years.
3995	CF: Project Delivery	Estuary Arts Centre - Extension to Arts Centre	Estuary Arts Centre - Extension to Arts Centre	Q1; Q2; Q3	ABS: Capex	\$ -	In progress	Green	Description of the work: new education wing to the Estuary Arts Centre in Orewa consisting of new studios, kiln room, store, foyer/gallery and associated amenities. Current status: construction complete, building currently occupied. Defects liability period with several defects construction defects being worked through with contractor, contractor to supply new railing to address health and safety concerns with slippery polished concrete floor. Next steps: final accounts and release of retentions. Issues: none	No	Project carried-over from previous financial year
502	CF: Project Delivery	HBC Leisure Centre extension	Aquatic and recreation facilities - upgrades and new facilities	Q1; Q2	ABS: Capex	\$ 1,718,776	Completed	Green	Description of Works: Refurbishment of the centre based on agreed priority list. Current Status: Practical completion achieved. Next Steps: Commencement of Defects Notification Period and completion of deferred works over next few months. Project to provide input to wider rebranding exercise. Issues: Nil	No	Description of the work: refurbishment of the centre based on agreed priority list. Current status: construction underway (revised estimated completion: November 2016), Physio and Studio 1 complete, LED lights in stadium complete, Refurb/new stadium toilets complete, Phase 4 (final phase) of fitness centre underway, Members changerooms complete, Wet change rooms - mens complete, ladies underway, Roof works underway, Mechanical plant complete bar access, construction of spa and sauna underway. Next steps: café refurbishment, crèche refurbishment, basketball hoops installation, continue roof works, continue spa/sauna, additional vinyl flooring. Issues: some unforeseen discoverables due to the nature of the existing site and building being dealt with as part of the project. Utilities relocation and weather and resource delays has caused some delays to the delivery of the spa. this is currently being investigated as is though isolated only to the spa and sauna, it will impact on the final delivery date of the project.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4005	CF: Project Delivery	MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting	MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting	Q1; Q2; Q3	ABS: Capex	\$ -	In progress	Green	Budget shortfall to be addressed. Project reactivated April 2015. Description of the work: design, consenting and install lights for two fields and a dedicated training area. Three summer park lights to be used to light athletic 100m track. Current status: contract awarded on 6 April 2016. Installation of foundations and ducting 90% complete. Four light poles erected 9th December. Next steps: continue physical works with working around cricket and athletics use of the park. Issues: start of physical works delayed because of winter wet weather and ground conditions. Construction now to be completed end of summer working around the cricket season and ground conditions.	No	Project approved following Q1 performance report
4006	CF: Project Delivery	MSF - Hibiscus and Bays - Sportsfields - Metropark Grass Cricket Blocks	MSF - Hibiscus and Bays - Sportsfields - Metropark Grass Cricket Blocks	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Description of the work: installation of two grass cricket blocks with an artificial wicket on one side Current status: releveling and regressing of clay blocks completed and handed over. No1 block to be ready for play for 2016 season. No2 block for 2017 season. Next steps: none Issues: none	No	Project carried-over from previous financial year
4007	CF: Project Delivery	MSF - Hibiscus and Bays - Sportsfields - Metropark misc sportsfield works	MSF - Hibiscus and Bays - Sportsfields - Metropark misc sportsfield works	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Description of the work: installation of long jumps pits completed Dec 2016. Installation of two shot-put circles and hammer throwing cage to be installed April 2017 after completion of stage four sand carpet platform extension couch turf grow-in Next steps: obtain quote Jan 2017 Issues: Grow-in now unlikely to be completed until March 17 which will delay installation of shot-put circles and hammer throwing cage	No	Project carried-over from previous financial year
4008	CF: Project Delivery	MSF - Hibiscus and Bays - Sportsfields - Metropark sand carpet extension (Stage 4)	MSF - Hibiscus and Bays - Sportsfields - Metropark sand carpet extension (Stage 4)	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Late start of contract works will now delay completion of couch grow-in to January/February 17 for areas 1 & 2 and end of March 17 for area 3. Part of area 2 has been turfed for the cricket out-field to permit cricket to use one of the new grass blocks for next season. Description of the work: extension of sand carpet to complete full extent of central sportsfields platform and achieve final fields layout. Current status: physical works for installing drainage, irrigation and sand carpet has been completed. Stolon's planted on 9 November to commence four month grow-in for turf establishment. Next steps: manage grow-in with watering and regular fertilising and install slit drains in march. Issues: late start of contract works will delay completion of couch grow-in to end of March 2017. No carry forward budget to financial year 2016/17. Budget to be found from department capex surplus.	No	Project carried-over from previous financial year
4009	CF: Project Delivery	MSF - Hibiscus and Bays - Sportsfields - Metropark sportsfield future	MSF - Hibiscus and Bays - Sportsfields - Metropark sportsfield future	Not scheduled	ABS: Capex	\$ -	Completed	Green	Stage 3: Completed March 2016	No	Project carried-over from previous financial year

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Renewals											
3207	CF: Project Delivery	Amorino Park Walkway and Utility Renewals	Amorino Park Boardwalk, Drainage, Manhole, Paths, Retaining Wall and Road Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	In progress	Amber	<p>Risks/ Issues: Additional consenting to move lowest section of path from inundation zone, will increase timeline. Awaiting discussion with Local Board.</p> <p>Description of the work: stage two paths, boardwalk, retaining wall and drainage renewal. Onerahi Chaos sub soil. Path may need to be diverted out of coastal area and additional design needed.</p> <p>Current status: design underway.</p> <p>Next steps: consenting, tendering and construction.</p> <p>Issues: additional consenting to move lowest section of path from inundation zone, will increase timeline. Awaiting discussion with local board.</p>	No	Description of the work: stage two paths, boardwalk, retaining wall and drainage renewal. onerahi chaos sub soil. path may need to be diverted out of coastal area, additional design needed Current status: design under way Next steps: consenting, tendering, construction Issues: none
3990	CF: Project Delivery	Ashley Reserve public convenience	Ashley Reserve public convenience	Not scheduled	ABS: Capex	\$ -	Completed	Green	<p>Description of the work: construction of new toilet changing facility to service the new artificial pitches and training sand carpet field.</p> <p>Current status: completed and handed over.</p> <p>Next steps: defects maintenance period ends February 2017.</p> <p>Issues: none</p>	No	Project carried-over from previous financial year
3204	CF: Project Delivery	Awaruku Reserve walkway and furniture renewal	Awaruku Reserve and Fitzwilliam Drive Reserve Walkway and Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 27,692	In progress	Green	<p>Description of the work: structures, walkway and furniture renewals in Awaruku Reserve</p> <p>Current status: scoping complete. Design tender under way</p> <p>Next steps: design, consent, construction in 2018</p> <p>Issues: none</p>	No	Description of the work: structures, walkway and furniture renewals in Awaruku Reserve Current status: scoping complete Next steps: design tender, design, consent, construction in 2018 Issues: none
3206	CF: Project Delivery	Browns Bay Beach Reserve Seawall Renewal	Browns Bay Beach Reserve Retaining Wall and Seawall Renewal	Q3; Q4	ABS: Capex	\$ 30,000	Approved	Green	<p>Description of the work: tidy up beach access area at beach end of Browns Bay Rd; assess condition of all beach armouring.</p> <p>Current status: assess coastal permit implications; investigate options.</p> <p>Next steps: prepare options report</p> <p>Issues: none</p>	No	Description of the work: tidy up beach access area at beach end of Browns Bay Rd Current status: assess coastal permit implications; investigate options. Next steps: prepare options report Issues: none
3208	CF: Project Delivery	Browns Bay skate park and Drainage Renewal	Browns Bay Beach Reserve Irrigation and Skate Park Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	In progress	Green	<p>Description of the work: renewal of skate park and associated assets. Adjacent boat rigging space needs resolution.</p> <p>Current status: initial community survey complete. Design and steering group set up under way with Skate Board NZ on board. Crime Prevention Through Environmental Design report for adjacent space received.</p> <p>Next steps: additional community feedback planned for December. Concept plan feedback, consenting, tendering and construction</p> <p>Issues: none</p>	No	Description of the work: renewal of skate park and associated assets Current status: initial community survey complete. design & steering group set up under way Next steps: additional community feedback. concept plan feedback, consenting, tendering, construction Issues: none
3991	CF: Project Delivery	Campbells Bay & Browns Bay Coastal Structure Renewals	Campbells Bay & Browns Bay Coastal Structure Renewals	Q2; Q3; Q4	ABS: Capex	\$ 20,000	Approved	Green	<p>Description of the work: re-build sea wall at The Esplanade.</p> <p>Current status: identified as part of financial year 2016 work programme.</p> <p>Next steps: review consent status.</p> <p>Issues: none</p>	No	Project carried-over from previous financial year
3205	CF: Project Delivery	Centennial Park walkway and furniture renewals	Centennial Park - Campbells Bay Boardwalk, fence, Paths, Retaining Wall, Rubbish Bin, Seats, Signs, Stairs, Steps, Tables and Track Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 72,070	In progress	Green	<p>Description of the work: structures, walkway and furniture renewals in Centennial Park</p> <p>Current status: volunteer group consultation complete. Design tender under way</p> <p>Next steps: design, consent financial year 2017, construction in financial year 2018</p> <p>Issues: none</p>	No	Description of the work: structures, walkway and furniture renewals in centennial park Current status: volunteer group consultation under way Next steps: design tender, design, consent 2017, construction in 2018 Issues: none
3992	CF: Project Delivery	Deborah Reserve renewals	Deborah Reserve renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 173,590	In progress	Green	<p>Description of the work: walkway renewal.</p> <p>Current status: physical works has been awarded and due to commence early 2017 when the weather is more favourable</p> <p>Next steps: physical works to commence mid January 2017</p> <p>Issues: none</p>	No	Project carried-over from previous financial year

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3993	CF: Project Delivery	East Coast Bays Leisure Centre, Service Centre and Warkworth Masonic Hall installations	East Coast Bays Leisure Centre, Service Centre and Warkworth Masonic Hall installations	Q2	ABS: Capex	\$ 49,500	In progress	Green	NOTE: This project line only includes work for East Coast Bays Leisure Centre, not Warkworth Masonic Hall. Description of the work: design and install roof fall arrest system that is fit for the purpose including walkway around outdoor pumps area. Current status: contract awarded. Delivery dates booked in. Centre Manager notified and additional information supplied. To meet contractor on site to discuss delivery aspects with the manager further this week. Next steps: complete installation. Quality Assurance and Handover. Issues: none	No	Project approved following Q1 performance report
3994	CF: Project Delivery	East Coast Bays Library - Replace west facing drainage	East Coast Bays Library - Replace west facing drainage	Q1	ABS: Capex	\$ 13,529	Completed	Green	Description of the work: replace west facing drainage. Current status: project complete. Next steps: none Issues: none	No	Project carried-over from previous financial year
3996	CF: Project Delivery	Fisherman's Rock Reserve and Orewa Croquet Club car park renewal	Fisherman's Rock Reserve and Orewa Croquet Club car park renewal	Q2; Q3; Q4	ABS: Capex	\$ 425,559	In progress	Green	Description of the work: carpark renewal Current status: work commenced- Grant Park (Orewa Croquet Club) completed October, upgrade to Orewa Surf Club- completed October, Fisherman's Rock- due November/ December and Centreway Reserve (Council Service Centre) due January/ February. Next steps: complete physical work as per programme Issues: none	No	Project carried-over from previous financial year
3997	CF: Project Delivery	Flexman to Titan Place and Wade Landing Reserve	Flexman to Titan Place and Wade Landing Reserve	Q1; Q2; Q3; Q4	ABS: Capex	\$ 306,400	In progress	Green	Description of the work: renew existing paths Current status: Flexman to Titan- preparing drawings, awaiting specialist reports- stormwater and arborist. Next steps: Flexman to Titan- prepare resource consent application lodge mid December Issues: none	No	Project carried-over from previous financial year
3998	CF: Project Delivery	Freyberg Park car park renewal	Freyberg Park car park renewal	Q2; Q3; Q4	ABS: Capex	\$ 90,000	Approved	Green	Description of the work: undertake major clean with a view to better examine car park condition Current status: identified as part of financial year 2017 work programme Next steps: complete clean up, contractor engaged Issues: none	No	Project carried-over from previous financial year
3999	CF: Project Delivery	Hibiscus and Bays - Kingsway School SID	Hibiscus and Bays - Kingsway School SID	Not scheduled	ABS: Capex	\$ 40,000	Approved	Amber	Risks/ Issues: The school have recently come back to us and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet our specifications for community access. We're working through it with them but there is a possibility it would need to be pushed out a year. Description of the work: sportsfield growth project to provide more field capacity hours via a grant to Kingsway School. Current status: project plan being developed. Next steps: Issues: the school have recently come back to us and said they don't have enough funding for the whole turf, as they had planned, particularly with it needing to meet our specifications for community access. We're working through it with them but there is a possibility it would need to be pushed out a year.	No	Project carried-over from previous financial year
3211	CF: Project Delivery	Hibiscus and Bays Furniture Renewals	Browns Bay Beach Reserve, Deborah Reserve, Waiake Beach Reserve Barbeque and Fence Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Description of the work: renewal of various park furniture assets throughout the year. Current status: Waiake and Browns Bay BBQs, Sherwood bollards complete. Next steps: Deborah Reserve fence being checked Issues: none	No	Description of the work: renewal of various park furniture assets throughout the year Current status: scoping browns bay, deborah reserve & waiake beach reserve furniture Next steps: installation Issues: none

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
185	CF: Project Delivery	Hibiscus and Bays FY17 Arts Facility renewals	Estuary Arts Centre - Replacement of gutters and spouting.	Q3; Q4	ABS: Capex	\$ 50,595	In progress	Green	Description of the work: replacement of gutters and spouting as well as roof cladding repairs as required. Current status: contract awarded. Gutter replacement to happen alongside the repaint of the building. Next steps: complete physical works. QA and Handover. Issues: none	No	Description of the work: replacement of gutters and spouting as well as roof cladding repairs. Current status: developing project plan Next steps: visit site with Business Owner to determine the requirements. Brief contractors and request quotes. Issues: none
186	CF: Project Delivery	Hibiscus and Bays FY17 Community Centre & Hall renewals	Orewa Community Hall - seal rear area	Q2	ABS: Capex	\$ 16,500	Approved	Green	Description of the work: concrete gravel area at the back of Orewa Community Hall. Current status: confirm project requirements with the business owner Next steps: develop project plan Issues: none	No	Description of the work: concrete gravel area at the back of Orewa Community Hall. Current status: confirm project requirements with the business owner Next steps: develop project plan Issues: none
3721	CF: Project Delivery	Hibiscus and Bays FY17 Court & Structure Renewals	Maygrove Reserve Retaining Wall Renewal, Maygrove petanque court. Fitzwilliam Drive Reserve, Churchill Reserve, Mairangi Bay Park, Browns Bay Beach Reserve - park structures - scoping. NOTE: This item replaces ID's 3209 & 3210.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,000	In progress	Green	Description of the work: renewal of various park courts and structures. Minor renewals construction financial year 2017, design and consenting of major renewals financial year 2017, construction financial year 2018. Current status: design services tender under way. Next steps: construction of minor renewals, consenting of major renewals Issues: none	No	Description of the work: renewal of various park courts and structures. minor renewals construction 2017, design and consenting of major renewals 2017, construction 2018 Current status: design services tender under way Next steps: construction of minor renewals; consenting of major renewals Issues: none
188	CF: Project Delivery	Hibiscus and Bays FY17 Libraries renewals	Orewa Library - CCTV system upgrade. East Coast Bays Library - Install CCTV system.	Q3; Q4	ABS: Capex	\$ 58,084	In progress	Green	Description of the work: upgrade existing closed circuit television system. Current status: contract awarded. Awaiting execution plan and Health and Safety from the contractor. Next steps: confirm delivery dates with library staff and contractor. Complete installation. Issues: none	No	Description of the work: upgrade existing closed circuit television system Current status: scopes sent to two independent contractors and quotes requested. Next steps: meet with current as well as ex property coordinator to get more detail as to what is required. visit sites with the two contractors on different days to speak to the library managers regarding the project background and delivery dates and times. Issues: none
187	CF: Project Delivery	Hibiscus and Bays FY17 Mairangi Arts Centre renewals	Mairangi Arts Centre - Replace ceiling and address water-tightness.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 130,000	Approved	Green	Description: Replace section of leaking roof. Current status: We have appointed a architect and conducted a site visit to look at the scope. We also requested a condition report on the entire building as there are various other issues that also need to be addressed (the report will help identify all the issues and can potentially change the scope/sequence of the project). Next steps: Once the condition report is received (expected end of November) we can determine a final scope. Issues: None currently.	No	Description of the work: replace ceiling. Replace section of leaking roof. Current status: gathering information to determine scope. Also in the process of appointing a consultant for this project - it will need a building consent as we are adding a sky light. Next steps: commence with the design and tender documentation. Issues: none
191	CF: Project Delivery	Hibiscus and Bays FY17 Pools & Leisure renewals	East Coast Bays Leisure Centre - Install roof access walkway and fall arrest system	Q2	ABS: Capex	\$ 49,500	In progress	Green	Description of work: Design and install roof fall arrest system that is fit for the purpose including walkway around outdoor pumps area. Current status: Most of the works is completed. There was a delay with receiving roof walkway parts from the supplier. Products have arrived. Project should be completed by the end of January. Working closely with the facility managers, keeping them updated. Next steps: Complete installation. Do Quality Assurance and handover. Issues/Risks: Shipping of equipment/ parts were delayed due to the busy time of the year around Christmas.	No	Description of the work: design and install roof fall arrest system that is fit for the purpose including walkway around outdoor pumps area. Current status: site visited with the contractor. design and quote requested. Next steps: review quotes and design. award contract. execute the job. Issues: none
3212	CF: Project Delivery	Hibiscus and Bays Sign Renewals	Awanohi Reserve Redvale, Browns Bay Beach Reserve, Campbells Bay Esplanade Reserve, Murrays Bay Beach Reserve, Waiake Beach Reserve, Watea Road Reserve Sign Renewals	Not scheduled	ABS: Capex	\$ 20,000	Approved	Green	Description of the work: implement signage upgrade. Current status: assessing review report. Next steps: prepare and present plan to upgrade signage within budget constraints. Issues: none	No	Current Status: Work being scoped. Next Steps: Assign a project manager for delivery. Risks/Issues: None identified

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3203	CF: Project Delivery	Hibiscus Coast seawalls renewals	Arkles Bay Beachfront Reserve Seawall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 607,000	Approved	Green	Description of the work: Arkles Bay, Matakatia Bay, and Wade River Berms Reserve - renewal of failing coastal protection structures and other beachfront assets Current status: planning - including identifying if current failing structures are still needed. Awaiting discussion with local board. Next steps: community consultation Issues: none	No	Description of the work: Arkles Bay, Matakatia Bay, and Wade River berms reserve. renewal of failing coastal protection structures and other beachfront assets Current status: planning including identifying if current failing structures are still needed Next steps: community consultation Issues: none
4000	CF: Project Delivery	Mairangi Bay Arts Centre - Removal of Asbestos and Repair to Ceiling	Mairangi Bay Arts Centre - Removal of Asbestos and Repair to Ceiling	Not scheduled	ABS: Capex	\$ 21,000	Completed	Green	Project Completed.	No	Project carried-over from previous financial year
4001	CF: Project Delivery	Mairangi Bay car park renewal	Mairangi Bay car park renewal	Q2; Q3; Q4	ABS: Capex	\$ 154,800	In progress	Green	Description of the work: car park renewal Current status: design underway Next steps: works in may, following consultation with Bowls and Tennis Clubs Issues: none	No	Project carried-over from previous financial year
4002	CF: Project Delivery	Mairangi Bay Park post Watercare sand carpet renewal	Mairangi Bay Park post Watercare sand carpet renewal	Not scheduled	ABS: Capex	\$ 9,085	Completed	Green	Wet patch appeared in one corner. Watercare Services have confirmed no leaks in their underground pipes. May be a spring. Description of the work: renewal of sand carpet sports field after de-establishment of Watercare Services contractor. Current status: completed and handed over to parks on 31 March 2016. Watercare Services has completed CCTV of undergrounds services and confirm no leaks found in the park. Extra drainage installed for wet patch and turf laid to complete outstanding remedial works Next steps: none Issues: wet patch appeared in one corner. Watercare Services have confirmed no leaks in their underground pipes. Probably a spring.	No	Project carried-over from previous financial year
4003	CF: Project Delivery	Manly East boat ramp renewal	Manly East boat ramp renewal	Q1	ABS: Capex	\$ 44,650	Completed	Green	Description of the work: repair hole in boat ramp and install hand rail. Current status: complete Next step: complete Issues: none	No	Project carried-over from previous financial year
3213	CF: Project Delivery	Minor play renewals	Browns Bay Beach Reserve, Cooper - Lea Reserve, Everard Reserve, Orewa Reserve, Stredwick Reserve Playspace Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 79,000	In progress	Green	Description of the work: renewal of minor play equipment, surfacing, edges - Orewa Reserve supernova & edging, Cairnbrae Reserve noughts and crosses, Browns Bay Beach Reserve wobbly bridge, Cooper - Lea Reserve swings, edge, surface, Orewa skate park safety edge, Red Beach drainage Current Status: Orewa supernova and edging; Browns Bay wobbly bridge - complete. Cooper - Lea, Cairnbrae & Red Beach quotes requested. Next steps: final installations Issues: none	No	Description of the work: renewal of minor play equipment, surfacing, edges. Orewa Reserve supernova & edging, Cairnbrae Reserve noughts & crosses, Browns Bay beach reserve wobbly bridge, Cooper - Lea Reserve swings, edge, surface. Current status: orewa supernova ordered, edging being priced. Cooper - Lea design underway. other equipment - options requested. Next steps: ordering, installation Issues: none
4010	CF: Project Delivery	Murrays Bay Toilet Renewal	Murrays Bay Toilet Renewal	Q1; Q2	ABS: Capex	\$ 489,062	In progress	Green	Delays caused by detection of additional asbestos, wet weather, concrete scarcity and perceived discrepancies in the design. Due date for completion is 28 October 2016. Description of works: Toilet renewal. Current Status: Physical Works. Next steps: Practical Completion. Issues: Practical completion prolonged due to Christmas close down period; now expected to be early February. Facility is open for public use.	No	Project carried-over from previous financial year
4011	CF: Project Delivery	Murrays Bay Wharf	Murrays Bay Wharf	Q1	ABS: Capex	\$ 838,672	In progress	Green	Description of the work: wharf renewal Current status: physical works on wharf complete; some signage and reinstatement to complete Next steps: close out contract Issues: none	No	Project carried-over from previous financial year

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4012	CF: Project Delivery	Nippon Judo Club - Asbestos Removal	Nippon Judo Club - Asbestos Removal	Q1	ABS: Capex	\$ 14,000	Completed	Green	Description of the work: asbestos to be removed. Work includes removal and make good of the adjacent Super 6 fence, external toilet block and two external bowling club shelters. Current status: this work was completed in early July. No further works are planned for this project. Next steps: Issues: none	No	Project carried-over from previous financial year
4013	CF: Project Delivery	Nippon Judo Club - Sewage & Stormwater System	Nippon Judo Club - Sewage & Stormwater System	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	On Hold	Amber	Project on hold - pending decisions on the wider building issues This project is effectively on hold due to the failing status of the primary building.	No	Project carried-over from previous financial year
3214	CF: Project Delivery	Oneroa Track Renewal	Long Bay/Beach Road Paths and Stairs Renewals	Q3; Q4	ABS: Capex	\$ 40,000	In progress	Green	Description of the work: walkway rationalisation Current status: discussions with stakeholders complete Next steps: building consent Issues: none	No	Description of the work: walkway rationalisation Current status: agreement reached. Await engineers detailed design Next steps: Seek prices. Issues: None
4014	CF: Project Delivery	Orewa Community Centre - Interior Upgrade / Kitchen Replacement	Orewa Community Centre - Interior Upgrade / Kitchen Replacement	Q1	ABS: Capex	\$ -	Completed	Green	Description of the work: this project involves ripping out old ticket offices and turning the space into storage. Repainting walls and ceiling in the foyer. Repainting walls and steel frames in the small hall as well as replacing existing radiant heaters with new air conditioning units. Supper room walls to be repainted, old heaters taken down and one new Toshiba under ceiling unit to be installed on the back wall of the room in order to heat the space more effectively. Old kitchen in the supper room to be ripped out and replaced with new stainless bench and sink to be re-used. Walls and ceiling to be repainted as well as four new led lights installed. Exterior doors in the large hall to be repaired and repainted to match windows above. Current status: physical works completed 100%. Everything is working. Happy with the outcome. Next steps: close the project. Issues: none	No	Project carried-over from previous financial year
4015	CF: Project Delivery	Orewa Community Centre - Replace main switchboard	Orewa Community Centre - Replace main switchboard	Q2; Q3	ABS: Capex	\$ 13,700	In progress	Green	Description of work: Replace electrical switchboards (main and sub) due to its age, most parts are obsolete and are very hard to source new. Current status: Both main and sub boards replaced. Power to the building reinstated. Electrical Certificates of Compliance received. Awaiting test sheets and inspection certificate. Next steps: Close project. Issues/Risks: Nil	No	Project carried-over from previous financial year
4016	CF: Project Delivery	Orewa Community Centre - Replace ventilation fans	Orewa Community Centre - Replace ventilation fans	Q1	ABS: Capex	\$ 48,000	Completed	Green	Project Completed.	No	Project carried-over from previous financial year
4017	CF: Project Delivery	Orewa Library - Replace failing and dangerous light fittings	Health & Safety Critical Works	Q2	ABS: Capex	\$ 17,325	Completed	Green	Description of the work: existing fluorescent lighting is old. Plastic diffusers becoming brittle and unstable. All light fittings need upgrading starting with main book shelf area on ground floor. Current status: project completed. Library staff are happy with the outcome. Next steps: close project. Issues: none	No	Project carried-over from previous financial year
4018	CF: Project Delivery	Orewa Reserve Toilet Renewal	Orewa Reserve Toilet Renewal	Q1; Q2	ABS: Capex	\$ 127,530	In progress	Green	Description of the work: Toilet refurbishment. Current status: Dog bowl and drinking fountain installed. Next steps: Complete path by mid February. Issues: Nil	No	Project carried-over from previous financial year
4019	CF: Project Delivery	Orewa Seawall (Kohu - Marine View) renewal	Orewa Seawall (Kohu - Marine View) renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 49,614	In progress	Green	Description of the work: seawall renewal Current status: consultation complete and consent application preparation underway Next steps: complete application preparation Issues: none	No	Project carried-over from previous financial year

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4020	CF: Project Delivery	Red Beach Beachfront and southern foreshore protection	Red Beach Beachfront and southern foreshore protection	Not scheduled	ABS: Capex	\$ 148,075	Completed	Green	Description of the work: seawall renewal Current status: complete Next steps: complete Issues: none	No	Project carried-over from previous financial year
4021	CF: Project Delivery	Red Beach Park path and play space renewal	Red Beach Park path and play space renewal	Q1; Q2	ABS: Capex	\$ 91,556	Completed	Green	Description of the work: renewal of play equipment, surfacing, edging, furniture and paths complete. Current status: complete. Next steps: project closure Issues: none	No	Project carried-over from previous financial year
4022	CF: Project Delivery	SBPLCU - Hibiscus and Bays - Stanmore Bay Pool and Leisure Centre upgrade	SBPLCU - Hibiscus and Bays - Stanmore Bay Pool and Leisure Centre upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,785,428	In progress	Green	Description of the work: refurbishment of the centre based on agreed priority list. Current status: construction underway (revised estimated completion November 2016). Finalisation of roof access works underway. Commissioning of spa and sauna underway. Crèche refurb final completion. Next steps: landscape and planting. Remedials for handover and final building clean. Issues: extent of roof repairs more than initial roof report had suggested. Remedial works continues within allocated contingencies. Delay in delivery of spa/sauna due to Watercare and Vector delays, adverse weather and knock on effect in trades resource reprogramming.	No	Project approved following Q1 performance report
3220	CF: Project Delivery	Sea wall monitoring costs Gulf Harbour Marina Hammerhead Reserve	Gulf Harbour Marina Hammerhead Reserve Seawall. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 150,000	In progress	Green	Description of the work: Twice yearly (March/September) bathymetry profiling undertaken to assess effects of breakwater, for public information and review for future boat access options. Current status: Ongoing Next steps: October survey Issues: none	No	Description of the work: twice yearly (March/September) bathymetry profiling undertaken to assess effects of breakwater, for public information and review for future boat access options Current status: ongoing Next steps: october survey Issues: None
4023	CF: Project Delivery	Sherwood Reserve Path and Playground Renewal	Sherwood Reserve Path and Playground Renewal	Q1; Q2	ABS: Capex	\$ 50,989	Completed	Green	Description of the work: playground development and renewal project. Stages one and two complete Current status: final stage. Birds Nest Tower complete Next steps: handover Issues: none	No	Project carried-over from previous financial year
3215	CF: Project Delivery	Silverdale War Memorial No3 sand field renewal	Silverdale War Memorial Park Sandfield Renewal	Q2; Q3; Q4	ABS: Capex	\$ 30,000	Approved	Green	Description of the work: sports field renewal (sand carpet) Current status: discuss requirements with sports advisors Next steps; engage designer Issues: none	No	Description of the work: sports field renewal (sand carpet) Current status: discuss requirements with sports advisors Next steps: assess options Issues: none
4024	CF: Project Delivery	South Avenue Reserve Walkway & Structure Renewals	South Avenue Reserve Walkway & Structure Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 43,000	In progress	Amber	Consent may be notified Description of the work: handrail, steps, path furniture, cliff barrier fences and large retaining wall renewal project. Current status: landscape design, iwi consultation and engineering design complete. Next steps: consenting and tendering. Issues: consent may be notified.	No	Project carried-over from previous financial year
4025	CF: Project Delivery	Stanmore Bay Leisure - Creche Equipment	Stanmore Bay Leisure - Creche Equipment	Q1; Q2	ABS: Capex	\$ -	In progress	Green	Stanmore Bay Leisure-Crèche Equipment. This project was merged with the main project, Stanmore Bay Pool and Leisure Centre Upgrade: SharePoint ID 502. Please refer to SharePoint ID 502, Stanmore Bay Pool and Leisure Centre Upgrade for an update on the project.	No	Description of the work: Stanmore Bay Leisure - Creche Equipment Current status: no update
3216	CF: Project Delivery	Stanmore Bay Park 3 sandfield renewal	Stanmore Bay Park Sand and Sportfield Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Amber	Additional funding needed for lighting renewal installation Description of the work: sandfield renewal and lighting design. Current status: design tender under way Next steps: design, consenting, tendering in financial year 2017; construction to commence in financial year 2018. Issues: additional funding needed for lighting renewal	No	Description of the work: sandfield renewal & lighting design. Current status: design tender under way Next steps: design, consenting, tendering 2017. construction in 2018 Issues: additional funding needed for lighting renewal

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4027	CF: Project Delivery	Stanmore Bay skate & basketball renewal	Stanmore Bay skate & basketball renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 121,590	In progress	Green	Description of the work: renewal of skate ramp and basketball hoop Current status: re-design under way due to excessive tender price responses. Building consent waived. Tendering under way Next steps: installation Issues: none	No	Project carried-over from previous financial year
3201	CF: Project Delivery	Stillwater boat ramp renewal	Buster Elliot Memorial Landing Reserve Boatramp Renewal. Existing Renewal Project	Q1; Q2	ABS: Capex	\$ 40,000	Completed	Green	Description of the work: boat ramp renewal. Current status: complete Next steps: complete Issues: none	No	Description of the work: boat ramp renewal Current status: contract awarded, work commenced early Sept. Next steps: work October, subject to tides; communication with boat club on-going Issues: none
4028	CF: Project Delivery	Stillwater Hall upgrade	Stillwater Hall upgrade	Q1; Q2; Q3	ABS: Capex	\$ 63,946	Completed	Green	Description of the work: new community hall build Current status: deck extension - resource consent underway Next steps: closing out defects notification period. Awaiting resource consent for deck extension Issues: none	No	Project approved following Q1 performance report
3202	CF: Project Delivery	Tindalls Beach Coastal Structure Renewals	De Luen Ave Beachfront Reserve Boatramp, Seawall and Step Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 370,000	In progress	Amber	Structures on public land protecting private property Description of work: Seawall rationalisation. Current status: Initial consultation with residents has taken place. Design and consultation programme on-going. Next steps: Consultation with Geotechnical Engineer, Auckland Council to liaise with community over programme. Issues: Structures on public land protecting private property.	No	Description of the work: seawall rationalisation Current status: initial consultation with residents has taken place. design and consultation programme ongoing Next steps: consultation with geotech, Auckland Council to liaise with community over programme Issues: structures on public land protecting private property
3217	CF: Project Delivery	Victor Eaves Park 1A & 1B sandfield renewal	Victor Eaves Park Sandfield Renewal	Q2; Q3; Q4	ABS: Capex	\$ 30,000	Approved	Green	Description of the work: sportsfield renewal (sand carpet) Current status: engage designers Next steps; assess options Issues: none	No	Description of the work: sports field renewal (sand carpet) Current status: discuss requirements with sports advisors Next steps: assess options Issues: none
4031	CF: Project Delivery	Victor Eaves Park Drainage 1	Victor Eaves Park Drainage 1	Not scheduled	ABS: Capex	\$ 20,000	Completed	Green	Description of the work: renewal of drainage and turf Current status: spray out of poa and kikuyu completed. Defects liability certificate issued and final invoice received for final retention release. Project complete and closed. Next steps: none Issues: none	No	Project carried-over from previous financial year
3218	CF: Project Delivery	Victor Eaves Park playground renewal	Victor Eaves Park Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 50,000	In progress	Green	Description of the work: renewal of play equipment, surfacing, edging, furniture & paths. Design & consult financial year 2017; construction to commence financial year 2018. Current status: initial community survey and design complete. Next steps: design consultation, tendering financial year 2017; construction to commence financial year 2018. Issues: none	No	Description of the work: renewal of play equipment, surfacing, edging, furniture & paths. Next steps: design & consult 2017, construction 2018
4032	CF: Project Delivery	Victor Eaves Park Toilet Renewal Project	Victor Eaves Park Toilet Renewal Project	Q1; Q2; Q3	ABS: Capex	\$ 74,971	Completed	Green	Description of works: Demolition of existing toilet ready for replacement. Current Status: Project complete. Next steps: Project closure. Issues: Nil	No	Project carried-over from previous financial year
4405	CF: Project Delivery	Wade Landing Reserve walkway renewal	Walkway renewals	Not scheduled	ABS: Capex	\$ 55,000	Completed	Green	Description of works: Renew existing paths. Current Status: Project complete. Next steps: None. Issues: Nil	No	Project approved following Q1 performance report

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3200	CF: Project Delivery	Waiake Beach Reserve Toilet Renewal	Waiake Beach Reserve Toilet Renewal. Existing Renewal Project	Q2	ABS: Capex	\$ 221,000	In progress	Amber	Issues: Tight timeframe Description of the work: renewal of existing toilet Current status: work underway, completion due early December Next steps: complete on time Issues: tight timeframe	No	Description of the work: renewal of existing toilet Current status: work underway, completion due early december. Next steps: complete on time Issues: tight timeframe
3219	CF: Project Delivery	Waiwera and Hatfields Coastal Structures Renewal	Hatfields Beach Reserve, Waiwera Bridge Jetty, Waiwera Place Reserve Seawall Renewals	Q2; Q3; Q4	ABS: Capex	\$ 30,000	Approved	Green	Description of the work: upgrade coastal assets. Current status: assessed on site and engage planning services. Next steps: assess options Issues: none	No	Current status: initial community survey complete. design tender under way
4033	CF: Project Delivery	Waiwera Place Reserve	Waiwera Place Reserve	Not scheduled	ABS: Capex	\$ 37,636	Completed	Green	Description of the work: path renewal Current status: work complete Next steps: reinstatement Issues: none	No	Project carried-over from previous financial year
4034	CF: Project Delivery	Western Reserve Skate, Hard Court, Furniture Renewals	Western Reserve Skate, Hard Court, Furniture Renewals	Not scheduled	ABS: Capex	\$ 19,670	Completed	Green	Description of the work: Western Reserve Skate, hard court, furniture renewals financial year 2016. Current status: project complete Next steps: none Issues: none	No	Project carried-over from previous financial year
4035	CF: Project Delivery	Western Reserve toilet replacement	Western Reserve toilet replacement	Q1	ABS: Capex	\$ 152,000	Completed	Green	Description of the work: toilet renewal Current status: complete Next steps: complete Issues: none	No	Project carried-over from previous financial year
4036	CF: Project Delivery	Whangaparaoa Library - Building refit	Whangaparaoa Library - Building refit	Not scheduled	ABS: Capex	\$ 65,000	Completed	Green	Description of the work: refurbishment work in Whangaparaoa Library: New main front service desk, new carpet to big parts of the library and new LED lighting. Current status: project complete. Next steps: none Issues: none	No	Project carried-over from previous financial year
Community Facilities: Operational Management and Maintenance											
3809	CF: Operations	Hibiscus and Bays Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 541,473	Proposed	Green	Treescape continue to perform well with a quarterly average of 97% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Treescape have performed to expectation during this period with the following KPI results recorded - July 100% - August 95.8%. The data for September is not available yet. The weather conditions have been extremely wet though thankfully not coinciding with intense wind events to date and as such our tree collections have endured the conditions well. Scheduled maintenance has been able to proceed without great disruption to the maintenance programmes though it is anticipated that tree work in the reserves will have to be deferred for some considerable time as the soils currently are so waterlogged. The tree planting programme has been completed and aftercare maintenance programmes are in place to manage the specimen tree collections over the coming months.
3808	CF: Operations	Hibiscus and Bays Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 165,010	Proposed	Green	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	NZ Biosecurity Services have performed to expectation during this period with the following KPI results recorded - July 100% - August 100%. The data for September is not available yet. Re-vegetation planting was completed at Karaka Cove Reserve during August. Request for Services to control rats have increased slightly in the Hibiscus and Bays region over the winter months and suitable baiting programmes have been implemented to address the issues.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3807	CF: Operations	Hibiscus and Bays Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,822,933	Proposed	Green	Recreational Services have performed to expectation during this period with the following KPI Results recorded – September 98.35% - October 98.55% - November 97.71%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Recreation Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.	No	Recreational Services have performed to expectation during this period with the following KPI Results recorded - July 98.9% - August - 98.6%. September data is not available yet. The winter sports season was challenging with very wet weather conditions experienced. Cancellations were kept to a minimum and the sports clubs overall have been very satisfied. The annual bedding displays have suffered with the continual wet weather conditions and generally overcast skies, the replacement summer bedding plantings are due to be planted during October. Mowing is proving to be particularly challenging with extremely wet conditions experienced in our reserves. Recreational services has implemented additional weedeating and hand mowing of some sites, it is anticipated that there will be an increase in out of spec lawn areas in the coming months until such time as ground conditions have firmed sufficiently to allow normal mowing operations to resume.
Infrastructure and Environmental Services											
2204	I&ES: Environmental services	Love our Bays riparian restoration programme	The approach will be to encourage volunteers that have attended community planting days in June 2016 to continue to engage in caring for the planted areas by undertaking plant release and holding weeding bees and to get involved in planting new streamside areas within Manly Park. The budget provides for contractor weed control to prepare new streamside areas in Manly Park for planting. The budget also allows for contractor weed control at both sites in the event that volunteer support is not forthcoming, and to tackle weeds that require chemical control.	Not scheduled	LDI: Opex	\$ 18,000	In progress	Green	<ul style="list-style-type: none"> •Manly Reserve, Whangaparaoa: Procurement is underway for weed control and plant supply. Negotiations are under way with possible community partners to deliver the community engagement. •Browns Bay (Bay City Park Reserve) restoration plan: Procurement is underway after meeting with Northcross Intermediate School for input into the scope •Browns Bay Community open day: After discussion and planning with the local community group this project has been rescope to take more of a catchment communications focus. Procurement is underway for delivery of the project in quarter three. 	No	<p>Three projects are presently being scoped:</p> <ul style="list-style-type: none"> •Manly Reserve, Whangaparaoa. Areas that require additional weed control and infill planting following previous work have been identified, and a new area identified for planting in winter 2017. In the next quarter suppliers will be sought for weed control, plant supply and community events. •Browns Bay - development of a restoration plan. An opportunity to support a joint project with Northcross Intermediate was identified at Bay City Park Reserve. A draft scope has been developed and will continue to be refined in the next quarter in liaison with Northcross Intermediate School. •Browns Bay - community open day and possible interpretive signage. The opportunity to showcase work across the broader catchment (including the work with Northcross Intermediate was identified in conjunction with the Sherwood Reserve stream daylighting project and a recently approved community led project in the lower part of the catchment. Discussions and planning with the local community group will begin next quarter.
2142	I&ES: Environmental services	Love our Bays: Water Sensitive Design for Schools	This initiative will be undertaken at schools within the local board area. Two options are possible: 1. A school can be the focus of a workshop or information session to which surrounding schools are invited. The host school will be provided with a rain water barrel or tank. 2. Alternatively individual schools can be provided with an information or demonstration session and a water barrel or tank.	Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Initial engagement has occurred with schools, facilitators and contractors. Scoping is underway to best maximise outcomes by leveraging off existing projects in the board area with similar water focussed themes. Engagement will continue and contractors will be secured in quarter three with delivery scheduled for quarter four.	No	This project is scheduled to be delivered in quarters two to four. Activities planned for the second quarter are finalising project details and direction, selection of schools and contractors for delivery, and initial engagement with schools.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2107	I&ES: Environmental services	North West Wildlink Assistance Programme – Hibiscus and Bays	Creating an effective North-West Wildlink green corridor is a high priority for the local board. Assist and grow community initiatives to safe, healthy and connected habitat in priority areas across the North West Wildlink. Provide technical advice, practical support and facilitation to private landowners and community groups to undertake restoration actions that improve biodiversity values and native habitat linkages across the local board area. Feedback from key community groups will be used to shape the future approach to delivery of this assistance programme. The assistance programme will continue to build on community-led restoration activities aiming to engage and encourage more people and groups to take action across the whole local board area. There is no direct Maori engagement necessary but there are opportunities to work with mana whenua.	Not scheduled	LDI: Opex	\$ 50,000	In progress	Green	Initial stakeholder discussions have occurred and scoping is underway for five agreed projects. These are an Orewa estuary restoration plan, pest control plan for Long Bay wetland, weed workshops, animal pest control resources for communities, and an educational nocturnal biodiversity tour. Quarter three will focus on procurement for project delivery.	No	Following direction from the local board at the workshop held 17 July 2016, officers held discussions about funding allocations at the Hibiscus and Bays Restoration Group bi-monthly meeting on 21 September 2016. Officers are now using the information from this meeting to create a work programme.
2197	I&ES: Environmental services	Weiti Wildlink projects: Weiti River Restoration Programme	Community riparian planting along the Weiti River for a distance of almost 300 m in the reserve at 36 Hibiscus Coast Highway. This will include site preparation, provision of native plants, community day co-ordination. Planting will be undertaken in June 2017 along a distance of about 300 meters of the stream bank to a width of 7 – 8 meters. The planting would be planned in partnership with Parks to be consistent with the reserve's concept plan while achieving a sufficient width of planting to provide ecological benefits.	Not scheduled	LDI: Opex	\$ 30,000	In progress	Green	Procurement has started for weed control and plant supply. Negotiations are under way with possible community partners to deliver the community engagement. Work will commence in quarter three.	No	Planting activities for winter 2017 are proposed for a site immediately west of the Hibiscus Coast Highway bridge, on the Yes right hand side of the Weiti river. This will include weed control, site preparation and plant supply. Possible community partners have been identified to help with community engagement in the broader area and for planning community events in the next calendar year. In the next quarter scopes will be drafted for this work and suppliers sought. Ongoing liaison will occur with the New Zealand Transport Agency to address weed control options on adjacent land.
2196	I&ES: Healthy waters	Weiti Wildlink projects: Silverdale Pollution Prevention Programme	Engaging an expert to undertake key tasks such as spill training and re-visits to sites. Local businesses and industries have also expressed an interest in being actively involved in the visits to enable them to better promote continued best practice amongst their members. A field day will be held at a local business to showcase best practice pollution prevention management. Fish signs will also be supplied to businesses to highlight the connection between stormwater drains and the waterways.	Not scheduled	LDI: Opex	\$ 7,000	In progress	Green	Works have commenced on this project and are expected to be complete in February 2017. A summary report will be provided to the board on completion of the project.	No	The procurement is complete for this project. Site visits will begin in early 2017 in the Silverdale catchment area.
Local Economic Development: ATEED											
2127	CCO: ATEED	Implementation of Town Centre Plan actions relating to the Visitor economy and Economic Activity	Provide support to assist with the implementation of the local economic development actions identified in the town centre plans approved in the Local Board area. Actions may include investigating ways to attract people to international events being held in the Local Board area.	Not scheduled	LDI: Opex	\$ 15,000	Approved	Green	The opportunity for Torbay Business Association to utilise the budget was unable to be pursued. Staff will look to identify where the budget can be utilised to support the delivery of actions within one or two plans where they have the potential to realise economic outcomes. This will have to be done in partnership with other departments due to the size of the budget.	No	Staff are investigating the potential for the Torbay Business Association to draw down the budget to leverage off of the Youth yachting championships taking place at the Torbay Boat Club. The objective will be to attract people to the town centre prior to and during the event.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2716	CCO: ATEED	World Masters Games Leverage (HB)	<p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local businesses will be expected to contribute to any prizes, incentives, discounts offered.</p>	Not scheduled	LDI: Opex	\$ 15,000	Approved	Green	A proposal has been received from the Browns Bay Business Association for \$4,435 to run a Kiwiana event during the World Masters Games. This was presented to the board at a workshop on the 1 December 2016. An outline proposal has also been received from the Silverdale Business Association for \$10,000. further detail has been requested prior to discussion with the Local Board.	No	<p>Staff have contacted the Business Associations within the local board area drawing their attention to the budget allocation and asking for proposals to be submitted for the Local Board to consider.</p> <p>A deadline has been set for proposals to be received by the end of October.</p>
1913	CCO: ATEED	Young Enterprise Scheme (HB)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards). The potential locations for these events is yet to be determined.	Q3	LDI: Opex	\$ 1,000	In progress	Green	The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.	No	The Young Enterprise Scheme Co-ordinators are scoping out the events to be held, and are expecting to draw down funds in Quarter 3 to assist with the delivery of events across Auckland.

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Renewals												
1639	CF: Community Leases	Browns Bay Marine Centre Trust	New Lease to Browns Bay Beach Reserve - Beach Road, Browns Bay	Q4			\$ 1.00	Approved	Green	Investigate request for lease into adjacent carpark in Q4.	No	No update.
1625	CF: Community Leases	East Coast Bays Community Creche Incorporated	Renewal lease for Browns Bay Village Green - 5 Inverness Road, Browns Bay - Previously reported in Work Plan Year 2015/2016	Q1	30/11/2025		\$ 1.00	Completed	Green	Deed of renewal drafted. To be sent to lessee.	No	No update.
1638	CF: Community Leases	East Coast Bays Rugby League Club	New lease at Freyberg Park -Woodlands Cres, Browns Bay - Previously reported in Work Plan Year 2013/2014	Not scheduled			\$ 1.00	Approved	Green	No update.	No	No update.
1633	CF: Community Leases	Hibiscus Coast Citizens Advice Centre	New multi-premises lease at Orewa Community Centre - Moana Court	Q1	30/06/2024		\$ 1.00	Completed	Green	Awaiting finalisation of top level discussions into multi premise lease.	No	No update.
1627	CF: Community Leases	Hibiscus Coast Radio Society Incorporated	New lease for 1/479 Whangaparaoa Road	Q4			\$ 1.00	Approved	Green	Group has new committee. Plan to engage with the new committee in Q3 to outline the requirements moving forward.	No	No update.
1631	CF: Community Leases	Hibiscus Coast Raiders Rugby League and Sports Club Incorporated	New lease at Stanmore Bay Park, 159 – 161 Brightside Road, Stanmore Bay - Previously reported in Work Plan Year 2014/2015	Q3	30/09/2014		\$ 1.00	In progress	Green	Presented at local board meeting on 14/12/2016. Local board resolved to grant a lease for a term of 10 years commencing 1 January 2017 with one right of renewal for a further 10 years.	No	No update.
1635	CF: Community Leases	Hibiscus Mens Shed Trust	New lease and licence to occupy for Silverdale War Memorial Park, 12 Hibiscus Coast Highway, Silverdale	Q1			\$ 1.00	Completed	Green	Agreement to Lease executed, dated 25 July 2016. Provides for a term of three (3) years for the construction of the 'mens shed' building and sealed driveway.	No	Hibiscus and Bays local board facilities and reserves committee business meeting of 22 June 2016. Hibiscus and Bays local board facilities and reserves committee business meeting of 27 July 2016 - resolution relating to lease for council owned skyline shed subsequently revoked.
1641	CF: Community Leases	New Zealand Red Cross Incorporated	Potential for Expressions of Interest process for council-owned building. Allotment 556 Waiwera Parish being part of Silverdale Reserve - Category 4	Q4	31/05/2017		\$ 10.00	Approved	Green	To investigate usage and state of the building and workshop with local board in Q4.	No	No update.
1626	CF: Community Leases	North Harbour Volley Ball Association	Renewal of lease for Part Mairangi Bay Park - Ramsgate Terrace, Mairangi Bay - Previously reported in Work Plan Year 2015/2016	Q1	22/09/2025			Completed	Green	Deed of renewal drafted. Lessee currently struck off register of Incorporated Societies. Lessee has been advised to reregister.	No	No update.
1630	CF: Community Leases	Northern Auckland Kindergarten Association Incorporated (Oaktree)	Renewal of lease for Oaktree Reserve, being Lot 162 and Part Lot 163 DP 83808 together with Lot 161 DP 83812	Q4	31/12/2016		\$ 1.00	Approved	Green	Contact made with lessee. Awaiting application.	No	Renewal application sent to lessee.
1629	CF: Community Leases	Northern Auckland Kindergarten Association Incorporated (Rangitoto)	Renewal of lease for Hythe Reserve, being Lot 41 DP 34777	Q3	31/12/2016		\$ 1.00	Approved	Green	Contact made with lessee. Awaiting application.	No	Renewal application sent to lessee.
1628	CF: Community Leases	Northern Auckland Kindergarten Association Incorporated (Taiotea)	Renewal of lease for Freyburg Park, being Lot 3 DP 3914	Q3	31/12/2016		\$ 1.00	Approved	Green	Contact made with lessee. Awaiting application.	No	Renewal application sent to lessee.
1636	CF: Community Leases	Orewa Surf Life Saving Club Incorporated (Community licences to occupy for port-a-coms)	New agreement to lease and community lease at Orewa Beach Reserve	Q1	30/11/2027			Completed	Green	Deed of lease executed. Awaiting club to satisfy common seal requirement.	No	Complete.
1642	CF: Community Leases	Red Beach Surf Life Saving Club Incorporated	Proposal on Lot 17 DP 19458 being 10 Ngapara Street, Red Beach	Q4	30/04/2021		\$ 10.00	Approved	Green	No update.	No	No update.
1643	CF: Community Leases	Stillwater Ratepayers and Residents Association Incorporated	Finalise lease documentation Stillwater Recreation Reserve	Q3	16/06/2025	\$ 500.00	\$ 1.00	Approved	Green	Seek resolution for local board to finalise lease area.	No	No update.
1632	CF: Community Leases	Stoney Homestead	New community lease at 12 Galbraith Greens, Millwater	Q2		\$ 1,000.00	\$ 1.00	Approved	Green	Lease drafted, awaiting execution by lessee.	No	Lessee submitted lease application, community outcomes plan negotiated.
1634	CF: Community Leases	The Royal New Zealand Plunket Society Orewa Community Centre	New community lease for Orewa Community Centre - Moana Court - Previously reported in Work Plan Year 2012/2013	Q3	31/10/2010		\$ 1.00	Approved	Green	Application sent to lessee in Q1. No response from lessee, however there are top level discussions into multi-premise lease.	No	No update.
1637	CF: Community Leases	The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts	New community lease for Taiaotea Reserve, 702 Beach Road, Browns Bay - Previously reported in Work Plan Year 2014/2015	Q4	31/01/2013		\$ 1.00	Approved	Green	Draft report recommending renewal of lease.	No	No update.
1640	CF: Community Leases	Torbay Sailing Club Incorporated	Potential for new community lease Aicken Reserve	Q4	30/09/2029		\$ 1.00	Approved	Green	No update.	No	No update.