

**Urgent decision: Pakuranga Rugby League Community Sports Club  
(Inc)**

27 January 2017

Sue O'Gorman  
Relationship Manager

**Background**

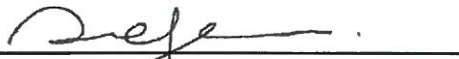
1. The Pakuranga Rugby League Community Sports Club (Inc.) has requested assistance with their Club Day which is being held at the Pakuranga Rugby League Community Sports club on 2 February 2017 from 4pm to 8pm.
2. The Club has been asked to host three National Rugby League (NRL) Auckland Nines teams, where fans can come and see their players, get autographs and interact with balls and skills stations and enjoy a great community day.
3. The Club is seeking assistance with the cost of the hire of the marquee and UHF radios to be used at the Club Day.

**Recommendation**

That the Howick Local Board:

- a) approve a grant of \$2,000 from the community response fund to the Pakuranga Rugby League Community Sports Club (Inc) for the hire of the marquee and UHF radios to be used at the Club Day hosting three NRL 9s teams on 2 February 2017.

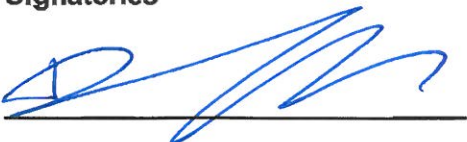
**Authorised for release:**



Signed by Sue O'Gorman  
Relationship Manager, Howick Local Board

Date 27/1/17

**Signatories**



David Collings  
Chairperson, Howick Local Board

Date 27/1/17



Katrina Bungard  
Deputy Chairperson, Howick Local Board

Date 27/1/17 .

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# Urgent Decision - Pakuranga Rugby League Community Sports Club (Inc.)

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## Purpose

1. To consider funding a grant to the Pakuranga Rugby League Community Sports Club (Inc.) to cover the cost of the hire of the main marquee and UHF radios required for their Club Day.

## Background

2. The Pakuranga Rugby League Community Sports Club (Inc.) has requested assistance with their Club Day which is being held at the Pakuranga Rugby League Community Sports Club on 2 February 2017 from 4pm to 8pm. (Copy of letter and quotes attached).
3. The Club has been asked to host three National Rugby League (NRL) Auckland Nines teams: Canterbury Bulldogs, Sydney Roosters and Manly Eagles. Fan will be able to come and see their players, get autographs, interact with balls and skills stations and enjoy a great community day.
3. The Club is seeking assistance with the cost of the hire of the main marquee and UHF radios to be used at the Club Day.

## Local Board Funding Rounds

4. The board has elected to have four 'Quick Response' and two 'Local Grants' funding rounds each year. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.
5. In 2016/17 the grants rounds are as follows:

### Quick Response

2016/17	Opens	Closes	Decisions made	Projects to occur after
Round 1	13 July 2016	14 August 2016	12 September 2016	1 October 2016
Round 2	5 September 2016	7 October 2016	December 2016	1 January 2017
Round 3	27 February 2017	24 March 2017	May 2017	1 June 2017
Round 4	3 April 2017	28 April 2017	June 2017	1 July 2017

### Local Grants

2016/17	Opens	Closes	Decisions made	Projects to occur after
Round 1	13 June 2016	11 July 2016	12 September 2016	1 October 2016
Round 2	1 March 2017	31 March 2017	May 2017	1 July 2017

## Reason for urgency

6. The closing dates for projects in early 2017 in the Quick Response round, (grants up to \$3,000) was 7 October 2016. The Club was unable to meet this timeframe.

7. An urgent decision is required as the event is being held on Thursday 2 February 2017. The Club Day supports the high priority outcomes in the Howick Local Board plan for local grants. This decision will be noted at the Howick Local Board's next business meeting is scheduled for Monday 20 February 2017.

## Recommendation/s

That the Howick Local Board:

- a) approve a grant of \$2,000 from the community response fund to the Pakuranga Rugby League Community Sports Club (Inc.) for the hire of the marquee and UHF radios to be used at the Club Day hosting three NRL 9s teams on 2 February 2017.

## Attachments

No.	Title	Page
A	Pakuranga Rugby League Community Sports Club (Inc.) Funding assistance application letter and quotes.	

## Signatories

Authors	Carol McGarry - Democracy Advisor
Authorisers	Sue O'Gorman – Relationship Manager



**PAKURANGA RUGBY LEAGUE  
COMMUNITY SPORTS CLUB (INC)**

**PO BOX 51225 PAKURANGA  
PHONE: 5765419**

**www.myclub.co.nz/pakurangarugbyleague**

**Email: [rawiniamana@vodafone.co.nz](mailto:rawiniamana@vodafone.co.nz)**

**Mobile: 0297730019**



**Local Council Board  
Pakuranga  
Attention: David Collings**

**Dear David**

**Thank you for your correspondence yesterday.**

**We are asking for assistance with the help of our Club Day which is being held at the Pakuranga Jaguars Rugby League Community Sports Club, Ti Rakau Park, Pakuranga on Thursday 2<sup>nd</sup> February 4pm-8pm.**

**The club has been asked to host three NRL 9s teams – Canterbury Bulldogs, Sydney Roosters and Manly Eagles where fans can come and see their players, get autographs, interact with balls and skills stations and enjoy a great community day.**

**This is our third year at hosting NRL team but our first with three teams and in conjunction with our bodying clubs.**

**We are running the day with an invitation to Howick Hornets, Ellerslie Eagles, Mt Wellington Warriors, and Otahuhu Leopards.**

**We are seeking assistance with the costs of the Main Marquee, Walkie talkies and Maori Wardens for which I have attached quotes. (and also dropped off at the office).**

**This is only part of the costings as we still have to look after the feeding of our volunteers, koha for the Maori Culture groups who will be doing the powhiri, supplying of Vests/TShirts to acknowledge our volunteers etc etc.**

**ATEED are partners with all the club days and are assisting with the costs of the following:**

**assistance with preparing site plans/ runsheets/health and safety plan plus waste management plan.**

**Supplying red badge security**

**NRL nines signed jersey**

**4 trays of water for the players**

**1 food pack for the players**

**20 volunteer caps (if available)**

**600 Autograph sheets**

**5 x Eziup Gazebos with walls for club registrations**

**Club name signs:**

**Pakuranga, Howick, Ellerslie, Otahuhu, Mt Wellington**

**At this stage we are anticipating a crowd flow of approximately 3/4000 people.**

**\*We have made contact with the local sports council in preparing the fields and changing rooms.**

**\*Contacted the local police to ask for any assistance with the traffic control.**

**\*Contacted the Pakuranga Plaza to promote the day and be part of a great community day.**

**\*Contacted Local businesses in and around TiRakau Park, Cortina Place, Te Tuhi and Community Recreation Centre.**

**\*Done letter drops around the community area.**

**Your attention to our request would be much appreciated and if you require further information please do not hesitate to contact me.**

**Yours In Sport**

**Rawinia Mana**

**Club Manager**

**0297730019**



**HOST CITY**

13/12/2016

Dear Neighbours,

### **2017 Downer NRL Auckland Nines Club Programme**

#### **Pakuranga Rugby League Club, Thursday 2 February 2017**

We want to keep you posted about the upcoming 2017 Downer NRL Auckland Nines club programme event being hosted by Pakuranga Rugby League Club at Ti Rakau Park on Thursday 2 February 2017 from 5:00pm – 8:00pm.

We are excited to announce that we are hosting Sydney Roosters, Manly Sea Eagles & Canterbury-Bankstown Bulldogs at our home ground and are also looking forward to welcoming our neighbouring league clubs, Otahuhu, Howick, Ellerslie and Mount Wellington, who will be on site to join in the fun.

#### **Programme of activities**

**5:00pm – 6:00pm Sydney Roosters**

**6:30pm – 7:15pm Manly Sea Eagles**

**7:15pm – 8:00pm Canterbury-Bankstown Bulldogs**

We are expecting a great turn-out from local fans and players and there may be higher traffic levels than normal, busier public transport and more pedestrians in the area both before and after the event.

We will not be closing any roads during this time, but there may be traffic management people in place at various times during the event to assist us in keeping the event area safe, and traffic flowing.

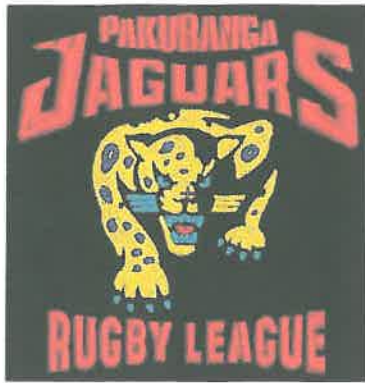
If you have any queries regarding the event or any of the information above please contact **Rawinia Mana 029 773 0019**. Alternatively, you can contact Auckland Council on (09) 301 0101.

We hope you can join us. We would love to see you there and look forward to your support in staging this event.

Thank you and regards.

Rawinia Mana

**Club Manager**



**PAKURANGA RUGBY LEAGUE  
COMMUNITY SPORTS CLUB (INC)**

**PO BOX 51225 PAKURANGA**

**PHONE: (09) 5765419**

**[www.pakurangajaguars.co.nz](http://www.pakurangajaguars.co.nz)**

**Email: [rawiniamana@vodafone.co.nz](mailto:rawiniamana@vodafone.co.nz)**

**Mobile: 0297730019**



To whom it may concern

This letter is to confirm that we will supply three signed balls to the Pakuranga Plaza on Thursday 2<sup>nd</sup> February for a Special Draw to incorporate with the NRL 9s visit to the Pakuranga Rugby League Community Club.

The teams will be arriving in scattered times 5pm-7pm, so as soon as the balls are retrieved I will make sure that they are delivered to the Plaza.

We would like to thank you for this opportunity to extend our Club Day to the wider community, with the day being a Thursday night it incorporates well with the late night shopping.

If you require further information, please do not hesitate to contact me.

Yours In Sport

Rawinia Mana

Club Manager

0297730019

Pakuranga Jaguars Rugby League Community Sports Club

Ti Rakau Park

Pakuranga



# carltonpartyhire

where all successful functions begin

PAKURANGA 104 LIMITED  
TRADING AS CARLTON PARTY HIRE PAKURANGA  
62 TI RAKAU DRIVE PAKURANGA AKL 09-577-0328  
P.O. BOX 259-190 BOTANY AUCKLAND 2163

akeast@carltonpartyhire.co.nz BNZ 02-0278-0058573-000

**RENTAL QUOTATION: 902735**

**BILL TO:**  
PAKURANGA RUGBY LEAGUE  
PO BOX 51-225  
PAKURANGA  
AUCKLAND

**SHIP TO:**  
PAKURANGA RUGBY LEAGUE  
27R WILLIAM ROBERTS ROAD  
PAKURANGA  
AUCKLAND

**CUSTOMER #:** 2285  
**BILLING TEL:** 09-576-5419  
**SITE TEL:**  
**SALESMAN:** TRAVIS GAMBLE  
**CUSTOMER PO:** RAWINIA MANA.

**QUOTE PERIOD:** FROM: FEB 02/17 TO FEB 03/17

**DELIVERY AND PICKUP**

**GST #:** 89-152-585

**RENTAL QUOTATION NOTES:**

DELIVERY: DELIVER / INSTALL THU 02/02, BEFORE 4PM.  
CONTACT ON-SITE: RAWINIA 029-773-0019.

**TERMS:** CASH  
ID: 029-773-0019.

COLLECTION: REMOVE THU 02/02, FROM 8PM.

RENTAL#	QTY	DESCRIPTION	EXTENDED AMT
H-RODER6X9	1.00	PAVILION MARQUEE 6M X 9M	\$1,045.00

DAILY: \$1,045.00

DATE OUT: FEB 02/17 8:00AM DATE DUE: FEB 03/17 8:00AM  
RENTAL PERIOD: 1 DAY(S)

**SUBTOTAL RENTALS: \$1,045.00**

SERVICES#	QTY	DESCRIPTION	UNIT PRICE	AMOUNT
D		DELIVERY	\$0.00	\$0.00
P		PICKUP	\$0.00	\$0.00
AH	1.00	AFTER HOURS FEE	\$280.00	\$280.00

**SUBTOTAL SERVICES: \$280.00**

TAXES	TAXABLE	AMOUNT
GST	\$1,325.00	\$198.75

**SUBTOTAL TAXES: \$198.75**

**GRAND TOTAL: \$1,523.75**

CONDITIONS OF HIRE: I agree to hire the equipment listed above subject to the terms and conditions of Carlton Party Hire. The hirer is responsible for the goods hired. Any breakages, damage or loss between receipt and return must be paid for by the hirer. To avoid penalty charges all goods must be returned clean and undamaged by 10am on the due date.

X

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT NAME



Filter: All

Folders	From	Subject	Date	Size
Inbox	Sharon Swann and Lola Th...	Facebook	Today 10:16	23 KB
Drafts	RE: NRL9s meeting	Simone Pakieto	Today 10:15	85 KB
Sent	NRL 9s Pakuranga Jagu...	Paul Fairless	Today 10:05	127 KB
Junk	RE: clubs of auckland	Lynley	Today 09:55	12 KB
Deleted Items	Re: NRL9s meeting	cdwaters	Today 09:54	6 KB
	RE: Business and Resident...	Simone Pakieto	Wed 16:18	1.9 MB
	See you at Mai Summer Ja...	Nickson, Nate & Lily	Wed 16:03	79 KB
	RE: Entry form	Richard Johnson	Wed 15:56	31 KB

Select: Interface Help: Threads: Show preview Message 1 to 40 of 120

Subject **NRL 9s Pakuranga Jaguars League Club Hosting Event Feb 02/03 (x16)**

Sender Paul Fairless

Recipient rawiniamana@vodafone.co.nz

Copy Sandy Timoti

Date Today 10:05

Rentals - Terms & Conditions.pdf SKYCOM -Rental Credit Card Authorisation.pdf

Morena Rawinia - thanks for getting in touch and it's fantastic that you are hosting the Bulldogs, Roosters and Manly NRL 9s ☺

Yes we can assist with your request - please see as follows:

**Event: NRL 9s Pakuranga Jaguars League Club Hosting Event**

**Where: Ti Rakau Park**

**Collect: Thursday AM Feb 02**

**When: Thursday PM Feb 02**

**Return: : Friday AM Feb 03**

Tait TP8110 UHF Radio including batteries (x16) @ \$15 per radio x 1 day = \$240 + GST

Spare batteries (x4)

Earpieces (x16)

**Total Cost \$240 + GST**

As you are a Cash Customer, if you wish to go ahead we would need you to complete the attached Credit Card Authorisation and a copy also (both sides) of the Driver's License of the credit card holder.

If you have any questions please get in touch

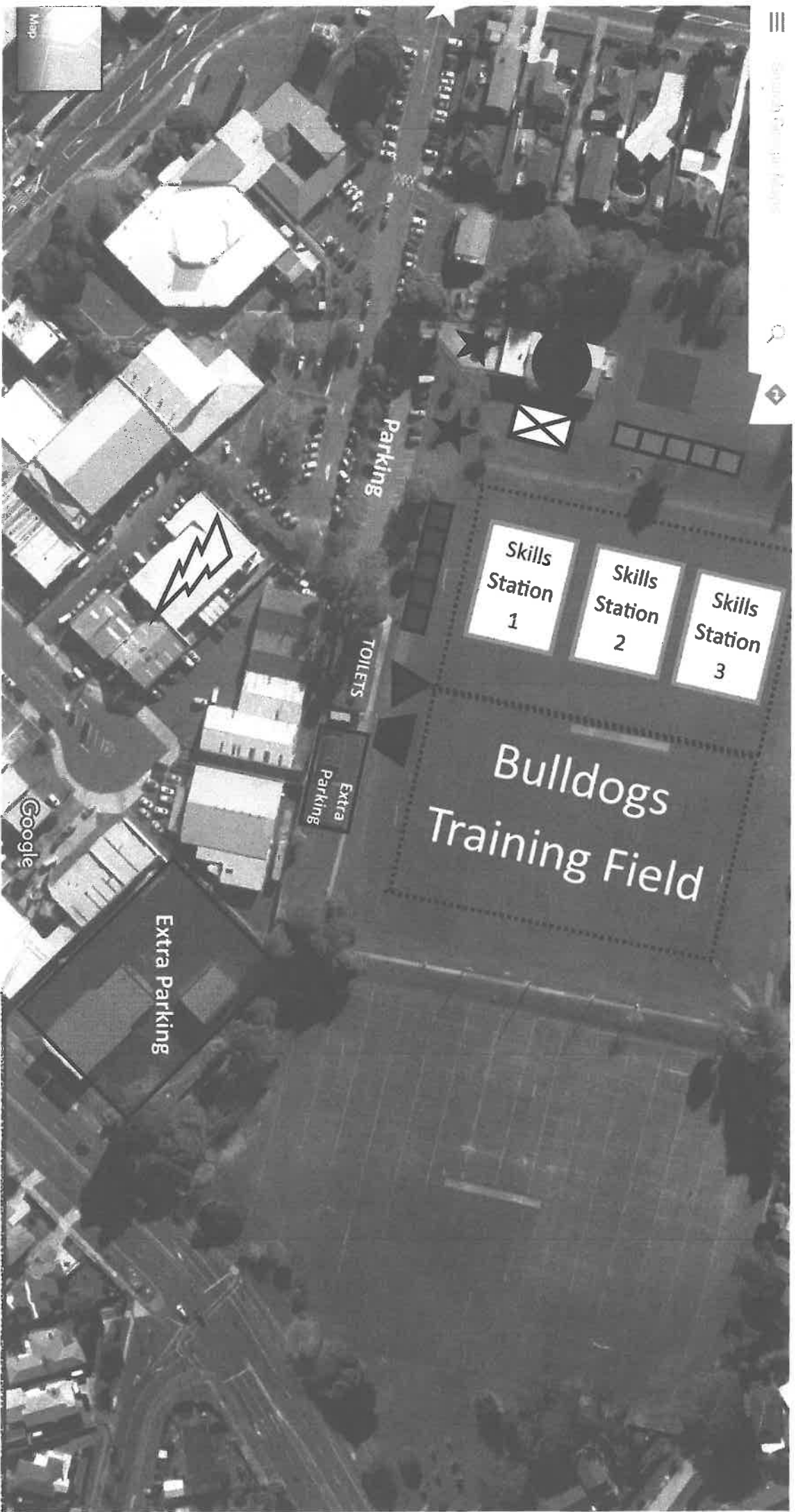
Best  
Paul

**Paul Fairless**  
Rental Manager



Unit 1 / 701 Great South Road, Penrose, Auckland, New Zealand | PO Box 112 069, Penrose, 1642  
Tel: +64 9 579 0006 | DDI: +64 9 526 9885 | Mobile: 021 922 662 | paul@skycom.co.nz | www.skycom.co.nz

**From:** rawiniamana@vodafone.co.nz [mailto:rawiniamana@vodafone.co.nz]  
**Sent:** Thursday, 12 January 2017 9:22 a.m.  
**To:** Paul Fairless



Entry and exit point for buses  Entry and exit point for players 

 All clubs registration/signing tents  Bus parking


 All clubs food and fundraising tents

 Mr Whippy  Coffee Cart

 Bouncy Castles - power supplied from back of club

 Safe zone

 Rain Contingency 1

 Signing Tent

 Ropes to keep children away from carpark

# NRL Auckland Nines

## Visit to Pakuranga Rugby League Club 2016

### Thursday 2nd Feb...

Sydney Rosters (5 - 6pm), Manly Sea Eagles (6 - 7pm), and Bulldogs (7 - 8pm)  
(Site opens for public 4pm)

### Aims of Event:

- Increase the profile of the Nines and the clubs
- Ensure the Players and people of a fun and enjoyable experience
- Increase Little Leaguers signups
- Help teams/clubs to fundraise
- Have Fun / Be Safe
- Stage a cool and friendly event

### Food Stalls & Club Tents:

- From end of Changing Rooms – NRL (Marquee) – Pakuranga - Howick – Mt Wellington - Clubrooms
- 5 x 9 area (BYO Pop-ups Tents, tables, chairs and equipment)
- Outdoor Tables n Chairs (organised by PRLC)
- Power from Changing Rooms

### Kids Activities:

- #1 Field so Parents can watch from the club deck, embankment or front of food tents
- Smaller Kids activities closer to embankment and Tents

### Toilets & Changing Rooms:

- Main Changing Rooms
- 4 x Porta Loos @ the Cortina end of Changing Rooms
- Club Rooms

### Parking:

- Crew / Host Clubs (Official Passes Only) – 27 Reeves Rd Grass Entrances parking above clubrooms
- Main Car Park for Team Buses and NRL Staff – William Roberts Rd (south)
- General Public Parking – 66 Ti Rakau Drive and via Cortina Place (Old Caltex Site)

### Time Table:

12noon	Secure Club Car Parks / Porter Loos / Signage
2.30pm	Team Briefing
3pm	Set up Traffic Management Systems / Parking Areas / Marquees n Tents Area
3.30pm	Set up Sports Activities Area / Sound System / Power / Maori Wardens Secure sites
4pm	Local Clubs to run Kids activities / Music / Food and Signup Commence
5pm	Sydney Rosters Arrive
6pm	Manly Sea Eagles Arrive
7pm	Canterbury Bulldogs Arrive
8pm	Bull Dogs Depart
8.30pm	Evening Ends / Pack up.
9pm	Crew Debrief

### **Police & Traffic Management:**

- Traffic Management Plan
- Crowd Control
- Youth Aide

### **Council – Local Board:**

- Funding for Hired Tents, Marquee and Equipment, Traffic Management, Generator and Maori Wardens

### **Catering:**

- Who will cook What?
- Each Club to take care of their own costs and setup
- Who needs power

### **MC & DJ:**

- Xxx

### **Maori Wardens:**

Kia Ora Mereana & Dave,

Secure the services of a Maori Warden team to assist with the visit to our club on Thursday 2nd Feb...

Sydney Rosters (5 - 6pm), Manly Sea Eagles (6 - 7pm) and Bulldogs (7 - 8pm)

We estimate the need of a team of 10 to help us with this event...

Crew Car park - 2... Main Club / Bus Car park and street entrance - 2

Ti Rakau Dr Car Park - 2... Players arena - 2... Food Area - 2

However, we would appreciate it if someone from your team could advise us accordingly sometime around the 11th - 14th of Jan...

### **Event Team:**

Event Coordinator – Ra

- Event / Team Below / Timing

Site Coordinator – Tu & Brendan

- Parking, Security, OHS, Power, Rubbish

Hospitality Coordinator –

- Food Stalls
- Club Tents
- 1<sup>st</sup> Aid
- Refreshments & Food for Crew

Activities Coordinator – NRL

- Activities
- Signing Marquee
- MC & DJ

Meeting Every Monday – 12<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup>... 7pm on site

### **To Do's:**

- Secure Team
- Costs – Council Funding Application
- Secure Maori Wardens
- Secure Marquees & Tents
- Finalise Site Plan and Traffic Management Plan

# Grass Roots Club Programme 2017

## Thursday 2<sup>nd</sup> February 2017 – 5 Host Clubs

Manurewa

Mangere East

Pakuranga

Watemata

Mt Albert

## Friday 3<sup>rd</sup> February 2017 – 1 Host Clubs

East Coast Bays

This year you will have more NRL players at your club which will equate to more fans to cope with on the day.

### **6 Auckland host league clubs will have:**

- Up to 5 local clubs on each site
- 2-3 NRL teams (up to 54 players)
- Each local club has the opportunity to recruit with their own 3 x 3 ezy up