

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Arts, Community and Events											
2858	CS: ACE: Arts & Culture	NorthArt Gallery - 360 Strategic Review LDI	To undertake a 360 strategic review of NorthArt Gallery.	Not scheduled	LDI: Opex	\$ 15,000	In progress	Green	The contractor is in the final stages of the review which will be presented to the local board in Q3.	No	A services agreement has been executed to conduct a strategic review of NorthArt Gallery has been executed. The review will be conducted in Q2 and will be presented to the local board in Q3 FY17.
2547	CS: ACE: Arts & Culture	Westshore Community Arts Council (NorthArt)- ABS Northart Society Incorporated Operational Support Grant	Administer a funding agreement with Northart Society Incorporated for arts and culture facilities management, operations and programming. The recipient will operate the facility in an inclusive manner that enables access to and participation in the visual arts. The recipient will provide opportunities that reflect the cultural diversity of the local community and encourage all ages and ethnicities to take part. The recipient will promote NorthArt, its activities, services, programmes and artists within the local and wider community to encourage public participation.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 82,425	Approved	Green	In Q2, NorthArt had a total of 4,253 visitors and delivered 24 programmes to 416 participants. Highlights included 'Re-Trace: Northcote', an installation of historic photographs developed by Panuku Auckland Development; workshops featured in 'Urbanesia Festival 2016'; and 'Pocket Edition. Small Works for Large Walls', which involved 27 Auckland artists and showcased a series of postcard-size paintings.	No	The FY17 funding agreement with The NorthArt Society Incorporated has been executed. In Q1, there were 2,419 visitors, which is a 23.5% increase on the same period in 2015; 13 exhibitions in the gallery; nine opening functions; and 14 'Gallery Time' sessions for children.
2465	CS: ACE: Community Empowerment	Capacity Building: Governance and professional training	Develop a collective model of training on governance and operational requirements for managers and trustees in community organisations and community houses.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker facilitated training for the community centre managers on conflict resolution. The broker also arranged for the managers to visit Tamaki Regeneration Company (TRC) and the Auckland City Mission.	No	The strategic broker co-designed and facilitated a professional development programme with four community centre managers. Two training sessions were delivered on Results Based Accountability training and the Empowered Communities Approach.
2463	CS: ACE: Community Empowerment	Children & Young People: Youth voice and youth-led initiatives	Fund Kaipatiki Community Facilities Trust to develop and support young people to have their collective voice heard, and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events, such as Youth Week activities. Budget: - Youth programmes \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	The funding agreement for Kaipātiki Community Facilities Trust to deliver on Jobs4Youth project and youth activities was completed. The new youth centre at Marlborough Park opened in December 2016.	No	The Kaipatiki Youth Development Trust was selected applicant appointed to run the new Marlborough Park youth centre. Staff in the Community Empowerment Unit facilitated a regional youth focussed Claim the Concept workshop on Saturday 27 August 2016 where initial implementation plans were developed for the youth designed concepts. Each concept now has a working group of youth voice members from across Auckland leading its implementation. The Kaipatiki Community Facilities Trust work programme that includes key performance indicators for youth activities was completed by the strategic broker. The funding agreement will be completed in quarter two.
2301	CS: ACE: Community Empowerment	Community grants (KT)	Funding to support local community groups through contestable grant funding. Budget: - Local community and events grants \$212,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 212,000	In progress	Green	In Q2 one round of the Quick Response Grants was finalised and \$900 allocated. This leaves a balance of \$167,374 for allocation through one local grants and two quick response grant rounds.	No	Kaipatiki has completed Round One Quick Response and Local Grants allocating a total of \$33,616 leaving a total of \$168,384 for the remaining grant rounds.
2932	CS: ACE: Community Empowerment	Grant to the Kaipatiki Community Facilities Trust	Grant to the Kaipatiki Community Facilities Trust for zero waste activities. To be included in the overall contract for the KCFT	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	Kaipatiki Explorers spent several Friday evenings after school sewing calico bags. These were given to residents as part of the 'Plastic Free July Project'.	No	The work programme for 2016/2017 has been co-designed between Kaipatiki Community Facilities Trust (KCFT) and staff from the Waste Solutions team. Waste Solutions staff will monitor the work programme and delivery in this financial year. An update report will be provided to the local board from KCFT in November 2016.

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2399	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (KT)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	Staff applied a multi local board approach to the manaaki matua programme in Devonport -Takapuna and Kaipātiki. The aim is to identify gaps and services available for older persons living in the local board areas and how to engage with them effectively and efficiently.	No	<p>The strategic broker met with Panuku and the local board services team to plan for the Northcote township development community impacts. Planning includes broker monitoring of the development, advising community groups on council processes and organising any required workshops.&nbsp;</p> <p>The strategic broker provided advice on iwi groups and representation to the Kaipatiki Pest Project. Effective iwi representation is now in place to ensure eradication processes do not negatively impact on whenua.</p> <p>Advice was sought from Resource Consents and Processing Building Control to support an application from the Glenfield Community Centre for signage.</p> <p>The strategic broker advised Bayview Community Centre on their governance restructuring supporting their change management process.</p>
2460	CS: ACE: Community Empowerment	Inclusion and Equity: Manaaki Matua	Create a data base of retirement homes and activities that are available to support the older generation. Identify and implement intergenerational programmes to create a spirit of connectedness and community involvement for mixed ages and genders.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Amber	<p>As no budget has been identified, this project has not been able to be advanced as originally envisaged.</p> <p>The strategic broker and specialist advisor have developed a collaborative model to advance this project, as there is no budget allocated. Initial discussions have been held with Auckland North Community and Development (ANCAD) and Age Concern, to leverage existing mappings of community assets and services. Further discussions will be held with these two organisations in Q3.</p>	No	Establishment of a project team to identify opportunities the local board can offer senior residents continues to be scoped. The project team will facilitate research on what services are required and the current trends and impacts in the provision of existing services for older people.
2910	CS: ACE: Community Empowerment	Jobs for Youth	Fund Kaipatiki Community Facilities Trust to support and add value to existing youth services and connect young people to employment opportunities. Budget: - Jobs for Youth \$50,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	The funding agreement for Kaipatiki Community Facilities Trust to deliver on Jobs4Youth project and youth activities is completed.	No	The Kaipatiki Community Facilities Trust work programme that includes key performance indicators for Jobs4Youth completed by the strategic broker. The funding agreement will be completed in quarter two.
2458	CS: ACE: Community Empowerment	Maori Responsiveness: Proposed Beachhaven Marae	Coordinate and collaborate within council and community to support Māori and local board aspirations to build a marae in Beachhaven.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	On behalf of the marae committee the strategic broker prepared and issued an expression of interest document for the Beach Haven marae feasibility study. A preferred supplier has been selected. The study will be used to support the potential development of a marae commencing late 2017.	No	In consultation with the Marae committee, the strategic broker completed the Expressions of Interest (EOI) document. The tender process is seeking applications from organisations to undertake the feasibility study. The tender process closes 20 October 2016.
2466	CS: ACE: Community Empowerment	Placemaking: Community Coordinator - Kaipatiki Community Facilities Trust	Fund the Kaipatiki Community Facilities Trust to deliver a range of neighbourhood based, community wide, programmes, events and activities. More connected ways of working at the local board level and increased community engagement Better access for community to council information and resources. Budget: - KFCT Annual grant - community development \$163,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 163,000	In progress	Green	The funding agreement is completed with a reformatted work programme for both the local board and the Kaipatiki Community Trust.	No	The strategic broker completed the work programme for the to make it easier for the local board and Kaipatiki Community Trust to follow. The funding agreement will be completed in quarter two.
2912	CS: ACE: Community Empowerment	Secondary Schools Scholarship grant	Grants to support secondary schools/students. Budget: - Secondary Schools Scholarship grant \$8,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	Applications were submitted on Smartygrants by Northcote College, Glenfield College and Birkenhead College. Each school received an initial payment of \$2,000 for their 2016 prize giving. The second instalment of \$2,000 for the 2017 Scholarship grant will be paid in late September 2017.	No	No action in quarter one. To be progressed in quarter two.

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2707	CS: ACE: Community Empowerment	REGIONAL and ABS: Raeburn Community House	Fund Raeburn House to operate premises at the Norman King Community Hub as community meeting space and to provide a range of community capacity building and neighbourhood development services.	Q1; Q2; Q3; Q4	ABS: Opex; External funding	\$ -	In progress	Green	A funding agreement for 2016/2017 was completed. In Q2, part of the funds were distributed to Raeburn House, with the other part to be distributed in Q3.	No	The strategic broker and a specialist advisor worked with Raeburn House to develop their 2016/2017 work programme. The funding agreement will be completed in quarter two.
2324	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (KT)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 1131 graffiti incidents in the Kaipātiki Local Board area between 1 July 2016 and 31 December 2016. This is a five per cent increase compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 77 per cent, with all 13 incidents of graffiti being removed within the 24 hour target time (KPI). Kaipātiki achieved 99 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a one point increase on the previous survey carried out in April and gives the local board an average final score of 98.5 for 2016. This score is well above the overall council average of 94 per cent.	No	There were 506 graffiti incidents in the Kaipātiki Local Board area between 1 July 2016 to 30 September 2016. This is a 21 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 74 per cent, with all five being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2940	CS: ACE: Community Places	Additional funding between Auckland Council & Birkdale Beach Haven Project and Highbury House	Additional funding to support Birkdale Beach Haven Project (\$66,000) to deliver funding agreement requirements, base operating costs and targeted programmes. Additional funding to support Highbury House (\$20,000) to assist in organisational restructure and enhancing community development programmes.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 86,000	Proposed	Green	An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Birkdale Beach Haven Community House, Highbury House and Bayview Centre staff attended. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.	No	The Birkdale Beach Haven Project additional funding agreement was completed, agreed and signed by the committee and Council. Payment is scheduled to be made in Q1. The Highbury House additional funding agreement was completed, agreed and signed by the committee and Council. Payment was made to the organisation in Q1.
426	CS: ACE: Community Places	Funding Agreement between Auckland Council & community led community centres and houses - Kaipātiki	Support Birkdale Beach Haven Project (\$69,653), Highbury House (\$36,633), Bayview (\$36,844) and Glenfield (\$47,012) Community Centres to deliver funding agreement requirements.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 190,142	Proposed	Green	An invitation was extended to all community centres, houses and hubs across the network for the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Birkdale Beach Haven Community House, Highbury House and Bayview centre staff attended. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.	No	The Highbury House and Glenfield Community Centre funding agreement was completed agreed and signed by the committee and Council. Payment was made to the organisation in Q1. The Birkdale Beach Haven Project funding agreement and Licence was completed and signed by the committee and Council. Payment is scheduled to be made in Q1.
2209	CS: ACE: Community Places	Marlborough Youth Facility	Operational plan developed to guide service delivery from the new facility.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Operational planning commenced in Q2. Construction work has been completed and a Certificate of Public Use obtained. Blessing held at the facility on 5 December 2016 attended by Kaipātiki Local Board Members and Richard Hill Councillor. The Trust have moved in, furniture for the office installed and landscaping undertaken. Next period will see set up completed and the Trust begin to provide youth programmes and services as well as support venue for hire.	Yes	Operational budget now confirmed and the board has endorsed Kaipātiki Youth Development Trust as the preferred operator. Construction work is proceeding on target. Board has approved funding to enable purchase of furniture and equipment for the refurbished facility. Next period will see completion of the construction work and the operating agreement completed with the Kaipātiki Youth Development Trust.
2096	CS: ACE: Community Places	REGIONAL Social Housing - KT	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (joint venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the joint venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events.

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2027	CS: ACE: Community Places	Venue hire service delivery - KT	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. The network-wide promotional campaign is delayed and will now go live in the first month of Q3.	No	The online booking system "Going Places Online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. Staff have also implemented swipe card access to community facilities, to be released in Q2. A network-wide promotional campaign for venues will go live prior to Christmas.
1419	CS: ACE: Events	Anzac Services - Kaipatiki	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 30,000	In progress	Green	Planning for Anzac Ceremonies commenced in Q2 with bookings of equipment and services. Planning meetings with delivery partners will commence in Q3. A briefing for elected members will also be held in late Q3. Delivery will occur in early Q4.	No	Scheduled for Q4, planning will commence Q2/Q3.
1411	CS: ACE: Events	Christmas Events - Kaipatiki	Funding to support Christmas event activity in the local board area. - Birkenhead Christmas Parade (Birkenhead Rotary Club) \$7,000 - Glenfield Christmas Parade (Lions Club of Glenfield) \$7,000 - Christmas flag installation (Kaipātiki Community Facilities Trust) \$4,000	Q2	LDI: Opex	\$ 18,000	In progress	Green	A total of \$18,000 was paid out against three Christmas Event funding contracts in Q2. This fully expends this line item. Reporting back to the board on these events will occur in Q3 and Q4.	No	Funding recipients have been notified of grants and supplied links to complete applications. Two contracts have been drafted and sent out. Staff are awaiting their return so they can be paid out. Payments against these grants will occur in Q2.
1418	CS: ACE: Events	Community Volunteer Awards (Kaipatiki)	Deliver a Community Volunteer Awards event within the local board area.	Q4	LDI: Opex	\$ 5,000	Approved	Amber	Delivery may be at risk in Q3 or Q4 if resource allocation and agreement on delivery with the Board cannot be settled quickly. No action on this activity in Q2. With a new Civic Event Facilitator appointed, discussions will be held with the local board in Q3 for delivery in Q4.	No	Scheduled for Q4
1413	CS: ACE: Events	Event Partnership Fund - Kaipatiki	Funding to support community events through a non-contestable grants process. - Heritage Festival (Birkenhead Business Association) \$7,400 - Latin American Festival (Birkenhead Business Association) \$7,400 Northcote Now (Kaipātiki Community Facilities Trust) \$7,400 - Chinese/Korean New Year (Northcote Business Association) \$7,400 - Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) \$7,400 Urbanesia (A&C Delivered) \$10,000 Total = \$47,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 47,000	In progress	Green	A total of \$46,400 has been paid to five groups and organisations. The balance of \$7,400 for the Chinese/Korean New Year event will be distributed in Q3. A change of delivery partner has occurred for this event. The event will now be delivered by a collective which includes Harbour Sport, the Kaipatiki Facilities Community Trust and Panuku Auckland. Accountability for funding will be reported back to the board during Q3 and Q4.	No	Funding Agreements have been completed for 4 events in this fund. \$14,800 has been paid out in Q1 and the balance is expected to be paid out in Q2. The funding grant to Northcote Business Association (\$7,400) is being held pending decisions around management of the association following the recent resignation of its Chairman. No event delivery against grants has occurred in Q1.
1416	CS: ACE: Events	KFCT Delivered Events - Kaipatiki	Funding to support events delivered by the Kaipātiki Community Facilities Trust on an annual basis.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	In progress	Green	The funding contract was completed and funding of \$100,000 paid out in Q2. Reporting back to the board on the activities delivered to the end of Q2 and planned for Q3 and Q4 under this funding agreement, will occur as part of the Kaipātiki Community Facilities Trust quarterly reporting to the board.	No	The draft contract with embedded KPIs has been completed and approved by the Local Board Chair. Funding will be paid out in Q2.
1417	CS: ACE: Events	Local Civic Events - Kaipatiki	Deliver and/or support civic events within the local board area. Includes: - Women's Suffrage Day - Crofffield Lane - Kaimataara o Wai Manawa Opening	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,000	In progress	Green	No local civic event activities occurred in Q2.	No	The following local civic events occurred in Q1: Kaimataara o wai Manawa Platform opening was held on 3 September 2016 and attended by around 300 people. Wairau Wetlands (Crofffield Lane) opening was held on 29 August 2016 and despite being a wet and cold day 50 people attended. Women's Suffrage Day was commemorated at the Birkenhead Library including a wreath laying at the suffrage memorial. Inspirational speeches were by around 30 people attending.

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1410	CS: ACE: Events	Citizenship Ceremonies - Kaipātiki	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 25,000	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.	No	The Civic Events team delivered citizenship ceremonies on three occasions during Q1 with 433 people becoming new citizens in the local board area.
Libraries											
768	CS: Lib & Info	Library hours of service - Kaipātiki	Provide library service at Birkenhead Library for 55.5 hours over 7 days per week. (\$608,047 - FY16/17) Provide library service at Glenfield Library for 55.5 hours over 7 days per week. (\$650,344 - FY16/17) Provide library service at Northcote Library for 53 hours over 7 days per week. (\$511,183 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,769,574	In progress	Green	Library visits this quarter have remained constant compared to the same quarter last year. Glenfield and Northcote libraries were closed for four days between Christmas and New Year while Birkenhead remained open for all non-stat holidays.		Visits to the Kaipātiki Libraries show a combined net increase of 2% which goes against the regional trend of declining visitor numbers. Birkenhead is up 5%, Glenfield 3% and Northcote has a decrease of 3%.
1478	CS: Lib & Info	Extended hours - Kaipātiki	2.5 additional opening hours at Northcote Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	In progress	Green	Customers continue to make use of the later nights at Northcote Library.		The additional 2.5 hours at Northcote library provides a small window for customers to visit the library after 5pm to access collections or generally use the library as a place to spend time in.
778	CS: Lib & Info	Celebrating cultural diversity - Kaipātiki	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter the Latin America and Spain Film Festival was held at Birkenhead Library. This was a successful community engagement initiative, and library staff promoted the resources and services available from their local library. "Awakening/ruaumoko" (The beginning) was celebrated at Northcote Library. Glenfield created a new distinct area for the Maori collection providing a space to give the taonga stronger identity. All libraries are running the Great Summer Reading challenge for adults including book bundles in Chinese and Arabic.		All libraries supported Māori Language week and Matariki through programmes and displays and the region wide "Take 3" campaign, promoting Maori language collections. Nine Matariki events were held with 324 customers attending.
777	CS: Lib & Info	Celebrating local places and people - Kaipātiki	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Latin and South American film festival Participate in an event that celebrates the local area through connecting with the local business association during the heritage festival. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we had the Museum's Automated Digitisation Unit at Northcote Library. The library also hosted SUP (Stand up Poetry) evening. 67 Chinese chess players used Northcote Library as a venue to participate in what is a very popular activity. Northcote library was used to promote and share information about the town centre renewal through displays and community meetings led by Panuku and The Hobsonville Land Company.		Glenfield and Birkenhead have the Auckland Museum Artefact Digitisation Units (ADUs) at their libraries for two months, with high interest from the local genealogy groups who are enjoying using them. Birkenhead Library has hosted three successful local heritage walks, in conjunction with the North Auckland Research Centre. All three walks have been over-subscribed, and there is demand for more. At Northcote, Fresh Concept/John Sutton from Panuku group (Northcote town centre upgrade group) has been spending time in the library to gather historical photos of Northcote from the community.
776	CS: Lib & Info	Digital literacy support - Kaipātiki	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 90418 Wi-Fi and PC sessions. This is an increase of two per cent compared to the same quarter last year. Digital book-a-librarian sessions covered individual digital help for customers and Birkenhead library's 'Digital Drop-in sessions' keep our customers questions answered. At Northcote the Chinese community have their needs met with basic computing classes and a workshop on 'Requesting' library items in Mandarin. Customers tell us that they love the ease with which they can request books from any library on-line and self-check them quickly and efficiently.		Customer use of the Wifi and public computers increased by 31% compared to last year. Glenfield is continuing to offer 3D printer sessions and Birkenhead runs monthly digital drop in sessions including topics such as TradeMe and general careers advice. Staff at all three libraries continue to offer support for customers in downloading e-books from the library catalogue and work with customers to assist them in utilizing their own devices through one on one instructional sessions. This is reflected in increased issues of digital items from the library e-book and e-magazine collections .
769	CS: Lib & Info	Information and lending services - Kaipātiki	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the Kaipātiki libraries decreased by four per cent compared to the same quarter last year. This is most likely due to the closure of Glenfield and Northcote libraries between Christmas and New Year.		The number of library items borrowed from the Kaipātiki libraries decreased by 4% compared to the same quarter last year. This is on line with trends regionally, where the number of eBook and eMagazine issues continue to increase at a regional level and now make up 9% of items borrowed regionally.
775	CS: Lib & Info	Learning and Literacy programming - Kaipātiki	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we hosted two Learner Drivers Licence courses, Adult read-aloud sessions in two languages at Northcote Library and weekly conversations with migrants, and two Book launches one for a Spanish book at Glenfield Library. We continue to support customers with Book-a-Librarian service including several CV writing/checking sessions. Five work experience candidates were hosted at two of the libraries.		Birkenhead hosted two successful author talks and more are planned for the rest of the year. Glenfield has also hosted local authors. Stand Up poets was a feature event at Northcote library. 53 Book a Librarian sessions were delivered to 63 customers.

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770	CS: Lib & Info	Preschool programming - Kaipātiki	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Mandarin rhyme time, Mandarin storytime and bilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We have delivered close to 90 programmes to more than 4000 participants in this quarter. Both Birkenhead and Glenfield libraries offer two Wriggle & Rhyme sessions per week to meet demand and prevent overcrowding. All three libraries undertook outreach visits to 10 preschools reaching 235 pre-schoolers.		Preschool programmes continue to thrive in all three libraries with 90 events being attended by 3668 children and their parents. Birkenhead library has introduced a second Wriggle & Rhyme session to meet demand. Children's librarians continue to undertake outreach to local preschools as required.
773	CS: Lib & Info	School engagement and Afterschool programming - Kaipātiki	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Minecraft Club, MakerLabs, Coding Club, Books and Boards and Saturday storytime. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Auckland War Memorial Museum ran a programme at Northcote library with six local schools attending a session. Minecraft and Makerspaces are proving popular in our libraries and future sessions being planned for 2017. Glenfield library trialled a pop up chess club and participated in the international Hour of Code week. Glenfield Intermediate displayed their art work in the library to the delight of parents and customers alike. Over the quarter 200 students came into the libraries for afterschool programming and homework help.		The children's and youth teams from Northcote and Glenfield participated in an extensive outreach programme to local schools reaching 2350 children in the Kaipātiki area. The newly furnished teen area in Birkenhead has been popular with teens, and we are also working with the Kaipātiki Facilities Trust to use this area more both for and with the Youth Board. Minecraft and Makerspace sessions continue regularly at Birkenhead. Birkenhead's monthly teen book club also continues after hours, in conjunction with Birkenhead College.
771	CS: Lib & Info	School holiday programming - Kaipātiki	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Events were run in all three libraries for the October school holidays with 438 people participating in many events. At Birkenhead Library, a mini maker day was held with over 160 children and parents attending and participating in a wide range of activities. We shared our programmes by running the same one at both Glenfield and East Coast Bays Libraries.		All libraries delivered successful programmes during the July school holidays with 783 attendees participating in 35 events. With the September holidays in progress, Birkenhead held an extremely successful girls' STEAM camp in the first week. The camp ran for four days and focused on science, engineering, arts and maths to inspire girls in these areas. The feedback has been exceptional and we recognise the need for programmes such as this to be ongoing.
772	CS: Lib & Info	Summer reading programme - Kaipātiki	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We promoted the annual Dare to Explore reading programme to five schools in November. By the end of December 451 children had registered across the three libraries. Glenfield Mall invited us to read stories in the mall before Christmas. This gave us a chance to introduce children to this programme.		Planning began for delivery in Q2 and Q3 (December/January).
774	CS: Lib & Info	Supporting customer and community connection - Kaipātiki	Provide programmes that facilitate customer connection with the library and community including Bookchat, author talks, English, Chinese and Korean book clubs and English conversation for migrants. Provide community space for hire at all three libraries. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Our community engagement for this quarter included presentations, displays and outreach opportunities. Highlights included, at Glenfield Library: two parenting courses run by Whanau Marama; hosting weekly story times run by Kuddles an in-home day care organisation; monthly book groups and Tea and Topics in English and Mandarin; the delivery of books to Green Valley Rest Home. At Northcote library: hosting the Literacy Auckland North rebranding event called "Stories and Celebration"; a composting demonstration in the edible garden courtyard; a link with the Urbanesia festival through three story times. Displays included: Auckland Transport, Waste collection, UN Arabic Language day, Meditation.		The libraries are continuing to provide services for migrant communities with successful WeChat sessions at Northcote and Birkenhead. Northcote is running a Chinese Oral History outreach to the Chinese local community and a bi-lingual (English & Chinese) election information session was very popular. Booking of the Birkenhead Library community space is now part of the Auckland Council online booking service, and customers are able to book space independently.
Local Parks											
525	CF: Operations	Top Up ABS: Mechanical edging	Retain mechanical edging within the KLB	Q1	LDI: Opex	\$ 54,000	Proposed	Green	Top up to the maintenance contacts from the local board locally driven initiatives opex	No	Top up to the maintenance contacts from the local board locally driven initiatives opex

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
520	CF: Project Delivery	136 Birkdale Road Park development	Includes 136 Birkdale Road development, signage, etc Budget for 136 Birkdale is \$282,000. Development at the site includes new car park, play space and plaza.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 782,000	In progress	Green	The final details are being worked on now. The design will go to the Kaipatiki Local Board 16 February to be signed off before we tender the physical works. The physical works will commence as soon as possible thereafter, likely to be from early autumn. Description of the work: physical works for the development of car park, playspace and plaza. Current status: funding was found in the long term plan for this project. Additional funding of \$25,000 was allocated from the locally driven initiatives budget. This was approved in December 2016. Budget issues have now been resolved. Detailed design underway following consultation for playspace, carpark and plaza. Resource Consent approved Next steps: complete tender package for physical works. Issues: none	No	Description of the works: physical works for the development of car park, playspace and plaza. Current status: playspace design underway following consultation. Carpark and plaza design also underway and resource consent lodged Next steps: develop playspace, plaza and carpark designs and obtain resource consent Issues: project on hold as it was thought that this was funded in the LTP, but there is no funding allocated. This project is on hold until funding is agreed.
522	CS: PSR: Local Parks	Parks Response Fund	Discretionary fund to respond to issues in parks and plan for future development.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	Work on temporary signage for bike and skate parks is in progress.	No	LB allocated \$4000 towards temporary signage
523	CS: PSR: Local Parks	Parks volunteer support - resources/services	Support existing parks volunteer groups in the Kaipātiki Local Board area. Budget to be split between different activities, including, but not limited to Contractor Support Tools and Equipment Pest Animal Control Beach Clean Ups Brochures Planting Implementation of actions from the Pest-Free Kaipātiki Action Plan	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Green	Community Ranger is currently meeting with groups to develop a work plan and providing ongoing support for volunteers.	No	Ongoing support for volunteers in the Kaipātiki Local Board area. \$20,000 allocated towards implementation of Pest-Free Kaipātiki Strategy. Ongoing pest control
2106	CS: PSR: Local Parks	Pest Free Kaipatiki Strategy	Implement the pest free Kaipatiki work programme.	Q2; Q3; Q4	LDI: Opex	\$ 28,000	In progress	Green	Budget reallocated by Local Board.	No	Local Board have recently approved the reallocation of budget for this programme and officers are preparing programme of work.
521	CS: PSR: Local Parks	Connections Network Plan	Development of walkways and cycleways in the KLB area as identified in the Kaipātiki Connections Network Plan	Q1; Q2; Q3; Q4	ABS: Capex	\$ 224,372	In progress	Green	Figures have been changed on 6/7 to reflect the LTP allocation/ Local Board have reviewed the Connections Plan including forward work programme. Approved by Local Board in September 2016.	No	Detailed design in progress.
Sports Parks											
3857	CF: Project Delivery	Shepherds Park Floodlighting Power Meter	New Floodlighting Power Meter Box to separate billing and supply from the clubhouse.	Q2; Q3	Growth	\$ 20,000	Proposed	Green	Description of the work: install a new council owned power meter for the control of floodlights, separate from the club house and changed to council's billing system. Current status: business case completed Next steps: initiate project Issues: none	No	Project identified 25/10/16
Leisure											
2747	CS: PSR: Leisure	Birkenhead Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Birkenhead Pool & Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Fitness membership has grown by 5% and the outdoor education visits are up by 15% with 3 new schools using the site. The centre hosted the HERA Project – empowering inactive girls, IDEA Services which introduced special needs students to outdoor activities.	No	Birkenhead Pool & Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. Membership and participation numbers have steadily grown in the first quarter. We have 8 new schools booked into EOTC and Holiday programme numbers are up 50%.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2751	CS: PSR: Leisure	Glenfield Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Glenfield Pool and Leisure Centre's Business Plan and KPI programming is on track to meet the Local Board objectives for the second Quarter. The recent marketing campaign has seen an increase in the centres awareness and profile around Kaipatiki and from this 200 new members have joined the centre. The Pool area successfully reopened on time after a 10 working day shutdown for annual maintenance. For the last week of the school holidays the centre trialed opening the hydrosides earlier and for longer, hydroslide usage was up by 5% due to this. The changes to the entrance foyer have been completed changing the way in which Staff now interact with our Customers. Revenue is up due to rolling over the swim school for term 1, 2017.	No	Glenfield Pool and Leisure Centre's Business Plan and KPI programming is on track to meet the Local Board objectives for the first Quarter. Utilisation of the facility is up on last year. Most notably the utilisation of Active Zone has increased by 13%. To increase the Profile of the centre a billboard marketing campaign was launched around Kaipātiki. At the front of both Active Zone, Glenfield Pool and Leisure Centre and Kauri Kids tear drop flags have been installed to raise the awareness to the community to what is offered. A new Learn to Skate programme has been developed and rolled out in active zone and demand from the community for the Learn to Swim is high with 6,070 kids attending classes.
Sport and Recreation											
3859	CS: PSR: Sport & Rec	Beach Haven Tennis Club new multi-surface turf	Locally driven initiative capital grant of \$50,000 from Kaipatiki Local Board expenditure budget for a Funding Agreement to Beach Haven Tennis Club Incorporated for costs associated with the installation of a new multi-surface turf.	Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	Beach Haven Tennis Club are seeking remaining funding for the project	No	Grant approved by local Board on 27 October 2016.
3860	CS: PSR: Sport & Rec	Birkdale Primary School outdoor courts upgrade grant	Partnership with Birkdale Primary School for the purpose of upgrading the school's two outdoor courts and allocates \$40,000 from the board's locally driven initiatives budget towards this partnership.	Q2; Q3; Q4	LDI: Opex	\$ 40,000	Approved	Green	Group has secured the remaining funding. Awaiting updated programme from recipient.	No	Grant approved by local board on 8 October 2016
2938	CS: PSR: Sport & Rec	Investigate Equitable Access (KT)	investigate opportunities for assisting with equitable access to sport and recreation facilities	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Approved	Green	Investigating options to access Glenfield College sport facilities with Netball.	No	KLB added this project on 8 October 2016, Resolution KT/2016/58 Scoping of project to be completed.
3858	CS: PSR: Sport & Rec	Netball North Harbour Funding Agreement Grant	Grant to Netball North Harbour Incorporated for costs associated with facility improvements, including roof and new window replacement.	Q2; Q3; Q4	LDI: Opex	\$ 175,000	Approved	Green	Report to be prepared seeking funding from other Northern Local Boards for this project.	No	LDI Grant identified by Local Board on 27 October 2016.
2769	CS: PSR: Sport & Rec	Sport Partnerships Shepherds Park Multisport	Supporting the development of a multi-sport hub at Shepherds Park with the collective of sport clubs located on the park	Not scheduled	Currently unfunded	\$ -	In progress	Green	Working Group continue to explore governance and operating structures and implementation plan.	No	Discussions progressing with the Working Group to explore governance and operating structures including lease implications for existing clubs.
2781	CS: PSR: Sport & Rec	Community Access Netball North Harbour (KT)	Providing community access to Netball North Harbour Centre. \$28,000 for the 16/17 financial year.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Annual report received showing satisfactory outcomes increased use of the facility and engagement with new community organisation using the facility.	No	Awaiting receipt of annual report.
Development Projects											
4412	CF: Project Delivery	Kaipatiki - Installation of Adult Fitness Equipment in Parks	Installation of 5 adult fitness equipment stations (double) at Rewi Alley Reserve. Fitness equipment to be NZ made (similar to one installed at Little Shoal Bay).	Not scheduled	LDI: Capex	\$ 80,000	In progress	Green	Description of the work: supply and installation of five new fitness stations. Current status: sourcing for fitness equipment underway. Next steps: confirm equipment and order. Issues: none	No	Project approved following Q1 performance report
4413	CF: Project Delivery	Kaipatiki - Normanton Reserve Enhancements	Improved recreational value of Normanton Reserve.	Not scheduled	LDI: Capex	\$ 185,000	In progress	Green	Description of the work: new play, lights and bike track markings. Current status: professional services engaged. Next steps: commence design Issues: none	No	Project approved following Q1 performance report
4414	CF: Project Delivery	Kaipatiki Community Facilities Trust - Vehicle Exit - Marlborough Park Carpark	Improved play value, providing for different ages and abilities	Not scheduled	LDI: Capex	\$ 35,000	In progress	Green	Project is in progress	No	Project approved following Q1 performance report
3594	CF: Project Delivery	Kaipātiki FY17 Northcote Library capital works	Northcote Library - Install courtyard canopy	Q2	LDI: Capex	\$ 15,000	Completed	Green	Project Completed.	No	Description of the work: supply and install new retractable canopy in the courtyard at northcote library. Current status: two quotes received. ready to award the contract. Next steps: award the contract, schedule dates and carry out the installation. Issues: eave soffit where new canopy is going to be fixed into contains asbestos
4415	CF: Project Delivery	Kaipatiki Small Parks Top Up	Improving existing play spaces in the reserves in line with existing play renewal projects	Not scheduled	LDI: Capex	\$ 211,113	In progress	Green	Project is in progress	No	Project approved following Q1 performance report
4427	CF: Project Delivery	Lynn Reserve Playspace Shade Sail	Creation of a sun-smart play spaces within the KLB area	Not scheduled	LDI: Capex	\$ 30,000	In progress	Green	Project is in progress	No	Project approved following Q1 performance report

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4429	CF: Project Delivery	Lysander Crescent Reserve Play Upgrade	Lysander Crescent Reserve play upgrade: Installation of additional play equipment in the reserve	Not scheduled	LDI: Capex	\$ 65,000	In progress	Green	Project is in progress	No	Project approved following Q1 performance report
4430	CF: Project Delivery	Monarch Park - Entrance Improvements	Improving the recreational value of the site	Not scheduled	LDI: Capex	\$ 50,000	In progress	Green	Project is in progress	No	Project approved following Q1 performance report
4428	CF: Project Delivery	Monarch Park - New Toilet Development	Improving amenities at Monarch Park	Not scheduled	LDI: Capex	\$ 165,000	In progress	Green	Project is in progress	No	Project approved following Q1 performance report
4083	CF: Project Delivery	Norman King Square - Installation of Billie Tap - Meeting Room	Norman King Square - Installation of Billie Tap - Meeting Room	Q2	LDI: Capex	\$ 5,775	In progress	Green	Description of the work: supply and install under the sink hot water boiler to the new kitchenette recently put in into the new meeting/ community room. Current status: contract awarded. Installation to happen in the 1st half of December. Next steps: complete installation. QA and Handover. Issues: none	No	Project carried-over from previous financial year
4074	CF: Project Delivery	Raeburn House - Acoustic Panel Installation	Raeburn House - Acoustic Panel Installation	Q1; Q2	LDI: Capex	\$ 14,000	Completed	Green	Description of the work: number of offices/ meeting rooms have been built at Raeburn House with soundproofing issues. Soundproofing issues needs to be remedied. Current status: project completed. Tenants are very happy with the outcome. Next steps: close project. Issues: none	No	Project carried-over from previous financial year
1917	CF: Project Delivery	Marlborough Park Hall Youth Facility Development	Progress project to construction phase and handover to Community Facilities and complete an Expressions of Interest process and facilitate facility readiness for operation - \$400,000 LDI; \$170,000 ABS Renewals; \$296,875 LTP	Q1; Q2	ABS: Capex; LDI: Capex	\$ 776,875	Completed	Green	Northern deck is one month behind programme. Additional labour is arriving for duration of project to claw back time. Current status: Project completed. Next steps: Final payment to be made. Risk/ Issues: Nil	No	Description of the work: Marlborough Park Hall Youth Facility Development Current status: demolition complete. Underway with external works and services, first fix now complete. Northern deck is one month behind programme. Next steps: Additional labour is arriving for duration of project to claw back time. Issues: The northern deck is one month behind. One risk now identified as per this report external landscaping works not to be included in this contract. Next steps: continue on site. identified risk should be closed out by 30/09/16. Building will be watertight about early October 2017.
3862	CF: Project Delivery	Rewi Alley Reserve new toilet block	Build a new single-pan Exeloo (Jupiter silver model) at Rewi Alley Reserve (R52 Trias Road, Totara Vale 0629).	Q1; Q2; Q3; Q4	ABS: Capex	\$ 150,000	Approved	Green	Description of the work: build a new single-pan exeloo Current status: business case to be reviewed Next steps: planning Issues: none	No	Activity added to work programme 8 November 2016.
Community Facilities: Renewals											
3782	CF: Project Delivery	ActivZone - Roof replacement over training and turret	ActivZone - Roof replacement over training and turret	Q2; Q3	ABS: Capex	\$ 95,238	In progress	Green	Risks/ Issues: Time delay due to slow processing of Building Consent. Description of the work: cut down the turret structure to upper roof level. Build new roof on top the turret block work. Repair water damage to the ceiling in the meeting room. Current status: all interior work has been completed. Next steps: building consent approved to start demolition of the turret and new roof installation. Project on track. Issues: none	No	Description of the work: cut down the turret structure to upper roof level. build new roof on top the turret blockwork. repair water damage to the ceiling in the meeting room. Current status: contractors briefed. one quote received, awaiting second quote. first quote is over budget. Next steps: receive second quote, review and compare. negotiate with preferred contractor. Issues: first quote is heavily over budget. demolition may uncover additional work
3073	CF: Project Delivery	Adah Reserve tracks Renewal; KCNP - Adah Track Development	Adah Reserve Boardwalk, Path and Steps Renewals. Existing Renewal Project	Q1; Q2; Q3	ABS: Capex	\$ 35,000	In progress	Green	Weather may constrain delivery. risk medium Description of works: Upgrade and renewal of track network project. Current status: Construction underway. Next steps: Construction complete. Issues: Weather may constrain delivery, risk medium.	No	Description of the work: new walking track stage one, renewals stage two Current status: in for consent, tender awarded Next steps: consent granted, works stage one to start late 2016 Issues: weather may constrain delivery. risk medium
4043	CF: Project Delivery	AF Thomas carpark renewal	AF Thomas carpark renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 151,000	In progress	Green	Description of the work: renewal of carpark, including footpath on behalf of Auckland Transport. Current status: physical works has been awarded and due to commence mid December and expected to be completed by early March 2017. Next steps: physical works to commence on site. Issues: none	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3074	CF: Project Delivery	Agincourt Reserve Carpark Renewal	Agincourt Reserve Carpark and Path Renewal	Q1; Q2	ABS: Capex	\$ 30,460	Completed	Green	Description of works: Carpark renewal. Current status: Physical works completed October 2016. Next steps: As-builts and project close out to be completed. Issues: Nil	No	Description of the work: carpark renewal Current status: contract awarded to Higgins Next steps: commence physical works during school holidays to avoid peak use times for kindergarten Issues: none
3075	CF: Project Delivery	Bartley Street Toilet Renewal	Bartley Street Public Toilets Renewal	Not scheduled	ABS: Capex	\$ 14,000	Approved	Green	Decision needs to be made on the future requirement for this facility. Description of the work: Renew toilet block, new doors, fix cracks and paint. Current status: Investigating options for amalgamating Bartley Street Toilets and Halls Beach Reserve. Next steps: Discuss feasibility and options with the parks and places specialist. Issues: Nil	No	Description of the work: renew toilet block, new doors, fix cracks & paint Current status: need to determine whether the toilet block is actually required in this position. there are no public spaces around the toilet (like parks or beaches) so we are not sure who will be using these facilities. Next steps: will depend on whether we renew or demolish. Issues: decision needs to be made on what the future requirement is for this facility
4060	CF: Project Delivery	Bayview Community Centre - Entranceway redesign & rebuild	Bayview Community Centre - Entranceway redesign & rebuild	Q1; Q2	ABS: Capex	\$ 42,960	Completed	Green	Description of the work: re-design and upgrade existing entrance way including staff office, foyer, entrance door, accessibility ramp and stairs Current status: project completed. Awaiting code compliance certificate Next steps: obtain code compliance certificate Issues: none	No	Project carried-over from previous financial year
4061	CF: Project Delivery	Beach Haven Sports Centre - Roof flashing replacement	Beach Haven Sports Centre - Roof flashing replacement	Q1; Q2	ABS: Capex	\$ 17,262	Completed	Green	Description of the work: replace roof flashings. Current status: project completed. Next steps: handover and closure. Issues: none	No	Project carried-over from previous financial year
4410	CF: Project Delivery	Birkenhead Library - Brick Archway Refurbishment	Health & Safety - remove brick layers and replace with timber beam/ply.	Not scheduled	ABS: Capex	\$ 31,973	In progress	Green	Description of the work: Birkenhead Library - Brick Archway Refurbishment Current status: no update	No	Project approved following Q1 performance report
4062	CF: Project Delivery	Birkenhead Library - HVAC Replacement	Birkenhead Library - HVAC Replacement	Q1; Q2; Q3; Q4	ABS: Capex	\$ 473,375	In progress	Green	Description of the work: upgrade air conditioning units and install solar films to windows to improve environmental conditions and meet requirements of the library. Library suffers from lack of heating in winter and cooling in summer. Current status: delivery phase with contract just awarded Next steps: equipment ordering and start of physical works, with estimated completion end June 2017 or earlier. Issues: none	No	Project carried-over from previous financial year
4353	CF: Project Delivery	Birkenhead Library - Interior Refurbishment	Renew the interior of the building, specifically the carpet, vinyl, & some painting. Capacity has arisen regionally to add further projects to the Libraries renewals programme.	Not scheduled	ABS: Capex	\$ 55,830	Approved	Green	Description of the work: refurbish various areas of interior of the Birkenhead Library Current status: finalise the scope of works Next steps: assign a project manager for deliver Issues: none	No	Project approved following Q1 performance report
4063	CF: Project Delivery	Birkenhead Pool and Leisure Centre - Replace pool water heating boiler	Birkenhead Pool and Leisure Centre - Replace pool water heating boiler	Q1; Q2	ABS: Capex	\$ 47,000	Completed	Green	Description of the work: replace pool heating boiler Current status: boiler installed and commissioned. Next steps: hand over to operations with manuals. Issues: none	No	Project carried-over from previous financial year
4064	CF: Project Delivery	Birkenhead Pool and Leisure Centre - Replace Retaining Wall & drainage	Birkenhead Pool and Leisure Centre - Replace Retaining Wall & drainage	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: project completed.	No	Project carried-over from previous financial year
3076	CF: Project Delivery	Birkenhead War Memorial Park - Service Road (Recreation Drive to Mahara Ave)	Birkenhead War Memorial Park Road Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 69,703	On Hold	Amber	Dependencies around other internal reserve roads require resolution. Description of works: Renewal of carpark. Current status: Project on hold. Next steps: Dependencies around other internal reserve roads require resolution. Risks/ Issues: Dependencies around other internal reserve roads require resolution.	No	Description of the work: renewal of carpark Current status: project on hold Next steps: dependencies around other internal reserve roads require resolution Issues: above

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3077	CF: Project Delivery	Birkenhead War Memorial Park Carparks Renewals	Birkenhead War Memorial Park Carparks, Lighting, Retaining Wall, Road and Sign Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 144,000	In progress	Amber	Project timeline impacted by other projects, construction unlikely to be this financial year. Description of works: Improvements to car park layout recreation drive and Mahara ends. Current status: Engineering assessment of current conditions both sides are complete, Mahara Drive carpark on hold because of grandstand issue, Recreation drive - engineering design underway. Next steps: Mahara assessment of grandstand demolition impacts on scope to come, bike paint design for local board to comment. Risks/ Issues: Project timeline impacted by other projects, construction unlikely to be this financial year.	No	Description of the work: improvements to car park layout Recreation Drive and Mahara ends Current status: engineering assessment of current conditions both sides complete, being integrated with skate park & leisure centre carpark projects, Mahara rear cricket building to be repaired by RS in early summer 2016. Recreation drive geotechnical investigation complete, engineering design tender out for pricing, Next steps: Mahara assessment of grandstand demolition impacts on scope to come, bike paint design due, date for repairs to be confirmed after consultation with clubs. Issues: project timeline impacted by other projects, construction unlikely to be this financial year
4411	CF: Project Delivery	Birkenhead War Memorial Park Grandstand renewal	Continued investigation into the grandstands structural integrity.	Not scheduled	ABS: Capex	\$ 10,000	Proposed	Green	Description of the work: continue investigation into grandstand's structural integrity. Current status: project in concept phase. Part two of the investigation almost completed. Awaiting structural report from the engineer. Next steps: investigate options further to enable discussion with the local board. Issues: none	No	Project approved following Q1 performance report
4065	CF: Project Delivery	Birkenhead War Memorial Park Pump Track	Birkenhead War Memorial Park Pump Track	Not scheduled	ABS: Capex	\$ 24,000	Completed	Green	Compliance matters slow delivery from contractor, sign regards track complexity and safety underway Description of the work: construction of pump track Current status: defects and compliance underway Next steps: handover and closure Issues: none	No	Project carried-over from previous financial year
3079	CF: Project Delivery	Birkenhead War Memorial Park Skate Renewals	Birkenhead War Memorial Park Road and Skatepark Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,000	In progress	Green	Description of works: Skate park renewal, including retaining wall and ramp and lower carpark. Current status: tendering for physical works released. Next steps: award contract, obtain resource consent. Physical works likely to commence on site early 2017, after consent is obtained. Issues: Nil	No	Description of the work: skatepark renewal, including retaining wall and ramp and lower carpark Current status: detailed design nearing completion, includes skate park surrounds. Next steps: lodge consents and tender works Issues: none
3080	CF: Project Delivery	Birkenhead War Memorial Sport Fields 2 and 3 Renewal	Birkenhead War Memorial Park Sports Field Renewal	Q2; Q3; Q4	ABS: Capex	\$ 194,980	Approved	Green	Description of works: Sport fields two and three renewal, design financial year 2017, build financial year 2018 Current status: scope confirmed Next steps: procure sportsfield specialist to undertake soil testing, design and build. Issues: Nil	No	Description of the work: sport fields two and three renewal, design 2017, build 2018 Current status: project plan being developed Next steps: develop design Issues: none
3081	CF: Project Delivery	Birkenhead War Memorial Tracks	Birkenhead War Memorial Park Path, Retaining Wall and Steps Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,340	In progress	Green	Description of works: Bush track improvements - renewal and Kaipatiki Connections Network Plan development. Current status: Assessment of quality and costs complete, design started Next steps: Design and consenting complete Issues: Nil	No	Description of the work: bush track improvements Current status: assessment of quality and costs underway Next steps: decision of works to be targeted this year Issues: none
3082	CF: Project Delivery	Celeste Playspace Renewal	Celeste Reserve Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 18,637	Approved	Green	Description of the work: playspace renewal Current status: play specialist reviewed playspace and recommends closure in favour of other close playspace getting improvements to achieve best outcomes for local area. Next steps: update local board, liaise with Healthy Waters regarding changes to reserve. Issues: decision on further investment in this playspace required.	No	Description of the work: play space renewal assessment Current status: play specialist reviewing playspace as entity and in light of other playspaces in geographic cluster to achieve best outcomes for local area Next steps: review options set down in report Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3083	CF: Project Delivery	Chatswood Reserve (Sign, tracks, Furniture)	Chatswood Reserve Boardwalk, Path, Bridge, Retaining Wall, Sings, Staris and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Overall project on track. Description of the work: renewal of track network. Physical works to be staged over two - three years. Current status: stage one works tendered and resource consent lodged. Next steps: award stage one works and obtain consents for works to commence. Continue with design for stages two and three. Issues: budget for stages two and three insufficient. Additional budget will be requested through the renewals budget.	No	Description of the work: renewal of track network. physical works to be staged over two to three years. Current status: detailed design underway for stage one. slips at three sites. Next steps: complete design and specs and consultation for stage one and commence whole track network design. Issues: none
3084	CF: Project Delivery	Chelsea Estate Heritage Park tracks	Chelsea Estate Heritage Park Bridge Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,000	In progress	Green	Description of works: tracks upgrade. Current status: Design and consenting underway. Next steps: Design and consent lodgement complete. Issues: Nil	No	Description of the work: tracks upgrade. Current status: confirmed extent of works for construction (parks advisor) Next steps: commission design and consenting. Issues: none
3085	CF: Project Delivery	Downing Street Fixtures, Furniture and Equipment Renewals	Downing Street Reserve Sign and Barbeque Renewals NOTE: this line has been modified to include line 3086 reflecting merged projects	Q1; Q2; Q3	ABS: Capex	\$ 1,200	Completed	Green	Description of works: renewal of pathway and sign. Current status: Sign and path has been renewed. Next steps: as-builts and project closure to be completed. Issues: Nil	No	Description of the work: renewal of sign, furniture and pergolas. Current status: quotations for supply of furniture and signs underway. Next steps: physical works to commence once furniture and signs have been manufactured. Issues: none
3087	CF: Project Delivery	Dudding Ave Reserve tracks	Dudding Avenue Reserve Path Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,882	In progress	Green	Description of works: Renewal of walkway. Current status: Concept design underway. Next steps: Continue on design, consents and consultation. Issues: Nil	No	Description of the work: renewal of walkway. Current status: design underway. Next steps: continue on design, consents and consultation. Issues: none
3088	CF: Project Delivery	Elliot Reserve Play and Furniture Renewals	Elliott Reserve Playground, Fence and Tables Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,960	Approved	Green	Description of works: Design, consents and physical works to renew playspace and furniture. Current status: Planning works to inform what design could include is underway. Next steps: Design and consents to commence. Issues: Nil	No	Description of the work: design, consents and physical works to renew playspace and furniture. Current status: planning works to inform what design could include is underway. Next steps: design and consents to commence. Issues: none
3089	CF: Project Delivery	Elliott Reserve Carpark and Pathways Renewal	Elliott Reserve Path and Road Renewals	Not scheduled	ABS: Capex	\$ 35,000	Approved	Green	Current status: work being scoped. Next steps: planning phase. Issues: none	No	Current status: work being scoped. Next steps: Issues: none
3090	CF: Project Delivery	Eskdale Reserve Network tracks and Furniture renewals	Eskdale Reserve and Francis Jendall Reserve paths, Fence, Steps, Bridge and Sign Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Description of the work: walkway renewal. Physical works to be staged over two to three years. Current status: design underway following consultation. Next steps: stage one, works aiming to start in autumn. Issues: none	No	Description of the work: walkway renewal. physical works to be staged over two to three years. Current status: final concept design for whole track network completed following consultation. Next steps: detailed design for track network to be undertaken and consent lodged. Issues: none
4066	CF: Project Delivery	Fernwood Grove Play space renewal	Fernwood Grove Play space renewal	Not scheduled	ABS: Capex	\$ 107	Completed	Green	Description of the work: play space renewal. Current status: physical works complete. Next steps: handover completion. Issues: none	No	Project carried-over from previous financial year
3091	CF: Project Delivery	Glenfield Cemetery Pathways	Glenfield Cemetery Path Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 36,000	In progress	Amber	Project on hold due to insufficient budget. Description of the work: pathway renewal. Current status: physical works tendered \$280k. Insufficient funds to continue. Design and consents completed for when budget is approved. Next steps: resource consent valid for 5 years from November 2016. Issues: project on hold. Insufficient budget, additional budget will be requested through the renewals budget.	No	Description of the work: pathway renewal. Current status: design completed. Resource consent lodged, but requires NZ Heritage Authority before approving. Next steps: tender physical works and commence works on site. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4067	CF: Project Delivery	Glenfield Library - Install additional HVAC unit	Glenfield Library - Install additional HVAC unit	Not scheduled	ABS: Capex	\$ 19,250	Completed	Green	Description of the work: install additional air conditioning units in north-eastern facing side of library and lunch room due to heat build-up in summer. Current status: installation completed in March 2016 to a good standard, below budget and within a tight time-frame. Air Conditioning system is fully operational. Project handed over, with email received from the Library Manager, Jenny Cutting, with positive feedback. Some post contract documentation to follow. Next steps: New air conditioning system under 12 months warranty and maintenance period by installation contractor. Issues: none	No	Project carried-over from previous financial year
4068	CF: Project Delivery	Glenfield Library - Replace Retaining Wall	Health & Safety Critical Works	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,950	In progress	Green	Description of the work: renewal of retaining wall. Current status: detailed design underway. Overall project is on track for delivery. Next steps: lodge building consent exemption. Issues: overall project is on track for delivery. Budget is insufficient for scope of works.	No	Project carried-over from previous financial year
4345	CF: Project Delivery	Glenfield Pool & Leisure Centre - Filtration Refurbishment to Splash Pool	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 77,381	Approved	Green	Description of the work: filtration refurbishment to splash pool Current status: finalising the scope of works Next steps: reviewing the scope of works and assign a project manager for delivery Issues: none	No	Project approved following Q1 performance report
4069	CF: Project Delivery	Glenfield Pool & Leisure Centre - Retail Fit Out	Glenfield Pool & Leisure Centre - Retail Fit Out	Q1; Q2; Q3; Q4	ABS: Capex	\$ 175,500	In progress	Green	Description of the work: removal of existing reception desk and installation of three new reception pods in the entrance foyer and the creation of a new retail space in the old reception area. Current status: reception pods installed in place and removal of reception desk completed. New retail space constructed with linings completed and painting underway. Next steps: completion of the retail space with new carpet tiles laid and new retail joinery installed. Issues: none	No	Project carried-over from previous financial year
4070	CF: Project Delivery	Glenfield Pool and Leisure Centre - external paint, new roof over reception &	Glenfield Pool and Leisure Centre - external paint, new roof over reception	Q1; Q2; Q3; Q4	ABS: Capex	\$ 340,894	In progress	Green	Description of the work: 1) replace roof over foyer. 2) replacement of carpet in studio 2. 3) paint the exterior of the building. 4) replace R22 air conditioning units on roof. Current status: roof replacement: Purchase order was issued for the roof replacement work and the work is scheduled for January 2017. Replacement of carpet in studio 2: Complete. Paint exterior of building: Resene submitted renders to Leisure on 28 October. We are waiting on confirmation from Leisure on the preferred colour scheme. R22 air conditioning replacement. We are currently in the process of engaging an engineer for the design work. We have already conducted a site visit with the proposed engineer. Next steps: paint exterior of building: Leisure to confirm the colour scheme. Prepare tender documentation. Roof replacement: Nil currently. R22 air conditioning replacement: Appoint the consultant for the design and specification of the air conditioning units. Issues: none	No	Project carried-over from previous financial year
3092	CF: Project Delivery	Greenslade Reserve Fixture and Furniture Renewals	Greenslade Reserve Rubbish Bin and Sign Renewals	Not scheduled	ABS: Capex	\$ 4,700	On Hold	Amber	On hold pending further details about redevelopment of the site by healthy waters team Description of the work: furniture and fixture renewals. Current status: on hold pending further details about redevelopment of the site by Healthy Waters team Next steps: proceed with project or cancel pending outcome of Healthy Waters investigation.	No	Current status: on hold pending further details about redevelopment of the site by healthy waters team Next steps: on hold Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4071	CF: Project Delivery	Greenslade Reserve Toilet	Greenslade Reserve Toilet	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: toilet renewal Current status: handover and Closure Next steps: project closure Issues: none	No	Project carried-over from previous financial year
4443	CF: Project Delivery	H&S: Island Bay (Beachhaven) - Renewal of wharf	Urgent renewal of wharf triggered by Health & Safety concerns raised following inspection	Q3; Q4	ABS: Capex	\$ 2,000	In progress	Green	N/A	No	N/A
3093	CF: Project Delivery	Heath Reserve Fixture and Furniture Renewals	Heath Reserve Fence, Gate, Rubbish Bin and Seats Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 9,978	Completed	Green	Description of works: Replacement of existing furniture and fence. Current status: Construction complete. Next step: Handover completed. Issues: Nil	No	Description of the work: replacement of existing furniture and fence Current status : tender complete, contract awarded Next step: physical works programmed for November 2016 Issues: none
3094	CF: Project Delivery	Hilder Park Fixture and Furniture Renewals	Hilders Park Fence, Seats, Signs and Tables Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 8,440	In progress	Green	Overall project on track. Description of the work: renewal of seats, picnic tables, signs and handrail Current status: handrail renewed Sep 2016. Meeting with locals to agree on memorial seat renewals held in December 2016. Next steps: tender for physical works. Issues: insufficient budget, additional budget will be requested through the renewals budget.	No	Description of the work: renewal of seats, picnic tables, signs and handrail Current status: handrail renewed september 2016. meeting with local to agree on memorial seat renewals Next steps: prepare resource consent for physical works Issues: none
3095	CF: Project Delivery	Hilders Park Pontoon	Hilders Park Pontoon Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,177	In progress	Green	Description of works: Renewal of pontoon. Current status: Design for new pontoon underway for three options to consult public with. Tidal investigations underway too. Next steps: Confirm design and specs and consents required. Issues: Local residents may oppose the renewal of the existing iconic boat.	No	Description of the work: renewal of pontoon Current status: design for new pontoon underway Next steps: confirm design and specifications and consents required Issues: none
3096	CF: Project Delivery	Hinemoa Park Fixtures and Furniture Renewals	Hinemoa Park Sign Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,600	Approved	Green	Description of works: Furniture replacements Current status: Furniture units for replacement identified and style of replacement agreed. Next steps: All quotes received end of January 2017. Issues: Nil	No	Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
3097	CF: Project Delivery	Hinemoa Park Pathways and Seats Renewal	Hinemoa Park Drinking Fountain, Path, Road, Seats and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 32,000	Completed	Green	Description of works: Upgrade of identified pathways plus selected furniture. Current status: Project complete. Next steps: Handover and closure. Issues: Nil	No	Description of the work: upgrade of identified pathways plus selected furniture Current status: all complete except for final asphalt coat Next steps: asphalt coating laid when climate allows Issues: none
3098	CF: Project Delivery	Hinemoa Path and Light Renewal	Hinemoa Park Path and Lights Renewals, 5 Lights	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,680	In progress	Green	Overall project on track. Description of the work: renewal of existing lights and pathway leading to hinemoa road from top of reserve. Current status: concept for paths completed. Next steps: detailed design and specifications to commence and consents to be prepared. Issues: insufficient budget, additional budget will be requested through the renewals budget.	No	Description of the work: renewal of existing lights and pathway leading to hinemoa road from top of reserve Current status: site investigations for path and lighting renewal underway Next steps: design and specifications to commence and consents to be prepared. Issues: none
3099	CF: Project Delivery	Holland Reserve Path Renewal	Holland Reserve Path Renewal	Not scheduled	ABS: Capex	\$ 11,539	Completed	Green	Description of works: Boardwalk and path renewal. Current status: Physical works completed May 2016. Next steps: As-builts and project closure to be completed. Issues: Nil	No	Description of the work: boardwalk and path renewal Current status: physical works completed may 2016 Next steps: as-builts and project closure to be completed Issues: none
4075	CF: Project Delivery	Inwards Reserve play space and Furniture renewal	Inwards Reserve play space and Furniture renewal	Q1; Q2	ABS: Capex	\$ 74,305	Completed	Green	Description of the work: playspace renewal Current status: physical works completed Oct 2016 Next steps: as-builts and project completion documents to be completed Issues: none	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4076	CF: Project Delivery	Island Bay Reserve playground and Furniture	Island Bay Reserve playground and Furniture	Q1	ABS: Capex	\$ 10,142	Completed	Green	Description of the work: playspace and furniture renewal Current status: playspace has been completed early July 2016. Furniture due to be completed early Sep 16. Next steps: defects period for playspace to be completed Feb 2017 Issues: none	No	Project carried-over from previous financial year
3100	CF: Project Delivery	Island Bay Seawall Renewal	Island Bay Reserve Seawall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Overall project is on track. Description of works: Seawall renewal Current Status: lwi consultation completed. Detailed design underway. Next steps: Lodge consent and prepare tender package Issues: Insufficient budget.	No	Description of the work: seawall renewal Current status: design commenced and consent being prepared. topographical survey completed Next steps: lodge consent and prepare tender package Issues: none
3735	CF: Project Delivery	Kaipātiki FY17 Beach Haven Community House renewals	Beach Haven Community House - interior and exterior repaint of house and creche. NOTE: This item & item 3734 replace ID231.	Q2; Q3	ABS: Capex	\$ 60,500	In progress	Green	Description of the work: prepare and paint exterior and interior surfaces of the crèche and the house, including roofs and steel railing outside community house. Current status: quotes received and contract awarded. Preparing contract. Next steps: sign contract. Commence physical works. Issues: time constraint.	No	Description of the work: prepare and paint exterior and interior surfaces of the creche and house, roofs are not included. Current status: site visited with property coordinator and a contractor. best time to get the work done on both buildings is around christmas break. quote requested. Next steps: receive and evaluate quotes. award contract and execute project. Issues: time constraint
230	CF: Project Delivery	Kaipātiki FY17 Community Leases renewals	Onepoto Domain AFL Building - Repile	Q3; Q4	ABS: Capex	\$ 85,000	Approved	Amber	Requirements being revised Description of works: Lift and re-pile Onepoto Domain AFL Building. Current status: Project scope being revised as there are other works including path realignment being looked at due to flooding within the park and these could have impact on the building orientation and placement. Next steps: Community services to undertake review and provide recommendations in terms of the requirements of the project. Determination in progress. Issues: Requirements being revised.	No	Description of the work: lift and re-pile Onepoto Domain AFL Building. Current status: project scope being revised as there are other works including path realignment being looked at due to flooding within the park. these could have impact on the building orientation and placement. Next steps: recommendations from park review to determine what the requirements of this project are. Issues: requirements being revised
232	CF: Project Delivery	Kaipātiki FY17 Glenfield Library renewals	Glenfield Library - Roof replacement - Stage 1 and HVAC R22 replacement.	Q2; Q3; Q4	ABS: Capex	\$ 263,052	Approved	Amber	We are waiting on the outcome of a structural and weathertightness report - the report is expected beginning of Jan 2017. The next step will be dependant on the findings in the report. Description of works: Air conditioning unit R22 replacement and roof replacement. Current status: We are waiting on the outcome of a structural and weather tightness report, the report is expected beginning of January 2017. Next steps: The next step will be dependant on the findings in the report. Issues: There is no clear scope currently as the building survey is not complete.	No	Description of the work: air conditioning unit R22 replacement and roof replacement Current status: we are waiting on the outcome of a structural and weathertightness report which is expected beginning of Jan 2017. Next steps: dependant on the findings in the report. Issues: none
3734	CF: Project Delivery	Kaipātiki FY17 Highbury Community House renewals	Highbury Community House - Renew heating. NOTE: This item & item 3735 replace ID231.	Q1; Q2; Q3	ABS: Capex	\$ 40,000	In progress	Green	Description of the work: installation of three heat pumps Current status: impact assessment received from architect. Resource consent application submitted beginning of November. Next steps: raise purchase order for the installation of heat pumps. Issues: none	No	Description of the work: installation of three heat pumps Current status: an impact statement is currently underway as the building is classed as a heritage building. Next steps: lodge resource consent application. Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
233	CF: Project Delivery	Kaipātiki FY17 Libraries FF&E renewals	Glenfield Library - FF&E renewals.	Q1; Q2; Q3	ABS: Capex	\$ 100,400	Approved	Green	Description of works: -Change in shelving layout to create more areas for seating -replace armchairs, study chairs and event chairs -provision of study desks with access to power points -focus on the improving the children's area Current status: -preliminary layout plans in progress -furniture selection in progress. Next steps: -finalise layout changes -get quotes for replacement items. Issues: Nil	No	Description of the works: change in shelving layout to create more areas for seating, replace armchairs, study chairs and event chairs. Provision of study desks with access to power points. Focus on the improving the children's area Current status: preliminary layout plans in progress. Furniture selection in progress Next steps: finalise layout changes, quotes for replacement items Issues: none
4077	CF: Project Delivery	Kaipatiki Park Signage	Kaipatiki Park Signage	Q1; Q2	ABS: Capex	\$ 47,203	Completed	Green	Description of the work: signage renewal for multiple parks Current status: handover and closure Next steps: project closure Issues: none	No	Project carried-over from previous financial year
3101	CF: Project Delivery	Kaipātiki Play Undersurface Renewals FY17	Lancelot Reserve, Onepoto Domain, Park Reserve, Pemberton Reserve, Teviot Reserve Play Undersurface Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,172	Approved	Amber	Scope to be clarified Description of the work: playground renewals. Current status: project requires scope definition. Specialist to report on current play values and community requirements next week. Next steps: report digested and scope and location of renewals will be decided to effectively deliver play to communities, proposal to go to local board for endorsement. Issues: scope to be clarified.	No	Description of the work: playground renewals Current status: project requires scope definition. this can only be achieved by engaging specialist to assess current play values and community requirements. consultant appointed Next steps: report digested and scope and location of renewals will be decided to effectively deliver play to communities Issues: scope to be clarified
4355	CF: Project Delivery	Kaipatiki Project - Fence Replacement	Health & Safety Critical Works	Q2	ABS: Capex	\$ 20,365	Completed	Green	Description of the work: new 50m fence replacing the existing asbestos fence. Current status: project complete. Next steps: acceptance/sign off. Issues: none	No	Project approved following Q1 performance report
4416	CF: Project Delivery	Kaipatiki Project - Lauderdale - Asbestos Removal & Remedy	Health & Safety - Critical Works. Roof, ceiling windows and doors to be renewed once asbestos is removed	Not scheduled	ABS: Capex	\$ 120,000	In progress	Green	Description of the work: asbestos removal and replacement of roof sheeting, fixings, timber framing, interior ceiling tiles and windows. Soffits have been positively identified with asbestos. Current status: business case to be reviewed. No risk to occupants. There is asbestos behind the switchboard and in the eaves outside the building. This does not pose a risk to the occupants. The health and safety risk previously identified was to do with the biological issues due to fungus. These were dealt with immediately by removing the foliage and cleaning the air conditioning systems. Next steps: Planning Issues: none	No	Project approved following Q1 performance report
3102	CF: Project Delivery	Kaipātiki Reserves Fixture and Furniture Renewals FY17	Fishermans Wharf, Fowler Reserve, Glencourt Reserve, Glendhu Scenic Reserve, Gold Hole, Halls Beach - Northcote Point, Hillcrest Reserve, John Kay Park, Kahika Point Reserve, Kaipātiki Park, Kauri Point Domain, Mayfield Reserve, Park Reserve, Raleigh Road Reserve, Rosecamp Road Foreshore, Smiths Bush Scenic Reserve, Stancich Reserve, Standish Reserve, Sulphur Beach Reserve, Telephone Road, Teviot Reserve, Trias Reserve, Tui Park Fixture and Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 63,106	In progress	Green	Description of the work: renewal of furniture and fixtures in various reserves Current status: scope of works needs to be approved by the Investigation and Design team so tendering can commence. Next steps: physical works to follow. Issues: insufficient budget and assets need to be updated in system to reflect priorities according to conditions. Additional budget will be requested through the renewals budget.	No	Description of the work: renewal of furniture and fixtures in various reserves Current status: sites currently being confirmed Next steps: physical works to be completed as required Issues: none
4078	CF: Project Delivery	Kauri Glen Interpretation Panel	Kauri Glen Interpretation Panel	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: new interpretative sign Current status: sign installed and project completed Next steps: complete as-builts Issues: none	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4079	CF: Project Delivery	Kauri Glen Reserve track and Furniture renewals	Kauri Glen Reserve track and Furniture renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,000	In progress	Amber	A section of track (S18) contains a lot of high value kauri that needs to be considered with renewals. Locals haven't confirmed acceptance for this track to close so design can proceed. Description of the work: walkway renewal for whole track network. Physical works to be staged over 2-3 years. Current status: assessment for whole track networks completed. Scoping for possible realignment of tracks to protect kauri currently being undertaken in consultation with volunteer group. Next steps: develop design and consult further with volunteers and locals. Issues: require confirmation if S18 can be closed for design and reports to continue.	No	Project carried-over from previous financial year
3103	CF: Project Delivery	Kauri Park track and signage renewals	Kauri Park Boardwalk, Bridge, Sign and Track Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 14,000	In progress	Green	Description of the work: walkway renewal of track network. Physical works to be undertaken over two to three stages. Current status: assessment to be carried out to confirm scope of works Next steps: confirm scope of works and consent requirements Issues: none	No	Description of the work: walkway renewal of track network. physical works to be undertaken over two to three stages. Current status: assessment to be carried out to confirm scope of works Next steps: confirm scope of works and consent requirements Issues: none
4080	CF: Project Delivery	KCNP - Le Roy's Bush Hinemoa	KCNP - Le Roy's Bush Hinemoa	Not scheduled	ABS: Capex	\$ 31,400	Completed	Green	Description of the work: new walking track to connect with main Le Roys Bush track network Current status: complete, track open Next steps: handover and closure Issues: none	No	Project carried-over from previous financial year
4081	CF: Project Delivery	KCNP - Tamahere Reserve Link - Construction	KCNP - Tamahere Reserve Link - Construction	Not scheduled	ABS: Capex	\$ 21,600	Completed	Green	Description of the work: reserve walkway link, design, consent and construction Current status: construction complete, handover underway Next steps: complete handover and monitor planting maintenance Issues: none	No	Project carried-over from previous financial year
3104	CF: Project Delivery	King Street Reserve Access Steps Renewal	King Street Reserve Steps Renewal. Existing Renewal Project	Q1	ABS: Capex	\$ 8,000	Completed	Green	Description of the work: walkway renewal Current status: physical works completed late September 2016 Next steps: as-builts to be completed Issues: none	No	Description of the work: walkway renewal Current status: physical works completed late september 2016 Next steps: as-builts to be completed Issues: none
3105	CF: Project Delivery	Le Roys Bush and Little Shoal Bay Signage and Furniture Renewals	Le Roys Bush Reserve and Little Shoal Bay Reserve Northcote Point Tracks, Signs and Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,200	In progress	Green	Overall project is on track. Description of the work: renewal of signage, furniture and whole track network. Physical works to be implemented over two - three years. Current status: design being developed in consultation with volunteers. Next steps: lodge resource consent, finalise design and specifications and tender stage one. Issues: insufficient budget.	No	Description of the work: renewal of signage, furniture and whole track network. physical works to be implemented over two to three years. Current status: design being developed in consultation with volunteers Next steps: lodge resource consent, finalise design and specs Issues: none
3106	CF: Project Delivery	Linley Reserve Swing Renewal	Linley Reserve Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 12,000	In progress	Green	Description of the work: swing replacement Current status: reviewing scope of works to include other renewals required in playspace Next steps: confirm scope, order swing, Issues: none	No	Description of the work: swing replacement Current status: planning Next steps: order swing Issues: none
3107	CF: Project Delivery	Locket Reserve Playspace Renewal	Locket Reserve Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 24,000	In progress	Green	Description of the work: play element renewal Current status: confirming scope Next steps: engage consultants Issues: none	No	Description of the work: play element renewal Current status: planning Next steps: order element Issues: none
3108	CF: Project Delivery	Manuka Reserve Playspace Renewal	Manuka Reserve Play Equipment Renewal	Q2; Q3; Q4	ABS: Capex	\$ 12,000	Approved	Green	Description of the work: play element renewal Current status: scope agreed. Next steps: commission design and consenting Issues: none	No	Description of the work: play element renewal Current status: bundle planning with other kaipatiki playspaces Next steps: confirm scope and budget Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3109	CF: Project Delivery	Manuka Reserve Tracks	Manuka Reserve Step Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,697	In progress	Green	Description of the work: Manuka Reserve walkway link, design, consent and construction Current status: stage one complete. Construction for stage two underway Next steps: stage two construction complete Issues: none	No	Description of the work: manuka reserve walkway link, design, consent and construction Current status: stage one complete, construction contractor appointed for stage two Next steps: stage two construction commences Issues: require construction when weather still relatively dry
3736	CF: Project Delivery	Marlborough Park Playspace, Path, Furniture, & Skate Renewals	Path, skatepark, furniture and playspace renewal. NOTE: This item combines items 3110 & 3111.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 242,000	In progress	Green	Description of the work: path, furniture, skatepark and playspace renewal. Physical works will be in two stages. Current status: stage one includes paths, furniture and playspace. Tendered Nov 2016 Next steps: tender stage one works and commence early 2017. Stage two skatepark design to continue Issues: none	No	Description of works: path, furniture, skatepark and playspace renewal. Physical works will be in 2-3 stages. Current status: paths, furniture and playspace in detailed design stage. Next steps: commence skatepark design and lodge resource consent Issues: None
4082	CF: Project Delivery	McFetridge retaining wall	McFetridge retaining wall	Not scheduled	ABS: Capex	\$ 4,000	Completed	Green	Description of the work: improvements to existing retaining wall Current status: handover and closure Next steps: none Issues: none	No	Project carried-over from previous financial year
3112	CF: Project Delivery	Monarch Park Playspace Renewal	Monarch Park Play Equipment Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 12,000	In progress	Green	Description of the work: renewal of playspace equipment and development of new toilet and park entrance Current status: equipment replacement ordered and due to be installed march 2017. Next steps: design, consultation and consents of toilet facility and park entrance Issues: none	No	Description of works: Renewal of playspace Current Status: Assessment of playspace and surrounds underway to inform concept design Next steps: Develop concept design and lodge consent Issues: None
3113	CF: Project Delivery	Neptune Ave Playspace Renewal	Neptune Avenue Reserve Play Equipment and Retaining Wall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 16,000	In progress	Green	Description of the work: renewal of playspace module Current status: play hut will be renewed Next steps: physical works to commence on site Issues: none	No	Description of works: Renewal of playspace Current Status: Assessment of playspace and surrounds underway to inform concept design Next steps: Develop concept design and lodge consent Issues: None
4084	CF: Project Delivery	Norman King Square Building - re-tile entrance lobby/stairs, meeting room heating & kitchenette	Norman King Square Building - re-tile entrance lobby/stairs, meeting room heating & kitchenette	Not scheduled	ABS: Capex	\$ 18,700	Completed	Green	Project completed during Christmas Break. Snags have been rectified, invoice paid.	No	Project carried-over from previous financial year
4354	CF: Project Delivery	Northcote Library - Renew Drainage Eastern Corner	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 7,508	Approved	Green	Description of the work: replace parts of stormwater system Current status: gathering information and determining scope. Next steps: set up site meeting with renewal coordinator to determine requirements. Also determine budget requirements. Issues: none	No	Project approved following Q1 performance report
4356	CF: Project Delivery	Northcote Library - New UPS and Emergency Lighting Renewal	Health & Safety Critical Works	Q2	ABS: Capex	\$ 20,213	In progress	Green	Description of the work: replace all emergency/ security light fittings within and outside library. Investigate the condition of the existing electrical switchboard and uninterrupted power supply, if required, replace. Current status: lighting upgrade has been completed. Emergency lighting system replacement to start this Thursday (1st December). Next steps: upgrade emergency lighting system. QA and handover. Issues: none	No	Project approved following Q1 performance report
4086	CF: Project Delivery	Onepoto Domain - mai mai & steps	Onepoto Domain - mai mai & steps	Q1	ABS: Capex	\$ -	Completed	Green	Description of works: Renewals to maimai structure. Current Status: Project complete - undertaken in Stage 1 of perimeter bollards and furniture renewals. Next steps: Handover and closure. Risks/ Issues: Nil	No	Project carried-over from previous financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4436	CF: Project Delivery	Onepoto Domain - Replace Public Toilet Waste Water Pump	Health & Safety - Critical Works	Q2	ABS: Capex	\$ 21,743	Completed	Green	Project completed, replaced public toilet waste water pump. Description of the work: this project was created to deal with an urgent health and safety risk to the public toilets in Onepoto Domain. This risk was identified in December 2016. The project was to replace public toilet waste water pump. Current status: project completed. Next steps: handover and closure. Issues: none	No	Project approved following Q1 performance report
4087	CF: Project Delivery	Onepoto Domain - seats, fixtures and furniture, Perimeter bollard renewal	Onepoto Domain - seats, fixtures and furniture, Perimeter bollard renewal	Q1; Q2	ABS: Capex	\$ 124,000	Completed	Green	High water table in reserve slows work Description of works: Perimeter bollards renewal. Current status: Construction complete and practical completion achieved. Next step: Defects remedied and handover. Risks/ Issues: Nil	No	Project carried-over from previous financial year
4088	CF: Project Delivery	Onepoto Domain Pathway Renewals	Onepoto Domain Pathway Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 57,000	In progress	Amber	Delivery of physical works must be before autumnal rains. Description of works: Path network improvements to reduce health and safety issue and inundation in rainfall and tidal events. Current status: Constraints investigations complete, sketch design complete and resource consenting lodged, some re-definition of scope in wings. Next steps: Design finalisation with Local Board. Risks/ Issues: Delivery of physical works must be before autumnal rains and this project needs to go to Local Board for scope confirmation. It is important to get clear with Auckland Australian Association Football Club building orientation and renewal.	No	Project carried-over from previous financial year.
3557	CF: Project Delivery	Onewa Domain Cricket Nets Renewal	Onewa Domain Cricket Nets with Artificial Surface Renewals	Q1; Q2	ABS: Capex	\$ 30,000	In progress	Green	Description of the work: renewal of cricket wicket. Current status: physical works commenced late November 2016. Next steps: physical works expected to be completed mid February 2017. Issues: none	No	Description of the work: renewal of cricket wicket Current status: professional services to be engaged Next steps: commence physical works Issues: none
4329	CF: Project Delivery	Onewa Domain No. 1 - Renewal of Sports Field Surface	H & S Reactive Renewals, Onewa Domain No. 1 - Renewal of Sports Field Surface	Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Description of works: Renovation of sportsfield. Current status: Physical works commenced on site. Next steps: Physical works to continue. Risks/ Issues: Nil	No	Description of work: Onewa Domain No. 1 - Renewal of Sports Field Surface Current status: in planning Next steps: delivery Issues: none
3737	CF: Project Delivery	Onewa Onewa Domain FY17 Carpark, Bollards, and Fixtures & Fittings Renewals	Onewa Domain Fence, Rubbish Bin, Sign, Carpark, Retaining Wall, and Road Renewal. NOTE: This item combines items 3114 & 3115.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 111,034	In progress	Green	Description of the work: carpark, bollards and signage renewals. Physical works is scheduled in two-three stages. Current status: detailed design underway. Resource Consent approved. Next steps: schedule physical works with stakeholders, including netball, cricket, athletics and rugby to minimise disruption Issues: none	No	Description of the work: carpark, bollards and signage renewals. physical works is scheduled in two to three stages. Current status: detailed design underway. resource consent approved. Next steps: schedule physical works with stakeholders, including netball, cricket, athletics and rugby to minimise disruption Issues: none
4089	CF: Project Delivery	Pa Harakeke Development	Pa Harakeke Development	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Description of the work: landscape and signage renewal Current status: signage has been installed and project completed. Next steps: hHandover and closure. Issues: none	No	Project carried-over from previous financial year
3116	CF: Project Delivery	Rangatira Reserve walkway	Rangatira Reserve Path, Bridge and Retaining Wall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 45,000	In progress	Green	Description of the work: tracks upgrade Current status: design complete, consent granted, physical works contract out to tender Next steps: construction tender submissions to be received Issues: none	No	Description of the work: tracks upgrade Current status: design complete, Next steps: consents lodged over next month, selection of extent to tender for physical works Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3117	CF: Project Delivery	Rotary Grove Pathway Renewal - Woodside to Lake Rd	Rotary Grove (Northcote) Path Renewal	Not scheduled	ABS: Capex	\$ 41,400	Completed	Green	Description of the work: rotary grove path renewal Current status: repairs complete, handover complete Next steps: administration matters to conclude	No	Description of the work: rotary grove path renewal Current status: repairs complete, handover complete Next steps: none Issues: none
4090	CF: Project Delivery	Shepherds Park lighting	Shepherds Park lighting	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of works: Lighting installation Current Status: Project Complete Next steps: Handover Risks/ Issues: Nil	No	project completed
4091	CF: Project Delivery	Shepherds Park No. 3 + DTA	Shepherds Park No. 3 + DTA	Q1; Q2	ABS: Capex	\$ 21,726	Completed	Green	Description of the work: sports field renewal completed Current status: training area completed. 3 field handed over Oct 2016. Next steps: finalise handover documents Issues: none	No	Project carried-over from previous financial year
3118	CF: Project Delivery	Sunnyhaven Ave Toilet Renewal	Sunnyhaven Avenue Public Toilets Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 110,000	In progress	Green	Description of the work: renewal of toilet Current status: design commenced to renew existing toilet facility Next steps: work with local place making group on exterior art work component Issues: none	No	Description of the work: renewal of toilet Current status: structural assessment for existing building commissioned Next steps: develop concept design and lodge consents if required Issues: none
3119	CF: Project Delivery	Tamahere Reserve play renewal	Tamahere Reserve Playground Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,000	Approved	Green	Description of the work: renewal of playground at reserve, possible relocation Current status: community engagement complete. Feedback presented to local board, handover to project manager underway Next steps: appoint designer to project Issues: none	No	Description of the work: renewal of playground at reserve, possible relocation Current status: community engagement complete. feedback presented to local board Next steps: appoint designer to project Issues: none
3120	CF: Project Delivery	Tuff Crater Signage	Tuff Crater Sign Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,400	Approved	Green	Description of the work: design, consent and construction. Current status: exmouth construction complete, St Peters lookout - out to tender for construction. Next steps: St Peters contractor confirmed. Issues: none	No	Description of the work: design, consent and construction exmouth road concrete path to existing boardwalk (new connection) construction complete Current status: exmouth construction complete, St Peters commenced consultation and preparation of consent & tender documents Next steps: submission of St Peters for consents and out to physical works tender Issues: none
3121	CF: Project Delivery	Tui Park Playspace Renewal	Tui Park Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 12,000	Approved	Green	Description of the work: play space renewal Current status: recommendations for playspace need clarification Next steps: scope confirmed Issues: none	No	Description of the work: play space renewal Current status: planning bundled with other Kaipatiki playspaces Next steps: scope clearly identified Issues: none
3122	CF: Project Delivery	Verran Road Reserve/ Castleton Reid/ Ridgewood Reserve track network	Verran Road Reserve Walkway, Castleton Reid Reserve and Ridgewood Reserve Track Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Description of the work: walkway renewal. Current status: resource consent lodged. Detailed design and specs in final stages. Next steps: tender physical works. Obtain consent. Issues: The overall project is on track, however there is a budget shortfall. Community Facilities staff are seeking additional budget from the renewals budget within the department.	No	Description of the work: walkway renewal Current status: detailed design and specifications being worked on Next steps: obtain consents and tender physical works Issues: none
3123	CF: Project Delivery	Wanita Reserve Playspace Renewal	Wanita Reserve Play Equipment Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 40,000	Approved	Green	Description of the work: playspace renewal Current status: construction underway. Next steps: construction complete. Issues: none	No	Description of works: Play space renewal Current Status: Re-tender process complete, contract awarded Next steps: Contract signing Issues: None
3124	CF: Project Delivery	Witford Reserve Track Renewals	Witford Scenic Reserve Fence, Retaining Wall and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 5,776	In progress	Green	Description of the work: renewal of walkway. Current status: concept design currently being developed. Next steps: develop concept design and lodge consents. Issues: none	No	Description of the work: renewal of walkway Current status: concept design currently being worked on Next steps: develop concept design and lodge consents Issues: none
4092	CF: Project Delivery	Zion Hill Reserve Development	Zion Hill Reserve Development	Not scheduled	ABS: Capex	\$ 14,000	Completed	Green	Project completed	No	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Community Facilities: Operational Management and Maintenance											
3815	CF: Operations	Kaipātiki Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 495,045	Proposed	Green	Treescape continue to perform well with a quarterly average of 97% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Treescape have performed to expectation during this period with the following KPI results recorded - July 100% - August 95.8%. The data for September is not available yet. The weather conditions have been extremely wet though thankfully not coinciding with intense wind events to date and as such our tree collections have endured the conditions well. Scheduled maintenance has been able to proceed without great disruption to the maintenance programmes though it is anticipated that tree work in the reserves will have to be deferred for some considerable time as the soils currently are so waterlogged. The tree planting programme has been completed and aftercare maintenance programmes are in place to manage the specimen tree collections over the coming months.
3814	CF: Operations	Kaipātiki Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 224,591	Proposed	Green	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	NZ Biosecurity Services have performed to expectation during this period with the following KPI results recorded - July 100% - August 100%. The data for September is not available yet. Scheduled pest plant control at 32 bush and natural reserves has been completed during the quarter. Stage two of a significant reveg planting on the upper slope of the pond at Chelsea Estate Heritage Park was planted during early August with approximately a further 1000 native species.
3813	CF: Operations	Kaipātiki Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,883,130	Proposed	Green	Recreational Services have performed to expectation during this period with the following KPI Results recorded – September 99.14% - October 98.82% - November 99.55%. The spring sports season was challenging as there was very wet weather conditions and the grass growth on the sports fields was slower than previous years. Cancellations were kept to a minimum however and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays coped with the inclement weather conditions better than we had expected and the plantings are currently in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be particularly challenging during October and November with extremely wet conditions experienced in our reserves. It was the first time in many years that conditions on some reserves were so wet that even the edging teams could not carry out their normal maintenance schedules. Recreational Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.	No	Recreational Services have performed to expectation during this period with the following KPI Results recorded - July 98.9% - August - 98.6%. September data is not available yet. The winter sports season was challenging with very wet weather conditions experienced. Cancellations were kept to a minimum and the sports clubs overall have been very satisfied. The annual bedding displays have suffered with the continual wet weather conditions and generally overcast skies, the replacement summer bedding plantings are due to be planted during October. Mowing is proving to be particularly challenging with extremely wet conditions experienced in our reserves. Recreational services has implemented additional weedeating and hand mowing of some sites, it is anticipated that there will be an increase in out of spec lawn areas in the coming months until such time as ground conditions have firmed sufficiently to allow normal mowing operations to resume.
Infrastructure and Environmental Services											
3561	CS: ACE: Community Empowerment	Waste Minimisation projects by Kaipatiki Facilities Trust	A non-contestable grant allocated to the Kaipatiki Community Facilities Trust to carry out waste minimisation projects in the local board area. This will fall under the umbrella contract administered by the local board community strategic broker with technical assistance from the waste solutions team	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	Please refer to line item 2932 Grant to the Kaipatiki Community Facilities Trust for zero waste activities.	No	Please refer to line item 2932 Grant to the Kaipatiki Community Facilities Trust for zero waste activities.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2176	CS: PSR: Local Parks	Kaipatiki Environmental and Sustainability Programmes	Resolution KT/2016/121 Pest Free Kaipatiki Strategy	Not scheduled	LDI: Opex	\$ 12,000	Approved	Green	Budget reallocated by local board.	No	Kaipatiki Local Board have repurposed this budget to the Pest Free Kaipatiki Strategy implementation work with resolution KT/2016/121.
1996	I&ES: DPO	Birkenhead Main Street Upgrade	Upgrade Highbury Corner consists of the design and construction of the Highbury Corner roundabout intersection of Birkenhead Avenue, Mokoia Road and Hinemoa Street.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,400,000	In progress	Green	Detailed design is complete. Officers are working with Auckland Transport to procure a physical works contractor. Construction is planned to start in April 2017.	No	Highbury Corner preliminary plan design was approved by the Kaipatiki Local Board in August 2016 and approval given to proceed to tender for physical works.
2268	I&ES: DPO	Kaimataara ò Wai Manawa ("The Lookout of Wai Manawa"), Birkenhead Avenue, Birkenhead	<p>A public open space deck overlooking Le Roys Bush with accessible access and cafe / restaurant activation, that future proofs a physical connection with the bush and integrates and connects with the street.</p> <p>Engagement to date has included a public information campaign, targeted engagement with key stakeholders, partnering with Mana Whenua and ongoing promotion through Our Auckland, newsletters and stakeholder liaison.</p> <p>The Kaipatiki Local Board and Auckland Council have partnered with Mana Whenua from the concept stage through development of the design, consenting and construction. This important relationship has influenced the project in a number of ways – including Mana Whenua gifting the name Kaimataara ò Wai Manawa, Mana Whenua artist interpretation to help bring back the Wai Manawa korero and guidance that will help everyone contribute to the guardianship of Wai Manawa and the wider natural environment through a reusable stormwater systems.</p>	Q1	ABS: Capex	\$ 970,000	In progress	Green	The public space was opened in September 2016. The café ventilation design has been completed and will be installed in the café in mid January 2017.	No	The public space was opened on Saturday 3 September 2016. The contractor focused on completing the café base building in mid September 2016, for handover to business owners and the new cafe operator for internal fit out. Motif artwork on the bleachers and deck lighting is in progress.
2155	I&ES: Environmental services	Kaipatiki Project Environment Centre	Operational funding for the Kaipatiki Project Environment Centre and delivery of an environmental volunteer programme and courses.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 45,000	In progress	Green	<p>This project is on-track with the following achievements to date:</p> <ul style="list-style-type: none"> * Ongoing coordination of the community nursery and volunteering sessions * Over 1,500 volunteer hours donated * Development and delivery of a Community Environment Leaders' programme in conjunction with Ngati Whatua Orakei. * Training of 25 planting coordinators who led groups on two planting days. * A community planting day in Eskdale Reserve engaged 80 adults and 50 children volunteering for a total of 520 hours. Four large weed bags were filled and 786 plants were planted. * Continued contribution has been made to Pest Free Kaipatiki and the Kaipatiki Restoration Network through the provision of leadership, liaison and support to members. * 11 sustainable living courses were delivered to 122 participants. * 27 people have enrolled for a free 'Hands-On Ecology' course to teach restoration planning, plant identification and pest trapping. Plans for quarter three include the continuation of Hands-On Ecology courses, the development of a restoration plan for the Eskdale Reserve network to inform priority areas and activities for the next three years and the continuation of work to develop fit for purpose indoor and outdoor areas at the environment centre in Birkdale. 	No	A funding agreement with Kaipatiki Project has been drafted to continue support for a range of environmental volunteer programmes and educational workshops and courses, as well as running the community nursery. These activities provide opportunities for community engagement, assists with ecological restoration and supports people to live more sustainably. Work continues to develop the indoor and outdoor areas at the environment centre in Birkdale to be fit for purpose.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Local Economic Development: ATEED											
1556	CCO: ATEED	World Masters Games Leverage	<p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games. Kaipatiki and neighbouring Devonport-Takapuna are hosting a number of the events and with accommodation in the region likely to be at capacity many competitors and their families will be staying locally.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment, film screenings and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local board will support development and distribution of material for competitors detailing eating and leisure opportunities in the Kaipatiki Local Board Area. This could be printed material, on-line or through a smart phone app.</p> <p>An update / refresh and reprint of the Kaipatiki Explorer Brochure could also be included to provide both a resource for visitors to the games that will be of value to the local community beyond the World Masters Games.</p>	Q2; Q3; Q4	LDI: Opex; External funding	\$ 10,000	In progress	Green	Meeting with KCFT 14 October to discuss possibility of updating Kaipatiki Explorer. Understood there were no objections to doing so but KCFT questioned the benefits. KCFT agreed to do a print run if requested. Further meeting held with Birkenhead Town Centre Manager to discuss a proposal they had developed for promoting Birkenhead through WMG channels (and other social media channels after the games are over). Project to be joint funded by local board and business association. Refined the proposal and provided overview to local board at Chair's meeting. The proposal was supported and will proceed in the new year. Will ensure links made in to Kaipatiki Explorer and the wider local board area offer.	No	Initial meeting with Birkenhead Town Centre Manager held 22 September to discuss ideas, timelines and process. A proposal from business association will come to the local board in Quarter 2.
2239	CCO: ATEED	Impact assessment of infrastructure investments in Highbury	<p>The board has made significant investment in Highbury with number of capital projects currently in delivery (Kaimataara o wai manawa, Rawene Road car park, Western Entrance, Highbury Corner and Mokia Road bus stop)</p> <p>It is assumed there will be an economic impact on the area from these investments (more visitors, more shoppers, higher value retail and restaurant offerings) but the value of that is not understood.</p> <p>In order to guide future investment it would be useful to understand the impact of this public realm investment.</p> <p>Analysis of Marketview data and visitor and shopper perception research can be used to put a value on the return on that investment and indicate the characteristics of the projects contributes most to delivering economic benefit.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	No change from previous quarter, awaiting opening of the cafe facility anticipated in January 2017.	No	ED Portfolio meeting 19 August identified the need to undertake this project once the cafe at Kai Mataara o Wai Manaawa is up and running (anticipated to open January 2017). There are implications also of scheduled Highbury Corner works. Decided incoming local board to make the call on the timing of this project.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2068	CCO: ATEED	Kaipatiki Migrant Business Support	<p>A key outcome of the Kaipatiki Local Board Plan is to embrace the diversity of Kaipatiki.</p> <p>The local board has previously funded research and the delivery of business seminars and clinics for Chinese and Korean business owners.</p> <p>This project will build on the experience of those projects to help facilitate council and other support agencies communicate with Kaipatiki migrant owned businesses.</p> <p>Learnings from the work undertaken in March / April 2016 will be used to refine the delivery. This will focus less on the intensive engagement and delivery of a migrant specific events and more on ensuring information about existing services is communicated to the migrant business owners and those looking to start a business.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Amber	<p>Bringing the four local boards together to agree a programme of delivery that meets the expectations of each has taken longer than anticipated but agreement is imminent.</p> <p>In process of working with staff across all four local boards to develop a service offering that meets each board's needs and expectations while maximising the benefits of a coordinated approach.</p>	No	Porfolio meeting August 19 identified March / April 2017 for delivery. Background discussions with Immigration NZ, IRD, Office for Ethnic Communities, Ministry of Pacific People's on going. Henderson-Massey, Albert-Eden and Whau have confirmed resource to work alongside Kaipatiki. Further development of the project will take place in Q2 with an update provided to the incoming local board members.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
Libraries												
1689	CF: Community Leases	Beach Haven Marae	Investigate site and lease terms for new Marae	Q4				Proposed	Green	No update this quarter.	No	No update this quarter.
1683	CF: Community Leases	Birkenhead City Cricket and Sports Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Birkenhead War Memorial Park	Q4	31/12/2016	\$ 1.00	\$ 1.00	Proposed	Green	No update this quarter.	No	No update this quarter.
1677	CF: Community Leases	Birkenhead Tennis	New lease for 10 years with one right of renewal for a further 10 years at John Kay Park - Previously reported in Work Plan Year 2015/2016	Q3	01/04/2016	\$ 1.00	\$ 1.00	In progress	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1673	CF: Community Leases	Chelsea Pony Club	New lease for 10 years with one right of renewal for a further 10 years Eskdale Reserve,	Q4			\$ 1.00	In progress	Green	No activity this quarter	No	No activity this quarter
1685	CF: Community Leases	Fernglen Native Plant Garden Educational Charitable Trust	New lease for 10 years with one right of renewal for a further 10 years Kauri Road	Q4	01/09/2016		\$ 1.00	Proposed	Green	No update this quarter.	No	No update this quarter.
1676	CF: Community Leases	Glenfield Bowling Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Ross Reserve	Q4	01/09/2016		\$ 1.00	In progress	Green	Application being processed. Subject to classification of the reserve as recreation reserve by Permissions team	No	No activity this quarter.
1690	CF: Community Leases	Lindisfarne Hall	Investigate future use of hall	Q4		\$ -	\$ -	Proposed	Green	No update this quarter.	No	No update this quarter.
1666	CF: Community Leases	Little Shoal Bay Boat Owners Association Incorporated	Renewal lease for one year Little Shoal Bay - Previously reported in Work Plan Year 2013/2014	Q4	01/01/2016		\$ 1.00	In progress	Green	Awaiting information re site and group history. Will prepare a report for local board as soon as this available	No	Awaiting information re site and group history. Will prepare a report for local board as soon as this available
1671	CF: Community Leases	Marlborough Recreation Trust - Marlborough Park	Renewal lease for 10 years at Marlborough Park	Q3	01/12/2016		\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1670	CF: Community Leases	Marlborough Recreation Trust - Mc Fetridge Park	Renewal lease for 10 years at Mc Fetridge Park	Q3	01/12/2016		\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1678	CF: Community Leases	North Art	New lease for five years with one right of renewal for a further five years at Norman King Square - Previously reported in Work Plan Year 2015/2016	Not scheduled			\$ 1.00	In progress	Green	No update this quarter.	No	No update this quarter.
1684	CF: Community Leases	North Shore Women's Centre	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Not scheduled	01/08/2017			Completed	Green	No update this quarter.	No	No update this quarter.
1669	CF: Community Leases	North Shore Woodturners Guild	Renewal lease for 10 years at Agincourt Reserve	Q3	01/04/2017		\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1672	CF: Community Leases	Northcote Birkenhead Rugby Union and Sports Club Inc.	Renewal lease for 33 years at Birkenhead War Memorial Park	Q3	30/11/2015		\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1686	CF: Community Leases	NS CAB - Bentley Avenue	New lease for one year with one right of renewal for a further one year at Glenfield Library	Q4; Not scheduled			\$ 1.00	Proposed	Green	No update this quarter.	No	No update this quarter.
1687	CF: Community Leases	NS CAB - Birkenhead Library	New lease for one year with one right of renewal for a further one year at Birkenhead Library	Q4; Not scheduled			\$ 1.00	Proposed	Green	No update this quarter.	No	No update this quarter.
1674	CF: Community Leases	Onepoto Awhina	New lease required from Ministry of Education	Q4				Approved	Green	No activity this quarter	No	No activity this quarter
1682	CF: Community Leases	RNZ Plunket Soc - Birkenhead Library	New lease for one year with one right of renewal for a further one year at Birkenhead Lib	Q4; Not scheduled			\$ 1.00	Approved	Green	No update this quarter.	No	No update this quarter.
1681	CF: Community Leases	RNZ Plunket Soc - Pearn Crescent Northcote	New lease for one year with one right of renewal for a further one year at Pearn Crescent	Q4			\$ 1.00	Approved	Green	No update this quarter.	No	No update this quarter.
1680	CF: Community Leases	RNZ Plunket Society Birkenhead Branch Beach Haven Sub Branch	New lease for 10 years with one right of renewal for a further 10 years Drome View Reserve	Q3	30/04/2013		\$ 1.00	Approved	Green	No update this quarter.	No	No update this quarter.
1679	CF: Community Leases	Seniornet Inc.	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q3			\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3

Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1675	CF: Community Leases	Shakti Inc.	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q3			\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1667	CF: Community Leases	Takapuna Amateur Athletics and Harriers Club Inc.	Renewal lease for 11 years at Onewa Domain	Q3	01/10/2016		\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1668	CF: Community Leases	Takapuna District Cricket Club Inc.	Renewal lease for 11 years at Onewa Domain	Q3	01/04/2017		\$ 1.00	Approved	Green	Application being processed. Report for consideration by local board Q3	No	Application being processed. Report for consideration by local board Q3
1688	CF: Community Leases	Use of Northcote War Memorial Hall	2 Rodney Road - Investigate use of ground floor space	Q4				Proposed	Green	No update this quarter.	No	No update this quarter.
1691	CF: Community Leases	Vacancy at Mayfield Centre when MS moves to Takapuna	Council owned premises that require expressions of interest process to fill vacancy	Q2				Completed	Green	No update this quarter.	No	EOI Completed North Shore Women's Centre now occupying the space.