

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Arts, Community and Events</b>											
2524	CS: ACE: Arts & Culture	Local Arts Grants- LDI Otara Cube	Curate a programme of art exhibitions in the pop up Otara cube via an EOI process for artists.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Approved	Green	Exit Four 44 dance crew performed at Otara Cube to open the installation 'Old School is Alive in Otara' by Samson Rambo, featured in 'Urbanesia Festival'. Craig Fasi hosted the first ever outdoor screening of the 'Pollywood 2016 Short Film Festival' at the Otara Cube. The final exhibit for the year featured works from the MIT graduate exhibition.	No	The services agreement with ManaRewa for the curation of four exhibitions at Otara Cube from July to December has been executed. The first show, 'OTARAnow' opened on 10 September.
2592	CS: ACE: Arts & Culture	Local Arts Grants- LDI Sistema Operational Support Grant	Administer a funding agreement with Sistema for operational support.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	Approved	Green	More than 2,660 people took part in the 96 after-school and holiday programmes, and adult workshops. In Q2, Sistema Aotearoa delivered five performances, including the end of the year Hui Taurima at the Vodafone Events Centre with 317 performers and 700 people in attendance.	No	A funding agreement with Sistema Aotearoa for FY17 has been executed. In Q1, 2,260 children participated in the after-school programme, 700 took part in the school holiday programme, and 500 attended performances.
2559	CS: ACE: Arts & Culture	Otara Fresh Gallery- Business Plan Initiatives	Execute specific initiatives from the business plan actions.  Develop and implement a Fresh Gallery Otara Community Outreach Plan, including: -improving the facility's presence in the Otara Town Centre -improving Fresh's connection to the local community	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	Approved	Green	The community Outreach Plan for Fresh Gallery is being developed.	No	Planning for this project will commence in Q2.
2562	CS: ACE: Arts & Culture	Papatoetoe Historical Society- LDI Papatoetoe Historical Society Operational Support Grant	Administer a funding agreement with Papatoetoe Historical Society to provide a research facility, education outreach and six public or special events per year.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Approved	Green	In Q2, Papatoetoe Historical Society delivered 18 programmes to 1,000 participants. Programmes included group visits, floral arts, heritage talks and walks, and Diwali related activities. Papatoetoe Historical Society collaborated with the Papatoetoe Creative Arts Group to present the exhibition 'A Call for Nature' at Youthline Manukau Centre, which 369 people visited.	No	A funding agreement with Papatoetoe Historical Society for FY17 has been executed. In Q1, 624 people participated in 14 programmes delivered by the society.
2561	CS: ACE: Arts & Culture	Otara Music Arts Centre operations- Business Plan Initiatives	Execute specific initiatives from the business plan actions. Specific actions are to be developed via the business planning process and ratified by the board. Initiatives may be funded from within the current operational budget of the centre or be a special project negotiated with the Local Board.	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	Approved	Green	A Q2 highlight was the 50th Jubilee Concert on Saturday 3rd December featuring Sons Of Zion, DJ Moss, GK - GiantKilla, Sistema Aotearoa, The Churchboys, and SIAVANI.	No	Planning is underway for a December concert to be funded by the facility's existing operational budget, as a contribution toward Otara's 50th Jubilee Celebrations.
2558	CS: ACE: Arts & Culture	Otara Fresh Gallery operations	Curate exhibitions and public programming based on themes of the exhibitions.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 122,455	Approved	Green	Nearly 2,900 people visited Fresh Gallery Otara and 950 participated in programmes during Q2. Highlight of the quarter included a temporary tatau workshop by Cerisse Palalagi as part of Otara's 50th Anniversary celebration, and activity featured in 'Urbanesia Festival' such as a performance by King Kapisi and live graf painting by DEUS.	No	During Q1, the gallery delivered 23 programmes to 465 participants, and received 2,440 visitors. Q1 highlights included the exhibitions 'Ko Aotearoa Tenei: This Is New Zealand!' featured in 'Matariki Festival 2017' and 'Pasifikka Clothing est.1992'. A new initiative, has seen Fresh Gallery Otara collaborating with other local council facilities (OMAC, Otara Library, and Otara Pool and Leisure Centre) in the deisng of an inclusive school holiday programme, which is currently being delivered.
2560	CS: ACE: Arts & Culture	Otara Music Arts Centre operations	Provide music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 327,207	Approved	Green	OMAC's music classes continue to be well subscribed. The partnership between OMAC and RepFM delivered 'Passion To Profession' - music technology workshops for youth at no cost to attendees.	No	OMAC's music classes are now at capacity for the remainder of the year and the newly revitalised recording studio is operational again with the option of 'dry hire' (where a group can use their own recording specialist) becoming available in Q2. OMAC is investigating potential partnerships with to bring music programmes into The Sound Lab in 2017; and with Beats N Pieces to provide free beat making classes for local youth.

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2636	CS: ACE: Community Empowerment	Spatial Priority Area - Transform Manukau	Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: •Identify opportunities for community led or co designed projects •Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training •Identify connection pathways with community and council stakeholders.	Q1; Q2; Q3; Q4	LDI: Opex; Currently unfunded	\$ -	In progress	Green	The strategic broker is actively involved in the Transform Manukau Engagement and Communication working group. In Q2 the working group established the Manutahi Collective to promote and facilitate activation of different spaces within the Manukau precinct.	No	The strategic broker is actively involved in the Transform Manukau Engagement and Communication working group helping to co-create the Draft Framework and Engagement Plan. The Draft Plan was shared with south-based council staff for feedback and finalised for the Panuku board to sign off.
2240	CS: ACE: Community Empowerment	Bulk Funding to business associations - town safety initiatives	In 2015_2016, the local board approved a bulk funding model. Three BIDs (Hunters Corner, Old Papatoetoe and Otara) received funding towards crime prevention, safety and economic development. This approach is suggested again for 2016_2017. The funding split suggested would be a) \$110,000 to Papatoetoe Main Street Society towards crime prevention, safety and economic development (including CCTV and Ambassadors Programme) b) \$140,000 to Hunters Corner Town Centre Society towards crime prevention, safety and economic development (including CCTV and Ambassadors Programme) c) \$110,000 to Otara Business Association towards crime prevention, safety and economic development initiatives (including CCTV and Ambassadors Programme)	Not scheduled	LDI: Opex	\$ 360,000	In progress	Green	The CCTV contracts continue to be monitored for Q2 for the three town centre areas.  Funding agreements for Hunters Corner, Otara Town Centre and Papatoetoe Mainstreet were completed in Q2.	No	The local board approved 2016/2017 funding for the Old Papatoetoe and Otara BIDS based on their accountability reports. Staff will complete bulk funding agreements with Otara Business Association in the second quarter. Specialist advisors completed service agreements for CCTV monitoring. Funding for Hunters Corner will be progressed in the second quarter.
2681	CS: ACE: Community Empowerment	Capacity Building: Kahahanga - Capacity and Capability Building	Support and resource the building capacity and capability of community organisations (including provision of advice) to deliver and participate in safety, environmental, placemaking and community building initiatives.  The focus will be on building capacity of community safety groups to deliver programmes and services that enhance neighbourhood development.  Fund Pasifika Injury Prevention Aukilana Incorporated for the delivery of the Puataunofu Come Home Safely programme for safety in the workplace, Waiwise Aquatic Safety programme and Langi Mai Falls prevention project for seniors \$6,000.  Budget: - Community safety \$30,000 - Otara-Papatoetoe community advice \$2,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 32,000	In progress	Green	The specialist advisor completed the following funding agreements: - Papatoetoe Historical Society (\$1000) - Otara Network Action Committee (\$1000) - Pasifika Injury Prevention Aukilana Incorporated (\$6000). The contracts will be monitored in Q3.  The specialist advisor is working with Otara Health Charitable Trust to deliver community safety and Neighbours' Day activities in Otara and Papatoetoe in Q3.	No	The strategic broker and specialist advisor worked closely with Otara and Papatoetoe Neighbourhood Support groups to build capacity and to encourage collaborative safety initiatives. This support will continue in quarter two.  Funding agreements for Otara Network Action Committee, Papatoetoe society and Pasifika Injury Prevention Aukilana Incorporated will be completed in quarter two.

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2366	CS: ACE: Community Empowerment	Children and Young People: Whanaketanga to'u tupu - Youth Development	Identify, resource and support appropriate and credible youth providers to coordinate and collaborate across multiple sectors in the Otara Papatoetoe communities to support; local and community-led youth initiatives.  Budget: - Youth Development Effectiveness \$20,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	The specialist advisor completed an Expression of Interest process for a suitable local organisation to support the recently established youth voice group (The Otara Papatoetoe Squad ( TOPS)).  The successful applicant INSPIRE (3rdAve Productions) was funded \$14,400 to provide mentoring and logistical support for the group and enable greater connections with the local board and community. INSPIRE will administer the allocated funding to allow TOPS to deliver local youth-led initiatives, including a significant youth event and a dinner for Civic Leadership Awards 2016 recipients.  The Civic Leadership Awards were offered to the six participating high schools in the area (total \$3,600). Fourteen Year 10 students received an award and certificate from the local board this year.	No	The specialist advisor and strategic broker worked with the Inspire organisation to assist the transition of the legacy Otara-Papatoetoe Youth Advisory Group into a more youth-led way of operating. The new group TOPS (Otara Papatoetoe Squad) launched on 23 July 2016.  Specialist advisors facilitated a regional youth ClaimTheConcepts workshop on Saturday 27 August 2016 where initial implementation plans were developed for the youth-designed concepts. Each concept now has a working group with youth voice group members from across Auckland leading its implementation.
2307	CS: ACE: Community Empowerment	Community grants (OP)	Funding to support local community groups through contestable grant funding.  Budget: - Local community grants \$190,000  Total budget :190,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 225,000	In progress	Green	Otara-Papatoetoe has completed Round Two Quick Response Grants allocating a total of \$20,975 leaving a total of \$130,680 for the remaining grant rounds.	No	Otara-Papatoetoe has completed Round One Quick Response and Local Grants allocating a total of \$73,345 leaving a total of \$151,655 for the remaining grant rounds.
3484	CS: ACE: Community Empowerment	Community-led response to alcohol licensing and advertising	Provides policy support and advice to members of the community engaged in alcohol licensing advocacy and objections.  The project is implemented under a contract negotiated in 2014 and managed by Local Board Services Department.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	The strategic broker promoted the Community Action Against Alcohol Harm Facebook page to the community through network meetings. This facebook page notifies the community of new on-line liquor licensing applications in the local area.  Requests for support are responded to by a contractor who helps community to gather evidence to for their submissions.	No	Staff completed a service agreement for the provision of technical expertise to support the community to understand, identify and action specific alcohol licensing and advertising issues in the community e.g. through workshops and an online Facebook page.
2405	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (OP)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker continues to assist, develop and direct community groups to support local initiatives. This has included the Northern Stars (netball) and Passion into Profession (music and arts).  The south strategic brokers and Southern Initiative (TSI) staff meet monthly to socialise collective community-led trends and initiatives for improved outcomes in the southern area.	No	The strategic broker and specialist advisor brokered a joint community engagement project with staff from parks, libraries, Panuku, the Southern initiative, and the Auckland University of Technology to collect and analyse feedback regarding the preferred design for a playground in Hayman Park. Twenty local volunteers collected and analysed feedback from 25 local children and 25 whanau. Eighty project participants attended an accountability and acknowledgement event. A deputation of three children, a parent and a youth volunteer, supported by CEU staff, presented the final Hayman Park project report to the August 2016 local board meeting.
2365	CS: ACE: Community Empowerment	Inclusion and Equity: Whakanui Kanorau - Celebrating Diversity	Identify and create opportunities for local communities to learn about the different cultures and ways of living that exist in their midst (i.e. ethnicities, contexts, faiths, interests, visions) and to appreciate how these can contribute to community health, prosperity, aroha, cohesion, learning and resilience  Budget: - Inclusion and Equity - Diversity and Inclusion \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	The specialist advisor worked with Whaiora Marae, Ngati Otara Marae and English Language Partners Auckland South to deliver the first Marae Whakawhanaunga Mai Tauwiwi event. The event celebrated diversity with 50 refugees and new migrants from 10 ethnicities attending. The two hour event included a powhiri, Maori cultural demonstration, and multi-cultural conversation.  The funding agreement for the Asian Council on Reducing Crime was completed. This will enable them to deliver two interfaith educational bus tours and one bylaws Information tour to increase understanding and participation for diverse residents.	No	A 'Local Services Bus Tour' was cancelled due to low response rate from the migrant communities. The feedback received from the migrant community will assist in shaping future activities.
2904	CS: ACE: Community Empowerment	Pursuit of Excellence Awards	Delivery of a Pursuit of Excellence Awards event/s within the local board area.  Budget: - Local Events Fund \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff from the Community Empowerment Unit, Communications Department and local board services attended a planning meeting to discuss the eligibility criteria for the Pursuit of Excellence Awards. The criteria will be completed in Q3 and presented to the local board.	No	Community Empowerment staff investigated processes that need to be established for community groups to be eligible for the Excellence Awards. Eligibility criteria will be developed in the next quarter.

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2930	CS: ACE: Community Empowerment	Skills Shed Operations	Establish a skills shed in Papatoetoe.  Budget: - Skills Sheds Operations \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Amber	The specialist advisor will workshop identified options with the board in Q3.  The specialist advisor investigated the costs associated to set-up a skills shed and possible options to share facilities or to join other existing groups involved in similar projects. The specialist advisor will workshop options with the board in Q3..	No	Community Empowerment staff have been unable to identify a suitable site for a Papatoetoe skills shed. Staff will provide the local board with an update on options in quarter two.  A funding agreement for a skills shed in Boundary Road, Otara is completed. This facility is close to Papatoetoe and may be accessed by interested people and groups from the Papatoetoe area.
2634	CS: ACE: Community Empowerment	Spatial Priority Area - Otahuhu Middlemore	Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: •Identify opportunities for community led or co designed projects •Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training •Identify connection pathways with community and council stakeholders.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	To date the strategic broker has not been actively engaged in this SPA  The strategic broker is working as part of the Otahuhu-Middlemore Spatial Priority Area (SPA) project team assisting in the delivery of the multiple outcomes for the three local board areas covered by the SPA – Otara-Papatoetoe, Mangere-Otahuhu and Maungakiekie-Tamaki. The current key focus is on the development of the design for the Otahuhu Town Centre streetscape upgrade and the future of the community facility in High Street, Otahuhu.	No	This spatial priority area falls across Mangere-Otahuhu and Otara-Papatoetoe Local Boards. To date the Otara-Papatoetoe strategic broker has not been engaged in this SPA but the Mangere-Otahuhu broker has been very involved.
2359	CS: ACE: Community Empowerment	Whakanui Kaumatua - Celebrating Elders	Support community-led initiatives to celebrate our elders and identify appropriate providers who can deliver to the agreed outcomes.  Budget: - Senior assistance funding \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Vaka Tautua has been identified as a potential partner to implement the Whakanui Kaumatua - Celebrating Elders project. The specialist advisor met with Vaka Tautua to scope their involvement in the project. The funding agreement will be prepared in Q3.	No	Staff compiled a list of appropriate community groups and agencies who would be able to deliver on outcomes. Conversations with some of those groups are expected to result in completed funding agreements in the next quarter.
2630	CS: ACE: Community Empowerment	Youth Connections (OP)	Support the Youth Connections Programme, collaborate with multiple sectors in the LGG (Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards) to track youth from secondary education through pathways to employment, with the aim for all Youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	In partnership with the local board, YouthFULL was launched in September to local businesses and youth as a vehicle to build work readiness and provide access to entry level employment opportunities. In collaboration with local boards, The Southern Initiative, and Auckland Libraries, youth coaching events at Toia Library, Ōtāhuhu, Manukau Library and Tupu Youth Library, Ōtara. Ōtāhuhu local award winning entertainer, MC and actor Giantkilla motivated youth at the Toia event. Youth in Ōtara and Manukau were captivated with Prestige, manager of International multi-platinum award winning artist Savage and co-founder of RepFM radio station.  Eighty-five hard to reach rangatahi joined as a result. Due to the board's investment, YouthFULL is providing free access to entry level jobs and employer endorsed online work ready courses for over 630 youth active on the platform. To date, 20 employment outcomes have resulted. Fifteen local businesses have committed to utilizing the platform for recruitment.	No	Staff supported 220 youth at Papatoetoe High, Tangaroa College, Aorere College and Sir Edmund Hillary for a learners drivers licence programme.  The Youth Hub pilot concluded and was followed by a market scope, which indicated more cost effective digital engagement options.  YouthFULL was launched one week prior to JobFest. YouthFULL is a digital destination for unemployed 16-24 years olds to up-skill and grow understanding of job-seeking, career decision-making and how to sell their brand in a highly competitive market. The launch timing enabled youth to complete work-ready computer courses in preparation for meeting employers.  Over 80 employers were present at JobFest and over 800 roles available. 499 youth registered from the board area; 24 per cent of South Auckland attendees. Maori and Pasifika youth (18 years of age) were the largest group of attendees from Ōtara-Papatoetoe.  The Facebook campaign "letter to self" has been successful with over 34,000 views of 12 well known New Zealanders giving advice to their 18 year old self.
2888	CS: ACE: Community Empowerment	Youth Connections (OP) - Externally funded	Support the Youth Connections Programme, collaborate with multiple sectors in the LGG (Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards) to track youth from secondary education through pathways to employment, with the aim for all Youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1; Q2; Q3; Q4	External funding	\$ 50,000	In progress	Green	Please refer to Youth Connections line number 2630.	No	Please refer to Youth Connections line number 2630.

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2329	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (OT)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	There were 1152 graffiti incidents in the Ōtara-Papatoetoe Local Board area between 1 July 2016 to 31 December 2016. This is an 11 per cent decrease compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 6 per cent, with all 74 incidences being removed within the 24 hour target time (KPI). Ōtara-Papatoetoe achieved 81 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 4 point decrease on the previous survey carried out in April and gives the local board an average final score of 83 for 2016. The decreased score is reflective of graffiti on out-of-scope assets which our contractors are not able to remove graffiti from. Staff are working with the asset owners to maintain their property more effectively.	No	There were 427 graffiti incidents in the Ōtara-Papatoetoe Local Board area between 1 July 2016 to 30 Sept 2016. This is a 38 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti increased by 6 per cent, with all 36 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2894	CS: ACE: Community Places	Funding agreement - Clover Park Community House - skills shed activity LDI	Operational funding to support Clover Park Community House Incorporated to deliver skills development activities.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 49,000	Approved	Green	Funding agreement on hold due to issues identified with the transition to community led. Negotiations are underway with the organisation with the view to resolve in Q2.  The funding agreement is now signed and was received mid December with payment progressed in Q2. The Auckland Council employed Place Manager position was disestablished in December 2016, as part of the transition to a community led model. The committee will receive Business Mentoring support in Q3 as they under go transition into fully operational community led model.	No	Funding agreement on hold due to issues identified with the transition to community led. Negotiations are underway with the organisation with the view to resolve in Q2.
2159	CS: ACE: Community Places	Funding agreement - Clover Park Community House	Operational funding to support Clover Park Community House Incorporated to deliver funding agreement accountabilities.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 44,397	Approved	Green	Funding agreement on hold due to issues identified with the transition to community led. Negotiations are underway with the organisation with the view to resolve in Q2.  The funding agreement is now signed and was received mid December with payment progressed in Q2.  The Auckland Council employed Place Manager position was disestablished in December 2016, as part of the transition to a community led model. Business Mentoring support has been identified for the committee, which is scheduled to commence in Q3 as part of the support for the group as they under go transition into fully operational community led model.	No	Funding agreement on hold due to issues identified with the transition to community led. Negotiations are underway with the organisation with the view to resolve in Q2.
2193	CS: ACE: Community Places	Funding agreement between Council and the Friendship House Trust occupying Friendship House	Support Friendship House Trust to deliver funding agreement accountabilities	Q1; Q2; Q3; Q4	ABS: Opex	\$ 113,526	Approved	Green	All community centres, houses and hubs across the network were invited to the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups.	No	The Friendship House Trust funding agreement was completed, agreed and signed by the organisation and council. The first payment installment was made to the organisation in Q1. Next quarterly payment is due Q2.
2099	CS: ACE: Community Places	REGIONAL Social Housing - OP	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.  The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events.

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2200	CS: ACE: Community Places	Te Puke o Tara community centre work plan	Deliver high quality programmes and services from the Te Puke o Tara community centre with a focus on health/wellbeing, youth and digital inclusion	Q1; Q2; Q3; Q4	ABS: Opex	\$ 35,455	Approved	Green	The programme impact evaluation project is on track. Systems and processes are being developed to enable evaluations to commence in Q3  Q2 Highlight - The 'free community lunches on Thursday's' is a partnership with Life Centre Trust and is well attended with up to 200 local people each week. A Christmas banquet was held on 12 December with over 700 people attending.  Willies Boxing Fitness Otara programme receives over 100 individuals participating each week.	Yes	Staff have developed a plan to evaluate selected programmes and services being delivered from Te Puke o Tara Community Centre. Evaluations will start in Q2 and Q3.
2031	CS: ACE: Community Places	Venue hire service delivery - OP	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Approved	Green	The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3.	No	The online booking system "Going Places online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. Staff have also implemented swipe card access to community facilities, to be released in Q2. A network-wide promotional campaign for venues will go live prior to Christmas.
422	CS: ACE: Events	Anzac Services - Ōtara-Papatoetoe	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 25,000	In progress	Green	Initial planning has started and will continue into and throughout Q3.	No	Scheduled for Q4, planning will commence Q2/Q3.
420	CS: ACE: Events	Community Volunteer Awards - Ōtara-Papatoetoe	Delivery of a Community Volunteer Awards event within the local board area.  No awards to be held in this financial year - biannual event. Held in financial year 2015/2016. Next one 2017/2018.	Not scheduled	LDI: Opex	\$ -	Completed	Green	Scheduled for delivery in 2017/2018	No	Next scheduled for 2017/2018
419	CS: ACE: Events	Empowered Events Activities - Ōtara-Papatoetoe	Delivery of community focused programme of activities to support the capacity and capability of community groups and organisations in the events space.  Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events	Q1; Q2	LDI: Opex	\$ -	Completed	Green	Two successful workshops were delivered to a total of 20 participants with a range of backgrounds and experience.  Based on the feedback forms there was a high level of satisfaction and value received by participants.	No	Planning for 2 Empowered Events Workshops in the local area is underway. A draft programme will be ready for discussion with the local board in October. Discussions will include the Strategic Broker for the area who will assist in identifying groups and organisations who may benefit from attending these workshops.
418	CS: ACE: Events	Event Partnership Fund (non-contestable) - Ōtara-Papatoetoe	Funding to support community events through a non-contestable process.  - Ōtara Christmas Parade (Papatoetoe Central Mainstreet Society Inc) \$20,000  - Papatoetoe Christmas Parade (Papatoetoe Central Mainstreet Society Inc.) \$24,000  - Papatoetoe Garden Competition (Papatoetoe Garden & Floral Art Society Incorporated) \$2,500  - White Ribbon Event (Salvation Army Manukau)\$2,100  -Papatoetoe Diwali Event (Indian retailers Association) \$15,000  - Counties Manukau Sporting Excellent Awards (Counties Manukau Sports Foundation)\$3,000  - Fire Truck Convention (Papatoetoe Central Mainstreet Society Inc) \$0  Movies in Parks (Auckland Council Events Delivery) \$0  Empowered Workshop x 2 (Strategic Broker) up	Q1; Q2; Q3; Q4	LDI: Opex	\$ 86,800	In progress	Green	Funding agreements and payment have been completed for all but one event in this fund. The remaining \$3,000 for the Counties Manukau Sporting Excellence Awards is expected to be paid out in Q3.  The local board has decided not to proceed with a Movies in Parks event for 2016/2017. This will be considered next in the 2017/2018 work programme.	No	Funding Agreements have been completed for 1 event in this fund with \$2,500 currently waiting to be paid out. The remaining 5 events and \$61,100 is expected to be paid out in Q2. Since the approval of the work programme the Papatoetoe Santa Parade and Fire Truck Convention events have been re-workshopped with the board for a decision.  The Events Delivery team have started the planning for the Movies in Parks event with the final budget and event plan to be confirmed in Q2.

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2275	CS: ACE: Events	Local Civic Events - Ōtara-Papatoetoe	Delivering and/or supporting civic events within the local board area.	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	No events were delivered in Q2.	No	The following local civic events were held during Q1:  Night and Day artwork at the Ron Wood Avenue car park blessing and unveiling was held on 11 August 2016 in conjunction with the Arts and Culture team. Around 30 people attended.
2353	CS: ACE: Events	Movies In Parks - Ōtara-Papatoetoe	Programming and delivery of a Regional Movies in Parks series event.  Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000.	Q3	LDI: Opex	\$ -	Cancelled	Green	The local board has decided not to proceed with a Movies in Parks event for 2016/2017. This will be considered next in the 2017/2018 work programme.	No	The Events Delivery team have confirmed with the Local Board programming for the Movies in Parks event along with pre-movie activities. "The Huntsman-Winters War" has been selected for screening at Hayman Park, Manukau on Saturday 21 January 2017.
421	CS: ACE: Events	Citizenship Ceremonies - Ōtara-Papatoetoe	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Not scheduled	ABS: Opex	\$ 25,332	In progress	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area.	No	The Civic Events team delivered citizenship ceremonies on three occasions during Q1 with 446 people becoming new citizens in the local board area.
<b>Libraries</b>											
826	CS: Lib & Info	Library hours of service - Ōtara-Papatoetoe	Provide library service at Manukau Library for 56 hours over 7 days per week. (\$544,261 - FY16/17) Provide library service at Ōtara Library for 48 hours over 6 days per week, Monday to Saturday. (\$425,679 - FY16/17) Provide library service at Papatoetoe Library for 48 hours over 6 days per week, Monday to Saturday. (\$534,456 - FY16/17) Provide library service at Tupu Library for 56 hours over 7 days per week. (\$363,712 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,868,108	In progress	Green	Library visits have decreased by four per cent compared to the same quarter last year. The closing of Ōtara Library over the Christmas / New Year period, along with the shortened days at Papatoetoe and Tupu libraries had an impact on this.		Library visits in Otara-Papatoetoe have increased by 2% compared to the same quarter last year. This varies across the 4 libraries, with Manukau notably increasing by 18%.
836	CS: Lib & Info	Celebrating cultural diversity - Ōtara-Papatoetoe	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pacific Language weeks and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter we held three Pacific Language Weeks, Diwali and Christmas with 14 events celebrating cultural diversity being delivered to 664 people across the four libraries. Notable highlights for the Pacific language weeks included: two performances from local group Phab Pasifika Phusion 2.0 with dances, songs and chants from Fiji and Tokelau at Papatoetoe Library; Manukau Library celebrated Fiji Language week with an education session provided by Auckland War Memorial Museum, and Otara Library had a hugely popular Niuean storytime. Diwali highlights included: a very popular family fun mela evening at Papatoetoe Library which was an opportunity to showcase and promote the Indic collections (Hindi and Punjabi). There were performances by the Sri Dashmesh Darbar Punjabi School Cultural Group, Papatoetoe High School, Papatoetoe East School, henna demonstrations and Indian games.		All four libraries celebrated Cook Island, Tongan and Tuvalu Language weeks with 319 people attending bilingual storytimes, crafts and quizzes. Tupu celebrated Tongan Language Week with a book launch for David Riley's new book, 'Tongan Heroes' with 140 attendees. Phab Pasifika Phusion 2.0 entertained the audience at Papatoetoe with traditional dances, songs and chants in Tuvaluan for Tuvaluan Language Week.
835	CS: Lib & Info	Celebrating local places and people - Ōtara-Papatoetoe	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including ANZAC, Family History Month and Heritage Festival. Participate in an event that celebrates the local area - Annual 'Dawson Lights Up' event in Fergusson Oaks Reserve. The regionally supported South Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Papatoetoe Library had a stand at the Papatoetoe Family Fun Festival in November. Staff promoted library programmes and membership and provided a large Connect 4 game for the children. Manukau, Papatoetoe and Tupu Libraries each participated in the Out & About series for Under 5s in collaboration with Parks & Recreation with a Storytime in the Park at their neighbouring parks. 132 pre-schoolers with their teachers and/or parents attended. Tupu was again involved with the annual 'Dawson Lights Up' Christmas concert of which approximately 250 people attended		As part of Family History month celebrations in August, 32 adults listened to a presentation on searching for WWI Soldier's records on Archives New Zealand. Auckland Heritage Festival/Stitch me a story was a joint event provided by Papatoetoe Library and the Papatoetoe Historical Society with 60 people enjoying the story telling, craft demonstrations, colouring in, dressing up in 19th century clothing, games, and a quiz and scavenger hunt about the historical features within the library. Otara and Tupu worked with the South Auckland Research Centre and Fresh Gallery Otara to exhibit the history of Otara between the 1900s and 2000 along with oral history recordings.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
834	CS: Lib & Info	Digital literacy support - Ōtara-Papatoetoe	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices with group and one on one Book a Librarian sessions. Pilot a partnership between Council, Spark and Huawei providing technology to improve digital literacy in the local community. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	This quarter there were 134,434 Wi-Fi and PC sessions. This is an increase of four per cent compared to the last quarter. Amongst the four libraries, there were 59 'Book A Librarian' sessions with the majority focussing on assisting customers in using their devices to access the library's eBooks, eMagazines and printing app.		Wifi and PC sessions for Otara-Papatoetoe have increased by 10% compared to the same quarter last year. 31 Book a Librarian sessions helped customers with their smart devices, job advice, careers information, preparing CVs, computer help, eBook and eMagazine downloads, Facebook, searching library resources and web printing. At Tupu Spark and Huawei donated 10 tablets and five wearables for the Tupu Growth Project. The project involved teaching children and teens how to use the tablets and apps on the tablets and culminated in the Tupu Games, led by the staff and some teens. Children used the tablets during the event to film and capture photography. Their own musical beats were used in the opening ceremony. 117 attendees across the three events.
827	CS: Lib & Info	Information and lending services - Ōtara-Papatoetoe	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from the libraries in the Local Board area decreased by 13 per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally. Between Christmas and New Year 28-30 December, Manukau Library kept normal opening hours, Papatoetoe and Tupu Libraries were open 10-4 and Ōtara Library was closed.		The number of library items borrowed from the libraries in Otara-Papatoetoe decreased by 13% compared to the same quarter last year. The closure at Manukau for the carpet replacement impacted on this. The number of eBook and eMagazines issues continue to increase at a regional level and now make up 9% of items borrowed regionally.
833	CS: Lib & Info	Learning and Literacy programming - Ōtara-Papatoetoe	Provide learning programmes and events throughout the year including: computer classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Adult Learners' Week, Money Week and NZ Sign Language Week. Park Jam at Ōtara-collaborative day with local community groups, education institutes and employers. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	At Papatoetoe three "Love food, hate waste" seminars were delivered to both adults and children from the Waste Minimisation team. At Manukau 26 customers attended basic computer classes for English speakers and 32 customers attended the Mandarin computer classes. Manukau Library celebrated comic book month "Super Hero Day" in conjunction with Panuku in Manukau Square with 40 people attending scrapbooking, drawing and taking Green Screen photos. YouthFULL ran 4 workshops at both Manukau and Tupu that focussed on helping jobseekers aged 16-24 with employability skills.		At Papatoetoe 15 adults from English Language Partners attended the Local Board Information session to ensure communities have access to the same information and opportunities to participate in the upcoming local election. 15 students from PACTEC visited to join the library and familiarise themselves with resources available for their studies. Tupu celebrated Comic Book Month with a themed display and a "Guess Which Comic Book" competition.
837	CS: Lib & Info	Ōtara Library Initiative - Ōtara-Papatoetoe	Apply customer and community-centred design principles and processes to plan, design and implement an approach to create New Zealand's first community library inclusive of a Pacific worldview, within the wider framework and implementation of Te Kauhanganui, Pacific Services Strategy, Auckland Libraries universal access principles and Te Kaurua Auckland Libraries Future Directions. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Auckland Libraries' Pasifika strategy document 'Talanoa' was launched late November of 2016 at Ōtara. Talanoa applies a Pacific worldview to the principles of Te Kaurua and adds a vibrant Pasifika flavour which will inform changes to service delivery in libraries serving Pasifika communities.		The retention and preservation of culture through Pasifika and Maori language programmes, arts and crafts workshops, invitations to Pasifika leaders in the communities as well as region wide speakers contributing to storytimes and crafts workshops is incorporated in the library's programmes and activities. Our Pasifika and Maori collections are very popular with the collection at Otara still the largest in the Auckland region and contributes a lot to the preservation of the cultures within the Otara Community
828	CS: Lib & Info	Preschool programming - Ōtara-Papatoetoe	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Regular outreach visits to kindergartens and pre-schools to deliver storytimes. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	As with the previous quarter, demand for preschool programming continues to remain high. We delivered 29 Wriggle & Rhyme programmes to 631 participants. Papatoetoe Library is now partnering with the Papatoetoe Plunket playgroup by providing space in the library so that caregivers can ask for advice and support from the Plunket advisors while their children play with educational toys. As well there were also 19 Rhymetime sessions with 250 participants, 57 storytimes at Early Childhood Education centres with 1705 participants.		Demand for preschool programming remains high. We have delivered 31 Wriggle and Rhyme programmes to 753 children and their caregivers, 16 rhymetime sessions to 201 participants and visited 56 early childhood centres. A special 'British Isles storytime' was held at Tupu Library with 55 children and teachers in attendance.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
831	CS: Lib & Info	School engagement and Afterschool programming - Ōtara-Papatoetoe	Engage directly with local schools in the board area including Kohanga Reo. Provide creative learning opportunities for children in afterschool hours including KASA (Kids after school activities) and NCEA help for secondary school students at Tupu, gaming clubs. Geek Camp at Ōtara providing access and training with 3D printer, cube bots and iPads. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Papatoetoe Library delivered outreach sessions at four schools and had two classes from Papatoetoe East Primary School come in to complete library orientation. Auckland War Memorial Museum staff delivered Maori and Pacific workshops to 199 students from Holy Cross School and Papatoetoe Intermediate. Children attending the Allan Brewster Leisure Centre's afterschool club visited regularly for leisure reading - a more formal programme will be set up next term. There are six volunteers in the four libraries (from either high schools or Spectrum Care) who perform basic library tasks in order to gain work experience. After-school homework clubs at Otara and Tupu Libraries continued their popularity with 12 sessions and 125 participants.		Papatoetoe and Manukau provided work experience for four Papatoetoe High School students with one student choosing to engage with Manukau Library for the rest of the year as part of ongoing vocational guidance. Otara provides work experience for five students at Sir Edmund Hillary Collegiate as a part of the schools 'work ready' programme. The libraries actively engaged with the local primary schools as well as supporting after school activities with the homework clubs at Tupu and Papatoetoe libraries. The Auckland War Memorial Museum staff presented Maori and Pacific Programmes with 150 attendees at Tupu Library. 105 children from Wiri School attended the Tongan Language Week event at Manukau Library.
829	CS: Lib & Info	School holiday programming - Ōtara-Papatoetoe	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Steam & Steel school holiday programme carried on in all four libraries for the October school holidays with 433 participants in 19 events. Papatoetoe Library conducted Steampunk Science for teens who experimented with lemons, baking soda and food colouring. Manukau, Otara and Papatoetoe had a life sized robotic dinosaur visit in collaboration with the Auckland Botanical Gardens.		All four libraries provided a school holiday programme in July with the theme "Game on!" ranging from traditional to electronic games and activities for the 750 participants. The September/October school holiday programme's theme was "Steam & Steel" (Science, Technology, Engineering, Arts, Mathematics) challenging the participants to create, build and use their imaginations in numerous challenges. The first week of the school holidays had 589 participants. Special guest story teller Nick Duval-Smith provided recitations and readings from Roald Dahl's stories to mark the 100th anniversary of Dahl's birth.
830	CS: Lib & Info	Summer reading programme - Ōtara-Papatoetoe	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds both in English and Te Reo Māori (Kia Maia te Whai). Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Delivery of the Dare to Explore programme commenced in December. So far, 220 children have participated in 11 events. The programme was promoted to 10 schools and as at the end of December, 681 students have enrolled at the four libraries.		Planning has begun for delivery in Q2 and Q3 (December-January).
832	CS: Lib & Info	Supporting customer and community connection - Ōtara-Papatoetoe	Provide programmes that facilitate customer connection with the library and community including themed clubs, tea and topics meetings and special events such as Vaisakhi at Papatoetoe. Provide community space for hire at Tupu, Papatoetoe and Ōtara libraries. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter for each library includes: Having a Christmas Morning tea for customers with Aorere Students providing entertainment at Manukau Library; the continued increase of participants in the Korowai Ladies programme at Otara Library; a new JP service being established at Papatoetoe Library, and a new craft club has started in response to customer wants; Tupu Youth Library partnering with Healthy Families to run workshops with children and teens encouraging drinking water over fizzy drinks; Tupu also co-led with volunteers an 'All Out Rave' for its boys club with a day of fun activities.		Papatoetoe and Manukau's Tea and Topic sessions this quarter have promoted Winter Wellness, Matariki traditions, author visits, services available for the elderly, tricks from a professional magician and a how to play Boccia demonstration provided by the Papatoetoe Boccia Club. Korowai women have a group of 10-20 each week based in Otara library with numbers averaging 40 during special events such as Matariki, Waitangi day etc. During Tuvalu Language Week a group of local women enthused an audience of 15 at Manukau with examples of their arts.
838	CS: Lib & Info	The Southern Initiative and Libraries - Ōtara-Papatoetoe	Explore how The Southern Initiative and Libraries can form an effective working relationship. Map services of interest to The Southern Initiative in each library, and start conversation about possible collaborations and partners. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	The Southern Initiative has purchased robotics kits (mBots) and associated hardware for supporting a robotics programme in libraries. Papatoetoe had a Makerspace event in term 4 with 14 children creating a computer programme to control their mBots. Manukau library in collaboration with TSI provides a fortnightly event to introduce innovative technology activities to patrons.		Planning is underway with the Southern Initiative and other organisations to provide regular Makerhood robotic sessions in libraries. Manukau is also working with TSI around its noon art in the library as well as working on a co-design project with youth to discover "How can Manukau Library support 18-24 year-olds with life skills?"
<b>Local Parks</b>											
2937	CF: Project Delivery	Otamariki Park toilet and drinking fountain	Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamariki Park playground to the street parking .	Q1; Q2; Q3; Q4	LDI: Capex	\$ 180,000	Approved	Green	Description of the work: Toilet block and water fountain Current status: Planning Next steps: Design Risks/Issues: None	No	Description of the work: toilet block and water fountain Current status: planning Next steps: design Issues: none

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3409	CF: Project Delivery	Hayman Park Stage I Development GD	Create a high amenity active recreational area that will attract a wide age group to the park and provide an open green public space for Manukau Central.	Q1; Q2; Q3; Q4	Growth	\$ 280,000	In progress	Green	Description of the work: Re-development of park in line with major upgrades to surrounding Manukau CBD. Current status: Detail design of play space in progress. Consenting in progress. Next steps: Finalise consenting Risks/Issues: Long Term Plan funding to be allocated for physical works implementation.	No	"Description of the work: redevelopment of the park in line with major upgrades to surrounding Manukau town centre. Current status: detailed design of play space in progress. Consenting in progress. Next steps: develop design options and details for implementation of play space physical works. Issues: Long Term Plan funding to be allocated for physical works implementation."
2786	CS: PSR: Local Parks	Green Assets	New trees to support asset renewal and successional planting plans	Not scheduled	LDI: Opex	\$ 10,000	Approved	Green	Preparing a programme for planting season in June 2017.	No	Planning under way for planting in May 2017
585	CS: PSR: Local Parks	Programme Events in local parks - Ōtara-Papatoetoe	Education and Recreation activities on Parks and Reserves - Programme developed and circulated	Q1; Q2; Q3; Q4	LDI: Opex	\$ 60,000	In progress	Green	339 volunteer hours. Community Workers did mulch spreading behind the Supacentre Manukau. Fergusson Intermediate School did a litter pick up in their local reserve.	No	Education Programmes: 2 x General public ranger walks at Te Puke o Tara, 29 participants. In school talk - Fergusson Intermediate 200 students. Parks Presentation at Bairds Mainfreight school Health and Wellbeing Expo 500 + people. Adopt a Park school scheme 3 schools, 115 participants and 370 volunteer hours. Out and About Programme- 265 attendees over 11 events
586	CS: PSR: Local Parks	Puhinui Stream and walkway volunteers	Support volunteer activity on Parks and Reserves. Programme developed and circulated. Design work being undertaken.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Approved	Green	299 volunteer hours. Community workers did mulch spreading behind the Supacentre Manukau.	No	Work is being planned.
587	CS: PSR: Local Parks	Volunteers parks	Support volunteer activity on Parks and Reserves. Programme developed and circulated.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	40 volunteer hours. Fergusson Intermediate School did a litter pick up in their local reserve.	No	633 volunteer hours, 1070 plants planted ( MIT and Rotary club)
<b>Sports Parks</b>											
3408	CF: Project Delivery	Te Puke o Tara Sports Park change rooms SID	New change rooms (2 toilets, 2 change rooms, referee room, storage), new fields developed prior	Not scheduled	Growth	\$ 100,000	Approved	Green	Risks/ Issues: Scope of work must be confirmed before design phase can start.  Description of the work: Install change rooms at Te Puke o Tara Sports Park. Current status: Scope of work being written. Next steps: Design phase. Risks/ Issues: Scope of work must be confirmed before design phase can start.	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
<b>Leisure</b>											
2745	CS: PSR: Leisure	Allan Brewster Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Allan Brewster Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the second quarter. Memberships are down due to NZIS moving to Greenlane. OSCAR numbers are at a 10 year peak and still continues to grow, 82 as of current. ABLC has had two major events, one being Papatoetoe family festival day which brought in 800 people and a boxing event "fight for families" that also had a good turn out of 500 plus people. Kauri Kids childcare is less in numbers due to a good chuck leaving for primary school.	No	Allan Brewster Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives for the first quarter. Overall facility utilisation has increased by 6% on last year. This has been largely driven through 35% increased attendance in ECE programme and 14% increased fitness visits.
2754	CS: PSR: Leisure	Ōtara Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs. Particularly the New to Water programme- Water safety and basic swimming lessons specific to the Indian Youth/Adult Community	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Ōtara Pool and Leisure Centre's Business Plan - KPI programming targets are on track to meet the Local Board objectives for the second quarter. Stadium visits increased by 14% from the same period last year which has been helped by the return of the EFKS Youth Volleyball tournament returning to Ōtara Pool & Leisure Centre. Although Fitness Centre membership numbers decreased by 14%, we have seen a 30% rise in Group Fitness attendance due to the introduction of the Metafit classes which compliment the Boxfit and Aqua Aerobic sessions. The "Serving Ōtara Cluster Meetings" group has also produced a "free" activities programme to the Ōtara Community combining each of the 5 Council facilities/resources and will be ready to be roll out in the January 2017 Holidays.	No	Ōtara Pool and Leisure Centre's Business Plan - KPI programming targets are on track to meet the Local Board objectives for the first quarter. Auckland Wheelstarz Junior Basketball Tournament held here in the stadium attracting 120 participants and family members. This was a good lead up to the Paralympics in Rio. This first quarter has also seen the launch of the Sugar-Free Vending machines which took place here at the Ōtara Pool and Leisure Centre.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2744	CS: PSR: Leisure	Papatoetoe Centennial Pool	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs. Community health and social benefits in allowing pool entry without charge.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Ōtara Pool and Leisure Centre & Papatoetoe Centennial Pools Business Plan - KPI programming targets are on track to meet the Local Board objectives for Q2.	No	Ōtara Pool and Leisure Centre & Papatoetoe Centennial Pools Business Plan - KPI programming targets are on track to meet the Local Board objectives for the first quarter. Aquatic visits for July 26,374 and increase of 2,264 from the previous year. Cardio Room membership has steadily increase and is now up 363. August - aquatic visits slightly down from the previous year with a variance of 2719 and a total of 27,482. With the warmer weather Tempo Fit numbers have increase up to 21 members per week. September - closed for annual two week maintenance. The centre did a three day marketing promotion of our centre programmes and facilities.
2756	CS: PSR: Leisure	Papatoetoe Centennial Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Papatoetoe Centennial Pools -KPI programming targets are on track to meet the Local Board objectives for the second quarter. Aquatic visits YTD 139.802 compared to 124,871 in 2015 an increase of 11%. Total fitness users for Oct/Nov 7455 and increase of 3.5%. A highlight is the Womens Only Night which has seen an increase growth of 7.5%. Field of Dreams community LTS programme attendance was 982 for term 4. Staff operated programmes (Spectrum Care, Quantas Airline assessments and Police entry swim training are on-going and on track)	No	Papatoetoe Centennial Pools -KPI programming targets are on track to meet the Local Board objectives for the first quarter. Aquatic visits for July 26374 and increase of 2264 from the previous year. Cardio Room membership has steadily increase and is now up 363. August aquatic visits slightly down from the previous year with a variance of 2719 and a total of 27482. With the warmer weather Tempo Fit numbers have increase up to 21 members per week. September we were closed for annual 2 week maintenance. The centre did a 3 day marketing promotion of our centre programmes and facilities.
<b>Sport and Recreation</b>											
584	CS: PSR: Sport & Rec	Papatoetoe Bowling Club Greens maintenance	Grant to Club for maintenance	Q1; Q2	LDI: Opex	\$ 40,000	Completed	Green	Project completed.	No	Grant paid.
2771	CS: PSR: Sport & Rec	Puhinui Trust	Support Puhinui Trust with respect to their desire to develop facilities at Puhinui Reserve	Q2; Q3; Q4	Currently unfunded	\$ -	In progress	Green	Trust assessing impact of Unitary Plan. Three day equestrian event held 9-11 December.	No	Assessing impact of Unitary Plan
581	CS: PSR: Sport & Rec	Sport Partnership - Colin Dale Park	Supporting the development of a regional motor sports hub at Colin Dale Park working with the user group on governance and implementation.	Q1	Currently unfunded	\$ -	In progress	Green	Working with the Motorsport Management Committee to address resource consent conditions prior to motorsport activity commencing.	No	Terms of Reference for the Motorsport Management Committee approved by local board (with variation), Operations Management Plan adopted and landowner delegations clarified.
2713	CS: PSR: Sport & Rec	Community Access Kolmar (OP)	Providing community access to the Kolmar. \$102,769	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Some operational improvements have been made by the Trust. Monthly reports received. Trustees hosted the local board at Kolmar on 14 December 2016. A response to the independent business review is expected from the trust in the Q3.	No	Funding agreement signed. Independent business review completed.
583	CS: PSR: Sport & Rec	Sport Partnership Ngati Ōtara Park multisport and cultural centre	Leading the development of a multi-sport and cultural centre facilities at Ngati Otara Park working with Scorpions Otara Rugby League Club, Ngati Otara Marae and other sports clubs.	Q1; Q2; Q3; Q4	ABS: Capex; External funding	\$ 185,547	Approved	Green	Needs assessment complete including engagement with key user groups, general community and Hillary College. Developing design brief to commence in 2017.	No	Detailed project plan has been developed to guide the completion of all work-streams. The working group has redefined the strategic outcomes for the project. The needs assessment is in progress which will engage with primary and secondary stakeholders and the outcomes will inform the redesign of the concept design.
<b>Development Projects</b>											
4432	CF: Project Delivery	James Watson Park - Installation of Training Lights	Installation of training lights for the sports platforms sited on the James Watson Park	Not scheduled	LDI: Capex	\$ 360,000	In progress	Green	Description of works: Sports Field Lighting. Current Status: Design completed. Next Step: Tender physical works. Risks/ Issues: Some delays due to Vector power connection re-design.	No	Project approved following Q1 performance report
4186	CF: Project Delivery	SD - OP - Colin Dale Motorsports Development	SD - OP - Colin Dale Motorsports Development	Not scheduled	ABS: Capex	\$ 171,557	In progress	Green	Description of the work: Colin Dale Motorsports Development Current status: Works complete handover to user groups complete. User groups have begun development. Some minor defects with contractor. Next steps: 12 month defect liability period. User group development. Risks/Issues: None to date	No	Project carried-over from previous financial year

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
1486	CF: Project Delivery	Te Puke o Tara Centre upgrade	Complete refurbishment of the Te Puke o Tara Centre in line with needs assesment undertaken and local board resolutions regarding the preferred refurbishment option. \$1,627,863 Long Term Plan funding 2017/18 \$90,000 Locally Driven Initiative funding 2016/17	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,659,880	In progress	Green	Description of the work: Internal refurbishment of the Otara Community Centre Current Status: Design phase commenced. Local board sign-off on concept plans. Next Steps: Undertake developed design. Risks/Issues: Nil current.	No	Description of the work: internal refurbishment of the Otara Community Centre Current status: design phase commenced and awaiting Local Board Concept Plans sign-off. Preliminary Design completed Next steps: developed design Issues: none
<b>Community Facilities: Renewals</b>											
3159	CF: Project Delivery	Allenby Park Play Renewals	Allenby Park Skate Park Renewal	Not scheduled	ABS: Capex	\$ 80,000	Completed	Green	Description of the work: Playground development - Allenby Park Skate Park Current status: Complete Next steps: Nil Risks/Issues: Nil	No	Description of the work: playground development Current status: complete Next steps: project complete Issues: none
3160	CF: Project Delivery	Coombe Avenue Play Renewal	Coombe Avenue Reserve Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 7,100	Approved	Green	Description of the work: Renew playground Current status: Planning Next steps: Design Risks/Issues: Nil	No	Description of the work: playground renewal at Coombe Avenue Reserve Current status: planning Next steps: design Issues: none
4174	CF: Project Delivery	Dissmeyer Park play space	Dissmeyer Park play space	Q1; Q2; Q3; Q4	ABS: Capex	\$ 118,754	Completed	Green	Description of the work: Renew Dissmeyer Park playground Current status: completed Next steps: Defects liability period Risks/Issues: Nil	No	Project carried-over from previous financial year
3161	CF: Project Delivery	East Tamaki Reserve Renewals	East Tamaki Reserve Courts, Carpark, Paths, Playgound, Rubbish Bins and Seats Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 89,360	In progress	Green	Description of the work :East Tamaki Reserve renewals Current status: Professional service engaged Next step: Finalise design for physical works tender. Risks/Issues: No known issues.	No	Description of the work: East Tamaki Reserve Renewals Current status: evaluating fee proposals for professional services. Next step: award contract for professional services. Issues: none.
4175	CF: Project Delivery	Footpath remedial renewal	footpath remedial renewal	Not scheduled	ABS: Capex	\$ -	Approved	Green	Description of the work: Minor site specific footpath renewal Current Status: The project scoping is being written Next Steps: Assigning a project manager Risks/Issues: Nil	No	Project carried-over from previous financial year
3162	CF: Project Delivery	Hayman Park Redevelopment	Hayman Park Retaining Wall, Rubbish Bin, Seats and Signs Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 45,060	In progress	Green	Description of the work: Re-development of park in line with major upgrades to surrounding Manukau CBD. Current status: Detail design of play space in progress. Consenting in progress. Next steps: Finalise consenting Risks/Issues: Long Term Plan funding to be allocated for physical works implementation.	No	Description of the work: redevelopment of the park in line with major upgrades to surrounding Manukau town centre. Current status: detailed design of play space in progress. Consenting in progress. Next steps: develop design options and details for implementation of play space physical works. Issues: Long Term Plan funding to be allocated for physical works implementation.
3163	CF: Project Delivery	Hayman Park Skate park renewal	Hayman Park Skate Park Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	Approved	Green	Description of the work: Renewal of existing skate park to tie in with surrounding park developments Current Status: Planning and design Next Steps: Undertake design process Risks/Issues: Contractors with availability to undertake physical works	No	Description of the work: renewal of existing skate park to tie in with surrounding park developments Current status: planning and design Next steps: undertake design process Issues: contractors with availability to undertake physical works
4176	CF: Project Delivery	James Watson Park toilet	James Watson Park toilet	Q1	ABS: Capex	\$ 201,300	Completed	Green	Description of the work: Renew James Watson toilet - Artist designed single toilet facility. Current status: Work Complete. Next steps: Hand over and closure. Risks / Issues: Nil	No	Project carried-over from previous financial year
4177	CF: Project Delivery	Kohuora Park sports field professional service	Kohuora Park sports field professional service	Q2	ABS: Capex	\$ -	In progress	Green	Description of the work: Sports field upgrade Current status: Physical works Next steps: Completed irrigation, drainage to sports grounds one and two and training field. Gravel banding to number two and training field to commence late September early October Risks/Issues: Contaminated site , former landfill	No	Project carried-over from previous financial year
3164	CF: Project Delivery	Kurt Elsa Play renewals	Kurt-Elsa Park (Kurt Lane Reserve) Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 28,400	Approved	Green	Description of the work: Playground Renewal Current status: Planning Next steps: Design Risks/Issues: Nil	No	Description of the work: playground renewal Current status: planning Next steps: design Issues: none

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4178	CF: Project Delivery	Manukau Library - Replace carpet	Manukau Library - Replace carpet	Q1	ABS: Capex	\$ 48,000	Completed	Green	Description of the work: Replacement of selected areas of carpet tile, replacement of the staff lunch room covering with vinyl. Current status: work complete. Next steps: Nil. Risks/Issues: Nil.	No	Project carried-over from previous financial year
3165	CF: Project Delivery	Manukau Memorial Garden renewals	Manukau Memorial Gardens Seat Renewal	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Project to start in FY18	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
4179	CF: Project Delivery	Manukau Sports Bowl half court	Manukau Sports Bowl half court	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Description of the work: Renew Manukau Sports Bowl half court Current status: Practical handover of asset Next steps: Handover of asset Risks/Issues: Nil	No	Project carried-over from previous financial year
3166	CF: Project Delivery	Manukau Sports Bowl Renewals	Manukau Sports Bowl Carpark, Fence, Path, Retaining Wall, Rubbish Bin and Shelter Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 58,716	Approved	Green	Description of the work: Renew various assets. Potentially velodrome. Current Status: Scoping. Next steps: Determine costs/feasibility if velodrome is to be replaced, contract engineer/specialist. Risks/Issues: Nil known	No	Description of the work: various renewal of assets potentially including velodrome. Current Status: scoping. Next steps: determine costs if velodrome is to be replaced. Issues: none.
3167	CF: Project Delivery	Milton Park Play Renewals	Milton Park Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,000	Approved	Green	Description of the work : Playground Renewal Current status: Planning Next steps: Design Risks/Issues: Nil	No	Description of the work: playground renewal Current status: planning Next steps: design Issues: none
4120	CF: Project Delivery	Norman Kirk Memorial Pool - CCTV Upgrade	The current CCTV system is old and failing requiring replacement. Capacity has arisen to add further projects to the Pools & Leisure renewals programme.	Q2; Q3	ABS: Capex	\$ 39,717	Approved	Green	Description of the work: CCTV upgrade at Norman Kirk Memorial Pool Current Status: Issued a contract for this work Next Step: Monitor the project to completion. Estimate finish date is 31 January 2017 Risks/Issues: There are no known issues	No	Project carried-over from previous financial year
4121	CF: Project Delivery	Norman Kirk Memorial Pool - Replacement of filter socks	This facility has a pressure DE filter system. In May 2016, a filter sock clean showed that many of these socks were in need of replacement. Capacity has arisen to add further projects to the Pools & Leisure renewals programme.	Q2	ABS: Capex	\$ 30,377	Completed	Green	Description of the work: Replace filter socks at the Norman Kirk Memorial Pool Current Status: Contractor has completed work on site. Next Step: Contractor has been paid. Close project Risks/Issues: There are no known issues	No	Project carried-over from previous financial year
4180	CF: Project Delivery	Norman Kirk Memorial Pool - Replacement of Storage Tanks	Norman Kirk Memorial Pool - Replacement of Storage Tanks	Q1; Q2	ABS: Capex	\$ 20,741	In progress	Green	Description of the work: Replace the storage tanks at the Norman Kirk Memorial Pool Current Status: Work has been completed on site Next Step: Pay contractor and close project Risks/Issues: There are no known issues	No	Project carried-over from previous financial year
3168	CF: Project Delivery	Otamariki Park playground renewals	Otamariki Park Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 291,513	Approved	Green	Description of the work: Playground Renewal Current status: Planning Next steps: Design Risks/Issues: Nil	No	Description of the work: playground renewal Current status: planning Next steps: design Issues: none
3169	CF: Project Delivery	Otara Creek Esplanade Path Network - Stage I	Otara Creek Reserve and Otara Creek Reserve South Path Renewals. Existing Renewals Project	Not scheduled	ABS: Capex	\$ 232,068	Approved	Green	Description of the work: Renew pedestrian bridge at Otara Creek Reserve South Current status: Detailed design and consultation. Next steps: Consenting Risks/Issues: Expression of interest process for the selection of artist may hold up delivery.	No	Description of the work: Otara Creek Reserve and Otara Creek Reserve path renewals Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
3170	CF: Project Delivery	Otara Creek Esplanade Path Network - Stage II	Otara Creek North Path Renewals	Not scheduled	ABS: Capex	\$ 15,000	Approved	Green	Description of the work: Walkway renewals Current status: Planning phase Next steps: Detailed design Risks/Issues: Nil	No	Description of the work: Path renewals of the Otara Creek Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
3171	CF: Project Delivery	Otara Creek Esplanade Path Network - Stage III	Ngati Otara Park Path Renewals	Not scheduled	ABS: Capex	\$ 121,460	Approved	Green	Description of the work: Walkway renewals Current status: Planning Next steps: Detailed design Risks/Issues: None	No	Description of the work: path renewals at Ngati Otara Park Current status: work being scoped. Next steps: assign a project manager for delivery. Issues: none
4182	CF: Project Delivery	Otara Creek Reserve pedestrian bridge and path renewal	Otara Creek Reserve pedestrian bridge and path renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 91,893	In progress	Green	Description of the work: renewal of pedestrian bridge at Otara Creek Reserve South, Current status: Detailed design and consultation. Next steps: Consenting Risks/Issues: Expression of interest process for the selection of artist may hold up delivery.	No	Project carried-over from previous financial year

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3172	CF: Project Delivery	Otara Papatoetoe Carpark Renewals FY17	Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Selfs Park, Waipapa Park (Electrocorp 2 & 3) Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 28,852	Approved	Green	Description of the work: Renew carparks at various sites. Current Status: Scoping Next Steps: Design Risks/Issues: Nil known.	No	Description of the work: car park renewal Current status: scoping Next steps: design Issues: none.
3173	CF: Project Delivery	Otara Papatoetoe Carpark Renewals FY18	Murdoch Park and Whitehaven Court HFTE Village Carpark Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Future year project - To be reported on at a later date	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
3174	CF: Project Delivery	Otara Papatoetoe Carpark Renewals FY18-19	Aorere Park, Kohuora Park, Ngati Otara Park, Osterley Way 9 Grounds, Otara Court HFTE Village, Papatoetoe Recreation Grounds, Robert White Park Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Future year project - To be reported on at a later date	No	Description of the work: redevelopment of park in line with major upgrades to surrounding Manukau town centre. Current status: detailed design of play space in progress. Consenting in progress. Next steps: develop design options and details for implementation of play space physical works. Issues: Long Term Plan funding to be allocated for physical works implementation.
3175	CF: Project Delivery	Otara Papatoetoe Court Renewals FY19	Cooper Park (Whitley No 2 Reserve), Dissmeyer Park, Sandbrook Reserve, Sunnyside Domain Court Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Future year project - To be reported on at a later date	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
3176	CF: Project Delivery	Otara Papatoetoe Furniture Renewals FY17	Aorere Park, Caringbah Park, Derrimore Park, Hills Court HFTE Village, James Watson Park, Kennel Hill Reserve, Mahon Park, Milton Park, Ngati Otara Park, Otara Recreation Centre Grounds, Rangitoto Park, Rotary West Park, Rotoma Park, Sunnyside Domain Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 55,358	Approved	Green	Description of the work: Furniture renewal across various sites Current status: Planning Next steps: Tendering Risks/Issues: Nil	No	Description of the work: furniture renewal Current status: planning Next steps: tender process Issues: none
3177	CF: Project Delivery	Otara Papatoetoe Furniture Renewals FY19	Antrim Crescent Esplanade Reserve, Clover Park Community House, Fergusson Oaks Reserve, Kimpton Park, Middlemore Park, Ngati Otara Park, Papatoetoe Recreation Grounds, Robert White Park, Wyllie Park Furniture Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	Future year project - To be reported on at a later date	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
3178	CF: Project Delivery	Otara Papatoetoe Paving Renewals FY17	Beaufort Reserve, Caringbah Park, Fergusson Oaks Reserve, Ferndown Park, Hamill Reserve, Hayman Park, James Watson Park, Kimpton Park, Kohuora Park, Lendenfield Reserve, Sunnyside Domain Path Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,088	Approved	Green	Description of the work : Paving renewals at various sites Current status: In planning to bundle all paving jobs together. Next step: Engage professional services. Risks/Issues: No known issues.	No	Description of the work: Otara-Papatoetoe Paving Renewals 2017/18 Current status: planning to bundle all paving jobs together. Next step: engage professional services. Issues: none.
3179	CF: Project Delivery	Otara Papatoetoe Play Renewals FY17	Allenby Park - Manukau, Caringbah Park, Flinders Park, Otara Town Centre (Bairds Road Playground), Pearl Baker Reserve Playspace Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 37,611	Approved	Green	Description of the work: Playground renewal at various sites Current status: Physical works Next steps: Tendering for physical works Risks/Issues: Nil	No	Description of the work: playground renewal Current status: planning Next steps: tendering for physical works Issues: none
3180	CF: Project Delivery	Otara Papatoetoe Sign Renewals FY17	Auckland Council Civic Building - Manukau, Billington Esplanade Reserve, Cooper Park (Whitley No 2 Reserve), Manukau Memorial Gardens, Otara Court HFTE Village, Preston Road Reserve, Puhinui Domain, Puhinui Reserve, Sunnyside Domain Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,160	In progress	Green	Description of the work : Otara-Papatoetoe Signs renewals FY17 Current status : Professional service for scoping engaged - Works in progress. Next step: Initiate tender for physical works depending on the consenting requirements. Risks/Issues: None	No	Description of the work: Otara-Papatoetoe signs renewals 2017/18. Current step : evaluating fee proposal for professional service requirement. Next step: initiate tender for physical works. Issues/Risks: none
3181	CF: Project Delivery	Otara Papatoetoe Structure Renewals FY17-18	Aerovista Place Reserve, Gaye Crescent/Eccles Place Esp Reserve, Hills Court HFTE Village, Orlando 1,2,3, Papatoetoe Recreation Grounds Bridge and Retaining Wall Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 91,256	In progress	Green	Description of the work: Structure renewals at various locations Current status: Professional service engaged Next step: Finalise designs and physical work estimates. Risks/Issues: No known issues.	No	Description of the work: Otara-Papatoetoe Structure Renewals 2017/18 Current status: evaluating fee proposals for professional services. Next step: award contract for professional services. Issues: none.
4183	CF: Project Delivery	Otara-Papatoetoe - Sport Partnership Ngati Otara Park multisport and cultural centre	Otara-Papatoetoe - Sport Partnership Ngati Otara Park multisport and cultural centre	Not scheduled	ABS: Capex	\$ 185,547	Approved	Green	Description of the work: Development of a multi-sport and cultural centre facilities at Ngati Otara Park working with Scorpions Otara Rugby League Club, Ngati Otara Marae and other sports clubs. Current status: Working through the planning process with the groups. Next steps: Decisions to be made regarding whether funding will be spent as a grant to a partnership facility or whether council will deliver the project. Risks/Issues: Nil to date.	No	Project carried-over from previous financial year

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3777	CF: Project Delivery	Ōtara-Papatoetoe FY17 Cambria House renewals	Cambrian House - Upgrade. This item and item 3781 replaces item 307.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Description of the work: Replacement and reinstatement of damaged exterior cladding and paint finishes. Current status: Heritage architect has been engaged to specify the scope and methodology of the replacements. Next steps: Complete design and approve, obtain quotes for the work. Risks/Issues: Nil	No	Description of work: replacement and reinstatement of damaged exterior cladding and paint finishes. Current status: engaging professional design services. Next steps: commence design, obtain quotes for the work. Issues/Risks: None known
311	CF: Project Delivery	Ōtara-Papatoetoe FY17 FF&E renewals	Tupu Youth Library - Furniture, Fittings and Equipment renewals.	Q1; Q2	ABS: Capex	\$ 56,798	In progress	Green	Description of the work: Provision of extra soft furnishings, a table tennis table and new furniture for the meeting room.  Current Status: Most furniture has been identified with quotes supplied. Purchase orders created and waiting on delivery.  Next Steps: Reviewing and finalising the last few furniture items / requirements. We are also reviewing the shelving, the wheels are very small making is hard for staff to move shelving around for events. We are looking to retrofit larger more suitable wheels.  Risks/Issues: Nil	No	Description of the work: provision of extra soft furnishings, a table tennis table and new furniture for the meeting room. Current status: furniture selection in progress. Next steps: obtain quotes for items and place orders Issues: none
312	CF: Project Delivery	Ōtara-Papatoetoe FY17 Libraries renewals	Tupu Youth Library - Upgrade CCTV system.	Q1; Q2	ABS: Capex	\$ 29,550	Completed	Green	Description of the work: Upgrade CCTV system at Tupu Youth Library Current Status: Contractor has completed work on site Next Step: Contractor has been paid. Close project Risks/Issues: There are no known issues	No	Description of Work: Upgrade CCTV system at Tupu Youth Library Current Status: Issued a contract for this work. Contractor has commenced work on site Next Step: Monitor contract to completion Issues: There are no known issues
309	CF: Project Delivery	Ōtara-Papatoetoe FY17 The Chambers renewals	The Chambers - Renew air conditioning, roof, kitchen, & toilets	Q1; Q2; Q3; Q4	ABS: Capex	\$ 190,476	Approved	Green	Description of the work: Alterations to roofs, kitchen, toilets and heating/air-conditioning.  Current status: In planning Next Steps: Engage architect, produce designs, and obtain building consent. Risks / Issues: Nil	No	Description of the work: alterations to roofs, kitchen, toilets and heating/air-conditioning. Current status: planning. Next steps: engage architect, produce designs, and obtain building consent. Issues/Risks: none
3781	CF: Project Delivery	Ōtara-Papatoetoe FY17 The Depot, Papatoetoe renewals	The Depot, Papatoetoe - upgrade the depot. This item and item 3777 replaces item 307.	Q2; Q3; Q4	ABS: Capex	\$ 25,110	Approved	Green	Description of the work: Upgrade kitchen and common areas. Current status: In planning. Next steps: Obtain quotes, programme the work. Risks / Issues: Nil	No	Description of work: Upgrade kitchen and common areas. Current status: In planning. Next steps: Obtain quotes, programme the work. Issues/Risks: None known
4181	CF: Project Delivery	Otara-Papatoetoe Minor Furniture Renewal Works	Not Required - Otara-Papatoetoe Minor Furniture Renewal Works	Not scheduled	ABS: Capex	\$ -	Completed	Green	Description of the work: Furniture Current status: Complete Next steps: Nil Risks/Issues: Nil	No	Project carried-over from previous financial year
3182	CF: Project Delivery	Otara-Papatoetoe Signs renewals FY17	Fergusson Oaks Reserve, Milton Park, Otara Court HFTE Village, Papatoetoe Recreation Grounds, Puhinui Reserve Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 32,760	In progress	Green	Description of the work: Renew signs at various sites Current Status: Professional service for scoping engaged - works in progress. Next step: Initiate tender for physical works depending on the consenting requirements. Risks/ Issues: Nil	No	"Description of the work : Otara-Papatoetoe signs renewals 2017/18 Current step: evaluating fee proposal for professional service requirement. Next step: initiate tender for physical works. Issues/Risks: none "
3183	CF: Project Delivery	Otara-Papatoetoe Signs renewals FY18	Allenby Park - Manukau, Kohuora Park, Manukau Memorial Gardens, Middlemore Park, Murdoch Park Sign Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	FY18 project - to be reported on at a later date	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified
3184	CF: Project Delivery	Otara-Papatoetoe Signs renewals FY19	Billington Esplanade Reserve, Farley And Latimer Reserve, Hayman Park, Laureston/Halcyon Esplanade Reserve, Maxwell Park, Middlemore Crescent, Otara Town Centre (Bairds Rd Playgrnd), Preston Road Reserve, Puhinui Domain Sign Renewals	Not scheduled	ABS: Capex	\$ -	Proposed	Green	FY18 project - to be reported on at a later date	No	Current Status: Work being scoped. Next Steps: Present to local board for approval Risks/Issues: None identified

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
4184	CF: Project Delivery	Papatoetoe Centennial Pools - Spa pool filter upgrade	Papatoetoe Centennial Pools - Spa pool filter upgrade	Not scheduled	ABS: Capex	\$ 8,000	Completed	Green	Description of the work: Replacement of the existing spa pool filters with pressure sand filters, including all associated plumbing changes. Also new roof for outdoor filters. Current Status: All works complete. Next Steps: Nil. Risks/Issues: Nil.	No	Project carried-over from previous financial year
4185	CF: Project Delivery	Papatoetoe Library - Replace Auto Doors	Papatoetoe Library - Replace Auto Doors	Q1	ABS: Capex	\$ 17,640	Completed	Green	Description of Work: Replace the auto doors at the Papatoetoe Library Current Status: The contractor has completed the work on site Next Step: Paid the contractor. Close the project Risks/Issues: Project budget was carried over to 2016/2017. There are no other issues	No	Project carried-over from previous financial year
3185	CF: Project Delivery	Sunnyside Domain road and carpark renewals	Sunnyside Domain Basecourse, Edging, Fence, Paths, Rubbish Bin and Vehicle Barrier Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 27,837	Approved	Green	Description of the work: Carpark design at Sunnyside Domain. Current status: Scoping. Next Steps: Design. Risks/Issues: Reconfiguration of assets.	No	Description of the work: carpark design at Sunnyside Domain Current status: scoping. Next steps: design. Issues: reconfiguration of assets.
<b>Community Facilities: Operational Management and Maintenance</b>											
3830	CF: Operations	Ōtara-Papatoetoe Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 315,249	Proposed	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger.	No	Asplundh have been performing well during this period with the following KPI results - July 100% - August 93% - September not available as yet We have been planning for this years work programme with the emphasis on reserve tree pruning this year. Work on these reserve trees will commence once the ground condition dry out a bit. The tree planting programme has been completed across the south. Some Asplundh staff have obtained new qualifications to enable them to work close to power lines. This will enable us to work through the backlog of utility clearance work.
3829	CF: Operations	Ōtara-Papatoetoe Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 103,377	Proposed	Green	NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks.	No	NZ Biosecurity Services have been performing well during this period with the following KPI results - July 100% - August 99% - September 100% We have received a high proportion of animal pest complaints over this period, mainly for rats, possums and rabbits. NZ Bio have responded with a mixture of trapping, poisoning and shooting where appropriate. We have also had a lot of pest plant complaints outside the main control areas which we have responded to. The yearly plan for the main control areas has been submitted and approved.

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
3828	CF: Operations	Ōtara-Papatoetoe Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,610,916	Proposed	Green	Downer Ltd has performed to expectation during this period with the following KPI results recorded – September 99% - October 94% - November 98%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Downer Ltd has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal.	No	Downer have been performing well during this period with the following KPI results - July - Rural 98% - Urban 97% - August - Rural 100% - Urban 100% - September not available as yet We have a successful end the winter sports season with a 3% cancellation for the whole season which was very good. The spring conditions have been very challenging with one of the wettest springs for the last 20 years. This has made it very difficult for Downer to get on the parks with only frontages and path edges being mown in some areas. Cricket wicket preparations were completed early this year however early games may be delayed due to the wet ground conditions. Downer have also carried out 28 toilet deep cleans across the south in preparation for the summer use.
<b>Infrastructure and Environmental Services</b>											
2233	I&ES: DPO	Streetscapes Upgrades (Manukau)	Town centre upgrade (Please note: There is no planned expenditure for 2016/2017 - staff are currently working with Development Programmes Office for 2017/2018.	Not scheduled	ABS: Capex	\$ -	Approved	Green	This project and budget have been transferred to Panuku to be delivered in conjunction with Auckland Transport as part of the transform Manukau programme. Future updates will be provided by Panuku.	No	This project and budget have been transferred to Panuku to be delivered in conjunction with Auckland Transport as part of the transform Manukau programme. Future updates will be provided by Panuku.
2056	I&ES: Healthy waters	Industry Pollution Prevention Programme (IPPP) Wiri/Station Road	IPPP programme to carry on the work started in the Manurewa Local Board area to complete the catchment that drains into the Puhinui stream and Manukau Harbour. This work will finish the programme in the industrial area.  The purpose of the programme is primarily educational and aims to inform industry and business on the impacts that their activities may be having on local waterways if they are not managed well and to encourage improvements to be made where any issues are identified.  The approach is proactive and non-regulatory, with an expert visiting each site, conducting a site inspection, talking to the business owners about potential issues and then following up with a recommendations report to the business if changes are needed.	Not scheduled	LDI: Opex	\$ 20,000	Proposed	Green	This project has been before the local board twice for decision making for allocation of funding to it. The last resolution passed by the local board on 19 September 2016 (resolution number OP/2016/170) again deferred the decision. Timeliness of decision making is crucial to the delivery of this project.  At its meeting on 13 December 2016, the Ōtara-Papatoetoe Local Board approved the budget for the Industry Pollution Prevention Programme. Work started soon after this meeting with the production of brochures.	No	This project has been before the local board twice for decision making for allocation of funding to it. The last resolution passed by the local board on 19 September 2016 (resolution number OP/2016/170) again deferred the decision. Timeliness of decision making is crucial to the delivery of this project.
2054	I&ES: Healthy waters	Manukau Harbour Forum	To contribute funding to support implementation of the Manukau Harbour work programme	Q1	LDI: Opex	\$ 8,000	In progress	Green	The development and implementation the Manukau Harbour Forum communications and engagement plan will be delivered internally by council's communications and engagement department. Any savings from delivering this work internally will be reported to the forum (or member boards if the forum is not reconstituted) for reprioritisation. A total of 26 people attended the first flagship sites event held at Papakura Timber in December 2016. The next event will be at Flint Group in Penrose in February 2017. Planning has commenced for the symposium to be held in March or April 2017.	No	Council's communications department have agreed to develop and implement the Manukau Harbour Forum communications and engagement plan. Feedback on the direction of this year's communications plan is being sought as part of the planned informal workshop with forum members being held in late September 2016. This will clarify if the communications programme should focus on the harbour, the forum or both. Any savings from delivering this work internally will be reported to the forum for reprioritisation. Work is underway to identify host businesses for the flagship sites events.
2292	I&ES: Healthy waters	Otara Lake and Waterways Vision - Community Engagement	Continued engagement of Otara Network Action Committee to communicate and engage the Otara community in this project.	Not scheduled	LDI: Opex	\$ 5,000	Approved	Green	Otara Network Action Committee has been provided a scope of work for consideration. A decision is pending meeting discussion December 2016.	No	The coordinator for the Otara Lake and Waterways Vision projects is currently working through identifying the contractor required to undertake this work.

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
2062	I&ES: Healthy waters	Otara Lake and Waterways Vision - Project Planting Maintenance	Ongoing planting maintenance at Preston Road Reserve and Otara Creek Reserve. Maintenance to be undertaken by New Zealand Biosecurity.	Not scheduled	LDI: Opex	\$ 11,200	Approved	Green	Contractor has been engaged to undertake the maintenance at three planting sites. First round of maintenance has been completed and next round is scheduled for December 2016.	No	The coordinator for the Otara Lake and Waterways Vision projects is currently working through identifying the contractor required to undertake this work.
2290	I&ES: Healthy waters	Otara Lake and Waterways Vision - Riparian Planting	Selection of two further sites in the Otara Papatoetoe LB area for riparian planting in 2016/17 – greater emphasis placed on community involvement in choosing the sites.  Riparian planting to include site preparation, plant supply and planting. High level of community involvement sought for planting of sites. Ongoing maintenance to be allocated in 2017/18 budget  Ongoing maintenance to be allocated in 2017/18 budget.	Not scheduled	LDI: Opex	\$ 18,800	Approved	Green	An information only memo has been provided the Local Board outlining the proposed spend of this budget for Adopt a Spot and Trees that Count. The coordinator is currently engaging an adopt a spot coordinator to guide this project and help with simple planting plans. In relation to trees that count, waiting on a full agreement outlining their support and investment in Te Irirangi Reserve and this is required end of February 2017 or the money set aside for trees that count will be used for the adopt a spot project.	No	The coordinator for the Otara Lake and Waterways Vision projects is currently working through identifying the contractor required to undertake this work.
2289	I&ES: Healthy waters	Otara Lake and Waterways Vision - Trust Brand Development	To be undertaken/led by the community, to ensure it resonates and has a real connection with the local community.  This will contribute to a wider brand development exercise and, social marketing campaign that engages marae, churches, sports clubs and businesses.	Not scheduled	LDI: Opex	\$ 8,000	Approved	Green	Manukau Institute of Technology faculty are undertaking the development of brand as part of their 2017 educational programme. Scoping of this project was scheduled for December 2016.	No	The coordinator for the Otara Lake and Waterways Vision projects is currently working through identifying the contractor required to undertake this work.
2296	I&ES: Healthy waters	Otara Lake and Waterways Vision - Whole of community litter action plan	To work on the development, resourcing and implementation of a whole-of-community action plan responding to litter will focus on improving knowledge of the issue, building commitment to avoid discarding litter and motivating people to do the right thing.	Not scheduled	LDI: Opex	\$ 20,000	Approved	Green	Draft litter plan is being developed with the first draft to be completed before Christmas 2016.	No	The coordinator for the Otara Lake and Waterways Vision projects is currently working through identifying the contractor required to undertake this work.
2291	I&ES: Healthy waters	Otara Lake and Waterways Vision Project Coordinator	Appointment of a Project Coordinator to continue to assist in the project management of budgeted actions for 2016/17, progression of new opportunities as they arise, liaising with other project partners to progress actions from the Strategic Plan and assistance to the Trust.	Not scheduled	LDI: Opex	\$ 25,000	Approved	Green	Contractor is undertaking this work and project is on track.	No	Procurement is complete and a contractor selected to undertake this work.
2058	I&ES: Waste solutions	Southern Resource Recovery Scoping	To allocate \$10,000 in 2016/2017 to support the on-going development of resource recovery activity, and \$5,000 to the Roots Creative Entrepreneurs to continue to stimulate resource recovery activity through the makerhood project.	Not scheduled	LDI: Opex	\$ 15,000	Approved	Green	Envision NZ has been contracted to undertake the capacity building programme for groups interested in resource recovery initiatives. Subject specific master class workshops are being organised with Akina Foundation and will be run from February to July. Individual meetings and mentoring with groups is occurring across the 4 local board areas. There is also a focus on brokering potential collaborations, e.g. with Auckland Airport and also investigating options for shared work spaces.	No	Following the completion of the scoping study report last financial year, and the commitment from four boards in the south, work is underway to reconnect with groups interested in furthering their involvement in resource recovery initiatives. In particular, procurement is underway for a provider to deliver a tailored capacity building programme, including networking and mentoring, for these groups. This will include sessions on legal structures and legislation, business models, and field tours and site visits as well as exploring opportunities for joint ventures.

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Local Economic Development: ATEED</b>											
2715	CCO: ATEED	Young enterprise Scheme (OP)	<p>The funding from the local board, is new spend and will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards). Which due to the success of the programme resulting in increased participants and costs have been centralised into 1 Dragons Den and 1 Regional event in 2016.</p> <p>Otara - Papatoetoe schools participating in 2016 are Aorere college, Papatoetoe high School, Sir edmond Hillary Collegiate Senior School.</p> <p>Relevant Background to YES: ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss..</p>	Q3	LDI: Opex	\$ 1,500	In progress	Green	The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.	No	The Young Enterprise Scheme Co-ordinators are scoping out the events to be held, and are expecting to draw down funds in Quarter 3 to assist with the delivery of events across Auckland.

## Work Programmes 2016/17 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q2 Commentary	Q2 Highlight	Q1 Commentary
<b>Community Facilities: Renewals</b>												
1768	CF: Community Leases	41 Boundary Road - New property, to be advertised for EoI	New lease to group following EOI	Q3				Approved	Green		No	No update this quarter.
1772	CF: Community Leases	46 Fair Mall - To be advertised for EoI	New leases for Fair Mall i. Fair Mall, Ōtara: Ōtara Business Assn, Ōtara Health Charitable Trust, Tau Fifiue Niue Kau Fakalataha Inc. and The Brain Injury Assn (Auckland) Inc.	Q3				Proposed	Green		No	Tau Fifiue Niue Kau Fakalataha Inc. have vacated the space at Fair Mall. The Brain Injury Assn (Auckland) Inc. have expressed interest in the new Boundary Road property, awaiting application; at present they are the only tenant of the Tui Room space at Fair Mall.
1770	CF: Community Leases	Auckland Tennis Inc.	New lease for Manukau Sportsbowl 1 Boundary Road, once ongoing funding is secured	Q2	31/12/2012		\$ 0.10	In progress	Green	Application for new lease sent to tenant. For return by 31 January 2017.	No	No update this quarter.
1771	CF: Community Leases	Cycling New Zealand	New lease for Manukau Sportsbowl 1 Boundary Road	Q2			\$ 10.00	In progress	Green	Meeting held with two representatives of Cycling New Zealand - Auckland. Application form to be returned for the space occupied on the ground floor.	No	Awaiting surrender of level one by Cycling NZ, 2nd request sent.
1773	CF: Community Leases	Highbrook Lands Trust	New lease for Highbrook Esplanade Reserve	Not scheduled				Proposed	Green	No update this quarter.		Not on approved work programme, no update this quarter.
1775	CF: Community Leases	Manukau Pacific Island Trust	New lease for East Tāmaki Reserve 244R East Tāmaki Road	Q3	22/08/2014			In progress	Green		No	Application received, site visit done, draft Community Outcomes Plan sent to group for agreement, 2nd request to approve COP sent. Third request also sent.
1776	CF: Community Leases	Manukau Parks Garden, Laughter & Food Processing Club	New lease for Stadium Reserve 27 St George Street	Q3	30/09/2011			Proposed	Green		No	No application has yet been received from this group, the group is not an incorporated society.
1774	CF: Community Leases	Niue Motu Maka Enterprises Incorporated	New lease for Hunters Corner 63 East Tāmaki Road	Not scheduled		\$ 500.00	\$ 500.00	Proposed	Green	No update this quarter.	No	Expression of Interest process to be undertaken for property.
1777	CF: Community Leases	Ōtara Senior Citizens Club	New lease for Ōtara Court 161 East Tāmaki Road, once building ownership agreed	Q3	01/04/2004	\$ 10.00	\$ 10.00	In progress	Green		No	Ownership of the building yet to be established.
1778	CF: Community Leases	Papatoetoe Athletics Club Inc.	New lease for Omana Park 23R Omana Road	Q2				Approved	Green	Lease application form sent to group for completion and return by 31 January 2017.	No	No update this quarter.
1780	CF: Community Leases	Papatoetoe Panthers Rugby League Football Club Inc.	New lease for Kohuora Park 44R Station Road, Papatoetoe	Q2	30/06/2016		\$ 0.10	Approved	Green	Application for new lease sent to group. To be returned by 31 January 2017.	No	No update this quarter.
1779	CF: Community Leases	Puhinui Equestrian Trust	New lease for Puhinui Reserve, Prices Road	Q3				Approved	Green	Application form for new lease sent to group.	No	This group is not a registered incorporated society or charitable trust.
1781	CF: Community Leases	Royal NZ Plunket Society Incorporated – Kolmar Road	New lease for Accacia Court 25 Kolmar Road, Papatoetoe	Q2	28/02/2008		\$ 0.10	In progress	Green	Third request for application sent to group. To be returned by 31 January 2017.	No	No update this quarter.
1769	CF: Community Leases	Sandbrook Reserve - Fate of building to be decided by LB	New lease at Sandbrook Reserve pending outcome of investigation into building future	Q4				Proposed	Green	No update this quarter.	No	August 2016 local board meeting deferred decision until working party has formally reported back to the board.
1782	CF: Community Leases	Te Pupu Tahi Tanga Ki Ōtara 117 Bairds Road - EoI called for. LB working with all groups to form one single legal entity for the building	New lease(s) for Te Pupu Tahi Tanga Ki Ōtara, 117 Bairds Road, Ōtara i. Alagavaka Ha Niue Warden Trust Auckland Samoan Wardens Charitable Trust Cook Island Kia Orana Akapuanga Trust Tongan National Council in Aotearoa Turehou Māori Wardens Ki Ōtara Charitable Trust	Q3				In progress	Green		No	No update this quarter.
1783	CF: Community Leases	The Chambers 35 St George Street - To be advertised for EoI	New leases for The Chambers, 35 St George St, Papatoetoe i. Hindu Heritage Research Foundation NZ - Community Budgeting Service, National Council of Women (Manukau Branch), Papatoetoe Central Mainstreet Society Inc. and PHAB Association Inc.	Q3				In progress	Green		No	No update this quarter.
1784	CF: Community Leases	The Depot 91 Cambridge Terrace - EoI called for	New leases for The Depot, 91 Cambridge Tce, Papatoetoe i. SeniorNet Papatoetoe Inc. Papatoetoe Genealogy Inc. Papatoetoe Gymnastic Club Inc. Papatoetoe Historical Society Inc. Pasefika Mana Social Work Support Trust	Q3				In progress	Green		No	Applications for new leases received from Auckland Cambodian Youth & Recreation Trust, The Papatoetoe Historical Society Inc. and Papatoetoe Gymnastic Club Inc. Other groups to be contacted re application.
1785	CF: Community Leases	Vaka Manu'kau Niue Community Trust	New lease for Aorere Park 24R Skipton Street	Q2				In progress	Green	Land owner approval for new build on Aorere Park expired June 2015. Scope of project has broadened and requires clarification. Awaiting response from group regarding future of the building project.	No	No update this quarter.