

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Arts, Community and Events											
2662	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Operational Expense	Develop a range of arts and culture programming initiatives to be delivered across the Howick Local Board area	Q1; Q2; Q3; Q4	LDI: Opex	\$ 38,000	Approved	Green	The local community In Q2, staff continued scoping to ascertain community support for the 'Art Out East Festival'. Along with members of Te Tuhi and Uxbridge, staff have put together a proposal for the 'Arts Out East Festival' which will be presented to the local board in Q3.	No	In Q1, staff commenced scoping to ascertain community support for the Art Out East Festival. Findings and options will be presented to the Local Board in Q2.
2546	CS: ACE: Arts & Culture	Local Arts Grants- LDI City of Manukau Pipes and Drums Inc.	Administer a funding agreement with the City of Manukau Pipes and Drums Inc. to provide public performances and training/tuition for emerging musicians.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	Approved	Green	In Q2, City of Manukau Pipes and Drums delivered six programmes to 62 participants and seven performances to 45,150 attendees. A key highlight was the 'Howick Christmas' parade in December.	No	The funding agreement with City of Manukau Pipes and Drums for FY17 was executed. During Q1, the band performed at the Howick Historical Village and as part of 'Tartan Day' at the North Shore Events Centre.
2545	CS: ACE: Arts & Culture	Local Arts Grants- LDI Howick Brass Inc. Operational Support Grant	Administer a funding agreement with Howick Brass Inc. to provide community performances.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	Approved	Green	In Q2, Howick Brass Band delivered 20 performances which attracted an audience of more than 26,000, and 11 programmes with 324 participants. A key highlight was 'Christmas by Candlelight' which was a free concert held on Stockade Hill.	No	The funding agreement with Howick Brass Band Inc. for FY17 has been executed. In Q1, the band competed in the 2016 National Brass Band Championship in Napier, sharing the second place in their grade with Rotorua Brass Band.
2544	CS: ACE: Arts & Culture	Local Arts Grants- LDI Manukau City Band Inc. Operational Support Grant	Administer a funding agreement with Manukau City Band Inc. to provide public performances, a kids' concert and instruments to five players per year.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	Approved	Green	In Q2, Manukau Concert Band delivered four performances including a concert at Ormiston Senior College, an Armistice Day Service, Cantina Band performance in conjunction with SGI Concert Band, and the Annual Christmas Concert.	No	A highlight of Q1 was the Manukau Concert Band winning the Inaugural Royal New Zealand Navy Band Award for 2016 at the NZCBA Festival. Staff are still awaiting receipt of the signed FY17 funding agreement with Manukau City Band Inc.
2872	CS: ACE: Arts & Culture	Local Howick Arts Plan projects - Diversity, Community Outreach, Art Out East	- Diversity project - Developing an activity to reflect the changing face of the Howick local community, that can be accessed by all. Ensure diverse participation - Community Outreach - These activities will tell the story of the local community, celebrating and enhancing arts and culture both locally and to the wider Auckland community - Arts Out East - Foster relationships and work collaboratively with other community arts stakeholders to present work.	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	Approved	Green	The Local Board approved a proposal in November for the diversity project. 'All Day Breakfast' have been contracted to deliver the project and delivery is on track for 2017. A proposal on how to spend the community outreach and Arts Out East budget will be presented to the Local Board in Q3.	No	The diversity project is on track for delivery in 2017. The community has requested a reallocation of the funding to allow for an increased marketing presence of arts and culture partners in the Howick Local Board area. Options will be presented to the local board in Q2.
2540	CS: ACE: Arts & Culture	Howick Children's and Youth Theatre- ABS Howick Children and Youth Theatre Incorporated Operational Support Grant	Administer a funding agreement with Howick Children and Youth Theatre Incorporated to provide rehearsal/classes/workshops, school holiday programmes, productions and a venue for hire. Howick Children's and Youth Theatre Inc will provide, through social and creative drama, an enjoyable activity for young people to develop their confidence, self-esteem, sense of community and their skills in communication and theatre	Q1; Q2; Q3; Q4	ABS: Opex	\$ 68,839	Approved	Green	In Q2, the Howick Children's and Youth Theatre had a total of 10,130 visitors, delivered 353 programmes with 6,422 participants, and staged 15 performances to 1,149 attendees.	No	The funding agreement with Howick Children's and Youth Theatre for FY17 has been executed. Highlights include 'Under Milk Wood' by Dylan Thomas and 'Pinocchio', along with 'Red Riding Hood and Other Stories' a production delivered by students who completed a recent training course.
2541	CS: ACE: Arts & Culture	Howick Historical Village- ABS Howick & Districts Historical Society Incorporated Operational Support Grant	Administer a funding agreement with Howick & Districts Historical Society Incorporated to provide an exhibition programme, public programmes and public off site lectures. The Howick and Districts Historical Society Incorporated will provide professional museum services to the community through the operation of The Howick Historical Village, a cultural heritage site and open air museum situated in the Lloyd Elsmore Park in Pakuranga.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 317,718	Approved	Green	In Q2, Howick Historical Village delivered nine public programmes to 128 participants, delivered four exhibitions and had a total of 15,945 visitors. Along with regular 'Live Day' events, the Village held a holiday programme in October, a Halloween evening in November and a Christmas Twilight evening in December.	No	The funding agreement with Howick Historical Village for FY17 has been executed. During Q1, the village delivered seven public programmes to 131 participants and three exhibitions, which attracted 18,761 visitors.

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2542	CS: ACE: Arts & Culture	Howick Little Theatre- ABS Howick Little Theatre Incorporated Operational Support Grant	Administer a funding agreement with Howick Little Theatre Incorporated to provide productions, drama classes for children and adults, mentoring programme for emerging artist/s, workshops and a theatre venue for hire. Howick Little Theatre Incorporated will provide quality live theatre to the Howick and wider community at Howick Little Theatre (HLT)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 21,181	Approved	Green	In Q2, Howick Little Theatre delivered two shows; a thriller called 'The Operative' and a classic comedy called 'The Ladykillers'.	No	The funding agreement with Howick Little Theatre for FY17 has been executed. During Q1, 3,313 people participated in the theatre's programmes, including a workshop by Australian actor and director Cameron Rhodes, the play 'How To Be Happy' directed by David Blakey and a High Tea to honour life members.
2543	CS: ACE: Arts & Culture	Uxbridge Centre- ABS Uxbridge Community Projects Inc. Operational Support Grant	Administer a funding agreement with Uxbridge Community Projects Inc. to provide art classes, performances, an exhibition programme and a piece of public art in the community. Develop a flourishing arts environment for the local and wider community. Enable access to, and participation in, the arts for people of all ages, culture, and levels of experience.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 306,612	Approved	Amber	Uxbridge's current operating model may be undeliverable within the parameters of the current funding envelope. Consequential OPEX resulting from the new build, the updated terms of the new lease and a self-driven aim to be a regionally significant arts centre has resulted in a need to address the business case. In Q2, Uxbridge Centre delivered 322 workshops/classes with 5,871 attendees, 14 exhibitions and 12 public engagements. In the theatre, there were 17 events with 2,624 attendees and 190 participants.	No	The funding agreement with Uxbridge Centre for FY17 has been executed. In Q1, 13,362 people visited the facility and 9,000 participated in programmes. Building works were completed in mid-September, so Uxbridge is not yet fully operational. Further remedial work towards the fire resistant paint panels in the theatre is planned for March 2017.
2467	CS: ACE: Community Empowerment	Children and Young People - Youth Voice and Youth-Led initiatives	Develop and support young people to have their collective voice heard and provide input into local board decision-making on issues that affect them. Implement youth-led projects and events such as youth week activities. Implementation of recommendations from the youth-focussed feasibility study. Budgets: - Youth programmes community development \$20,000 - Youth focussed facility \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	The strategic broker continues to work with the mentor/facilitator contracted to the Howick Youth Council. This quarter, the youth council inputted into preparation of the youth focussed facility feasibility study. The report will be presented in Q3 at a local board workshop. The youth council were part of the southern cluster of youth councils that successfully organised a Mayoral forum prior to the local body elections. The Howick Youth Council are in the process of streamlining their recruitment process to enable the open seats and school representatives to join the youth council at the same time. The youth council organised and managed the annual market day in December. This is assisting with raising their profile and engagement within the local community.	No	The CEU is supporting the mentor/facilitator contracted to the Howick Youth Council. Since June 2016 the youth council has streamlined its meetings and process and delivered a successful Youth Summit. CEU staff have completed a contract to enable the mentor/facilitator to continue supporting the youth council for the remainder of 2016/2017. The CEU facilitated a regional youth ClaimTheConcept workshop on Saturday 27 August involving the Howick Youth Council members where initial implementation plans were developed for the youth-designed concepts. Each concept now has a working group of youth voice members from across Auckland leading its implementation.
2472	CS: ACE: Community Empowerment	Community Engagement: Healthy Howick	Implement activities under the Healthy Howick plan. Budget: - Healthy Howick initiatives \$20,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	The strategic broker and specialist advisor met with Innovate Change to seek clarification on questions from elected members on the Healthy Howick Framework. Options to deliver on the framework will be presented at a local board workshop in Q3.	No	Innovate Change completed the Healthy Howick Framework, which will be presented to the board for approval in quarter two.
2300	CS: ACE: Community Empowerment	Community grants (HW)	Funding to support local community groups through contestable grant funding. Budget: - Local Community Grants \$435,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 435,000	In progress	Green	Howick has completed Round Two Quick Response Grants allocating a total of \$22,604 and \$9,200 through urgent decision, leaving a total of \$345,856 for the remaining grant rounds.	No	Howick has completed Round One Quick Response and Local Grants allocating a total of \$57,340 leaving a total of \$377,660 for the remaining grant rounds.
2398	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (HW)	Provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker has spoken with Cockle Bay and Flatbush residents about how they can be involved in developing and maintaining local parks. Mission Heights Junior College students are eager to develop the reserve land near their school. The strategic broker is working with other parts of council to facilitate this.	No	The Empowered Communities Approach was used with the Howick Youth Council. The Youth mentor/facilitator supported the Youth Council to strengthen their processes, strategic direction and voice. This refreshed focus bore fruit in the successful delivery of the Annual Youth Summit and the Youth Council's governance role in contracting the youth facility feasibility study.

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2469	CS: ACE: Community Empowerment	Inclusion and Equity - Diversity and Inclusion	Increase engagement with diverse communities. Build capacity within diverse communities to engage and interact with Council on local board initiatives. Budgets: - Inclusion and Equity - Diversity and Inclusion \$15,000 - Howick Community Advice \$2,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Green	The specialist advisor supported the development of a funding presentation to the Chinese community. The presentation outlined councils funding process. The presentation will be a useful tool on the council website to assist the Chinese community to apply for funding from council. In early December 2016, a funding workshop for the Howick community was delivered. Of the 37 participants, 15 were new to the council funding process, including representatives from more than 10 ethnic organisations. Another funding workshop is planned for Q3. The specialist advisor will workshop further expenditure options with the board in Q3.	No	Diverse communities are being approached to provide feedback on the draft Howick Village Centre plan. CEU and the Local Elections team worked with the Howick Ethnic Committee to organise three workshops in Chinese, Korean and Indian in September/October. The workshops aim to increase the voting rate within these ethnic communities. CEU and the Community Funding team will host community funding workshops to disseminate information about council funding and the application process in the second quarter.
2471	CS: ACE: Community Empowerment	Local Economic Development: Social Innovation and Enterprise	Build capacity of organisations to carry out social enterprise projects. Budget: - Social Innovation and Enterprise \$20,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	The specialist advisor will present opportunities for social innovation and enterprise that support the delivery of Healthy Howick outcomes at a workshop scheduled for January 2017.	No	The Fruit Trees in Schools project launched in August. Twenty four schools planted donated trees on their premises. The new board is required to confirm the Healthy Howick Framework to progress further initiatives.
2470	CS: ACE: Community Empowerment	Placemaking: Safety	Support communities to address safety concerns, through the development and delivery of initiatives. Fund Howick Coastguard to deliver sea rescue services and education and training joint initiatives. Budgets: - Community safety initiatives \$31,000 - Howick Coastguard \$46,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 77,000	In progress	Green	The strategic broker and specialist advisor met with the area commander of police to review community safety across the local board area. As Flatbush is a spatial priority area, it is ideal for place-making activities, that would produce positive safety outcomes. In Q3 and Q4, the community will be surveyed, existing assets mapped and an action plan developed. Staff will update the board further in January 2017.	No	The funding agreement for Howick Coastguard activities is completed. Accountability reports for 2015/2016 have been received and are available for the local board portfolio holder. The Community Safety funds will be dispersed as agreed in the safety plan. This will give the funds strategic direction for the next three years.
2631	CS: ACE: Community Empowerment	Spatial Priority Area - Flatbush	Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities. Identify opportunities for community led or co designed projects that align with social wellbeing and/or social procurement/enterprise/ employment and training.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	On Hold	Green	No work has been identified in this quarter. The Howick strategic broker has not been engaged in the SPA in this quarter, however other parts of council are very involved.	No	The Howick strategic broker has not been engaged in the SPA, however other parts of council are very involved.
2322	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (HW)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 775 graffiti incidents in the Howick Local Board area between 1 July 2016 to 31 December 2016. This is a 22 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 53 per cent, with all 40 being removed within the 24 hour target time (KPI). Howick achieved 96 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This result is consistent with the previous survey carried out in April and gives the local board an average final score of 96 for 2016. This score is above the overall council average of 94 per cent.	No	There were 412 graffiti incidents in the Howick Local Board area between 1 July 2016 to 30 Sept 2016. This is a 16 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 42 per cent, with all 26 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2671	CS: ACE: Community Places	Hire fee subsidy - HW	Administer further fee subsidy of hire fee to specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	In progress	Green	During Q2 peak and off peak utilisation time periods have increased compared to the same period last year.	No	Staff have administered the additional special subsidised rates as approved by the board. Each group has been notified and are aware of their charges for this financial year. During Q1 off peak utilisation time periods have slightly increased, however peak utilisation has remained the same.

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2161	CS: ACE: Community Places	Funding agreement - Anchorage Park Community House and Highland Park Community House	Support Anchorage Park Community House and Highland Park Community House to deliver funding agreement accountabilities	Q1; Q2; Q3; Q4	ABS: Opex	\$ 78,488	In progress	Green	<p>Payment of funding agreement to the organisation is scheduled in Q2.</p> <p>The signed funding agreement was received from the committee for both the Anchorage and Highland Park Community Houses and payment has been finalised in Q2.</p> <p>All community centres, houses and hubs across the network were invited to the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.</p>	No	The Anchorage Park and Highland Park Community Houses funding agreement was completed, agreed and signed by the committee and Council in Q1. Payment to the organisation is scheduled in Q2.
2187	CS: ACE: Community Places	Howick Information Service work plan	Deliver high quality services from Howick Information Service with a focus on providing current and useful information and customer friendly service.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 3,600	In progress	Green	<p>All volunteers have now completed the customer service training programme in Q2.</p> <p>During Q2 new furniture was purchased and a FaceBook page created to enhance awareness opportunities.</p>	No	A customer service training programme for volunteers is now in place for the centre. All volunteers are scheduled to complete the programme by end of Q2.
2095	CS: ACE: Community Places	REGIONAL Social Housing - HW	<p>Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.</p> <p>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.</p> <p>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	<p>Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.</p>	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events.
2022	CS: ACE: Community Places	Venue hire service delivery - HW	<p>Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework 	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	<p>The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched.</p> <p>The network-wide promotional campaign is delayed and will now go live in the first month of Q3.</p>	No	The online booking system "Going Places online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. Staff have also implemented swipe card access to community facilities, to be released in Q2. A network-wide promotional campaign for venues will go live prior to Christmas.
2273	CS: ACE: Events	Anzac Services - Howick	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 23,000	In progress	Green	<p>Initial planning has started and will continue into and throughout Q3.</p>	No	Scheduled for Q4, planning will commence Q2/Q3.
2230	CS: ACE: Events	Empowered Events Activities - Howick	<p>Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations in the events space.</p> <p>Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events</p> <p>Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.</p>	Q1; Q2	LDI: Opex	\$ -	In progress	Green	<p>A successful Empowered Events Workshop was delivered on 24 November 2016. Twenty-one people with a range of backgrounds and experience attended. Several of the participants went on to attend a Community Grant Funding Workshop. A second workshop is scheduled to be delivered in Q4.</p>	Yes	Planning for 2 workshops in the local area is underway. It is anticipated that a draft programme will be ready for discussion with the local board in October. Discussions will include the Strategic Broker for the area who will assist in identifying groups and organisations who may benefit from attending these workshops.

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2220	CS: ACE: Events	Event Partnership Fund (non-contestable) - Howick	Funding to support community events through a non-contestable process. Estuary Artworks \$8,000 (Uxbridge Community Projects Inc.) Fencible Walk & Christmas Lights \$12,000 (Howick Village Business Association) Christmas in Burswood \$1,500 (Life & Growth Community Trust) Botany Community Day \$5,000 (Botany Life Community Trust) Howick Celebrated Citizens \$10,000 (Auckland Council Events Civic) Koanga Spring Festival \$2,000 (Bucklands Beach Intermediate) Movies in Parks \$12,000 (Auckland Council Events Delivery) Empowered Events Workshops x 2 up to \$5,000 (Auckland Council Events) Total = \$55,500	Q1; Q2; Q3; Q4	LDI: Opex	\$ 55,500	In progress	Green	Funding agreements and payments have been completed for all externally delivered events.	No	Funding Agreements have been completed for 3 events in this fund. \$8,500 has been paid out in Q1 and the balance of \$20,000 is expected to be paid out in Q2 to the remaining 2 events.
2253	CS: ACE: Events	Howick Celebrated Citizens	Deliver an event acknowledging contribution and commitment to serve the Howick area. Funded as a line item from Events Partnership Fund (non-contestable) for \$10,000	Q4	LDI: Opex	\$ -	Approved	Green	Delivery scheduled for Q4.	No	Scheduled for Q4
2224	CS: ACE: Events	Howick Pride of Place Part 2	Scope a second local board delivered event eg: Chinese New Year and / or Diwali. Delivery of the event subject to local board approval.	Q3	LDI: Opex	\$ 50,000	In progress	Green	An external organiser has been contracted to deliver the Howick Chinese New Year event to be held on Thursday 9 February 2017 at Pakuranga Plaza. Programming and local engagement is underway and operational planning is on track.	No	The local board confirmed in September the event would proceed following consideration of the scoping document presented in May 2016. Details and direction of this new event have been discussed and agreed with elected portfolio holders. An external event organiser has been identified to deliver the event subject to completion of a service agreement. Local community groups and organisations will be contacted seeking their involvement in the event.
2222	CS: ACE: Events	Howick Pride of Place Part I	Delivery of Tamaki River Festival 2017	Q3	LDI: Opex	\$ 50,000	In progress	Green	An external organiser has been contracted to deliver the Tamaki River Festival on 18 February 2017. Community groups and organisations have been contacted and the event programming and operational planning is nearly complete.	No	The Events Delivery team have engaged an external organiser to deliver the festival. Community groups and organisations from last year have been contacted for participation in this year's festival.
2231	CS: ACE: Events	Howick Volunteer Recognition Tea	Deliver a biennial event which recognises and honours local volunteers. Latest event held in July 2016 (carry forward of \$10,000 from 2015/2016) Next event expected in 2017/2018.	Q1	LDI: Opex	\$ -	Completed	Green	The event was delivered in Q1.	No	Civic Events team delivered the Howick Volunteer Recognition Tea on 30 July 2016. Approximately 150 volunteers attended and were presented with a certificate and small gift each.
2271	CS: ACE: Events	Local Civic Events - Howick	Delivering and/or supporting civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Green	Civic Events team delivered the dawn commemoration of the addition to the Stockade Hill cenotaph, the names of four WWI soldiers on 16 December 2016. A good turn out from the Returned Services Association, Local Board, Heritage Plan Steering Group and other members within the community. Around 23 people attended.	No	No civic events were held in Q1.

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2251	CS: ACE: Events	Movies in Parks - Howick	Programming and delivery of a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000.	Q3	LDI: Opex	\$ -	In progress	Green	Kung Fu Panda 3 will be screened at Lloyd Elsmore Park, Pakuranga on Friday 17 March 2017. Childrens pre-movie entertainment will start from 6pm with the film scheduled to start at sunset. The Local Board logo will appear on event specific marketing, flags at the event and onscreen prior to the movie. Regional marketing is underway and local marketing will start three weeks prior to the event date.	No	The Events Delivery team have confirmed with the Local Board programming for the Movies in Parks event along with pre-movie activities. "Kung Fu Panda 3" has been selected for screening at Lloyd Elsmore Park, Howick on Friday 17 March 2017.
2221	CS: ACE: Events	Stockade Hill & Mainstreet Lights - Howick	Delivery of an annual event to celebrate the lighting of the Stockade Hill xmas tree lights and includes musical entertainment from the local community. This event coincides with the Howick Village Business Association annual Midnight Madness in Picton Street.	Q2	LDI: Opex	\$ 35,000	Completed	Green	Civic Events delivered this annual Christmas event on 18 November 2016. Over 2,000 people attended.	No	Scheduled for Q2.
2232	CS: ACE: Events	Citizenship Ceremonies - Howick	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 50,505	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.	No	The Civic Events team delivered citizenship ceremonies on three occasions during Q1 with 634 people becoming new citizens in the local board area.
Libraries											
756	CS: Lib & Info	Library hours of service - Howick	Provide library service at Botany Library for 56 hours over 7 days per week. (\$772,804 - FY16/17) Provide library service at Highland Park Library for 56 hours over 7 days per week. (\$755,258 - FY16/17) Provide library service at Howick Library for 56 hours over 7 days per week. (\$713,876 - FY16/17) Provide library service at Pakuranga Library for 56 hours over 7 days per week. (\$668,461 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,910,398	In progress	Green	This quarter library visits have decreased by two per cent compared to the same quarter last year. This is reflective of the regional trend.		Library visits in Howick have increased by 2% compared to the same quarter last year.
757	CS: Lib & Info	Extended hours - Howick	4.5 additional opening hours at Botany Library. 2.5 additional opening hours at Highland Park Library. 2.5 additional opening hours at Howick Library. 2.5 additional opening hours at Pakuranga Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 77,000	In progress	Green	During the Christmas and New Year period, all the libraries were open apart from the statutory holidays; the exception being Botany Library which was only closed on Christmas day.		Library opening hours extended giving increased access to the community.
767	CS: Lib & Info	Celebrating cultural diversity - Howick	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE, Samoan Language Week, Cook Islands Language Week, Tonga Language Week, Tuvalu Language Week, Fiji Language Week, Niue Language Week, Tokelau Language Week, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we celebrated Diwali, Pasifika and Christmas with five events. Pakuranga Library hosted more than 180 children from Elm Park Primary school for Maori/Pasifika workshops delivered by the Auckland War Memorial Museum. Christmas was celebrated with activities for children and adults across the libraries; more than 295 people attended our community morning/afternoon teas and our Christmas-themed preschool programming attracted more than 450 children and their family members. The oral history exhibition "From Guangdong to China" was on display at Howick and Pakuranga Libraries.		This quarter we celebrated Maori language week, Matariki, Pasifika and Tongan language week at Howick libraries. We delivered 9 events celebrating cultural diversity to 291 people.
766	CS: Lib & Info	Celebrating local places and people - Howick	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival Participate in events that celebrates the local area - Botany Community Day, Tāmaki River festival, Fun in the Park and Storytime in the Park. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we celebrated the Heritage Festival with three local events. Lisa Truttman spoke about "Auckland Zoo's animal burial grounds" to 20 people at Howick Library. Alan La Roche led 24 walkers on a tour of the Howick Historical hot spots and Bruce Ringer shared his experiences while researching "Memorable New Zealand War Memorials" with people at Highland Park Library. Howick Library staff collaborated with Uxbridge Arts Centre in a Scavenger Hunt, celebrating the Children's Festival. Staff also participated in Howick's "Midnight Madness" celebrations with puzzles and games for children and promotion of the Kia Maia te Whai/Dare to Explore Reading programme.		This quarter we celebrated Family History, Heritage Festival and Comic Book month at Howick libraries with 7 events and 142 participants. A highlight at Howick library was a heritage talk by Lisa Truttman "Filling the cradles: the history of maternity services in Howick". Two book launches were held at Botany by local authors Desiree Pfister "Apples of gold" and Elise de Silva "Inspired by the Epistles" an adult colouring book.
765	CS: Lib & Info	Digital literacy support - Howick	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 171,385 Wi-Fi and PC sessions. This is an increase of 7 per cent compared to the same quarter last year. Libraries delivered classes for iPads and other devices, Chinese digital hours and CV workshops. A total of 20 workshops were delivered with 179 participants who felt more confident in their digital skills.		This quarter there were 188,261 Wi-Fi and PC sessions. This is an increase of 34% compared to the last quarter. Staff continue to engage with customers using our PC and Wi-Fi to increase competency accessing information online.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
758	CS: Lib & Info	Information and lending services - Howick	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the libraries decreased by four per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally. Howick libraries have seen an increase in people wanting to use their e-readers. Through book a librarian sessions customers learn how to use digital platforms such as eBooks and other device help.		The number of library items borrowed from the libraries in Howick decreased by 5% compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 9% of items borrowed regionally.
764	CS: Lib & Info	Learning and Literacy programming - Howick	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Highland Park Library partnered with Auckland War Memorial Museum to provide a Cenotaph ADU Unit in the library throughout November, enabling 214 patrons to search servicemen war records. Libraries supported customers learning with book a librarian sessions totalling 74 this quarter with 84 sessions. Highland Park Library's weekly Fun with English classes are popular with mandarin speakers; on average 37 people attended each week this quarter.		This quarter we delivered programming on digital devices, family history research and downloading eBooks at Howick libraries with 97 sessions and 119 participants. A highlight at Botany was Money week where Albert Kwok from Pakuranga and Howick budgeting service ran a financial planning workshop.
759	CS: Lib & Info	Preschool programming - Howick	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime (including Mandarin storytime) (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we delivered a total of 202 preschool sessions with 8681 participants (children/caregivers). We conducted 6 outreach sessions to local preschools with 495 participants. We have also delivered 12 bi-lingual English/Mandarin preschool sessions with 250 participants.		Demand for preschool programming remains high. We have delivered 124 programmes to 7074 participants.
762	CS: Lib & Info	School engagement and Afterschool programming - Howick	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours, e.g. creative play with Lego and Makerspace activities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter staff visited another five schools (Farm Cove Intermediate, Bucklands Beach Primary, Howick Primary, McLeans Primary and Elim College) to deliver interactive roadshows with more than 2000 children encouraged to join and become active members of libraries. Four hundred and twenty Mellons Bay Primary School students attended sessions introducing them to "Using your community Library" where they were introduced to basic enquiry search techniques.		Pakuranga Library delivered 8 interactive roadshows to students at Pakuranga intermediate, Sunny Hill and Elm Park schools reaching over 1000 children resulting in an increase in visits and membership from these schools.
760	CS: Lib & Info	School holiday programming - Howick	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	A fun programme of events was run in all four libraries for the October school holidays with 2256 participants in 46 events. The theme for the holiday programme was Steam and Steel. Pakuranga Library ran a Harry Potter Party event in December attended by more than 100 people, from preschool to university students.		A successful programme of events was run in all four libraries for the July school holidays with 3113 participants in 80 events. Botany library in partnership with the New Zealand Puzzle Association hosted the Auckland Junior Mindsports Championships along with game based library events attracting 200 participants. Planning and the start of delivery began for the September/October holidays.
761	CS: Lib & Info	Summer reading programme - Howick	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Delivery of the Kia Maia te Whai/Dare to Explore programme commenced in December with 1040 enrolments for the Howick libraries. Kia Maia te Whai/Dare to Explore offers children challenges in both English and Te Reo which focus on building literacy, numeracy and cognitive interaction. Throughout December 389 children participated in 9 events. We promoted the programme to 17 schools in the local board area.		Planning began for delivery in Q2 and Q3 (December/January).
763	CS: Lib & Info	Supporting customer and community connection - Howick	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events. This includes books clubs which meet the interests of the local community (Afrikaans, Arabic and Mandarin) . Provide community space for hire at Botany and Howick libraries. Discuss and update the Local Board portfolio group on the integrated services operation model for the Flatbush Library and multipurpose community facility. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter Botany and Howick Libraries hosted four author events. Auckland Council's Zero Waste Team partnered with Pakuranga and Howick Libraries to deliver two workshops attended by 47 people. During December, Botany Library staff assisted with the candidate enrolments for the Botany By-Election. 51 local groups and organisations used the Howick Room for their meetings and regular group activities.		We continue to deliver quality programming to support customer and community engagement. At Pakuranga, The Asian Network incorporated (TANI) delivered a talk by Professor Cornish, Auckland University on Osteoporosis to 50 attendees. The room hire at Botany Library is now live on the online booking system.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Local Parks											
3381	CF: Project Delivery	Murphys Bush Reserve development (Flat Bush SPA) GD	General park development to support subdivision growth	Not scheduled	Growth	\$ 70,000	In progress	Green	Review of planning to integrate with wider developments is required. Timing will be dependant on conjunction with surrounding land development. Description of the work: Integrate western side of Murphy's Bush Reserve with new subdivisions development. Current status: Budget and scope to be finalised. Works integrated with development of Ostrich Farm and neighbourhood centre development Next steps: Review planning and budget scope. Risks / Issues: Review of planning to integrate with wider developments as required."	No	Description of the work: Integrate western side of Murphy's Bush reserve development with new subdivisions development. Current status: Budget and scope to be finalised. Works integrated with development of ostrich farm, and neighbourhood centre development Next steps: Review planning and budget scope. Issues: Review of planning to integrate with wider developments as required.
2776	CF: Project Delivery	Barry Curtis Park Master Plan LTP Funding	Delivery of Barry Curtis Park Master Plan. FY17 programme to be identified.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,330,160	In progress	Green	1) Description of works: Design and Construction of Southern John Walker Promenade Development along Chapel Road South. Current Status: Landscape firm engaged to complete detail design and construction. Next Steps: Finalise design and consents. Risks/ Issues: Public Health and Safety. 2) Description of works: Design and Construction of the Southern Pavilion, which includes a changing room; public toilet and shelter to serve in part the sportsfields and future proposed playground. Current Status: Physical works tender evaluation underway. Next Steps: Physical works starting early 2017. Risks/ Issues: Public Health and Safety.	No	Description of the work: Design and construction of the southern pavilion, which includes a changing room / public toilet and shelter to serve in part the sports fields and future proposed playground. Current Status: Detail design completed, building consents lodged. Next Steps: Tender out the physical works early October 2016. Risks / Issues: Public Health and Safety.
2810	CF: Project Delivery	Playspace Flatbush	Development of new playgrounds in Flatbush area. This is allocated to the development of Dunkineely Reserve.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 121,363	Approved	Green	Description of the work: Development of a new playground in Flatbush area. This is allocated to the development of Dunkineely Reserve. Current status: Planning Next steps: Design Issues: None	No	Description of the work: Playgrounds in the Flatbush area Current status: Planning Next steps: Design Issues: None
519	CF: Project Delivery	Walkway and cycleway paths (Flat Bush)	Walkway and cycleway development for new subdivision	Q1; Q2; Q3; Q4	ABS: Capex	\$ 398,069	In progress	Green	Description of the work: Continued roll-out of the Flatbush cycleway network as subdivisions and reserve esplanades are vested with council for development. Current Status: Planning for physical works execution 2016/17 and works within summer period. Next Steps: Work with developers for upcoming sections of construction during earthworks season 2016/17 Issues: Project roll-out is dependant on availability of land to council by subdivision process.	No	Description of the work: Continued roll-out of the Flatbush cycleway network as subdivisions and reserve esplanades are vested with Council for development. Current Status: Planning for physical works execution in 2017, and works within summer period. Next Steps: Work with developers for upcoming sections of construction during earthworks season of 2017 Issues: Project roll-out is dependant on availability of land to council by subdivision process.
509	CS: PSR: Local Parks	Green Assets - Howick	Tree and green asset planting Programme being developed for Huntington Park Streetscape and Valderama Reserve	Q1; Q4	LDI: Opex	\$ 50,000	Approved	Green	Planting in May 2017.	No	Planning under way for planting in May 2017
514	CS: PSR: Local Parks	Programme Events in local parks - Howick	Local Parks South Programmes and Events 2016/2017	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	In progress	Green	Education Programmes: Schools - discovery walks and in school talks 95 students; Adopt a Park school scheme, 8 schools, 395 students, 1395 student volunteer hours; Out and About rec programmes- 2037 attendees, 24 events.	No	Education Programmes ranger guided walks. Mangemangeroa Valley 20 people. Parks Heritage Bus Tour (various sites) 49 people. School discovery walks 25 students, in school talks 150 students, planting - Valderama Reserve 90 students. Adopt a Park school scheme, 8 schools, 395 students, 1395 student volunteer hours. Out and About Programmes: 1631 attendees over 25 events and programmes (average of 65 per event) 307 at park Fun Howick Domain, 205 at Cockle Bay kite days.
518	CS: PSR: Local Parks	Volunteers parks - Howick	Support volunteer activity on Parks and Reserves. Programme developed and circulated to local board.	Q1	LDI: Opex	\$ 50,000	In progress	Green	226 volunteer hours. Department of Corrections workers spread mulch at Lloyd Ellesmere park. Rotarycombined with Waicare to do a cleanup at Kerwyn Ave Reserve.		796 Volunteer hours, 2900 plants planted

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
513	CS: PSR: Local Parks	Playground network and design strategy	Howick Playground Strategy	Q1	Currently unfunded	\$ -	Cancelled	Green	At a parks workshop on 23 June 2016 the local board reallocated the \$25,000 budget to another project. Project cancelled	No	This potential project was workshopped with the Howick Local Board in late June and the board agreed this project should not proceed any further. Any future playground developments in Howick should be developed using council's draft play strategy which has clear guidelines on where new playgrounds should be located.
Sports Parks											
1483	CF: Project Delivery	Ostrich Farm Sportsfields development	Planning and design for new sports park to meet development needs.	Q2; Q3; Q4	ABS: Capex	\$ 116,508	Approved	Amber	Risks/ Issues: Potential issue around timing of works to coordinate with adjoining development such as neighbourhood centres and school infrastructure. Description of the work: Development of the Ostrich Farm sportsfields with associated infrastructure such as car parking and walkway networks. Current Status: Review of concept plan to integrate project as part of wider subdivision infrastructure in progress. Next steps: Progress developed design of sportsfield and park layout. Risks/ Issues: Potential issue around timing of works to coordinate with adjoining development such as neighbourhood centres and school infrastructure.	No	Description of the work: Development of the Ostrich Farm sports fields, with associated infrastructure such as car parking and walkway networks. Current Status: Review of concept plan to integrate project as part of wider subdivision infrastructure in progress. Next steps: Progress developed design of sports field and park layout. Liaise with Auckland Transport for roading connections. Issues: Potential issues around timing of works to coordinate with adjoining development such as neighbourhood centres, and school infrastructure.
Leisure											
2739	CS: PSR: Leisure	Howick Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Howick Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Holiday Programme numbers for the October period continue to trend upward, with visit numbers increasing by 242 Compared to Oct 15 (overall 1,254 Total visits), while running at a 95% capacity. Term enrolments have increased over both T3 and T4 (12% and 13%). YTD total Centre visits have increased by 11% (9,878) compared to last year.	No	Howick Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. Recreation Programmes have increased with the July Holiday Programme increasing 18% on last year while operating at 97% capacity. Term enrolments have increased 18.5%.
2741	CS: PSR: Leisure	Lloyd Elsmore Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Lloyd Elsmore Park Pool & Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Overall facility visitation has increased by 13% on last year. Fitness membership has grown by 9% and participation numbers in the group exercise class have grown by 9%. Current membership is sitting at 1,960 which is favourably up 9% compared to previous year. Aquatics visits have increased by 13%. The swimming pool continues to support the delivery of free learn-to-swim lessons through the John Walker Find your Field of Dreams Community Swim Programme. Over this period 6,262 swimming lessons were delivered to 966 children.	No	Lloyd Elsmore Park Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. Fitness Membership has grown by 10% and participation numbers in the group exercise class have grown in the first quarter. The Fitness centre has introduced a Kids fit programme which targeted children who haven't exercised before in which the children could come down twice a week for block period and take part and be introduced to all different activities. Overall the Centre has experienced a steady increase of visits in this first quarter.
2742	CS: PSR: Leisure	Marina Fitness	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Marina Fitness – KPI programming targets are on track to meet the Local Board objectives for the second quarter. This Quarter has seen an increase of 705 visits to the facility compared to the same period the previous year. This equates to a 10% improvement in member activation. Membership is currently sitting at 622. This is 44 members more than the same time the previous year which equates to a growth of 7%. During October and November Marina ran a Waist Loss challenge which saw 30 participants or roughly 5% membership participation. Marina also partnered with Fresh Choice supermarket over this period to collaborate on our mutual goals of seeing a healthier, fitter and active community.	No	Marina Fitness – KPI programming targets are on track to meet the Local Board objectives for the first quarter. 2017 Q1 saw a 5% increase in visitors numbers compared to the same quarter the previous year. In house Challenges have seen 20% member participation.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2740	CS: PSR: Leisure	Pakuranga Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Pakuranga Leisure Centre: Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Pakuranga had their annual MSD Audit in October (in order for the Holiday Programmes to be MSD Approved). Along with the positive review, maximum programme numbers have been extended from 80 previously to 130 max per day. Holiday Programme numbers for the October period continue to track upwards, with visit numbers increasing by 299 Compared to Oct 15 (overall 961 Total visits), while running at a 95% capacity, Term numbers have also been tracking upward for T3 and T4. YTD total Centre visits have increased by 10% compared to last year.	No	Pakuranga Leisure Centre: Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. Recreation Programmes have increased overall with the July Holiday Programme increasing 63% on last year while operating at 94% capacity. Term enrolments have increased 92%.
Sport and Recreation											
2635	CS: PSR: Sport & Rec	Facility Partnership 2014 Pakuranga Athletics Charitable Trust (HW)	A facility partnership into the pavilion and grandstand development at Lloyd Elsmore Park. \$100,000 facility partnership grant	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Approved	Green	Advice to provided to Trust on development of project plan and fundraising plan. The Trust need to progress with funding applications to raise the remaining funding circa \$1.5 million. Awaiting update from Trust.	No	Funding agreement extended to 30 June 2017. Awaiting conditions to be met.
2772	CS: PSR: Sport & Rec	Facility Partnership 2016 Howick Gymsports	A facility partnership grant from 2015/16 \$250,580 to advance the Howick Gymsport project to the next stage of planning and development	Not scheduled	LDI: Opex	\$ -	Approved	Green	Workshop with other stakeholders and local board completed on opportunity for collaborative facility development. Needs assessment completed for bowls and BMX facilities.	No	Project progressing well. Engaging with stakeholders to consider the potential for collaborative partnership and development of facilities which meets gymsport requirements and addresses other facility issues for sport groups around Lloyd Elsmore Park.
508	CS: PSR: Sport & Rec	Facility Partnership Fund (HW)	Supporting the completion of needs assessments, feasibility, other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment. Supporting the Investment into third party capital developments.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 300,000	Approved	Green	Potential projects being reviewed before presentation to local board in Q3	No	Potential projects being reviewed before presentation to local board.
2512	CS: PSR: Sport & Rec	Sport and Recreation initiatives (HW)	Investment into sport and recreation participation initiatives and sector development opportunities. (formerly known as Howick Sports Plan)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 105,000	In progress	Green	Delivery of agreed plan with Counties Manukau Sport continuing.	No	Programme of works agreed. Counties Manukau Sport agreement signed. Delivery underway.
Development Projects											
4408	CF: Project Delivery	Macleans Park Stage 2	A new footpath, set of swings and fitness equipment to service the local community	Not scheduled	LDI: Capex	\$ 100,000	In progress	Green	Description Of Works: Macleans Park - Stage 2 Current Status: The project scope is being reviewed , costed and planned for delivery Next Steps: Planning for delivery. Issues/Risk: Nil	No	Project approved following Q1 performance report
4409	CF: Project Delivery	Stancombe (Baverstock) Cottage	Carpark, pathway, waste water connection and possibly provision of underground services for future lighting.	Not scheduled	ABS: Capex	\$ 523,308	In progress	Green	Description of works: Some outstanding works have been identified at the final inspection with Building Inspector. These works involve - Installation of hand rail, gully traps and entrance door Current Status: Tendering stage to appoint a contract Next Step: Appoint a contractor and start construction works Issus/Risks: Nil	No	Project approved following Q1 performance report
4058	CF: Project Delivery	Uxbridge Arts and Culture Centre Redevelopment	Uxbridge Arts and Culture Centre Redevelopment	Q1; Q2; Q3; Q4	ABS: Capex	\$ 950,074	In progress	Green	Description of the work: Creation of a new gallery, café, studios, administration and office area with connections to the existing hall and church which has become the performance space. Current Status: Monitor through the defects liability period. Next Steps: Receive Certificate of Code Compliance for the works. Risks/ Issues: none	No	Description of the work: Creation of a new gallery, café, studios, administration and office area with connections to the existing hall and church which has become the performance space. Current Status: Monitor through the defects liability period. Next Steps: Receive Certificate of Code Compliance for the works. Risks/ Issues: none
4407	CF: Project Delivery	Dog Park Development - 310 Te Irirangi Drive	A new access track into the reserve and a fully fenced dog area	Not scheduled	LDI: Capex	\$ 70,000	In progress	Green	Description of Works: Dog Park Development Current Status: The project scope is being reviewed , costed and planned for delivery Next Steps: Planning for delivery. Issues/Risk: Nil	No	Project approved following Q1 performance report

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1936	CF: Project Delivery	Flat Bush Multi-purpose Facility	Design and construction of New Library and Multi-use Community Facility	Q1; Q2; Q3; Q4	ABS: Capex	\$ 958,756	In progress	Amber	<p>Scope rationalisation has taken place to determine the 'Bare Minimum Adequate' scope. Considering current construction market, the additional funds are likely to be required to deliver the project. Delays due to alignment with Todd Properties timelines may occur. Assumption that Carpark will be provided elsewhere in Town Centre by Todd. Earthworks are assumed to be carried out by Todd Properties (no cost to the project).</p> <p>Description of the work: Design and construction of new library and multi-use community facility (community multi-purpose spaces with arts emphasis). Current Status: Updated concept designs at 90% complete. Next Steps: The design team to finalise updated concept design. Risks/ Issues: Delays due to alignment with Todd Properties timelines may occur.</p>	No	<p>Description of the work: Design and construction of new library and multi-use community facility (community multi-purpose spaces with arts emphasis)</p> <p>Current Status: Space diagrams and circulation sketches prepared based on the updated schedule of spaces and updated concept design underway</p> <p>Next Steps: The design team to progress with updated concept design</p> <p>Issues/Risks: Scope rationalisation has taken place to determine the 'Bare Minimum Adequate' scope. Considering current construction market, additional funds are likely to be required to deliver the project. Delays due to alignment with Todd Properties timelines may occur. Assumption that carpark will be provided elsewhere in town centre by Todd Properties. Earthworks are also assumed to be carried out by Todd Properties (no cost to the project).</p>
3792	CF: Project Delivery	Flatbush Aquatic Centre	Flatbush Aquatic Centre	Not scheduled	ABS: Capex	\$ -	Proposed	Amber	<p>Funding needs to be brought forward to ensure deadlines are met.</p> <p>Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: Funding</p>	No	<p>Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: Funding</p>
4406	CF: Project Delivery	Bramley Reserve - New BBQ Area	A new bbq area for the local community to use	Not scheduled	LDI: Capex	\$ 13,000	In progress	Green	<p>Scope of works: Installation of an electrical BBQ in Bramley Reserve Current status : The scope of the project is being re written with consideration to regulatory requirements and location of the BBQ with electrical connection to the nearby building. It is confirmed that Resource Consent wont be required as its a permitted activity under the Unitary Plan. A final quote for supply and installation including the electrical connections will be complete 23rd January. The supply lead time on the BBQ is 3 weeks and will be confirmed once we have the final quote in. Next steps : Confirm the cost to deliver can be achieved within the existing allocated budget. Order the BBQ and then undertake physical delivery in late February/early March. Risk/issues: Potential shortfall in budget</p>	No	<p>Project approved following Q1 performance report</p>
Community Facilities: Renewals											
4363	CF: Project Delivery	Cockle Bay - Roundabout Planting	Triangular shaped roundabout to control traffic on the intersections of Pah Road, Churchill Road and Shelley Beach Parade.	Q2; Q3	LDI: Opex	\$ 9,000	In progress	Green	<p>Description of the work: Replanting of traffic island Current status: Physical works Next steps: Completion Issues: None</p>	No	<p>Description of the work: Replanting of traffic island Current status: Physical works Next steps: Completion Issues: None</p>
4030	CF: Project Delivery	Barry Curtis Park development	Barry Curtis Park development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,666,116	In progress	Green	<p>Description of the work: Detailed design and construction of the Southern John Walker Promenade along Flat Buse School Road. Current status: construction underway Next steps: Completing construction works end of September 2016. Risks/Issues: None</p>	No	<p>Description of the work: Detailed design and construction of the Southern John Walker Promenade along Flat Buse School Road. Current status: construction underway Next steps: Completing construction works end of September 2016. Risks/Issues: None</p>
2969	CF: Project Delivery	Blyton Lane Play renewals	Blyton Lane Reserve Play Equipment Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	Approved	Green	<p>Description of the work: Blyton Lane Reserve play equipment renewal Current status: Planning Next steps: Design Issues: None</p>	No	<p>Description of the work: Blyton Lane Reserve Play Equipment renewal Current status: Planning Next steps: Design Issues: None</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4037	CF: Project Delivery	Buckland's Beach walkway development	Buckland's Beach walkway development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 145,000	In progress	Amber	The previous local board approved in principle the development of a one-way road layout through little Buckland's Beach but decided to leave the decision for the new local board to progress. This project will also require further consultation and agreement from Auckland Transport Description of works: Buckland Beach walkway development Current status: planning and design of approved safety improvements. Next steps: consultation and physical works of safety improvements. Risks/ Issues: Awaiting local board approval	No	Project carried-over from previous financial year
2971	CF: Project Delivery	Burswood Park renewals	Burswood Park Playground and Base Course Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 140,000	Approved	Green	Description of the work: Burswood Park playground, drainage and pathway renewal Current status: Planning phase Next steps: Design phase Issues: None	No	Description of the work: Drainage, playground, pathway renewals Current status: Planning Phase Next steps: Design Phase Issues: None
4038	CF: Project Delivery	Cascade walkway No 3 retaining wall, Kaniere Park pedestrian bridge and Tiraumea Park retaining wall	Cascade walkway No 3 retaining wall, Kaniere Park pedestrian bridge and Tiraumea Park retaining wall	Not scheduled	ABS: Capex	\$ 17,255	Completed	Green	Description of the work: structure renewal works Current status: handover of asset Next steps: completed Issues: none	No	Description of the work: structure renewal works Current status: handover of asset Next steps: completed Issues: none
2972	CF: Project Delivery	Cascade Walkway renewals	Cascade Walkway No. 3 (Gosford), Cascade Walkway No. 7 (Orinda Cr) Bridge, Play Equipment and Wall Renewal	Q3; Q4	ABS: Capex	\$ 92,000	Approved	Green	Description of the work: Walkway renewals as part of the Cascades walkway network Current Status: Planning and co-ordination Next Steps: Procurement planning for physical works Issues: None	No	Description of the work: Walkway renewals as part of the Cascades Walkway network Current Status: Planning and co-ordination Next Steps: Procurement planning for physical works Issues: None
2973	CF: Project Delivery	Cockle Bay Reserve Renewals	Cockle Bay Reserve Fence and Seating Renewal	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Description of the work: Cockle Bay Reserve fence and seating renewal Current Status: Work being scoped. Next Steps: Assign a project manager for delivery. Risks/Issues: None	No	Description of the work: Cockle Bay Reserve fence and seating renewal Current Status: Work being scoped. Next Steps: Assign a project manager for delivery. Risks/Issues: None
4039	CF: Project Delivery	Duplicate- Buckland's Beach Renewals	Duplicate- Buckland's Beach Renewals	Not scheduled	ABS: Capex	\$ 18,655	Approved	Green	Duplicate project	No	Duplicate project
4040	CF: Project Delivery	Duplicate -Howick Structure Renewals FY17-18	Duplicate -Howick Structure Renewals FY17-18	Not scheduled	ABS: Capex	\$ 10,226	Approved	Green	Duplicate project	No	Duplicate project
4041	CF: Project Delivery	Eastern Beach annual earthworks to complete consent	Eastern Beach annual earthworks to complete consent	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,580	In progress	Green	Description of the work: sand transfer consent Current status: consent application being prepared Next steps: lodge application Issues: consultation requirements	No	Description of the work: sand transfer consent Current status: consent application being prepared Next steps: lodge application Issues: consultation requirements
2974	CF: Project Delivery	Eastern Beach Play Renewals	Eastern Beach Playground Park Play Equipment Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	Approved	Green	Description of the work: Renewal of the Eastern Beach Playground park play equipment Current status: Planning Next steps: Design Issues: None	No	Description of the work: Renewal of the Eastern Beach Playground park play equipment Current status: Planning Next steps: Design Issues: None
4044	CF: Project Delivery	Galloway Park footpath reinstatement	Galloway Park footpath reinstatement	Q1; Q2; Q3	ABS: Capex	\$ 65,484	Completed	Green	Description of the work: structure renewal works Current status: completed and asset handed over to operational team Next steps: completed Risks/Issues: none	No	Description of the work: structure renewal works Current status: completed and asset handed over to operational team Next steps: completed Risks/Issues: none
2975	CF: Project Delivery	Glenlea Park renewal	Glenlea Park Wall and Wheel Stop Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Description of the work: Glenlea Park renewal Current status: Professional Service engaged. Next step: Finalize designs and physical work estimates. Issues: None	No	Description of the work: Glenlea Park renewal Current status: Evaluating fee proposals for professional services. Next step: Award contract for professional services. Issues: None
4045	CF: Project Delivery	Gosford park renewal	Gosford park renewal	Q3	ABS: Capex	\$ 49,785	Completed	Green	Description of the work: playground renewal works Current status: project complete/defects period Next steps: defects release Issues: none	No	Description of the work: playground renewal works Current status: project complete/defects period Next steps: defects release Issues: none
4046	CF: Project Delivery	Greenmount public access	Greenmount public access	Q1; Q2; Q3; Q4	ABS: Capex	\$ 52,265	Approved	Green	Description of the work: Greenmount public access reserve development Current status: landfill closure plan/land vestment/consent Next steps: detailed design Issues: none	No	Description of the work: Greenmount public access reserve development Current status: landfill closure plan/land vestment/consent Next steps: detailed design Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4047	CF: Project Delivery	Howick Beach-Sand top ups and boat ramp clearing (Coastguard access)	Howick Beach-Sand top ups and boat ramp clearing (Coastguard access)	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Description of the works: Howick Beach-Sand top ups and boat ramp clearing (Coastguard access) Current status: dependant of weather events creating movement of sand onto ramp Next steps: physical works when required Risks / Issues: none	No	Project carried-over from previous financial year
2976	CF: Project Delivery	Howick Carpark Renewal	Murphys Bush Reserve, Nixon Centennial Park, Riverhills Park, Star Of The Sea Reserve, Ti Rakau Park Carpark Renewals	Not scheduled	ABS: Capex	\$ 205,500	Approved	Green	Description of the work: Car park renewals in the following areas Murphy's Bush Reserve, Nixon Centennial Park, Riverhills Park, Star Of The Sea Reserve and Ti Rakau Park Current Status: Review scope of work Next Step: Plan work for design stage Issues: None known	No	Description of the work: Carpark renewals in the following areas Murphy's Bush Reserve, Nixon Centennial Park, Riverhills Park, Star Of The Sea Reserve and Ti Rakau Park Current Status: Review scope of work Next Step: Plan work for design stage Issues: None known
2977	CF: Project Delivery	Howick Coastal Renewals	Fisher Parade Esplanade Reserve Seawall Renewal. Existing Renewals Project	Q3	ABS: Capex	\$ 80,000	In progress	Green	Description of the work: Foreshore protection Current status: Physical works Next steps: Works completion Issues: Coastal works - access, maintaining public access to Rotary Walkway during works	No	Description of the work: Foreshore protection. Fisher Parade esplanade reserve seawall renewal. Current status: Physical works Next steps: Works completion Risks/Issues: Coastal works - access, maintaining public access to rotary walkway during works
3656	CF: Project Delivery	Howick Furniture Renewal FY17-18	Beechdale Park, Blanche Park, Blundell Park, Bucklands Beach Domain, Galloway Park, Glennandrew Park, Highland Park, Kilkenny Park, Marrendallas Park, Mission Heights Reserve, Salford Park, Stanniland Park, Ti Rakau Park Furniture Renewals. Note this item replaces items 2978 and 2970.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,933	Approved	Green	Description of works: Renewal of furniture on playground. Current status: Planning. Next steps: Tender physical works. Risks/ Issues: Nil	No	Description of the work: Playground and park furniture renewals Current status: Planning Next steps: Tender physical works Risks/Issues: None
207	CF: Project Delivery	Howick FY17 & FY18 Lloyd Elsmore Park Leisure Centre renewals	Lloyd Elsmore Park Leisure Centre - Comprehensive upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,523,810	Approved	Amber	Risks/ Issues: Physical works are required to be undertaken in Term 2 (May - July 2017), but design work has yet to start so programme will need to be accelerated once design team has been engaged. Description of the work: Facility upgrade encompassing leisure pool roof renewal, air conditioning replacements, carpet replacements and spa pool modifications. Current status: A design team has been engaged for investigation, feasibility and concept design works for the leisure pool roof replacement and teaching pool toilet. Fee proposals have been received for the documentation and specification of the fitness centre carpet and evaluation is in progress. Next steps: Complete investigation, feasibility and concept design prior to end of December 2016. Budget check and review of additional scope items. Finalise business case. Continue design with the intent to commence physical works in Term 2 (May - July 2017). Risks/ Issues: Physical works are required to be undertaken in Term 2 (May - July 2017), but design work has yet to start so programme will need to be accelerated once design team has been engaged. "	No	Description of the work: Lloyd Elsmore Park Leisure Centre - comprehensive upgrade. Stage 1 will occur in 2017 and Stage 2 in 2018 Current status: Site visit has been conducted and requirements have been refined. Background documentation has been gathered. Next steps: Finalise business case. Prepare procurement plan(s). Engage consultants to commence design. Budget check and establish lead-times. Physical works are proposed to be carried out in April - July 2017. Risks/issues: None
204	CF: Project Delivery	Howick FY17 Botany Library renewals	Botany Library - Internal refresh, update audiovisual equipment, and replace air conditioning.	Q2; Q3; Q4	ABS: Capex	\$ 534,225	In progress	Green	Description of works: Botany Library - internal refresh, update audio-visual equipment and replace air conditioning. Current Status: Finalise scope of work, request quotes, review contractor's quotes and issue a contract for this work. Next Step: Monitor the project to completion. Estimated finish date is 30 June 2017. Issues/Risks: Nil	No	Description of the work: Botany Library - Internal refresh, update audio-visual equipment, and replace air conditioning Current Status: Finalise scope of work, request quotes, review contractor's quotes and issue a contract for this work Next Step: Monitor the project to completion. Estimate start and finish dates are 25 November 2016 to 31 May 2017 Issues/Risks: None
3642	CF: Project Delivery	Howick FY17 Glen House renewals	Glen House - Heating and windows upgrade. Note this item and items 3643 and 3645 replace ID 203.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 14,000	Approved	Green	Description of the work: Replacement of high-level windows and heaters. Current status: In planning. Next steps: Obtain quotes from contractors. Issues/Risks: None.	No	Description of the work: Replacement of high-level windows and heaters. Current status: In planning. Next steps: Obtain quotes from contractors. Issues/Risks: None.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
205	CF: Project Delivery	Howick FY17 Libraries FF&E renewals	Botany Library - FF&E renewals. Highland Park Library - FF&E renewals.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 186,561	Approved	Green	Description of works: Change in layout, new furnishings and the provision of study desks with access to power points. Current Status: Preliminary layout plans in progress. Furniture selection in progress. Highland Park have identified they would like to install the study bench first, relocate some shelves which will help finalise layout for some area's. Next Steps: Finalise layout changes. Get quotes for replacement items. Risks / Issues: Nil	No	Description of the work: Change in layout, new furnishings and the provision of study desks with access to power points. Current Status: Preliminary layout plans in progress. Furniture selection in progress. Next Steps: Finalise layout changes. Get quotes for replacement items Issues: None
206	CF: Project Delivery	Howick FY17 Libraries renewals	Highland Park Library - Replacement air conditioning.	Q2; Q3	ABS: Capex	\$ 49,552	Approved	Green	Description of works: Replace air conditioning at Highland Park Library Current Status: Request and review contractor's quote and issue a contract for this work. Next Step: Monitor the project to completion. Estimate start and finish dates are 23 January 2017 to 31 March 2017. Risks / Issues: Nil	No	Description of the work: Replace air conditioning at Highlands Park Library Current Status: Request and review contractor's quote and issue a contract for this work Next Step: Monitor the project to completion. Estimate start and finish dates are 18 November 2016 to 28 February 2017 Issues/Risks: None
208	CF: Project Delivery	Howick FY17 Pools & Leisure renewals	Howick Recreation Centre - Repair replace exterior stairwells and rails.	Q1; Q2	ABS: Capex	\$ 10,049	In progress	Green	Description of the work: Repair, replace exterior stairwells and rails at the Howick Recreation Centre Current Status: Contractor has commenced work on site Next Step: Monitor the project to completion. Estimate completion is 30 December 2016 Risks / Issues: none	No	Description of the work: Repair/ replace exterior stairwells and rails at the Howick Recreation Centre Current Status: Contractor's quote has been reviewed and a contract for this work will be issued Next Step: Monitor the project to completion which is estimated to be 30 November 2016 Issues/Risks: None
3643	CF: Project Delivery	Howick FY17 Save The Children Shop renewals	Save the Children Shop - make fit for purpose. Note this item and items 3642 and 3645 replace ID 203.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 12,200	Approved	Green	Description of the work: Interior redecoration to make building fit for purpose Current status: quote received from contractor, and establishing best times to programme the work. Next steps: engage contractor, and complete work. Issues/Risks: None	No	Description of the work: Interior redecoration to make building fit for purpose Current status: Planning. Next steps: Document scope, obtain quote for works. Issues/Risks: None.
3645	CF: Project Delivery	Howick FY17 The Depot Lloyd Elsmore Park renewal	The Depot, Lloyd Elsmore Park - Replace vinyl flooring. Note this item and items 3642 and 3643 replace ID 203.	Q1; Q2; Q3	ABS: Capex	\$ 21,131	In progress	Green	Description of the work: Replacement of vinyl floor coverings. Current status: Quote received and accepted, and contractor has been engaged. Next steps: Programme the work to fit around the holidays and the users. Issues/Risks: None.	No	Description of the work: Replacement of vinyl floor coverings. Current status: Obtaining quotes. Next steps: Award contract, programme work. Issues/Risks: None.
3649	CF: Project Delivery	Howick Paving Renewal FY17-18	Bard Place Reserve, Barry Curtis Park, Beechdale Park, Bell Reserve, Cascade Walkway No 3 (Gosford), Cascade Walkway No 4 (Kookaburra), Cascade Walkway No 5 (Millhouse), Clydesdale Park, Cockle Bay Domain, Glenmore Road Tennis Courts, Half Moon Bay Walkways, Highland Park, John Gill Park, Kaniere Park, Kellaway Drive Reserve, Kilkenny Park, Logan Carr Reserve, Mattson Road Esplanade Reserve, Millhouse Park, Neil Morrison Park, Orangewood Park (Northpark Ave), Rogers Park, Santa Cruz Park (cnr Santa Ana), Somerville Park, Tarnica Park (Bowscale Place Reserve), Ti Rakau Park, Waka Aranga Creek Reserve, Whaka Maumahara Path, Blue Gum Park, Blundell Park, Bowscale Place Reserve Walkway, Caithness Park, Clydesdale Park, Corta Bella Place Reserve, Edendale Park, Murvale Reserve Path Renewals. NOTE: This item replaces items 2979 and 2980.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 110,292	Approved	Green	Description of the work: Howick paving renewals for 2017 Current status: Professional service engaged. Next step: Physical works. Issues: None	No	Description of the work: Howick paving renewals for 2017 Current status: Scoping works to engage professional service. Next step: Award professional services contract. Issues: None
2981	CF: Project Delivery	Howick Play Renewals FY17	Armoy Park (Amylynn Place Reserve), Barry Curtis Park, Beechdale Park, Blue Gum Park, Redcastle Park Play Renewals	Q2; Q3; Q4	ABS: Capex	\$ 50,706	In progress	Green	Description of the work: Play asset renewals for the following parks in Howick - Barry Curtis Park, Armoy Park (Amylynn Place Reserve), Beechdale Park, Blue Gum Park, Redcastle Park Current Status: Physical works Next Steps: Handover of asset Issues: None known	No	Description of the work: Play asset renewals for the following parks in Howick - Barry Curtis Park, Armoy Park (Amylynn Place Reserve), Beechdale Park, Blue Gum Park, Redcastle Park Current Status: Awaiting on scope of work Next Steps: Review scope and plan work Issues: None known

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3658	CF: Project Delivery	Howick Play Renewals FY17-18	Robin Brooke Park, Bucklands Beach and Megan Park Playspace & Equipment Renewal. This item replaces items 2982 and 2985.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,780	Approved	Green	Description of the work: Playground playspace and equipment renewal Current status: Planning Next steps: Design Risks/Issues: None	No	Description of the work: Playground playspace and equipment renewal Current status: Planning Next steps: Design Risks/Issues: None
2983	CF: Project Delivery	Howick Play Renewals FY18-19	Cockle Bay Reserve Play Equipment Renewal	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
2984	CF: Project Delivery	Howick Play Space Renewals FY17	Barry Curtis Park, Blundell Park, Bramley Drive Reserve, Bucklands Beach Domain, Howick Domain, Logan Carr Reserve Play Space Renewals	Not scheduled	ABS: Capex	\$ 163,600	Approved	Green	Description of the work: Play space renewals for the following areas Barry Curtis Park, Blundell Park, Bramley Drive Reserve, Bucklands Beach Domain, Howick Domain and Logan Carr Reserve Current Status: Awaiting scope of work Next Steps: Review scope and plan work Issues: None known	No	Description of the work: Play space renewals for the following areas Barry Curtis Park, Blundell Park, Bramley Drive Reserve, Bucklands Beach Domain, Howick Domain and Logan Carr Reserve Current Status: Awaiting scope of work Next Steps: Review scope and plan work Issues: None known
4048	CF: Project Delivery	Howick Recreation & Leisure - Replace Sandpit Covers & Reduce Size	Howick Recreation & Leisure - Replace Sandpit Covers & Reduce Size	Q3	ABS: Capex	\$ 12,730	Completed	Green	Description of the work: Reduce the sandpit size and replace the covers Current status: the contractor has completed the work on the sandpit. Next Step: Council has paid the contractor. Close the project Risks / Issues: none	No	Description of the work: Reduce the sandpit size and replace the covers Current status: the contractor has completed the work on the sandpit. Next Step: Council has paid the contractor. Close the project Risks / Issues: none
4364	CF: Project Delivery	Howick Recreation Centre - Comprehensive Upgrade - Stage I	Howick Recreation Centre - Comprehensive Upgrade - Investigation & Design/Planning phase	Q2; Q3; Q4	ABS: Capex	\$ 180,000	Proposed	Green	Description of the work: Replacement of recreation centre roof. Current status: Fee proposals have been obtained for design services for the investigation, feasibility and concept stage of the project and evaluation is in progress. Next steps: Confirm engagement of a design team to undertake investigation, feasibility and concept design. Budget check. Risks / Issues: None	No	Description of the work: Replacement of recreation centre roof. Current status: Fee proposals have been obtained for design services for the investigation, feasibility and concept stage of the project and evaluation is in progress. Next steps: Confirm engagement of a design team to undertake investigation, feasibility and concept design. Budget check. Risks / Issues: None
4049	CF: Project Delivery	Howick Recreation Centre - Recarpet foyers and gym	Health & Safety Critical Works Trip hazard with creases and holes in current carpet	Q1; Q2; Q3	ABS: Capex	\$ 31,916	In progress	Green	Description of the work: Re-carpet foyers and gym at the Howick Recreation Centre Current Status: Contract has been issued to the contractor. Estimate completion date is end of December 2016. Next Step: Monitor project to completion. Issues/Risks: none	No	Description of the work: Re-carpet foyers and gym at the Howick Recreation Centre Current Status: Contract has been issued to the contractor. Estimate completion date is end of December 2016. Next Step: Monitor project to completion. Issues/Risks: none
4360	CF: Project Delivery	Howick Recreation Centre - Replace Sandpit Covers & Reduce Size	Health & Safety Critical Works	Q3	ABS: Capex	\$ 26,765	Completed	Green	Description of the work: current sandpit is too large. Reduce the sandpit size and replace the covers Current status: The contractor has completed the work on the sandpit. Next Step: Council has paid the contractor. Close the project Risks / Issues: None	No	Description of the work: current sandpit is too large. Reduce the sandpit size and replace the covers Current status: The contractor has completed the work on the sandpit. Next Step: Council has paid the contractor. Close the project Risks / Issues: None
2986	CF: Project Delivery	Howick Sign Renewals	Blanche Park and Meadowland Park Sign Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
3652	CF: Project Delivery	Howick Structure Renewal FY17-19	Howick Recreation Centre, Murvale Reserve, Pandora Pak, Sheffield Place Reserve Step and Wall, Howick Beach, Howick Domain, Kaniere Park, Mcleay Reserve, Pakuranga Town Centre and Library, Whaka Maumahara Bridge and Wall, Corta Bella Place Reserve, Galloway Park, Glenlea Park, Highland Park Library, Marrott Court HFTE Village, Murphys Bush Reserve, Springs Road Reserve Wall, Barrier and Bridge Renewals. Note this item replaces items 2987, 2988 and 2989.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 36,242	In progress	Green	Description: Howick Structure Renewals Financial Year 2017-19. Current status: Professional service engaged. Next step: Finalise designs and physical work estimates. Risks/ Issues: Nil	No	Description of the work: Howick structure renewals for 2017-2019. Numerous and varied projects Current status: Evaluating fee proposals for professional services. Next step: Award contract for professional services. Risks/Issues: None
2990	CF: Project Delivery	Howick Toilet Renewals FY18-19	Bramley Drive Reserve and Mellons Bay Toilet Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,000	Approved	Green	Description of works: Toilet blocks. Bramley Drive Reserve and Mellons Bay toilet renewals Current status: Planning Next steps: Design Issues: None	No	Description of works: Toilet blocks. Bramley Drive Reserve and Mellons Bay toilet renewals Current status: Planning Next steps: Design Issues: None

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2991	CF: Project Delivery	Kilimanjaro Park Play Renewal	Kilimanjaro Park Whole Playground Renewal	Not scheduled	ABS: Capex	\$ 5,780	Approved	Green	Description of works: Play renewal at Kilimanjaro park. Current Status: Awaiting scope of work. Next Step: Design Risks/ Issues: Nil	No	Description of works: Play renewal at Kilimanjaro park Current Status: Awaiting scope of work Next Step: Design Issues: None known
4050	CF: Project Delivery	LEP- skate park renewal phased- Stage 1: design	LEP- skate park renewal phased- Stage 1: design	Q3; Q4	ABS: Capex	\$ 11,500	In progress	Green	Description of the work: renewal improvements to skate park, to attract better use from the out of date asset. Current status: design completed. Next steps: Works to be tendered Issues: Skate park construction market has limited availability. Physical works to commence March / April 2017	No	Project carried-over from previous financial year
2992	CF: Project Delivery	Lloyd Elsmore Renewals	Lloyd Elsmore Park Basecourse, Carpark Surface, Cricket Net, Paths, Play Equipment, Wall, Rubbish Bin, Skatepark and Sportsfield Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 288,220	In progress	Green	Description of the work : Lloyd Elsmore renewals - basecourse, carpark surface, cricket net, paths, play equipment, wall, rubbish bin, skatepark and sportsfield renewals Current status: Professional service engaged - design in progress Next step: Finalize designs - initiate physical works tender. Issues: None	No	Description of the work : Lloyd Elsmore renewals- basecourse, carpark surface, cricket net, paths, play equipment, wall, rubbish bin, skatepark and sportsfield renewals Current status: Evaluating fee proposal from professional service consultant. Next step: Award contract for professional services. Issues: None
4327	CF: Project Delivery	Logan Carr bridge handrail & pile renewals	H & S Reactive Renewals, Logan Carr bridge handrail & pile renewals	Q2; Q3	ABS: Capex	\$ 30,000	Approved	Green	Description of the work: Logan Carr bridge handrail and pile renewal Current status: Physical works contract awarded Next step: Work in progress Issues: none	No	Description of the work: Logan Carr bridge handrail and pile renewal Current status: Designs received - Arranging physical works tender. Next step: Award physical works contract. Issues: none
2993	CF: Project Delivery	Logan Carr Reserve	Logan Carr Reserve Fitness Station Renewal	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Description of the work: Fitness station renewal Current status: completed Next steps: handover asset Issues: none	No	Description of the work: Fitness station renewal Current status: physical works Next steps: handover asset Issues: none
2994	CF: Project Delivery	Macleans Park Renewals	Macleans Park Carpark Surface Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 9,960	In progress	Green	Description of the work: Pathway renewal at Macleans Park Current status: Tendering for physical works Next steps: Physical works Issues: none	No	Description of the work: Pathway renewal at Macleans Park Current status: Planning Next steps: Design Issues: None
4052	CF: Project Delivery	Marble Playground Sign Structure Renewals	Marble Playground Sign Structure Renewals	Q1; Q2; Q3	ABS: Capex	\$ 7,100	In progress	Green	Description of the work: Marble playground sign structure renewals Current status: Designs received - arranging combined physical works tender. Next step: award physical works contract. Issues: None	No	Description of the work: Marble playground sign structure renewals Current status: Designs received - arranging combined physical works tender. Next step: award physical works contract. Issues: None
2995	CF: Project Delivery	Marine Parade Esp Renewals (Structure and Furniture)	Marine Parade Esplanade Reserve Fence and Stair Renewal	Q3	ABS: Capex	\$ 21,735	Approved	Green	Description of the work: Marine Parade esplanade reserve fence and stair renewal Current status: Concept Next Steps: Planning Issues: scope of work required	No	Description of the work: Marine Parade esplanade reserve fence and stair renewal Current status: Concept Next Steps: Planning Issues: Scope of work required
2996	CF: Project Delivery	Mellons Bay Structure Renewals	Mellons Bay and Mellons Bay Bush Reserve Structure Renewals	Q2; Q3; Q4	ABS: Capex	\$ 34,283	Completed	Green	Description of the work: Renewal of sea wall at Mellons Bay Current status: Complete Next Steps: None Issues: None	No	Description of the work: Renewal of sea wall at Mellons Bay Current status: Complete Next Steps: None Issues: None
2997	CF: Project Delivery	Millen Avenue Esplanade Coastal renewals	Millen Avenue Esplanade Reserve Wharf Renewal	Q3	ABS: Capex	\$ 13,440	Approved	Green	Description of the work: Renewal of jetty Current status: Concept Next Steps: Design Issues None	No	Description of the work: Renewal of jetty Current status: Concept Next Steps: Design Issues None
4053	CF: Project Delivery	Murvale Reserve Track renewals	Murvale Reserve Track renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,577	In progress	Green	Description of the work: Murvale Reserve track renewals Current status: design and assessment received Next step: consenting checks Issues: none	No	Description of the work: Murvale Reserve track renewals Current status: design and assessment received Next step: consenting checks Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4054	CF: Project Delivery	Nixon Centennial Park renewal-carpark renewal	Nixon Centennial Park renewal-carpark renewal	Not scheduled	ABS: Capex	\$ -	Approved	Green	Description of the work: Nixon Centennial Park renewal - carpark renewal, minor works. Current Status: The project scoping is being written Next Steps: Assigning a project manager Issues/ Risks: None	No	Description of the work: Nixon Centennial Park renewal - carpark renewal, minor works. Current Status: The project scoping is being written Next Steps: Assigning a project manager Issues/ Risks: None
4055	CF: Project Delivery	Ostrich Farm design and consenting	Ostrich Farm design and consenting	Q1; Q2; Q3; Q4	ABS: Capex	\$ 128,054	Approved	Amber	Timing of works may be impacted relating to surrounding developments and release of infrastructure Description of the work: Development of the Ostrich Farm sportsfields, with associated infrastructure such as car parking and walkway networks. Current Status: Review of concept plan to integrate project as part of wider subdivision infrastructure in progress. Next steps: Progress developed design of sportsfield and park layout. Risks/ Issues: Potential issue around timing of works to coordinate with adjoining development such as neighbourhood centres and school infrastructure.	No	Description of the work: Development of the Ostrich Farm sportsfields, with associated infrastructure such as car parking and walkway networks. Current Status: Review of concept plan to integrate project as part of wider subdivision infrastructure in progress. Next steps: Progress developed design of sportsfield and park layout. Risks/ Issues: Potential issue around timing of works to coordinate with adjoining development such as neighbourhood centres and school infrastructure.
4056	CF: Project Delivery	Pakuranga Recreation Centre - Exterior refurbishment	Pakuranga Recreation Centre - Exterior refurbishment	Q2; Q3	ABS: Capex	\$ 26,119	Proposed	Green	Description of the work: Pakuranga Recreation Centre exterior refurbishment Current Status: Project Manager has reviewed contractor's quote and issued a contract for this work Next Step: Monitor the project to completion. Estimated finish date is 31 January 2017 Issues/Risks: None	No	Description of the work: Pakuranga Recreation Centre exterior refurbishment Current Status: Project Manager has reviewed contractor's quote and issued a contract for this work Next Step: Monitor the project to completion. Estimated finish date is 31 January 2017 Issues/Risks: None
2998	CF: Project Delivery	Pakuranga Sailing Club renewal	Bramley Drive Reserve Boatramp, Fence, Fitness Station, Bridge, Seawall and Step Renewal	Q2; Q3; Q4	ABS: Capex	\$ 198,083	Approved	Green	Description of works: Renewal of Pakuranga Sailing club Current Status: Awaiting for scope of work Next Steps: Review and design Issues: None known	No	Description of works: Renewal of Pakuranga Sailing club Current Status: Awaiting for scope of work Next Steps: Review and design Issues: None known
4057	CF: Project Delivery	Panmure Bridge to Highbrook walkway development	Panmure Bridge to Highbrook walkway development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 154,205	Approved	Green	Description of the work: Walkway development Current status: Consent granted - awaiting further direction Next steps: This project is for planning only - no budget or direction to proceed beyond this. Issues: none	No	Description of the work: Walkway development Current status: Consent granted - awaiting further direction Next steps: This project is for planning only - no budget or direction to proceed beyond this. Issues: none
2999	CF: Project Delivery	Tamaki Bay Drive Reserve Renewal	Riverina Place Esplanade Reserve Wheel Stop and Tamaki Bay Drive Reserve Basecourse and Seawall Renewal	Q2; Q3; Q4	ABS: Capex	\$ 114,300	Approved	Green	Description of the work: Riverina Place esplanade reserve wheel stop and Tamaki Bay Drive reserve basecourse and seawall renewal Current Status:Planning Next Steps: Obtain quotes Risks/Issues: Project in the coastal environment	No	Description of the work: Riverina Place esplanade reserve wheel stop and Tamaki Bay Drive reserve basecourse and seawall renewal Current Status:Planning Next Steps: Obtain quotes Risks/Issues: Project in the coastal environment
3000	CF: Project Delivery	Ti Rakau Park Renewal	Ti Rakau Park Whole Playground Renewal	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
3001	CF: Project Delivery	Tiraumea Park Coast Asset Renewal	Tiraumea Park Seawall and Sign	Q2; Q3; Q4	ABS: Capex	\$ 91,560	Approved	Green	Description of the work: Renewal of sea wall Current Status: Planning Next Steps: Put out for tender Risks/ issues: Project in marine environment	No	Description of the work: Renewal of sea wall Current Status: Planning Next Steps: Put out for tender Risks/ issues: Project in marine environment
4059	CF: Project Delivery	Valderama Reserve play space	Valderama Reserve play space	Q2; Q3; Q4	ABS: Capex	\$ 183,900	Approved	Green	Description of the work: Waikitiroa fence renewal Current Status: Scoping work Next Steps: Plan Risks/Issues: none	No	Description of the work: Waikitiroa fence renewal Current Status: Scoping work Next Steps: Plan Risks/Issues: none
4328	CF: Project Delivery	Waikitiroa Reserve Fence Renewals	H & S Reactive Renewals, Waikitiroa Reserve Fence Renewals	Q2; Q3	ABS: Capex	\$ 10,000	In progress	Green	Description of the work: Waikitiroa Reserve fence renewals Current status: Business case is being reviewed Next steps: Planning Issues: None	No	Description of the work: Waikitiroa Reserve fence renewals Current status: Business case is being reviewed Next steps: Planning Issues: None

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Operational Management and Maintenance											
3812	CF: Operations	Howick Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 606,158	Proposed	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Asplundh have been performing well during this period with the following KPI results - July 100% - August 93% - September not available as yet We have been planning for this years work programme with the emphasis on reserve tree pruning this year. Work on these reserve trees will commence once the ground condition dry out a bit. The tree planting programme has been completed across the south. Some Asplundh staff have obtained new qualifications to enable them to work close to power lines. This will enable us to work through the backlog of utility clearance work.
3811	CF: Operations	Howick Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 206,801	Proposed	Green	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	NZ Biosecurity Services have been performing well during this period with the following KPI results - July 100% - August 99% - September 100% We have received a high proportion of animal pest complaints over this period, mainly for rats, possums and rabbits. NZ Bio have responded with a mixture of trapping, poisoning and shooting where appropriate. We have also had a lot of pest plant complaints outside the main control areas which we have responded to. The yearly plan for the main control areas has been submitted and approved.
3810	CF: Operations	Howick Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,726,901	Proposed	Green	Downer Ltd has performed to expectation during this period with the following KPI results recorded – September 99% - October 94% - November 98%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Downer Ltd has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.	No	Downer have been performing well during this period with the following KPI results - July - Rural 98% - Urban 97% - August - Rural 100% - Urban 100% - September not available as yet We have a successful end the winter sports season with a 3% cancellation for the whole season which was very good. The spring conditions have been very challenging with one of the wettest springs for the last 20 years. This has made it very difficult for Downer to get on the parks with only frontages and path edges being mown in some areas. Cricket wicket preparations were completed early this year however early games may be delayed due to the wet ground conditions. Downer have also carried out 28 toilet deep cleans across the south in preparation for the summer use.
Infrastructure and Environmental Services											
2305	I&ES: DPO	Flat Bush water quality ponds	Land acquisition for the development of stormwater management infrastructure	Q1	ABS: Capex	\$ 3,590,294	In progress	Green	Infrastructure Funding Agreements are under negotiation with developers to enable infrastructure development.	No	Report for further acquisition of land for the development of stormwater management infrastructure approved by the Regional Strategy and Policy Committee on 1 September 2016 (resolution number REG/2016/99). Infrastructure Funding Agreements are under negotiation with developers to enable infrastructure development.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2933	I&ES: Environmental services	Planting on golf course at Musick Point	To undertake planting on the golf course part of Musick Point as this is a prominent headland with significant potential to improve biodiversity.	Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The focus this quarter has been to seek formal endorsement and approval from iwi (Ngai Tai ki Tamaki Tribal Trust) as new landowners of the Howick Golf Course. Initial conversations have been had but a formal hui with iwi kaumatua is planned for the new year. Planting will be undertaken during the next planting season.	No	The planning of revegetation planting has commenced this quarter prior to discussion with iwi (landowner) and the golf course volunteer group next quarter. Planting will be undertaken during the next planting season.
1461	I&ES: Environmental services	Weed Management Programme - Howick	To undertake weed control in two reserves, and to continue the community campaign encouraging residents to control rhamnus and moth plant. Note that it is proposed to spend \$12,000 on the community campaign, with weed control at Hayley Lane Reserve and in Cockle and Mellons Bay the remaining amount.	Q2; Q3; Q4	LDI: Opex	\$ 47,000	In progress	Green	Procurement for control work at Hayley Lane Reserve has been completed. As well as Hayley Lane, staff will be talking to iwi in November in regards to a follow up control on Musick Point and the golf course to ensure that previous work is maintained to a high standard. Plants have been ordered for the weed swap event planned for March 2017 as well as associated collateral and brochures.	No	The weed control programme consists of control work at Hayley Lane Reserve, and the continuation of the community weed campaign targeting moth plant and Rhamnus. Procurement for both projects is underway and weed control will commence in early summer, and the community campaign will be run in March and April 2017.
1460	I&ES: Healthy waters	Industry Pollution Prevention Programme - Howick	To support prevention of pollution at source through a proactive educational programme, targeting business and industry in East Tāmaki, and around Ben Lomand Road and Cascade Drive	Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	The project is scheduled to commence in December 2016 with completion by February 2017.	No	A services agreement has been signed between council and the preferred supplier with project scheduled to commence in 2017.
1938	I&ES: Waste solutions	Resource Recovery - Howick	To develop the resource recovery network in the south.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Approved	Green	Envision NZ has been contracted to undertake the capacity building programme for groups interested in resource recovery initiatives. Subject specific master class workshops are being organised with Akina Foundation and will be run from February to July 2017. Individual meetings and mentoring with groups is occurring across the four local board areas. There is also a focus on brokering potential collaborations, e.g. with Auckland Airport and also investigating options for shared work spaces.	No	Following the completion of the scoping study report last financial year, and the commitment from four boards in the south, work is underway to reconnect with groups interested in furthering their involvement in resource recovery initiatives. In particular, procurement is underway for a provider to deliver a tailored capacity building programme, including networking and mentoring, for these groups. This will include sessions on legal structures and legislation, business models, and field tours and site visits as well as exploring opportunities for joint ventures.
Business Improvement District Local Economic Development Initiatives											
1373	GOV: Ext P'ships	Financial Top Up - Business Improvement Districts	An annual 'top up' provided (via legacy resolution from Manukau City Council) for the two Business Improvement Districts which operate within the local board area - Howick and a half proportion of Greater East Tāmaki	Q3	LDI: Opex	\$ 45,000	In progress	Green	Officers are finalising a methodology relating to accountability for the top-up funding for 2016-2017.	No	Officers are currently finalising a methodology relating to accountability for the top-up funding for 2016/17.
Local Economic Development: ATEED											
2827	CCO: ATEED	Howick Tourism Plan Implementation	Implement Howick Tourism Plan adopted in May 2016 to improve connectivity and promote Howick as a visitor destination	Q3; Q4	LDI: Opex	\$ 10,000	In progress	Amber	Progresses have made in the tourism development in 2017. However, there is an outstanding \$40k left over from 2016 LED budget. Staff have been in contact with Howick Business Association and Howick Tourism Inc regarding the tourism plan implementation. Staff will prepare a report which will provide information on tourism initiatives occurred in the second half of 2016.	No	Howick Tourism Inc has submitted a tourism proposal to the local board. The main elements of the proposal are to: 1. develop a branding awareness campaign for the region. 2. devlier a local marketing campaign and develop Howick advocates. 3. partner with Howick Village to support and enhance the commercial sustainability of Howick Tourism bus routes. 4. raise the tourism profile of the area and support tourism partnerships. 5. leverage distinct strengths of Howick Town centres. 6. skill development through workshops ensuring operators have access to best practice A further proposal has been recieved from the Howick Village Business Association, for a digital campaign using Facebook and You Tube.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2719	CCO: ATEED	World Masters Games Leverage activity in Howick	<p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local businesses will be expected to contribute to any prizes, incentives, discounts offered.</p>	Q3; Q4	LDI: Opex	\$ 10,000	In progress	Amber	<p>WMG will be held in April 2017. A proposal is yet to be approved by the local board. If no approval is approved by the local board by March 2017, the fund can be drawn down to enhance the city dressing package for all town centres.</p> <p>World Master Game will be held in April 2017. ATEED have promoted that local activities be developed and managed by Business Associations for each area.</p> <p>The Howick BID is working on a proposal which will be submitted to the Local Board for approval for the use of the \$10,000 in March 2017</p> <p>Alternatively, the local board fund can be draw down to enhance the city dressing package for all town centres which will be made available via ATEED.</p>	No	An initial meeting has been held with the Howick Village Business Association to discuss ideas, timelines and process for developing up a proposal to use the funds available.
1914	CCO: ATEED	Young Enterprise Scheme (HW)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).	Q3	LDI: Opex	\$ 3,500	In progress	Green	The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.	No	The Young Enterprise Scheme Co-ordinators are scoping out the events to be held, and are expecting to draw down funds in Quarter 3 to assist with the delivery of events across Auckland.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Development Projects												
1644	CF: Community Leases	115 Picton Street Eol Process 16/17	Grant new lease for 115 Picton St, Howick	Q1				In progress	Green	6-month lease for the room approved 12 December 2016 for mosaic project.	No	No action taken yet on this property. Report proposed for Quarter 2 period on type of tenant preferred by the board.
1647	CF: Community Leases	Eastgate Community Trust	New lease for extended land area at 427 Pakuranga Road	Q1	11/05/2026	\$ -	\$ 1.00	Completed	Green	Completed	No	Agreement to lease approved, public and iwi consultation undertaken, no objections received. Land owner approval for new additional building approved. Local board supports recommendation to Parks, Recreation and Sport Committee to reclassify land to local purpose (community buildings) under Section 61 Reserves Act 1977.
1648	CF: Community Leases	Howick Art Group	New lease for Hawthorden Reserve 66 Cook Street - Previously reported in Work Plan Year 2014/2015	Q1	12/08/2011	\$ 500.00	\$ 500.00	Approved	Green	Application for new lease received. Site visit to be arranged for quarter 3.	No	Request for application for new lease sent to group. Due back by 30 October 2016.
1649	CF: Community Leases	Howick Brass Incorporated	New lease for Howick Domain 90R Wellington Street - Previously reported in Work Plan Year 2014/2015	Q1	31/12/2013	\$ 0.10	\$ 0.10	Approved	Green	Application for new lease received, site visit to be arranged for quarter 3.	No	Application pack sent to group for new lease. Due to be returned by 30 October 2016.
1650	CF: Community Leases	Howick Children's & Youth Theatre	New lease for Star of the Sea Reserve 29 Granger Road	Q1	04/05/2011	\$ 0.10	\$ 0.10	Approved	Green	Application for new lease received, site visit to be arranged for quarter 3.	No	New lease application pack sent to group. Due to be returned by 30 October 2016.
1645	CF: Community Leases	Howick Local Board Accommodation Project	7 Aylesbury Street	Not scheduled	30/06/2018	\$ 3,000.00	\$ 1.00	Approved	Green	Not scheduled.	No	Not scheduled.
1646	CF: Community Leases	Howick Men's Shed Project	Howick Men's Shed Project	Not scheduled				Approved	Green	Not scheduled.	No	Not scheduled
1651	CF: Community Leases	Howick Pakuranga Netball Assn Incorporated	New lease for Lloyd Elsmore Park 2R Bells Road	Q2	31/10/2016	\$ 0.10	\$ 0.10	Approved	Green	Application form sent, to be returned by 31 January 2017.	No	No action taken this quarter
1652	CF: Community Leases	Howick Sailing Club Inc.	New lease for Howick Beach 4R Granger Road - Previously reported in Work Plan Year 2014/2015	Q2	31/03/2012	\$ 0.10	\$ 0.10	Approved	Green	Application form sent, to be returned by 17 February 2017.	No	No action taken this quarter
1653	CF: Community Leases	Howick Sub-centre of the St John Ambulance Association	New lease for William Green Domain 600R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q2	30/03/2011	\$ 0.10	\$ 0.10	Approved	Green	Application form sent, to be returned by 17 February 2017.	No	No action taken in this quarter
1654	CF: Community Leases	Lions Club of Howick Inc.	New lease for The Depot, Lloyd Elsmore Park 2R Bells Road	Q1	31/03/2013	\$ 500.00	\$ 500.00	In progress	Green	Awaiting return of draft community outcomes plan from the group.	No	Awaiting return of draft community outcomes plan from the group. Second request sent.
1655	CF: Community Leases	Meadowlands Multi-sport and Community Trust	New lease for Meadowlands Park 41R Meadowlands Drive	Q1				In progress	Green	No action taken this quarter.	No	No action taken in this quarter.
1656	CF: Community Leases	NZ Association of CAB Pakuranga (Northern Region)	Group have vacated this building 7 Aylesbury Street - Previously reported in Work Plan Year 2014/2015	Q1	30/06/2011	\$ 500.00	\$ 500.00	Approved	Green	Community Outcomes Plan to be agreed with Pakuranga Citizens Advice Bureau.	No	This lease has been included in the region-wide single lease with Auckland Citizens Advice Bureau, agreed to by the local board in August 2016.
1659	CF: Community Leases	Pakuranga and Howick Budgeting Service Inc.	7 Aylesbury Street	Not scheduled		\$ 0.10	\$ 0.10	Approved	Green	No action taken this quarter.	No	No action taken this quarter
1657	CF: Community Leases	Pakuranga Athletics Club	Planning for new building underway, application yet to be received for Lloyd Elsmore Park 2R Bells Road	Not scheduled				Approved	Green	No application has been received for the proposed new building.	No	No application has been received for the proposed new building
1658	CF: Community Leases	Pakuranga Bowling Club	Lloyd Elsmore Park 2R Bells Road - Approval of sub-lease	Q2		\$ 0.10	\$ 0.10	Approved	Green	No action taken this quarter.	No	Existing lease until 2020
1660	CF: Community Leases	Revill's Boxing Gym	Eol to be called for this space in The Depot, Lloyd Elsmore Park 2R Bells Road - Previously reported in Work Plan Year 2014/2015	Q1	30/06/2013	\$ 500.00	\$ 500.00	In progress	Green	Tenant has been advised that expressions of interest will be called for in early 2017.	No	Discussion held regarding group's agreement with the draft community outcomes plan sent earlier this year.
1661	CF: Community Leases	Stancombe Cottage	New lease for Stancombe Cottage Cranford Drive, Flat Bush	Q1				Completed	Green	Lease granted to Korean Positive Ageing Community Trust at the 12 December 2016 meeting.	No	Local board has requested a workshop for early quarter two to discuss applications received from end of lease.
1662	CF: Community Leases	The Girl Guides Assn of NZ – Glenmore Road	New lease for 57 Glenmore Road	Q1	30/04/2013			Approved	Green	Partial application received from The Girl Guides Association of New Zealand head office, sent to local branch for completion.	No	Application pack sent for new lease. Due to be returned by 30 October 2016.
1663	CF: Community Leases	The Scout Assn of NZ – Cockle Bay	New lease for Cockle Bay Domain 47R Shelly Beach Parade - Previously reported in Work Plan Year 2014/2015	Q1	31/07/2012	\$ 0.10	\$ 0.10	Approved	Green	No action taken this quarter.	No	Community Outcomes Plan to be drafted and discussed with the The Scout Association of New Zealand – Cockle Bay group.
1664	CF: Community Leases	The Scout Assn of NZ – Minerva	New lease for Howick Community Reserve 563R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q1	28/02/2013	\$ 0.10	\$ 0.10	Approved	Green	Reminder sent to The Scout Association of New Zealand for application for new lease.	No	Second request sent to group for an application for a new lease for the land at 563R Pakuranga Road, Highland Park.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1665	CF: Community Leases	Uxbridge Community Projects Incorporated	New lease for 31-37 Uxbridge Road, Howick	Q1				Completed	Green	Agreement to lease and lease granted, approval for entering into a sub-lease approved by Howick Local Board.	No	Agreement to lease and lease granted, approval for entering into a sub-lease approved by Howick Local Board. Lease documents sent for signing. Parks Recreation and Sports Committee to be requested to reclassify three parcels of land to local purpose (community buildings).