

Work Programmes 2016/17 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q2 Commentary | Q2 Highlight | Q1 Commentary |
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| Arts, Community and Events | | | | | | | | | | | |
| 2571 | CS: ACE: Arts & Culture | Community Art Programmes | Develop a range of arts and culture programming initiatives to be delivered across the Upper Harbour Local Board area. | Q1; Q2; Q3; Q4 | Currently unfunded | \$ - | On Hold | Amber | This project was not prioritised by the local board for funding in FY17. This project was not prioritised by the local board for funding in FY17. | No | This project was not prioritised by the local board for funding in FY17. |
| 2379 | CS: ACE: Community Empowerment | Children and Young People - Youth Engagement and Capacity Building | Work with key community partners including the Upper Harbour Youth Caucus to develop and support youth engagement, youth initiatives and build youth capacity. Budget: - Youth Programmes \$25,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 25,000 | In progress | Green | Staff have funded Youthline to provide mentoring and logistical support for a revised Upper Harbour Youth Caucus. This revised caucus is made up of young people from across the board area with the intention of providing opportunities for local youth to have a say in local decision-making. Youthline will provide support for meetings and youth-led initiatives and will enable greater connections with the local board and community. | No | The Community Empowerment Unit (CEU) staff have been working closely with the Upper Harbour Youth Caucus to deliver the event 'Matariki for Newcomers', and to create a photography exhibition at Youthline in Albany. CEU staff are in discussions with Youthline to provide support to the youth caucus for 2016/2017. The CEU facilitated a regional youth ClaimTheConcept workshop on Saturday 27 August involving members from the youth caucus, where initial implementation plans were developed for the youth-designed concepts. Each concept now has a working group of youth voice members from across Auckland leading its implementation. |
| 2311 | CS: ACE: Community Empowerment | Community grants (UH) | Funding to support local community groups through contestable grant funding. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 129,000 | In progress | Green | No funding grant rounds were held in Q2. This now leaves a balance of \$61,700 for allocation through 2 quick response grant rounds in Q3 and Q4. | No | Upper Harbour has completed Round One Quick Response and Local Grants allocating a total of \$56,300 leaving a total of \$61,700 for the remaining grant rounds. |
| 2409 | CS: ACE: Community Empowerment | Implementation of the empowered communities approach (UH) | The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ - | In progress | Green | The strategic broker has continued to work with the Hobsonville Point Community Garden Group to navigate council requirements and support the establishment of a community garden on reserve land. A community outcomes plan and garden maintenance plan have been completed and finalisation of the licence to occupy is imminent. | No | The strategic broker continues to source opportunities for the network to engage across the wider Upper Harbour area and increase social enterprise activities. The broker has continued to work with the co-ordinator of the Albany Newcomers Network to support greater independence and self-determination for this group. |
| 2383 | CS: ACE: Community Empowerment | Inclusion & Diversity: Older Adults Engagement | Co-design and deliver a planning and visioning process to make the board area age friendly (\$10,000) | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 10,000 | In progress | Green | The first Age Friendly Upper Harbour steering group meeting was held in November 2016. Representatives from Age Concern Northshore, CAB, OWN and the Salvation Army assessed the age friendly criteria and discussed their organisations' priorities in relation to the criteria. In Q3, the specialist advisor will work with additional organisations and seniors groups on Age Friendly priorities. | No | The strategic broker has had further meetings with the Manager of a significant age-care facility in Upper Harbour, Greenwich Gardens in the Unsworth Heights community, and provided connection to relevant newcomer activities in the local area. Community Empowerment Unit (CEU) staff are developing a project scope and timeline for the development of an Age Friendly Strategy for Upper Harbour. A CEU Specialist Advisor has begun sourcing relevant stakeholders and related research material from the local area to support this project. |
| 3551 | CS: ACE: Community Empowerment | Inclusion & Diversity: Programme and Development of Upper Harbour Newcomers Network | Support the Newcomers Network to identify needs in the local community and develop a programme of action Budget - Newcomers network \$12,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 12,000 | In progress | Green | The Newcomers network supported the Whenuapai Resident and Ratepayers annual community clean-up event. The Newcomers network continues to deliver a programme of events for the migrant community. The funding agreement with Albany CoCo will be completed in Q3. | No | Community Empowerment Unit staff have confirmed the schedule of activities for Albany Newcomers network. The funding agreement will be finalised in quarter two. The strategic broker has linked the network with the Whenuapai Resident and Ratepayers group, for future social enterprise opportunities and as a partner in community placemaking activities. |
| 2362 | CS: ACE: Community Empowerment | Placemaking: Albany CoCo Inc work programme | Provide funding to Albany CoCo Inc to deliver a range of neighbourhood based, community wide, programmes, events and activities. Budget: - Grant to the Albany Community Coordinator • \$50,000 to deliver a range of neighbourhood based, community wide, programmes and activities • \$25,000 to deliver a range of events. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 75,000 | In progress | Green | The strategic broker has prepared the required funding agreements with the Albany CoCo Inc Committee Chair. These agreements will be finalised in Q3. | No | The strategic broker negotiated and confirmed the 2016/2017 work schedule with the Albany CoCo Inc. The funding agreement will be finalised in quarter two. Funding for delivery of events, in conjunction with other key community organisations in Upper Harbour, will be contracted separately, as agreed with the Events Team Leader. |

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| 2367 | CS: ACE: Community Empowerment | Placemaking: Greenhithe Community Trust programme schedule | Provide funding to Greenhithe Community Trust to deliver a range of neighbourhood based, community wide programmes, events and activities, in response to identified community needs and aspirations with a particular focus on the Greenhithe area. Budget: - Placemaking \$30,000 • \$20,000 to deliver a range of neighbourhood based, community wide programmes and activities in the Greenhithe area. • \$5,000 to deliver a range of neighbourhood events in the Greenhithe area. • \$5,000 to deliver community gardens within the Upper Harbour Local Board area. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 33,000 | In progress | Green | The funding agreement for the Greenhithe Community Trust is completed. The Trust has reported on activities to November 30, outlining a strong programme of delivery for the local community. | No | The strategic broker negotiated and confirmed the 2016/2017 work schedule with the trust chair. The funding agreement will be finalised in quarter two. |
| 2370 | CS: ACE: Community Empowerment | Placemaking: Hobsonville Point Community Trust programme | Provide funding to Hobsonville Trust to deliver a range of neighbourhood based, community wide programmes, events and activities. Budget: - Placemaking \$30,000 • \$20,000 to deliver a range of neighbourhood based, community wide programmes and activities within the greater Hobsonville Point area. • \$5,000 to deliver a range of neighbourhood events in the greater Hobsonville Point area. • \$5,000 to deliver youth programmes within the greater Hobsonville Point area. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 30,000 | In progress | Green | The funding agreement for the Hobsonville Community Trust is completed. The Trust presented an overview of their programme of delivery to the local board in December 2016. | No | The strategic broker negotiated the development of the 2016/2017 work schedule with the trust co-ordinator. The schedule of work has been confirmed by the trust chair. The funding agreement will be finalised in quarter two. |
| 2373 | CS: ACE: Community Empowerment | Placemaking: Whenuapai Village | Develop the capacity of the local community in Whenuapai to organise, plan, and effectively contribute to the proposed development in their local area. Budget: - Placemaking \$10,000 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 10,000 | In progress | Green | The strategic broker co-ordinated engagement activities with local residents through the annual community clean-up. A further community activation event is proposed in Q3. The strategic broker engaged with the Open Fort and Panuku Placemaking group to provide additional resource and connection in the local area. | No | The strategic broker met with members of the Whenuapai Residents and Ratepayers group to discuss opportunities for community engagement and participation with the proposed Whenuapai Structure Plan (WSP). The strategic broker has sourced information and relevant contacts relating to a number of concerns from the local community, and passed this on to the group. The strategic broker is providing support for a community event in Q2, and has been co-ordinating placemaking activities, Parks assistance and catering for the event. |
| 2642 | CS: ACE: Community Empowerment | Spatial Priority Areas - NORSGA | Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders. | Q1; Q2; Q3; Q4 | Currently unfunded | \$ - | In progress | Green | The Strategic Broker and the ECA Hub have commenced scoping to identify potential opportunities for community building, community led action and collaboration in the Upper Harbour Local Board part of the NORSGA (NorthWest) Spatial Priority Area. The commencement of any future activity is linked to the phasing of developments in the spatial priority area. | No | This activity has not been progressed in the first quarter. |
| 3582 | CS: ACE: Community Empowerment | Placemaking: Albany Coco | CEU will manage the funding agreement and the relationship with Albany House | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 20,000 | In progress | Green | The strategic broker and advisor from Community Places developed the funding and reporting material for the Albany House manager position. The strategic broker has prepared a draft funding agreement for Albany CoCo Inc., and this will be finalised in Q3. | No | The strategic broker met with the Community Places advisor to confirm roles and responsibilities for funding of the House Manager's role at Albany House, currently leased by Albany CoCo Inc. Initial discussions have also been had with the community co-ordinator and a schedule for activity in 2016/2017 is being developed. |

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| 2334 | CS: ACE: Community Empowerment | REGIONAL: Graffiti Vandalism Prevention (UH) | Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | There were 646 graffiti incidents in the Upper Harbour Local Board area between 1 July 2016 to 31 December 2016. This is a 36 per cent increase compared to the same six month period last year. The number of graffiti RFS (Requests for Service) decreased by 59 per cent, with all 14 incidences being removed within the 24 hour target time (KPI). Upper Harbour achieved 97 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This represents a 1 point decrease on the previous survey carried out in April and gives the local board an average final score of 97.5 for 2016. This score is well above the overall council average of 94 per cent. | No | There were 289 graffiti incidents in the Upper Harbour Local Board area between 1 July 2016 to 30 September 2016. This is a 53 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 13 per cent, with all 7 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area. |
| 2205 | CS: ACE: Community Places | Funding Agreement - Meadowood Community House | Administer and support the funding agreement for Meadowood House Inc. to deliver funding agreement requirements. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 52,240 | Approved | Green | All community centres, houses and hubs across the network were invited to the six monthly regional hui, 13 December 2016, held at the Mt Albert Senior Citizens Hall. Meadowood Community House staff were unable to attend. The programme covered the strategic view of Community Places, Health and Safety Act impacts and Business Mentoring services that are available for our community groups. | No | The Meadowood Community House funding agreement was completed, agreed and signed by the committee and Council. Payment was made to the organisation in Q1. |
| 2210 | CS: ACE: Community Places | Plan to operate Albany Hub | Develop an operational plan to guide service provision for when the facility opens. | Q1; Q2; Q3 | ABS: Opex | \$ - | Approved | Green | In discussion with local board services, staff agreed that the board will receive a report seeking decision on an operating model for the Albany Hub in Q3. Staff are progressing this presently. | No | The operational plan has been developed with the proposal that Council will operate the hub for 12 months and then transition to a community led model. The board will receive the decision making report in November. Pending decision, an expression of interest process will commence in Q3. |
| 2101 | CS: ACE: Community Places | REGIONAL Social Housing - UH | Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | Approved | Green | Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17. | No | Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is expected that the Joint Venture will be operational in May 2017. The transition of HfOP services from Auckland Council to the Joint Venture will be overseen by an Auckland Council project team managed by Arts, Community and Events. |
| 2035 | CS: ACE: Community Places | Venue hire service delivery - UH | Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing a customer-centric booking and access process including online booking - Aligning activity to local board priorities through management of the fees and charges framework | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | Approved | Green | The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched. A network wide awareness campaign has been developed and will be launched in Q3. | No | The online booking system "Going Places Online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2 and Q3. Staff have also implemented swipe card access to community facilities, to be released in Q3. A network-wide promotional campaign for venues will go live in Q3. |
| 1426 | CS: ACE: Events | Anzac Services - Upper Harbour | Support and/or deliver Anzac services and parades within the local board area. Including provision for wreath at Greenhithe service and for support to the Hobsonville Anzac Service. | Q4 | LDI: Opex | \$ 10,000 | In progress | Green | Planning for Anzac Ceremonies commenced in Q2 with bookings of equipment and services. Planning meetings with delivery partners will commence in Q3. A briefing for elected members will also be held in late Q3. Delivery will occur in early Q4. | No | Scheduled for Q4, planning will commence Q2/Q3. |
| 1428 | CS: ACE: Events | Empowered Events Activities - Upper Harbour | Delivery of community focused programme of activities to support capacity and capability of community groups and organisations in the events space. | Q2; Q3 | LDI: Opex | \$ 5,000 | In progress | Green | One workshop was planned for Q2 but was cancelled due to difficulties in getting event organisers to commit their time prior to Christmas. A delivery contractor is now working with community co-ordinators to identify new dates in Q3 and Q4 to deliver the workshops. | No | Planning for two workshops in the local area is underway. It is anticipated that a draft programme will be ready for discussion with the local board in October. Discussions will include the strategic broker for area who will assist in identifying groups and organisations who may benefit from attending these workshops which will be delivered in Q2 and Q3. |

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| 1427 | CS: ACE: Events | Event Partnership Fund - Upper Harbour | Funding to support community events through a non-contestable process. - Mud Rush (Sport North Harbour) \$3,000 - Greenhithe Christmas Parade (Harcourts Cooper & Co) \$3,500 - Pascoe NZ Tennis Open (Tennis Northern) \$6,000 - Albany Lakes Summer Series (Running Events) \$6,000 Total = \$18,500 | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 18,500 | In progress | Green | \$18,500 has been paid out to four groups and organisations. The Event Partnership Fund is now fully paid out. Accountability for funding will be reported back to the board during Q3 and Q4. | No | Funding agreements have been completed for three events in this fund. \$15,000 has been paid out in Q1 and the balance of \$3,500 is expected to be paid out in Q2. In Q1 delivery of one event activity occurred and reporting on this will be done in Q2. |
| 2873 | CS: ACE: Events | Local Civic Events - Upper Harbour | Delivering and/or supporting civic events within the local board area. Opening of, Albany Pool, Albany Hub and Hobsonville Point HQ Building. Scoping documents and budgets to be prepared for consideration by local board. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 50,000 | In progress | Green | The following local civic activity occurred in Q2: - Albany Hub Sod Turning - Albany Community Pool Official Opening Planning is underway for the following activities which will be delivered through Q3 and Q4: - Albany Pool Public Open Day - Basketball Courts Opening Hooten Reserve - Hobsonville Point HQ Building - Albany Hub Opening | No | No civic events were held in Q1. |
| 1429 | CS: ACE: Events | Movies in Parks - Upper Harbour | Programming and delivery of a regional Movies in Parks series event. 3 movie events at total cost of \$36,000. (Hooten Reserve, Collins Park, Luckens Reserve) | Q3 | LDI: Opex | \$ 36,000 | In progress | Green | Planning for Movies in Parks has been completed with dates, venues, pick and mix choices for pre-movie activities and movie choices provided by the Local Board. Planning for delivery of the programme is on track. | No | The Events Delivery team have confirmed with the Local Board programming for the three Movies in Parks events along with pre-movie activities. "The Good Dinosaur" has been selected for screening at Collins Park, Greenhithe on Saturday 4 March 2017, "Eddie the Eagle" at Luckens Reserve, West Harbour on Friday 3 February 2017 and "Zootopia" at Hooten Reserve, Albany on Saturday 25 March 2017. |
| 1425 | CS: ACE: Events | Citizenship Ceremonies - Upper Harbour | Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 25,000 | In progress | Green | The Civic Events team delivered citizenship ceremonies on two occasions during Q2. Final numbers of new citizens are not yet available for the local board area. | No | The Civic Events team delivered citizenship ceremonies on three occasions during Q1 with 275 people becoming new citizens in the local board area. |
| Libraries | | | | | | | | | | | |
| 878 | CS: Lib & Info | Library hours of service - Upper Harbour | Provide library service at Albany Village Library for 56 hours over 7 days per week. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 461,944 | In progress | Green | Library visits to Albany Library have decreased by two per cent compared to the same quarter last year. This is the same figure for the Auckland region. | | Library visits to Albany Library have increased by 5% compared to the same quarter last year. This is higher than the trend regionally. Note the extended hours sees between 600-700 customers on Saturdays. |
| 888 | CS: Lib & Info | Celebrating cultural diversity - Upper Harbour | Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | 40 people attended Diwali celebrations. A local Hindi youth choir performed in the library playing tabla and harmonium, local policeman Kumar Govender read Indian myths to children who created Rangoli chalk patterns in the plaza. There was good coverage by local media. | | Planning for both Diwali 2016 and Lunar New Year 2017 are well underway as both of these are highlights for the local area. |
| 887 | CS: Lib & Info | Celebrating local places and people - Upper Harbour | Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival, collaborate with Albany Memorial Library. Participate in an event that celebrates the local area - Our Amazing Place. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | The library took part in Albany House's Teddy Bears Picnic and the Albany Miniatures group were pleased to promote themselves through the library showcasing a scale model of the Albany War Memorial Library. | | Two specialist sessions for 'Family History' month were delivered using ancestry.com. Also, a celebration of the history of the area included a historical walk commemorating 150 years of schooling in Albany and a heritage display of farming equipment. |
| 886 | CS: Lib & Info | Digital literacy support - Upper Harbour | Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | This quarter there were 17,702 Wi-Fi and PC sessions. This is an increase of seven per cent compared to the same quarter last year and is higher than the regional figure of a five per cent increase. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online. | | This quarter there were 21,054 Wi-Fi and PC sessions. This is an increase of 23% compared to the last quarter. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online. |

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| 879 | CS: Lib & Info | Information and lending services - Upper Harbour | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | The number of library items borrowed from the Albany Library has increased by four per cent compared to the same quarter last year. This is higher than the region which has seen a five per cent decrease. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent borrowed regionally. | | The number of library items borrowed from the Albany Library has decreased by 4% compared to the same quarter last year. This is on a par with the rest of the region. The number of eBook and eMagazine issues continue to increase at a regional level and now makes up 9% of items borrowed regionally. |
| 885 | CS: Lib & Info | Learning and Literacy programming - Upper Harbour | Provide learning programmes and events throughout the year including: On demand learning classes, Book a Librarian service. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Support for customers learning with a Book a Librarian service had 12 bookings this quarter for help with devices and downloading e-resources. In partnership with Careers New Zealand, 2 cv employment workshops for skilled migrants was offered with 22 participants. Individuals have signed up for one-on-one follow-ups. | | Support for customers learning with a Book a Librarian service had 8 bookings this quarter for help with devices and downloading e-resources. |
| 880 | CS: Lib & Info | Preschool programming - Upper Harbour | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Storytime, Bilingual Storytime. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Demand for preschool programming remains high and Albany Library has delivered 34 in-house pre-school sessions to 791 participants. | | Demand for preschool programming remains high and Albany Library has delivered 37 in-house pre-school sessions to 1,110 participants. Repeat visits out to 3 local pre-schools this quarter. |
| 883 | CS: Lib & Info | School engagement and Afterschool programming - Upper Harbour | Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | The library in partnership with the Auckland War Memorial Museum education team offered 2 days of a Maori and Pasifika programme of interactive learning with legends, music and artefacts to 195 children from Albany Primary. The Saturday code club continues to interest local children with 136 children taking part in learning to code. | | This quarter 3 school visits were made from Albany Library and 3 came in to visit. Over the quarter over 200 children and youth came into the libraries for afterschool programming. This included the weekly Saturday 'Code Club Aotearoa', and weekly craft and storytime sessions after school. |
| 881 | CS: Lib & Info | School holiday programming - Upper Harbour | Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | A successful programme of events was run in Albany Library during October, 46 children and adults learned about worm farming and composting and making Steampunk masks and photoframes. | | A successful programme of events was run in Albany Library during the July and September (Week 1) school holidays with 105 participants in 9 events. Of note are a visit by NZ author Maria Gill, celebration of the centenary of Roald Dahl's birth with Nick Duvall storyteller and a performance from Tim Bray 's theatre of 'The Lighthouse Keepers Lunch'. |
| 882 | CS: Lib & Info | Summer reading programme - Upper Harbour | Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | The summer reading programme Kia Maia te Whai/Dare to Explore was widely advertised through social media and local schools and 142 children registered by the end of December with 50 participants in programme events pre-Christmas. A highlight event was 'Sharks in the Park', an exploration of Kell Park and surrounds. The programme will finish with a celebratory party at the end of January. | | Planning began for delivery in Q2 and Q3 (December/January). The dare to Explore programme running throughout Dec/Jan holidays which will culminate in a celebration of the children's achievements. |
| 884 | CS: Lib & Info | Supporting customer and community connection - Upper Harbour | Provide programmes that facilitate customer connection with the library and community including themed clubs and special events: Book club, Coding club, Chinese book chat, Massey University Orientation Week, Summer Fun in Kell Park, Community House collaboration, Business Association participation. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour") | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: 160 attendees for ESL group singing in Mandarin. In partnership with the Asian Health Network, the regular bi-lingual business, legal and health information talks for Chinese speakers, from 2017 will be open to the wider community. | | We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: 2x monthly bookchat sessions in English and Mandarin, weekly ESL singing group for Mandarin, business, legal and health information talks given to Mandarin speakers. |
| Local Parks | | | | | | | | | | | |
| 628 | CF: Operations | Additional Parks Maintenance | RB funded increased levels of service for garden maintenance | Q1 | LDI: Opex | \$ 20,000 | In progress | Green | Additional levels of service delivered as planned. | No | Additional levels of service delivered as planned. |
| 631 | CF: Operations | Local parks art work maintenance | Artwork maintenance | Not scheduled | LDI: Opex | \$ 8,000 | Approved | Green | Level of service enhancement managed by Community Facilities. | No | Parks Advisor will directly appoint a contractor to undertake artwork maintenance once improved reserve conditions allow |
| 633 | CF: Operations | PSR response fund - Upper Harbour | Parks sport and recreation response fund. | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 103,000 | Approved | Amber | Candidate projects still to be agreed with local board. Programme discussion still to be held with local board | No | Programme discussion will be held with Local Board following the election. |

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| 1371 | CF: Project Delivery | 3 on 3 Basketball Court - Unsworth Heights | Provision of 3 on 3 basketball court - Unsworth Heights | Q1; Q2; Q3; Q4 | LDI: Capex | \$ - | Approved | Amber | Inadequate budget to fulfil the scope. Description of the work: developing a new basketball court. Current status: business case phase. Next steps: project scope and deliverability to be reviewed Issues: inadequate budget to fulfil the scope. | No | Description of the work: developing a new basketball court Current status: concept phase Next steps: business case phase Issues: inadequate budget to fulfil the scope |
| 1370 | CF: Project Delivery | Hugh Green Drive Playground Upgrade | Upgrade of playground - Hugh Green Drive area | Q1; Q2; Q3; Q4 | LDI: Capex | \$ - | Approved | Amber | Risks/ Issues: None of the regular invited suppliers are available to meet specified timeframes. Investigating new workable timeframes. Description of the work: playground upgrade at Glen Bay Close Reserve. Current status: engagement of professional services. Next steps: design phase. Issues: none of the regular invited suppliers are available to meet specified timeframes. Investigating new workable timeframes. | No | Description of the work: playground upgrade at glen bay close reserve Current status: planning phase Next steps: professional services engagement Issues: none |
| 3425 | CF: Project Delivery | Limeburners Bay Walkway GD | Local park development including internal paths, seating, signage and landscaping. Starting at Limeburners Heritage Reserve, going through Wisely Esplanade and Burneckers Landing to West Harbour Marina. | Not scheduled | Growth | \$ - | Approved | Green | Updated scope to be written Current status: business case is being developed. Next steps: To assign a project manager Issues: none | No | Description of the work: develop a walkway in the esplanade reserve Current status: business case is being developed Next steps: to assign a project manager Issues: scope to be rewritten |
| 3424 | CF: Project Delivery | Linear Park Toilet - GD | Local park development public toilet provision | Q1; Q2; Q3; Q4 | Growth | \$ 200,000 | In progress | Amber | Tight timeframes Description of the work: build new toilet block at linear park. Current status: design phase. Next steps: consent phase. Issues: very tight timeframe. | No | Description of the work: build new toilet block at linear park Current status: planning phase Next steps: professional services and supplier engagement Issues: tight time frames |
| 3423 | CF: Project Delivery | Scott Point Park - local park development GD | Local park development including internal paths, seating, signage and landscaping. | Not scheduled | Growth | \$ 50,000 | Approved | Amber | Project manager waiting on scope to be defined Description of the work: development of local park assets. Current status: concept phase Next steps: business case phase Issues: project manager waiting on scope to be defined | No | Description of the work: development of local park assets. Current status: business case phase Next steps: planning phase Issues: project manager waiting on scope to be defined |
| 629 | CS: PSR: Local Parks | Albany Heights Playground | Playground Development | Not scheduled | LDI: Opex | \$ - | Approved | Green | Project commences in FY2018 | No | Project commences in FY2018 |
| 632 | CS: PSR: Local Parks | Upper Harbour Parks volunteers programme | Volunteer - planting in reserves and pest and animal control programme for local parks | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 30,000 | In progress | Green | Ongoing support for volunteers in the Upper Harbour Local Board Area. Identifying volunteer needs and potential planting sites for 2017. Identifying groups who may need weeding workshops. | No | Ongoing support for volunteers in the Upper Harbour Local Board Area. Identifying volunteer needs and potential planting sites for 2017. Identifying groups who may need weeding workshops. |
| Sports Parks | | | | | | | | | | | |
| 3422 | CF: Project Delivery | Scott Point Park Sportfield - Developement SID | Earthworks for new park. | Q1; Q2; Q3; Q4 | Growth | \$ 100,000 | Approved | Green | Current status: work is currently underway on producing a detailed project plan for both sport field development and passive development Next steps: geotech and survey work to continue Issues: none | No | Current status: work is currently underway on producing a detailed project plan Next steps: geotech and survey work to continue Issues: none |
| 634 | CF: Project Delivery | Scotts Point Park Sportsfield - replacement | Sportsfield replacement and development at Hobsonville Point | Q1; Q2; Q3; Q4 | ABS: Capex | \$ - | In progress | Green | Current status: work is currently underway on producing a detailed project plan for both sport field development and passive development Next steps: geotech and survey work to continue Issues: none | No | Current status: work is currently underway on producing a detailed project plan Next steps: geotech and survey work to continue Issues: none |
| Sport and Recreation | | | | | | | | | | | |
| 2819 | CS: PSR: Sport & Rec | Operational Grant Tennis Northern (KT) | Providing an operating grant to Tennis Northern for Albany Tennis Park | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 30,000 | In progress | Green | Annual report received. | No | Awaiting annual report |
| 2620 | CS: PSR: Sport & Rec | Boroughs Basketball Court (UH) | Development and activation of a new basketball court at Hooten Reserve | Q1; Q2; Q3 | External funding | \$ - | Completed | Green | Construction complete; courts open for public use; celebration event planned for 25 January 2017. | Yes | Construction progressing. Planning for opening event underway. |
| 2619 | CS: PSR: Sport & Rec | Community Access Sovereign Stadium (UH) | Providing community access to Sovereign Stadium. \$58,994 | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | In progress | Green | Annual report complete. Group drafting proposal for ongoing grant. | No | Awaiting Annual Report |
| 2617 | CS: PSR: Sport & Rec | Facility Development 2013 Community Sports Village (UH) | Facility partnership for scoping of possibilities for indoor facility for Racquet Sports. \$240,000 facility partnership grant. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ - | On Hold | Amber | Project is currently being rescoped from original purpose. Stake holder group to be established once key stakeholder have confirmed interest. | No | Project re-scope is underway. Working with stakeholders (including Harbour Sport) to explore additional multi-use opportunities |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q2 Commentary | Q2 Highlight | Q1 Commentary |
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| Development Projects | | | | | | | | | | | |
| 1488 | CF: Project Delivery | Albany Community Hub Development | To construct a purpose built community facility in Albany | Q1; Q2; Q3; Q4 | LDI: Capex | \$ 1,800,000 | Approved | Green | Description of the work: all new community hub building with car park extension in the existing reserve Current status: mobilisation for the construction start Next steps: start physical works Issues: none | No | Description of the work: contract being prepared for issue to the chosen contractor, health and safety checks being done Current status: start on site November 2016 with a June 2017 completion Next steps: see above Issues: none |
| 4247 | CF: Project Delivery | Gills Reserve - Concrete Walkway Renewal | Gills Reserve - Concrete Walkway Renewal | Not scheduled | LDI: Capex | \$ - | Approved | Red | Inadequate scoping and allocation of budget. Description of the work: walkway renewal. Current status: scope to be defined. Next steps: assigning a project manager. Issues: inadequate scoping and allocation of budget. | No | Project carried-over from previous financial year |
| 1487 | CF: Project Delivery | Hobsonville Headquarters and Sunderland Lounge Redevelopment | To redevelop the recently acquired Hobsonville Headquarters building to function as a multipurpose community facility. | Not scheduled | LDI: Capex | \$ 1,200,000 | Approved | Amber | Insufficient budget and slow mobilisation. Current status: project is generally progressing well, with the building consent application about to be submitted. Next steps: require business case approval for proposed increase in scope including further Sunderland Lounge upgrades, car park and landscaping. | No | Long Term Plan had provision of \$1.172 million in 2016 for the redevelopment of this building. The Upper Harbour Local Board approved option three with an estimated cost of \$1,126,328. The allocated Department budget of \$911,202 is insufficient. The QS estimate as at 28 Jul 2016 is \$1,302,000 + GST |
| 4255 | CF: Project Delivery | Sanders Reserve Tree Seat Sculpture | Sanders Reserve Tree Seat Sculpture | Q1; Q2 | LDI: Capex | \$ - | Completed | Green | Description of the work: construction of seat sculpture from tree trunk. Current status: carving and installation complete. Handover and asset settlement under way Next steps: benefits realisation Issues: none | No | Project carried-over from previous financial year |
| 635 | CF: Project Delivery | Stadium Pool (Albany) | Aquatic and recreation facilities - upgrades and new facilities | Q1; Q2 | ABS: Capex | \$ 9,541,801 | In progress | Amber | Risks: The overall risk rating is currently "High". Practical Completion is now anticipated on 24.11.16. Description of the work: construction of a new leisure facility alongside North Harbour Stadium. Current status: physical work is nearing completion, with the following activities currently in progress: First Floor: Fitness Centre fit-out; access control system installation; floor covering installation; Ground Floor: Pool tiling and testing, installation of plant and equipment, painting, exterior paving and landscaping. Next steps: complete remaining works and certify practical completion; obtain certificate for public use; complete commissioning and disestablish from site. Issues: programme over-run, delay due to issue with water-proofing of pool balance tanks. Extension of time/variation costs. | No | Description of the work: Construction of a new leisure facility alongside North Harbour Stadium. Current status: Birdcage scaffolding has been removed. Pool hall mechanical ducts have been installed. Pool hall structure and ceiling panels have been completed. Waterproofing and testing of pools has commenced. Next steps: Complete cladding and curtain wall install. Complete pool pipework and pool fill testing. Commence tiling to pools and concourse. Commence waterproofing and tiling to changing room areas. Issues/Risks: Programme not meeting programmed dates. Non-critical programme items falling behind programme and becoming critical. Sub-contractors not performing. Quality Assurance / Remedial Actions impacting on programme and budget. Extension of time / Variation costs. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q2 Commentary | Q2 Highlight | Q1 Commentary |
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| 357 | CF: Project Delivery | Upper Harbour FY17 Community Leases capital works | Herald Island Fire Station - Internal upgrade and roof repaint | Q1; Q2 | LDI: Capex | \$ 17,325 | On Hold | Amber | <p>Risks/ Issues: Project stopped by custodian due to disconnect between expectations and what we are actually delivering.</p> <p>Description of the work: wash and repaint roof in matching colour to the rest of the building. Main room of fire station, repair holes in walls, repair to ceiling, repaint walls and ceilings. Grind concrete flooring and refinish floor.</p> <p>Current status: project stopped by custodian/caretaker of the building on the day we started. Our scope as per project initiation form is not what he was expecting or what they want done. He took the matter up with the local board.</p> <p>Next steps: follow up with renewals team on what the requirements are.</p> <p>Issues: project stopped by custodian due to disconnect between expectations and what we are actually delivering.</p> | No | <p>Description of the work: wash and repaint roof in matching colour to the rest of the building. main room of fire station: repair holes in walls, repair to ceiling, repaint walls and ceilings. grind concrete flooring and refinish floor.</p> <p>Current status: site visit done with contractor. waiting for quote, expected mid october.</p> <p>Next steps: once the quote is obtained and the budget is sufficient we will raise an order and schedule the project.</p> <p>Issues: none</p> |
| Community Facilities: Renewals | | | | | | | | | | | |
| 3044 | CF: Project Delivery | Albany Domain court renewal | Albany Domain Reserve Court Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 20,000 | Approved | Green | <p>Description of the work: Court renewal at Albany Domain</p> <p>Current status: professional services engagement</p> <p>Next steps: design phase</p> <p>Issues: none</p> | No | <p>Description of the work: court renewal at albany domain</p> <p>Current status: planning phase</p> <p>Next steps: professional services engagement</p> <p>Issues: none</p> |
| 3031 | CF: Project Delivery | Albany Domain-Tennis court side- Carpark renewals (P1) | Albany Domain Carpark Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 20,000 | In progress | Amber | <p>Risks/ Issues: Initial submissions from regular invited suppliers are very high. Looking for ways to reduce prices.</p> <p>Description of the work: car park renewal at albany domain.</p> <p>Current status: engagement of professional services.</p> <p>Next steps: design phase.</p> <p>Issues: initial submissions from regular invited suppliers are very high. Looking for ways to reduce prices.</p> | No | <p>Description of the work: car park renewal at albany domain</p> <p>Current status: planning phase</p> <p>Next steps: professional services engagement</p> <p>Issues: none</p> |
| 4245 | CF: Project Delivery | Bay City Park No.1 - Stage 1 (Drainage Renewal) | Bay City Park No.1 - Stage 1 (Drainage Renewal) | Not scheduled | ABS: Capex | \$ 3,000 | Completed | Green | <p>Description of the work: renew drainage of No.1 sports field at Bay City Park.</p> <p>Current status: defect notification period</p> <p>Next steps: project closure</p> <p>Issues: none</p> | No | 0 |
| 3028 | CF: Project Delivery | Bay City renewals stage 2 (the Sand carpet and signage) | Bay City Park Irrigation and Signage Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 10,000 | Approved | Green | <p>Description of the work: sports field renewal at Bay City Park</p> <p>Current status: professional services contract has been awarded</p> <p>Next steps: design phase</p> <p>Issues: none</p> | No | <p>Description of the work: sports field renewal at bay city park</p> <p>Current status: planning phase</p> <p>Next steps: professional services engagement</p> <p>Issues: none</p> |
| 3032 | CF: Project Delivery | Christmas Beach Coastal renewals (P1) | Christmas Beach Seawall Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 10,000 | In progress | Green | <p>Description of the work: seawall renewal at christmas beach</p> <p>Current status: design phase</p> <p>Next steps: consent phase</p> <p>Issues: none</p> | No | <p>Description of the work: seawall renewal at christmas beach</p> <p>Current status: planning phase</p> <p>Next steps: professional services engagement</p> <p>Issues: none</p> |
| 3033 | CF: Project Delivery | Coastal assets removal (Attwood & Rame Espl) P5 | Attwood Reserve and Rame Esplanade Reserve Seawall Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 5,000 | In progress | Green | <p>Description of the work: removal of redundant coastal structures at Attwood Reserve & Rame Esplanade Reserve.</p> <p>Current status: design phase</p> <p>Next steps: consent phase</p> <p>Issues: none</p> | No | <p>Description of the work: removal of redundant coastal structures at attwood reserve & rame esplanade reserve</p> <p>Current status: planning phase</p> <p>Next steps: professional services engagement</p> <p>Issues: none</p> |
| 3034 | CF: Project Delivery | Connemara court renewal (P2) | Connemara Reserve Court Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 20,000 | Approved | Green | <p>Undertake a review of how much the asset is used and by who, and whether it's worth renewing.</p> <p>Description of the work: court renewal at Connemara Reserve</p> <p>Current status: professional services engagement</p> <p>Next steps: design phase</p> <p>Issues: none</p> | No | <p>Description of the work: court renewal at connemara reserve</p> <p>Current status: concept phase</p> <p>Next steps: business case phase</p> <p>Issues: undertake a review of how much the asset is used and by who and whether it's worth renewing.</p> |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q2 Commentary | Q2 Highlight | Q1 Commentary |
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| 3035 | CF: Project Delivery | Da Vinci Park Play renewals (P1) | Da Vinci Park Playgorund Edging Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 15,000 | In progress | Green | Description of the work: playspace renewal at Da Vinci Park Current status: physical works contract awarded. Next steps: construction Issues: none | No | Description of the work: playspace renewal at da vinci park Current status: planning phase Next steps: professional works engagement Issues: none |
| 4246 | CF: Project Delivery | Fernhill Escarpment Footbridge Renewal | Fernhill Escarpment Footbridge Renewal | Not scheduled | ABS: Capex | \$ 11,000 | On Hold | Amber | On hold. Undertake a review of how much the asset is used and by who, and whether it's worth renewing. Description of the work: renewal of footbridge. Current status: professional services. Next steps: building and resource consent. Issues: on hold due to inadequate scoping during concept and business case phase. Insufficient budget to undertake construction this year. | No | Project carried-over from previous financial year |
| 3030 | CF: Project Delivery | Fixture and Furniture Renewals (P3) FY17-19 | Albany Cemetery, Albany Domain, Awatahi Reserve, Bass Reserve, Bay City Park, Centorian Reserve, Churchouse Esplanade Reserve, Clear Reserve, Crimson Park, Devonshire Reserve, Fairview Reserve, Gills Reserve, Greenhithe War Memorial Park, Herald Island Domain, Hobsonville War Memorial, Hooton Reserve, Kell Park, Lucas Esplanade Reserve, Malcolm Hahn Memorial Reserve, Marae Reserve, Marina Esplanade, Meadowood Reserve, Orchard Reserve - Greenhithe, Pahiki Reserve, Picasso Reserve, Rahui Reserve, Rame Esplanade Reserve, Rame Reserve, Redfern Nature Reserve, Remu Reserve, Saunders Reserve - Rosedale, Tawa Reserve, The Knoll, Wainoni Park North, Wharf Reserve - Albany, Windsor Park, Wiseley Reserve Fixture and Furniture Renewa;s | Not scheduled | ABS: Capex | \$ 5,000 | Approved | Green | No business case submitted; needs further scoping Description of the work: renewal of furniture assets in various reserves. Current status: business case is being developed. Next steps: to assign a project manager Issues: none | No | Description of the work: renewal of furniture assets in various reserves Current status: business case is being developed Next steps: to assign a project manager Issues: No business case submitted; needs further scoping |
| 3029 | CF: Project Delivery | Gills Road Reserve Walkway | Gills Reserve Boardwalk, Path and Tables Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 30,000 | In progress | Green | PAUP decision has extended the consenting phase by a further 1-2 months. A late change in the scope delayed the design by 3 months. Description of the work: renewal of existing track and development new track at Gills Road Reserve. Current status: resource consent granted and physical works contract awarded. Next steps: physical works, starting february 2017 (summer months). Time lost during design and consent phases was regained by running the physical works procurement in parallel with consenting. Issues: none | No | Description of the work: renewal of existing track and development new track at gills road reserve. Current status: resource consent. Next steps: physical work procurement Issues: auckland unitary plan decision has extended the consenting phase by a further one to two months. a late change in the scope delayed the design by three months. |
| 4248 | CF: Project Delivery | Greenhithe War Memorial Park 1 sports field construction and landscaping | Greenhithe War Memorial Park 1 sports field construction and landscaping | Not scheduled | ABS: Capex | \$ - | Completed | Green | Description of works: Greenhithe War Memorial Park 1 sports field construction and landscaping Current Status: Gravel banding complete Next steps: Handover and closure Risks/ Issues: Nil | No | project completed |
| 4249 | CF: Project Delivery | Harrowglen Playground, Oteha Valley | Harrowglen Playground, Oteha Valley | Not scheduled | ABS: Capex | \$ 51,173 | Completed | Green | Description of the work: development of new playground at Harrowglen, Oteha Valley Rd. Current status: handover - resolution of novation of vendors is slowing final project closure - this is vendor services wide not just this project Next steps: legal advice involved in resolution Issues: vender sold company | No | Project carried-over from previous financial year |
| 4250 | CF: Project Delivery | Hobsonville War Memorial Domain Grass Cricket Wicket | Hobsonville War Memorial Domain Grass Cricket Wicket | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 77,789 | In progress | Amber | Wet weather has delayed/ slowed physical works. Description of the work: installation of a 3-strip grass wicket and associated irrigation. Current status: physical works. Next steps: practical completion. Issues: wet weather has delayed and slowed physical works. | No | Project carried-over from previous financial year |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q2 Commentary | Q2 Highlight | Q1 Commentary |
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| 4251 | CF: Project Delivery | Hosking Reserve Development - Lower Chicken Shed Demolition | Hosking Reserve Development - Lower Chicken Shed Demolition | Q1; Q2 | ABS: Capex | \$ 121,605 | In progress | Amber | Delays caused by wet weather. Description of the work: demolition of lower chicken shed, clearing site for public use. Current status: physical works. Next steps: practical completion. Issues: wet weather delays. Asbestos sheeting which had been left behind from the shed construction, has been discovered in the soil. | No | Project carried-over from previous financial year |
| 4252 | CF: Project Delivery | Kell Park/ The Landing Footbridge Renewal | Kell Park/ The Landing Footbridge Renewal | Not scheduled | ABS: Capex | \$ 23,000 | Approved | Amber | Awaiting decision on which renewal option to proceed with. Description of the work: footbridge renewal at Kell Park; connecting Kell Park with Landing Reserve. Current status: concept phase. Next steps: business case phase. Issues: awaiting decision on which renewal option to proceed with. | No | Project carried-over from previous financial year |
| 3036 | CF: Project Delivery | Landing Reserve Boatramp renewals (P2) | Landing Reserve Boatramp Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 5,000 | In progress | Green | Description of the work: boatramp renewal at landing reserve Current status: design phase Next steps: consent phase Issues: none | No | Description of the work: boatramp renewal at landing reserve Current status: planning phase Next steps: professional services engagement Issues: none |
| 3037 | CF: Project Delivery | Luckens Reserve Bollard fence renewals (P2) | Luckens Reserve Fence Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 5,000 | Approved | Green | Description of the work: furniture renewals at luckens reserve Current status: concept phase Next steps: business case phase Issues: none | No | Description of the work: furniture renewals at luckens reserve Current status: planning phase Next steps: professional services engagement Issues: none |
| 3038 | CF: Project Delivery | Meadowood Carprak renewals (P3) | Meadowood Reserve Road Renewals | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 20,000 | Approved | Amber | Risks/ Issues: Initial submissions from regular invited suppliers are very high. Looking for ways to reduce prices. Description of the work: car park renewal at Meadowood Reserve. Current status: engagement of professional services. Next steps: design phase. Issues: initial submissions from regular invited suppliers are very high. Looking for ways to reduce prices. | No | Description of the work: car park renewal at meadowood reserve Current status: planning phase Next steps: professional services engagement Issues: none |
| 4253 | CF: Project Delivery | North Harbour Stadium 0.5 Artificial Sports fields | North Harbour Stadium 0.5 Artificial Sports fields | Not scheduled | ABS: Capex | \$ 31,732 | Completed | Green | Project has been completed | No | Project carried-over from previous financial year |
| 3039 | CF: Project Delivery | Rame Reserve seawall renewal (P3) | Rame Reserve Seawall Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 5,000 | In progress | Green | Description of the work: seawall renewal at rame reserve Current status: design phase Next steps: consent phase Issues: none | No | Description of the work: seawall renewal at rame reserve Current status: planning phase Next steps: professional services engagement Issues: none |
| 4254 | CF: Project Delivery | Rosedale Park 3 4 Sport Field Renewal | Rosedale Park 3 4 Sport Field Renewal | Not scheduled | ABS: Capex | \$ - | Approved | Amber | Deferred Description of the work: renewal of sportsfield. Current status: concept at this stage. Next steps: finalise start and end dates of project. Issues: may be deferred. | No | Project carried-over from previous financial year |
| 3040 | CF: Project Delivery | Rosedale Park Furniture Renewals (P1) | Rosedale Park Fence, Rubbish Bin and Tables Renewals | Not scheduled | ABS: Capex | \$ 5,000 | Approved | Green | Inadequate scope; supplementary budget not secured; timeframes unlikely to be met. Description of the work: furniture renewals at rosedale park. Current status: the project scoping is being written. Next steps: assigning a project manager. Issues: none | No | Description of the work: furniture renewals at rosedale park Current status: the project scoping is being written Next steps: assigning a project manager Issues: Inadequate scope; supplementary budget not secured; timeframes unlikely to be met. |
| 3027 | CF: Project Delivery | Shelter Reserve Playground Renewals | Shelter Reserve Playground, Seats, Tables and Rubbish Bin Renewals. Existing Renewal Project | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 80,000 | In progress | Green | Description of the work: renewal of play space Current status: physical work contract awarded Next steps: physical works Issues: none | No | Description of the work: renewal of play space Current status: physical work tender Next steps: physical works Issues: none |

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| 3041 | CF: Project Delivery | Tornado Reserve play space renewals (P2) | Tornado Reserve Play Equipment Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 15,000 | Approved | Amber | Risks/ Issues: None of the regular invited suppliers are available to meet specified timeframes. Investigating new workable timeframes. Description of the work: playspace renewal at tornado reserve. Current status: professional services engagement. Next steps: design phase. Issues: none of the regular invited suppliers are available to meet specified timeframes. Investigating new workable timeframes. | No | Description of the work: playspace renewal at tornado reserve Current status: planning phase Next steps: professional services engagement Issues: none |
| 3042 | CF: Project Delivery | Unsworth Reserve playspace renewals (P3) | Unsworth Reserve Play Equipment Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 15,000 | Approved | Amber | Risks/ Issues: None of the regular invited suppliers are available to meet specified timeframes. Investigating new workable timeframes. Description of the work: playspace renewal at unsworth reserve. Current status: professional services engagement. Next steps: design phase. Issues: none of the regular invited suppliers are available to meet specified timeframes. Investigating new workable timeframes. | No | Description of the work: playspace renewal at unsworth reserve Current status: planning phase Next steps: professional services engagement Issues: none |
| 3730 | CF: Project Delivery | Upper Harbour FY17 Albany Memorial Library renewal | Albany Memorial Library - renew stained glass windows. NOTE: This item & item 3731 replace ID358. | Q1; Q2 | ABS: Capex | \$ 14,000 | Completed | Green | Description of the work: renew stained/lead work on windows Current status: project complete. | No | Description of the work: renew stained/lead work on windows Current status: works on site currently underway. expected completion mid october. Next steps: complete project. Issues: none |
| 3731 | CF: Project Delivery | Upper Harbour FY17 Albany Village Hall renewal | Albany Village Hall - refurbishment. NOTE: This item & item 3730 replace ID358. | Q1; Q2; Q3 | ABS: Capex | \$ 75,000 | In progress | Green | There appear to be issues with the floor in the women's toilet and could potentially change the scope. Description of the work: Polyurethane hall floor, install heating solution and repaint inside. Current status: Tender process concluded, successful contractor appointed. Project scheduled to start on 18 December 2016 and be completed by 10 February 2017. Next steps: Ensure that everything is ready to go for the shut down period starting 18 December 2016. Issues: Previous issue with ladies toilet floor resolved, the floor will be replaced with new ply. Budget was put forward for a complete toilet rebuild in the 2017/18 financial year. | No | Description of the work: polyurethane hall floor, install heating solution and repaint inside. Current status: waiting on prices from spotless. pricing will also be dependant on the state of the toilet floors. the floor in the ladies bathroom seem unstable and spongy and will have to be looked at for possible water damage. Next steps: decide on the best way forward depending on what the floor in the bathroom look like. if the floor is good we will stick to the original scope, if the floor needs to be replaced we will have to change the scope or request additional budget. Issues: there appears to be issues with the floor in the women's toilet and could potentially change the scope. |
| 360 | CF: Project Delivery | Upper Harbour FY17 Libraries renewals | Albany Village Library - Install CCTV system. | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 17,705 | In progress | Green | Description of the work: supply and install new closed circuit television equipment for Albany Library. Current status: contract awarded. Programme requested. Next steps: discuss project delivery details with contractor. Confirm delivery dates with library managers. Issues: none | No | Description of the work: supply and install new closed circuit television equipment for Albany Library. Current status: requests for quotation has been sent to suppliers and contractors. Next steps: visit sites with suppliers to discuss the work. Issues: none |
| 359 | CF: Project Delivery | Upper Harbour FY17, FY18 Sunderland Lounge renewals | Sunderland Lounge - exterior & interior renewal | Q2; Q3; Q4 | ABS: Capex | \$ 125,000 | In progress | Green | Description of the work: stage one building renewal. Final design is not finalized. Current status: two quotes received for design part of the refurbishment. Design contract awarded. Design is in progress. Next steps: to visit site and brief contractors for the exterior repaint and cladding repairs part of the project. Issues: none | No | Description of the work: stage one building renewal. final design is not finalized. Current status: developing project plan. Next steps: visit site with the property coordinator, discuss what is required to be done in stage one Issues: none |
| 3043 | CF: Project Delivery | Waimarie Beach seawall renewal (P4) | Waimarie Breach Seawall Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 10,000 | In progress | Green | Description of the work: seawall renewal at Waimarie Beach Current status: design phase Next steps: consent phase Issues: none | No | Description of work: seawall renewal at Waimarie Beach Current status: business case phase Next steps: professional services engagement Issues: none |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY16/17 | Activity Status | RAG | Q2 Commentary | Q2 Highlight | Q1 Commentary |
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| 4256 | CF: Project Delivery | Windsor Park Cricket Block Renewal | Windsor Park Cricket Block Renewal | Q1; Q2; Q3; Q4 | ABS: Capex | \$ 24,000 | In progress | Green | Artificial turf not laid as per standards. Seeking extended warranty from contractor on related seams, to cover risk. Description of works: Renewal of cricket block Current Status: Defects liability period Next steps: Hand over & closure Risks/ Issues: Nil | No | Project approved following Q1 performance report |
| Community Facilities: Operational Management and Maintenance | | | | | | | | | | | |
| 3842 | CF: Operations | Upper Harbour Arboriculture Contracts | Covers tree maintenance | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 384,045 | Proposed | Green | Treescape continue to perform well with a quarterly average of 97% for quality. Spring works in the Arboriculture Contracts have focused on maintenance of street trees, including pruning away from powerlines and the aftercare maintenance of juvenile trees. A summer programme of park tree maintenance is also in place taking advantage of improved ground conditions that allow access that is not possible during winter. The spring windy season appears to be prolonged causing isolated instances of tree damage. The recent failure of a dead tree in a kindergarten and a large tree in Cornwall Park, both privately owned situations, has generated an increase in interest and requests for tree inspection or removal due to perceived danger. | No | Treescape have performed to expectation during this period with the following KPI results recorded - July 100% - August 95.8%. The data for September is not available yet. The weather conditions have been extremely wet though thankfully not coinciding with intense wind events to date and as such our tree collections have endured the conditions well. Scheduled maintenance has been able to proceed without great disruption to the maintenance programmes though it is anticipated that tree work in the reserves will have to be deferred for some considerable time as the soils currently are so waterlogged. The tree planting programme has been completed and aftercare maintenance programmes are in place to manage the specimen tree collections over the coming months. |
| 3841 | CF: Operations | Upper Harbour Ecological Restoration Contracts | Covers areas of special ecological significance; and pest species control | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 183,586 | Proposed | Green | NZ Biosecurity Services continue to perform well with a quarterly average of 91% for quality. Spring works in the Ecological Restoration Contracts have focused on maintenance of planting areas, spring pest plant control and scheduled animal pest control works. The scheduled pest plant control is progressing in accordance with this year's program, and we are continuing to see reduction in pest plant species in the areas controlled. Bait take for animal pest works has been increasing overall, indicating usual seasonal fluctuations in rat and possum numbers. Wasp activity, which was very bad last year, is not yet significant; wasp call outs to date have typically been for spring bee swarms. In some parks natural regeneration of rare species has been found. Arising issues include weed and general waste dumping along boundaries with private properties and incursion into parks. | No | NZ Biosecurity Services have performed to expectation during this period with the following KPI results recorded - July 100% - August 100%. The data for September is not available yet. Scheduled pest plant control has been completed at eighteen local bush and natural reserves in the Upper Harbour ward. Native re-vegetation planting has been implemented at Hooten Reserve, Sanders Reserve and the local community assisting wonderfully at Orchard Reserve and sharing a BBQ with council staff at the end of the work. Rabbit control at Rosedale Park was completed over the winter months. |
| 3840 | CF: Operations | Upper Harbour Full Facilities Maintenance Contracts | Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 3,079,570 | Proposed | Green | Recreational Services have performed to expectation during this period with the following KPI Results recorded – September 99.14% - October 98.82% - November 99.55%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. Recreational Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal. | No | Recreational Services have performed to expectation during this period with the following KPI Results recorded - July 98.9% - August - 98.6%. September data is not available yet. The winter sports season was challenging with very wet weather conditions experienced. Cancellations were kept to a minimum and the sports clubs overall have been very satisfied. The annual bedding displays have suffered with the continual wet weather conditions and generally overcast skies, the replacement summer bedding plantings are due to be planted during October. Mowing is proving to be particularly challenging with extremely wet conditions experienced in our reserves. Recreational services has implemented additional weedeating and hand mowing of some sites, it is anticipated that there will be an increase in out of spec lawn areas in the coming months until such time as ground conditions have firmed sufficiently to allow normal mowing operations to resume. |

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| Infrastructure and Environmental Services | | | | | | | | | | | |
| 1999 | I&ES: DPO | Reserves one, two and three PC14 Hobsonville Corridor Rawiri Stream Restoration and reserve | Stream restoration, riparian planting and reserve development. Plus associated acquisitions. | Q1 | ABS: Capex | \$ 1,171,000 | In progress | Green | Negotiations are continuing for the acquisition of riparian margin land at Hobsonville Road for access for the Rawiri Stream restoration project. The design for the restoration of the stream is progressing with iwi engagement and internal stakeholders. | No | Negotiations are continuing for the acquisition of riparian margin land at Hobsonville Road for access for the Rawiri Stream restoration project. The design for the restoration of the stream is progressing with iwi engagement and internal stakeholders. |
| 1998 | I&ES: DPO | Stormwater PC14 Hobsonville Corridor Waiarohia Ponds | Construction of stormwater management infrastructure and land acquisition for stormwater management | Q1 | ABS: Capex | \$ 231,000 | In progress | Green | Pond W3 construction is complete and the Brigham Creek Business Park are moving forward with their development. Pond W5 and the associated development of commercial buildings at 102 Hobsonville Road are now under construction. Ponds W1 and W2 are under review by Auckland Council Healthy Waters team. | No | Pond W3 construction is complete and the Brigham Creek Business Park are moving forward with their development. Pond W5 and the associated development of commercial buildings at 102 Hobsonville Road are now under construction. |
| 2116 | I&ES: Environmental services | North West Wildlink Assistance Programme – Upper Harbour | <p>Assist and grow community initiatives and landowners contribution to safe, healthy and connected habitat in priority areas across the North West Wildlink through providing technical advice, practical support and facilitation to private landowners and community groups to undertake restoration actions that improve biodiversity values and native habitat linkages across the local board area.</p> <p>Feedback from the Upper Harbour Ecology Network and local board will be used to shape the approach to delivery of this assistance programme.</p> <p>The assistance programme will continue to build on community-led restoration activities aiming to engage and encourage more people and groups to take action across the whole local board area.</p> | Q1; Q2; Q3; Q4 | LDI: Opex | \$ 39,000 | In progress | Green | The Upper Harbour Ecology Network, consisting of a range of community groups have met. The network includes Chinese community representatives, youth representatives, community trusts and conservation groups. Discussions have been held about the biodiversity needs of the North-West Wildlink, and the community engagement needs. Based on these discussions, project ideas are being developed for quarter three. The network allocated funding to two projects in October 2016, one of which is already largely complete. The remaining funds were almost fully allocated at the late November 2016 meeting of the network. | No | The project works through the Upper Harbour Ecology Network and aims to increase the effectiveness of community groups implementing North-West Wildlink projects. This quarter Auckland council has provided guidance about ecological actions to prioritise when planning ecological restoration. The network is currently planning their projects. The next meeting will table the projects and plan which groups with which skills will work together to implement them. |
| 2692 | I&ES: Healthy waters | Septic tank pumpout programme for Upper Harbour Local Board | This programme manages the triennial pumpout of septic tanks within the former Waitākere City Council area. Properties within this area pay a targeted rate for the pump out, cleaning and inspection of on-site wastewater treatment systems including septic tanks, long drops, grease traps and grey water systems. Within the local board area, there are an estimated 221 households that pay a targeted rate for maintenance of rural sewage systems. | Q1; Q2; Q3; Q4 | ABS: Opex | \$ 104,879 | In progress | Green | This programme is on schedule. A detailed report will be provided to the local board in February 2017. | No | Between July to September 2016 there were 49 scheduled and two unscheduled pump outs within the board area. Unscheduled pump outs are carried out in response to a problematic situation such as a risk of over flow. |
| Business Improvement District Local Economic Development Initiatives | | | | | | | | | | | |
| 1372 | GOV: Ext P'ships | Albany Business Association development | Work with Albany Business Association towards development as a sustainable business association. A primary focus of 16_17 would be to organise research on the local business community that could develop into a business improvement district | Q3 | LDI: Opex | \$ 20,000 | Approved | Green | Work will get underway in February to identify the survey database and establish and confirm the survey questions. We will be touching base with the association in February to confirm the company that will be engaged to undertake the survey project. We anticipate the survey will begin in early March. | No | The Albany Village business association have established the survey boundary and reviewing and developing a questionnaire for the business survey. We have put the association in touch with Ben Parsons of the Buzz Channel who is experienced in developing business fact finding survey projects. |

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| Local Economic Development: ATEED | | | | | | | | | | | |
| 2237 | CCO: ATEED | Sports Cluster Development | <p>The Upper Harbour LED Action plan contains action in relation to development of the "sports cluster" in the Upper Harbour local board area, which is identified by ATEED as one of two sports clusters in Auckland that are being researched and developed.</p> <p>There is the potential for the local board to support or host a meeting or event for sport sector businesses (sports science, technology, medicine) by way of taking initial steps to development of a sports sector incubator or cluster that builds on the concentration of expertise in and around the major facilities and tertiary education provision that exist in the area.</p> | Q2; Q3; Q4 | LDI: Opex | \$ 10,000 | Approved | Green | <p>Limited information coming out the the WMG 2017 Survey of competitors with busienss interests is making it difficult to work with Busienss North Harbour to identify activity it should look to deliver over the course of the games.</p> <p>Venue for the High Performance Sports Forum confirmed as QBE Stadium in April 2017 at the time of the World Masters Games. Exploring ways in which the Upper harbour area can be promoted through this event as a prime location for sport sector businesses.</p> | No | Will start to scope with ATEED Sector Development team in Q2. |
| 2066 | CCO: ATEED | World Masters Games and Lions Tour Leverage | <p>Upper Harbour's excellent sporting infrastructure is identified as a key asset in the Upper Harbour Local Economic Development Action Plan.</p> <p>Building on that this project will work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games and visitors coming for the Lions Tour.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment, and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local board will support development and distribution of printed material for competitors detailing eating and leisure opportunities in the Local Board Area.</p> <p>Local businesses will be expected to contribute to prizes, incentives, discounts offered.</p> | Q2; Q3; Q4 | LDI: Opex | \$ 10,000 | Approved | Amber | <p>The level of information / numbers coming out of the WMG survey of competitors with business interests has been lower than hoped making it difficult to develop a project where Business North Harbour can supplement the ATEED run business leverage project (which is Auckland CBD focused).</p> <p>Worked with Business North Harbour to identify interest in supporting a business hosting / networking event for competitors who have indicated interest in making business connections when visiting Auckland for the games.</p> <p>No clear project has yet to be identified as there is currently limited information on the types of business connection competitors are interested in. ATEED's World Masters Games team are currently exploring idea of business association hosted business event that Business North Harbour may be interested in.</p> <p>An alternative could be to look at focusing leveraging activity on the Lions Tour which is a more spectator, rather than competitor, focused event.</p> | No | Contacted Albany Village and North Harbour Business associations. No response as yet from Albany Village. Arranged meeting with North Harbour to discuss. |
| 1925 | CCO: ATEED | Young enterprise Scheme (UH) | <p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).</p> | Q3 | LDI: Opex | \$ 1,000 | In progress | Green | <p>The contribution from the Local Board will be drawn down in Q3 and will support the delivery of the Young Enterprise Scheme E-Days in February 2017. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2017 year, what YES is all about, and what is installed for them.</p> | No | The Young Enterprise Scheme Co-ordinators are scoping out the events to be held, and are expecting to draw down funds in Quarter 3 to assist with the delivery of events across Auckland. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG | Q2 Commentary | Q2 Highlight | Q1 Commentary |
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| Community Facilities: Renewals | | | | | | | | | | | | |
| 1856 | CF: Community Leases | Albany Fruitgrowers Association Incorporated | New lease for 321 Library Lane, Albany | Not scheduled | 10/10/2013 | | | In progress | Green | Application in progress. Confirming status of car park. Funding confirmed for renewal of tennis courts. Report Q3 | No | No update this quarter. |
| 1858 | CF: Community Leases | East Coast Bays Association Football Club Incorporated | New lease for 54 Andersons Road, Oteha | Q3 | 31/08/2016 | \$ 1.00 | \$ 1.00 | Approved | Green | Application being progressed. Site visit arranged. Report Q3 | No | No approved activity to report in Q1. This project is proposed to start in Q3. |
| 1855 | CF: Community Leases | North Harbour BMX Association Incorporated | Renewal lease for 169 Bush Road, Albany | Not scheduled | 31/12/2015 | \$ 1.00 | \$ 1.00 | In progress | Green | Ongoing discussions re possible relocation of BMX facility. Report will be prepared for local board consideration Q3 | No | No update this quarter. |
| 1857 | CF: Community Leases | North Shore Playcentre Association - Collins Park | New lease for 15A Greenhithe Road, Greenhithe | Q1; Q2 | 30/09/2015 | \$ 1.00 | \$ 1.00 | Approved | Green | No update this quarter | No | No approved activity to report in Q1. This project is proposed to start in Q2. |
| 1859 | CF: Community Leases | Royal New Zealand Plunket Society Incorporated | New lease for Kells Drive, Albany | Q2 | 30/06/2019 | \$ 1.00 | \$ 1.00 | In progress | Green | Discussion with Plunket on multi-premises lease is being progressed. Application for this site sent to Lessee. | No | No approved activity to report in Q1. This project is proposed to start in Q2. |