

## Work Programmes 2016/17 Q2 Report

| ID                                | Lead Dept/Unit or CCO          | Activity Name  | Activity Description   | Timeframe      | Budget Source | FY16/17   | Activity Status | RAG   | Q2 Commentary   | Q2 Highlight | Q1 Commentary  |
|-----------------------------------|--------------------------------|--|--|----------------|---------------|-----------|-----------------|-------|---|--------------|--|
| <b>Arts, Community and Events</b> |                                |  |  |                |               |           |                 |       |   |              |  |
| 2575                              | CS: ACE: Arts & Culture        | Artworks gallery- ABS Artworks gallery Operational Support Grant | Administer a funding agreement to Waiheke Community Art Gallery (Artworks Gallery) for operational support.  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 10,591 | In progress     | Green | In Q2, the Waiheke Community Art Gallery hosted eight exhibitions including the 'Walker & Hall Waiheke Art Award' exhibition, and 'Reclaim to Fame' which presented artworks created using 80% recycled materials. A pop-up gallery exhibiting work by local Waiheke artists opened in December at the Adult Learning Centre in the Artworks Complex.   | No           | The funding agreement with Waiheke Community Art Gallery for FY17 has been executed. In Q1, the gallery hosted eight exhibitions, including a members' show featuring work by 95 Waiheke-based artists and an exhibition by students from Waiheke High School. The gallery is further developing its relationship with Piritahi Marae, seeking a Māori name for the facility. The name 'Te Whare Taonga o Waiheke' is to be gifted to the gallery by mana whenua and tangata whenua.   |
| 2576                              | CS: ACE: Arts & Culture        | Artworks Theatre- ABS Artworks Theatre Operational Support Grant | Administer a funding agreement with the Artworks Theatre for operational support.  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 10,591 | In progress     | Green | Artworks Theatre had 3,172 visitors during Q2. Highlights of this quarter included eleven performances of Waiheke Theatre Company's production of 'Nana's Naughty Knickers', and sold-out concerts by Jubilation Gospel Choir and the Waiheke International Soul Orchestra.   | No           | The funding agreement with Artworks Theatre for FY17 has been executed. Q1 productions included Te Rehia Theatre's 'Yours Truly' by Albert Belz as part of Matariki Festival, Waiheke Theatre Company's 'The Cripple of Inishmaan' by Martin McDonagh and three shows by Kaleidoscope Performing Arts. The theatre had 5,500 visitors during Q1.   |
| 2456                              | CS: ACE: Community Empowerment | Community Enterprise Development                                 | Fund Waiheke Adult Literacy to implement the Community Enterprise plan developed in 2015/2016.<br><br>Budget:<br>- Business mentoring \$10,000                       | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 10,000 | In progress     | Amber | Awaiting progress report from Waiheke Market organisers. New initiative discussion with Auckland Council low carbon emission staff in late Q2.<br><br>The strategic broker met with Waiheke Market organisers late in Q2 to progress report findings from the 2014/15 community enterprise plan. The strategic broker met with local board portfolio holder and council's low carbon specialist to canvass a new initiative around a community solar energy sharing enterprise. | No           | The strategic broker canvassed potential opportunities for small business and social enterprise with the local board portfolio holder. The Waiheke Market which was funded in 2015/2016 as a community enterprise project was added to the scope of this activity to capture valuable insights. Further scoping and development between the strategic broker, local board portfolio holder and Waiheke Adult Literacy will take place in the second quarter.   |
| 2312                              | CS: ACE: Community Empowerment | Community grants (WHK)   | Support local community groups through contestable grant funding.<br><br>Budget:<br>- Local discretionary grants \$40,000  | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 40,000 | In progress     | Green | Waiheke has completed Round Two Quick Response Grants allocating a total of \$15,127.00 leaving a total of \$5,207 for the remaining grant rounds. A total of \$4,854.75 was also allocated to two Quick Response Grants from the Community Response Fund.  | No           | Waiheke has completed Round One Quick Response and Local Grants allocating a total of \$12,666 leaving a total of \$20,334 for the remaining grant rounds.   |
| 2918                              | CS: ACE: Community Empowerment | Community Housing  | Support a feasibility study on a local board funded model for social and community housing.<br><br>Budget:<br>- Community Housing \$10,000                           | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 10,000 | In progress     | Green | In quarter two, the Waiheke Local Board resolved to fund a housing retro-fitting project to be undertaken in Q3 by the Waiheke Social Housing Steering Committee. The funding agreement will be completed in Q3.  | No           | Further discussion was held with the Waiheke Social Housing Steering Committee and Local Board Services on updated findings for the project completed in the 2015/2016 financial year. It was proposed to scope a variation to include housing retro-fitting to the project that will be workshopped with the Waiheke Local Board in the third quarter.  |
| 2410                              | CS: ACE: Community Empowerment | Implementation of the Empowered Communities Approach (WHK)       | The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. community led projects | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ -      | In progress     | Green | The strategic broker<br>•liaised with the Waiheke Boating Club and council departments to deliver a community-led partnering project to enhance Ostend Reserve<br>•brokered to help community groups secure community managed agreements for Oneroa Bowling Club, Artworks Premises, Surfdale Hall, Surfdale Post Office and Ostend Hall.   | No           | The strategic broker liaised with community organisations and other parts of council on community-led projects and collaborative activities. This involved on-going work from Q1 and included;<br>•liaison with the Waiheke Boating Club and council departments e.g. Parks, Local Board Services, Project Delivery to deliver a community-led partnering project to enhance Ostend Reserve<br>•working with five community organisations and the community leases team. The aim is to secure community managed agreements for five community facilities. These include Oneroa Bowling Club, Artworks Premises, Surfdale Hall, Surfdale Post Office and Ostend Hall. |

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| 2457 | CS: ACE: Community Empowerment | Youth Voice (WHK)                                   | Develop and support youth to have their collective voice heard and to provide input into local board decision-making on issues that affect them.<br><br>Budget:<br>- Waiheke Youth Council \$10,000<br>- Youth Coordinator \$5,000   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 15,000 | In progress     | Green | Four new members were recruited to Waiheke Youth Voice. The group have held various events and campaigns this quarter including Mental Health Awareness Week, Guy Fawkes, Fun Palaces, local skate competition and the Santa Parade and After-party. In Q3 the specialist advisor will work with Waiheke Adult Literacy and the Engagement Advisor to ensure Waiheke Youth Voice can be involved in youth engagement for the local board plan.   | No           | The Community Empowerment Unit (CEU) has finalised the funding agreement for Waiheke Adult Literacy to mentor Waiheke Youth Voice. Updates have been provided to Waiheke Adult Literacy on changes to the Vulnerable Children's Act.<br><br>The CEU facilitated a regional youth ClaimTheConcept workshop on Saturday 27 August 2016 where initial implementation plans were developed for the youth-designed concepts. Each concept now has a working group of youth voice members from across Auckland leading its implementation. |
| 2335 | CS: ACE: Community Empowerment | REGIONAL: Graffiti Vandalism Prevention (WHK)       | Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | In progress     | Green | There were 16 graffiti incidents in the Waiheke Local Board area between 1 July 2016 to 31 December 2016. This is a 23 per cent increase compared to the same six month period last year. The number of graffiti RFS (Requests for Service) increased by 4 per cent, with all 4 incidences being removed within the 24 hour target time (KPI). Waiheke achieved 99 out of 100 in the September ambient survey, which measures how much of the city is graffiti free. This result is consistent with the previous survey carried out in April and gives the local board an average final score of 99 for 2016. Waiheke achieved the joint second highest ranking across the city and consistently scores well above the council average of 94 per cent. | No           | There were 6 graffiti incidents in the Waiheke Local Board area between 1 July 2016 to 30 September 2016. There were two RFS (Requests for Service) in this period and both incidents were removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.  |
| 2828 | CS: ACE: Community Places      | Accessible and affordable community facilities      | Continue support for accessibility and affordability of access to council facilities   | Not scheduled  | LDI: Opex     | \$ 10,000 | Approved        | Green | The Local Board continue to allocate funding to local community organisations to support access to space through the quick response fund   | No           | No approved activity in Q1. Project start date to be reviewed in Q2.   |
| 2036 | CS: ACE: Community Places      | Venue hire service delivery - WHK                   | Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:<br>- Implementing a customer-centric booking and access process including online booking<br>- Aligning activity to local board priorities through managing the fees and charges framework | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | Approved        | Green | The fees and charges schedule has been prepared and presented as part of the local board agreement for 2017/2018. Since the introduction of the new digital booking platform, both expressions of interest in the service and bookings are continuing to increase with over 280,000 hits on the venue hire webpage since launched.<br><br>A network wide awareness campaign has been developed and will be launched in Q3.   | No           | The online booking system "Going Places Online" went live in April, and online bookings have been increasing since. During Q1 staff have improved invoicing and self service capabilities, to implement during Q2. A network-wide promotional campaign for venues will go live prior to Christmas.   |
| 2113 | CS: ACE: Events                | Anzac Services - Waiheke                            | Supporting and/or delivering Anzac services and parades within the local board area<br>- \$1,000 Waiheke RSA (Grant)   | Q4             | LDI: Opex     | \$ 1,000  | Approved        | Green | Initial planning has started and will continue into and throughout Q3.   | No           | Scheduled for Q4, planning will commence Q2/Q3.  |
| 2111 | CS: ACE: Events                | Christmas Events - Waiheke                          | Deliver Waiheke Christmas events.  | Q2             | LDI: Opex     | \$ 17,000 | In progress     | Green | Carols by the Sea was delivered at the Waiheke Library by an on-island contract. Council managed the permit process. Approximately 250 people attended. Local groups performed. Council delivered the Santa Parade, which was smaller than last year with 12 floats but strong entries. About 1,000 people lined the route. A Santa Parade After Party was held in Artworks courtyard; co-organised by the on-island contractor and Event Delivery and attracted 500 people.   | No           | As requested by the local board, an island-based event coordinator has been contracted to organise and deliver the Carols by the Sea event and assist the Events Delivery team with the Santa Parade. The Parade route will be changed from that followed for the 2015 event.  |
| 2115 | CS: ACE: Events                | Event Partnership - Headlands Sculpture on the Gulf | Support community events through a non-contestable process.<br><br>Headland Sculpture on the Gulf \$10,000   | Q1; Q2         | LDI: Opex     | \$ 10,000 | In progress     | Green | This fund has been fully allocated and all funds have been paid out to the organisation. Accountability to be supplied following the event date.   | No           | This fund has been allocated and contracts sent out to the event organiser. Accountability to be supplied following the event date.  |

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| 2119             | CS: ACE: Events       | Event Partnership Fund - Waiheke         | Funding to support community events through a non-contestable process.<br>- \$2,100 Twilight Rambles - Forest & Bird, Hauraki Islands Branch<br>- \$5,000 Onetangi Beach Races - Onetangi Beach Races Incorporated Society<br>- \$2,000 Jazz By the Sea - Waiheke Jazz club<br>- \$1,000 Waiheke Poetry Festival - Waiheke Poetry Festival<br>- \$2,000 Wharf2Wharf - Waiheke Wharf to Wharf Fun Run Incorporated<br>- \$5,000 Cinema in the Courtyard - Waiheke Community Cinema Trust<br>- \$1,000 Playwrights festival - Deliverer TBC<br><br>TOTAL - \$18,100 | Q1; Q2         | LDI: Opex          | \$ 20,000  | In progress     | Green | This fund has been fully allocated and funds have been paid out to the respective organisations. Accountability to be supplied following the event date.   | No           | This fund has been allocated and contracts sent out to recipients. Accountability to be supplied following the event date.  |
| 2117             | CS: ACE: Events       | Local Civic Events - Waiheke             | Delivering and/or supporting civic events within the local board area.  | Not scheduled  | LDI: Opex          | \$ 3,000   | Approved        | Green | No civic events were held in Q2.   | No           | No civic events were held in Q1.  |
| 2693             | CS: ACE: Events       | Maori Outcomes and Events                | Funding to support Maori outcomes and events (eg. Matariki) through a non-contestable process.  | Not scheduled  | LDI: Opex          | \$ 10,000  | In progress     | Green | A decision from the board is still required with regards to the implementation of this fund. Action on hold till this takes place.<br><br>\$2,000 of the available \$10,000 has been allocated to the Matiatia Cultural Values Assessment Hui. The board are currently in discussion around the allocation of the remaining \$8,000 with a view to formally resolve this in February 2017. | No           | No action can take place prior to a decision being made with regards to the allocation of this fund by the board.   |
| 2924             | CS: ACE: Events       | Volunteer Day                            | Support delivery of a Volunteer Day event within the local board area.<br><br>Grant funding to WICOSS to lead delivery.   | Not scheduled  | LDI: Opex          | \$ 2,000   | Approved        | Green | Scheduling of event yet to be confirmed.   | No           | Scheduling of event yet to be confirmed.  |
| 2109             | CS: ACE: Events       | WW1 Centenary - Waiheke                  | Support and/or deliver WW1 centenary commemorations within the local board area (no budget allocated for 2016/17)   | Not scheduled  | Currently unfunded | \$ -       | Approved        | Green | Scheduling of event yet to be confirmed.   | No           | Scheduling of event yet to be confirmed.  |
| 2902             | CS: ACE: Events       | Citizenship Ceremonies - Waiheke         | Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.   | Q1; Q2; Q3; Q4 | ABS: Opex          | \$ 9,972   | In progress     | Green | The Civic Events team delivered citizenship ceremonies on one occasion during Q2. Final numbers of new citizens are not yet available for the local board area.  | No           | The Civic Events team delivered citizenship ceremonies on two occasions during Q1 with 14 people becoming new citizens in the local board area.   |
| <b>Libraries</b> |                       |  |   |                |                    |            |                 |       |  |              |   |
| 889              | CS: Lib & Info        | Library hours of service - Waiheke       | Provide library service at Waiheke Library for 56 hours over 7 days per week.   | Q1; Q2; Q3; Q4 | ABS: Opex          | \$ 332,728 | In progress     | Green | Library visits to Waiheke Library have increased by three per cent compared to the same quarter last year. This is higher than the regional trend of a two per cent decrease and reflects the popularity and versatility of the space for locals and visitors to the Island.   |              | Library visits to Waiheke Library have increased by 15% compared to the same quarter last year. This is considerably higher than the regional trend and reflects the popularity and versatility of the space for locals and visitors to the Island.   |
| 899              | CS: Lib & Info        | Celebrating cultural diversity - Waiheke | Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi Day, Pasifika, PRIDE. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")   | Q1; Q2; Q3; Q4 | ABS: Opex          | \$ -       | In progress     | Green | The partnership with Project Chiyo-Ni Japan continue to develop, now renamed Island > Island. with a Facebook page and website under development. Collaborations with Waitalks include a children's imagination workshop with a giant Jumanji game (55 people), an Imagination event at Tantalus (135 people) and an adult workshop in the library (21 people).                            |              | Of note this quarter are the following are the following: a new partnership with Project Chiyo-Ni Japan has developed from the visit in 2015 from people in Kesenuma affected by the Japanese tsunami - island to island relationship building and a visit from 60 INELI conference members (a Global Libraries initiative from the Bill and Melinda Gates Foundation). |

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| 898 | CS: Lib & Info        | Celebrating local places - Waiheke                      | Celebrate local places and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Christmas parade, Headland Sculpture on the Gulf. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | Highlights include; Christmas Parade after party in the courtyard and library with 'After Hours at the Library' a youth concert showcasing local young musicians. 80 young people attended and it is currently being planned as a future quarterly event. Because of inclement weather the library hosted 'Carols by the Sea' for 250 people. A library digital archiving workshop and display was well received as a Heritage Festival event. This work is now being developed into a local history project on the history of Ostend. |              | Highlights include; Family History month workshops on searching family history, resource use beginner and advanced and genes and genealogy, impact of DNA. Also a historical walk around Ostend and a workshop with well-known locals and the library's increasing involvement in Waitalks ie 'Identity' talk at the library drew 160 participants.   |
| 897 | CS: Lib & Info        | Digital literacy support - Waiheke                      | Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | This quarter there were 29,087 Wi-Fi and PC sessions. This is an increase of six per cent compared to the same quarter last year and slightly higher than the regional increase of five per cent. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online and assist them using their own devices.  |              | This quarter there were 28,118 Wi-Fi and PC sessions. This is an increase of 26% compared to the last quarter. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online and assist them using their own devices.  |
| 890 | CS: Lib & Info        | Information and lending services - Waiheke              | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | The number of library items borrowed from the Waiheke library decreased by nine per cent compared to the same quarter last year. No change to the figure for the same quarter last year. It is higher than the five per cent decrease regionally. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent borrowed regionally.   |              | The number of library items borrowed from the Waiheke library decreased by 9% compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 9% of items borrowed regionally.  |
| 896 | CS: Lib & Info        | Learning and Literacy programming - Waiheke             | Provide learning programmes and events throughout the year including: computer classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, NZ Sign Language Week, Words on a small Island, Music Month. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")                                     | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | Waiheke Library continues to provide learning opportunities for individuals through the Book a Librarian service or group learning. This quarter 126 adult learners participated in learning or literacy sessions or workshops. Strong partnerships with Waiheke Adult Learning (WAL) to upskill through class tuition in a range of topics and 'Hauraki Classroom' events promote learning in conservation.   |              | Waiheke Library continues to provide learning opportunities for individuals through the Book a Librarian service or group learning. This quarter 110 adult learners participated in learning or literacy sessions or workshops. Strong partnerships with Waiheke Adult Learning (WAL) to upskill through class tuition in a range of topics and 'Hauraki Classroom' events promote learning in conservation.                        |
| 891 | CS: Lib & Info        | Preschool programming - Waiheke                         | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme and Storytime. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke") | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | Demand for preschool programming remains high, Waiheke Library delivered 31 pre-school sessions to 648 participants. Regular visits out to 7 pre-schools this quarter. A highlight was invited storyteller Tanya Batt's World Animal Day storytime with 48 attendees.  |              | Demand for preschool programming remains high, Waiheke Library delivered 21 pre-school sessions to 645 participants. Regular visits out to 7 pre-schools this quarter.  |
| 894 | CS: Lib & Info        | School engagement and Afterschool programming - Waiheke | Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | The weekly 'Makerspace' on Sunday mornings have been attended by 306 people over 12 sessions, using various crafts and technologies building proficiencies, relationships and learning. A customer initiated weekly programme 'Magic the gathering' game club for school age children has begun on Mondays.  |              | This quarter 4 school visits were made in to Waiheke Library. The weekly 'Makerspace' on Sunday mornings have been attended by 371 people over 12 sessions, using various crafts and technologies building proficiencies, relationships and learning. Also of note is celebrating the centenary of Roald Dahl's birth with storyteller Nick Duvall and assemblies and class visits out to Waiheke High School and Te Huruhi Primary |
| 892 | CS: Lib & Info        | School holiday programming - Waiheke                    | Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | A successful programme of events was run in Waiheke Library and Waiheke's first FunPalace during October. 158 participants took part in 4 events popular with adults and children including a Star Wars Stormtrooper visit, SMINK robotics and SteamPunk your style.   |              | A successful programme of events was run in Waiheke Library during the July school holidays with 226 participants in 6 events. Some of the activities were popular with both adults and children and included cartooning workshops with a local tutor, and a mini Olympics.   |
| 893 | CS: Lib & Info        | Summer reading programme - Waiheke                      | Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")                            | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -    | In progress     | Green | The Dare to Explore /Te Maia te Whai summer reading programme was launched in December with promotional visits out to schools. 269 children had enrolled by the end of December. The programme will run until the end of January 2017 finishing with a party to celebrate the children's achievements.   |              | Planning began for delivery in Q2 and Q3 (December/January). The dare to Explore programme running throughout Dec/Jan holidays which will culminate in a celebration of the children's achievements.  |

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| 895                | CS: Lib & Info        | Supporting customer and community connection - Waiheke                       | Provide programmes that facilitate customer connection with the library and community including themed clubs, special events, local book groups and Hauraki classroom. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")  | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -       | In progress     | Green | We continue to deliver quality programming to support customer and community engagement. Highlights include, Library hosted the inaugural Hauraki Classroom Godwit welcome in collaboration with Piritahi Marae. This was a very moving, community event which 70 people participated in Local author Sue Younger launched her book 'Days are like grass' to an audience of 28; Fun super-hero quiz evening for 16 teens which attracted those who had not before been to the library. Thanks to local business sponsorship for pizzas for the event. The Library's Teen photography Club had an exhibition celebrating the years work. |              | We continue to deliver quality programming to support customer and community engagement. Highlighted this quarter are initiatives for youth ie a career taster day in conjunction with Waiheke High, the very popular youth lead event featuring music, art and poetry titled 'After Hours at the Library' and a new monthly youth gaming club. Also many other events - speakers, clubs, workshops. |
| <b>Local Parks</b> |                       |  |  |                |               |            |                 |       |   |              |  |
| 2791               | CF: Project Delivery  | Waiheke Concept planning   | Develop concept/landscape plans  | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 10,000  | Approved        | Green | Scope of works: Undertake a concept plan with costings, including for engagement with stakeholders<br>Current status: Planning has commenced with the consultant.<br>Next steps : Engagement with the Local Board, neighbors and stakeholders to be undertaken in January / February 2017.<br>Issues and risks : None yet   | No           | Brief approved for Wharetana Bay, project team identifying suitable supplier.  |
| 4382               | CF: Project Delivery  | Waiheke - Te Ara Hura GWD - Directional Signage                              | Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road (ID: 15385, SP ID: 3426), 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route (ID: 17265, SP ID: 4381) and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike (ID: 17266, SP ID: 4382). | Not scheduled  | Growth        | \$ 30,000  | Approved        | Green | Description of the work: Directional signage<br>Current Status: Business case is being developed<br>Next Steps: To assign a project manager<br>Risks / Issues: Nil  | No           | Project approved following Q1 performance report   |
| 4381               | CF: Project Delivery  | Waiheke - Te Ara Hura GWD - Interpretation Signage                           | Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road, 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route (ID: 17265 - SP ID: 4381) and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike (ID: 17266 - SP ID: 4382).                        | Not scheduled  | Growth        | \$ 60,000  | Approved        | Green | Description of the work: Interpretation Signage<br>Current Status: Business case is being developed<br>Next Steps: To assign a project manager<br>Risks / Issues: Nil   | No           | Project approved following Q1 performance report   |
| 3426               | CF: Project Delivery  | Waiheke - Te Ara Hura GWD - Pearl Bay to Orapiu Rd Track D&C                 | Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road, 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route (ID: 17265 - SP ID: 4381) and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike (ID: 17266 - SP ID: 4382).                        | Q1; Q2; Q3; Q4 | Growth        | \$ 15,000  | On Hold         | Amber | Legal status of easement unresolved inside of council's financial year.<br><br>Description of the work: Design and consent for new walking track at Pearl Bay.<br>Current status: Site visit complete, initial track alignment marked, pricing for planning, design and arborist monitoring work completed. Track specifications confirmed.<br>Next steps: Project on hold due to legal issues with proposed easement unresolved. Project cannot be progressed until this issue is resolved.<br>Risks/Issues: Legal status of easement unresolved inside of council's financial year.   | No           | Description of the work: Design and consent for new walking track at Pearl Bay<br>Current status: Engaged professional services to map potential track alignment<br>Next steps: Confirm delivery outcome<br>Issues/Risks: None   |
| 636                | CS: PSR: Local Parks  | Ecological restoration in partnership with community, schools, and visitors, | to include volunteer management and motivation, wetland restoration at Rangihoua, Te Matuku, Te Whau and Matiatia ECAP (Empowered Communities Approach). Consider including Beach ambassador role or similar in deliverables. Including concept plans for Sandy Bay / Enclosure Bay.   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 150,000 | Approved        | Green | Second quarter work complete in line with plan.   | No           | Funding agreement approved and signed. First quarter work complete in line with agreed plan.   |

## Work Programmes 2016/17 Q2 Report

| ID                          | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe      | Budget Source | FY16/17   | Activity Status | RAG   | Q2 Commentary  | Q2 Highlight | Q1 Commentary   |
|-----------------------------|-----------------------|--|--|----------------|---------------|-----------|-----------------|-------|--|--------------|---|
| 638                         | CS: PSR: Local Parks  | Matiatia - Implementing Matiatia Gateway masterplan - Parks short term projects  | Parks related projects only  | Not scheduled  | LDI: Opex     | \$ 50,000 | On Hold         | Green | Local Board allocated funding from its Matiatia LDI (Locally Driven Initiatives) budget to Direction Matiatia Incorporated to progress phases three to six of the Matiatia planning project in partnership with the community, the council and mana whenua.  | No           | Initial report due October 2016. Board to resolve next steps following election.  |
| 639                         | CS: PSR: Local Parks  | Matiatia - Long term implementation of Parks related Matiatia Gateway masterplan | Parks related projects only which need to be scoped and agreed with the local board.   | Not scheduled  | LDI: Opex     | \$ -      | Approved        | Green | Project commences in FY2018.   | No           | Project commences in FY2018.  |
| 640                         | CS: PSR: Local Parks  | Volunteers local parks - Waiheke   | Miscellaneous support for volunteer groups - PO1131010   | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 7,924  | Approved        | Green | Programme on track, Friends of Alison Park had a working bee at Alison Park to clean up the bush area. Fruit trees were also planted there by Waiheke Resources Trust as a small community orchard.  | No           | Volunteer co-ordinator working with local groups to fund activities as appropriate.   |
| 2789                        | CS: PSR: Local Parks  | Waiheke Greenways Plan   | Develop a greenways plan for Waiheke which identifies, maps (including digitised) and details existing and potential networks for walking, cycling and horse riding on the island. | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 20,000 | Proposed        | Green | Consultant engaged for planning and delivery. Work will commence in early 2017.  | No           | Brief approved. Project team identifying suitable supplier.   |
| 2907                        | CS: PSR: Local Parks  | Waiheke Parks Response Fund  | Discretionary funds to be allocated during the year for park improvements  | Q1; Q2; Q3; Q4 | LDI: Opex     | \$ 25,000 | In progress     | Green | Some minor track work approved and planned for delivery in early 2017.   | No           | Some minor works approved and completed. Directional signage at Newton Reserve. Awaiting decision on further deliverables following election.   |
| 1443                        | CS: PSR: Local Parks  | Waiheke Walking Festival   | Empowered community approach - Funding agreement to promote Waiheke as a walking and cycling destination through delivery of the 2017 Waiheke Walking Festival.                    | Q3; Q4         | LDI: Opex     | \$ 20,000 | Proposed        | Green | Formal application for 2017 Festival funding expected from festival organisers early 2017.   | No           | Formal application for 2017 Festival funding expected from festival organisers early 2017.  |
| <b>Sports Parks</b>         |                       |  |  |                |               |           |                 |       |  |              |   |
| 3427                        | CF: Project Delivery  | Onetangi Domain lighting   | Need to identify activity from PIF or SPA as LB cannot refer to PIF  | Q1; Q2; Q3; Q4 | Growth        | \$ 20,000 | Approved        | Green | Description of the work: Design and install sports field lighting on fields 2 and 3 to a level two lighting standard<br>Current Status: Costs for the project have been received from two consultants. This is currently sitting with the sport park advisor to decide if we proceed with the project given it is over-budget.<br>Next Steps: Receive decision to proceed or not.<br>Risks / Issues: Cost higher than predicted.   | No           | Description of the work: Design and install sports field lighting on fields 2 and 3 to a level 2 lighting standard<br>Current Status: Project planning for design currently being undertaken.<br>Next Steps: Move to execution and delivery for design.<br>Risks / Issues: None |
| <b>Sport and Recreation</b> |                       |  |  |                |               |           |                 |       |  |              |   |
| 2689                        | CS: PSR: Sport & Rec  | Community Access Waiheke Recreation Centre (WHK)                                 | Providing community access to the Waiheke Recreation Centre at Waiheke High School \$75,000 (regional)   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ -      | In progress     | Green | Agreement finalised and to be executed.  | No           | Agreement drafted following local board feedback.   |
| <b>Development Projects</b> |                       |  |  |                |               |           |                 |       |  |              |   |
| 4260                        | CF: Project Delivery  | Stage 1 - Matiatia Wharf to Nick Johnston  | Stage 1 - Matiatia Wharf to Nick Johnston  | Q1             | LDI: Capex    | \$ -      | Completed       | Green | Description of the work: Matiatia Wharf to Nick Johnston stage one - including for signage and track work<br>Current status : Stage one physical works as per the agreed scope complete<br>Next steps : Nil for this current stage.<br>Risk/Issues : NA  | No           | Project carried-over from previous financial year   |
| 4264                        | CF: Project Delivery  | Waiheke - Supply of drinking water in four Waiheke Parks                         | Waiheke - Supply of drinking water in four Waiheke Parks   | Q1; Q2; Q3; Q4 | LDI: Capex    | \$ 29,970 | Approved        | Amber | Insufficient budget and on going consequential costs<br><br>Current Status: Challenges present regarding installing potable water supply on site at 4 locations, especially the on going maintenance costs. These have been summarized into a report and have just undergone a local site investigation to verify the reports findings and recommendations for the LB to consider and progress. Water testing at the sites is now complete by Morphum and a report to now be work shopped with the Local Board in February 2017.<br>Next Steps: Presentation of findings to the Local Board. Procurement of water fountains and installation - Two sites possible only due to the cost<br>Risks / Issues: Insufficient budget and on going consequential costs | No           | Project carried-over from previous financial year   |

## Work Programmes 2016/17 Q2 Report

| ID                                    | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q2 Commentary   | Q2 Highlight | Q1 Commentary   |
|---------------------------------------|-----------------------|--|--|----------------|---------------|------------|-----------------|-------|---|--------------|---|
| <b>Community Facilities: Renewals</b> |                       |  |  |                |               |            |                 |       |   |              |   |
| 4257                                  | CF: Project Delivery  | Artworks-Former Waiheke Library  | Artworks-Former Waiheke Library  | Not scheduled  | ABS: Capex    | \$ -       | Completed       | Green | Description of the work: Internal fit-out and exterior repaint to the former Waiheke library space.<br>Current Status: Project completed.<br>Next Steps: Nil<br>Risks / Issues: Nil   | No           | Project carried-over from previous financial year   |
| 3732                                  | CF: Project Delivery  | Catherine Mitchell Cultural Society renewals - Install drainage              | Catherine Mitchell Cultural Society renewals - Install drainage. NOTE: This item & item 3733 replace ID3199.   | Not scheduled  | ABS: Capex    | \$ 40,425  | Approved        | Green | Description of the work: Diversion of overland floor path<br>Current Status : Final scoping of the project is yet to be done<br>Next Steps : Start procurement documentation upon formalisation of project scope<br>Issues/Risks: Nil   | No           | Description of the work: Diversion of overland floor path<br>Current Status : Final scoping of the project is yet to be done<br>Next Steps : Start procurement documentation upon formalisation of project scope<br>Issues/Risks: None  |
| 3733                                  | CF: Project Delivery  | Catherine Mitchell Cultural Society renewals - Replacement of existing vinyl | Catherine Mitchell Cultural Society renewals - Replacement of existing vinyl. NOTE: This item & item 3732 replace ID3199.  | Q1; Q2; Q3     | ABS: Capex    | \$ 16,748  | Completed       | Green | Description of the work: Floor sanding and vinyl replacement in all rooms<br>Current Status: Project is complete.<br>Next Steps: Review works.<br>Risks / Issues: Nil   | No           | Description of the work: Floor sanding and vinyl replacement in all rooms<br>Current Status: Physical works have been procured.<br>Next Steps: Programme works - tentative date is December due to lead time for vinyl ordering.<br>Risks / Issues:None   |
| 3542                                  | CF: Project Delivery  | FY17 Consents and Authorities - structures                                   | Fisher Road, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve, Te Uri Karaka Te Waera Reserve, Te Whau Esplanade Reserve 1, Hekerua Bay Reserve, Wharf Road Wilma Road Walkway Structures Renewals | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 405,000 | In progress     | Green | Description of the work: Renewal of paths and steps across multiple site.<br>Current Status: Assembling a contract for Hekerua Bay Reserve, Makora Reserve Access way, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve and Te Uri Karaka Te Waera Reserve.<br>Next Steps: Seeking consents for Fisher Road Reserve and Te Whau Esplanade Reserve 1.<br>Risks/Issues: Nil.                | No           | Description of the work: Project consists of multiple site path and step renewals<br>Current Status: Assembling a contract for Hekerua Bay Reserve, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve and Te Uri Karaka Te Waera Reserve.<br>Next Steps: Seeking consents for Fisher Road Reserve and Te Whau Esplanade Reserve 1.<br>Issues: None   |
| 4258                                  | CF: Project Delivery  | Interpretive Signage - Beach & Wetlands - Te Ara Hura Route                  | Install interpretive signage at beach and wetland destinations on Te Ara Hura route  | Q1; Q2         | ABS: Capex    | \$ 10,542  | In progress     | Green | Description of the work: New interpretive signage along the Te Ara Hura walking track<br>Current Status: All site investigation for placement and locations of signs is complete, signs are signed off by stakeholders.<br>Signs have gone to the sign manufacture for production.<br>Next Steps: Signage production over the following 4-5 weeks. Signs to be installed following production.<br>Risks / Issues: Nil | No           | Project carried-over from previous financial year   |
| 3545                                  | CF: Project Delivery  | Little Oneroa Playground   | Little Oneroa Whole Playground Renewal   | Not scheduled  | ABS: Capex    | \$ 8,000   | Approved        | Green | Current Status: The project scoping is being written<br>Next Steps: Assigning a project manager<br>Risks / Issues: Nil  | No           | Description of the work: Little Oneroa playground renewal<br>Current Status: The project scoping is being written<br>Next Steps: Assigning a project manager<br>Next Steps: Issues/ Risks: None   |
| 3549                                  | CF: Project Delivery  | Local Parks Playspace Renewals - Waiheke - Ostend Domain Playspace Renewal   | Ostend Domain Whole Playground Renewal   | Q1; Q2         | ABS: Capex    | \$ 75,000  | Completed       | Green | Description of the work: Renewal of the playground at Ostend Domain. There is a new design for the playground including landscaping and new equipment.<br>Current Status: Physical works have been completed. Grassed area is fenced off while new vegetation grows in.<br>Next Steps: Remove fencing once grass cover has grown to required stage.<br>Risks / Issues: No risks or issue identified at this stage.    | No           | Description of the work: Renewal of the playground at Ostend Domain. There is a new design for the playground including landscaping and new equipment.<br>Current Status: Physical works initiated 22 September 2016 and well underway. Foundation excavations almost complete.<br>Next Steps: Completion of works estimated in 2- 3 weeks depending on weather conditions.<br>Risks / Issues: Ground level makes flooding during any rain a high likelihood. Some small delays may be expected with heavy rainfall, however the programme has taken this into account. |

## Work Programmes 2016/17 Q2 Report

| ID   | Lead Dept/Unit or CCO | Activity Name   | Activity Description  | Timeframe      | Budget Source | FY16/17    | Activity Status | RAG   | Q2 Commentary   | Q2 Highlight | Q1 Commentary   |
|------|-----------------------|---|---|----------------|---------------|------------|-----------------|-------|---|--------------|---|
| 3541 | CF: Project Delivery  | Local Parks Walkways & Cycleways Renewals - Waiheke - FY15 Walkway Design | Glen Brook Reserve, Goodwin South Reserve, Hunterville Reserve, Newton Reserve Valley Track, Omiha Beach Reserve, Onetangi Beach Strand - Onetangi Boardwalk, Onetangi Beach Strand - steps to beach by BBQ, Onetangi Sports Park - Gordon's Road Bridle, Owhanake Matiatia Walkway - Delamore Drive to Cable Bay, Owhanake Matiatia Walkway - Ocean View Rd garages to Delamore Drive, Putiki Reserve, Surfdale Reserve Accessway, Victoria Reserve, Glen Brook Reserve, Matapana Reserve Walkway Renewals | Q1; Q2; Q3; Q4 | ABS: Capex    | \$ 403,771 | In progress     | Green | Description of the work: Project includes multiple sites with multiple path and structure renewals. Current Status: Matapana Reserve & Newton Reserve Valley track complete. Physical works have begun for Victoria Reserve, Surfdale, Goodwin Reserve, Owhanake Matiatia Walkway (Delamore Drive to Cable Bay), Owhanake Matiatia Walkway (Ocean View Rd garages to Delamore Drive) & Omiha Beach Reserve. Next Steps: Assembling tender for Onetangi Beach Strand Boardwalk. Assembling tender packages for Glen Brook Reserve & Hunterville Reserve. Issues: No notable issues.  | No           | Description of the work: Project includes multiple sites with multiple path and structure renewals. Current Status: Matapana Reserve & Newton Reserve Valley track complete. Next Steps: Physical works to start in October for Victoria Reserve, Surfdale, Goodwin Reserve, Owhanake Matiatia Walkway (Delamore Drive to Cable Bay), Owhanake Matiatia Walkway (Ocean View Rd garages to Delamore Drive) & Omiha Beach Reserve. Tender to commence in October for Onetangi Beach Strand Boardwalk. Assembling Tender Packages for Glen Brook Reserve & Hunterville Reserve. Issues: None |
| 3544 | CF: Project Delivery  | Onetangi Septic Field Renewal   | Onetangi Septic Field Renewal. Existing Renewals Project.   | Q1; Q2         | ABS: Capex    | \$ 25,000  | Completed       | Green | Description of the work: Maintenance and renewal works to the Onetangi Sports Park septic field. Current Status: Environmental monitoring consultant has completed site visit and confirmed all works completed as per the scope. Next Steps: Complete handover to operations. Risks / Issues: Nil  | No           | Works have been completed on the septic field works.  |
| 4259 | CF: Project Delivery  | Onetangi Sports Park Pavilion   | Onetangi Sports Park Pavilion   | Q1; Q2; Q3     | ABS: Capex    | \$ 33,088  | Completed       | Green | Description of the work: Extension of the existing Onetangi Sports Park Pavilion building and installation of a water treatment plant to service the building. Current Status: Project completed. Next Steps: Monitor through defects liability period. Receive Certificate of Code Compliance. Risks / Issues: Nil currently   | No           | Project carried-over from previous financial year   |
| 4261 | CF: Project Delivery  | Te Matuku Bay Walkway   | Te Matuku Bay Walkway   | Q1; Q2         | ABS: Capex    | \$ 48,289  | In progress     | Green | Description of the work: Development of a new track along Te Matuku Bay. Current Status: Construction phase underway, realignment on Department of Conservation land underway. Next Steps: Monitor contractor through to completion date. Provide practical completion, manage defects liability period. Risks / Issues: Not identified at this stage.  | No           | Project carried-over from previous financial year   |
| 3550 | CF: Project Delivery  | Tin Boat Playground   | Tin Boat Reserve Play Equipment Renewal. Existing Renewals Project.   | Q1             | ABS: Capex    | \$ 3,000   | Completed       | Green | Current Status: Preliminary design approved, retaining existing swings. Detailed design complete. Quotes for components and installation have been received and contract has been awarded. Components are ordered and in production. Next Steps: Works planned to commence first week of June, with removal of the existing play equipment starting 9 June, installation of the new boat to commence 13 June and works to be completed including certification and handover by 30 June 2016. Risks / Issues: Nil  | No           | Description of the work: Tin Boat Reserve play equipment renewal. Current Status: Preliminary design approved, retaining existing swings. Detailed design complete. Quotes for components and installation have been received and contract has been awarded. Components are ordered and in production. Next Steps: Works planned to commence first week of June, with removal of the existing play equipment starting 9 June, installation of the new boat to commence 13 June and works to be completed including certification and handover by 30 June 2016. Risks / Issues: None       |
| 4262 | CF: Project Delivery  | Waiheke - Ostend Domain Grant- Boat Club                                  | Waiheke - Ostend Domain Grant- Boat Club  | Q1; Q2; Q3     | ABS: Capex    | \$ 132,467 | In progress     | Green | Description of the work: Ostend Domain grant- Waiheke Boat Club, to deliver a masonry sea wall, anti fouling boat wash down area, footpath. Description of the works: Ostend Domain Grant- Waiheke Boat Club (to deliver a masonry sea wall, anti fouling boat wash down area, footpath) Current Status: Grant agreement written & signed. Full payment has been made to WBC excepting for the Seawall wall contract works - which Auckland Council have directly contracted to Downers. Seawall construction complete, hard stand and related works are progressing well and are due completion now January 2017. Next Steps: Completion of the hard stand in late January and completion of the pathway in February 2017. Risks / Issues: Time and cost delays were incurred with Downers commencing the sea wall construction. | No           | Project carried-over from previous financial year   |



## Work Programmes 2016/17 Q2 Report

| ID   | Lead Dept/Unit or CCO | Activity Name                                       | Activity Description  | Timeframe  | Budget Source | FY16/17    | Activity Status | RAG   | Q2 Commentary   | Q2 Highlight | Q1 Commentary  |
|------|-----------------------|---|---|------------|---------------|------------|-----------------|-------|---|--------------|--|
| 4263 | CF: Project Delivery  | Waiheke - Little Oneroa Reserve concept plan review | Waiheke - Little Oneroa Reserve concept plan review   | Q2; Q3; Q4 | ABS: Capex    | \$ -       | In progress     | Green | Current status: Concept plan review underway with Auckland Council design team.<br>Next steps: Draft ready in September for local board input, feedback and review.<br>Risks/ Issues: Nil   | No           | Project carried-over from previous financial year  |
| 3547 | CF: Project Delivery  | Waiheke Furniture & Fixtures                        | Onetangi Beach Strand, Palm Beach Reserve, The Strand Reserve Accessway, Waiheke Island Sports Club Furniture and Fixture Renewals  | Q2; Q3; Q4 | ABS: Capex    | \$ 17,450  | Approved        | Green | Description of the work: Small furniture renewal project for multiple sites.<br>Current Status: Assessing project requirements.<br>Next Steps: Furniture procurement.<br>Risks/Issues: Nil  | No           | Description of the work: Small Waiheke furniture renewal project for multiple sites.<br>Current Status: Assessing project requirements<br>Next Steps: Furniture Procurement.<br>Issues: None   |
| 3543 | CF: Project Delivery  | Waiheke FY16/17 equipment renewals                  | Albert Crescent Wharf Road Walkway, Crosby Reserve, Mitchell Reserve, Omiha Beach Reserve, Onetangi Sports Park (Rangihoua), Te Toki Reserve, The Esplanade Blackpool, Trig Hill Walkways, Wharoa Basin, Fisher Road, Little Oneroa Reserve, Oneroa Beach Reserve, Ostend Domain, Owhanake Matiatia Walkway, Pirihaha Esplanade Reserve, Surfdale Hall Reserve & Foreshore, Tawaipareira Reserve Equipment Renewals | Q1         | ABS: Capex    | \$ 52,000  | Completed       | Green | Description of the work: Waiheke furniture renewal project<br>Current Status: Project complete, currently in defects liability.<br>Next Steps: Project close out<br>Risks/Issues: Nil   | No           | Description to the work: Waiheke furniture renewal project<br>Current Status: Project complete, currently in defects liability.<br>Next Steps: Project close out<br>Issues: None   |
| 373  | CF: Project Delivery  | Waiheke FY17 Arts Facility renewals                 | Artworks Building - Reroof main building  | Q2; Q3     | ABS: Capex    | \$ 180,500 | Approved        | Green | Description of the work: Replacement of existing roof with new colour steel including the flashings and guttering.<br>Current Status: Planning to site visit - handed to project manager<br>Next Steps: Get quotations<br>Risks / Issues: If HVAC airconditioner needs work the budget will need to be increased. | No           | Description of the work: Replacement of existing roof with new colour steel including the flashings and guttering.<br>Current Status: Planning to site visit<br>Next Steps: Get Quotations<br>Issues/Risks: If air conditioning work is to be done , it will require the budget to be increased. |
| 372  | CF: Project Delivery  | Waiheke FY17 Waiheke Golf Club renewals             | - Replace roof coverings and install additional water tank  | Q3; Q4     | ABS: Capex    | \$ 139,087 | Approved        | Green | Description of the work : Replace roof coverings and install water tank.<br>Current Status: Planning and site visit with contractors.<br>Next Steps: Engage contractors and obtain quotes.<br>Risks/Issues: Nil   | No           | Description of the work : replace roof coverings and install water tank<br>Current Status: scope of work<br>Next Steps: engage contractors<br>Issues/Risks: none   |
| 3546 | CF: Project Delivery  | Waiheke General Path & Structure Renewal            | Hekerua Bay Reserve, Kuakarau Bay Forest, Musson Track, Omiha Tennis, Onetangi Beach Strand, Onetangi Sports Park (Rangihoua), Ostend Domain, Te Aroha Reserve Accessway, Te Matuku Stockyard Reserve, Te Whau Esplanade Reserve 1, Tin Boat Reserve, Trig Hill Farm Reserve, Trig Hill Walkways, Waikare Accessway Oneroa Beach Reserve, Waikare Reserve Accessway, Wharf Road Walkway Path and Structure Renewals | Q2; Q3; Q4 | ABS: Capex    | \$ 105,000 | In progress     | Green | Description of the work: Path and structure renewal for multiple sites.<br>Current Status: Assessing project requirements<br>Next Steps: Procuring consenting professional services.<br>Risks/Issues: Nil   | No           | Description of the work: Waiheke path and structure renewal for multiple sites.<br>Current Status: Assessing project requirements<br>Next Steps: Procuring consenting professional services.<br>Issues: None   |
| 3548 | CF: Project Delivery  | Waiheke North Eastern Trails Renewal                | Church Bay Esplanade Reserve, Owhanake Matiatia Walkway, Owhanake Matiatia Walkway - Ocean View to Delamore via treatment plant, Owhanake Matiatia Walkway - Cable Bay to Owhanake coastal walkway, Te Awaawa O Makoha Path Renewals  | Q2; Q3; Q4 | ABS: Capex    | \$ 65,000  | In progress     | Green | Description of the work: Path and trail renewal for multiple sites generally located on the west side of Waiheke.<br>Current Status: Assessing project requirements.<br>Next Steps: Procurement of professional services.<br>Risks/Issues: Nil  | No           | Description: Path and trail renewal for multiple sites generally located on the west side of Waiheke.<br>Current Status: Assessing project requirements<br>Next Steps: Professional services procurement.<br>Issues: No Notable Issues   |

## Work Programmes 2016/17 Q2 Report

| ID  | Lead Dept/Unit or CCO        | Activity Name                                   | Activity Description  | Timeframe      | Budget Source | FY16/17      | Activity Status | RAG   | Q2 Commentary   | Q2 Highlight | Q1 Commentary  |
|---|------------------------------|---|---|----------------|---------------|--------------|-----------------|-------|---|--------------|--|
| <b>Community Facilities: Operational Management and Maintenance</b> |                              |   |   |                |               |              |                 |       |   |              |  |
| 3845  | CF: Operations               | Waiheke Arboriculture Contracts                 | Covers tree maintenance   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 191,745   | Proposed        | Green | Waiheke Arborist and Tree Care Ltd has seen a drop in performance with a YTD quality score of 79%. Quality of work will be a continuing focus of the contract management.<br>The main focus of activity is road encroachment pruning along bus routes and power lines clearance, while endeavouring to be sensitive to the unique character of the island.  | No           | Year to date KPI result on quality of work is 99.3% which demonstrates good performance.<br>The first quarter has seen a focus on street tree maintenance due to seasonal conditions. Particular attention has been directed towards powerline clearance to meet legislative requirements. The contractors have also undertaken additional staff training over the period to meet Vectors requirements for working on trees in close proximity to their network. Park tree maintenance will increase over summer months when ground conditions improve. Mulch generated from arboricultural works is delivered to Full Facility contract work sites for use in garden maintenance assisting in reducing weeds and retaining moisture over summer.  |
| 3844  | CF: Operations               | Waiheke Ecological Restoration Contracts        | Covers areas of special ecological significance; and pest species control   | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 48,156    | Proposed        | Green | Plant pest control is undertaken through the Full Facility contract.  | No           | Plant pest control is undertaken through the Full Facility contract.   |
| 3843  | CF: Operations               | Waiheke Full Facilities Maintenance Contracts   | Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks | Q1; Q2; Q3; Q4 | ABS: Opex     | \$ 1,753,331 | Proposed        | Green | City Parks Services have performed to expectation during this period with the following KPI results recorded –October 93% - November 95%. The spring sports season was challenging with very wet weather conditions and the grass growth slower than previous years, however cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. The annual bedding displays and plantings are in good health and will provide a vibrant display over the festive season. Mowing and edging proved to be challenging during October and November with extremely wet conditions experienced in council reserves. Conditions on some reserves were so wet that the edging teams could not carry out their normal maintenance schedules. City Parks Services has been able to implement alterations to work programmes for the mowing and edging work to address the spring growth, and operations have almost returned to normal. | No           | Year to date KPI result for quality of work is 97.6% which demonstrates good performance.<br>The winter infill planting programme has been completed in both park and streetscape environments. Conditions have been very wet and at times warm which has been good for plant establishment. Conversely the wet has created difficult conditions for mowing with operators being careful to avoid soaked or water logged areas that would result in ground and turf damage. Contractors anticipate a spring growth flush shortly. Proactive playground work has been prioritised with cushion fall top ups. Further work continues into the next quarter.<br>The winter sporting codes have concluded allowing the commencement of spring field renovations. These have processed well albeit with certain sites also being affected by the wet conditions. Decompaction is largely completed. Sowing and sanding are underway as weather permits. All cricket wicket renovations are completed. Significant effort is also being put into goal post removal and line marking before commencement of summer sport. |
| <b>Infrastructure and Environmental Services</b>                    |                              |   |   |                |               |              |                 |       |   |              |  |
| 2183  | I&ES: Environmental services | Coastal bird survey for local dog access review | Coastal bird surveys to increase current knowledge of wildlife values in known recreational areas.                        | Not scheduled  | LDI: Opex     | \$ 6,000     | Approved        | Green | The wildlife contractor has completed the survey, covering all parts of safely-accessible coastline from Piemelon Bay to Whakanewha Bay. Findings from the survey will be reported back to the board in Q3 and used to inform the board's review of local dog access bylaws.  | No           | A wildlife contractor, with trained dogs certified by the Department of Conservation, has been engaged to carry out the survey. The trained dogs will enable cryptic species, such as nesting penguins, to be easily located. The survey, covering all parts of safely-accessible coastline from Piemelon Bay to Whakanewha Bay, will be carried out during early October 2016. Findings will be used to inform the board's review of local dog access bylaws.   |

## Work Programmes 2016/17 Q2 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name   | Activity Description   | Timeframe     | Budget Source | FY16/17   | Activity Status | RAG   | Q2 Commentary   | Q2 Highlight | Q1 Commentary  |
|------|------------------------------|---|--|---------------|---------------|-----------|-----------------|-------|---|--------------|--|
| 3595 | I&ES: Environmental services | Marine Protected Area Assessment (carry forward from 2015/2016) | Phase Two<br>a) Further investigation work arising from phase one recommendations. This work could include:<br>i) Detailed inshore side scan tracks along the shore line<br>ii) Offshore side scan and single beam transects<br>iii) Representative suspended remote videos and still photographs across a range of areas<br>iv) Habitat mapping using sonar imagery, underwater video and photography, sediment data and aerial photography records.<br>v) Final report<br>vi) Production of a brochure to present results to the Waiheke community | Q1; Q2        | LDI: Opex     | \$ 12,000 | In progress     | Green | Phase two has begun. Following recommendations from phase 1, the focus of this phase is to undertake quantitative sampling to bridge information gaps pertaining to species occurrence within each proposed marine reserve. Which species are commonly targeted and whether they would likely benefit from marine reserve protection will also be investigated. Of the five proposed marine reserves, reserve 1 and 4 and 4A combined were deemed as being of highest priority to obtain quantitative ecological information for. Following a meeting with Auckland Council, the Waiheke local Board and members of the Hauraki Gulf Conservation Trust on 30 November 2016 it was decided that reserve 1 in particular and the areas of rocky reef between Oneroa and Thompson's Point would be of value to survey quantitatively. A document detailing the main steps to obtain this information has been sent to the board and to Auckland Council staff. Phase 2 will continue into next quarter. | No           | The information gathering and gap analysis phase (phase one) is completed. Key gaps noted in the draft report include:<br>• Lack of information on species (shellfish, fin-fish) being harvested within proposed areas and types of harvesting carried out.<br>• Absence of quantitative data on the abundance and biomass of dominant species within intertidal and subtidal rocky reef habitat and soft sediment habitat including overall community composition.<br>• Lack of understanding on larval dispersal and connectivity between proposed reserves.<br>• Paucity of environmental monitoring data for the Waiheke Island coastline.<br>• Lack of information on sedimentation-related effects and effects of other stressors, pollution, invasive species incursions etc.<br>These identified information gaps will inform the additional research to be undertaken in phase two. A workshop to discuss the phase one findings is scheduled for September 2016. |
| 2065 | I&ES: Healthy waters         | Little Oneroa Project - Waiheke Resources                       | To continue to implement the Little Oneroa Action Plan   | Not scheduled | LDI: Opex     | \$ 24,000 | In progress     | Green | Funding agreement awarded November 2016 to the Waiheke Resources Trust. Action Plan implementation underway December 2016.  | No           | A draft funding agreement between Auckland Council and Waiheke Resources Trust has been prepared to enable continued delivery of the Little Oneroa project.  |

## Work Programmes 2016/17 Q2 Report

| ID                                    | Lead Dept/Unit or CCO | Activity Name                                    | Activity Description  | Timeframe | CL: Lease Expiry Date | CL: Annual Opex Fee (excluding GST) | CL: Annual Rent Amount (excluding GST) | Activity Status | RAG   | Q2 Commentary  | Q2 Highlight | Q1 Commentary   |
|---------------------------------------|-----------------------|--|---|-----------|-----------------------|-------------------------------------|--|-----------------|-------|--|--------------|---|
| <b>Community Facilities: Renewals</b> |                       |  |   |           |                       |                                     |  |                 |       |  |              |   |
| 1867                                  | CF: Community Leases  | Citizens Advice Bureau - Waiheke                 | 141 Ocean View Rd, Oneroa - Category 4: Lease projects and matters requiring additional work                            | Q3        |                       | \$ 500.00                           | \$ 500.00                              | Approved        | Green | New lease approved by local board. Awaiting approval of other boards to include into multi premises lease      | No           | New lease approved by local board. Awaiting approval of other boards to include into multi premises lease |
| 1864                                  | CF: Community Leases  | Old Oneroa Bowling Club                          | Alison Park, Oneroa - Category 2: New leases  | Q4        |                       |                                     |  | Completed       | Green | Completed  | No           | Not progressed  |
| 1863                                  | CF: Community Leases  | Piritahi Marae Trust                             | Renewal lease at Te Huruhi Bay Reserve, Tahatai Rd, Blackpool   | Q3        | 30/06/2015            | \$ 500.00                           | \$ 500.00                              | Approved        | Green | Not progressed Move to quarter 3   | No           | Not progressed  |
| 1866                                  | CF: Community Leases  | The Scout Association of NZ - Waiheke Sea Scouts | Putiki Foreshore Reserve, Shelly Beach Rd, Surfdale. - Category 4: Lease projects and matters requiring additional work | Q4        | 18/07/2012            | \$ 250.00                           | \$ 250.00                              | Approved        | Green | Not progressed. Quarter four activity  | No           | Not progressed  |
| 1868                                  | CF: Community Leases  | Waiheke Adult Literacy Inc                       | Artworks, 2 Korora Rd, Oneroa - Category 2 New Lease.   | Q4        |                       | \$ -                                | \$ -                                   | Approved        | Green | Not progressed. Quarter four activity  | No           | Not progressed  |
| 1869                                  | CF: Community Leases  | Waiheke Boating Club Inc                         | Ostend Reserve Causeway Rd, Ostend, - Category 4: Lease projects and matters requiring additional work                  | Q4        | 14/09/2012            | \$ 0.10                             | \$ 0.10                                | Approved        | Green | Not progressed - awaiting completion of hard stand area to be able to define lease area. Quarter four activity | No           | Not progressed  |
| 1860                                  | CF: Community Leases  | Waiheke Island Historical Society Incorporated   | Renewal Lease at Onetangi Sports Park/Rangihoua Park  | Q4        | 03/06/2017            | \$ 1.00                             | \$ 1.00                                | Approved        | Green | Not progressed quarter four activity   | No           | Not progressed  |
| 1865                                  | CF: Community Leases  | Waiheke Island Riding Club Inc.                  | Category 4: Lease projects and matters requiring additional work  | Q4        |                       | \$ 500.00                           | \$ 500.00                              | Proposed        | Green | Not progressed. Quarter four activity  | No           | Not progressed  |
| 1861                                  | CF: Community Leases  | Waiheke Sports Club                              | Ostend reserve, The Causeway, Ostend  | Q4        | 01/03/2013            | \$ -                                | \$ -                                   | Approved        | Green | Lease staff is to meet with trust new management. Quarter four activity  | No           | Lease staff is to meet with trust new management  |
| 1862                                  | CF: Community Leases  | Waiheke Youth Centre Trust                       | Renewal lease at Surfdale Hall, Hamilton Rd, Waiheke  | Q4        | 31/01/2012            | \$ 250.00                           | \$ 250.00                              | Approved        | Green | Lease staff is to meet with trust new management. Quarter four activity  | No           | Lease staff is to meet with trust new management  |